

Design and Reference Guide

7.2.0 Release

Copyright © 2022 OneStream Software LLC. All rights reserved.

Any warranty with respect to the software or its functionality will be expressly given in the Subscription License Agreement or Software License and Services Agreement between OneStream and the warrantee. This document does not itself constitute a representation or warranty with respect to the software or any related matter.

OneStream Software, OneStream, Extensible Dimensionality and the OneStream logo are trademarks of OneStream Software LLC in the United States and other countries. Microsoft, Microsoft Azure, Microsoft Office, Windows, Windows Server, Excel, .NET Framework, Internet Information Services, Windows Communication Foundation and SQL Server are registered trademarks or trademarks of Microsoft Corporation in the United States and/or other countries. DevExpress is a registered trademark of Developer Express, Inc. Cisco is a registered trademark of Cisco Systems, Inc. Intel is a trademark of Intel Corporation. AMD64 is a trademark of Advanced Micro Devices, Inc. Other names may be trademarks of their respective owners.

Table of Contents

Introduction 1
About the Financial Model 2
Extensible Dimensionality 2
Cube Design Choices within an Application 5
Application Model Design Considerations 6
Standard Cube Design 7
Standard Large Sparse Cube Design 8
Hybrid Cube Design 9
BI Blend 10
Key Elements of BI Blend 11
Relational Blending 11
Relational Blending Types 11
Model Blending 12
Relational Blending API 14
Cache Level Types 15
Relational Model Blending API Functions 16
Formulas 27
OneStream API Details and Database Documentation 27
Formula Structure 28

Applying Formulas 30
Formula Types 31
Formula Execution 33
Writing Formulas 36
Writing Stored Calculations 45
Avoiding Data Explosion 57
Key Functions 61
Account 61
Consolidation 63
Data 65
Entity 71
Flow 72
FX 73
Journals 76
Member 76
Scenario 79
Status 80
Time 81
Functions 81
Examples of Key Functions in Use 83
Finance Function Types 93

Create Two Accounts 98
Consolidation 99
Example of a Consolidation 101
Launching a Consolidation 102
Calculation Status 104
Currency Translation 106
How the Origin Dimension Works with the Consolidation Dimension 107
Intercompany Elimination 110
Direct and Indirect Eliminations 112
Equity Pickup 114
Entity Aggregation 115
How Entity Aggregation Works 116
Example of an Entity Aggregation 117
Launching an Aggregation 119
Working With Hybrid Scenarios 120
Data Bindings 121
Data Filters 122
Share Data From the Source Scenario 123
Copy Data From the Source Scenario 123

Navigation 125
About the OneStream Windows Application 125
Launching the OneStream Windows App 126
Defining Server Connections 126
Logging In 127
OnePlace Layout 128
Point of View 135
Navigating Mobile 138
Mobile Toolbar 138
Workflow 142
Workflow 142
Creating Workflow Suffix Groups 144
Using Workflow Profiles 146
Using Calculation Definitions 156
Using Workflow Channels 158
Data Units 164
Level 1: Cube Data Unit 164
Level 2: Workflow Data Unit 165
Level 3: Workflow Channel Data Unit 166
Data Loading 167

Data Locking 172
Batch File Loading 175
Setting Up and Using Batch File Loading 175
Batch File Name Format Specification 177
Collecting Data 180
Data Sources 180
Delimited Data Source 180
Connector Data Source 181
Loading Cell Text as an Annotation Data Attachment 203
Forms 204
Forms Channel Workflow 204
Form Allocations 204
Applying Literal Value Parameters to Form Templates 210
Loading Data via Excel Templates or CSV 212
Loading Stage Data 213
Loading Form Data 216
Loading Journal Data 222
Loading Cell Detail 228
Cell Detail CSV Template 231
Exporting Data Attachments 233

Loading Excel Templates to Custom Tables 233
Using Parameters 237
Parameter Types 238
Common General Properties 238
Data Source Properties 238
List Parameters 239
List Parameter in a Cube View 240
Nested Parameters 242
Cube View Styles 245
Suppress Cube View Parameter Popups in Spreadsheets or Excel Add-ins 246
Presenting Data With Extensible Documents 253
Extensible Document Framework 253
About Creating Extensible Documents 254
Creating a Document in Microsoft Word 258
Creating a Document in Microsoft PowerPoint 270
Creating a Document in Microsoft Excel 273
Using Extensible Documents in OneStream 276
Cube Views 285
Cube Views in Web Browser 285
Cube Views in Excel 286

Cube Views in Dashboards & Reports 286
Cube View Shortcuts 288
Navigation Links 288
Linked Cube Views 293
Linked Dashboards 301
Using Member Filters in Cube Views 310
Using Sparse Filtering in Cube Views 310
Advanced Cube Views 316
Dashboards 324
Dashboard Design Mode 326
Date Selector Dashboard Component 329
Advanced Chart Examples 334
Report Designer 335
Toggle Page Size 336
Implementing Security 346
Application Security 346
Security Best Practices 347
Import 351
Forms 351
Adjustments 351

Entity Security 351
Relationship Security 352
Change the Relationship Security 353
Security Configurations 358
System Security 361
Managing a OneStream Environment 361
Disable Inactive Users 362
Set the Inactivity Threshold 363
Review Settings 366
Business Rules 369
System Table 369
Business Rules 370
Platform Engines 371
BRApi 373
Business Rule Classifications 374
Business Rule Organization and Referencing 382
Cube View Extender: Advanced Cube View Formatting 388
Common Cube View Extender Business Rule Examples 395
Dashboard Extender Business Rule Examples 403
Dashboard DataSet Business Rule Examples 404
System Extender Business Rules 408

Direct Load Business Rules 408
Data Management Automation With PowerShell 409
Instantiation of Standard .NET Classes 410
Using PowerShell Script Editor 410
Configuring PowerShell for the Client API 410
Running Unsigned Scripts 411
Configuration for .Net Framework v.4.0 411
Learning PowerShell 411
Using the Client API in a PowerShell Script 412
Exposing Data Management Automation through OneStream Web API 414
OneStream Web API endpoints: 415
Extracting and Loading Dimensions 416
Extracting Dimension Changes 417
Loading the XML File 422
Common Load Errors and Resolutions 422
Project Extract and Load 424
Project File 424
File Extract 426
Zip Extract 428
File Load .xfProj 429

Zip Load 430
Cubes 431
Dimensions 431
Restricted Characters 433
Reserved Words 434
Dimension Library Toolbar and Right-Click Options 436
Dimension Member Right-Click Options 438
Dimension Grid View 439
Entity Dimension 441
Scenario Dimension 449
Account Dimension 460
Flow Dimension 466
User Defined Dimensions 1-8 469
Consolidation Dimension 479
Time Dimension 479
View Dimension 481
Origin Dimension 483
Intercompany (IC) Dimension 484
Time Profiles 485
Profile 485

Time Periods 486
Cubes 488
Cube Properties 488
Cube Dimensions 494
Cube Reference 495
Data Access 496
Data Cell Conditional Input 501
Data Management Access Security 501
Integration 502
Foreign Exchange Rates 504
Grid Settings Intersection 504
Lock FX Rates 505
System Changes: Administrator Access to Lock FX Rates 507
Lock and Unlock Rates 508
BRAPI Rule Functions 512
Spreadsheet or Excel Functions 512
Member Filters 513
Member Script Abbreviations and Examples 514
Member Script Constants 516
Member Expansion Functions 517
Reverse Order Member Expansions 527

Workflow Member Expansions 531
Member Expansion Where Clause 532
Time Functions and Workflow References 536
Time Functions and Global References 537
Time Functions and General References 538
Substitution Variables 542
Workflow Substitution Variables 544
Cube View Substitution Variables 548
General Substitution Variables 549
Member Filter Substitution Variables 550
Custom Substitution Variables 551
Commonly Used Member Filter Functions 552
Member Filter Builder 557
Workflow 559
Workflow Stage Import Methods 559
Standard Import Methods 559
Direct Import Methods 560
Blend Import Methods 560
Stored versus In-Memory Workflow Imports 560
Guidelines on Volumes and Limits 561

Standard Workflow Record Analysis 562
Direct Workflow Record Analysis 562
Blend Record Analysis 562
In-Memory Workflow Imports 563
Blend Workflow Import 569
Workflow Channels 570
Workflow Profiles 571
Workflow Profile Toolbar and Right Click Options 571
Cube Root Profile 574
Workflow Profile Types 574
Profile Properties 575
Calculation Definitions 582
Entity Assignment 583
Workflow Profile Grid View 583
Central Input 584
Workspace 584
Workflow Templates 585
Confirmation Rules 587
Confirmation Rules Properties 587
Confirmation Rule Profiles 590
Certification Questions 591

Certification Questions Properties 591
Data Collection 594
Data Sources 594
Data Source Properties 594
Fixed Files 596
Delimited Files 596
Connectors 596
Data Management Export Sequences 597
Source Dimensions 597
Source Dimension Properties 597
Matrix Settings 601
Numeric Settings 602
Bypass Settings 603
Stored Text Settings 604
Using Excel as a Data Source 604
Transformation Rules 605
Transformation Rules Toolbar 605
General Settings 606
Mapping Types 607
Derivative 610

Logical Operator 613
Derivative Type 614
Order 615
Lookup 615
Transformation Rule Profiles 615
Form Templates 615
Form Template Group Properties 615
Security 616
Form Template Properties 616
Form Template Profiles 621
Journal Templates 621
Journal Template Group Properties 621
Security 622
Journal Frequency 623
Journal 624
Journal Balance Type 624
Presenting Data With Books, Cube Views and Other Items 626
Presenting Data Using Books 626
Book Designer Toolbar 626
Book Properties 628

File 629
Excel Export Item 629
Report 630
Loop Variables 632
If Statement 632
Else/Else If Statement 633
Change Parameters 634
Book Preview Tool Bar 635
Cube Views 637
Cube View Toolbar 637
Cube View Paging Conditions 640
Display Gridlines in Excel 645
Cube View Group Properties 646
Advanced Tab 646
POV 648
General Settings 649
Header Text 651
Header Size 651
Header Overrides 652
Report 653
Navigation Links 654

Report Header 656
Member Filters 658
Allow Insert Suppressed Member 664
Administrator Tasks 665
User Tasks 666
Sharing 674
Row/Column Overrides 675
Report Footer 675
Cube View Formatting 676
Header Format 681
Cell Format 688
Examples Applying Conditional Formatting 696
Cube View Profiles 704
Application Dashboards 705
Dashboard Toolbar 705
Dashboard Maintenance Group Properties 708
Dashboard Group Properties 708
Dashboard Properties 709
Layout Type 710
Literal Parameter Values 711
Action (Primary Dashboard Only) 711

Grid Layout Type 711
Display Format Settings 712
Styles 713
Select a Tab 714
Dashboard Components 717
Components 717
Position on Dashboard 718
Parameter Components 718
Button 721
Action 721
Save Action 722
POV Action 722
Server Task 723
Chart (Advanced) 728
Polar2D Types 733
Radar2D Types 733
Simple2D Types 734
XY2D Types 734
Data Series Source Type 736
Cube View Data Point Legend Type 737
Check Box 737

Cube View 737
Combo Box 738
Gantt View 739
Grid View 739
Grid View Column Format 742
Column Display Type 742
Drag and Drop 743
Reset State 746
Sort Column 746
Filter 747
List Box 747
Map 747
Member Tree 748
Radio Button Group 748
Supplied Parameter 749
Text Box 749
Tree View 749
SQL Table Editor 750
Data Manipulation Buttons 753
Content Components 758
Component Display Format Properties 790

Image 792
Label 793
Colors 794
Embedded Components 794
Data Adapters 794
Cube View MD 796
Dimension Leveling 802
Method Query 807
SQL 812
BI Blend Adapter 813
Parameters 816
Delimited List 817
Result Format String Type 818
Command Type 818
Database Location (If SQL Command Type) 819
Files 822
Strings 823
Dashboard Profiles 823
Previewing Dashboards 823
Overview 827
Report Alias (Displaying Alternate Descriptions for Members) 828

User Culture 828
Alias Dimension Member Descriptions 829
Alias Member Descriptions in Cube Views 829
Alias for Headings: Strings within Dashboard Maintenance Unit 833
Reference Alias via XFString 833
Report Alias with Spreadsheet and Excel 837
Object Lookup 841
Cube Views Example 843
Extensible Document Settings 844
Options 846
XFCell 846
Using Business Rules in Extensible Documents 847
Application Tools 848
Application Security Roles 848
Application Properties 853
General Properties 853
Dimension Properties 856
Header Labels 858
Header Bar 858
Footer 859

Business Rules 859
Business Rule Search 866
Business Rule Properties 869
Business Rule Types 871
Parser Rule 874
Connector Rule 876
Conditional Rule 879
Derivative Rule 881
Cube View Extender 882
Dashboard DataSet 884
Dashboard Extender 884
Dashboard XFBRString 885
Extensibility Rule 886
Extender 890
Journals Event Handler 892
Save Data Event Handler 893
Forms Event Handler 893
Data Quality Event Handler 893
Data Management Event Handler 894
Workflow Event Handler 895
Client Updater 895

Data Management 897
Search 897
Data Management Profile 897
Data Management 897
Sequences 898
Steps 900
Execute Scenario Hybrid Source Data Copy 902
Clear Data 902
Copy Data 903
Custom Calculate 904
Execute Business Rule 907
Export Data 907
Export File 909
File Source Type 910
Export Report 911
Reset Scenario 912
Run a Sequence or Step 913
Spreadsheet 913
Microsoft Excel 2016 Chart Types 916
Chart Types 917
Conclusion 922

Retrieve Functions 922
File, Open and File, Save As Functionality 922
OneStream Ribbon 923
Task Scheduler 924
Grid View 925
Task Scheduler Details 926
Load 938
Extract 939
Create a New Task 942
User Authentication and Single Sign-On 974
How Users are Configured for Authentication 975
About Managing Users and Groups 976
Ways to add Users and Groups to an Application 976
Creating and Managing Users 977
Requirements 977
Tips and Best Practices 978
Creating Users 978
Managing Users 981
Loading and Extracting Users 984
Creating and Managing Groups 986

Requirements 986
About Groups and Inherited Security 987
About Exclusion Groups 988
Tips and Best Practices 988
Creating Groups 989
Creating Exclusion Groups 989
Managing Groups 990
Managing Group Membership 991
Loading and Extracting Groups 992
System Security Roles 994
Application Server Configurations 994
System Roles 995
System Configurations 995
General System Configurations 996
Environment System Configurations 999
Recycling System Configurations 1002
Database System Configurations 1003
Audits 1006
Manage System Security 1008
Access System Security Roles 1009

Manage System Security Users 1010
Manage System Security Groups 1011
Manage System Security Roles 1011
Load and Extract 1012
BRApi 1012
Combined Roles 1013
File Share Security Roles 1013
System User Interface Roles 1014
System Security Users and Groups 1016
Managing Users and Groups Using BRApi Functions 1017
Examples 1018
Create a User 1018
Create a Group 1018
International Settings 1019
Specifying Culture Settings on the Client Machine Operating System 1019
Specifying Server Side User Culture Settings 1020
Working With System Applications 1020
System Dashboards 1022
Logging 1023
Logon Activity 1023

Task Activity 1024
Error Logs 1026
System Tools 1028
System Business Rules 1028
Sample System Business Rule 1029
Database 1030
Environment 1030
Monitoring Environments 1031
Specifying General Settings 1032
Specifying Monitoring Settings 1033
Specifying Metrics Settings 1033
Web Servers 1034
Configuration 1034
Audit 1036
Mobile Web Servers 1037
WebTo App Server Connections 1039
Working With Application Server Sets 1040
Accessing Server Sets Behaviors 1041
Server Sets Configuration 1042
Using Server Sets Audit 1044

Monitoring Server Sets Performance 1045
Application Server Behavior 1045
Application Server Configurations 1046
Application Server Hardware 1047
Application Server Audit 1048
Application Server Performance 1049
Database Servers (Connection Items) 1050
Behaviors 1050
Configuration 1051
Hardware 1052
Audit 1053
Performance 1054
Diagnostics 1055
OneStream Database Servers (Schema Items) 1057
Configuration 1057
Audit 1058
Diagnostic 1059
Azure Configurations 1059
Azure Subscription Settings 1060
Environment Monitoring 1060
Task Load Balancing 1064

Database Server Connection 1065
Azure Server Sets Settings 1066
File Explorer 1067
File Share 1068
Permissions 1068
Content Folder 1069
Uploads 1070
Supported File Sizes 1070
Whitelist File Extensions 1070
Overview 1070
Whitelist Files Extensions Prerequisites 1074
Define the List of File Extensions 1074
Add Documents using File Explorer 1077
Troubleshooting 1078
Conclusion 1078
Application Database/System Database 1079
Documents 1079
Load/Extract System Artifacts 1079
Time Dimensions 1081

Using OnePlace Workflow 1083
Workflow Tasks 1086
Import 1086
Right-Click Options 1088
Validate 1089
Load 1090
Pre-Process 1091
Input Forms 1091
Journals 1094
Input Journals 1094
Process 1095
Confirm 1096
Certify 1096
Multi-Period Processing 1098
Analysis Pane 1098
Cube Views and Dashboards for Analysis 1098
Intercompany Matching 1099
Using OnePlace Cube Views 1100
Toolbar 1101
Right-Click Options 1104

Spreading Type 1104
Spreading Properties 1107
Allocation 1109
Data Attachments for Selected Cell/Data Unit 1118
Spell Checking in Data Attachments 1119
Cell Detail 1122
Cell POV Information 1124
Cell Status 1127
Data Unit Statistics 1128
Drill Down 1129
Show Cube View as a Report 1132
Using OnePlace Dashboards 1134
Dashboard Toolbar 1135
Printing Options 1135
Storing Documents 1136
Getting Started with the Excel Add-In 1138
Log on 1139
Updating the Excel Add-In 1141
Launching Excel Documents 1142
Task Pane 1143

Point of View 1144
Documents 1144
Quick Views 1144
Quick View POV 1144
Create or Modify Quick Views 1150
Use Type In Functionality 1150
Type In to Generate/Create a Quick View 1150
Type in Member extending past the range of the existing Quick View 1154
Enhance Keep Only selection to extending past the range of the existing Quick View 1156
Extending past the range of the existing Quick View adding new Members in Rows and/or Columns 1157
Change dimensions in existing Quick View on the existing Dimension 1157
Changing one dimension to another by entering multiple members of a new dimension 1158
Change members on the existing dimension in an existing Quick View 1159
Add or insert members on the existing dimension in an existing Quick View 1160
Select Member Dialog Icon in Quick Views 1162

Default position of the selected member using Select Member Dialog button 1163
Multi-select members to add to a Quick View 1165
Multi-Select in a Grid View 1167
Searching for Members to Add to a Quick View 1168
POV Controls in a Quick View 1170
Reverse Order Members 1173
Quick View and Cube View Coloring for Data Values 1175
Navigating the Excel Add-In 1177
OneStream Ribbon 1177
Logon 1177
Data 1177
Calculation 1178
Analysis 1179
Quick Views 1179
Cube Views 1179
Retain Formulas in Cube View Content in Excel and Spreadsheet 1181
Dynamically Highlight Evaluated Cells in Excel or Spreadsheet 1183
Using Retain Formulas and Dynamically Highlight Evaluated Cells 1186

File Explorer 1193
General 1194
Spreading 1195
Spreading Types 1196
Administration 1196
Display Context Pane 1197
Preferences 1197
Excel Calculation 1198
Right-Click Options 1199
Retain Formatting in Cube Views with Selection Styles and Conditional Formatting 1205
Using Selection Styles 1205
Creating a Selection Style 1205
Using an Existing Style 1207
Adding a Selection Styles Shortcut 1208
Reviewing Styles and Ranges 1209
Using Right-click Menu Options 1210
Modifying and Duplicate Styles 1210
Merging Styles 1211
Conditional Formatting 1212

Create Conditional Formatting in an Existing or New Cube View 1213
Styles 1216
Creating a Custom Style 1216
Creating Excel Forms and Reports 1223
Named Regions 1223
Retrieve Functions 1224
Visual Basic for Applications (VBA) Procedures 1228

Introduction

The purpose of this guide is to provide best practices, tips, in depth explanations of key capabilities, and configurations for implementers, administrators, and end users. Use this guide to enhance your understanding of applications, from specific functions to comprehensive reporting.

About the Financial Model

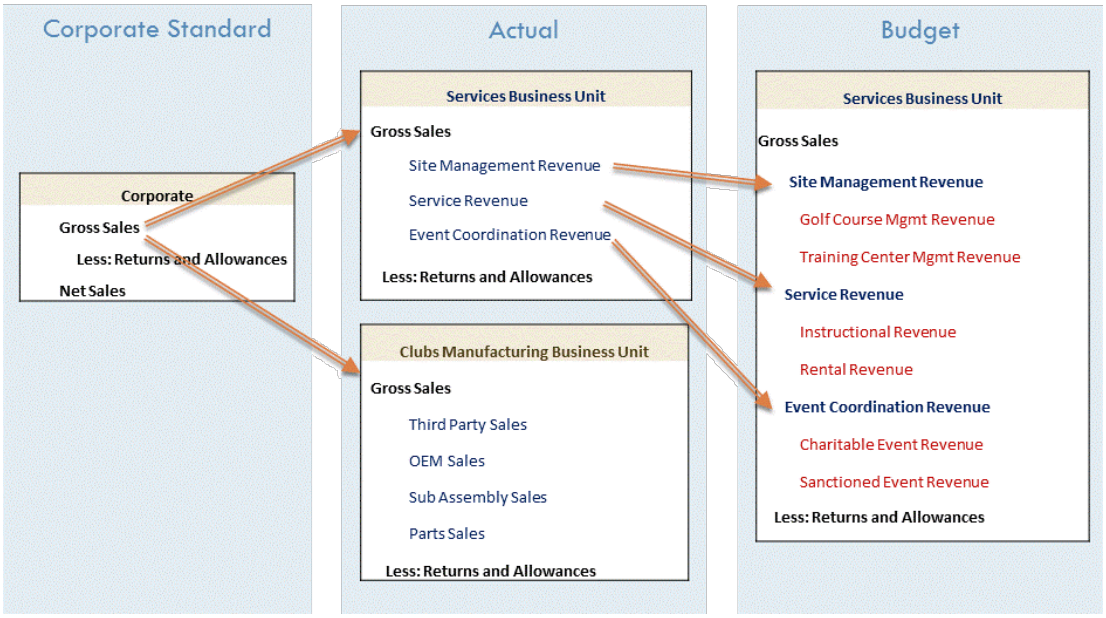
The financial model includes Extensible Dimensionality, which allows you to extend the Dimensions to suit your own financial purposes. Cubes and design model considerations, along with the use of an aggregate storage model called BI Blend, which supports large-volume reporting for data that is not appropriate to store in a traditional Cube, allow you to further customize financial data modeling. Finally, Hybrid Scenarios help to improve data query performance when analyzing smaller sets of data that contain high volumes of account-level detail.

These tools, along with other data modeling techniques, allow you to build robust financial data models.

Extensible Dimensionality

Business units can inherit standard Dimensions from a standard set that corporate may maintain, but Extensible Dimensionality® also allows them to extend those Dimensions to suit their own process and reporting needs. This allows for operational significance for the business units yet grants control of the overall process to corporate.

The diagram below shows an example of how a certain account can be extended differently across a service business unit vs. a manufacturing business unit as well as across the Actual and Budget Scenarios. Notice how each business unit can look at Gross Sales differently in the Actual Scenario. Also, the Services business unit can look at Gross Sales at an even greater level of detail in their Budget Scenario.



This is possible due to three reasons:

1. Extensible Dimensionality® can inherit Dimensions and extend them. In the example above, there are four different Account Dimensions that inherit from each other like this:
    - Corporate Accounts
        - Club Manufacturing Accounts
        - Services Accounts

- Services Budget Accounts

  Corporate Accounts is the main chart of accounts. Club Manufacturing takes that Dimension and extends it to add its own accounts, but it cannot change what is in Corporate Accounts. Services also takes Corporate Accounts and extends it to meet its needs for the Actual Scenario and extends its own Services Accounts to meet its need for more detail in its Budget Scenario in the Services Budget Accounts Dimension. However, when designing an extended Dimension, Members are either added below inherited members (for additional detail), or to an alternate rollup by creating new Parent Members and then referencing inherited Members below the new Parents. Both actions cannot be done at the same time in the same section of the hierarchy.

2. Different Dimensions can be assigned to different Cubes and that Dimensional assignment can be different for each Scenario Type. In the above example, there are three Cubes: Corporate, Clubs, and Services. When looking at the Corporate Cube, data from the three Cubes is all there for analysis. In Corporate, the Corporate Accounts Dimension is assigned to all Scenario Types. In Clubs, the Clubs Manufacturing Accounts Dimension is assigned to all Scenario Types. In the Services Cube, the Services Accounts Dimension is assigned to every Dimension except for Budget, which is where the Services Budget Accounts Dimension is assigned.

3. The Clubs and Services Cubes have their own respective Entity Dimensions referenced in the Corporate Cube. The Entity Dimensions tie the data together.

> **NOTE:** Other Dimensions such as Flow and the User Defined Dimensions can also be extended and have flexible Cube assignment if desired.

> **NOTE:** Using Extensible Dimensionality to extend Accounts used within the Intercompany Matching process is not a recommended practice.

Extensible Cube

There can also be separate Cubes for different uses, such as Human Resource data or Cost Drivers. These Cubes can still reference other Cube data through the CB# qualifier in Member formulas.

Extensible Workflow
There can be different Workflow Profile hierarchies per Scenario Type which is defined at the Cube Level. For example, an Actual Scenario might be loaded from 12 GL systems across 500 Entities, and Budget Forecast, and Variance can define a Workflow for each of the 500 Entities with regional review and signoff levels.

Cube Design Choices within an Application

There are a few choices for the use of Cubes within an application, driven by the relationships between data.

1. Single or **"Monolithic" Cube** is the simplest Application design. These typically have one Workflow Profile structure, though that can vary by Scenario Type.

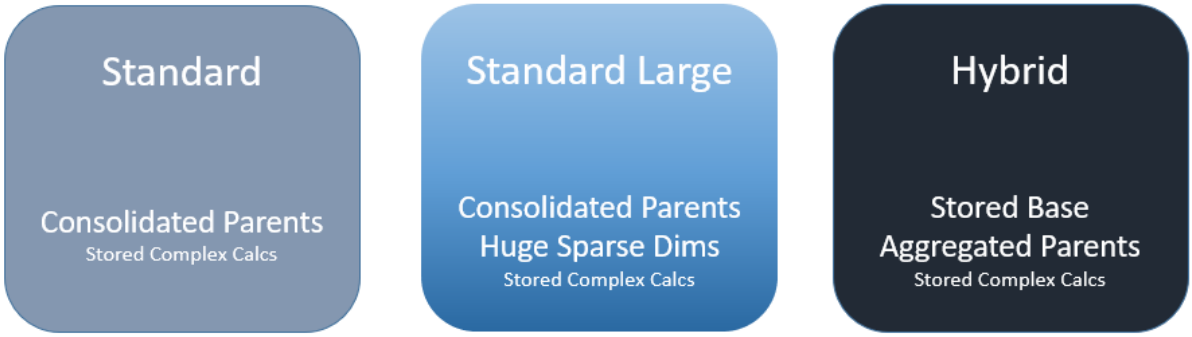
2. **"Linked Cubes"** is possible via relationships between multiple Entity dimensions into one superset Entity dimension. The "Top" or "Parent" Cube is configured with Cube References to others. Typically, Extensible Dimensionality is deployed with other dimensions, such as Accounts, allowing the Business Unit Cubes to satisfy their management reporting requirements. There is typically one Workflow Profile structure for all Linked Cubes, though that can vary by Scenario Type.

3. **"Exclusive Cubes"** are separate Business Unit Cubes that move their data from a Business Unit to a "Parent" Cube typically via Business Rules or the use of Data Management instead of through configured Cube References. Each separate Cube requires its own Workflow Profile structure, though that can vary by Scenario Type.

4. **"Specialty Cubes"** refers to special data collections outside of the typical Trial Balance or Planning data loads and is typically encompassed with no parent/child relationships between Cubes. Examples are for headcount or budget drivers. These figures might be referenced by other Cubes via Business Rules or Data Management. Each Specialty Cube would have separate Workflow Profile structures.

Application Model Design Considerations

Application designers understand that, as a platform, each application must flexibly respond to growth, evolving business needs, and enhancements in MarketPlace solutions. Review the following design options to best direct the overall design and performance expectations of your application.



When designing an Application, consider these questions to identify the model Cube design best suited to your needs:

- What is the overall size of the Entity, Account, Flow and User Defined dimensions that estimate the Data Unit size potential? A OneStream Data Unit is comprised of Cube, Entity, Parent, Consolidation, Scenario and Time.
- What is the size and relationship between dimensions? For example, are the User Defined Dimensions large (thousand members) and are the members closely tied to a single or very few Entities (“sparsely populated”)?
- Are dimension members more transactional in nature? Transaction members such as Employee ID, SKU and Project Code likely change frequently. While this level of detail may be needed for analysis, it can complicate a financial model. Other modeling techniques could help.
- Is the data related to the Cube a “specialty” collection, such as Human Resources, Product Profit or Capital Expenditures?

- Do you fully understand how the data is managed? Determine if the Legal Entity is appropriate for the Entity dimension so you can properly define the ultimate Data Unit Controlling Dimension.
- Have you collected information how the data is assembled and used? Determine if the Cube data is integrated for different types of data such as Actual and Budget.

Standard Cube Design

Guidelines

- Common design for a standard Statutory Consolidation Cube.
- Primary metadata driven application.
- Data Unit approximately 250k data records at higher end.

Performance Profile

- Consolidation times for 12 periods generally range from minutes to ~2 hours on the higher end, depending on complexity and volume.
- Performance generally impacted by metadata parent structures, alternate hierarchies, and calculations executing on parent Entity members.

Reporting Guidelines

- Standard Cube Views with minimum number of rows and columns should perform well, rendering within a few seconds to a minute (depending on requirements).
- Slow Cube View performance of a reasonable number of non-calculated rows and columns, rendering greater than a minute should flag a Cube View or Application design review.
- Cube View Performance is strongly dependent on concurrent use, Cube View design and metadata involved.

Standard Large Sparse Cube Design

Design Guidelines

- Common for a Statutory Consolidation Application. Contain sparse intersections due to collecting transactional members, such as SKU, Part Number or Names, or other large dimensions, such as Product or Project.
- Data Unit size approximately 750k or more data records. Larger Data Units demand more CPU processing power and time to calculate.

Performance Profile

- Optimize consolidation times by addressing sparse dimensions. With good extensibility you can significantly reduce the size of the Data Unit consolidating, for faster consolidation.
- Applications that must be consolidated and contain large sparse dimension members, may have long consolidation times and lower overall performance. Review these applications designs to consider alternate design solutions that include extensibility or other Cube and Model solutions.
- Data Unit size, number of Data Units, Business Rule best practices and other factors effect consolidation times.

Reporting Guidelines

- Putting a “top” member such as UD2#Top for a large dimension on a Cube View , means OneStream loops through each child member and aggregates on-the-fly. This can consume large amounts of processing power and extend report processing.
- It is best to use Sparse Data Suppression settings on Cube Views which are based on Single Data Unit.
- You may need custom Sparse Cube View Business Rules for “top of the house” queries.

- Quick Views may be impacted as they do not include Sparse Row Suppression settings.

Hybrid Cube Design

Guidelines

Hybrid Applications are generally designed to support Analytics and not the Consolidation model. Hybrid cubes:

- Typically require complex calculations at base level Entities.
- Predominately present is aggregation having simple needs at parent Entity levels. Parents do not require special calculations or logic.
- Rely on Dynamic Business Rules attached to a dynamic member such as in UD8. This means parent Entity data is not stored. You can set the Is Consolidated property on these Entities to False.
- Determine if parent Entity data must be exported to external system so you can understand the impact of Dynamic Business Rules.
- Usually have a data unit size of up to one million data records at the top parent Entity level.

Performance Profile

- Performance will vary by application size and structure.
- Data calculation is not stored at the parent level.
- “Entity Aggregation on the Fly” consolidation simulation rules are required. You cannot consolidate parent entities. This involves the API.Functions. GetEntityAggregationDataCell function in a dynamic member.
- You must support the export of calculated data which could involve unique Scenarios or cubes to replicate dynamic calculations as stored values. These processes can be automated using scheduled Data Management jobs.

Reporting Guidelines

- Apply Sparse Suppression settings on Cube Views.
- You may need custom Sparse Cube View Business Rules for “top of the house” member queries.
- Intermediate rules may run as Workflow-based or be driven by Dashboards or Calculation Definition settings.
- Quick Views may be impacted because they do not include Sparse Row Suppression settings.

BI Blend

BI-Blend is a “read-only” aggregate storage model that supports large-volume reporting for data that is not appropriate to store in a traditional Cube. BI Blend data is large in volume and often transactional. For example, to analyze data by invoice, a standard cube requires metadata to store the data records. Soon, most of the invoice metadata would not be needed given the transactional nature of the data. Therefore, storing transaction data in a Cube design is not a best practice.

A key challenge of reporting on transactional data is presenting data in a uniform format for standardized reporting, while flexibility supporting ever changing records and reporting requirements. The overall large size of the data sets requires a model suitable for responsive reporting and analysis.

The BI Blend solution approaches these challenges in a unique and innovate way. BI Blend rationalizes source data for uniform and standardized reporting, like the Standard Cube models, but stores the data in a new relational column store table for responsive reporting.

Use BI-Blend to analyze large volumes of highly changing data, such as ERP system transaction data, which typically would not reside in a Cube. Processing is free from the intensive audit controls within a traditional Consolidation Cube, such as managing calculation status.

Key Elements of BI Blend

- Flexible for change
- Fast Aggregation (through data as Stored Relational Aggregation)
- Single Reporting Currency translation
- Leveraged Metadata, Reporting and Integration tools
- Non-Cube, executed to a relational table optimized for reporting on large data sets by storing results in a column store index

For more information, see the *BI Blend Design and Reference Guide*.

Relational Blending

The dynamic blending of data stored in a relational database with data stored/derived by the in-memory analytic engine is supported.

Relational blending is a data management approach. This enables analytic modelers to better manage the trade-offs between building unsustainable/poor performing complex analytic models that contain too much detail and the need to report on that level detail (data that may be transactional in nature or constantly changing). Relational Blending makes it possible to seamlessly integrate detail data points into the analytic reporting process.

Relational Blending Types

There are three methods of relational blending.

1. **Drill-Back Blending (One-to-Many Relationship)**
   This method of relational blending is used to provide access to detailed information that does not exist in the analytic model. This capability is delivered right out-of-the box with its predefined drill back to stage detail data. In addition, the stage integration engine provides drill-back and drill-around capabilities against external data.

2. **Application Blending (One-to-Many Relationship)**
   This method of relational blending leverages the OneStream MarketPlace Specialty Planning and Compliance applications. This collects information in a transactional register format and seamlessly maps/loads summarized data into an analytic model. These applications also provide predefined transactional level reports as well as predefined drill-back connectors allowing drill-down from a summarized analytic model to the detailed register transaction data.

3. **Model Blending (One-to-One Relationship)**
   This method of relational blending combines the power of the in-memory analytic engine with the flexibility of relational database storage. This functionality is provided as part of the Finance Engine API and the functions can be found under the api.Functions path in a Finance Business Rule.

Model Blending

The following sections provide sample use-cases and explanations of how Model Blending is used to seamlessly integrate relational data points into an analytic model using Dynamic Member Calculations that leverage the relational blending API functions of the finance engine.

A common challenge in analytic modeling is how to build a sustainable model when the definition of metadata and data becomes blurred. The two use cases below provide examples of this modeling challenge.

Use Case 1

In many cases, analytic modelers are faced with the challenge of building a model containing Dimension Members that are unknown at design time or forced to build a Dimension containing Members that will be constantly changing. Without relational blending, analytic modelers are forced to build models full of unknown members (TBD1, TBD2, etc.) with the hopes that users of the system do not need values beyond these placeholder members. (This data is transactional and not a good candidate for an analytic model, Workforce Planning is a good example of this problem)

This is a one-to-many issue so Drill-Back and Application Blending work well if the summary Cube is the primary focus of analysis and transactions are only used for supporting details. Model blending can provide a benefit as well, but keep in mind that model blending must relate an analytic cell POV to a relational row or summarized row (one-to-one). For Model Blending to be useful in these circumstances, the relational data must be returned in an aggregate format (avg, min, max, sum, count) in order to reduce the one-to-many relationship to a one-to-one Relationship.

Use Case 2

Analytic models that depend on Dimensions with Members that are constantly changing. Consider business problem where the analytic model is based on a fixed number of members (facility with rooms and beds). This is easy from a modeling perspective; however, the user requirement is to build a model that is aware of the current occupant of the bed. The logical metadata definition is room/bed, but the business problem requires the “occupant” to be defined as a Member for the model to be meaningful. If occupant is used as a Member in the model, it is almost guaranteed that the analytic model will eventually become unsustainable due to the changing nature of the room/bed/occupant Dimension. The administrator of this model now has the burden of constantly changing and rebuilding the model to reflect the current occupant data.

This is a one-to-one issue, so Model Blending fits well and provides a tremendous amount of value. Detailed and changing information can be continuously loaded and updated as attribute information in the OneStream Staging tables, Custom Relational Tables and the Model Blending API can be used to dynamically incorporate this information into analytic model through dynamic member formulas.

Model Blending Benefits

Relational blending is similar to the OneStream Staging engine in that it is a tool to protect the analytic engine. Analytic modelers are aware that there is a powerful force with which they must contend when they are trying to create a well-designed, well-performing and maintainable model. That powerful force is Factorial Combination Math. Analytic modelers understand that numbers of possible cells in a model (combinations) is determined by the number of Members in each Dimension multiplied by each other (1,000 Accounts x 100 Cost Centers x 10,000 Employees x 20 Regions = 20 billion combinations). This phenomenon means that analytic modelers are in a constant battle. They are trying to capture the data points required to understand the business process being modeled and model performance challenges created by the computational physics of factorial combination math. In summary, it is easy to create an analytic model with a massive number of potential cells and as a result, end up with a poor performing model.

Relational blending can help keep the size of an analytic model to a manageable level by allowing leaf level members to be kept in the relational table and only keeping summarize/static Members in the analytic model definition (Dimension Members). Relational blending is not a cure-all, but it is an important tool for building maintainable well performing analytic models when a model has some dependencies on detailed information that cannot be clearly defined as metadata or data. In other words, the information is useful in the model, but it is so detailed or changes so much that it is difficult to incorporate into a rational metadata structure.

Relational Blending API

The Relational Blending API functions listed below can be used to efficiently lookup a value in a cached relational table. This is based on the current POV values of the analytic engine or by providing specific override values for the Cube Name, Entity Name, Scenario Name, Time Name and Account Name. It is important to understand how caching of the data table is done. The CacheLevel parameter is used to control the cache granularity which will in turn control cache efficiency. To choose the most efficient CacheLevel value, determine how the data will be used in a Cube View. If the primary Cube View data request will be on a single data unit (Entity, Scenario, Time), then the best cache level choice would be BlendCacheLevelTypes.WfProfileScenarioTimeEntity.

This is an efficient choice because the first time a cell is requested for the Entity, Scenario, Time combination, a query will run to load all the stage data for the combination. Then all subsequent cell requests would read values from cache. On the other hand, if the primary Cube View data request is for multiple Entities, then BlendCacheLevelTypes.WfProfileScenarioTime cache level would be a more efficient choice. This is more efficient because a single query would run to load all the data for the Scenario and Time into cache and then all subsequent cell requests would read values from cache. As a cautionary note, be aware that using coarse cache levels (reading more data at once into cache) only benefits performance when the target Cube View can read many values for the cache. If the target Cube View is only focused on one Entity/Account and the BlendCacheLevelTypes.WfProfileScenarioTime cache level is chosen, all rows for the entire Scenario and Time would need to be read into memory when only values for one Entity/Account combination was needed. In this case, BlendCacheLevelTypes.WfProfileScenarioTimeEntityAccount would be a more efficient cache level.

In summary, choose a cache level that will minimize the number of actual database queries needed to run in order to get the desired cells for the target Cube View. This is not an exact science, and it may be difficult to choose a cache level that works efficiently for all target Cube Views. If there is a diverse set of Cube Views using relational blend data, consider creating specific Members that implement different cache levels that match the Cube View data pattern.

Cache Level Types

BlendCacheLevelTypes.WfProfileScenarioTime
Query will be run and cached using the supplied Workflow Profile, POV Scenario and POV Time as criteria and cache key.

BlendCacheLevelTypes.WfProfileScenarioTimeEntity
Query will be run and cached using the supplied Workflow Profile, POV Scenario, POV Time and POV Entity as criteria and cache key.

BlendCacheLevelTypes.WfProfileScenarioTimeAccount
Query will be run and cached using the supplied Workflow Profile, POV Scenario, POV Time and POV Account as criteria and cache key.

BlendCacheLevelTypes.WfProfileScenarioTimeEntityAccount
Query will be run and cached using the supplied Workflow Profile, POV Scenario, POV Time, POV Entity and POV Account as criteria and cache key.

BlendCacheLevelTypes.Custom
Intended to be used with custom table query (Cache level is explicitly controlled by the supplied SQL query). Query will be run and cached using the supplied cache name.

Relational Model Blending API Functions

GetStageBlendTextUsingCurrentPOV

Function Prototype
Public Function GetStageBlendTextUsingCurrentPOV (ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal wfProfileName As String, ByVal fieldList As String, ByVal criteria As String, ByVal fieldToReturn As String, ByVal textOperation As BlendTextOperationTypes) As String

Description
Read a stage text attribute value from a cached ado.net data table using the current POV values and optionally perform concatenation on the results.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cacheLevel
Cache granularity level used to control how much information is cached in each chunk (Less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary).

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

wfProfileName
Name of the Import Workflow profile containing the values to be looked up. (Pass an empty String to look up the workflow based on the POV Entity, use *.YourWFSuffix to get workflow profiles with the specified suffix.)

fieldList
List of STAGE fields that will be used as criteria and/or returned.

Criteria
Criteria statement used to select rows in the cached data table.

fieldToReturn
Name of the stage field to return.

textOperation
Text operation to perform on the resulting data table (Note: FirstValue returns the first matching row if there is more than one stage value for the specified cell).

Return Type
String

Example

```
'UD8 DynamicCalc - Lookup Attribute 1 From Stage
If Not api.Entity.HasChildren Then
        Dim criteria As New Text.StringBuilder
        criteria.Append("U1T = '" & api.Pov.UD1.Name & "' ")
        criteria.Append("And U2T = '" & api.Pov.UD2.Name & "' ")
        Return api.Functions.GetStageBlendTextUsingCurrentPov
(BlendCacheLevelTypes.WfProfileScenarioTimeEntity, "DU",
               "*.Sales Detail", "U1T,U2T,A1,ConvertedAmount", criteria.ToString, "A1",
BlendTextOperationTypes.FirstValue)


Else
        Return String.Empty
End If
```

GetStageBlendText

Function Prototype
Public Function GetStageBlendText (ByVal cubeName As String, ByVal entityName As String, ByVal scenarioName As String, ByVal timeName As String, ByVal accountName As String, ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal wfProfileName As String, ByVal fieldList As String, ByVal criteria As String, ByVal fieldToReturn As String, ByVal textOperation As BlendTextOperationTypes) As String

Description
Read a stage text attribute value from a cached ado.net data table using the specified POV values and optionally perform concatenation on the results.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cubeName
Name of the Cube to use for the POV.

entityName
Name of the Entity to use for the POV.

scenarioName
Name of the Scenario to use for the POV.

timeName
Name of the Time to use for the POV.

accountName
Name of the Account to use for the POV.

cacheLevel
Cache granularity level used to control how much information is cached in each chunk (Less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary).

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

wfProfileName
Name of the Import Workflow profile containing the values to be looked up (Pass an empty String if to look up the workflow based on the POV Entity, use *.YourWFSuffix to get workflow profiles with the specified suffix).

fieldList
List of Stage fields that will be used as criteria and/or returned.

Criteria
Criteria statement used to select rows in the cached data table.

fieldToReturn
Name of the Stage field to return.

textOperation
Text operation to perform on the resulting data table (Note: FirstValue returns the first matching row if there is more than one stage value for the specified cell).

Return Type
String

GetStageBlendNumberUsingCurrentPOV

Function Prototype
Public Function GetStageBlendNumberUsingCurrentPOV(ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal wfProfileName As String, ByVal fieldList As String, ByVal criteria As String, ByVal fieldToReturn As String, ByVal mathOperation As BlendNumericOperationTypes) As Decimal

Description
Read a stage numeric attribute value from a cached ado.net data table using the current POV values and optionally perform aggregation math on the results.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cacheLevel
Cache granularity level used to control how much information is cached in each chunk (Less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary).

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

wfProfileName
Name of the Import Workflow profile containing the values to be looked up (Pass an empty String if you want to look up the workflow based on the POV Entity, use *.YourWFSuffix to get workflow profiles with the specified suffix).

fieldList
List of stage fields that will be used as criteria and/or returned.

criteria
Criteria statement used to select rows in the cached data table.

fieldToReturn
Name of the stage field to perform math on and return.

mathOperation
Math operation to perform on the resulting data table (Note: FirstValue returns the first matching row if there is more than one stage value for the specified cell).

Return Type
Decimal

Example

```
'UD8 DynamicCalc - Lookup Average ConvertedAmount From Stage
If Not api.Entity.HasChildren Then
        Dim criteria As New Text.StringBuilder
        criteria.Append("U1T = '" & api.Pov.UD1.Name & "' ")
        criteria.Append("And U2T = '" & api.Pov.UD2.Name & "' ")
        Return  api.Functions.GetStageBlendNumberUsingCurrentPov
(BlendCacheLevelTypes.WfProfileScenarioTimeEntity, "DU",
               "*.Sales Detail", "U1T,U2T,A1,ConvertedAmount", criteria.ToString, "ConvertedAmount",
               BlendNumericOperationTypes.AverageSkipZero)
Else
        Return 0
End If
```

GetStageBlendNumber

Function Prototype
Public Function GetStageBlendNumber(ByVal cubeName As String, ByVal entityName As String, ByVal scenarioName As String, ByVal timeName As String, ByVal accountName As String, ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal wfProfileName As String, ByVal fieldList As String, ByVal criteria As String, ByVal fieldToReturn As String, ByVal mathOperation As BlendNumericOperationTypes) As Decimal

Description
Read a stage numeric attribute value from a cached ado.net data table using the specified POV values and optionally perform aggregation math on the results.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cubeName
Name of the Cube to use for the POV.

entityName
Name of the Entity to use for the POV.

scenarioName
Name of the Scenario to use for the POV.

timeName
Name of the Time to use for the POV.

accountName
Name of the Account to use for the POV.

cacheLevel
Cache granularity level used to control how much information is cached in each chunk. Less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary.

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

wfProfileName
Name of the Import Workflow profile containing the values to be looked up. Pass an empty String to look up the workflow based on the POV Entity, use *.YourWFSuffix to get workflow profiles with the specified suffix.

fieldList
List of Stage fields that will be used as criteria and/or returned.

criteria
Criteria statement used to select rows in the cached data table.

fieldToReturn
Name of the stage field to perform math on and return.

mathOperation
Math operation to perform on the resulting data table

> **NOTE:** FirstValue returns the first matching row if there is more than one stage value for the specified cell

Return Type
Decimal

GetStageBlendDataTableUsingCurrentPOV

Function Prototype
Public Function GetStageBlendDataTableUsingCurrentPOV(ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal wfProfileName As String, ByVal fieldList As String) As DataTable

Description
Read stage data into a cached ado.net data table using the current POV values so that it can
be Queried / Analyzed in memory on the application server.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cacheLevel
Cache granularity level used to control how much information is cached in each chunk (Less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary).

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

wfProfileName
Name of the Import Workflow profile containing the values to be looked up (Pass an empty String to look up the workflow based on the POV Entity, use *.YourWFSuffix to get workflow profiles with the specified suffix).

fieldList
List of Stage fields that will be used as criteria and/or returned.

Return Type
DataTable

Example

```
'Lookup Attribute 1 From Stage Cached Data Table
If Not api.Entity.HasChildren Then
        Dim result As String = String.Empty

'Get the DataTable from cache
Using dt As DataTable =
 api.Functions.GetStageBlendDataTableUsingCurrentPov(BlendCacheLevelTypes.WfProfileScenarioTimeEntity,
```

```
"DU", "*.Sales Detail", "U1T,U2T,A1,ConvertedAmount")
    If Not dt Is Nothing Then
    'Execute a query against the data table and return the first matching row
    Dim criteria As New Text.StringBuilder
    criteria.Append("U1T = '" & api.Pov.UD1.Name & "' ")
    criteria.Append("And U2T = '" & api.Pov.UD2.Name & "' ")
    Dim rows As DataRow() = dt.Select(criteria.ToString)
    If rows.Count > 0 Then
    result = rows(0)("A1")
        End If
      End If
  End Using
  Return result
Else
    Return String.Empty
End If
```

GetStageBlendDataTable

Function Prototype
Public Function GetStageBlendDataTable(ByVal cubeName As String, ByVal entityName As String, ByVal scenarioName As String, ByVal timeName As String, ByVal accountName As String, ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal wfProfileName As String, ByVal fieldList As String) As DataTable

Description
Read stage data into a cached ado.net data table using the specified POV values so that it can be Queried / Analyzed in memory on the application server.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cubeName
Name of the Cube to use for the POV.

entityName
Name of the Entity to use for the POV.

scenarioName
Name of the Scenario to use for the POV.

timeName
Name of the Time to use for the POV.

accountName
Name of the Account to use for the POV.

cacheLevel
Cache granularity level used to control how much information is cached in each chunk. (The less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary.)

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

wfProfileName
Name of the Import Workflow profile containing the values to be looked up (Pass an empty String to look up the workflow based on the POV Entity, use *.YourWFSuffix to get workflow profiles with the specified suffix).

fieldList
List of Stage fields that will be used as criteria and/or returned.

Return Type
DataTable

GetCustomBlendDataTableUsingCurrentPOV

Function Prototype
Public Function GetCustomBlendDataTableUsingCurrentPOV(ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal sourceDBLocation As String, ByVal sourceSQL) As DataTable

Description
Read data from a custom table into a cached ado.net data table using the current POV values so that it can be Queried / Analyzed in memory on the application server.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cacheLevel
Cache granularity level used to control how much information is cached in each chunk (Less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary).

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

sourceDBLocation
Database location name to query (Application, Framework, or a Named External Connection).

sourceSQL
SQL statement that defines the DataTable to cache for in memory querying.

Return Type
DataTable

Example:

```
'Lookup Invoice Number From a Custom Table
If Not api.Entity.HasChildren Then
        Dim result As String = String.Empty

        Dim queryToCache As New Text.StringBuilder
        queryToCache.Append("Select * ")
          queryToCache.Append("From InvoiceMaterialDetail ")
          queryToCache.Append("Where PlantCode = 'H200' And CustId = 'NH2421' And    InvYear = 2011

        and InvMonth = 'M3'    ")
'Get the DataTable from cache
Using dt As DataTable =  api.Functions.GetCustomBlendDataTableUsingCurrentPov(BlendCacheLevelTypes.Custom,
"Material",
       "Revenue Mgmt System", QueryToCache.ToString)
    If Not dt Is Nothing Then
'Execute a query against the CUSTOM data table and return column InvNo for the first matching  row
    Dim criteria As New Text.StringBuilder
     criteria.Append("WorkDay = 15")
    Dim rows As DataRow() = dt.Select(criteria.ToString)
    If rows.Count > 0 Then
    result = rows(0)("InvNo")
    End If
    End If
End Using
   Return result
```

```
Else
    Return String.Empty
End If
```

GetCustomBlendDataTable

Function Prototype
Public Function GetCustomBlendDataTable(ByVal cacheLevel As BlendCacheLevelTypes, ByVal cacheName As String, ByVal sourceDBLocation As String, ByVal As String) As DataTable

Description
Read data from a custom table into a cached ado.net data table using the specified POV values so that it can be Queried / Analyzed in memory on the application server.

> **NOTE:** Cache only lives for the duration of the WCF call.

Parameters

cacheLevel
Cache granularity level used to control how much information is cached in each chunk. (The less granular cache level helps repeated calls but hurts requests for a single cell because more data is cached than necessary.)

cacheName
Short name used to identify the values placed in the cache (Full CacheID will be CacheName + CacheLevel Values).

sourceDBLocation
Database location name to query (Application, Framework, or a Named External Connection).

sourceSQL
SQL statement that defines the DataTable to cache for in memory querying.

Return Type
DataTable

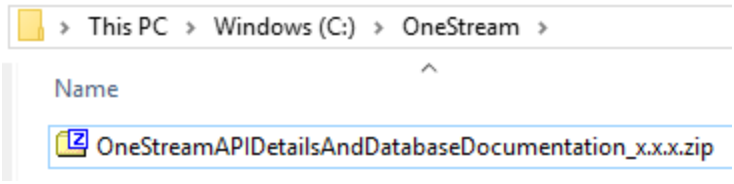
Formulas

A formula is a set of calculation instructions to compute values. Formulas are written using Microsoft Visual Basic .NET procedures that use OneStream API function libraries and member script expressions. These combined capabilities provide a powerful programming environment delivering reliable compiled formula definitions.

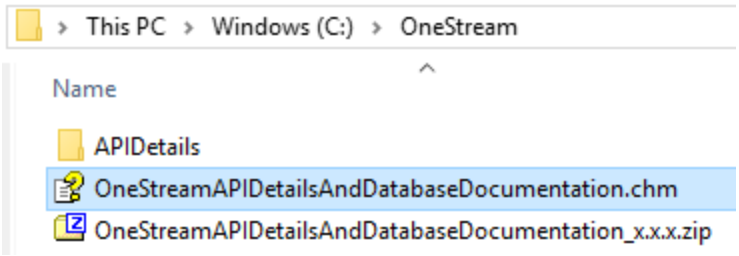
OneStream API Details and Database Documentation

Download the OneStream API Overview Guide for detailed background on Business Rules and the Platform engines. This can be found on MarketPlace under Software Download. Also available in the same download is more information on OneStream API functions and details on the OneStream Framework and Application database tables and indexes. This can be found in the OneStream API Details and Database Documentation.

To use the OneStream API Details and Database Documentation, create a folder on the PC on which this will be loaded and copy the related zip file:



Right-click and extract the zipped file's contents here. Double-click the file that ends in chm. This file launches the API Guide.



Contents are organized by the related Platform Engine (see Platform Engines). These are broken down into Classes (e.g. DataApi), Overload Lists, Methods (e.g. GetDataCell), Syntax and Parameters. The Index and Search tabs can be used to search by function name, enumerations, properties, etc.

Formula Structure

Microsoft Visual Basic.NET With OneStream API and Member Scripts

All formulas and business rules run as compiled VB.NET code. In a VB.NET function or subroutine, calls are made to specific API functions which enable the rule writer to interact with the Analytic Engine. Specific API functions are used to process member script expressions, and create calculated values in the analytic data model.

Common Finance APIs That Use Member Scripts

```
api.Data.GetDataCell(“A#Cash”)
```

This returns a single numeric cell value.

```
api.Data.GetDataCellEx(“A#Cash”)
```

This returns a single numeric or text cell value.

```
api.Data.SetDataCell(“A#Cash”, 5.00, False)
```

This saves/writes a single data cell value.

```
api.Data.Calculate(“A#Cash = A#Sales * 0.10”)
```

This saves multiple data cells as stored values.

Basic Dynamic Cell Calculation

The following return a single cell.

Calculate Current Ratio

```
Return api.Data.GetDataCell("A#15000:O#Top / A#22000:O#Top")
```

Formula Composition:

```
VB.NET     Language Keyword(s)
Return
```

OneStream API Function

```
api.Data.GetDataCell("Member Script”)
```

OneStream Member Script

```
A#15000:O#Top / A#22000:O#Top
```

> **TIP:** When using a nested function (YearPrior(|POVTime|) in a GetDataCell call, you must enclose the function in square brackets []. This is necessary because GetDataCell and the functions use “(“and “)” as indicators of the start/end points in the script. The inner functions must be wrapped in square brackets. GetDataCell("S#[|!ScenarioActual_GRT!|]:T#[YearPrior1(|CVTime|)][Period (|CVTime|)]"):Name("PYR Var")

Basic Stored Calculation

The following calculate and store multiple cells.

Pull Prior Period Retained Earnings

```
api.Data.Calculate("A#28000 = A#28999:T#POVPrior1")
```

Formula Composition

```
OneStream API    Function
api.Data.Calculate("Member Script”)
```

Member Script

```
A#28000=A#28999:T#POVPrior1
```

You can use formula variables in member scripts to significantly improve performance when the same formula is used for multiple members. When using formula variables, the formula text remains the same, so there is no need for continued parsing and evaluation.

Using variables can also improve performance if a member Id is used instead of a member name as the ID can also be used as the value in a formula variable. To use a formula variable in a member script, use a dollar sign $ instead of a pound # sign before the member name, and use the variable name after the dollar sign.

Example 1

```
api.Data.FormulaVariables.SetTextVariable(“variableAccount”, “8150”)
api.Data.Calculate(“A#8250=A$variableAccount * 10”)
```

Example 2

```
Dim acctMember As Member = api.Members.GetMember(DimType.Account.Id, “8150”)
api.Data.FormulaVariables.SetMemberVariable(“variableAccount”,acctMember)
api.Data.Calculate(“A#8250= A$variableAccount * 100”)
```

Example 3

```
Dim acctMember As Member = api.Members.GetMember(DimType.Account.Id, “8150”)
Dim acctId As Integer = acctMember.MemberId
api.Data.FormulaVariables.SetIntegerVariable(“myAccount”,acctId)
api.Data.Calculate(“A#8250 = A$myAccount * 1000”)
```

Applying Formulas

An administrator can create a formula on a Dimension Member or in a Business Rule.

Member Formulas

The preferred and more common approach is to write formulas on Dimension Members. Member formulas are written using the Formula property on individual Scenario, Account, Flow, or User Defined Members in the Dimension Library. The primary reasons for writing formulas on Dimension Members are they provide intuitive formula organization and promote reusability of Dimension and Members with their associated calculation across multiple Cubes. They also enable parallel processing for performance optimizations using advanced multi-threading that executes multiple formulas at the same time. Finally, writing formulas on Dimension Members support drill down from a calculated amount to the amount used as the source for calculation and they support the ability to vary formulas by Scenario and Time. This is useful because changes can be made without affecting the calculation for older data or data in other Scenarios.

Finance Business Rules

Formulas can also be written using one or more Business Rule files. While this typically is not the preferred approach, it provides the ability to put all formulas in one location, and it is similar to the approach used by some older competitive products. The primary reasons for writing formulas in a Finance Business Rule are the formula requires extensive cross-dimensional dependencies and it is not clear on which Member an equivalent Member Formula should be written, or the formula requires complex sequential logic, variable, or conditional statements that affect multiple dependent calculations. Another reason for writing formulas in a Finance Business Rule is when the application requires custom algorithms for Currency Translation, Share, or Intercompany Eliminations.

> **TIP:** Due to the sophisticated built-in translation and consolidation algorithms, most applications only require Member Formulas for the Data Unit Calculation Sequence (DUCS) (i.e., Chart Logic). Custom Business Rules for Translation, Share, and Intercompany Eliminations are not typically needed.

> **NOTE:** Due to the way OneStream stores its data, Decimal should always be used instead of Double or Integer when declaring variables that return a number within a Business Rule or Member Formula.

```
Dim myNumber as Decimal = Api.Data.GetDataCell("A#Sales - A#CostOfSales").CellAmount
```

See Business Rules in "Application Tools" on page 848 for more details.

Formula Types

Two types of formulas can be applied to dimensional members or members in a business rule file:

- Dynamic Cell Calculation (Dynamic Calc): An in-memory calculation that runs on demand when a cell containing a dynamic member formula is requested. A Dynamic Calc formula computes a value for a single cell and runs whenever the cell needs to be displayed without storing the result.
- Stored Calculation: A persisted calculation that runs as part of the Data Unit Calculation Sequence (DUCS). With these formulas you can calculate many cells simultaneously, such as data buffer.

Performance Considerations

Dynamic Cell Calculation (Dynamic Calc)

Dynamic Cell Calculations enhance the consolidation process because the amount is calculated when requested for display and is not written to the database. For reporting however, performance may be impacted because data is calculated on demand. Dynamic calculations are usually used for ratio or percentage calculations.

Stored Calculation

Consolidation performance is directly impacted by the volume and complexity of stored calculations. Carefully consider each stored calculation since one poorly written rule can cause large amounts of data to be written to the cube, negatively impacting consolidation performance. If you use many member formulas or if data volumes are not considered in member formulas, over 100,000 stored numbers may be generated from just 1,000 initially loaded numbers. The quantity of stored numbers is a critical factor to consider to optimize consolidation performance.

Reference and Aggregation Considerations

Dynamic Cell Calculations

Dynamic cell calculations can reference other dynamic cell calculations and stored calculations but should not be used by stored calculations because they do not naturally aggregate parent members. For example, if a parent member in an Account, Flow, or User Defined dimension has a child member calculated by a dynamic calculation formula, the parent excludes the child member from the aggregated amount. Achieve aggregation by writing another dynamic calculation on the parent member.

Stored Calculations

Stored calculations can reference other stored calculations and parent members aggregate naturally.

> **TIP:** You do not need to write a stored calculation to add or subtract individual members. Instead, create an alternative member hierarchy and use the Aggregation Weight property, set to -1.0 to negate. This aggregated value is dynamic and supports drill-down.

Stored Calculation Evaluation Tools

You can access detailed process logging information. Run **Force Consolidate With Logging** and click **Task Activity** to analyze steps in the consolidation process to identify bottlenecks or errors for performance optimizations. Examples:

- Calculate with Logging
- Translate with Logging
- Consolidate with Logging

Formula Calculation Threshold Monitoring

Calculation time threshold values can be set in the Application Server Configuration File using the **NumSecondsBeforeLoggingSlowFormulas** setting to log formulas exceeding the specified threshold time.

Formula Execution

This section defines the types of calculations and calculation sequences used during different analytic processing routines.

Cube Processing

Calculation

This executes the standard calculation sequence for a single Data Unit. A Data Unit refers to a group of data cells for a specific Cube, Entity, Parent, Consolidation, Scenario, and Time Member. See Data Units in "Workflow" on page 142 for more details on Data Units. Except for Dynamic Cell Calculations, all Member Formulas are written to execute as part of a Data Unit's Calculation Sequence.

Translation

This executes a currency translation that occurs when the data for an Entity's local currency needs to be translated to a foreign currency. The translation step executes after the system has run the Data Unit Calculation Sequence for an Entity's local currency. After this is completed, the default translation algorithms use Foreign Exchange (FX) rates to generate and store a corresponding translated Data Unit. Finally, the Data Unit Calculation Sequence on the translated Data Unit to produce the final translated amounts are run.

Consolidation

The Analytic Engine provides pre-built financial intelligence through a statutory Consolidation Dimension that defines a sequence of Data Unit calculations and aggregations which include currency translations, Parent-level adjustments, complex ownership computations, and Intercompany Eliminations. For more details on Consolidation, see Consolidation.

Dynamic Cell Calculation

Dynamic Cell Calculations are a special type of Member Formula for Account, Flow, or User Defined Members. They are used to generate amounts for a Member on the fly (i.e., the results are calculated on-demand and are not stored). Dynamic Cell Calculations are often used for metric accounts (e.g., ratios involving other accounts) and are appropriate when the result of the Dynamic Calculation is not needed as the source number for another Stored Calculation. The use of Dynamic Cell Calculations can result in improved Consolidation performance because they do not generate stored numbers and are typically only executed when a number needs to be displayed, not during the Consolidation process.

Data Units and Formula Execution

OneStream executes formulas at a specific unit of work call a Data Unit. This section details the order and combination of logical processes that execute for a Data Unit. See Using Data Units in "Workflow" on page 142.

Guidelines on Formula Passes

There are 16 Formula Passes and one Dynamic Calculation Formula Type available on each Member. Formulas that do not depend on one another can exist in the same formula pass and will be calculated in parallel using OneStream's advanced parallel formula processing engine.

As a basic guideline, customers should think about organizing formulas by account/collection type across OneStream's available formula passes using the following examples.

Formula Pass 1 - 8
Trial Balance

Formula Pass 5-7
Translation logic related to Cash Flow

Formula Pass 8 or 9
Balance Account and CTA account

Formula Pass 9 - 16
Non - Trial Balance

All formulas in a pass are processed at the same time, so they cannot have dependencies on one another.

Calculation Sequence of a Single Data Unit

The items below detail the specific list of tasks executed for each Data Unit's calculation process. As an example, the following steps are executed for a single Data Unit when a user selects Calculate for a single Entity, Scenario, and Time period.

Data Unit Calculation Sequences (DUCS)

1. Clear previously calculated data for the Data Unit.
2. Run the Scenario's Member Formula, which is typically used for seeding a Scenario's data from another Scenario or from a prior year.
3. Run reverse translations by calculating Flow Members from other Alternate Currency Input Flow Members. This is part of the built-in ability for an Entity to accept input using multiple currencies.
4. Execute Business Rules (1 and 2). Up to 8 Business Rule files can be attached to each Cube.
5. Run Formula Passes (1 – 4) for the Cube's Account Dimension Members, then Flow Members, and then User Defined Members. The Formula Pass is specified using each Member's Formula Type property in the Dimension Library.
    - Account, Flow, UD1, UD2, … UD8 (Member Formula Execution)
6. Execute Business Rules (3 and 4).
7. Run Formula Passes (5 – 8).
    - Account, Flow, UD1, UD2, … UD8 (Member Formula Execution)
8. Execute Business Rules (5 and 6).
9. Run Formula Passes (9 – 12).
    - Account, Flow, UD1, UD2, … UD8 (Member Formula Execution)
10. Execute Business Rules (7 and 8).

11. Run Formula Passes (13 – 16).
    - Account, Flow, UD1, UD2, … UD8 (Member Formula Execution)

Every time a data cell is written to the database, information with the stored cell about how it was stored (e.g., manually entered, calculated, consolidated, etc.) is included. If a number was calculated and stored as a result of a formula, it will always get cleared regardless of the metadata settings. The AllowInput property specifies whether a cell can be written to, and therefore if a formula stored a number, there would be information if the cell was calculated. If AllowInput is set to True, and a new number is typed over the same cell, it is stored as manually entered instead of a calculated cell.

Formula Execution for Statutory Consolidation Sequence

The consolidation process is run for a hierarchy of Entities. See Consolidation.

Formula Level Controls

In addition to the Cube-level settings described above, VB.NET If statements are often used in a formula to have that formula execute only for certain types of Data Units. The most common usage is to contain checks for Base-Level Entities and local currencies. The following If statement will cause the formula to execute only for Base-Level Entities and the Entity's default currency. This is often used when the results of the calculation in the Base-Level Entity is intended to be consolidated to Parent-Level Entities.

```
If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyForEntity())) Then
End If
```

Writing Formulas

Writing Dynamic Cell Calculations

When writing a formula for a Dynamic Calc Account, Flow, or User Defined Member in either a Member Formula or a Business Rule (via FinanceFunctionType.GetDataCell), the goal is to return an amount for a single data cell. In that case, the system knows the full 18 Dimensions of the data cell it needs to display. Therefore, use any of the api methods that refer to a specific Account, Flow, Intercompany, User Defined Dimension, etc.

For example, a user selected a Cube View to view some numbers. The full 18 Dimensions for each cell the Cube View needs to display is determine that it needs to run a custom formula and it initializes the api, so it knows about all 18 Dimensions. The Member Formula then displays an amount on the Cube View.

Dynamic Calc Formula Examples

Return a Constant

The simplest Dynamic Calc formula is to return a constant (i.e., the same number regardless of the intersection). For example, select an Account (or a Flow or User Defined Member) in the Dimension Library, set the Formula Type property to DynamicCalc, and then enter the following line in the Member's Formula property for the Default Scenario Type and Default Time Member. After typing the code, press the Compile button on the Formula Editor's toolbar to make sure the VB.NET syntax is correct, press OK to close the dialogs, and then click Save.

```
Return 123.4
```

If a Cube View is used to display the result of the above calculation for the Dynamic Calc account for any numeric intersection (any Entity, Scenario, Time, UD, etc. for View set to YTD), the Cube View will always display 123.4. If the account's value is displayed for any text intersection (any Entity, Scenario, Time, UD, etc. for View set to Annotation), the Cube View will show an empty cell because the formula returned a numeric value, not a text value. To make the formula work for both numeric and text View Members, use an If statement to check which type of View Member is currently being requested. Then return a text value surrounded by double quotes when the View Member is an annotation type. After saving, run the Cube View using multiple View Members (YTD, Periodic, Annotation, Assumptions, etc.). The corresponding cell will display either of the two constants specified.

```
objViewMember As ViewMember = ViewMember.GetItem(api.Pov.View.MemberId)
If objViewMember.IsAnnotationType Then
   Return "My first OneStream Member Formula"
Else
    Return 123.4
End If
```

Return Types for Dynamic Calc Formulas

As shown in the example above, the return value for a numeric data cell can be a number such as a constant or a decimal variable, and the return type for a text intersection can be a text value such as words within double quotes or a String variable. However, when those types are returned, the underlying engine converts them to a DataCell or a DataCellEx object automatically. Therefore, if a DataCell or DataCellEx object was already contained by calling api.Data.GetDataCell, then it is recommended to return the full object instead of just the number contained within the DataCell object (i.e., which could be accessed using objDataCell.CellAmount). In order to specify status such as whether the cell is NoData, return a DataCell or DataCellEx and use its CellStatus property for those types of settings.

A DataCell object is a wrapper for a DataCellPk object that defines the cell's 18 Dimensional intersection, a decimal accessed using the CellAmount property to store the number, and a CellStatus containing other information about the cell such as NoData and Invalid Status.

A DataCellEx object is a wrapper for a DataCell object and a text property called DataCellAnnotation which is used for setting a string for an Annotation type View Member. It also contains some additional properties for CurrencyId and AccountTypeId filled in and can be ignored when creating a DataCellEx object in a Dynamic Calc Member Formula.

The following example accomplishes the exact same result as the example above, except this uses DataCell and DataCellEx objects to illustrate what to do if a return value containing cell status is needed.

```
Dim objViewMember As ViewMember = ViewMember.GetItem(api.Pov.View.MemberId)
If objViewMember.IsAnnotationType Then
   Dim objDataCellEx As DataCellEx = New DataCellEx()
   objDataCellEx.DataCell.CellStatus = New DataCellStatus(True)
   objDataCellEx.DataCellAnnotation = "My first OneStream Member Formula"
   Return objDataCellEx
Else
   Dim objDataCell As DataCell = New DataCell()
   objDataCell.CellStatus = New DataCellStatus(True)
   objDataCell.CellAmount = 123.5
   Return objDataCell
End If
```

Using Math in Dynamic Calc Formulas

OneStream's api.Data.GetDataCell function supports a powerful script parser that allows math equations to be written and operate on one or more data cells or constant amounts to calculate the values for a new data cell. For example, if a Dynamic Calc account needs to display Cash plus AcctsRec increased by 10%, this one-line Member Formula can do it.

```
Return api.Data.GetDataCell("(A#Cash + A#AcctsRec) * 1.10")
```

Notice the api.Data.GetDataCell function accepts one string Parameter in double quotes which represents a Member Script equation. Each operand of the equation (e.g., A#Cash) takes the unspecified Dimensions using the data cell currently being calculated. Therefore, every operand points to a specific data cell identified by using an 18 Dimension intersection.

If the current data cell being calculated is:

```
"E#CT:C#USD:S#Actual:#2013M1:V#YTD:A#NewAccount:F#None:O#Top:I#None:U1#None, …",
```

then the first operand is:

```
"E#CT:C#USD:S#Actual:#2013M1:V#YTD:A#Cash:F#None:O#Top:I#None:U1#None, …"
```

even though only "A#Cash" was specified.

When writing Dynamic Calc formulas, specify any or all the 18 Dimensions if necessary. (e.g., "A#Cash:U1#AllProducts + A#AcctsRec:U1#None")

Division in Dynamic Calc Formulas

Using Member Script equations in api.Data.GetDataCell as shown above is powerful for Dynamic Calc formulas, but there are occasions when all the math cannot be performed reliably in one line of script. For example, use this formula to divide by a data cell when the data cell being used as the denominator is zero or NoData (i.e., a number was never entered). Since dividing by zero results in infinity and is an invalid operation for computers, the formula needs some extra checking. To illustrate additional concepts, here are three different examples of performing division in a Dynamic Calc formula.

This first example uses the division operator (/) to calculate a data cell from one account divided by a data cell from another account. If the denominator (A#AcctsRec) is zero or NoData, it will automatically return a very large number (e.g., 9999999999999999.0) as the result. This is because dividing by zero in mathematics results in infinity, and the large number to approximate infinity which allows subsequent functions or math operators that refer to the result to continue to be processed is used.

```
Return api.Data.GetDataCell("A#Cash / A#AcctsRec")
```

Although an extremely large number is the best mathematical approximation for infinity, it is typically not what administrators want to display in their financial system when source numbers are not available. A Divide function that produces a NoData cell if either the numerator or the denominator is NoData is available.

```
Return api.Data.GetDataCell("Divide(A#Cash, A#AcctsRec)")
```

The built-in Divide function is typically used when performing division in Dynamic Calc formulas. However, for completeness and to provide some insight about how to create more complex formulas, the following is an example of how to implement a formula that performs safe division. Notice that the Member Formula is performing division using two DataCell objects to create a resulting DataCell (Return numeratorDataCell / denominatorDataCell). This is a powerful capability that allows any type of math to be performed using any number of DataCell objects.

```
Dim numeratorDataCell As DataCell = api.Data.GetDataCell("A#Cash")
Dim denominatorDataCell As DataCell = api.Data.GetDataCell("A#AcctsRec")
If ((Not numeratorDataCell Is Nothing) And (Not denominatorDataCell Is Nothing)) Then
   If ((Not numeratorDataCell.CellStatus.IsNoData) And _
        (Not denominatorDataCell.CellStatus.IsNoData) And _
        (denominatorDataCell.CellAmount <> 0.0)) Then
     Return numeratorDataCell / denominatorDataCell
   End If
End If
Return Nothing
```

> **TIP:** When using VB.NET, use the underscore character at the end of a line in order to continue a statement on the next line. For example, refer to the underscore after And in the code above. This was done here because the full statement did not fit on one line in this document. However, in the Member Formula editor, the If statement would be kept on one long line.

Days Sales Outstanding

Days Sales Outstanding (DSO) is a common formula that is a required calculation for many applications. Consequently, OneStream has provided a pre-built function to encapsulate the logic required for this function.

```
Return api.Functions.GetDSODataCell("AcctsRec", "Sales")
```

The example below demonstrates a possible customized version of the DSO calculation.

```
Dim numDaysSum as Integer = 0
Dim currTimeId as Integer = api.Pov.Time.MemberPk.MemberId
Dim acctsRec as decimal = api.Data.GetDataCell("A#AcctsRec - A#SaleTax").CellAmount
If (acctsRec > 0.0) Then
    Dim salesSum as Decimal = 0.0
    Dim numPeriodsInYear = api.Time.GetNumPeriodsInYearForSameFrequency(currTimeId)
    For (numPeriodsToSubtract As Integer = 0 To numPeriodsInYear)
        Dim timeId as Integer
        If numPeriodsToSubtract = 0 Then
           timeId = currTimeId
        Else
           timeId = api.Time.AddTimePeriods(-1 * numPeriodsToSubtract, True)
        End If
        Dim timeName As String = api.Time.GetNameFromId(timeId)
        Dim numDaysInTimePeriod As Integer = api.Time.GetNumDaysInTimePeriod(timeId)

        Dim MemberscriptBldr = New MemberscriptBuilder("A#Sales:V#Periodic").SetTime(timeName)
        Dim Memberscript As String = MemberscriptBldr.GetMemberscript()
        Dim salesForTimePeriod as Decimal = api.Data.GetDataCell(Memberscript).CellAmount

        If (salesForTimePeriod + salesSum >= acctsRec) Then
            Dim ratio As Decimal = (acctsRec - salesSum) / salesForTimePeriod
            numDaysSum = numDaysSum + (ratio * numDaysInTimePeriod)
            'We are done
            Exit For
        Else
            numDaysSum = numDaysSum + numDaysInTimePeriod
            salesSum = salesSum + salesForTimePeriod
        End If
    Next
End If
Return api.Data.CreateDataCellObject(numDaysSum, False, False)
```

Dynamic Simulation of Consolidation: GetEntityAggregationDataCell

Use a function called GetEntityAggregationDataCell for pseudo/approximate consolidation of a data cell with a Cube View when requested for display. The intention is not to produce a value that would tie to a formally consolidated number if custom Business Rules for ownership or translation are in play for such a financial model, but this on-the-fly dynamic value is presented to the user instantly as a convenience, typically during data entry. When the user edits numbers on a Form and saves their results, a DynamicCalc User-Defined member (likely a column) will display results totaled either within a Data Unit or across Data Units without having to run a calculation or consolidation.

This function employs standard currency translation using the Entity in the cell's POV's local currency as the source and a parent Entity's target and standard Percent Consolidation on the Relationship Properties to calculate Share. It does not take intercompany elimination into account unless that value was already consolidated and stored.

```
api.Functions.GetEntityAggregationDataCell(memberScript as string,
 Optional useStoredAmountsWhereCalcStatusIsOK as Boolean, Optional
 fxRateTypeRevenueExpOverride as String, Optional
fxRuleTypeRevenueExpOverride as FxRuleType, Optional
 fxRateTypeAssetLiabOverride as String, Optional
fxRuleTypeAssetLiabOverride as FxRuleType)
```

When useStoredAmountsWhereCalcStatusIsOK is set to True (the default setting), the algorithm checks if CalcStatus is OK for the intersection and uses numbers that are already calculated, translated, ownership share calculated, eliminated, consolidated and stored. This setting is also useful when displaying multiple translated currencies for consolidated parent Entities dynamically. If the parent Entity's Local amount is OK and fully consolidated, the only dynamic calculation would be the last translation step.

The last four optional settings let you specify alternate named FX Rate Types (e.g. "AverageRate") and FX Rule Types (i.e. FxRuleType.Direct or FxRuleType.Periodic) to perform what-if simulations.

If any of these four are specified, useStoredAmountsWhereCalcStatusIsOK is ignored and is treated as False because consolidated amounts would not have been stored using the alternate FX rates.

Examples when used with a Dynamic Calc member (e.g. UD8):

```
Return api.Functions.GetEntityAggregationDataCell("A#NetIncome:S#Budget:UD8#None")
Return api.Functions.GetEntityAggregationDataCell("UD8#None", True, “AverageRate”, FxRuleType.Periodic)
Return api.Functions.GetEntityAggregationDataCell("UD8#None", True, “AverageRate”, FxRuleType.Periodic,
“HistoricalRate”, FxRuleType.Direct)
```

Example use of GetEntityAggregationDataCell to enter inputs and instantly see aggregated results upon saving a Form:

Create a UD8 Member named EntityAggregation and set its Formula Type to Dynamic Calc. Use this as the UD8 member's Formula:

```
Return api.Functions.GetEntityAggregationDataCell("UD8#None")
```

Create a Cube View

Set Cube View POV tab to have Scenario set to Budget or whatever is desired on the Form and UD8 Member of EntityAggregation.

Define rows that display a hierarchy of Entities.

Define columns that display a few key Accounts. Include a base-level Account that supports input for both UD8#EntityAggregation and for input. E.g. A#Sales, A#Sales:UD8#None:Name(“Sales Input”)

Change Cube View settings for General Settings / Common with Can Modify Data and Can Calculate set to True.

Associate this Cube View with a Form Template which is assigned to a Workflow Profile.

The user enters a number on the Form in the Account that accepts input and clicks Save. The user will see the dynamically aggregated Entity results without having to run a Consolidation.

Dynamic Calc Member Formula

This formula returns the name and description of the Entity's UD1 Default Member. Other UD8 formulas can be created for the Entity's UD2 Default, etc. After adding the UD8 Member, the Entity's Default UD1 Member name can be displayed using XFGetCell or in a Cube View by accessing the cell: E#MyEntity:V#Annotation:U8#EntityDefaultUD2Name.

This assumes that the UD8 Member with the formula is named EntityDefaultUD2Name. If XFGetCell is being used in Excel, use None or any valid Member for all the other Dimensions.

```
'Display the Member name of the entity's DefaultUD1 Member using the Annotation View Members.
If api.View.IsAnnotationType(api.Pov.View.MemberId) Then
   Dim text As String = String.Empty
   Dim udId As Integer = api.Entity.GetDefaultUDMemberId(api.Pov.Entity.MemberId, DimType.UD1.Id)
   If udId <> DimConstants.Unknown Then
Dim udMember As Member = api.Members.GetMember(DimType.UD1.Id, udId)
If Not udMember Is Nothing Then
text = udMember.NameAndDescription
End If
    End If
    Return text
End If
'If this is a numeric View Member (e.g., Periodic, YTD), display the number from the U8#None Member.
Return api.Data.GetDataCell("U8#None")
```

Annotations on Dynamic Calc Members

To support the ability to calculate text or pull it from an external system to display in a Cube View, DynamicCalc or DynamicCalcTextInput formulas can be used. If the user wants the formula to calculate the annotations, use a DynamicCalc formula to display text such as Pass and Fail.

The DynamicCalcTextInput Formula Type works the same as a DynamicCalc formula, but it allows users to input annotations on Cube View cells without having to use the Data Attachment Dialog. When this formula is used, the user can make annotations on Dynamic Calc Members following the same method as a non-calculated Member.

Writing Stored Calculations

When writing a Member Formula or a Business Rule for a Stored Calculation, the new calculated numbers are being determined to store for that Cube, Entity, Parent, Cons, Scenario, and Time combination (i.e., a Data Unit).

Return is never seen in a Member Formula for Formula Pass. Instead of being returned, many numbers are being calculated and stored. When running a Calculation, Translation, or Consolidation, the Member Formula calls for an entire Data Unit. It does not tell with which Account, Flow, or User Defined the numbers are being saved, this is the responsibility of the user. Initially, this may be confusing because Member Formulas are often written in an account's Formula property, and administrators believe it will only allow that specific Member Formula to write to that specific account. However, putting a Member Formula in an account's Formula property is only for organizational purposes. When it calls that formula, it is currently calculating a Data Unit and it will initialize the api with only the Data Unit Dimensions.

Basic Stored Formula Examples

The formula examples in this section demonstrate how to calculate basic stored values driven by formulas consisting of OneStream Member Script expressions.

Copy Data from another Account

The following formula would be implemented as a Member Formula on the Sales1 account. It is executed as part of the DUCS during the Formula Pass that was specified in the account's Formula Type setting.

```
api.Data.Calculate("A#Sales1 = A#Sales2”)
```

Stored Formula passes use Data Buffer math, not the Data Cell math that occurs for the single cell Dynamic Calc formulas. Stored Formulas are multi-Dimensional. For example, the formula is executed for an entire Data Unit (e.g., Location1 Entity, USD Consolidation Member, Actual Scenario, January 2013 time period). That Data Unit is a portion of a Cube where the UD1 Dimension could contain 1,000 products to keep track of sales by product. Therefore, the data for the Sales2 account could contain a separate number for every Product (i.e., UD1), or if the Location1 Entity only sells some of the products, there might be 200 numbers for Sales2 and the other 800 products for Sales2 are NoData. That set of 200 numbers is called a Data Buffer. Data Buffers can get much larger and more complicated when multiple Dimensions are used for detailed analyses. However, since the same concepts still apply, it is easier to think about a smaller set of Dimensions as in this example.

The formula “A#Sales1 = A#Sales2” is equivalent to saying, “Take the 200 numbers stored in the Sales2 Data Buffer and copy them to a new Data Buffer, but change the account to Sales1, and then store the new Sales1 Data Buffer in the database.” That one-line formula calculated and stored an additional 200 numbers that did not exist before the formula was executed.

The formula below reads the Data Buffer for the Sales2 account (200 numbers) and then adds 50.0 to each of those 200 numbers to create a new Data Buffer that also contains 200 numbers. The account for each of the 200 numbers in the new Data Buffer is changed to Sales1 and it is then stored in the database.

```
api.Data.Calculate("A#Sales1 = A#Sales2 + 50.0”)
```

The newly modified formula below uses three accounts. That formula reads the Data Buffer for the Sales2 account (200 numbers) and then reads the Data Buffer for the Sales3 account. For example, the Sales3 account contains 100 numbers broken out by product in UD1, and 25 of those 100 numbers use the same UD1 Members as some of the numbers from Sales2. The other 75 Sales3 numbers are for other products not used by the Sales2 account. OneStream automatically combines the numbers from Sales2 and Sales3 and adds the Sales2 and Sales3 numbers that share a common intersection and also adds the additional non-common intersections. The result is a new Data Buffer containing 275 numbers stored in the database for the Sales1 account.

```
api.Data.Calculate("A#Sales1 = A#Sales2 + A#Sales3”)
```

Copy Data from Another Scenario

The following formula would be implemented as a Member Formula on the Forecast Scenario. It copies all the data from the Actual Scenario and stores the results in the Forecast Scenario. The If statement in this example causes the data to be copied only for Base-Level Entities and each Entity's local currency. This is because the example application wants the numbers for Parent Entities and foreign currencies to be determined using OneStream's Consolidation and Translation algorithms, not by copying directly from another Scenario. Limit the formula to only copy data for certain Dimension Members by adding specific Members in the formula's Member Script. For example, if the Forecast Scenario needs to copy only the Import Members, add O#Import to both sides of the equation. If the Forecast Scenario needs to start with the sum of the Actual Scenario's Import plus Forms plus AdjInput data and copy that into the Forecast Scenario's O#Import Member, then use "S#Forecast:O#Import = S#Actual:O#Top". When writing Stored Formulas, any Data Unit Dimension not explicitly specified uses the Dimension Member for the Data Unit currently being calculated. For any Account, Flow, Origin, IC, or User Defined Dimensions not explicitly specified, OneStream will use #All which is the syntax that represents all existing data for that Dimension.

```
If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyForEntity())) Then
    api.Data.Calculate("S#Forecast = S#Actual")
End If
```

To copy data from another Cube or Scenario that uses different Dimensionality, an example of the Scenario formula would be as follows:

```
'Convert dimensionality
Dim destinationInfo As ExpressionDestinationInfo = api.Data.GetExpressionDestinationInfo("")
Dim sourceDataBuffer As DataBuffer = api.Data.GetDataBuffer(DataApiScriptMethodType.Calculate,
"Cb#AnotherCube:S#AnotherScenario",destinationInfo)
Dim convertedDataBuffer As DataBuffer = api.Data.ConvertDataBufferExtendedMembers("AnotherCube",
"AnotherScenario", sourceDataBuffer)
api.Data.SetDataBuffer(convertedDataBuffer, destinationInfo)
```

To drill down on this formula, use the following example in the Scenario's Formula for Calculation Drill Down setting:

```
If api.Pov.Cube.Name.XFEqualsIgnoreCase("TheDestCube") Then
       Dim result As New DrillDownFormulaResult()
       result.Explanation = "Pseudo-formula: Cb#TheDestCube:S#TheDestScenario=Cb#AnotherCube:
       S#AnotherScenario"

       result.SourceDataCells.Add("Cb#AnotherCube:S#AnotherScenario")
       Return result
```

```
End If
Return Nothing
```

Out-Of-Balance

The following formula would be implemented as a Member Formula on the Balance account. It stores the difference of two other accounts.

```
If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyForEntity())) Then
   api.Data.Calculate("A#Balance = A#2899 - A#5999")
End If
```

CTA Account Formula Examples

This is essentially the same formula as Out-Of-Balance, but only runs on translated Data Units.

```
If ((Not api.Entity.HasChildren()) And (api.Cons.IsForeignCurrencyForEntity())) Then
api.Data.Calculate("A#CTA = A#2899 - A#5999")
End if
```

Reading a Specific Data Cell in a Stored Formula

Stored Formulas are executed for an entire Data Unit, so unlike Dynamic Calc formulas, there is no context about a specific View, Account, Flow, Origin, IC, or User Defined Member within the Data Unit. Therefore, to read the value for a Data Cell using api.Data.GetDataCell, a Member needs to be explicitly specified for all non-Data Unit Dimensions. This is different than Dynamic Calc Member Formulas where the default setting for every Dimension Member comes from the Data Cell currently being displayed.

Therefore, the following is incorrect when trying to read a specific Data Cell inside a Stored Formula:

```
Dim objDataCell As DataCell = api.Data.GetDataCell("A#Cash")
```

Instead, all non-Data Unit Dimensions need to be specified. If one or more of those Dimensions needs to be based on the other data stored in the Data Unit, then use Eval (for details on Eval see Advanced Stored Formulas using Eval below). Otherwise, the formula will look like this:

```
Dim objDataCell As DataCell = api.Data.GetDataCell("V#YTD:A#Cash:F#None:O#Import:I#None
    :U1#None:U2#None:U3#None:U4#None:U5#None:U6#None:U7#None:U8#None")
```

The syntax above is accurate but creating that long string for many Dimensions is tedious and error prone especially when using functions to determine what the Member names should be, and then concatenating multiple strings. Instead it is recommended to use the MemberscriptBuilder class when creating Member Scripts.

```
Dim MemberscriptBldr = New MemberscriptBuilder("V#YTD:A#Cash")
MemberscriptBldr.SetFlow("None").SetOrigin("Import").SetIC("None").SetAllUDsToNone()
Dim Memberscript As String = MemberscriptBldr.GetMemberscript()
Dim objDataCell As DataCell = api.Data.GetDataCell(Memberscript)
```

Advanced Stored Formulas using Eval

As described in the examples above, OneStream's Data Buffer math is extremely powerful and can process hundreds or thousands of numbers with just one simple equation. Without Data Buffer math or an equivalent scripting capability, a large multi-Dimensional financial application would not be feasible because every intersection would need to be considered separately. There is a consequence when processing data using Data Buffers instead of individual Data Cells. Additional capabilities are needed when wanting to perform math differently based on the individual data cell amounts.

Fortunately, OneStream accommodates that pattern using Eval. When implementing api.Data.Calculate functions, Eval has an advanced capability that provides the ability to get at the individual Data Cells in any Data Unit created while processing an api.Data.Calculate script. It even allows Eval() to be wrapped around a subset of the formula's math in order to evaluate the Data Buffer that was just created by running that math.

As an example for Eval, start with this formula:

```
api.Data.Calculate("A#Sales1 = A#Sales2”)
```

The Sales2 numbers need to be copied to Sales1 for “green” Products. In this fictitious example, there is a special tax situation for green products and the sales numbers for those products need to be isolated into the special Sales1 account. The application uses the UD1 Member's Text1 property to keep track of which products are green.

The first thought might be to do something like the following (incorrect):

```
Dim ud1Id As Integer = api.Pov.UD1.MemberId
Dim text1 As String = api.UD1.Text(ud1Id, 1)
If (text1.Equals("green", StringComparison.InvariantCultureIgnoreCase)) Then
   api.Data.Calculate("A#Sales1 = A#Sales2")
End If
```

However, this would not work because Stored Formulas are executed for an entire Data Unit. A Data Unit represents all data for a Cube, Scenario, Entity, Parent, Cons, and Time Member. Since there is no single product (i.e., UD1 Member) for the Data Unit currently being calculated, the first line above does not make sense. A Data Unit cannot be asked what the UD1 MemberId is because a Data Unit has data for multiple UD1 Members (200 different products in the Sales2 example).

The solution is using Eval to evaluate the individual Data Cells in a Data Buffer. Put the Eval keyword around any portion of the api.Data.Calculate function including math statements. After OneStream reads or calculates the DataBuffer defined within the Eval statement, it executes the Eval function to give the opportunity to filter the list of Data Cells in the Data Buffer, or to completely change the list of Data Cells in the Data Buffer. After the Eval function is completed, OneStream uses the modified Data Buffer to perform the remaining part of the api.Data.Calculate function.

The example formula needs to be modified by adding the Eval keyword around the A#Sales2 Data Buffer, a helper function, typically the name OnEvalDataBuffer, needs to be implemented allowing an inspection, filter, and/or change to the Data Cells in the Data Buffer. The helper function Loops over each of the Sales2 Data Cells (200 in this example). If the Data Cell's UD1 Text1 setting says green, add that Data Cell to a new list of result cells. Otherwise, ignore the Data Cell causing it to be skipped. The result is a new modified Data Buffer containing only the Data Cells for green products (i.e., fewer than 200 Data Cells).

```
api.Data.Calculate("A#Sales1 = Eval(A#Sales2)", AddressOf OnEvalDataBuffer)

Private Sub OnEvalDataBuffer(ByVal api As FinanceRulesApi, ByVal evalName As String, _
                        ByVal eventArgs As EvalDataBufferEventArgs)
    'Filter to list of Sales2 source numbers to only include numbers
    'for "green" Products using each dataCell's UD1 Text1 setting.
    'The final list of resultCells is what will be assigned to Sales1 by api.Data.Calculate.
    Dim resultCells As New Dictionary(Of DataBufferCellPk, DataBufferCell)
    For Each sourceCell As DataBufferCell In     eventArgs.DataBuffer1.DataBufferCells.Values
        If (Not sourceCell.CellStatus.IsNoData) Then
            Dim ud1Id As Integer = sourceCell.DataBufferCellPk.UD1Id
            Dim text1 As String = api.UD1.Text(ud1Id, 1)
            If (text1.Equals("green", StringComparison.InvariantCultureIgnoreCase)) Then
            'Add this dataCell to the new list.
            resultCells(sourceCell.DataBufferCellPk) = sourceCell
            End If
        End If
    Next
    'Assign the new list of DataCells to the result.
    eventArgs.DataBufferResult.DataBufferCells = resultCells
End Sub
```

> **NOTE:** If using Eval for NoData and ZeroCells, refer to the Remove Functions in Formulas section for alternative performance enhancing solutions.

Advanced Stored Formulas using GetDataBuffer and SetDataBuffer

Most of the advanced stored formulas that need to process multiple Data Cells should use Eval. Eval allows the user to get at the individual Data Cells in any Data Unit while processing the Member Script in an api.Data.Calculate function. However, in some rare occasions, an appropriate Member Script may not be defined for the api.Data.Calculate function because multiple Data Cells that seem completely unrelated to each other are being processed and none of the Dimension Members are constant.

For those rare situations, use the GetDataBuffer and SetDataBuffer functions directly. GetDataBuffer and SetDataBuffer are more fundamental then Eval. They are part of the internal implementation of the Eval functionality. They allow the user to read some numbers using a Member Script, process or modify each cell in the result, and then save the changes.

In the following example, the UD2 and UD3 Dimensions are being used to analyze data based on each UD1 Member's default settings for UD2 and UD3. All data is initially loaded to the U2#Input:U3#Input Members, but that loaded data needs to be copied to the U2#DefaultUD1:U3#DefaultUD1 Members. GetDataBuffer needs to be used in order to read the loaded data because the destination UD2 and UD3 Members can be different for every Data Cell based on its UD1 Member's settings. Loop over each Data Cell and use the UD1 Member to get its default UD2 and default UD3 settings. Then, change the UD2 and UD3 Member IDs for the Data Cell in the Data Buffer. Finally, after Looping, call SetDataBuffer to save the new numbers.

When using api.Data.Calculate functions with or without Eval, it is important to know to which Member a formula is being attached. For example, if the formula starts with api.Data.Calculate("A#Sales1 = …"), put the formula in the Sales1 account Member's Formula setting. However, the formula in this example is not writing to a specific Member. Every Data Cell being saved is possibly written to a different UD2 and UD3 Member.

Technically speaking, the formula can be put in any Member's Formula property even a seemingly unrelated Member. If the Formula Pass is set correctly, the formula executes before any other dependent formulas. Assigning stored formulas to Members is for organizational purposes only. The Member does not restrict what the formula can do. However, if a formula is attached to an unrelated Member, it will make the application difficult to maintain and understand. Therefore, decide to attach a formula like this to the Scenario's Member which means this formula needs to be processed before most other formula passes. If there are numerous Scenarios, this formula should be put in a Business Rule file, and the Business Rule file should be added to the Cube(s). This can be done under
Application Tab|Cube|Cubes.
See the completed formula using GetDataBuffer and SetDataBuffer below:

```
'Copy all "U2#Input:U3#Input" numbers for this dataUnit to the corresponding UD1 default Members for
 UD2 and UD3.
Dim destinationInfo As ExpressionDestinationInfo = api.Data.GetExpressionDestinationInfo("")
Dim sourceDataBuffer As DataBuffer = api.Data.GetDataBuffer(DataApiScriptMethodType.Calculate, _
    "U2#Input:U3#Input", destinationInfo)
If Not sourceDataBuffer Is Nothing Then
    Dim resultDataBuffer As DataBuffer = New DataBuffer()
    For Each cell As DataBufferCell In sourceDataBuffer.DataBufferCells.Values
       If (Not cell.CellStatus.IsNoData) Then
          Dim ud1Id As Integer = cell.DataBufferCellPk.UD1Id
          cell.DataBufferCellPk.UD2Id = api.UD1.GetDefaultUDMemberId(ud1Id, DimType.UD2.Id)
          cell.DataBufferCellPk.UD3Id = api.UD1.GetDefaultUDMemberId(ud1Id, DimType.UD3.Id)
          resultDataBuffer.SetCell(api.DbConnApp.SI, cell)
       End If
    Next
    api.Data.SetDataBuffer(resultDataBuffer, destinationInfo)
End If
```

Comparing Two DataBuffers Using Eval2

Eval2 is the same as Eval except two Members Scripts are specified to define two DataBuffers. When finished, the OnEvalDataBuffer function can compare all the numbers in the two DataBuffers. The example provided evaluates two separate Flow Members to see if they contain the same value.

```
'Use Eval2 to compare the numbers in 2 DataBuffers and store a value in

F#USDOverride_Check for each pair of numbers that don't match.
If ((api.Cons.IsLocalCurrencyForEntity()) And (Not api.Entity.HasChildren())) Then
         api.Data.Calculate("V#YTD:F#USDOverride_Check:O#Forms = Eval2(V#YTD:F#Local_Change_
Validation:O#Top,

V#YTD:F#USDOverride_Change_Validation:O#Top)", AddressOf OnEvalDataBuffer)
End If
```

```
Private Sub OnEvalDataBuffer(ByVal api As FinanceRulesApi, ByVal evalName As String, ByVal eventArgs As
EvalDataBufferEventArgs)

'This function compares the numbers in 2 DataBuffers and returns a new DataBuffer
 that has a value for each pair of numbers that don't match.
          eventArgs.DataBufferResult.DataBufferCells.Clear()
           If Not eventArgs.DataBuffer1 Is Nothing And Not eventArgs.DataBuffer2 Is Nothing Then

'For each cell in DataBuffer1, try to find a number for the same intersection in DataBuffer2.
 For Each cell1 As DataBufferCell In eventArgs.DataBuffer1.DataBufferCells.Values
           If (Not cell1.CellStatus.IsNoData) Then

            Dim cell2 As DataBufferCell = eventArgs.DataBuffer2.GetCell(api.SI,

            cell1.DataBufferCellPk)
             If Not cell2 Is Nothing Then
                    If (cell1.CellAmount <> cell2.CellAmount) Then
                              'Since the numbers don't match, add a cell to the result DataBuffer.
                               Dim resultCell As New DataBufferCell(cell1)
                               resultCell.CellAmount = 1.0
                               eventArgs.DataBufferResult.SetCell(api.SI, resultCell, False)
                     End If
              Else
                     'A number exists in the 1st DataBuffer, but it doesn't exist in the 2nd

                      DataBuffer.
                   'Therefore, add a cell to the result DataBuffer.
                      Dim resultCell As New DataBufferCell(cell1)
                      resultCell.CellAmount = 1.0
                      eventArgs.DataBufferResult.SetCell(api.SI, resultCell, False)
                End If
        End If
Next
'Now, for each cell in DataBuffer2, try to find a number for the same intersection in DataBuffer1
 (the opposite of the loop above).
'Create a cell in the result DataBuffer for each DataBuffer2 cell that doesn't exist in DataBuffer1.
For Each cell2 As DataBufferCell In eventArgs.DataBuffer2.DataBufferCells.Values
         If (Not cell2.CellStatus.IsNoData) Then
                 Dim cell1 As DataBufferCell = eventArgs.DataBuffer1.GetCell(api.SI,
                 cell2.DataBufferCellPk)
                 If cell1 is Nothing Then

                             'A number exists in the 2nd DataBuffer, but it doesn't exist in the
                              1st DataBuffer.
                              'Therefore, add a cell to the result DataBuffer.
                              Dim resultCell As New DataBufferCell(cell2)
                              resultCell.CellAmount = 1.0
                              eventArgs.DataBufferResult.SetCell(api.SI, resultCell, False)
                        End If
                 End If
            Next
```

```
      End If
End Sub
```

Referencing a Business Rule from a Member Formula or Business Rule

Finance Business Rules from Member Formulas or other Business Rules can be called. This is helpful when the same code must be copied to multiple Member Formulas and instead of using the same complicated code, a Public Function with two lines of code written in a Business Rule can be called.

First, create a new Finance Business Rule (in this example, a Finance Business Rule called SharedFinanceFunctions was created) and then set the Contains Global Functions for Formulas property to True. If the Business Rule is only being used to hold Shared Functions, delete most of the content in the Main function. However, a Main function is still needed even if it is empty.

Next, create a Public Function or Sub in the Business Rule. See below for an example. If any edits to the Business Rule impact Calculation Status, assign the Shared Business Rule to the Cube under
Application Tab|Cube|Cubes. This is recommended.

Use the Business Rule in a Member Formula by creating an instance of the Business Rule and assigning it to a variable. Then, any of the Business Rule's Public Functions or Sub can be called.

Sample Member Formula Code:

Dim sharedFinanceBR As New
OneStream.BusinessRule.Finance.SharedFinanceFunctions.MainClass
Dim myResult As String = sharedFinanceBR.Test(si, api, args)

Sample Business Rule:

```
Imports System
Imports System.Data
Imports System.Data.Common
Imports System.IO
Imports System.Collections.Generic
Imports System.Globalization
Imports System.Linq
Imports Microsoft.VisualBasic
```

```
Imports System.Windows.Forms
Imports OneStream.Shared.Common
Imports OneStream.Shared.Wcf
Imports OneStream.Shared.Engine
Imports OneStream.Shared.Database
Imports OneStream.Stage.Engine
Imports OneStream.Stage.Database
Imports OneStream.Finance.Engine
Imports OneStream.Finance.Database


Namespace OneStream.BusinessRule.Finance.SharedFinanceFunctions
       Public Class MainClass

       Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As

       FinanceRulesApi, ByVal args As FinanceRulesArgs) As Object
              Try
                   Return Nothing
              Catch ex As Exception
                   Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
              End Try
       End Function

       Public Function Test(ByVal si As SessionInfo, ByVal api As FinanceRulesApi, ByVal args As

       FinanceRulesArgs) As String
              Try
                  Return "This is the result of my Test function!"
              Catch ex As Exception
                  Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
              End Try
        End Function
    End Class
End Namespace
```

Conditionally Apply Formulas to Entities and Consolidation Members

Conditionally apply formulas to run only when needed. For example, calculate headcount only at Base Entities and Local currency and the consolidation engine will do the rest.

```
If (api.cons.IsLocalCurrencyForEntity And (Not api.entity.HasChildren)) Then
 api.data.calculate("A#10999=A#25999-A#25986")
End If
```

Focus Consolidation to Calculate Only When Needed

There are up to seven calculation operations per Entity in the Consolidation process. Add Conditional Statements to formulas to limit which Consolidation calculation processes will run for a particular formula.

Base Entities Only

If Not api.entity.HasChildren Then

Local Currency Only

If Api.Cons.IsLocalCurrencyforEntity Then

Translated Currency Only

```
If api.Cons.IsForeignCurrencyForEntity Then
```

Parent-Child Relationships
If api.Cons.IsForeignCurrencyForEntity Then returns True if the current calculated Consolidation Member also depends on the Parent Entity (i.e. OwnerPreAdj, Share, Elimination, OwnerPostAdj, Top). If there are two different Parent Entities for the same Entity, then there are two different sets of numbers stored for those Consolidation Members.

At Specific Level of Consolidation

If (Not api.Entity.HasChildren()) And (api.Pov.Cons.Name.XFEqualsIgnoreCase ("Elimination")) Then would run if the Entity is a parent and also if the member of the Consolidation dimension being processed in the Data Unit is Elimination. Note that this is the preferred function to use rather than the formerly supported api.Pov.Cons.ScriptName.

Formulas for Calculation Drill Down

To drill down on calculated Members, a formula must be entered in the Formula for Calculation Drill Down property. This allows drilling to occur on calculated Account, Flow, User Defined or Scenario Members.

Drill down can occur on data cells copied from one Scenario to another via formula or Data Management Sequence. Before displaying the drill results, every cell's Formula for Calculation DrillDown Scenario Property is executed. The result determines whether the Scenario Member will appear as drillable or not. Therefore, use If Statements in the formula to narrow in on the cell's Storage Type and/or the POV Members associated with the data copy, so cells do not appear drillable when they are not. The example below copies data from the Actual Scenario Type to Budget:

```
Dim result As New DrillDownFormulaResult()
If args.DrillDownArgs.RequestedDataCell.CellStatus.StorageType = DataCellStorageType.Calculation Then
    'Use this to drill down to data that was copied using a Scenario Formula.
     result.Explanation = "Formula Definition: Actual = Budget"
     result.SourceDataCells.Add("Cb#Houston:E#Houston:S#Actual")
Else If args.DrillDownArgs.RequestedDataCell.CellStatus.StorageType = DataCellStorageType.Input Then
     'Use this to drill down to data that was copied using Data Management.
      'result.Explanation = "Data Management Defintion: Actual = Budget"
     'result.SourceDataCells.Add("Cb#Houston:E#Houston:S#Actual")
End If
Return Result
```

Global Entity for Driver Storage

A Global Entity can be created to store information that is unrelated to the company's data such as switches, drivers, or values. To do this within the application, create the Entity and set the Is Consolidated property to False. The Consolidation process will then skip this Entity allowing companies to use this for grouping purposes only.

Avoiding Data Explosion

In some cases, many data intersections unintentionally explode in the Cube with unintended values. This can happen with multi-dimensional data structures.

For example, an application has one Entity, four Accounts, 100 Products (UD1) and 100 Customers (UD2). The user has entered three numbers in the system.

```
(A#Sales:U1#Prod1:U2#Cust1=22.0,
A#Sales:U1#Prod5:U2#Cust1=33.0,
A#Sales:U1#Prod7:U2#Cust100=55.0).
```

The following cases explain what happens when writing the following Formulas.

Case 1: No Explosion

Use the following statement to set the value of a data intersection equal to another or a constant value.

```
api.Data.Calculate("A#Cash1 = A#RestrictedCash")
```

Cash1 Account will equal what was in the Restricted Cash Account. The only UD1 and UD2 Members populated would be None Members because it is not typical to delineate Cash by Product, or Customer.

Case 2: No Explosion

```
api.Data.Calculate("A#Profit:U2#Cust1 = A#Sales * 1.05")
```

Two of the three numbers are multiplied by 1.05 and copied from the Sales Account to the Profit Account which are only the source Sales numbers for Customer 1.

Case 3: Some Explosion

```
api.Data.Calculate("A#Profit = A#Sales:U2#Cust1")
```

The user specified a Customer for source data but did not specify which customer to use when writing to the destination. This means answers are written to every base-level member of the Customer dimension, resulting in some data explosion. The Profit account has a number for every Customer (UD2) using the same Product (UD1) member as the source numbers. Profit account will have 300 numbers, but because there were three different source products, there will be some data explosion.

Not specifying a Member for a Dimension is the same as specifying all for a Member. If All is specified on the left only, data explosion occurs. Some level of data explosion occurs if:

- The right side of an equation identifies a specific member or amount.
- The left side of an equation specifies All for one or more dimensions.

Case 4: Large Scale Explosion When Setting to a Constant

```
api.Data.Calculate("A#Profit = 2.0")
```

Profit will have 1000 numbers stored that are all Products by all Customers, causing large scale explosion. However, this example is overly simple. If all Dimensions are used, trillions of numbers may be stored. A constant is the same as not specifying All for every Dimension on the right side of the equation.

Writing Formulas to Avoid Data Explosion

If a member is specified for a dimension on the right side of the equation, explicitly specify a value for that Dimension on the left side.

The examples below are the same as Cases 3 and 4 from above, but this time the formulas are written to avoid data explosion.

Case 3: Specify a target on the left side of the equation

api.Data.Calculate("A#Profit = A#Sales:U2#Cust1") would be better written as api.Data.Calculate("A#Profit:U2#Cust1 = A#Sales:U2#Cust1") if that is what is intended. If the user intended on copying Cust1's Sales figures to every Customer intersection under the Profit Account, the formula would need to be written as follows:

```
api.Data.Calculate("A#Profit:U2#All = A#Sales:U2#Cust1"
```

Case 4:

api.Data.Calculate("A#Profit = 2.0") will fail since the constant of 2.0 implies All Members from each Dimension. In order for this Formula to execute, it needs to be api.Data.Calculate ("A#Profit:F#All:O#All:I#All:U1#All:U2#All:U3#All:U4#All:U5#All:U6#All:U7#All:U8#All = 2.0"), although the user may choose to do otherwise.

Avoiding Data Explosion in Stored Formulas

When writing stored calculations, the Member Script equations in api.Data.Calculate end up reading or calculating one or more Data Buffers for the purpose of saving a resulting Data Buffer. As described earlier, thousands of Data Cells could be processed using a seemingly simple one-line formula.

Data Explosion can occur when a formula is inadvertently written to read or calculate a Data Buffer and then copy all Data Cells in that Data Buffer multiple times to every base-level Member of a Dimension using the resulting Data Buffer (often causing hundreds of thousands of new numbers to be saved). We only apply calculation to intersections where data exists. Fortunately, OneStream protects the user from writing formulas that could result in data explosion, but the concepts are important to understand because it is possible to circumvent those protections.

Consider the formula from an earlier example:

```
api.Data.Calculate("A#Sales1 = A#Sales2 + A#Sales3”)
```

Now, the formula is changed, so it only copies the sales data for specific customers with UD2 being the Customer Dimension.

```
api.Data.Calculate("A#Sales1:U2#None = A#Sales2:U2#CustomerX + A#Sales3:U2#CustomerY”)
```

The above formula will not result in data explosion because there is the same level of detail (i.e., the same Dimensions) specified in the destination as in every source operand. The example now reads the Sales2 data for CustomerX, adds it to the Sales3 data for CustomerY, and saves the results in the Sales1 account and the UD2 None Member.

The following formula is written to cause Data Explosion:

```
api.Data.Calculate("A#Sales1 = A#Sales2:U2#CustomerX + A#Sales3:U2#CustomerY”)
```

The UD2 Dimension is specified for the source operands which is the right-hand side of the equals sign, but UD2 is not specified for the destination which is the left-hand side of the equals sign.

When processing this formula, OneStream will read the two Data Buffers and add them together correctly as before. However, it then needs to assign the combined Data Buffer to the Sales1 Account. However, the system cannot use U2#CustomerX or U2#CustomerY because Data Cells were created by adding those together and it cannot arbitrarily choose one over the other. The system could also have defaulted to use the U2#None Member, but history suggests that this type of rule is more often written in error, and the customer did not intend the results to be stored in the U2#None Member. From a maintenance perspective, OneStream feels that it is better to explicitly specify U2#None if that is the intended destination Member.

If something like this were to happen, OneStream will provide an error message notifying the user that data explosion will occur when trying to execute the above formula. Otherwise, the formula will copy the source Data Buffer to every base-level UD2 Member because #All is the default setting for each unspecified Member.

To circumvent the error message and force data explosion (please do not do this), explicitly specify U2#All in the destination as shown below. This should be avoided and #All should never be used in Member Scripts for stored formulas. However, the capability is provided for extremely rare circumstances where that functionality was relied upon using an older product. In this case, the consultant carefully analyzed the quantity of data and metadata settings to ensure the data explosion resulted in a manageable number of Data Cells.

> **CAUTION:** This causes Data Explosion! Do not ever use #All explicitly in stored Member Formulas.

```
api.Data.Calculate("A#Sales1:U2#All = A#Sales2:U2#CustomerX + A#Sales3:U2#CustomerY”)
```

Key Functions

The list below contains the most commonly used functions; however, this is not the complete list of all available functions. Download the OneStream API Overview Guide and OneStream API Details and Database Documentation from MarketPlace for detailed Business Rule engine background, an API guide and information on each database.

Account

Name	Function	Description
Account Type	Public Function GetAccountType(MemberId As Integer) As AccountType myAccountType = api.Account.GetAccountType (MemberId)	Retrieves the Account type for the Member.

Name	Function	Description
Get Cell Account Type	GetCellLevelAccountType	Retrieves the Account type of the data cell based on its Account and flow settings.
Get Formula Type	Public Function GetFormulaType(MemberId As Integer) As FormulaType myFormulaType = api.Account.GetFormulaType (MemberId)	Returns the Formula Type if the Account is calculated.
Get Plug Account	Public Function GetPlugAccount (MemberId As Integer) As Member myMember = api.Account.GetPlugAccount (MemberId)	Retrieves the plug Account.

Consolidation

Name	Function	Description
Calculate	Public Sub Calculate(Formula As String, Optional onBeforeSetDataBuffer As BeforeSetDataBufferDelegate, Optional userState As Object, Optional arg0 As String, Optional arg1 As String, Optional arg2 As String, Optional arg3 As String, Optional arg4 As String, Optional arg5 As String, Optional arg6 As String, Optional arg7 As String) api.Data.Calculate(Formula, onBeforeSetDataBuffer, userState, arg0, arg1, arg2, arg3, arg4, arg5, arg6, arg7)	Executes a calculation for a specifically qualified Point of View.
Execute Default Elimination	Public Sub ExecuteDefaultElimination() api.ExecuteDefaultElimination()	Puts data into the Elimination Member of the Consolidation Dimension.
Second Pass Eliminations	Boolean argument for use in FinanceFunctionType.Calculate rules Dim bValue As Boolean = args.CalculateArgs.IsSecondPassEliminationCalc	Used to calculate Data Units where Entity members are sibling members. Used to ensure source Entities are fully calculated at Eliminations

Name	Function	Description
Execute Default Share	Public Sub ExecuteDefaultShare() api.ExecuteDefaultShare()	Puts data into the Share Member of the Consolidation Dimension.
Execute Default Translation	Public Sub ExecuteDefaultTranslation (fxRuleTypeRevenueExp As FxRuleType, rateForRevenueExp As Decimal, fxRuleTypeAssetLiab As FxRuleType, rateForAssetLiab As Decimal) api.ExecuteDefaultTranslation (fxRuleTypeRevenueExp, rateForRevenueExp, fxRuleTypeAssetLiab, rateForAssetLiab) or api.ExecuteDefaultTranslation()	Calculates translation by bypassing consolidation and Business Rules.
Is Consolidated	Public Function IsConsolidated(MemberId As Integer) As TriStateBool myTriStateBool = api.Account.IsConsolidated (MemberId)	Reveals if the Account is consolidated.
Percent Consolidated	Public Function PercentConsolidation(Optional EntityId As Integer, Optional ParentId As Integer, Optional varyByScenarioTypeId As Integer, Optional varyByTimeId As Integer) As Decimal myDecimal = api.Entity.PercentConsolidation (EntityId, ParentId, varyByScenarioTypeId, varyByTimeId)	The percent that an Entity contributes to a Relationship.

Name	Function	Description
Translated Currency Member	Public Function IsForeignCurrencyForEntity (Optional EntityId As Integer, Optional consId As Integer) As Boolean myBoolean = api.Cons.IsForeignCurrencyForEntity(EntityId, consId)	Returns if the Consolidation Dimension Member is a translated currency Member. Used in translation rules.

Data

Name	Function	Description
Allocation	Use Journals for allocations	Allocates data across Dimensions (Entities, User Defined Dimensions, Accounts, etc.) with configurable weighting, all through Journals that can be previewed, are generated, are posted and can be unposted.
Convert Data Buffer	api.Data.ConvertDataBuffer	Modifies Dimension Members for the cells in a Data Buffer using mapping.

Name	Function	Description
Convert Data Buffer Extended Members	api.Data.ConvertDataBufferExtendedMembers	Automatically aggregates the data for extended Members in order to create data cells for Parent Members that are Base-Level Members in the destination Dimensions. This is used when copying data from a source Data Buffer created in another Cube or Scenario where one or more Dimensions have been extended.
Get Data Buffer (working with Data Units)	Public Function GetDataBuffer (scriptMethodType As DataApiScriptMethodType, sourceDataBufferScript As String, expressionDestinationInfo As ExpressionDestinationInfo) As DataBuffer myDataBuffer = api.Data.GetDataBuffer (scriptMethodType, sourceDataBufferScript, expressionDestinationInfo)	Retrieves a Data Unit's values during a consolidation, calculation, or translation.

Name	Function	Description
Get Data Buffer Using Formula	Dim myDataBufer As DataBuffer = api.Data.GetDataBufferUsingFormula ("A#Sales-A#Costs)	Use an entire math expression to calculate a final data buffer.
Get Stored and Dynamically Calculated Values	Public Function GetDataCell(Formula As String, Optional arg0 As String, Optional arg1 As String, Optional arg2 As String, Optional arg3 As String, Optional arg4 As String, Optional arg5 As String, Optional arg6 As String, Optional arg7 As String) As DataCell myDataCell = api.Data.GetDataCell (Formula, arg0, arg1, arg2, arg3, arg4, arg5, arg6, arg7)	Retrieves the data contained in an intersection of the Cube. If this is a dynamically calculated value, the calculation will be run on the fly before returning the value.

Name	Function	Description
Has Cell Notes or Data Attachments	api.Data.GetDataCell(Formula, Parameters).CellStatus.HasAttachment	Indicates whether the data cell has notes or file attachments. (Boolean) To retrieve the data attachment, query the appropriate Member of the View Dimension (Annotation, AuditComment, Footnote, VarianceExplanation, Assumptions).
Has No Data	api.Data.GetDataCell(Formula, Parameters).CellStatus.IsNoData	Indicates if the cell has no data. (Boolean)
Has Valid Data	api.Data.GetDataCell (Formula,Parameters). CellStatus.DataIsTimeLogicDerived	Indicates if the data in a cell contains valid data that was derived from time logic. (Boolean)
Get Data Buffer for Custom Share Calculation	Public Function GetDataBufferForCustomShareCalculation (Optional cubeId As Integer, Optional entityId As Integer, Optional ParentId As Integer, Optional scenarioId As Integer, Optional timeId As Integer, Optional viewId As Integer) As DataBuffer	Use this function to assist in Custom Consolidations

Name	Function	Description
	myDataBuffer = api.Data. GetDataBufferForCustomShareCalculation (cubeId, entityId, ParentId, scenarioId, timeId, viewId)	
Get Data Buffer for Custom Elim Calculation	Public Function GetDataBufferForForCustomElimCalculation (Optional includeICNone As Boolean, Optional includeICPartners As Boolean, Optional combineImportFormsAndAdjConsolidatedInto Elim As Boolean, Optional cubeId As Integer, Optional entityId As Integer, Optional ParentId As Integer, Optional scenarioId As Integer, Optional timeId As Integer, Optional viewId As Integer) As DataBuffer myDataBuffer = api.Data. GetDataBufferForForCustomElimCalculation (includeICNone, includeICPartners, combineImportFormsAndAdjConsolidatedInto Elim, cubeId, entityId, ParentId, scenarioId, timeId, viewId)	Use this function to assist in Custom Calculations
Rounding	Use the VB.NET function for rounding: Round(expression[, numdecimalplaces])	Controls the level of rounding that is used.

Name	Function	Description
Set and Clear Data	Public Sub SetDataCell(Memberscript As String, amount As Decimal, isNoData As Boolean) api.Data.SetDataCell(Memberscript, amount, isNoData)	Sets data to a certain value.
Show Cell Text	Data Attachment Members in the View Dimension: Annotation, Assumptions, AuditComment, Footnote and VarianceExplanation	Use these View Members to display data attachment text within a Cube View, which can be used to edit text or display on Reports.
Variance	((A-B)/Abs(B))	Returns a Variance, but does not consider Account Type
BetterWorse Difference	Revenue Accounts:((A-B/Abs(B))) Expense Accounts: ((-1*A)-(-1*B))	Returns a Variance based on the Account Type.
VariancePercent	((A-B) / Abs(B)) * 100	Returns a Variance Percent but does not consider Account Type.

Name	Function	Description
BetterWorse Percent	Revenue Accounts: ((A-B) / Abs(B)) * 100 Expense Accounts: (((-1 * A) – (-1 * B))/Abs (B)) * 100	Returns a Variance Percentage based on the Account Type.
Unbalanced Math: Add, Subtract, Multiply, and Divide	Api.Data.Calculate("A#TargetAccount = AddUnbalanced (A#60000,A#41000:O#Top, O#Top)")	Required to perform math using two Data Buffers where additional dimensionality must be specified for the second Data Buffer.

Entity

Name	Function	Description
Default Currency	Public Function GetLocalCurrency(Optional EntityId As Integer) As Currency myCurrency = api.Entity.GetLocalCurrency (EntityId)	Retrieves the assigned Currency for the Entity or Parent.
Is Descendant	Public Function IsDescendent(dimPk As DimPk, ancestorMemberId As Integer, descendentMemberId As Integer, dimDisplayOptions As DimDisplayOptions) As Boolean myBoolean = api.Members.IsDescendent (dimPk, ancestorMemberId, descendentMemberId, dimDisplayOptions)	Returns if the Member is a Descendant of another Member. (Boolean)

Name	Function	Description
Is Intercompany	Public Function IsIC(Optional EntityId As Integer) As Boolean myBoolean = api.Entity.IsIC(EntityId)	Returns if the Entity or Account Member is an intercompany Member.

Flow

Name	Function	Description
Switch Sign	Public Function SwitchSign(MemberId As Integer) As Boolean myBoolean = api.Flow.SwitchSign (MemberId)	Flow Dimension only. Responds as to whether credits are switched to debits for the specified Member for Revenue / Expense Accounts. (Boolean)
Switch Type	Public Function SwitchType(MemberId As Integer) As Boolean myBoolean = api.Flow.SwitchType (MemberId)	Flow Dimension only. Responds as to whether Account types are switched for the current or specified Member. This can drive translating this Member by a different FX Rate Type. (Boolean)

FX

Name	Function	Description
Currency Type	Public Function GetDefaultCurrencyId(Optional CubeId As Integer) As Integer myInteger = api.Cubes.GetDefaultCurrencyId (CubeId) or Public Function GetCurrency(currencyName As String) As Currency myCurrency = api.Cons.GetCurrency (currencyName)	Retrieves the currency type for the Cube or the Consolidation Dimension Member.
Current Exchange Rate	Public Function GetStoredFxRate(fxRateType As FxRateType, Optional timeId As Integer, Optional sourceCurrencyId As Integer, Optional destCurrencyId As Integer) As FxRate myFxRate = api.FxRates.GetStoredFxRate (fxRateType, timeId, sourceCurrencyId, destCurrencyId)	Retrieves the current exchange rate for the specified Entity.
Exchange Rate Calculated	Public Function GetCalculatedFxRate (fxRateType As FxRateType, timeId As Integer) As Decimal myDecimal = api.FxRates.GetCalculatedFxRate (fxRateType, timeId)	Calculates the exchange rate from the default currency to another.

Name	Function	Description
Get FX Rate Type for Asset / Liability Accounts	Public Function GetFxRateTypeForAssetLiability(Optional CubeId As Integer, Optional ScenarioId As Integer) As FxRateType myFxRateType = api.FxRates.GetFxRateTypeForAssetLiability (CubeId, ScenarioId)	Retrieves the default Rate Type for Asset and Liability Accounts in this Cube or Scenario (overrides Cube value).
Get FX Rate Type for Revenue/ Expense Accounts	Public Function GetFxRateTypeForRevenueExp(Optional CubeId As Integer, Optional ScenarioId As Integer) As FxRateType myFxRateType = api.FxRates.GetFxRateTypeForRevenueExp (CubeId, ScenarioId)	Retrieves the default Rate Type for Revenue and Expense Accounts in this Cube or Scenario (overrides Cube value).
Get FX Rule Type for Asset / Liability Accounts	Public Function GetFxRuleTypeForAssetLiability(Optional CubeId As Integer, Optional ScenarioId As Integer) As FxRuleType myFxRuleType = api.FxRates.GetFxRuleTypeForAssetLiability (CubeId, ScenarioId)	Retrieves the default translation Rule Type for Asset and Liability Accounts in this Cube or Scenario (overrides Cube value).

Name	Function	Description
Get FX Rule Type for Revenue/ Expense Accounts	Public Function GetFxRuleTypeForRevenueExp(Optional CubeId As Integer, Optional ScenarioId As Integer) As FxRuleType myFxRuleType = api.FxRates.GetFxRuleTypeForRevenueExp (CubeId, ScenarioId)	Retrieves the default translation Rule Type for Revenue and Expense Accounts in this Cube or Scenario (overrides Cube value).
Translate	Public Sub Translate(sourceDataBufferScript As String, destDataBufferScript As String, fxRuleType As FxRuleType, rate As Decimal) api.Data.Translate(sourceDataBufferScript, destDataBufferScript, fxRuleType, rate)	Performs the translation method assigned to the Cube or Scenario (Periodic or Direct).

Journals

Name	Function	Description
Journal Postings Allowed	Public Function AllowAdjustments(Optional EntityId As Integer, Optional varyByScenarioTypeId As Integer, Optional varyByTimeId As Integer) As Boolean myBoolean = api.Entity.AllowAdjustments (EntityId, varyByScenarioTypeId, varyByTimeId)	Results determine if Journal postings are allowed for the Member.
Journal Postings from Children Allowed	Public Function AllowAdjustmentsFromChildren(Optional EntityId As Integer, Optional varyByScenarioTypeId As Integer, Optional varyByTimeId As Integer) As Boolean myBoolean = api.Entity.AllowAdjustmentsFromChildren (EntityId, varyByScenarioTypeId, varyByTimeId)	Results determine if Journal postings from children are allowed for this Member.

Member

Name	Function	Description
Base Members	HasChildren = false, e.g. A#Root.Children (HasChildren=False)	Determines if the Member is a base Member.

Name	Function	Description
Get Member ID	api.Members.GetMember(dimTypeId, MemberName).MemberPk.MemberID or api.POV.Dimension.Memberpk.Memberid	Retrieves the name for the selected Member.
Get Member Name	api.Members.GetMember(dimTypeId, MemberName).Name	Retrieves the name for the selected Member.
Member Lists	See section of documentation on Creating Member Lists	Retrieves the Members from a named list stored in a Business Rule.
Member Name	api.POV.AccountDim, api.POV.EntityDim, etc	Retrieves the Member name.
Member Name or ID	Get Member name from Member ID: Public Function GetMember(dimTypeId As Integer, MemberId As Integer) As Member myMember = api.Members.GetMember (dimTypeId, MemberId) Get Member ID from Member name: Public Function GetMember(dimTypeId As Integer, MemberName As String) As Member myMember = api.Members.GetMember (dimTypeId, MemberName)	Retrieves the Member for the specified ID number or name.

Name	Function	Description
Top Member	api.Account.GetTopMemberForDimType (AccountMemberId, dimTypeForTopMember)	Retrieves the top Member of the selected Dimension.
Is Base	Public Function IsBase(dimPk As DimPk, ancestorMemberId As Integer, baseMemberId As Integer, Optional dimDisplayOptions As DimDisplayOptions) As Boolean myBoolean = api.Members.IsBase(dimPk, ancestorMemberId, baseMemberId, dimDisplayOptions)	Determines whether the POV Member is the Base of a defined Member.
Get First Common Parent	Public Function GetFirstCommonParent(dimPk As DimPk, topMostMemberId As Integer, MemberIdA As Integer, MemberIdB As Integer, Optional dimDisplayOptions As DimDisplayOptions) As Member myMember = api.Members.GetFirstCommonParent(dimPk, topMostMemberId, MemberIdA, MemberIdB, dimDisplayOptions)	Returns the first common Parent between multiple Members.

Scenario

Name	Function	Description
Scenario Consolidation View	Public Function GetConsolidationView (Optional ScenarioId As Integer) As ViewMember myViewMember = api.Scenario.GetConsolidationView (ScenarioId)	Determines if the Scenario's Consolidation View is set to YTD or Periodic.
Scenario Default View	Public Function GetDefaultView (Optional ScenarioId As Integer) As ViewMember myViewMember = api.Scenario.GetDefaultView (ScenarioId)	Retrieves the Scenario's Default View.
Scenario Input Frequency	Public Function GetInputFrequency (Optional ScenarioId As Integer) As Frequency myFrequency = api.Scenario.GetInputFrequency (ScenarioId)	Retrieves the Scenario's Input Frequency.

Status

Name	Function	Description
Calc Status	Public Function GetCalcStatus(Optional CubeId As Integer, Optional EntityId As Integer, Optional ParentId As Integer, Optional consId As Integer, Optional ScenarioId As Integer, Optional timeId As Integer) As CalcStatus myCalcStatus = api.CalcStatus.GetCalcStatus (CubeId, EntityId, ParentId, consId, ScenarioId, timeId)	Retrieves the calculation status for the data intersection.
Impact Calc Status	Public Sub ImpactCalcStatus(Optional CubeId As Integer, Optional EntityId As Integer, Optional ParentId As Integer, Optional consId As Integer, Optional ScenarioId As Integer, Optional timeId As Integer) api.CalcStatus.ImpactCalcStatus(CubeId, EntityId, ParentId, consId, ScenarioId, timeId)	Changes the status of the specified Data Unit to impact.

Time

Name	Function	Description
MemberId for the Month to which a Week belongs	Dim timeIdForMonth As Integer = BRApi.Finance.Time.ConvertIdToClosestIdUsingAnotherFrequency(si, timeIdForWeek, Frequency.Monthly)	Weekly applications only: This determines to which month a specific week belongs. Used within a Finance Business Rule.

Functions

Name	Function	Description
Days Sales Outstanding	Dim cell As DataCell = api.Functions.GetDSODataCell (acctsReceivableMember, salesMember)	Calculates Days Sales Outstanding (see below).

Name	Function	Description
Dynamic Simulation of Consolidation	api.Functions.GetEntityAggregationDataCell(memberScript as string, Optional useStoredAmountsWhereCalcStatusIsOK as Boolean, Optional fxRateTypeRevenueExpOverride as String, Optional fxRuleTypeRevenueExpOverride as String, Optional fxRateTypeAssetLiabOverride as String, Optional fxRuleTypeAssetLiabOverride as String)	Pseudo/approximate consolidation of a data cell (see Dynamic Simulation of Consolidation)
GetStage or GetCustom	Download the OneStream API Overview Guide from MarketPlace for examples: GetStageBlendTextUsingCurrentPOV GetStageBlendText GetStageBlendNumberUsingCurrentPOV GetStageBlendNumber GetStageBlendDataTableUsingCurrentPOV GetStageBlendDataTable GetCustomBlendDataTableUsingCurrentPOV GetCustomBlendDataTable	Several functions that retrieve text and calculate values by reading values from the OneStream Stage or a custom relational table.

Examples of Key Functions in Use

Calculate Data

The most common function used is api.data.calculate, which sets the value of one or more values (left side of Formula) equal to another (right side). A final argument (optional) can be added as True or False as to whether to use a data cell Storage Type of Durable. Durable data will not be cleared automatically when a Data Unit is re-calculated. It can only be cleared by calling api.Data.ClearCalculatedData with the clearDurableCalculatedData boolean property set to True.

```
api.Data.Calculate(formula, isDurableCalculatedData)
```

For example, the following Stat Account is used to calculate Total Cost of Sales for three months and is not set to be a Durable storage method (optional argument):

```
api.data.calculate("A#TOT_COS_LAST3:V#YTD = A#TOT_COS:V#Periodic + A#TOT_COS:T#POVPrior1:V#Periodic + A#TOT_COS:
       T#POVPrior2:V#Periodic", False)
```

An alternative to this overloaded function is to provide Member Filters (all optional) that can be used to filter the results before saving them to the target to affect fewer intersections, such as only to be applied to certain Flow members:

```
api.Data.Calculate(formula, accountFilter, flowFilter, originFilter, icFilter, ud1Filter, ud2Filter, ud3Filter, ud4Filter,
       ud5Filter, ud6Filter, ud7Filter, ud8Filter, onEvalDataBuffer, userState, isDurableCalculatedData)
```

Another alternative allows the use of arguments to be applied:

```
api.Data.Calculate(Formula, onBeforeSetDataBuffer, userState, arg0, arg1, arg2, arg3, arg4, arg5, arg6, arg7)
```

Clear Calculated Data

Clearing calculated data is performed when calculated Members need to be reset to NoData. This will result in the Data Units requiring a calculation. Note that the final argument must be true to clear any data with a Storage Type of Durable. See Calculate Data for how to set a calculation to store data as Durable.

```
api.Data.ClearCalculatedData(dataBufferScript, clearCalculateData, clearTranslationData, clearConsolidationData,
       clearDurableCalculatedData)

api.Data.ClearCalculatedData("A#[cash deposits]:ud1#Production", true, true, true, false)
```

DataBuffer

When setting a value equal to another value, the item on the left side of the expression is the value being set, and the item on the right side is the value being queried or calculated to set the left side. Example: F#BeginBalance = F#EndingBalance.T#POVPrior1 would set the beginning balance in the Flow Dimension to the prior period's ending balance. In a Business Rule, the DestinationInfo is the left side of the equation while a GetDataBuffer is the right side of the equation.

```
Dim destinationInfo As ExpressionDestinationInfo = api.Data.GetExpressionDestinationInfo
("A#EBITDA:UD1#Tires")
Dim sales As DataBuffer = api.Data.GetDataBuffer("A#Sales:UD1#Tires", destinationInfo)
Dim operatingExpenses As DataBuffer = api.Data.GetDataBuffer("A#OperatingExpenses:UD1#Tires",
destinationInfo)
Dim ebitda As DataBuffer = (sales – operatingExpenses)
api.Data.SetDataBuffer(ebitda, destinationInfo)
```

This translates to the following equation:

```
A#EBITDA:UD1#Tires=A#Sales:UD1#Tires - A#OperatingExpenses:UD1#Tires
```

GetDataBufferUsingFormula

Use an entire math expression to calculate a final data buffer. Api.Data.GetDataBufferUsingFormula can perform the same data buffer math as api.Data.Calculate, but the result is assigned to a variable where api.Data.Calculate saves the calculated data.

Example

```
Dim myDataBuffer As DataBuffer = api.Data.GetDataBufferUsingFormula ("A#Sales-A#Costs")
```

Loop over the contents of myDataBuffer to conditionally change each data cell.

Formula Variables

There is additional capability to using Formula Variables to achieve the same level of flexibility and integration as using Evals. After creating a data buffer variable, name it as a Formula Variable and reference it inside api.Data.Calculate or other calls to api.Data.GetDataBufferUsingFormula. This provides flexibility and can improve performance because the Data Buffer is calculated once and the variable is re-used multiple times.

Example

```
Dim myDataBuffer As DataBuffer = api.Data.GetDataBufferUsingFormula (“A#Sales-A#Costs”)
api.Data.FormulaVariables.SetDataBufferVariable(“myDataBuffer”,myDataBuffer,False)
api.Data.Calculate(“A#Profit=A#5000 + $myDataBuffer
```

Use api.Data.FormulaVariables.SetDataBufferVariable to name the data buffer. Pass in any name followed by the data buffer variable. Enter a True/False value for Uses Indexes to Optimize Repeat Filtering. Using True will re-use the same data buffer using FilterMembers and improve performance. After naming the data buffer, use a dollar sign and the name when referencing it in a script.

FilterMembers
Use this inside of an api.Data.Calculate or api.Data.GetDataBufferUsingFormula script.

Example

```
Dim myDataBuffer As DataBuffer
Api.Data.GetDataBufferUsingFormula(“FilterMembers(A#All,A#6000,[A#[3600].Base])”)
```

Change a data buffer and only include numbers for the specified Dimensions. The first parameter is the starting data buffer. This can be a variable name or an entire math equation in parentheses. There can be as many parameters as needed to specify Member Filters and different Member Filters can be used for multiple Dimension types. The resulting filtered data buffer will only contain numbers that match the Members in the filters.

RemoveMembers
This uses the same syntax as FilterMembers, but it takes the data cells away for the specified Members instead of keeping them.

Retrieving Member Names from IDs

This retrieves the Member names from the IDs when looping over the cells in a data buffer.

Example

```
For Each sourceCell As DataBufferCell In myDataBuffer.DataBufferCells.Values
     Dim accountName As String = sourceCell.DataBufferCellPk.GetAccountName(api)
     Dim ud1Name As String = sourceCell.DataBufferCellPk.GetUD1Name(api)
     If ud1Name = "None" Then BRApi.ErrorLog.LogMessage(si, "UD1"& ud1Name, Nothing)
Next
```

Logging Contents of a Data Buffer

Log the contents of a Data Buffer to the Error Log when writing Business Rules in order to make corrections and troubleshoot along the way.

Example

myDataBuffer.LogDataBuffer(api,”MyDataBufferOutput”,1000)

The third Parameters (1000) indicates the maximum number of cells to include in the log and displays what is in the data buffer.

Example api

api.LogMessage(XFErrorLevel.Information, "MyDataBuffer As a CSV String For Excel", myDataBuffer.GetCSVString(api, False, 1000))

The false Parameter specifies whether to include Member IDs in the output. Member names are always included.

Remove Functions in Formulas

Remove Zeros

The RemoveZeros function evaluates a source data buffer and removes all cells where the amount is zero whether it is flagged as a NoData cell or not. Therefore, it is not necessary to use both RemoveZeros and RemoveNoData together since RemoveZeros handles both situations. This can be identified on individual cells as the Cell Amount under Cell Status.

This function is important to use for performance purposes. Use the RemoveZeros function in calculations where there is a substantial amount of No Data or 0.00 cells in Data Units. This can be determined by looking at the Data Unit Statistics when right-clicking on a cell in a Cube View.

⊟ General	
Total Number of Stored Records	1637
⊟ NODATA Status	
Number of NODATA Cells	4
Number of Zero Cells	13
Number of Real Cells	1617
Number of Derived Cells	3

Example using api.Data.Calculate:

```
'Run for base Entities and local currency only
    If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyforEntity())) Then
    api.Data.Calculate("A#CashCalc=RemoveZeros(A#10000)")
End If
```

Example using GetDataBufferUsingFormula:

```
If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyforEntity())) Then

    'Get Data Buffer by using GetDataBufferUsingFormula
    Dim dataBufferExample As DataBuffer = api.Data.GetDataBufferUsingFormula("RemoveZeros(A#100000)")
    'Set Data Buffer Variable to pass into api.Data.Calculate formula.  Can be used for multiple instances of api.Data.Calculate
    'Create a unique name to name the Data Buffer as a Formula Variable
    api.Data.FormulaVariables.SetDataBufferVariable("dataBufferExample", dataBufferExample, False)
    'Pass Formula Variable into api.Data.Calculate using a $
    api.Data.Calculate("A#CashCalc = $dataBufferExample")

End If
```

Remove NoData

The RemoveNoData function evaluates a source data buffer and removes data cells that have a cell amount of NoData.

This function is important to use for performance purposes. Use the RemoveNoData function in calculations where there is a substantial number of cells with a Cell Status of NoData in Data Units. This can be determined by looking at the Data Unit Statistics when right-clicking on a cell in a Cube View.

⊟ General	
Total Number of Stored Records	1637
⊟ NODATA Status	
Number of NODATA Cells	4
Number of Zero Cells	13
Number of Real Cells	1617
Number of Derived Cells	3

Example using api.Data.Calculate:

```
'Run for base Entities and local currency only
    If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyforEntity())) Then
    api.Data.Calculate("A#CashCalc=RemoveNoData(A#10000)")
End If
```

Example using GetDataBufferUsingFormula:

```
If ((Not api.Entity.HasChildren()) And (api.Cons.IsLocalCurrencyforEntity())) Then

    'Get Data Buffer by using GetDataBufferUsingFormula to do the math
    Dim dataBufferExample As DataBuffer = api.Data.GetDataBufferUsingFormula("RemoveNoData(A#10000)")
    'Set Data Buffer Variable to pass into api.Data.Calculate formula.  Can be used for multiple instances of api.Data.Calculate
    'Create a unique name to name the Data Buffer as a Formula Variable
    api.Data.FormulaVariables.SetDataBufferVariable("dataBufferExample", dataBufferExample, False)
    'Pass variable into api.Data.Calculate using a $
    api.Data.Calculate("A#CashCalc = $dataBufferExample")

End If
```

Performance Note: In the calculation performance testing for a single Data Unit, the use of RemoveZeros and RemoveNoData using api.Data.Calculate and/or GetDataBufferUsingFormula rendered a significant performance advantage. This is testing the before and after calculation time of a single formula change for a Data Unit. Times may vary from Data Unit to Data Unit and Application to Application. However, the use of RemoveZeros and RemoveNoData is highly recommended in formulas where Cube and Dimensionality designs lend to sparse data models. This is not limited to sparse data models as this can be identified in dense data models as well.

Dynamic Calc Using GetDataCell

A Dynamic Calc returns an Account value on demand without storing the data in the Cube. These Members cannot be referenced by other Members in calculating their values. Dynamic Calcs are best used in Members required for reporting only. One ideal use is the GetDataCell function in ratio-style statistical Accounts (e.g. Current Ratio).

```
Return api.Data.GetDataCell("Divide(A#[CurrentAssets], A#[CurrentLiabilities]")
```

Dynamic Filters and Aliases

Create Dynamic Member Filters to assign to rows or columns within Cube Views. A common example of a Variance column that subtracts one Member from another is shown below. Adding the :Name("Membername") option at the end gives the ability to assign a display name to the header of the Cube View. The double quotes in the Name() function are optional.

```
Cube View Filter: GetDataCell("Variance(T#POV,T#Prior12)"):Name("Variance")
```

Error Traps

```
Try
  if api.POV.Cons.name =api.POV.GetEntityCurrency() then
     api.Data.Calculate("A#Cash1=A#[Restricted Cash] + 70000")
  End If
catch ex as exception
api.LogError(ex)
End Try
```

Math Functions

Use the math functions built into VB.NET.
Examples:

Absolute Value - math.abs()

Rounding - math.round()

Several other supported math functions and examples are listed here:
http://msdn.microsoft.com/en-us/library/thc0a116%28v=VS.90%29.aspx

Member List Functions

When a Cube filter is run and the filter value does not match a Member, the system looks in all Business Rules for the MemberListProperty property to find a matching Member list name. Users should create MemberLists in Business Rules that are not assigned to Cubes because the entire Business Rule will be run if the system finds a matching Member list name. Reference MemberLists like this: E#Root.PartnerList.

The following example first declares the two MemberListHeader names of Sample Member List and PartnerList. It then addresses each MemberList. Sample Member List shows a way to get the children of an Entity. E#Texas.[Sample Member List] is just another way of saying E#Texas.Children. In the PartnerList example, E#Root.PartnerList will generate a list that includes Paris and Nice.

```
Case Is = FinanceFunctionType.MemberListHeaders
‘ Additional logic that defines the names of the two custom Member Lists
   Dim myMemberListHeaders = New List(Of MemberListHeader)myMemberListHeaders.Add(new
   MemberListHeader("Sample Member List"))myMemberListHeaders.Add(new
   MemberListHeader("PartnerList"))
Return myMemberListHeaders

Case Is = FinanceFunctionType.MemberList
   If args.MemberListArgs.MemberListName = "Sample Member List" Then
            Dim myMemberListHeader = new MemberListHeader(args.MemberListArgs.MemberListName)
            Dim myMembers = new List(Of Member)()
            Dim myMemberList = New MemberList(myMemberListHeader,
            myMembers)myMembers.AddRange(api.Members.GetChildren(args.MemberListArgs.DimPk,
           args.MemberListArgs.TopMember.MemberPk.MemberId,args.MemberListArgs.DimDisplayOptions))
           Return myMemberList
   Else If args.MemberListArgs.MemberListName = "PartnerList" Then
           Dim myMemberListHeader = new MemberListHeader(args.MemberListArgs.MemberListName)
                Dim myMembers = new List(Of Member)()
           Dim myMemberList = New MemberList(myMemberListHeader, myMembers)
          myMembers.AddRange(api.Members.GetBaseMembers(args.MemberListArgs.DimPk,
          api.Members.GetMember(args.MemberListArgs.DimPk.dimtypeid,"Paris").Memberpk.Memberid,
          args.MemberListArgs.DimDisplayOptions))
          myMembers.AddRange(api.Members.GetBaseMembers(args.MemberListArgs.DimPk,
          api.Members.GetMember(args.MemberListArgs.DimPk.dimtypeid,"Nice").Memberpk.Memberid,
          args.MemberListArgs.DimDisplayOptions))
          Return myMemberList
End If
```

POV Object

In Business Rules, only Data Unit Dimensions are valid in the POV object, not Account or User Defined Members, so the code below only works in Business Rules:

```
 Dim AcctID as Integer=api.POV.Account.MemberPk.MemberID

Dim AcctID as Integer=api.POV.GetDataCellPk.AccountID
```

Retrieve Time Varying Property of Relationship's % Consolidated Entity Attribute

```
'Get Entity ID, Parent Entity ID, Scenario ID, Scenario Type ID and Time ID
dim EntityID as integer= api.POV.Entity.Memberpk.Memberid
dim ParentID as integer= api.POV.Parent.Memberpk.Memberid
dim ScenarioID as integer=api.POV.Scenario.Memberpk.Memberid
dim ScenarioTypeID as integer = api.Scenario.GetScenarioType(ScenarioID).id
dim TimeID as integer = api.Time.GetIdFromName("2013M1")
'Get time varying node % consolidation property value for current Scenario POV and 2013M1
dim myDecimal as decimal= api.Entity.PercentConsolidation(EntityId, ParentId, ScenarioTypeId, TimeId)
'Log the time varying property
api.logerror(xfErrorLevel.Information,myDecimal & " " & api.POV.Entity.name & "." & api.POV.Parent.name)
```

> **TIP:** API.POV.Parent object is only relevant for relationship level Consolidation Members

SetDataCell

Use this to set a value equal to another value. All Members on the right side must be specified.

```
api.Data.SetDataCell(Memberscript, amount, isNoData)
api.Data.SetDataCell("A#[Restricted
Cash]:O#Forms:F#None:IC#None:U1#None:U2#None:U3#None:U4#None:U5#None:U6#None:U7#None:
       U8#None", 50, False)
```

Translate

The api.data.translate function is the same as api.data.calculate, but aggregates AdjInput data into the AdjConsolidated Member.

```
'GetParentCurrency only returns a value when running a translate.
If api.Parameters.FunctionType = FinanceFunctionType.Translate Then if api.POV.Cons.Name =
   api.POV.GetParentCurrency.Name Then
   api.Data.Translate("A#[Restricted Cash]=A#[Restricted Cash]:C#[USD]*10")end if
End If
```

Unbalanced Math

The Unbalanced math functions are required when performing math with two Data Buffers where the second Data Buffer needs to specify additional dimensionality. The term Unbalanced is used because the script for the second Data Buffer can represent a different set of Dimensions from the other Data Buffer in the api.Data.Calculate text. These functions prevent data explosion.

In the examples below, the first two parameters represent the first and second Data Buffers on which to perform the function. The third parameter represents the Members to use from the second Data Buffer when performing math with every intersection in the first Data Buffer. The math favors the intersections in the first Data Buffer without creating additional intersections.

It is key that the dimensionality of the Target (left side of the equation) matches the dimensionality of the first data buffer on the right side of the equation (argument 1).

AddUnbalanced

```
api.Data.Calculate("A#TargetAccount = AddUnbalanced(A#OperatingSales, A#DriverAccount:U2#Global,
U2#Global)")
```

SubtractUnbalanced

```
api.Data.Calculate("A#TargetAccount = SubtractUnbalanced(A#OperatingSales, A#DriverAccount:U2#Global,
U2#Global)")
```

DivideUnbalanced

```
api.Data.Calculate("A#TargetAccount =DivideUnbalanced (A#OperatingSales, A#DriverAccount:U2#Global,
U2#Global)")
```

MultiplyUnbalanced

```
api.Data.Calculate("A#TargetAccount =MultiplyUnbalanced (A#OperatingSales, A#DriverAccount:U2#Global,
U2#Global)")
```

Consider this example. A#OperatingSales has 100 stored records in January for a single Entity.

Because A#OperatingSales has a total of 100 stored values, A#TargetAccount will end up with 100 stored numbers and the amounts would be the values from A#OperatingSales plus/minus/multiplied/divided by whatever was found at A#DriverAccount:U2#Global for each of those 100 intersections.

This means that if there was no data in A#OperatingSales:U2#Widgets, then even though the UD2 Dimension is unspecified in the target and in the first Data Buffer expression, no record would be created, hence avoiding data explosion. The most common use case would be applying a driver for some of the Dimensions.

ConvertUnbalanced
This function is related to the Unbalanced Math functions (see Unbalanced Math later in this section) and used to convert a data buffer so that it is balanced with an api.Data.Calculate script where unbalanced math does not apply. This is necessary when using an api.Data.GetDataBufferUsingFormula to calculate a data buffer where the script was not balanced to match a formula in another script where a data buffer variable needs to be used.

In the example below, a myDataBuffer was created to have data for all stored accounts, but the subsequent api.Data.Calculate scripts expects each operand to use a specific account. The ConvertUnbalanced function filters the data buffer to only include the specified account name and it also converts the data buffer to make it balanced and consistent with the destination. The same data buffer can be re-used multiple times.

Example

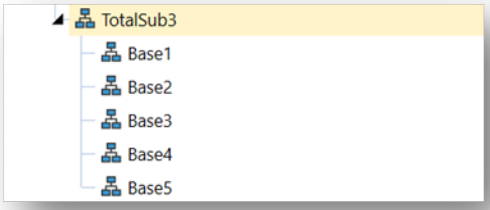
```
Dim myDataBuffer As DataBuffer = api.Data.GetDataBufferUsingFormula("A#All")
api.Data.FormulaVariables.SetDataBufferVariable("myDataBuffer ", myDataBuffer, True)
api.Data.Calculate("A#6050 = ConvertUnbalanced($myDataBuffer, A#6000) +
ConvertUnbalanced($myDataBuffer, A#3000)")
```

Finance Function Types

Use Finance Function Types, except for Custom Calculate, to run logic in certain calculation sequences during the calculation sequence while a Function Type is in process. There are thirteen Function Types:

Calculate
Additional logic during calculation of Entity, Consolidation Scenario and Time. This sets the value of one or more values (left side of Formula) equal to another (right side). It then executes a calculation for a specifically qualified Point of View. This is the most common function used.

There are situations where the Entity being processed must access another Entity's data. In situations involving pulling Consolidation dimension Elimination results from other Entities as siblings, the multi-thread processing of the calculations requires an additional function to ensure the calculations are complete. Below is an example of this sibling relationship. The Entities Base1, Base2, etc. are siblings that would be calculated simultaneously during a consolidation:

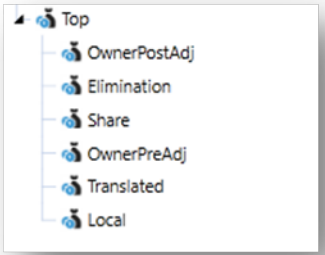


For this purpose, the Calculate Finance Function Type supports the argument IsSecondPassEliminationCalc.

```
Case Is = FinanceFunctionType.Calculate

    If (api.Pov.Cons.MemberId = DimConstants.ConsElimination) And (args.CalculateArgs.IsSecondPassEliminationCalc) Then
```

During the Calculate process, this function allows Business Rules to execute after the Sibling Entities have calculated results to the Consolidation Elimination member. Below is a reference to the Consolidation dimension:



Once all the sibling Entity members are calculated to Elimination, the Business Rules within the IsSecondPassEliminationCalc will be executed.

Translate
Additional logic that uses custom translation.

FXRate
Custom logic used to determine Foreign Exchange rates for any intersection.

Consolidate Share
Additional logic used during the custom calculation of the Share Member.

Consolidate Elimination
Additional logic used during the custom calculation of the Elimination Member.

Custom Calculate
A CustomCalculate Finance Function Type can be used in order to execute a single year custom calculation via a Dashboard Parameter Component Server Task Action. This is considered a partial calculation and does not store the calculated data or run the calculation during a consolidation. Running a custom calculation from a Dashboard will impact calculation status for the affected data unit even if the data does not change. See Parameter Components in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more details on how to assign this type of Finance Rule to a Dashboard. See Data Management for details on creating this type of Data Management Step. See Parameter Components for more information on passing arguments to a Custom Calculate function.

Example:

```
Select Case api.FunctionType
  Case Is = FinanceFunctionType.CustomCalculate
If args.CustomCalculateArgs.FunctionName.XFEqualsIgnoreCase("FunctionName") Then
Me.CalcTest(si, globals, api, args)
api.Data.Calculate("A#TFS2903 = A#10000 + A#69000)
End If
End Select
```

Calculation Drill Down Member Formula
Provides custom drill down results.

Conditional Input Rule

Conditional Input Rules make data cells read-only. While the settings for this can be done directly on the Cube, using a Conditional Input Business Rule offers more flexibility and still allows the use of the Cube settings. This rule can return the following: ConditionalInputResultType.Default, ConditionalInputResultType.NoInput, ConditionalInputResultType.NoInputAllowCellDetail, and ConditionalInputResultType.NoCellDetailAllowInput.

The following Business Rule example will make all cells for the Account 6000 read-only. This should be added to a Business Rule attached to a Cube.

```
Case Is = FinanceFunctionType.ConditionalInput
    If api.Pov.Account.Name.XFEqualsIgnoreCase("6000") Then
        Return ConditionalInputResultType.NoInput
    End If
    Return ConditionalInputResultType.Default
```

Confirmation Rule

Special logic that runs with Confirmation Rules.

Data Cell

Named GetDataCell calculations that can be reused such as a Better/Worse calculation in Cube Views.

Dynamic Calc Account

Special logic to use in Dynamic Calc members.

Member List and Member List Headers

A custom list of members for use in Cube Views and other areas. See Commonly Used Member Filter Functions in "Cubes" on page 431 for more details on using custom lists in a Cube View.

Select Case api.FunctionType is the expression used when a certain process needs to be isolated and run special logic. See examples below:

```
Select Case api.FunctionType
Case Is = FinanceFunctionType.Calculate
    ‘ Additional logic to run with every calculation.
   api.Data.Calculate("A#DACash1= A#Cash4 + 1")
    api.Data.Calculate("A#2150:F#Movement = V#Periodic:A#5750:F#None") if api.metaData.Cons.name ="USD"
then
    api.Data.Calculate("A#Cash1=A#[Restricted Cash]")
End If
Case Is = FinanceFunctionType.Translate
   ‘ Additional logic to run with every translation. If api.ExecuteDefaultTranslation is not
   included, then the standard translation process will not run.
```

```
    api.ExecuteDefaultTranslation
    dim Cubeid as integer = api.Cubes.GetCubeInfo("GolfStream").Cube.Cubeid

dim fxRule as fxRuleType=api.Cubes.GetFxRuleTypeForAssetLiability(CubeId)

api.Data.Translate("A#[Restricted Cash]:C#[USD]","A#[Restricted Cash]",fxRule,.5)
Case Is = FinanceFunctionType.ConsolidateShare then
    ‘ Additional logic to run when the Share Member of the Consolidation Dimension is being calculated.
    api.ExecuteDefaultShare()
    api.data.calculate("A#[Restricted Cash]=A#[Restricted Cash]*.8")
    Case Is = FinanceFunctionType.ConsolidateElimination then
    ‘ Additional logic to run while the Elimination Member of the Consolidation Dimension is being
calculated.
    api.ExecuteDefaultElimination
    api.Data.Calculate("A#[IC AR]=A#[IC AR] * 1.1")
Case Is = FinanceFunctionType.MemberListHeaders
    ‘ Additional logic that defines the names of custom Member Lists
    Dim myMemberListHeaders = New List(Of MemberListHeader)myMemberListHeaders.Add(new MemberListHeader
("Sample Member List"))

    Return myMemberListHeaders
Case Is = FinanceFunctionType.MemberList
    ‘ Additional logic that defines the Members within custom Member List that are included in Business
Rules.

 See the “MemberList Functions” section in the proceeding pages.
    'Example: "A#Root.[Sample MemberList]"
    If args.MemberListArgs.MemberListName = "Sample Member List" Then Dim myMemberListHeader =

new MemberListHeader(args.MemberListArgs.MemberListName)
    Dim myMembers = new List(Of Member)()
    Dim myMemberList = New MemberList(myMemberListHeader, myMembers)myMembers.AddRange
(api.Members.GetChildren
(args.MemberListArgs.DimPk,

args.MemberListArgs.TopMember.MemberPk.MemberId,args.MemberListArgs.DimDisplayOptions))
Return myMemberList
End If
End Select
```

Ultimate Ownership

This function calculates and stores Ultimate Ownership results for every ancestor/child Entity relationship. The current Entity being calculated is the ancestor Entity, and when storing the results, the Members in the Intercompany Dimension are used to represent each descendant Entity. This function assumes the source Direct Ownership numbers are weights and are typically entered by a user (e.g., numbers between 0.0 and 1.0).

C#OwnerPreAdj:O#AdjInput is using an account that does not consolidate and accepts manual entry for adjustments in those Parent/Child relationships. It cascades the user-entered amounts up the Entity tree and multiplies them when a Parent owns part of a Child and that Child owns part of a Grandchild.

sourceDirectOwnershipMemberscript represents the data cells where the user-entered Direct Ownership amounts are found for Parent/Child Entity combinations.

destUltimateOwnershipMemberscript represents the intersection for the resulting calculations. All results are stored using the current Data Unit being calculated.

This function is intended to run only for the Entity's Local Consolidation Member, and it uses IC Members to store the results for each descendant Entity.

Example: Use the following as a Member Formula in the UltimateOwnership account:

```
If api.Cons.IsLocalCurrencyForEntity() Then
api.Data.CalculateUltimateOwnership("C#OwnerPreAdj:A#DirectOwnership:O#AdjInput",
"A#UltimateOwnership:O#Forms", 1.0)
End If
```

Here are the steps to set up Ownership entry and calculations in an application. This functionality is intended to be used in a separate Control Cube accessed via the main Financial Cube:

Create Two Accounts

DirectOwnership
This is for the user to enter Direct Ownership for each Parent/Child Entity combination.
AccountType = BalanceRecurring, IsConsolidated = False, Adjustment Type = Data Entry

UltimateOwnership
This stores the calculated results in Parent Entities using IC Members for every descendant Entity.
AccountType = BalanceRecurring, FormulaType = Formula Pass 1, Allow Input = False, IsConsolidated = False, Is IC Account = Conditional

Formula:

```
If api.Cons.IsLocalCurrencyForEntity() Then
api.Data.CalculateUltimateOwnership("C#OwnerPreAdj:A#DirectOwnership:O#AdjInput",
"A#UltimateOwnership:O#Forms", 1.0)
End If
```

Create a Cube View for entering Direct Ownership Amounts

Cube View POV
Consolidation = OwnerPreAdj, Origin = AdjInput, Flow, IC and UDs = None

Column
A#DirectOwnership

Row
E#Root.TreeDescendants

Create a Cube View for Running a Consolidation and Viewing the Ultimate Ownership Results

Cube View POV
Consolidation = Local, Account = UltimateOwnership, Origin = Forms, Flow IC and UDs = None

Column
IC#ICEntities.Base

Row
E#Root.TreeDescendants

Consolidation

Consolidation is the process of taking base level Entities and aggregating them up a hierarchy to their Parent. The hierarchy and add efficiencies where applicable, meaning some siblings may be able to run in parallel when they are processed. Calculations and translations are also run during this process.

Consolidations can be launched from the Process step in Workflow, Cube Views or Forms. By triggering a consolidation, the existing POV is run for that time period and is consolidated for the respective period along with any of the prior periods for that year. For example, if a consolidation is triggered for June, it will consolidate January through June.

The following chart explains how the Consolidation Dimension works.

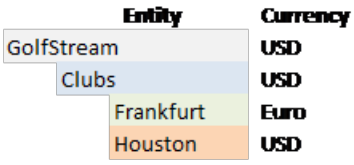
TOP - Contributes to the Parent Entity's LOCAL Member
Sum (SHARE + ELIMINATION + OWNERPOSTADJ)

OWNERPOSTADJ (Execute Data Unit Calculation Sequences, FinanceFunctionType = Calculate)

	Stores Journal entries that are needed after the Share and Elimination calculations have been performed for an Entity and Parent.
ELIMINATION (Execute DUCS, FinanceFunctionType = Calculate)	
Elimination algorithms (Use default or implement FinanceFunctionType.ConsolidateElimination in a BR)	
	Start with SHARE Data Unit and eliminate data cells where IC is not None. If a common Parent Entity was reached for both the Entity and the IC Entity, generate an offset amount and a plug Account amount.
SHARE (Execute DUCS, FinanceFunctionType = Calculate, only if not using default calc-on-the-fly)	
	Default Share is calculated on-the-fly Sum (TRANSLATED + OWNERPREADJ) * % Consolidation
Share algorithms (Use default or stored, or implement FinanceFunctionType.ConsolidateShare in a BR)	
OWNERPREADJ (Execute DUCS, FinanceFunctionType = Calculate)	
	Stores Journal entries that are needed before the Share and Elimination calculations have been performed. This is a Relationship-level Member, so the data is for a specific Parent Entity.
TRANSLATED (Execute DUCS, FinanceFunctionType = Calculate)	

	The “Translated” Member is a shortcut to the Consolidation Member that matches the Parent Entity’s default currency (e.g., USD). It stores data that was generated by multiplying local currency data by FX rates, and then executing the DUCS.
Translation algorithms (Use default or implement FinanceFunctionType.Translate in a BR)	
	Determine FX Rates and multiply to create a translated Data Unit from the local currency’s Data Unit.
LOCAL	(Execute DUCS, FinanceFunctionType = Calculate)
	The “Local” Member is a shortcut to the Consolidation Member for the Entity’s default currency (e.g., EUR). It stores input data in base Entities, or data that was consolidated by combining data from the TOP consolidation Member from lower-level child Entities.

Example of a Consolidation



Clubs + GolfStream Relationship	Clubs	Interco AR	**Top**	70	
	Clubs	Interco AR	OwnerPostAdj	0	
	Clubs	Interco AR	Elimination	0	
	Clubs	Interco AR	**Share**	70	
	Clubs	Interco AR	OwnerPreAdj	0	
	Clubs	Interco AR	**Translated**	70	
	Clubs	Interco AR	Local	70	Pulled from Frankfurt Child Top (& other child entities)
Frankfurt + Clubs Relationship	Frankfurt	Interco AR	**Top**	**70**	Sum of Share + Elim + OwnerPostAdj
	Frankfurt	Interco AR	OwnerPostAdj	0	Calculation Sequence
	Frankfurt	Interco AR	Elimination	-50	Elimination: Consolidation Logic
	Frankfurt	Interco AR	**Share**	**120**	Share: Consolidation Logic (at 100%)
	Frankfurt	Interco AR	OwnerPreAdj	0	Calculation Sequence
	Frankfurt	Interco AR	**Translated (USD)**	**120**	Translation Logic then Calculation Sequence
	Frankfurt	Interco AR	Local (EUR)	100	Calculation Sequence

Launching a Consolidation

In Workflow Profiles, set up Calculation Definitions to process the appropriate calculation, translation, or consolidation type. Right-click on the appropriate cell in a Cube View or Form to view Process options:

Calculate

Runs calculations at the Entity level within the Local Member of the Consolidation Dimension without translating or consolidating.

Calculate

Force Calculate

Calculate with Logging

Force Calculate with Logging

Translate

Runs the Calculate step above at the Entity and then translates data within the Translated Member of the Consolidation Dimension for each applicable Relationship.

Translate

Force Translate

Translate with Logging

Force Translate with Logging



Consolidate

Runs the Calculate and Translate steps and then completes the calculations required all the way up the Consolidation Dimension.

Consolidate

Force Consolidate

Consolidate with Logging

Force Consolidate with Logging

Force menu items such as Force Consolidate will run as if every cell included is marked as requiring calculation, translation or consolidation.

Consolidate and Force Consolidate check and determine a Parent Member's calculation status and all children of the Parent before consolidating any data. The difference is Consolidate checks Calculation Status, and if the status is OK, it accepts it and continues the consolidation process. Force Consolidate runs as if every Member needs to be consolidated regardless of its actual Calculation Status and does not bother querying Calculation Status. While they both perform optimally, there are some cases where one performs better than the other. See the examples below to learn more about when to use Force Consolidate vs. Consolidate.

Calculation Status State 1: Actual Scenario, Loading for December



In this case Consolidate will perform better than Force Consolidate because every month prior to December has an OK Calculation Status. This means the data for that month has not changed since the last consolidation and only the month of December needs to be consolidated. If a Force Consolidate was used, every calculation would be performed again whether it is necessary or not, therefore taking longer in the consolidation process.

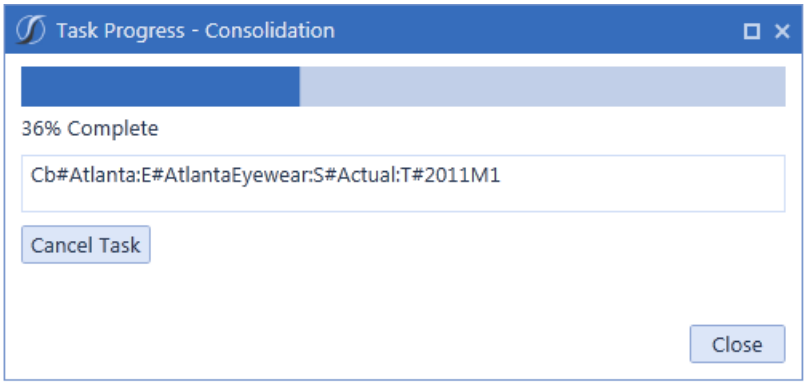
Calculation Status State 2: Plan Scenario, Loading for 12 Months



In this case, Force Consolidate will perform better than Consolidate because every month needs to be consolidated. If a Consolidate was used, the system would needlessly check each Calculation Status before calculating each period. A Force Consolidate will calculate all periods regardless. See **Calculation Status** for details on the status codes.

> **NOTE:** Forced calculations that run on base entities from open periods will not impact the status of Parent Entities for closed periods if the data is in an OK state. If a metadata change occurred and entities are in an OK, MC state, all periods and entities will recalculate, regardless of Workflow Open/Close state.

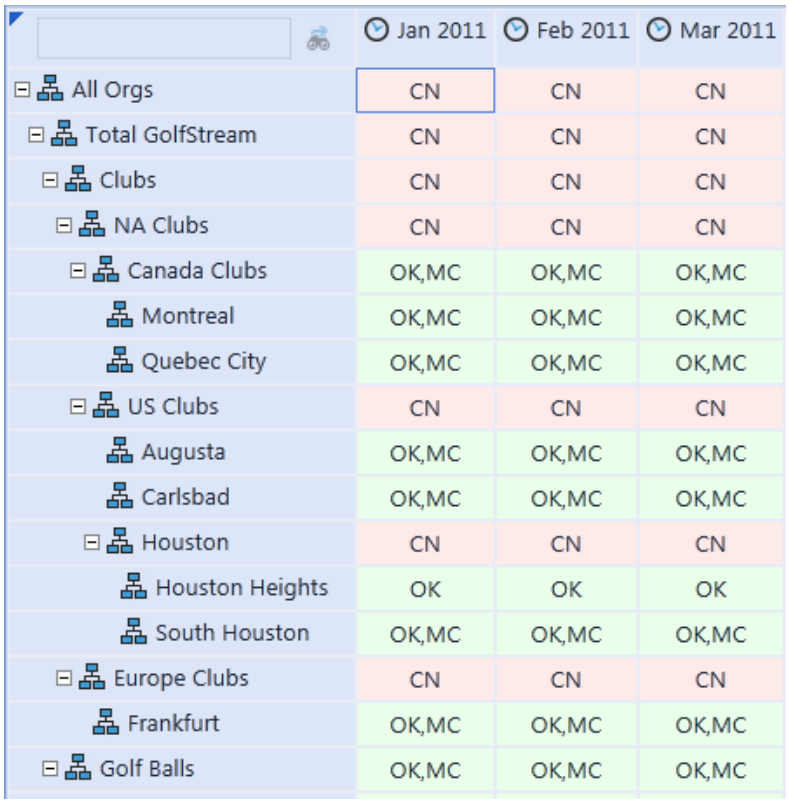
The Logging items (such as Force Translation with Logging) trigger additional detailed logging which can be viewed in the Task Activity area. Drill into a log to see the length of time and details about every calculation. A progress window displays Consolidations.



Calculation Status

If the existing data set for a POV changes, the calculation status is updated accordingly. A timestamp table is used, and servers are synchronized to ensure the calculation status is always accurate.

To explore calculation status, build a Cube View where the View Member in the Point of View is set to CS, the columns are the time periods, and the rows are set to the desired Entity structure. For example:



	Jan 2011	Feb 2011	Mar 2011
All Orgs	CN	CN	CN
Total GolfStream	CN	CN	CN
Clubs	CN	CN	CN
NA Clubs	CN	CN	CN
Canada Clubs	OK,MC	OK,MC	OK,MC
Montreal	OK,MC	OK,MC	OK,MC
Quebec City	OK,MC	OK,MC	OK,MC
US Clubs	CN	CN	CN
Augusta	OK,MC	OK,MC	OK,MC
Carlsbad	OK,MC	OK,MC	OK,MC
Houston	CN	CN	CN
Houston Heights	OK	OK	OK
South Houston	OK,MC	OK,MC	OK,MC
Europe Clubs	CN	CN	CN
Frankfurt	OK,MC	OK,MC	OK,MC
Golf Balls	OK,MC	OK,MC	OK,MC

These status codes indicate what action to perform:

- **OK**: The data for this intersection has not changed since the last calculation.
- **OK, NA**: Calculation not required. No data.
- **OK, MC**: The intersection was calculated but metadata changed due to modifications to artifacts such as Business Rules associated with this Cube, formulas and FX rates. This is a clue that if the calculation is run again, the results may not be the same.
- **CA**: Calculate data since an import was run or data was entered.
- **TR**: Translate.

- **CN**: Consolidate because data for a child Entity has changed.
- **CA, CN**: Calculate and consolidate.
- **CA, TR**: Calculate and translate.
- **TR, CN**: Translate and consolidate.
- **CA, TR, CN**: Calculate, translate and consolidate.

Currency Translation

Currency can be converted from one currency to another. This process utilizes the defined FX Rates in the FX Rates portion of the product. See Foreign Exchange Rates in "Cubes" on page 431 for additional details.

The base Entity can be converted to the Parent Entity's currency if required. The currency translation is run as needed based on the configuration of the Parent / child currencies as stored in the Entity Dimension. This feature can be run independently of a consolidation if required. Right-click in the appropriate cell and the translation option will display.



The Consolidation Dimension is shown above. For example, if an Entity's currency is Euro, and data is written to the EUR Member, that value is also displayed in the Local Member. The Local Member is a pointer to the appropriate local currency Member where the data is stored. If that European Entity in the screen shot above is consolidated to a company in the UK that has GBP as their Currency setting under Entities, when the European Entity is consolidated into the UK Parent, the European Entity's Translated Member will reference the translated value which is stored under the GBP Member under Currencies.

Calculation Status determines when data was entered. If the Local currency's Calculation Status is CA because the data has not been calculated yet, then the foreign currencies would also need to be translated and calculated resulting in a TR calc status. If a calculation is done on the Local Currency in order to make its calc status OK, the foreign currencies are still going to be TR because that data has not been translated or calculated yet. Also, if a foreign currency has an OK calculation status, and a foreign currency journal is entered, that currency then becomes TR.

How the Origin Dimension Works with the Consolidation Dimension

The Origin and Consolidation Dimensions are separate but work well together. Origin primarily calls out how a number originated. This section explains how each Member of the Origin Dimension interacts with Members of the Consolidation Dimension.

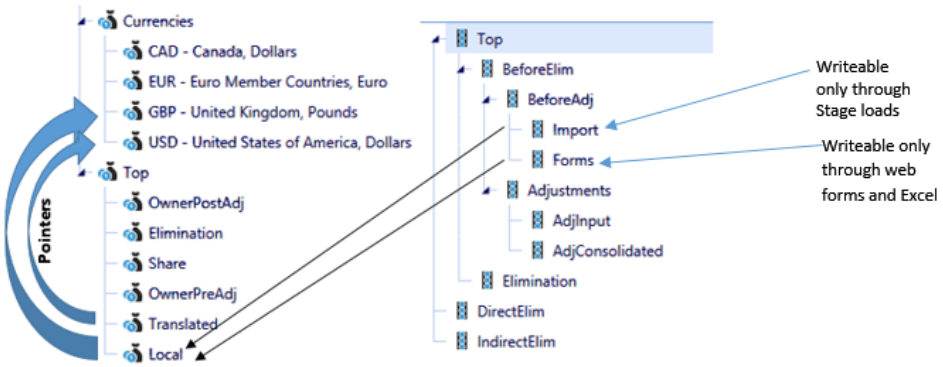
The consolidation process starts at Local, which is the same data as one of the currencies under the Currencies Member (based on the Entity's default currency setting). If the Entity is base-level, the data can be loaded into the Local Consolidation Member using the Import Origin Member, and data can be typed into the Local Consolidation Member using the Forms Origin Member. If it is a Parent Entity, the Local Consolidation Member is read only (except for Journals) as it represents data that has been rolled up from child Entities (using the Import, Forms, and the AdjConsolidated Origin Members).

Regardless of whether the Entity is base-level or a Parent, Journals can be entered using the Local, Translated, OwnerPreAdj, OwnerPostAdj, and Any Currency Consolidation Member. For all the Consolidation Members, Journals are always posted to the AdjInput Origin Member. As data is rolled up from child Entities into a Parent Entity during the consolidation process, the AdjConsolidated Origin Member will contain the combined values from the child Entities' Journals.

Imports and Forms

When data is imported through Workflow to the Data Stage, it is happening through the Import Member in the Origin Dimension. When data is entered in web or Excel Forms, it is happening in the Forms Member in the Origin Dimension (with one exception discussed under Adjustments). The Import and Forms Members are coupled with the Local Member of the Consolidation Dimension.

Consolidation Dimension Origin Dimension



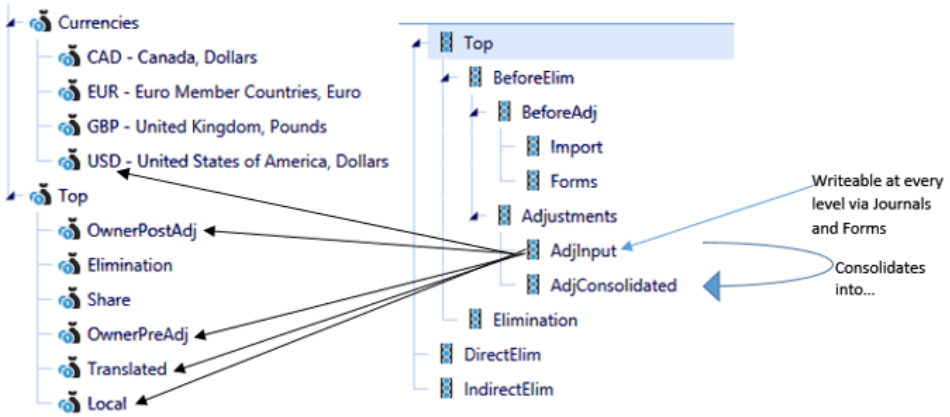
Adjustments

Adjustments are created either through Journal entries, or in special instances, through Forms that do their input as a Journal would. Both do their input into the AdjInput Member of the Origin Dimension. Adjustments can be made to the following Members of the Consolidation Dimension: Local, Translated, OwnerPreAdj and OwnerPostAdj.

When a consolidation is run, the AdjInput entries in child Entities are consolidated into the AdjConsolidated Members in the Parent.

Users can drill down into the Adjustments Member in a Parent to show adjustments made in both the Parent and child Entities.

Consolidation Dimension Origin Dimension

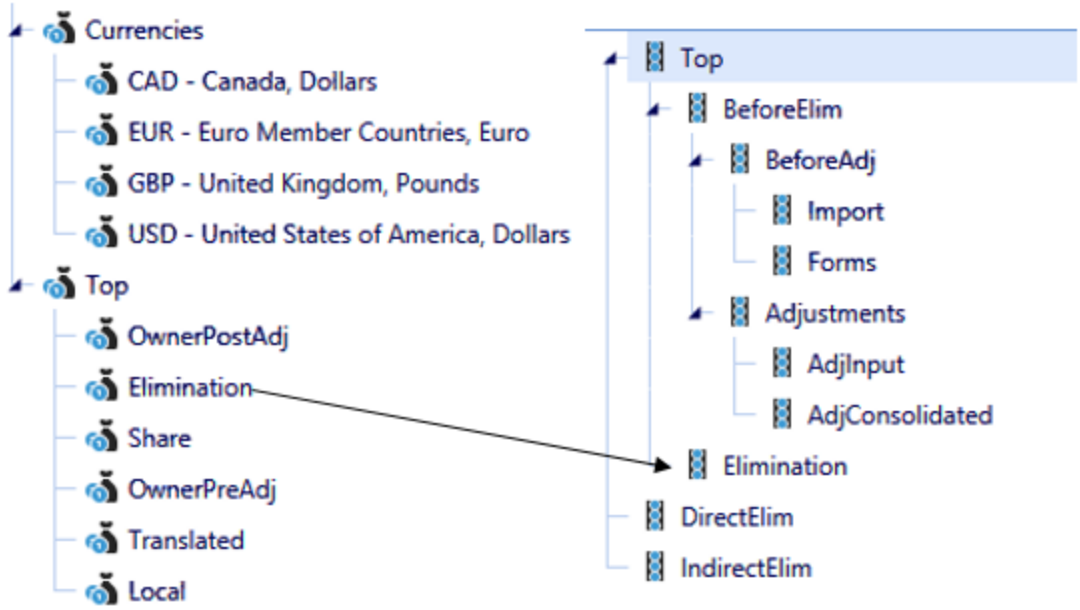


Eliminations

When eliminations are calculated, the Elimination Member of both the Consolidation and Origin Dimensions is updated. The primary purpose of the Elimination Member within the Origin Dimension is to allow visibility from the top down without those figures getting lost during the consolidation process.

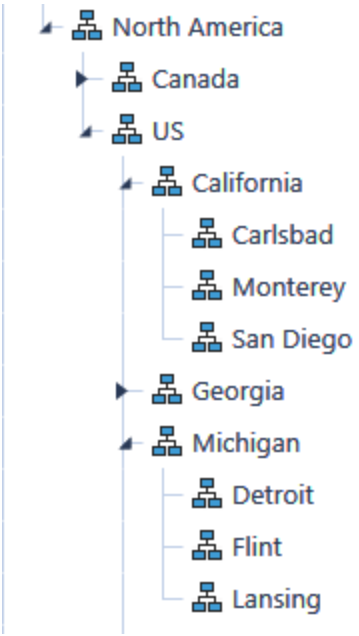
Users can drill down into the O#Elimination Member in a Parent to show the elimination entries made in both the Parent and child Entities.

Consolidation Dimension Origin Dimension



Intercompany Elimination

Intercompany Elimination is the process of cancelling out account balances for intercompany partners for intercompany accounts with any unresolved balance being placed in a Plug Account.

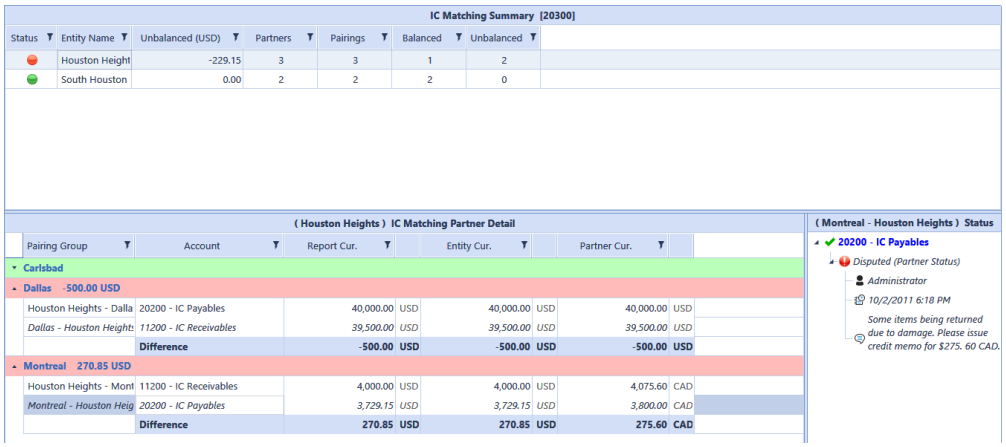


The Entity structure above belongs to GolfStream, a fictitious golf manufacturer. If the Detroit Entity sold golf club shafts to Monterey who assembles the final club product, this would be an intercompany transaction. The following prerequisites must exist for the transaction to eliminate.

- Monterey and Detroit must have there Is IC Entity property set to True.
- The Accounts Intercompany Receivables and Intercompany Payables must be set with the Is IC Account property set to True and the Plug Account pointed to a third account.
- The intercompany entries must properly note the intercompany partner in the IC Dimension Member. For example, Detroit would book an entry to Intercompany Receivables and the IC Member for that entry would be Monterey.

Intercompany Eliminations occur once the values roll up to a common Parent. As the consolidation begins, Detroit consolidates its values to Michigan and Monterey consolidates its values to California. An elimination does not occur because they have not yet consolidated their values to a common Parent. The elimination occurs when Michigan and California are consolidated into the US common Parent. The two intercompany values will be eliminated at this level with any discrepancies being posted to the Plug Account.

In another example in Workflow, Houston Heights and South Houston trade with Carlsbad, Dallas, and Montreal. In the screen shot below, South Houston is shown in green because it is balanced within an acceptable tolerance of $1. The $0.59 discrepancy is booked to the related Plug Account.



IC Matching Summary [20300]

Status	Entity Name	Unbalanced (USD)	Partners	Pairings	Balanced	Unbalanced
	Houston Height	-229.15	3	3	1	2
	South Houston	0.00	2	2	2	0

(Houston Heights) IC Matching Partner Detail

Pairing Group	Account	Report Cur.		Entity Cur.		Partner Cur.	
Carlsbad							
Dallas -500.00 USD							
Houston Heights - Dalla	20200 - IC Payables	40,000.00	USD	40,000.00	USD	40,000.00	USD
Dallas - Houston Height	11200 - IC Receivables	39,500.00	USD	39,500.00	USD	39,500.00	USD
	Difference	-500.00	USD	-500.00	USD	-500.00	USD
Montreal 270.85 USD							
Houston Heights - Mont	11200 - IC Receivables	4,000.00	USD	4,000.00	USD	4,075.60	CAD
Montreal - Houston Heig	20200 - IC Payables	3,729.15	USD	3,729.15	USD	3,800.00	CAD
	Difference	270.85	USD	270.85	USD	275.60	CAD

(Montreal - Houston Heights) Status

20200 - IC Payables
Disputed (Partner Status)
Administrator
10/2/2011 6:18 PM
Some items being returned due to damage. Please issue credit memo for $275. 60 CAD.

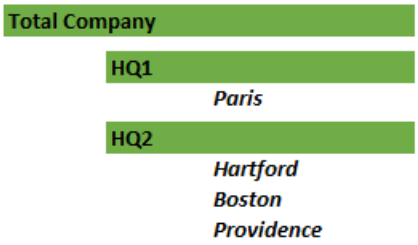
Houston Heights is shown in red because there is a $229.51 discrepancy. Details on the discrepancy are shown in the lower part of the screen. Houston Heights' discrepancy with Montreal is shown at the bottom in the application reporting currency (USD), Houston Heights' currency (USD), and the partner currency for Montreal (CAD). Through the right click menu, leave a status and description that each partner can see. As these values roll up the Entity structure, the Parent Entities can also see this detail.

See Workflow Profiles in "Workflow" on page 559 for more details on how to set up Intercompany Matching via Workflow.

> **NOTE:** Using Extensible Dimensionality to extend Accounts used within the Intercompany Matching process is not a recommended practice.

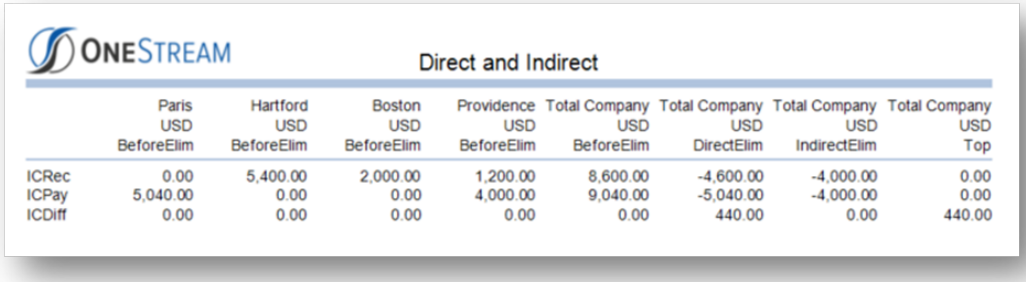
Direct and Indirect Eliminations

The Origin Dimension contains the Direct and Indirect members to simplify reporting on Eliminations. The Direct member returns the results of Eliminations that occur from transactions, removing the direct children of a parent Entity. Indirect returns the total Eliminations that occurred outside the direct children of aparent Entity.



In the example, transactions that occurred between the HQ2 Entities eliminate at HQ2. Transactions between members of HQ1 and HQ2, such as a transaction between Paris and Hartford, eliminate at the first common parent, Total Company.

Reporting on the results at the Total Company level, Direct returns results that occurred between the HQ1 and HQ2 groups. Indirect at Total Company would allow reporting on eliminations outside its direct children, HQ2 eliminations.



ONESTREAM

Direct and Indirect

	Paris USD BeforeElim	Hartford USD BeforeElim	Boston USD BeforeElim	Providence USD BeforeElim	Total Company USD BeforeElim	Total Company USD DirectElim	Total Company USD IndirectElim	Total Company USD Top
ICRec	0.00	5,400.00	2,000.00	1,200.00	8,600.00	-4,600.00	-4,000.00	0.00
ICPay	5,040.00	0.00	0.00	4,000.00	9,040.00	-5,040.00	-4,000.00	0.00
ICDiff	0.00	0.00	0.00	0.00	0.00	440.00	0.00	440.00

Custom Consolidation

If the standard consolidation or translation logic does not meet your project requirements, deploy custom Business Rules. The first step in this process is defining the Cube's properties settings. See "Cubes" on page 431 in Calculation section for Consolidation Algorithm Type and Translation Algorithm Type settings. The default setting is Standard but you can change this to Custom for additional flexibility.

Next, write a Finance Business Rule. See:

- "Application Tools" on page 848 in the Business Rule section on applying Business Rule logic by Finance Function Type to discover what you can customize.
- "Formulas" on page 27 for common customizations.
- The API Overview Guide.

Reference the Finance Business Rule under any of the Business Rule 1-8 properties for each Cube on which to use the logic. Also see Data Unit Calculation Sequences (DUCS).

Equity Pickup

OneStream supports Equity Pickup calculations using three different properties located under the Entity's settings all of which can vary by Scenario Type. These settings were designed to implement Equity Pickup using normal Business Rules and formulas.

See Entity Dimension in "Cubes" on page 431 for definitions of each setting.

Equity Pickup Example

The Entity hierarchy example below illustrates how Equity Pickup works in OneStream and discusses how each Entity's currency and Equity Pickup settings affect calculation and consolidation.

- Clubs (USD)
- Holding (EUR)
- Houston (USD)
- Carlsbad (USD)
- Frankfurt (EUR)

In the example above, the formulas for Holding need to read calculated data from the other sibling Entities. Therefore, the Sibling Consolidation Pass property for Holding would be set to Pass 2 causing calculation to occur on all the other sibling Entities before the Holding Entity is calculated. This allows the formulas for Holding to correctly read calculated data from Houston, Carlsbad, and Frankfurt. For Entities not involved in Equity Pickup, the (Use Default), or Pass 1 settings for Sibling Consolidation Pass causes all sibling Entities to be calculated at the same time.

Holding is using a different local currency than its Parent Clubs, but only wants to read data using the EUR currency. In this situation, the Auto Translation Currencies setting for Houston and Carlsbad needs to be set to EUR in order to have them automatically translate to EUR when Clubs is consolidated. Normally, all the sibling Entities translate to the Parent Entity's local currency, which in this case is USD, however this setting tells the engine to translate Houston and Carlsbad to EUR as well during the consolidation. Once the consolidation is complete, Holding's formulas, which are calculated in Pass 2, can read data from E#Houston:C#EUR, E#Carlsbad:C#EUR, and E#Frankfurt:C#EUR.

Sibling Repeat Calculation Pass is designed for circular ownership and may not be used as often as the other Equity Pickup settings. If this is used, it causes the Entity's calculation to be repeated after all the Sibling Calculation Passes have been completed. For example, if there was another Entity in the structure above named Holding2, it would be set to use a Sibling Calculation Pass of Pass 3. This would cause its normal calculation to occur after Holding and allow Holding2 to read calculated data from Holding. Holding could also use a Sibling Repeat Calculation Pass causing it to be recalculated. In that repeat calculation, Holding could then read calculated data from Holding2 resulting in circular ownership. When writing formulas, use api.Args.CalculateArgs.HasRepeatCalc and api.Args.CalculateArgs.IsRepeatCalc to determine if the engine is currently running the repeat calculation.

Entity Aggregation

Entity Aggregation provides the speed and flexibility required for Budgeting, Planning and Forecasting. Unlike consolidation processes, entity aggregation is simpler and faster because it does not roll up financial data - heavily driven by financial and accounting rules - to a parent level for reporting.

Consider this: "Consolidations are usually crafted to satisfy internal management and external regulatory agency reporting requirements. The most common, effective way to understand the core requirements of a consolidation system is to begin with the end in mind and look at the reports produced by the legacy (or current) system. These usually involve an Income Statement (Profit & Loss), a Balance Sheet, and a Cash Flow Statement" – OneStream Architect Factory

How Entity Aggregation Works

Entity Aggregation bypasses most statutory financial and accounting rules to quickly consolidate / aggregate data the entity dimension for fast, what if scenario modeling. Entity Aggregation uses the Entity and the Consolidation dimension (Aggregated member) to aggregate data with minimal rules.

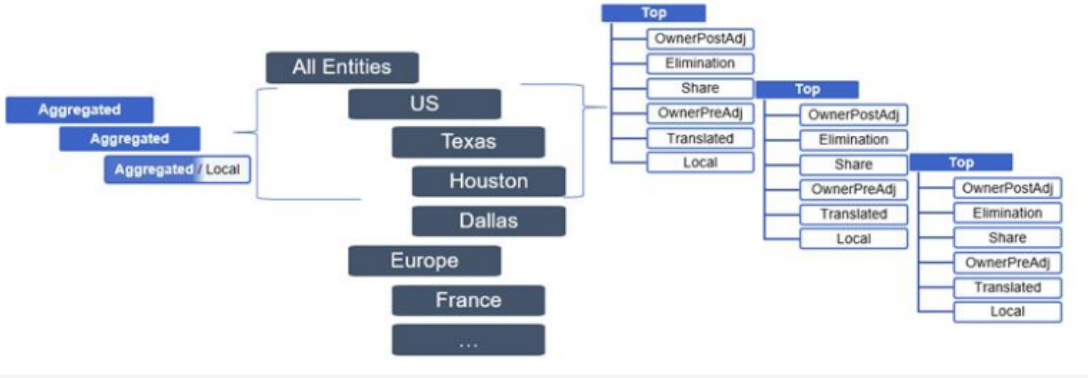
For base level entities, the Aggregated member displays the data that is stored in the "Local" member.

For parent entities, the Aggregated member stores the results of the Entity Aggregation process that occurs on its children.

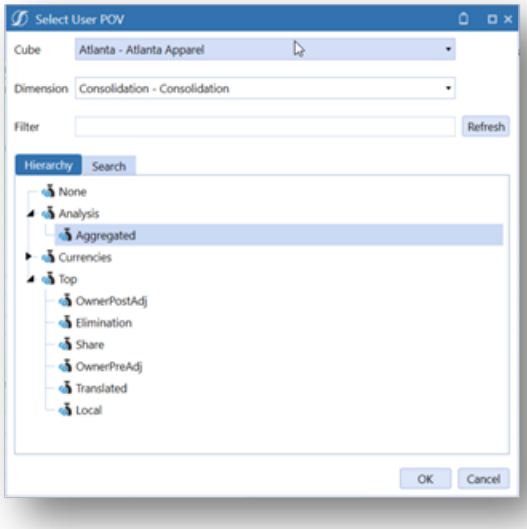
Aggregation Algorithm:

- Execute chart logic (business rules and member formulas) on the Local Consolidation member for all base entities.
- Execute these steps recursively for each Parent and its direct children, from lower-level entities to the parent entities:
    - For each child:
        - Translate stored data in memory.
        - Calculate the share amount in memory
    - Add the data cells from each child in memory.
    - Store the results in the Aggregated member for the parent entity.

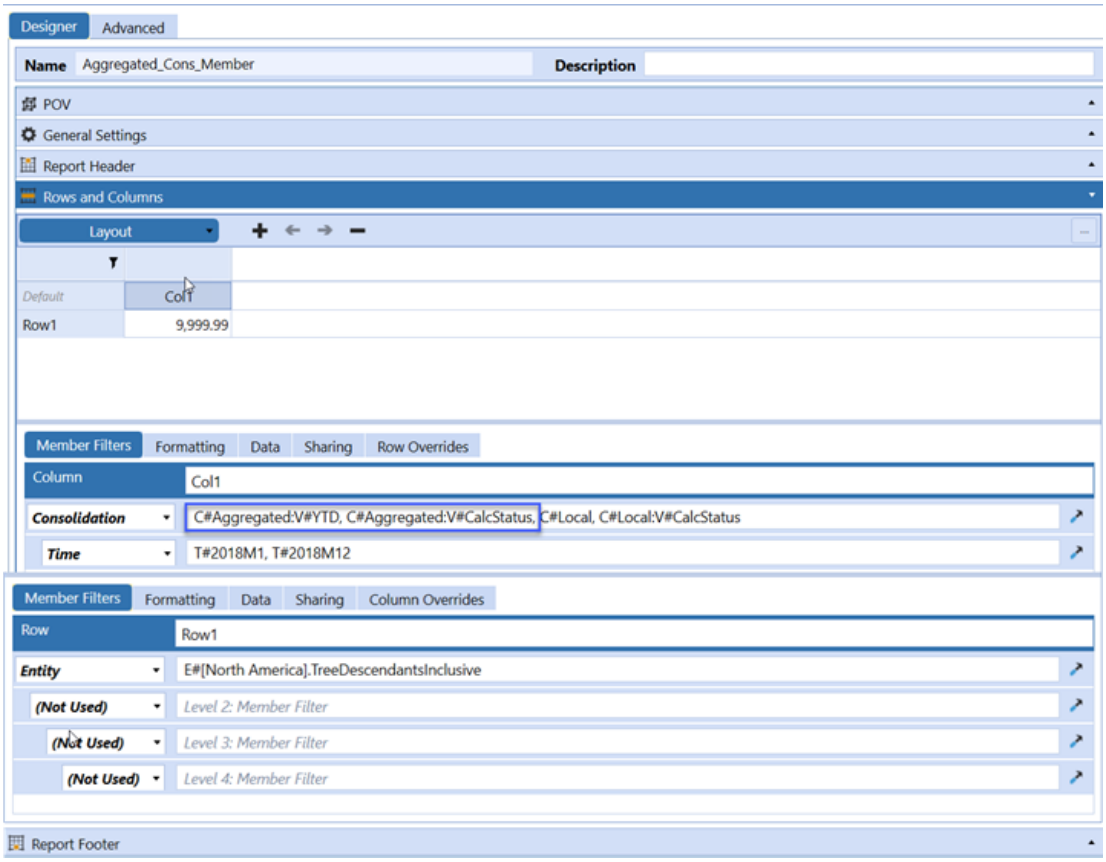
Example of an Entity Aggregation



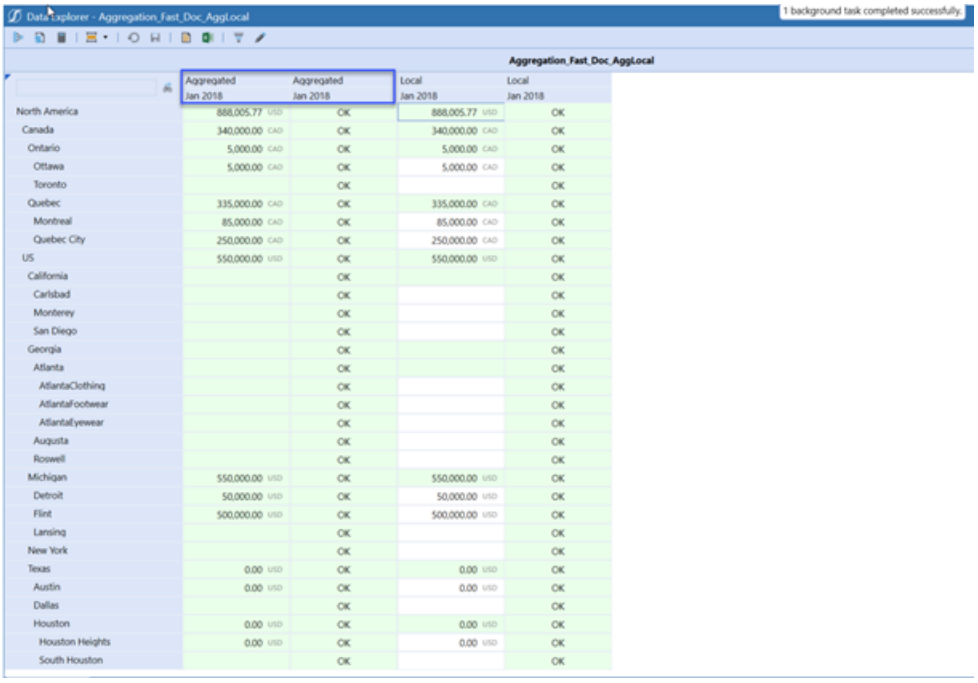
Aggregated Dimension



Example of Cube View Using C#Aggregated Dimension



- Rows
    - Entity: E#[North America].TreeDescendantsInclusive
- Columns
    - Consolidation: C#Aggregated, C#Aggregated:V#CalcStatus, C#Local, C#Local:V#CalcStatus
    - Time: T#2018M1, T#2018M12



Aggregate Jan 2018, by right-clicking on the number and pick Consolidate to Aggregate numbers. Context aware algorithms are used recognize the Aggregated member.

Notes:

- No Parent Journal Adjustments
- No Eliminations
- Business Rules (execute at the base level only)
- Select different Consolidation member (C#Aggregated) to run Consolidation on and pick the numbers that were loaded.

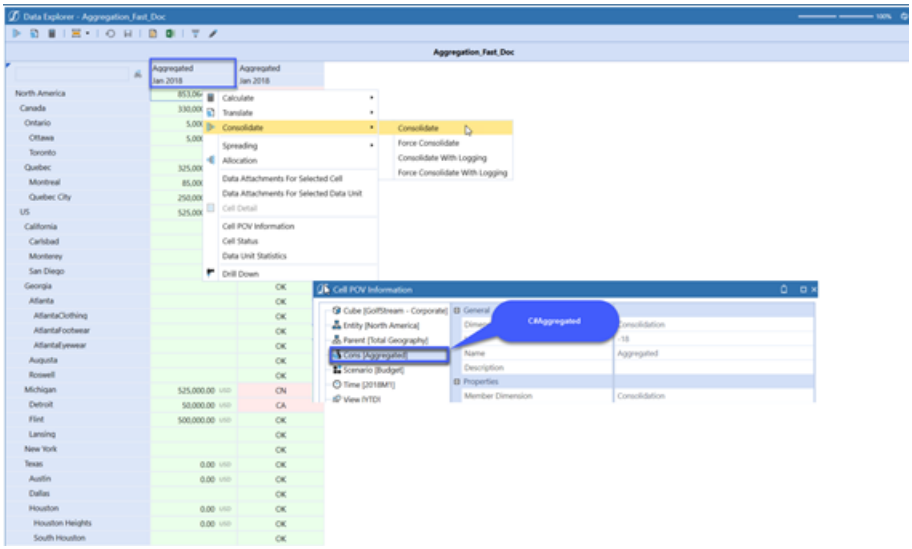
Launching an Aggregation

This is the same process as launching a Consolidation using context aware algorithms once the Aggregated member of the Consolidation (C#Aggregated) is selected. For example, right-click on the appropriate cell in a Cube View or Form to view the Process by clicking Consolidate.

Consolidate

- Consolidate
- Force Consolidate
- Consolidate with Logging
- Force Consolidate with Logging

Aggregate Jan 2018, by right-clicking on the number and picking Consolidate to Aggregate numbers. Context aware algorithms are used recognize the Aggregated member.



Working With Hybrid Scenarios

Hybrid scenario data improves query performance if you analyze smaller data sets from large data units that contain high volumes of account-level detail for a cube such as scenario and entity. This enhances query performance when:

- Different business units require smaller subsets of the data unit because they only need to report on specific accounts, cost centers, products and so on.

- Business processes require a higher level view of data for budget or planning.

In these cases, data is filtered to focus on business and consumption needs for more efficient data analysis.

Hybrid data uses data from a source scenario member and displays the results in a target scenario member. You may need multiple target scenarios based on how you use hybrid source data in your application.

For information about associated properties, see "Hybrid Scenarios" on page 456. Also see:

- "Data Bindings" below
- "Data Filters" on the next page
- " Share Data From the Source Scenario" on page 123
- "Copy Data From the Source Scenario" on page 123

Data Bindings

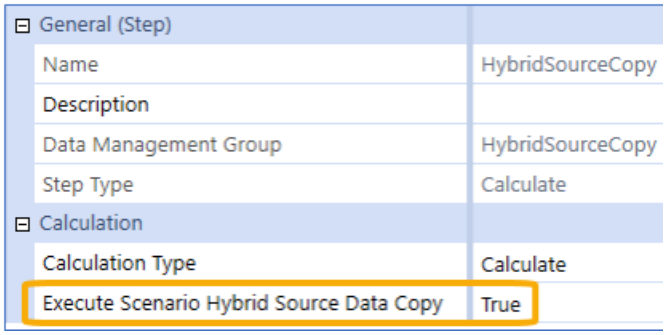
Data bindings determine if data is shared or copied from the source scenario member to the target scenario member. Sharing data is best if you need to analyze smaller data sets from a large data unit.

The data results are dynamic and reference source data. This data is not stored to the target scenario and is read-only. Shared scenarios also share the source scenario's calculation status and indicate source data changes. Standard calculations run from a shared scenario also run on the source scenario member.

Use Copy Data to compare 'What If' Scenarios, for budget versioning or forecasting. By default a data copy occurs if a standard calculation - associated with the following - is run on the target scenario:

- Cube view or Quick View grid
- Calculation definitions
- Calculate data management step

The **Calculate Data Management Step** offers more control over the hybrid source data process. Set **ExecuteCopyAfterCalc Scenario** to **False** and enable the copy execution on the Data Management Step. If enabled, calculations run on the scenario, but the data copy only occurs if the calculation runs from the Data Management Step.



Calculations follow the standard sequence and store the data as "calculated". If multiple calculations run, the previously calculated or copied data is cleared. To preserve existing data, set the data as "durable" on the target scenario.

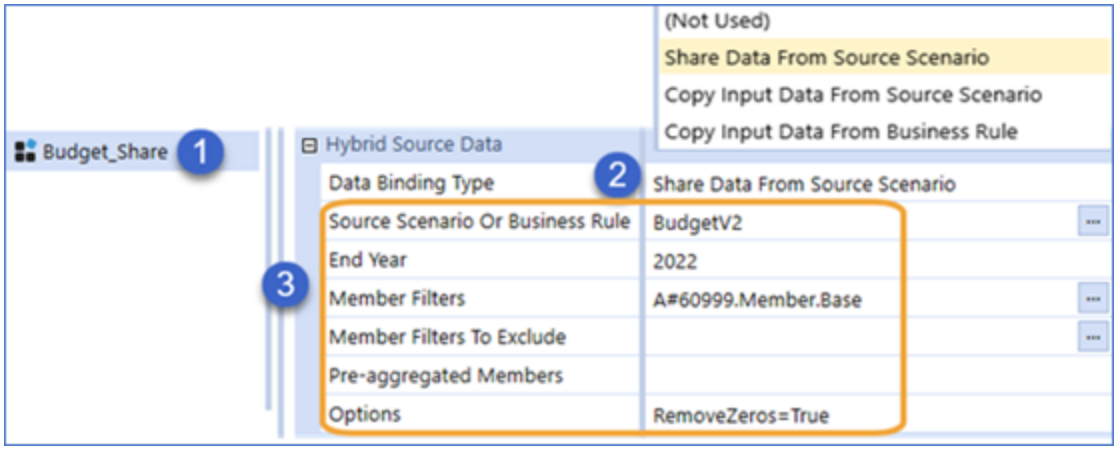
Once the target scenario copy finishes, you can modify and adjust data, but the target scenario is still bound to the source. The data copy occurs whenever the scenario is calculated based on the scenario setup. Hybrid copies can be chained, so results in a target scenario can be used as the source in another.

Data Filters

Hybrid source data generates unique data views using different filters, so you can best focus your data modeling and analysis.

Pre-aggregated members provide a summarized source data view by defining the source parent members and target base members. Members are filtered before aggregation and cached in RAM. Then the smaller data set is brought in and Share or Copy the information over to the target accounts.

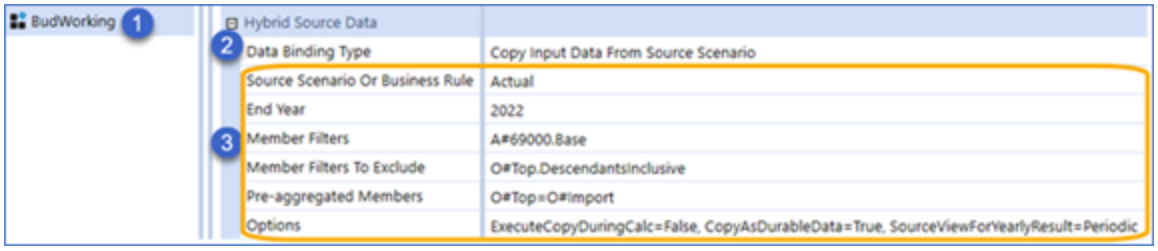
Share Data From the Source Scenario



1. Create a target scenario called Budget_Share.
2. Specify a Data Binding Type: Share Data from Source.
3. Select source scenario and data settings:
    - Source scenario: BudgetV2
    - Data binding ends in 2022

This shares the base accounts for Account 60999. Any zeros in the source data are removed.

Copy Data From the Source Scenario



1. Create a target scenario called BudWorking.
2. Specify a Data Binding Type: Copy Input Data from Source Scenario.
3. Select the source scenario and data settings:
    - Source scenario: Actual
    - Data binding ends in 2022

This copies the base accounts of Account 69000 and excludes Origin dimension members. Data is copied from the top of Origin in the source scenario to the Import member of Origin in the target scenario. The calculation occurs only if run from the Data Management Step, and the copied data is stored as durable.

Navigation

You can access OneStream through a web browser or via OneStream Windows App through an application shortcut deployed via a OneStream website, or from a version installed directly on a computer. These options are available for both administrators and end users.

The layout is intuitive and easy to use. OnePlace will highlight all the major touch points as well as provide information on the navigation tips.

> **TIP:** Hover over any of the icons and a tool tip will temporarily display.

About the OneStream Windows Application

Using the Windows App is helpful because:

- The Windows app automatically updates whenever the application server version is updated.
- You do not need admin rights to download or use the application.
- It offers robust spreadsheet functionality, so you may not need to install the Excel Add-in.

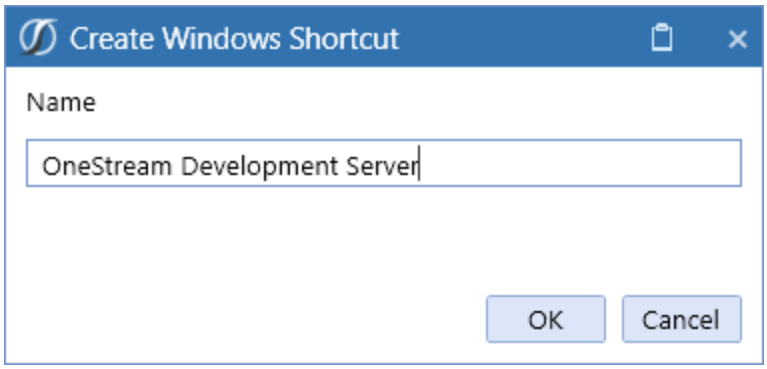
To launch the Windows App:

1. Click the launch icon in the upper right corner of the window from any 4.2 or greater web-based instance.
2. If prompted, click **Run**.

You can also launch the Windows App via Microsoft Edge with the URL associated with the latest version of the server. First, enable Edge Chromium support for Click Once. See https://docs.microsoft.com/en-us/deployedge/microsoft-edge-policies#clickonceenabled.

To create a desktop shortcut:

1. Click  . The Create Windows Shortcut window displays.



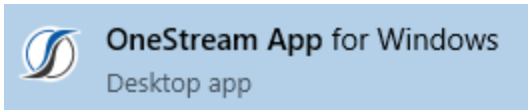
2. Modify the shortcut name as needed and click **OK**.



This icon can now be used to launch the Windows App from your desktop.

Launching the OneStream Windows App

The Windows App is installed locally and can access different servers. To launch the app, click, **Start** and locate the OneStream Desktop app.

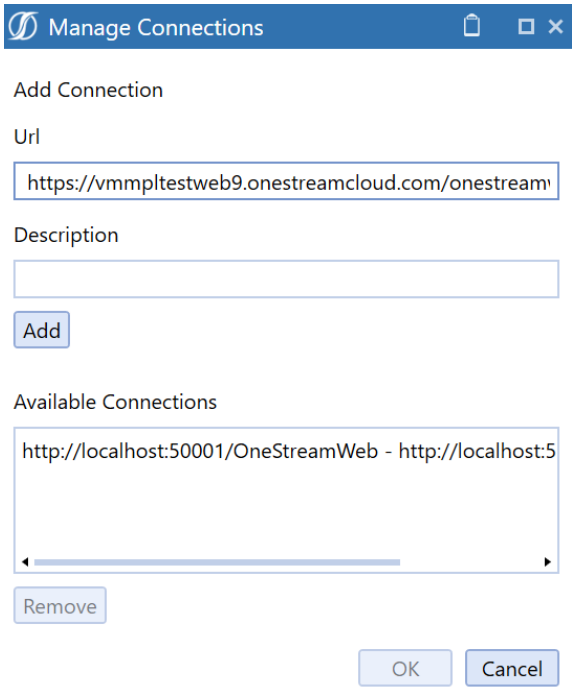


Defining Server Connections

Before you can log in and open an application, you must define server connections:

1. On the **Logon** page, click ... in **Server Address** to add the URL of the server to connect to.

   The Manage Connections window displays.



2. Enter the server URL and a description.
3. Click **Add** to include the server in the list of **Available Connections**.
4. In **Available Connections**, select the server and click **OK**.

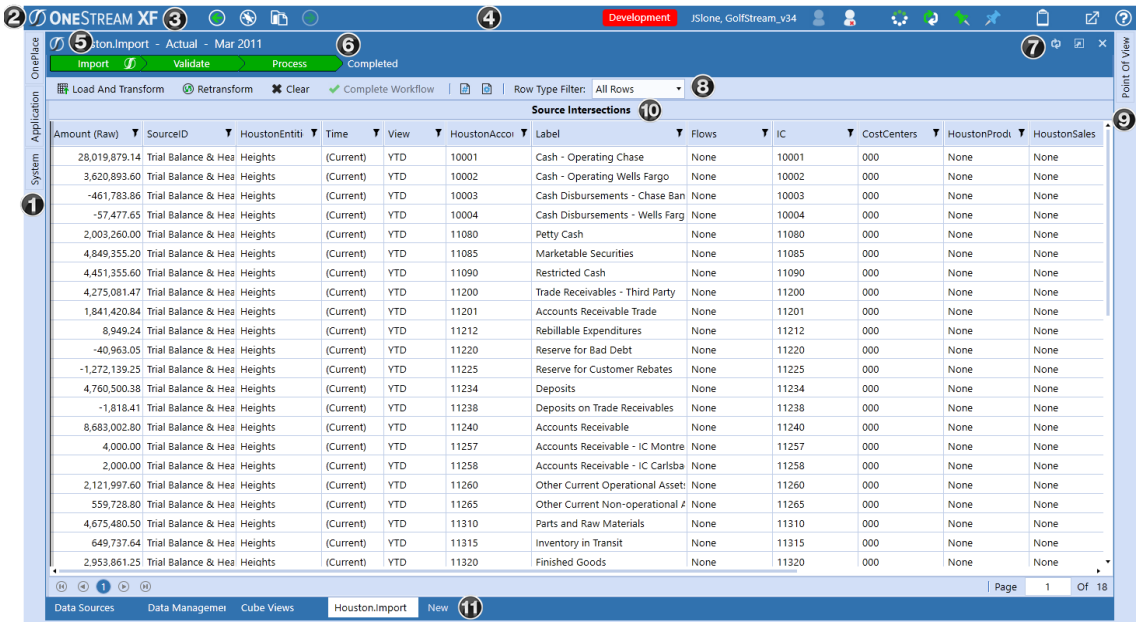
Logging In

1. In **Server Address** on the OneStream **Logon** screen, specify the URL or a client connection, then click **Connect**. See "Defining Server Connections" on the previous page.
2. Follow the steps for your authentication mode:

- If you use an external identity provider, such as Auth0 or Okta:
    a. Click **External Provider Sign In**. Your IdP Login displays on a new browser tab.
    b. Enter your external username and password and click **Continue**.
- If you use native authentication:
    a. Enter your username and click **Next**.
    b. Enter your password and click **Logon**.

3. On the OneStream **Logon** screen, select an application to use and click **Open Application**.

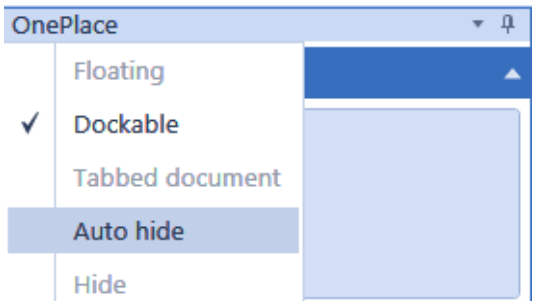
OnePlace Layout



1. Navigation Pane - This section covers the three tabs that are available: System, Application and OnePlace.

NOTE: Tab visibility is determined by users' security settings.

Each bar can be displayed by pinning it to the screen, or by Auto Hide. Additional details can be found further down in this section.



2. Home - Click the large OneStream icon to navigate to the user's set home screen. See Page Setting Options below for more information on setting home screens.
3. Title Bar - This displays the OneStream Logo.
4. Application Tray

Hamburger Menu (Navigation Pane)

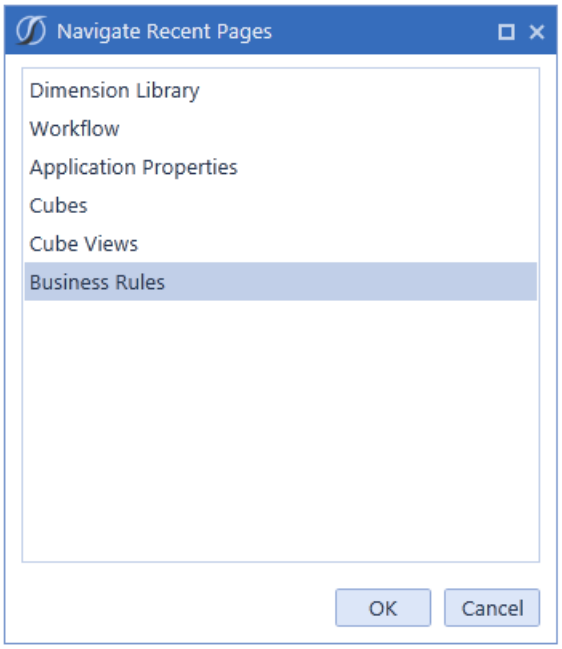
Clicking (not hovering) this icon will hide or unhide the Application, System, OnePlace Tabs on the left-hand side of the OnePlace screen. If the Navigate Pane is unpinned, clicking (not hovering) this icon will hide the Application, System, OnePlace Tabs.

Back

This will navigate back to the last open screen and continue to navigate back to each previously opened screen.

Navigate Recent Pages

This opens a navigation dialog allowing the user to select and go back to a recent page.



File Explorer

This opens the File Explorer dialog allowing users to access public folders, documents and the File Share.

Forward

This works with the Back icon and navigates forward to the screen a user was previously using.

Development **Environment Name**

This is a customized environment name which can be made different across environments (e.g. Development, Test and Production). Specify an environment name and color in the application's application server configuration file. See Installation and Configuration.

JSIone, GolfStream_v34 User ID and Application

 **Logon/Logoff Icon**

Upon selecting the Logoff icon, the user will be prompted to End Session or Change Application. End Session logs the user off and removes the saved password from the logon screen. Change Application keeps the user logged in and allows him/her to select a new application from the drop-down screen.

 **Task Activity**

This displays all tasks performed within the application. See Task Activity in "Logging" on page 1023 for more details on this feature.

 **Refresh Application**

Refreshes the Application and checks the first open tab. If it is an Application tab, the view will change to that tab. If it is not an Application tab, the view will stay on the selected tab but will change the main active tab to Application.

 **Pin or Unpin Navigation Pane**

This will hide or unhide the Application, System, OnePlace Tabs on the left-hand side of the OnePlace screen.

 **Pin or Unpin POV Pane**

This will hide or unhide the POV on the right side of the OnePlace screen.

 **Clipboard**

Drag and drop items such as data cells, text, rule scripts to the clipboard in order to reuse them in other areas. Users can store up to ten items on a clipboard.

 **Launch OneStream OneStream Windows App**

Click this to launch the application as a OneStream Windows App. See Launching OneStream Windows App for more details on this feature.

 **Help**

This opens OneStream documentation for Platform and MarketPlace.

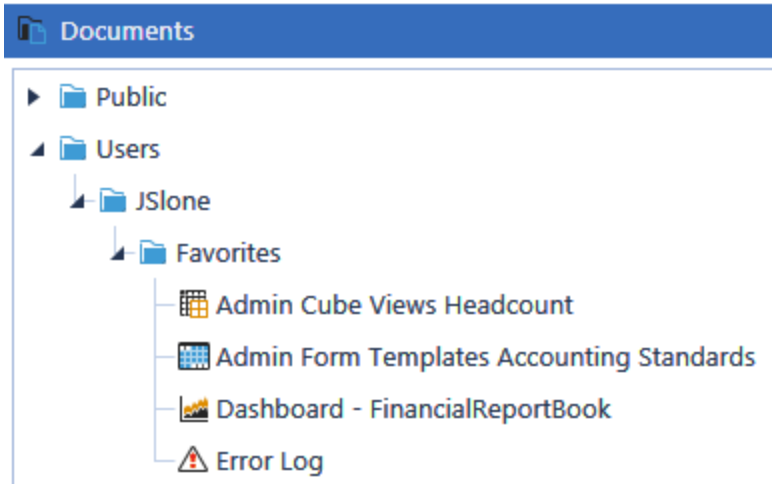
Hamburger Menu (POV Pane)
Clicking (not hovering) this icon will hide or unhide the POV on the right side of the OnePlace screen. If the Navigate Pane is unpinned, clicking (not hovering) this icon will hide the POV on the right-hand side of the OnePlace screen.

5. Page Setting Options
   Click the small OneStream icon to use the following page settings:.

   a. Refresh Page: This will refresh the current page.

   b. Close Page: This will close the current page.

   c. Create Shortcut: This will create a shortcut for the current page and store it in the user's Favorites Folder. When this shortcut is selected from the user's folder, it will navigate to that page. This can be used for specific Cube Views, Dashboards, or Application/System pages.



   d. Set Current Page as Home Page: This setting controls the default settings for both the page display as well as the pinning of the Navigation and Point-of-View panels when you sign on. Click the OneStream icon in the application tray in order to navigate to the home page from any other screen. This functionality works in both the browser and the OneStream Windows App versions. Changes made here within one environment carry over to the other.

This also controls the Pinning of the Navigation Bar and the POV Bar as well.

This generates a UserAppSettings.XML file that has the following pin options:

```
<SLHomePagePinNavPane>TrueValue</SLHomePagePinNavPane>
<SLHomePagePinPovPane>FalseValue</SLHomePagePinPovPane>
```

These control if the user's navigation bar is pinned by default when logging into the application.

1. Clear Home Page Setting
   This will remove the current home page setting. This functionality works in both the browser and the OneStream Windows App versions. Changes made here within one environment carry over to the other.

2. Save Home Page Setting As Default For New Users
   This will save a home page as the default home page for any new user logging in for the first time. This functionality works in both the browser and the OneStream Windows App versions. Changes made here within one environment carry over to the other.

3. Close All Pages
   This closes all open pages

4. Close All Pages Except Current Page
   This will close all open pages except the one currently displayed

5. Workflow Bar
   This section displays exactly where the user is in the Workflow process. Based on the Workflow Profile, this can be configured as a Certifier or as a Data Loader. The example above is configured as a Data Loader on the Validate task of the Workflow. The color green indicates a completed task, blue indicates incomplete tasks. The white OneStream icon indicates what task is currently in view.

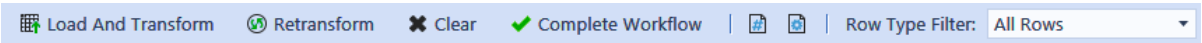
6. Page Refresh
   This section covers the local refresh and the ability to close a page.

    **Refresh Page**
   This refreshes the active page

Toggle Page Size
This changes the page size in order to fit the screen

Close Page
This closes the active page

7. Toolbar
   Similar to the Workflow bar, this displays the items for a Data Loader or for a Reviewer / Certifier. The example below is configured as a Data Loader during the Import task.



8. Context Pane
   This bar is where the Point of View is set. This is an important concept because it determines to which Dimensions the users will have access for this application view. Additional details can be found further down in this section.

9. Grid
   This displays the active window's contents for the functionality being executed.

   - Pages: This allows the ability to navigate through the pages either by choosing the page, by clicking on the next page, or the first / last page.



   - Tabs: Now that the tab is open, simply click on one of them to save time in navigating. Clicking the New tab allows two or more like tabs to be opened. For example, two Cube Views tabs can be opened at once.



10. Pages

> **NOTE:** Right-click on any of these opened tabs for more page setting options.

The following icons are only located in the OneStream Windows App.

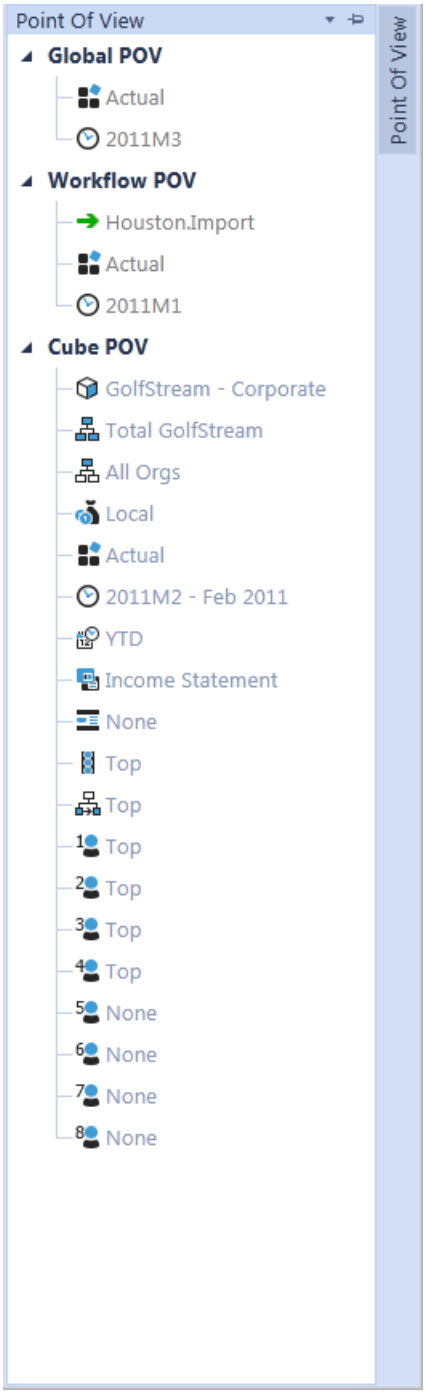
 **Create Windows Shortcut**
This creates a desktop shortcut for the application. See "About the OneStream Windows Application " on page 125.



Zoom Options
This controls the zoom settings when working in the OneStream Windows App.

Point of View

The Point of View is located on the right side of the application. This tab can be docked by clicking the pin  button, otherwise, it will disappear when clicking anywhere in the main page.

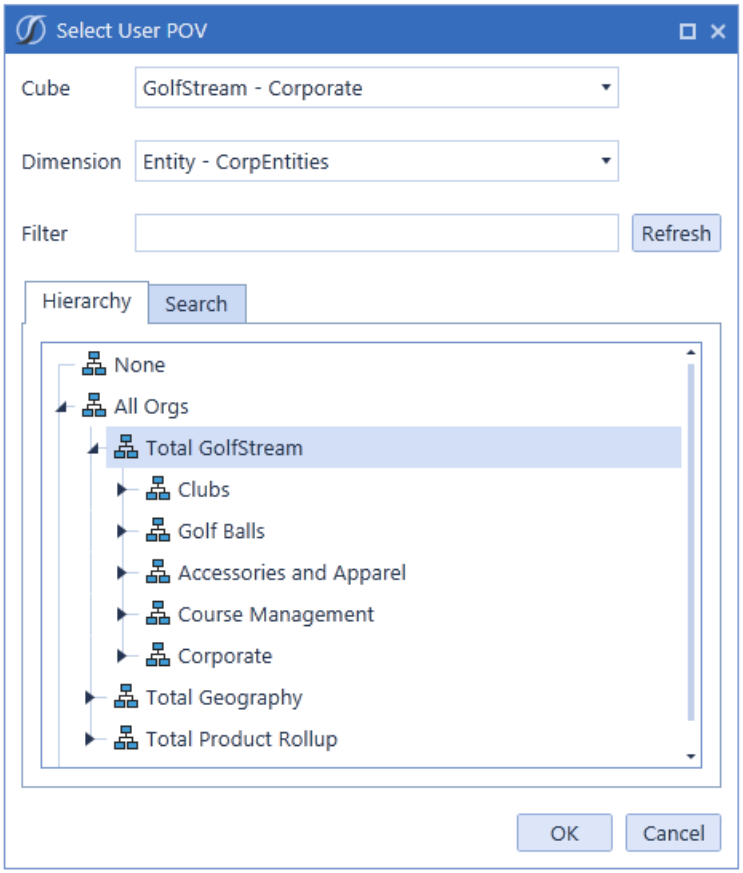


There are three primary sections defined under the Point of View.

Global POV
This is the Point of View for the whole application. This is set by the administrator and will not be active for the end user to update. This includes Scenario and Time.

Workflow POV
This has the same configuration as the Workflow area of the OnePlace Tab. It will display the active Point of View; however it will not be active for the end user to update. This includes Workflow, Scenario, and Time. The Time displayed is based on the Time Dimension Profile associated with the Cube assigned to the Workflow Profile.

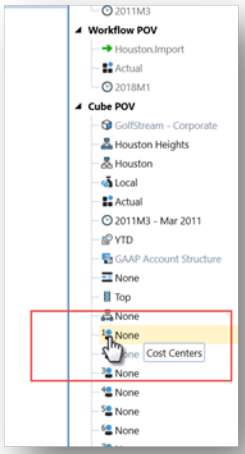
Cube POV
This is active and available to be updated by the end user. Each Dimension will need to be set based on the information or activity a user needs to perform. Hover over any of the Dimensions and a tool tip will display the Dimension type. To update a Dimension, select one and a Select User POV box will appear. This box will give the user an opportunity to pick the Cube, Dimension, and the ability to apply a Member Filter and search.

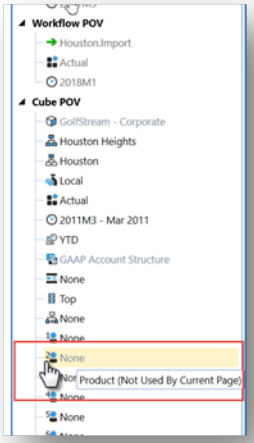


> **TIP:** Save a commonly used POV by right clicking on the Cube POV and selecting Save Cube POV to Favorites. This saves the POV under Application|Documents|Users|(User Name)|Favorites allowing it to be used on any Cube View, grid, or Dashboard.

User Defined Description – Point of View

The Point-of-View panel supports the new User Defined Descriptions. Hovering over a selectable point-of-view member will display the defined description. Dimensions which are fixed, not selectable, will display the defined description and append “Not Used by Current Page”. See Application Properties and then User Defined Dimensions (Descriptions) for more information.





Navigating Mobile

Mobile Toolbar

 Click this to display or hide the OneStream Mobile Menu.

 Click this to display or hide the OneStream Mobile POV context pane. The Mobile POV is derived from the OneStream POV. The Mobile POV is interactive and can be changed to view Cube Views or Workflow Status.

OneStream Mobile Menu

Home
Select Home in order to navigate to the pre-set home screen. See Settings below for more details on setting a customized home screen.

Presentation

> **NOTE:** OneStream application security applies to all Dashboards, Cube Views and Documents in Mobile. If users do not have access to particular reports in the application, they will not have access to them in the Mobile web interface.

Dashboards
Select this to run Mobile Dashboards. Dashboards display several different views of OneStream data. These Mobile specific Dashboards are designed in the Application, but can be viewed from Mobile devices such as cell phones and tablets. See Application Dashboards in "Presenting Data With Books, Cube Views and Other Items" on page 626.

Cube Views
Select this to view any Cube View currently saved in OnePlace in the application. If users can change certain POV Members in the application, they can control those same Members in their Mobile POV in order to have multiple views of their Cube View data.

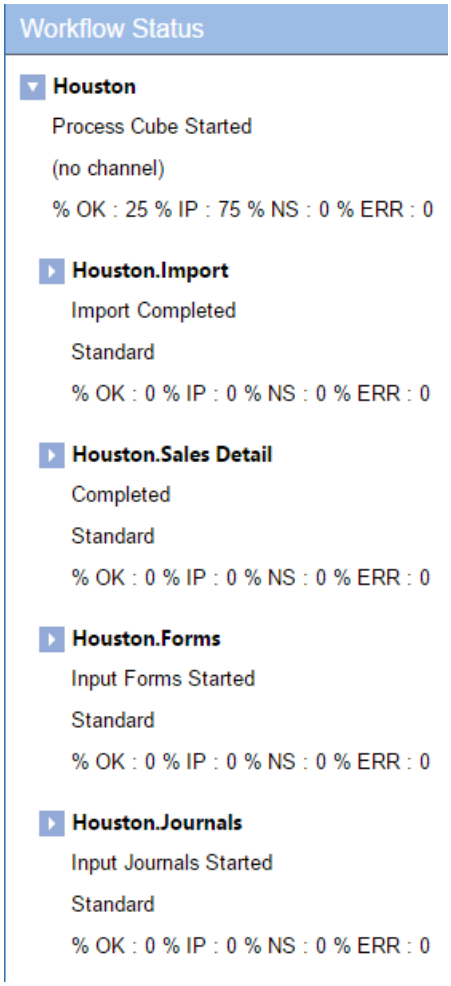
Documents
Select this to launch and view the files saved in the application File Explorer. These documents could include items such as Extensible Documents or Excel analysis workbooks.

> **NOTE:** Users cannot launch any type of process from the Mobile web interface. Processes include things such as running Business Rules, Calculations, Data Management Steps or Sequences, etc. Mobile Dashboards and Cube Views are read-only.

Status

Workflow

Select this to get the current Workflow Status of the Workflow set in the Application. The Workflow Status provides details on each Workflow Input Type and shows the percentage OK, In Process, Not Started, or Error. To view a different Workflow, click and select a new Workflow in the Workflow POV. Navigate back to the Workflow Status page to view the new Workflow's details. Workflow security applies to OneStream Mobile.



Servers
Select this for a read-only view of the OneStream Application Servers' Status. This provides details about each application server such as the Environment, Web Server Name and Connection Status.

Activity
Select this to see all the task activities in the application. End Users can view their own tasks and administrators can view every task performed by any user.

Settings

Set Current Page as Home Page
Click this to make the current Mobile view the Mobile web interface's home page. This can be any of the displays under Presentation or Status. Once a home page is set, click Home to be re-directed to that page.

Clear Home Page
Select this to clear the current home page.

Set Page as Default for Users
Select this to make the current view the default home page for any new user.

Workflow

The Workflow Engine is the coordinator of all activity in the system. It protects you from having to deal with the complexities of an advanced multi-Dimension Analytic Model. Profiles and Channels are the basic building blocks of a solid workflow management structure. Data Units represent units of work for loading, clearing, calculating, storing, and locking data within the multi-Dimensional engine.

Workflow

Workflow is the overall system manager coordinating all end user activities while guaranteeing the quality and transparency of source data used to feed the Analytic Models contained in OneStream applications.

The Workflow Engine's primary responsibilities are to:

- Protect the end user from Analytic Model complexities.
- Manage and audit data collection.
- Manage and enforce the quality process along with the data certification process.
- Manage and intelligently coordinate the data consolidation process.
- Deliver right-time information and guided analysis.
- Create a standardized end-user experience with the capability of becoming personalized through guided Workspaces.

The primary reason Workflow exists is to care and feed Analytic Cubes. Therefore, before a Workflow hierarchy can be created, at least one Cube marked as Top Level for Workflow must exist in the application.

A Cube is an Analytic Model that consists of eighteen Dimensions and provides system designers the ability to quickly and reliably create multiple Cubes within an application. They also create a Dimension Library that enables reusability and Dimension calculation logic. This capability enables system designers to create optimal Analytic Models tailored to the specific business process exhibited without having to move data in and out of the application.

The Workflow Engine's job is to provide a common and seamless user experience no matter how an application designer chooses to implement the underlying Analytic Model (s) (Cubes). This capability enables application designers to create organized applications because they are free from worrying about how to train users on the specific Analytic Models to access during the business process.

When a Cube is defined, it can be marked as a Top-Level Cube for Workflow. This setting tells the Workflow Engine the Cube is eligible for Workflow management. Each Cube can only participate in one Workflow Management Structure, which means if a Cube is referenced by another higher-level Cube, it cannot be set as a Top-Level Cube for Workflow.

Once a Cube is tagged as a Top-Level Cube for Workflow, the Workflow Engine will recognize the Cube and allow a Workflow Management Structure to be created for the Cube based on the Suffix Values for varying Workflow by Scenario Type.

Building a Workflow Management Structure for a Cube starts with defining how many variations there will be in the processes used to feed the Cube (Suffix for varying Workflow by Scenario Type). Workflow hierarchy variation is aligned with the ten Scenario Types that enable Cube extensibility. By default, no suffix values are created which means the Cube can only have one hierarchy in its Workflow Management Structure.

Setting up a Workflow Management Structure that enables multiple Workflow hierarchies is accomplished by assigning a defining set of suffix values reflecting the different business processes that will be used to populate the target Cube.

Creating Workflow Suffix Groups

For example, a Cube has been created to collect actual reporting data, financial planning data, and some other miscellaneous data collections (Cube Name = FinancialReporting). The first step to defining a Workflow Management Structure for this Cube is to determine how data will be provided to the Cube and the business processes it was designed to analyze.

The table below details the three business processes for the Cube and the proposed suffix values that will identify the business process in the Workflow Management Structure.

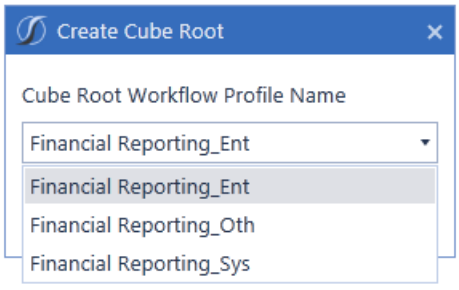
Business Process	Data Source	Suffix
Actual:	System Interfaces	Sys
Plan Data:	Keyed/Excel Uploads by Entity	Ent
Other Data:	Unknown at this point	Oth

Next, the suffix values need to be assigned to the Scenario Type that will be used to capture data for each process. The assignment process will vary from application to application and will be dependent on the requirements of each business process.

Workflow	
Is Top Level Cube For Workflow	True
Suffix for varying Workflow by Scenario Type	
Actual	Sys
Administration	
Budget	Ent
Control	
Flash	Ent
Forecast	
FXModel	Oth
History	Oth
LongTerm	
Model	Oth
Operational	
Plan	Ent
Sustainability	
Target	
Tax	Sys
Variance	Oth

Creating a Workflow Hierarchy Using a Workflow Suffix Group

Three Workflow hierarchies can be created for the FinancialReporting Cube. This is accomplished by opening the Workflow Profiles screen and clicking the Create a CubeRoot Workflow Profile button from the tool bar. The Workflow Engine will automatically present the three Workflow hierarchy options for the FinancialReporting Cube.



The Workflow Engine can now manage three different collection hierarchies for the FinancialReporting Cube. Once Workflow processing has begun and data is being actively collected for the Cube, the Workflow Management Structure (suffix definitions) cannot be changed.

Workflow can be thought of as an outline (Workflow Profile Hierarchy) of the business process that is being used to model and analyze. This section describes the Components of a Workflow Management Structure and the relationship between Workflow Profiles, Entity Members and Origin Members.

Using Workflow Profiles

A Workflow Profile is the basic building block of a Workflow Management Structure. Another way to think about a Workflow Profile is a task list that should be performed by a group of users in relation to a group of Entities. Eight different types of Workflow Profiles are available for use within a Workflow hierarchy. Each Workflow Profile type and its role within a Workflow hierarchy is described below.

Cube Root Profile Type

A Cube Root Profile should be thought of as the definition of a Workflow hierarchy for an entire Cube or a suffix group defined by the Cube. (See the preceding section on Cubes and Workflow.) As a result, in order to create a new Cube Root Profile there must be a Cube defined in the Analytic Model marked as Is Top Level Cube For Workflow = True.

Default Profile Relationship
When a new Cube Root Profile is created, the Workflow Engine will automatically create a matching Default Input profile that is prefixed with the Cube Root Profile name (e.g. Corporate_Default). A Default Input profile is required for each Workflow hierarchy and it cannot be deleted. The job of the Default Input is to establish the default relationship between the Workflow structure and the Entity Members within the Cube the Cube Root Profile was created to control.

Controlling Workflow States
Cube Root Profiles have a predefined Workflow used to control the state of the Workflow Management Structure (Open / Closed). Cube Root Profiles are used as a mechanism to control the state of the entire Workflow hierarchy for a given Scenario and time because they represent the top element of a Workflow hierarchy.



Open State

The Workflow is available for usage and locking is controlled at the individual Workflow Profile level. In addition, all Workflow hierarchy structure information is read from the current Workflow hierarchy as it reads the Workflow Profiles management screen. This also means the Workflow hierarchy is accessed from memory (cache) rather than being read from the database which provides very fast read performance.

Closed State

The act of closing a Workflow hierarchy triggers the Workflow Engine to place a high-level lock on the Workflow. This means individual Workflow Profile lock status values do not matter, and the Workflow level will display a to indicate a closed Workflow. In addition, the Workflow Engine will take a snapshot of the current Workflow hierarchy structure being managed from the Workflow Profiles management screen. It will store it in a historical audit table for the Scenario and time being closed. This also means the Workflow hierarchy is not accessed from memory (Cache) as would be the case with a Workflow in an open state. A closed Workflow must be read from the database rather than memory because it is considered a point in time snapshot stored in a historical table. This is a performance penalty noticed when reading the entire closed Workflow hierarchy for a Scenario and time. Workflow hierarchies should only be closed if major changes are being made to the Workflow hierarchy and the structure of a Cube and historical hierarchy relationships need to be preserved.

Review Profile Type

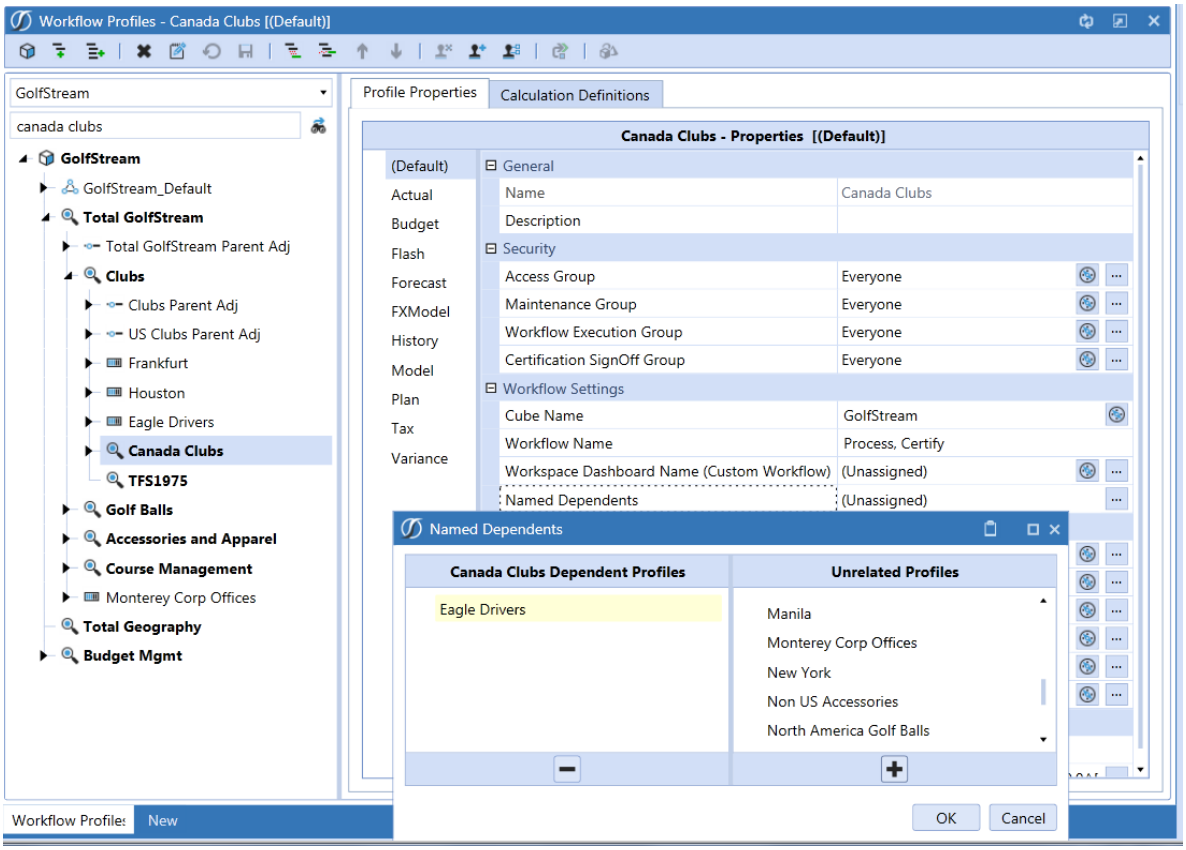
Review Profiles are best thought of as checkpoints in the Workflow hierarchy structure. This type of profile does not have a direct relationship to an Entity Member or Origin Member. However, Review Profiles can have Calculation Definitions assigned to them, so that Cube calculations can be executed in a controlled manner during the Workflow sign-off process.

Named Dependents

Review Workflow Profiles have a unique ability to establish a dependency on the status of Input Parent Profiles that are not their direct descendant in the Workflow hierarchy structure. This concept is referred to as a Named Dependent relationship and was developed to accommodate situations where a single Input Parent Profile loads data for many legal Entities that have very different responsibility structures from a sign-off perspective. This situation is very common when an organization utilizes a Shared Services infrastructure strategy.

Creating a Named Dependent

The screenshot below demonstrates an example of the Canada Clubs Review Profile establishing a Workflow dependency on the Eagle Drivers Input Parent Profile, even though the Eagle Drivers Input Parent is not a descendent of Canada Clubs.



Input Parent Profile Types

Input Parent Profile types are special profile types because they are the point where a relationship is formed between the Workflow Management Structure and an Entity Member. All Input Parent Profiles types share the common purpose of organizing different types of data input used to feed an Entity. This is accomplished through the use and control of dependent profiles called Input Children.

All Input Parent Profiles must have at least one Input Child of each type (Import, Form and Adjustment). This requirement exists because of the relationship between Input Child Profiles and the Origin Dimension Members. Input Child Profiles can be thought of as a specialized extension of the Input Parent with added intelligence and control features particular to data updating.

Default Input
Default Input Parent Profiles are special because they cannot be created directly. They are automatically created whenever a Cube Root Profile is created.

Unassigned Entities
The primary purpose of the Default Input Profile type is to serve as the initial relationship between the Entities belonging to a Cube Root Profile and the Workflow hierarchy. Entities cannot be explicitly assigned to a Default Input Profile. Any Entity Member under the Cube with which the Default profile is associated and is not explicitly assigned to a Parent Input Profile or Base Input Profile, is implicitly assigned to the Default Profile.

Parent Input
Parent Input Profiles are used to allow adjustments to Parent Entities in the Cube. Adjustments to a Parent Entity are only allowed via Forms or AdjInput Members of the Origin Dimension. Consequently, Import Child Profiles are not allowed to be used with a Parent Input Profile. The Workflow Engine will automatically create an Import Child for each Parent Input Profile, but the Import Child will be forced to be inactive (Profile Active = False).

Assigned Entities
The primary purpose of the Parent Input Profile type is to establish a relationship between Parent Entities that require the ability to accept adjustments and the Workflow hierarchy. Parent Entities do not need to be explicitly assigned to a Parent Input Workflow Profile unless the Parent Entity requires the ability to be adjusted. Most Parent Entities exist as unassigned Entities and therefore are controlled by the Default Input Profile.

Base Input

Base Input Profiles are used to control all methods of data entry for Base Entities in the Cube. This is the most common Workflow Profile type and can be thought of as the workhorse of data update management. Base Input Parents define the Entities that can be updated, the Cube being targeted, and all the Import Child types that will participate in the input scheme.

Assigned Entities

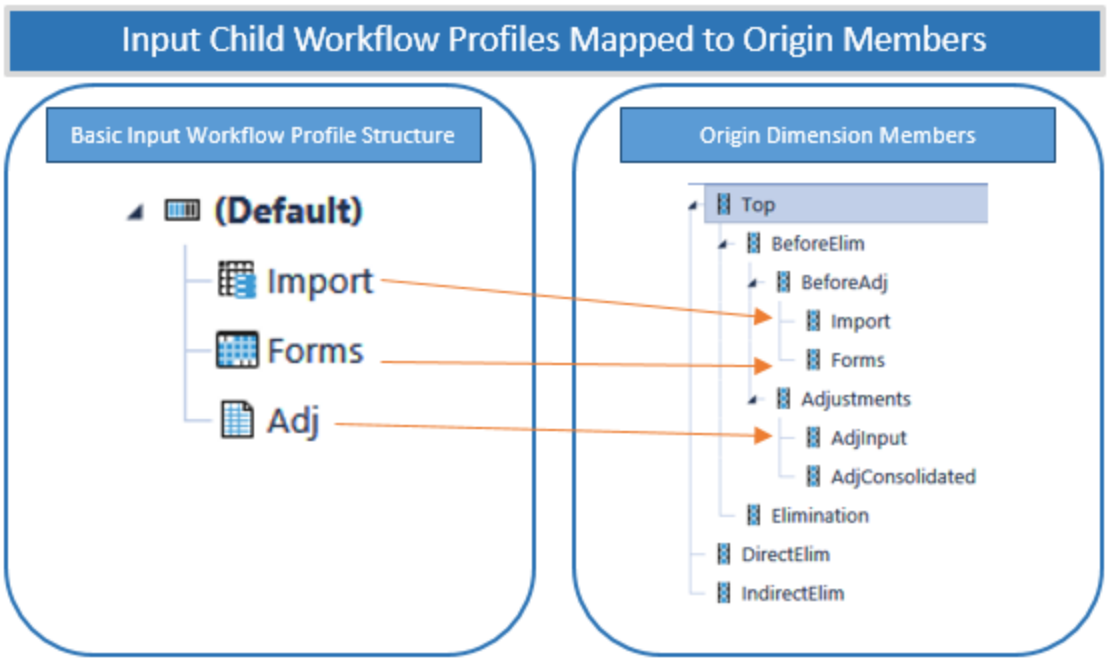
The primary purpose of the Parent Input Profile type is to establish a relationship between Base Entities that need to receive data from an external source and the Workflow hierarchy.

Input Child Profile Types

Input Child Profile types will always be base Members of a Workflow hierarchy and can only be children of one of the three types of Input Profiles: Default, Parent or Base.

Origin Dimension Relationship

Input Children are mapped directly to Origin Members in the Analytic Cube in order to create a control mechanism between the Workflow hierarchy and the Cube. This linkage enables the Workflow Engine to control the importing, form data entry, adjustment (journal) data entry and data locking processes for one or more Entities.



Controlling Input Channels

The relationship between Origin Members and the Input Child Profiles that map to them enables the Workflow hierarchy to be configured in a way that allows/disallows certain input channels for the Entities assigned to the Input Parent Profile. By setting the Profile Active switch, an entire channel of input can be enabled/disabled.

For example, if a Forms Input Child has the Profile Active set to False, and there are no other active Input Child siblings of the type Form, data entry forms and Excel (SetCells Function or Cube Views) cannot be used to set data cell values for the Entities assigned to the Input Parent Profile of the Forms Input Child. The same technique can be used to enable/disable Import and Adjustment input types.

Import Child

An Import Child defines and controls how data is imported into the Cube (See Data Loading for more details). Each Import Child is bound to the Data Source and Transformation Rule Profile which will define its Workflow behavior during the Import Workflow Step.

Import Child Origin Mapping
The Workflow Engine enforces a relationship between Import Child Profile types and the Import Member of the Origin Dimension. This means, when loading data, the Origin Member will be forced to the value Import.

Forms Child
A Form Child defines and controls how data is manually entered in the Cube. Each Form Child is bound to an Input Forms Profile that will define its Workflow behavior during the Input Forms Step.

Form Child Origin Mapping
The Workflow Engine enforces a relationship between Form Child Profile types and the Forms Member of the Origin Dimension. This means when creating data entry forms, the Origin Member must be set to Forms or the data cell will appear as read only.

It is possible to use a data entry form to update the AdjInput Member of the Origin Dimension, but this requires the account being updated to have its Adjustment Type set to Data Entry rather than the default value of Journal.

Adjustment Child
A Journal Child defines and controls how data is entered via journal into the Cube. Each Form Child is bound to a Journal Template Profile that will define its Workflow behavior during the Input Journals Step.

AdjInput Child Origin Mapping
The Workflow Engine enforces a relationship between Adjustment Child Profile types and the AdjInput Member of the Origin Dimension. This means when creating journal entries, the Origin Member will be forced to the value AdjInput.

Workflow Entity Relationship

The relationship between Workflow Profiles and Cube Entities creates a powerful asset that can act as leverage across many areas of the Workflow experience. By performing the one-time setup process of binding Entities to specific Workflow Profiles, the OneStream Workflow Engine can make this relationship information available to the application designer in many areas of the product. This means Workflow control structures and data entry mechanisms can be designed using abstract methodologies that refer to the current Workflow Unit value, which in turn can be resolved to a list of associated Entities.

Workflow Entity Relationship Member Filter Examples

The primary way the Workflow Entity relationship is used is through analytic Member Filters.

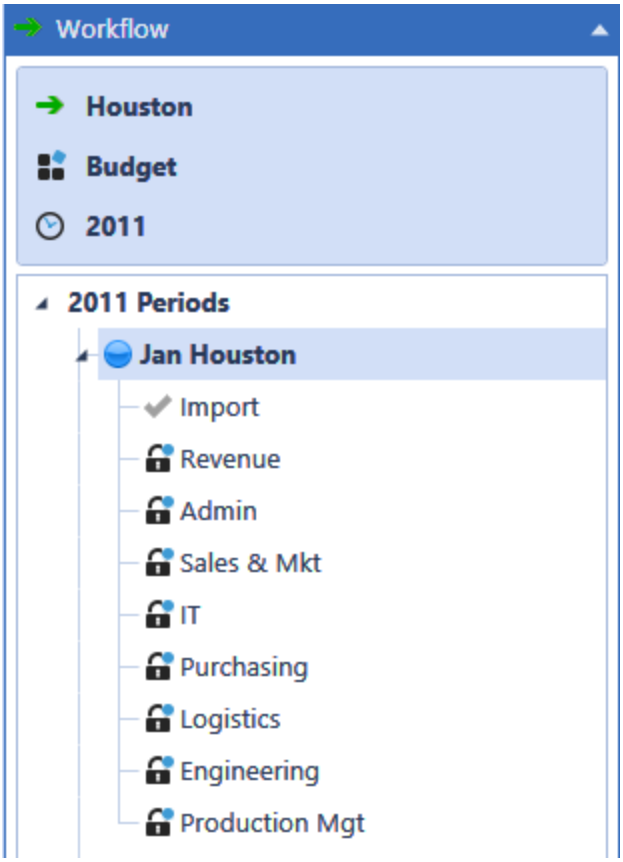
E#Root.WFProfileEntities
When used in a Member Filter, this expression returns all Entities associated with the selected Workflow Unit.

E#Root.WFCalcuationEntities
When used in a Member Filter, this expression returns all Entities defined as part of the Calculation Definitions for the selected Workflow Unit.

E#Root.WFConfirmationEntities
When used in a Member Filter, this expression returns all Entities defined as part of the Calculation Definitions when the Confirmed Switch is set to True for the selected Workflow Unit.

Multiple Input Workflow Profiles per Type

An application can have multiple input Workflow Profiles of the same type (Import, Forms, Journals) within each period. This is useful when multiple source systems are feeding the same Entities that need separate Data Sources in XF. It is also convenient when multiple form groups need to be completed by different groups of people. People only see and work on what they have access to because different access groups are created for each. The example below shows a budget where there is one Import Workflow Profile and eight different Form data entry channels that can be assigned to different groups of people. Each of these input channels can have multiple Forms.

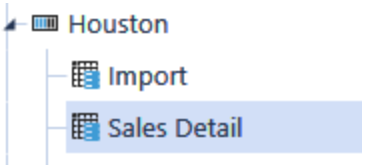


If there are multiple Import Workflow Profiles, it automatically handles clearing and merging data. For example, if there are two Import Workflow Profiles and import has already performed on one of them, when the second import is performed and the user clicks Load, all the target Entities are cleared. The two import data sets are merged, and a replace-style load is made to the financial model.

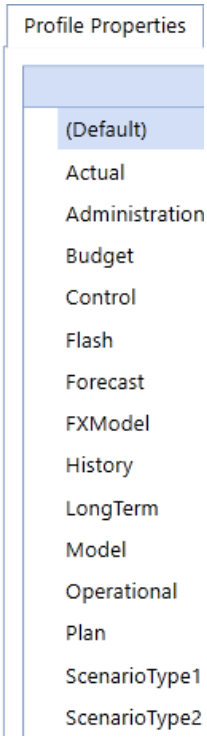
Load YTD and MTD in the Same Workflow Profile

During the configuration of a Workflow Profile for a Scenario, the Workflow may require the submission of YTD data in one Origin and MTD/Periodic data in another Origin within the same Workflow Profile. If the Default View for the Scenario is configured as YTD, the Origin submitting MTD/Periodic data needs to be configured appropriately for it to behave as MTD/Periodic.

Select the Workflow Profile to configure, expand the Workflow Profile, and then select the Origin to be configured. In this example, Houston.Import is YTD and Houston.Sales Detail is MTD.



Next, choose the Scenario type where this behavior is needed. Select (Default) if this behavior is required for all Scenario Types.



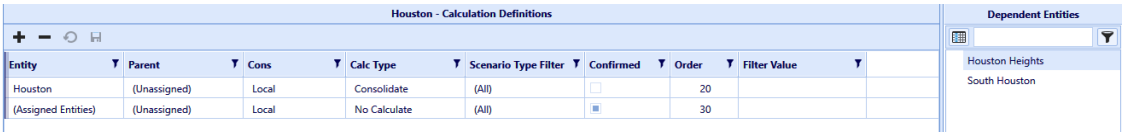
Select Integration Settings to change the following properties:

Integration Settings	
Data Source Name	(Unassigned)
Transformation Profile Name	(Unassigned)
Import Dashboard Profile Name	(Unassigned)
Validate Dashboard Profile Name	(Unassigned)
Is Optional Data Load	False
Can Load Unrelated Entites	False
Flow Type No Data Zero View Override	Periodic
Balance Type No Data Zero View Override	YTD
Force Balance Accounts To YTD View	True

As a result, the Flow Type Accounts will be processed as Periodic rather than YTD upon data submission or when no data is loaded for Flow Accounts. The Balance Accounts are forced to be processed as YTD upon data submission.

Using Calculation Definitions

All Workflow Profile types, except Cube Root, can create a set of Calculation Definitions. A Calculation Definition can be thought of as a macro or set of instructions performed whenever the Process Cube Step is executed.



Calculation Definitions are an incredibly valuable tool to the application designer because they take the guess work out of what needs to be calculated and when. During the Workflow hierarchy design process, the Calculation Definitions can be used to execute combinations of calculations, translations, and consolidations at Workflow completion points.

When defining Calculation Definitions for a Workflow Profile, the Workflow Entity Relationship can be leveraged. This means predefined variables can be used to execute calculations for Entities assigned directly to a Workflow Profile (Input Parent types) or related to the Workflow Profile through its dependency chain.

Calculation Definition Entity Placeholder Variables

Review Profile Type

Dependent Entities
This defines a calculation for all Entities that assigned to the dependent Workflow Profiles of the Review Profile. This list includes all Entities assigned to any Named Dependent Profiles as well.

Named Dependent Filter
This allows a filter value to be used in order to specify the specific Entities that are valid dependents of the Review Profile. This is required because in most cases Named Dependents are shared services and tend to have Entity relationships that span over multiple Review Profiles. This includes all Entities assigned to a Named Dependent that may return Entities not relevant to a Review Profile.

Input Parent and Input Child Profile Type

Assigned Entities
This defines a calculation for all Entities directly assigned to the Workflow Profile.

Loaded Entities
This defines a calculation for all Entities imported by the Import Child Workflow Profiles and are dependents of the Input Parent.

Journal Input Entities
This defines a calculation for all Entities adjusted with journal entries by the Adjustment Child Workflow Profiles and are dependents of the Input Parent.

User Cell Input Entities
This defines a calculation for all Entities affected by data entry performed by the user executing the Workflow. This variable will return a different Entity list for each user. This is typically used in situations where a Workflow is setup without specifically assigned Entities but must update specific data cells across Entities owned by other Input Parent Profiles. This is referred to as a Central Input Workflow design and is usually used by corporate offices to control values in select Entities and accounts.

Input Child Profile Type

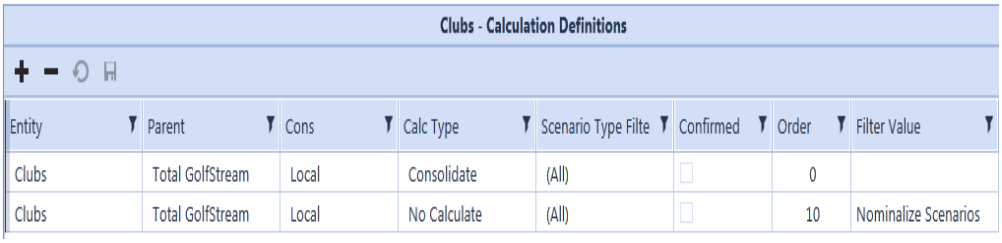
Input Child Profiles are considered extensions of their Parent Input Profile and as a result, they do not require an explicit Calculation Definition. If an Import Child does not have an explicit Calculation Definition defined, it will default to those defined by its Input Parent.

Confirmed Switch Value

Each Calculation Definition record has a Confirmed switch associated with it. This switch determines whether the Entities defined by a Calculation Definition should be subjected to the Confirmation Workflow Step. It also gives the application designer control over which Entities are subject to the Confirmation Rule validation process.

Filter Value

Assign a Data Management Sequence to Calculation Definitions by setting the name of the Sequence under the Filter Value and setting the Calc Type to No Calculate. Next, set up a DataQualityEventHandler Extensibility Business Rule to read the Sequence name assigned to the filter and in turn, execute the Data Management sequence during the Process Cube task in the Workflow.



Clubs - Calculation Definitions

Entity	Parent	Cons	Calc Type	Scenario Type Filte	Confirmed	Order	Filter Value
Clubs	Total GolfStream	Local	Consolidate	(All)		0	
Clubs	Total GolfStream	Local	No Calculate	(All)		10	Nominalize Scenarios

Using Workflow Channels

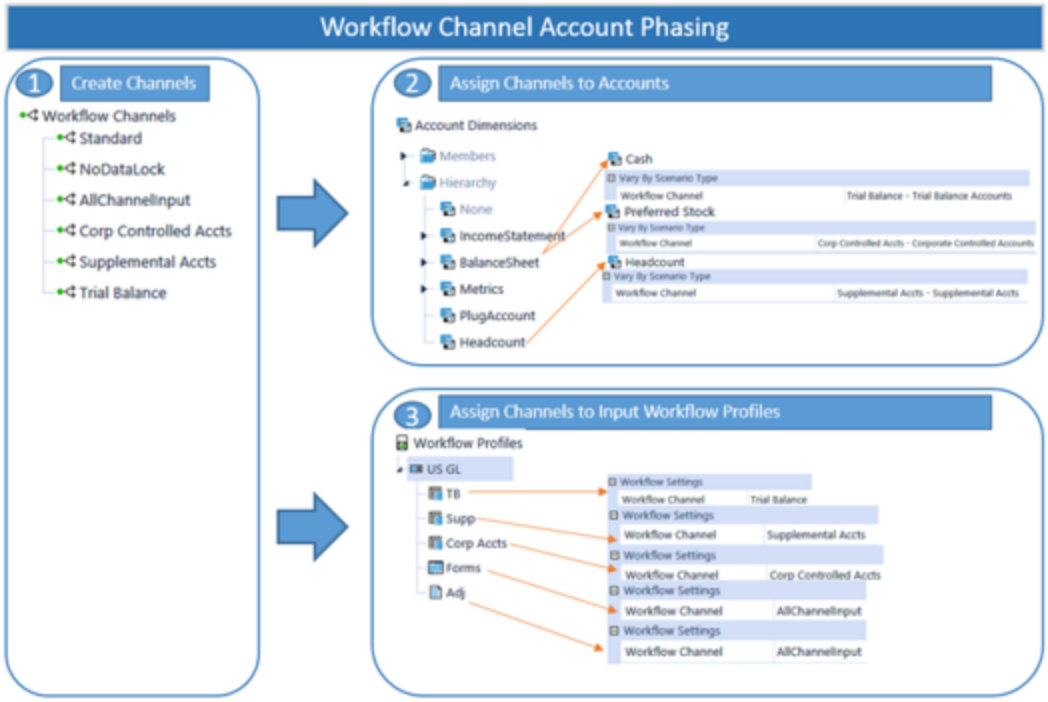
Workflow Channels are a free form list of Members representing a logical grouping / binding point between an Input Child Workflow Profile and a specific set of account(s) and/or the Members of a designated User Defined Dimension.

In addition, Workflow Channels are a mechanism used to increase the granularity of the standard Data Unit. They provide application designers with the ability to clear, load, and lock data at the intersection of accounts and the Members of a User Defined Dimension. See Data Units for more details.

There are three predefined Workflow Channel Members used as defaults when an application is being built, Standard, NoDataLock, and AllChannelInput. New metadata Members and new Workflow Profile Input Profiles are configured with default Workflow Channel Members and have no effect on the granularity of application Data Units, or the Workflow processes associated with clearing, loading, and locking Data Units.

Workflow Channel Account Phasing

Using a combination of Workflow Channels and Accounts enables independent Workflow control to be applied to groups of accounts. The diagram below details the steps it takes to set up a metadata and Workflow structure that isolates process management for groups of Accounts and binds specific Workflow Profiles to control the care and feeding of these groups (data clearing, data loading, and data locking).



Setting Up Account Phasing

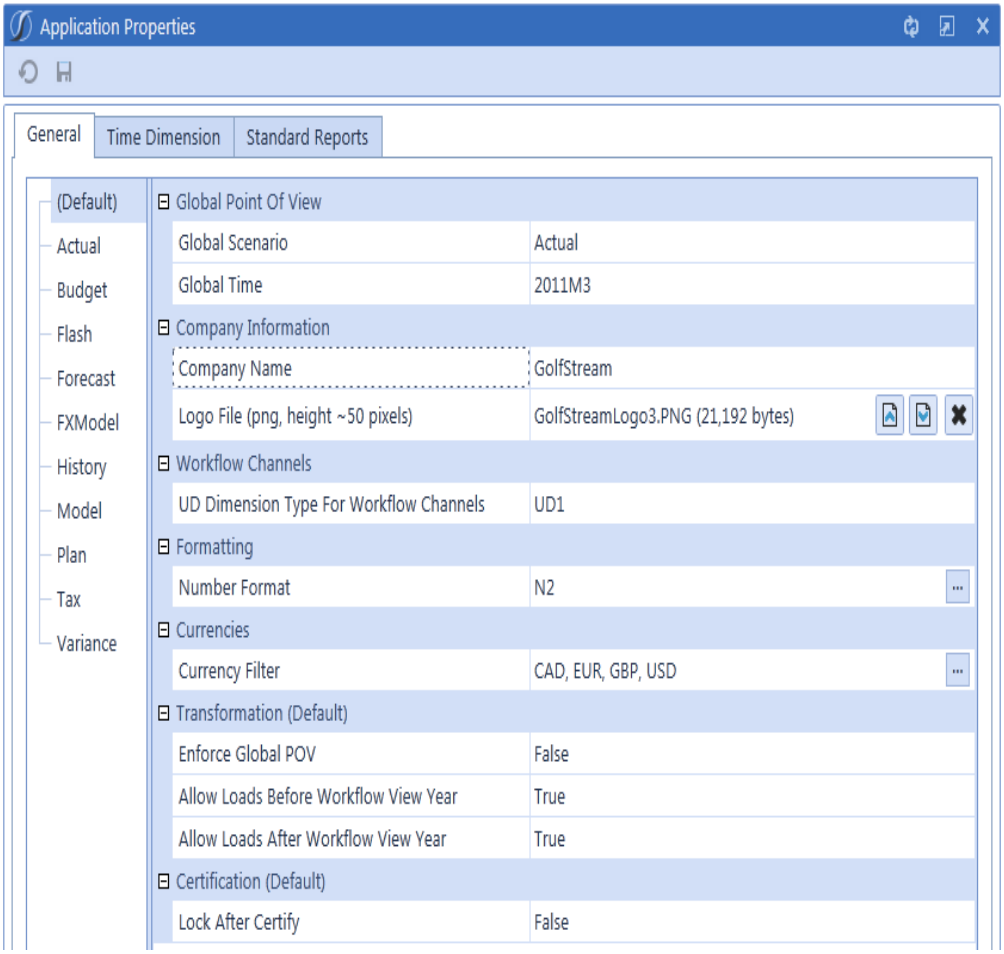
1. Create Workflow Channels to represent the groups of Accounts that should be linked together from a Workflow control perspective. In this example, three Workflow Channels have been created in order to provide separate control points for Basic Trial Balance Accounts, Corporate Controlled Accounts, and Statistical Accounts.

2. Tag each Account Member with the proper group to which it belongs. The Workflow Channel settings can vary by Scenario Type for both Metadata Members and Workflow Profile Members.

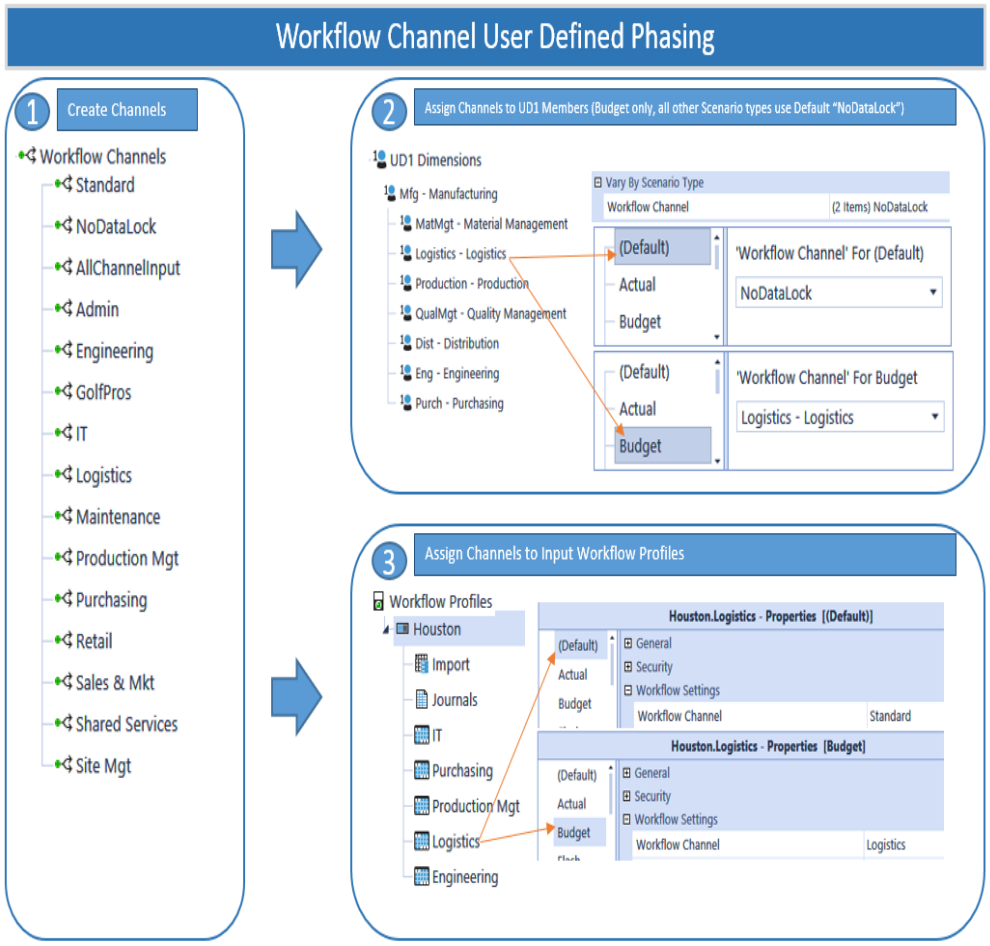
3. Tag each Workflow Profile Input Profile with the Workflow Channel it should control. This step hard wires the Workflow Profile to control data clearing, loading, and locking behaviors of the Metadata Members associated with the assigned Workflow Channel.

Workflow Channel User Defined Phasing

Using a combination of Workflow Channels and a specific User Defined Dimension enables independent Workflow Control to be applied to groups of User Defined Members. Before Workflow Channels can be used in conjunction with a User Defined Dimension, a single User Defined Dimension type (UD1-UD8) must be selected as the designated User Defined type to control Workflow Channel binding. This is done in Application Tab|Application Properties|User Defined Dimension Type for Workflow Channel. This selection is made at the application level and will apply to all Scenario Types and all Cubes within the application.



The diagram below details the steps to set up a metadata and Workflow structure that isolates process management for groups of User Defined Members and binds specific Workflow Profiles to control the care and feeding of these groups (data clearing, data loading, and data locking).



Workflow Channel Combined Account and User Defined Phasing

When attempting to combine Workflow phasing using both Accounts and a User Defined Dimension, it requires the use of the NoDataLock Workflow Channel Member on Metadata Members and/or the use of the AllChannelInput Workflow Channel Member on Workflow Profiles.

Based on the examples above, if both Accounts and a User Defined Dimension are making use of Workflow Channel tagging, a situation can occur where the Workflow Channel assigned to a Workflow Profile is incompatible with either the Workflow Channel assigned to the Account Dimension or the one assigned to the User Defined Dimension.

This situation can be solved in one of two ways:

1. Assign the AllChannelInput Member to the Workflow Profile's Workflow Channel. This will allow the Workflow Profile to function in a more generic manner by limiting its usage to metadata Members tagged with a specific Workflow Channel. The only negative consequence of this approach is the Workflow locking for Workflow Profiles using this setting reverts to the Origin Member level which is less granular than the Workflow Channel level.

2. Sacrifice the Workflow Channel assignment of either the Account or the User Defined Dimension by assigning the NoDataLock Member. Assigning this Member will basically take it out of the Workflow Channel process and allow it to function with any Workflow Profile no matter what Workflow Channel is assigned to the Workflow Profile.

Using Workflow Channels Across Two Base Input Workflow Profiles

The purpose of a Workflow Channel is to bind an Input Workflow Child Profile to a set of cells in a Cube by Account and/or a specified User Defined Dimension Member. This relationship controls Cube Data Load/Replace granularity and cell locking granularity. If Workflow Channels were used across two Import Base Input Workflow Profiles, one importing a Trial Balance and one importing Supplemental data, and the Trial Balance Workflow Profile was locked, OneStream goes through an extensive process in order to check data overlap. In this case, there are two distinct Data Units defined by the Trial Balance and Supplemental Workflow Channels.

Step 1: Stage Load
The Trial Balance Workflow Channel data or the Supplemental Workflow Channel data is loaded and validated as usual. At the intersection validation step, will make sure that all intersections being processed belong to the correct Workflow Channel (Trial Balance or Supplemental). If not, the users will receive validation errors.

Step 2: Cube Load
When the Load Cube button is clicked for either Workflows, the following algorithm runs:

It checks to see if there are any other sibling Import Workflow Profiles. If there are, it will then check for overlapping Data Units within the proposed Stage load.

Workflow Channels in Use (One Channel per Workflow Import Child)
If the Workflow Channels are separate, only the data for the selected Workflow Profile will be written to the Cube. The data is only going into its own set of cells, so it does not need to consider the data in the other Workflow regardless if it is locked or not. Trial Balance and Supplemental can never overlap, the Workflow Channel guarantees it.

Workflow Channels Not in Use (or Same Channel Applied to Multiple Import Children)
In this case, it is possible that the two import siblings are attempting to load to the same intersections. Consequently, the Workflow Engine will evaluate the sibling import data content in order to determine if they overlap and are trying to write to the same data unit.

No Overlap
Load the Workflow Profile being processed because it is not overwriting sibling data.

Yes Overlap
Clear all data for all assigned Entities for the Import Origin Member. Next, reload the first Import Child Workflow using Replace. Then, reload the second, third, etc., Import Children in order, so the ultimate value in overlapped data units is the cumulative value from all Import Siblings.

Data Units

A data unit is used to load, clear, calculate, store, and lock data in the multi-dimensional engine. With workflow channels, OneStream provides the following data units.

Level 1: Cube Data Unit

This is the largest unit of work and is commonly referred to as the entity, scenario and time data unit. This aligns with financial analytic system tasks to clear, load, calculate, and lock entity, scenario and time combinations.

Members of the cube data unit are:

- Cube
- Entity
- Parent
- Consolidation

- Scenario
- Time

Cube data unit analytic work items include:

- Clear data
- Load data
- Copy data
- Calculate
- Translate
- Consolidate

Level 2: Workflow Data Unit

The workflow data unit builds on the cube data unit by including the account dimension. This decreases the unit of work by increasing the data unit's granularity. This indicates a workflow data unit is a sub-set of the cube data unit, allowing fine-grained control over analytic work items such as clearing, loading, and locking data cells.

The workflow data unit is the default level used by the workflow engine to control, load, clear, and lock data. Workflow level data loads from the staging data mart to the cube, and is cleared and locked at a granularity level that includes the account dimension by default.

For example, if two import workflow profiles are not siblings of the same input parent, but load to the same entity, scenario and time dimensions, the data loads and clears at the account level. However, if these two workflow profiles load the same accounts, the last workflow profile to load is used. If these workflow profiles load to different accounts, then data loads for both workflow profiles.

Members of the workflow data unit are:

- Cube
- Entity
- Parent
- Time
- Consolidation

- Scenario
- Account

Workflow data unit analytic work items are:

- Clear data
- Load data
- Lock data

Level 3: Workflow Channel Data Unit

The workflow channel data unit builds on workflow the data unit by including a single user-defined dimension. The user-defined dimension decreases the unit of work by increasing the data unit's granularity. This means a workflow channel data unit is a subset of the workflow data unit, allowing fine-grained control over analytic work items such as clearing, loading, and locking data cells.

The user-defined dimension that extends the data unit is specified at the application level from the **Application Properties** screen. You can only use one user-defined dimension per application, so carefully consider which user-defined to select in relation to the application's dimension dimension.

For example, cost center and version user-defined dimensions are commonly used in a workflow channel data unit. These user-defined dimension are frequently included in a workflow channel data unit because they represent data slices that align with data collection and locking requirements of the Budget and Forecast business processes.

Workflow Channel Unit Budget Example

A typical cost center budget collection process has many users submitting data to a single cube data unit. In addition, all users are submitting data for a cost center to the same workflow data unit. This can inevitably cause data contention within the workflow data unit. Therefore, assigning the user-defined dimension containing cost centers as the user-defined dimension type for Workflow Channels makes each entity/cost center act as a granular and autonomous cell collection in a legal entity. This allows individual cost centers to load, clear, and lock data with no impact to other cost centers.

Workflow channel data unit members are:

- Cube
- Entity
- Parent
- Time
- Consolidation
- Scenario
- Account
- User Defined (x)

Workflow channel data unit analytic work items are:

- Clear data
- Load data
- Lock data

Data Loading

This section describes how the workflow engine loads data for each relationship between the workflow and data units. The OneStreamworkflow engine controls data loading from the staging data mart to the analytic model. The workflow engine includes intelligence about what data to load and how to load for each workflow unit. The loaded analytic cube gets this from the binding relationship between its input parent workflow profiles and base entities.

In addition, the workflow engine uses the origin dimension's import member exclusively when loading data. This predefined relationship provides a built-in level of data protection between imported data, manual data entry, and journal adjustments. The workflow engine manages how data is placed into the origin dimension's Import, Forms, and AdjInput members. The workflow engine also forces imported data to use the local member of the consolidation dimension.

The workflow engine always starts with a workflow data unit to control clearing, loading, and locking data for its entities. A workflow channel data unit is used if workflow channels are active in the workflow unit's analytic model relationship.

Data Load Execution Steps (Clear and Replace)

When a workflow unit's data load process executes, the engine does the following:

1. Checks workflow state
    - Implicitly locked (parent workflow certified)
    - Explicitly locked
2. Checks workflow profile data load switches
    - Can load unrelated entities (True / False)
    - Flow type no data zero view override (YTD / Periodic)
    - Balance type no data zero view override (YTD / Periodic)
    - Force balance accounts to YTD view (True / False)

      See *Integration Settings* under *Workflow Profiles* in *Workflow* for descriptions of these settings.
3. Analyze prior data loads
    - Evaluate previously loaded data units to list data units to clear during the load.
4. Execute clear data
    - User-defined workflow channel configuration not used
    - Clear Workflow data units loaded by the workflow unit. A workflow data unit considers accounts and cube data unit standard members, so data clears at an account level by default.

User-Defined Workflow Channel Configuration Execution Steps

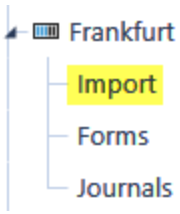
Clear all workflow channel data units loaded by the workflow unit. User-defined members and workflow data unit members are standard members of a workflow channel data unit, so data clears at a user-defined member entity, scenario, time, and account level by default.

1. Execute load data
    - Data loads using parallel processing by entity. Multiple entities process at the same time.

Workflow Profile Data Loading Behaviors

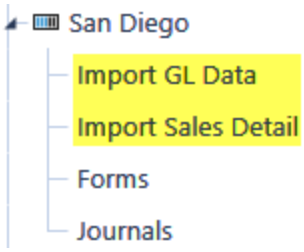
This section describes three specific data loading behavior patterns. These behaviors range from the basic data load process where one workflow profile loads one data unit, to more than one workflow profile loads one data unit.

Behavior 1: Single Workflow Profile - Loading One or More Entities on a Mutually Exclusive Basis:



This workflow profile configurationhas only one import child profile under the parent (Frankfurt). The workflow engine follows basic clear and replace data loading steps described in "Data Load Execution Steps (Clear and Replace)" on page 167.

Behavior 2: Multiple Import Child Workflow Profiles



This workflow profile configuration has more than one import child profile under the parent (San Diego). The workflow engine must perform extra steps to determine how to load data in the child profiles.

In this case the two import child profiles may try to load the same cube or workflow data unit because they have the same input parent workflow profile and are trying to load the same entities.

When the import GL data or import sales detail workflow profiles execute the data load step, the following process determines how to correctly load data from both pofiles to the cube.

Multiple Import Child Data Load Evaluation Steps:

1. Check for overlapped data units between import child siblings (import GL data or import sales detail).
2. Determine the siblings have overlapped data units.

   If yes, clear all previously loaded data units for both import child siblings, then reload both using an accumulate load method in the order they appear in the workflow hierarchy. If the two siblings are loading to the same cells, the values are be added together and placed in the cell.

   If no, use the basic clear and replace data loading steps described in "Data Load Execution Steps (Clear and Replace)" on page 167.

Behavior 3: Multiple Import Parent Workflow Profiles Loading One or More Common Entities



This workflow profile configuration has a central input parent profile that may load data assigned to another workflow profile. The Central HR Load workflow profile must have the Can Load Unrelated Entities set to **True**, so the workflow engine will let it try to write data for unassigned entities.

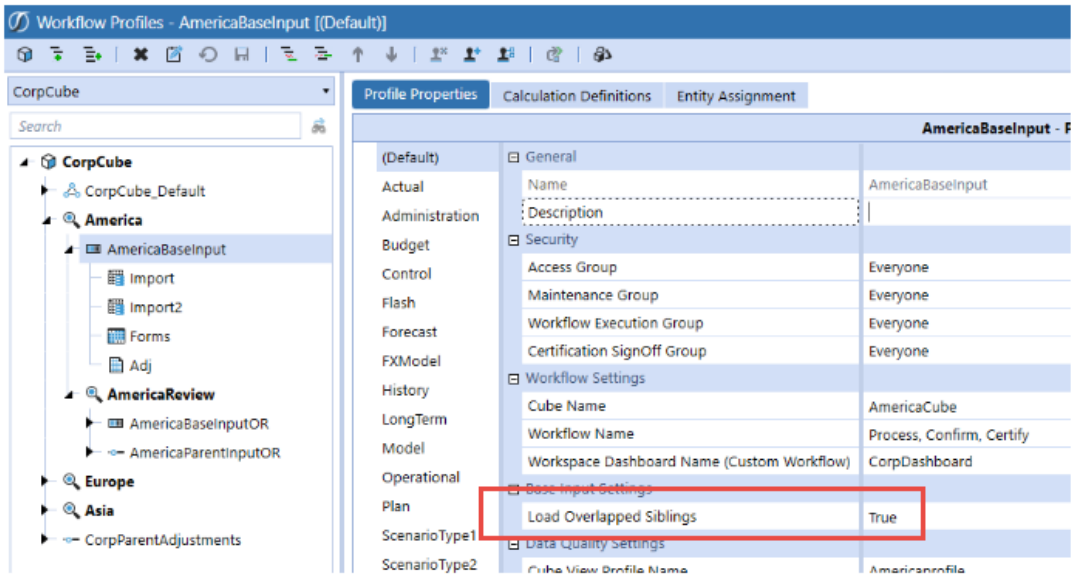
In this situation, when either Central HR Load or Houston executes a data load, the basic clear and replace data loading steps described in the previous section are used. However, Central HR Load does not control any entities so it checks and abides by the workflow and locking status of the workflow profiles that own the entities. For example, the workflow engine disallow updates if Houston is certified and/or locked and Central HR Load tries to load an entity owned by Houston.

Managing Sibling Imports

Certain application designs may require a workflow parent to have multiple sibling import channels. These designs typically use parallel processing techniques to load multiple non-overlapping sibling import children. The Load Overlapped Siblings setting on the parent boosts parallel processing performance in these workflow designs by eliminating overlapping checks between sibling channels. It only happens when the sibling channels' data sources do not contain overlapping data unit data records. This switch lets applications optimize data partitioning with parallel processing using the least workflow profiles.

Load Overlapped Siblings

- **True**: Default behavior, sibling channels check for overlapping data units.
- **False**: Do not check sibling channels for overlapping data units. If an overlapping condition occurs, the last processed channel overwrites the prior.



Data Locking

OneStream uses a locking strategy different than other analytic systems. All data control tasks are delegated to the Workflow Engine including the Entity data locking control because of the integrated Workflow Controller.

The Workflow Engine creates a bidirectional link between the Workflow Engine, the Staging Engine, and the Analytic Engine. This two-way link creates a much stronger control structure compared to systems with separate Workflow control modules that only interact with an Analytic Model in a unidirectional control structure.

This is an important control feature because if a user of the system attempts to update a data cell directly after all Workflow processing is completed, the Analytic Engine must check with the Workflow Engine in order to determine if the cell can be updated. In a unidirectional control structure, the data cell can be unlocked and updated regardless of the Workflow control state creating a break in the process audit chain. This situation cannot exist because every input data cell is associated with a Workflow Unit. Any attempt to update a data cell directly (Data Entry Form or Excel, etc.) triggers the Workflow Engine to validate the data cell's Workflow state by resolving its Workflow status through the Entity assignment relationship mechanism.

Locking data in means the data is Locked for Input. When data is locked (Explicitly or Implicitly) the Workflow Engine will not allow any form of data input to affect the Entities assigned to the Workflow Profile of the locked Workflow Unit.

Lock Types

Explicit Locks
An Explicit Entity Data Lock is created when a Workflow Unit is locked therefore locking its assigned Entity(s) for the Scenario and Time associated with the Workflow Unit.

Implicit Locks

An Implicit Entity Data Lock is created when a Workflow Unit's Parent Workflow has been certified. Implicit locks are created in order to ensure once a higher-level Workflow Unit is certified, the underlying Entity data cannot be changed. Implicit locks can be cleared by un-certifying the Parent Workflow Unit.

Workflow Only Locks

If a Workflow Unit is locked and the Workflow Profile does not have assigned Entities, all Workflow processing is blocked, but there are no Entity locks placed.

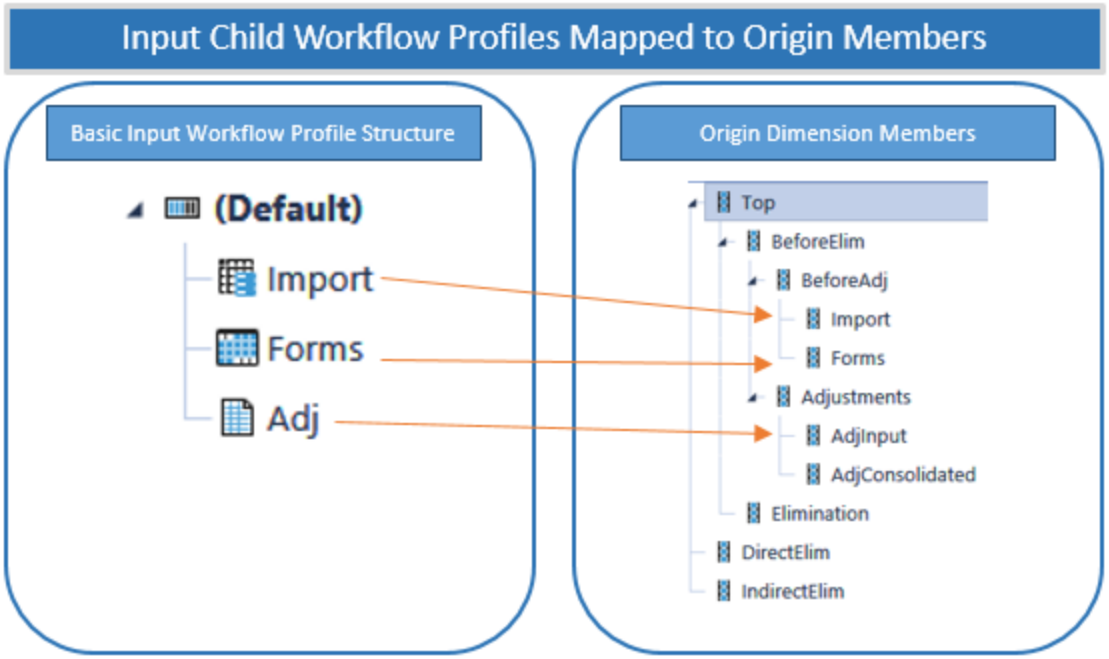
Locking Granularity

Data locks can be placed at different levels of granularity within the Analytic Model.

Input Parent Workflow Profiles (Level One Data Unit Lock)
The highest level of locking occurs when an Input Parent Workflow Profile is locked. This is a Level One Data Unit Lock because the Workflow Engine will force all data cells for the Entities assigned to the Input Parent to be locked. This is accomplished by locking the Input Parent Workflow Profile as well as the Input Child Workflow Profiles regardless of Origin Member binding or Workflow Channel assignment.

Input Child Workflow Profile (Origin Lock)

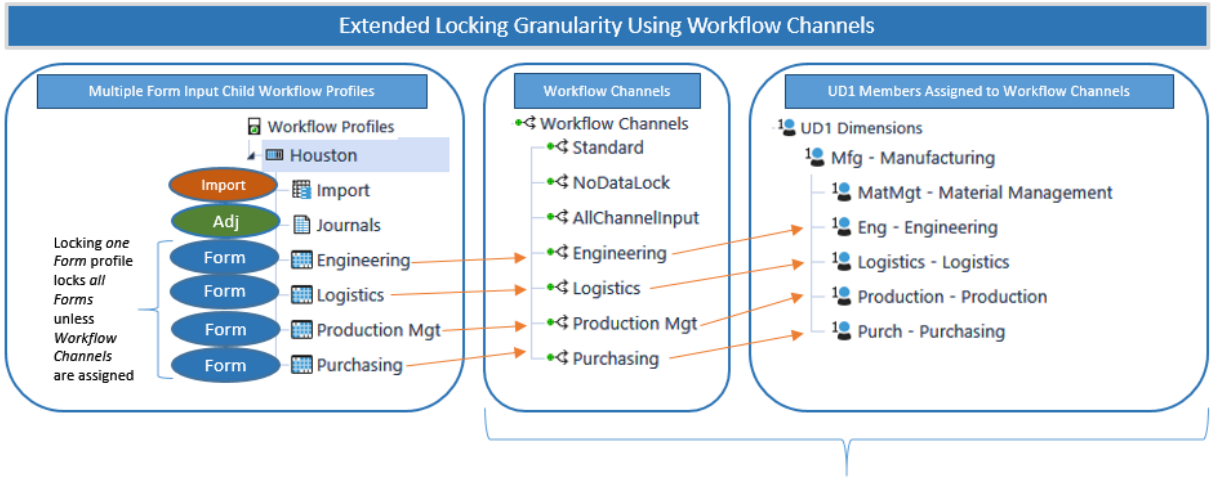
OneStream utilizes a predefined relationship between the three types of Input Child Workflow Profiles and a static Dimension called the Origin Dimension to control and lock the three basic channels of input for an Entity. This relationship provides the ability to control and lock data entry processes and associated data cells by binding the Workflow Profile Input Child Types to Origin Dimension Members.



Input Child Workflow Profile (Workflow Channel Lock)

Through the use of Workflow Channels assigned to Input Child Workflow Profiles and associated with Accounts or User Defined Members, it is possible to provide very detailed locking granularity within a given Origin Member.

The diagram below demonstrates how the Forms Origin Member has been divided into multiple Workflow Channels enabling each Form Input Child Workflow Profile and the UD1 data cells bound to the same Workflow Channel to be locked independently. Workflow Channels can be used with Import Input Children as well Adjustment Input Children.



Assigning a different Workflow Channel to each Form Input Child and then to each corresponding UD1 Member increases the locking granularity to the level of the assigned Workflow Channel.

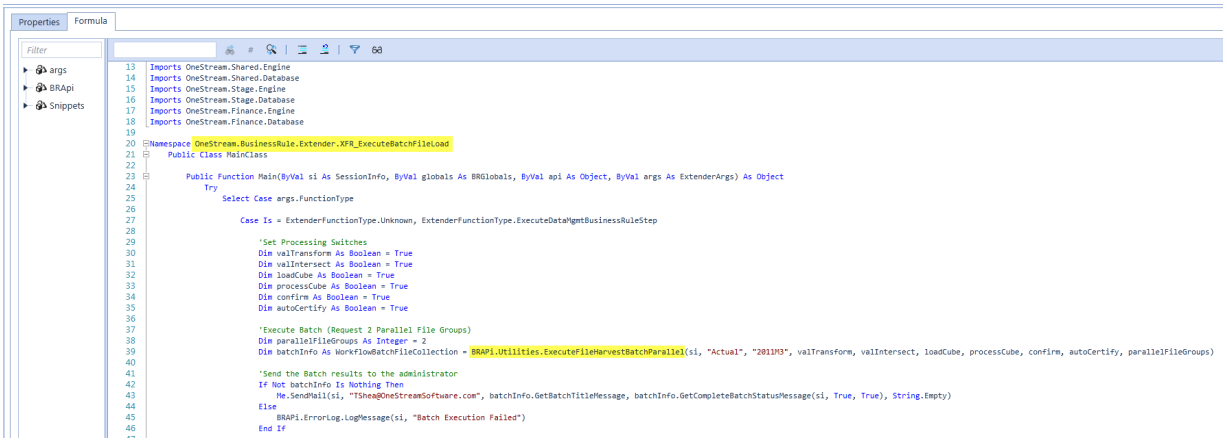
Example:
Locking the *Purchasing* Form Input Child will lock the intersections for the Entities assigned to Houston, where the Origin Member is Form and the UD1Member is Purch.

Batch File Loading

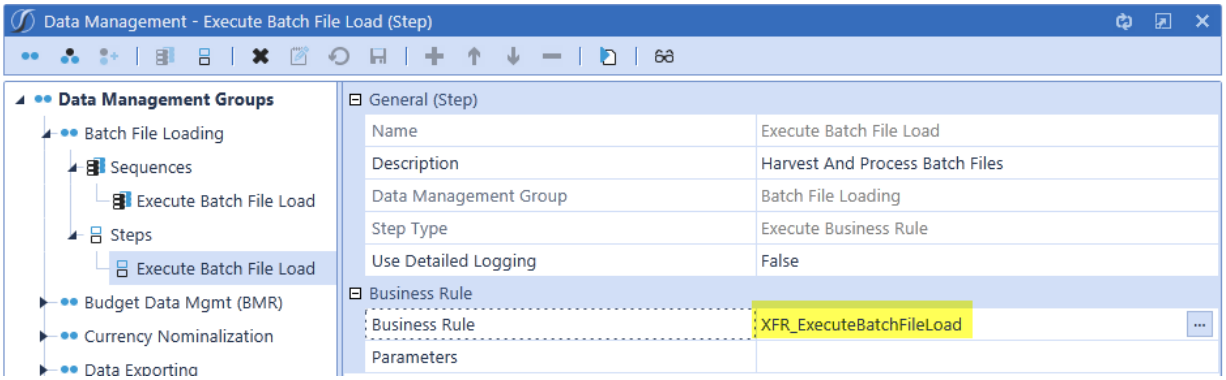
You can import and process files all the way through the Workflow certification process. In addition, as the Workflow batch process is executed, the batch processing engine raises events used to monitor the processing and notify administrators and/or users of the status of the batch.

Setting Up and Using Batch File Loading

1. Create Batch Processing Extender Business Rule
   Batch file processing is executed by creating an Extender Business Rule that calls the OneStream API function BRAPi.Utilities.ExecuteFileHarvestBatch. This function also accepts switches that control the level of Workflow processing execution.



2. Create Data Management Sequence
   Batch file processing is executed by creating a Business Rule Data Management Step that calls an Extender Business Rule such as the rule example in step one.



3. Formatting File Names
   Batch processing requires each file being processed to use a specific file name format to tell the batch engine how to process the file (Format: File Id-ProfileName-ScenarioName-TimeName-LoadMethod.txt). See Batch File Name Format Specification later in this section for details on creating file names that comply with OneStream's required format.

4. Copy Files to Batch\Harvest Folder
   OneStream automatically creates a Batch\Harvest folder in each application's file share folder structure. This can be found in
   System Tab|File Explorer|File Share|Applications|Application Name|Batch|Harvest

5. Execute the Batch
   Once the files have been copied to the Harvest folder, execute the Data Management Sequence created in step one and the files will be processed.

   Manual Execution
   Navigate to Application Tab| Data Management, select the Batch Processing Data Management Sequence, and click  to run the sequence.

6. Evaluate Batch Processing Results

   Task Activity Logging
   Each batch process creates a detailed Task Activity entry that provides overall status results for the batch as well as detailed information about each processed file and Workflow step.

   Batch Function Return Value
   In addition to writing information to the Task Activity Log, the batch processing function returns a detailed results object to the Extender Business Rule. This object provides information and can be programmatically evaluated and used to create custom reporting and notification.

7. Scheduling Batch Processing
   Batch file processing can run using the Windows Task Scheduler or any other scheduling tool an organization may use. This is accomplished by creating a PowerShell Script to execute a batch processing Data Management Sequence when called from the specific scheduling tool.

See Data Management Automation through PowerShell in "Implementing Security" on page 346 for more information on executing OneStream Data Management Sequences from PowerShell scripts.

Batch File Name Format Specification

The information below provides a detailed list for each segment of the required batch file format.

Field Layout

File ID-ProfileName-ScenarioName-TimeName-LoadMethod.txt

aTrialBalance-Houston;Import-Actual-2011M1-R.txt

Field Definitions and Values

File ID

Any text value used for file identification and controlling sort order.

Profile Name

A valid Import Child Workflow Profile name. Use a ; to delimit Parent and Child Profile names.

Houston.Import becomes Houston;Import

Scenario Name

This is a valid Scenario name passed to Data Sources using the Dimension data type Current DataKey Scenario. C can be passed as a substitution variable to reference the Scenario name passed in the function call: HarvestAndProcessFiles. G can be passed as a substitution variable to reference the Global Scenario name set for the application.

Using Current Scenario: A-Houston;Import-C-2011M1-R.txt

Using Global Scenario: A-Houston;Import-G-2011M1-R.txt

Time Name

This is a valid Time name passed to Data Sources using the Dimension data type Current DataKey Time. C can be passed as a substitution variable to reference the Time name passed in the function call: HarvestAndProcessFiles. G can be passed as a substitution variable to reference the Global Time name set for the application.

Using Current Time: A-Houston;Import-Actual-C-R.txt

Using Global Time: A-Houston;Import-Actual-G-R.txt

Load Method

This is a value used to control how the file is loaded.

R = Replace, A = Append

Collecting Data

OneStream can connect to and import data from any external system using direct database connections to the external system. Data can be collected from delimited data sources, forms, and Excel files using XFSetCell or Cube views. Connector Business Rules define the connection, data result sets, and drill-back option capabilities of an external data connection.

In this section you will learn about the various methods for collecting data.

Data Sources

Delimited Data Source

A Delimited Data Source with a separate column for Debit and Credit for the Amount Dimension is accomplished by using a Parser Complex Expression, or a Business Rule. First, assign the Debit column as the Amount. Next, create a Parser Complex Expression if this is a one-time occurrence, or create a Business Rule if it can be applied to numerous Data Sources, and assign it to the Amount Column. In the Complex Expression or Business Rule, check the value returned for the Debit. If it is empty, or 0.00, refer to the credit value with the method outlined below.

Assessing the credit value is possible in OneStream because the transformation engine provides an array list of all fields in the line. In the example below, Debit is column six, and Credit is column 7.

Dim creditValue as String = api.Parser.DelimitedParsedValues(6)
This is a zero based list, so index six is equal to column seven in the Data Source. Using this expression would only return the credit value, so apply the statement above to a broader Complex Expression.

Connector Data Source

OneStream can connect and import data from any external system using direct database connection to the external system. This means data can be imported and processed all the way through the Workflow certification process without ever having to use a source system extract file.

Connector Business Rule

A Connector Business Rule defines the connection, data result sets, and drill-back option capabilities of an external data connection. A Connector functions as a Business Rule called by a Data Source and reveals what information is required from an external system. See Business Rules in "Application Tools" on page 848 for an example of this rule.

Connector Data Source

A Connectors Data Source is one that uses a Connector Business Rule to communicate with an external system and relate its data to the Staging Data Mart. It creates the relationship between the external data field and the Dimension being loaded.

Fields from the external data query results are mapped to Dimensions creating a processing behavior similar to the behavior of a Delimited File. Using this mapping process enables a Connector Data Source to use all the same built processing capabilities available with file-based Data Sources. This capability enables the design of an external data Connector to be entirely focused on connecting to and reading data from an external source instead of focusing on integrating complex business logic. The specific business logic can be added to the Data Source Dimensions in the form of a Complex Expression or Business Rule. This design methodology will help with writing the Connector Business Rule in a way that requires very little maintenance by business users.

Connector Information Request Types

GetFieldList
This is called by the Data Source designer screen when the user selects a Connector Data Source or one of its defined Dimensions. A list of available fields in the external Data Source will be visible as a list of Vb.Net Strings [List(Of String)] is requested.

GetData
This is called by the Import Workflow task when the Load and Transform button is clicked. The execution of a data query(s) that retrieves the row values for the chosen Workflow Unit is requested.

Fields
The field names returned by this query must match the field names returned by the GetFieldList request.

Where Clause
Typically the active Workflow Unit Time and/or Scenario values are converted to equivalent criteria values for the Time and/or Scenario of the external system.

Data Volume
Consider loading summarized data rather than full transaction system data replication because drill back is provided for more detailed values.

GetDrillBackTypes
Drill Back types can deliver results based on the different visualization types. This is called when a user double-clicks or right-clicks and selects Drill Back from a row in the source data load or drill down screens. A set of supported drill-back options to present to the end user as a list of DrillBackTypeInfo objects [List(Of DrillBackTypeInfo)] is requested. Drill Back types provide the Connector designer with the power to provide the end user with a menu list of drill back options.

DataGrid
This presents a grid of data rows to the end user.

TextMessage
This presents a text message to the end user.

WebUrl
This presents a website or custom HTLM web content to the end user.

WebUrlPopOutDefaultBrowser
Opens a website or custom HTML web content in an external browser. From the Stage Import data grid, right-click on a data record, and select Drill Back. A dialog presents a menu of pre-configured Drill-back options. When you choose WebUrlPopOutDefaultBrowser, a standard browser session is launched, and you go to a web page based on variables.

FileViewer
This presents file contents to the end user from one of three locations.

FileShareFile
A file located in a folder in the OneStream File Share.

AppDBFile
A file stored in an application database.

SysDBFile
A file stored in a framework (System) database.

GetDrillBack
This is called when a user selects a specific Drill Back type presented by the GetDrillBackTypes request. When this action is executed, the Business Rule arguments will contain a reference to the DrillBackTypeInfo object the user selected which allows the Connector designer to determine how to get proper information to display for the DrillBackTypeInfo.

Connector Integration Prerequisites

The following items provide an overview of the major technology components involved in integrating external systems with deployment.

Determine Source System Inventory
The first step in integrating various source systems is to determine all the ones needed. This includes:

Source System Location & Identification

Database Type and/or Source System
Oracle, SQL, DB2, Syteline, Newstar, Lawson, PeopleSoft, Access, MAS500, etc.

> **NOTE:** The requirement for Oracle Database integrations is that all Oracle Source System TNS Profile details need to be in place on each of the OneStream application servers.

Data Query Method
Detailed Data Query, Data View, Stored Procedure, etc.

Source System Drill Back Criteria (if required)
Detailed Data Query, Data View, Stored Procedure, etc.

Source System Direct Access Credentials

A read-only type of access needs to be granted for the user account because the data from these external systems will be read. The read-only access should be granted against the productions instance of the data source as the data queries will be used to tie out data and do not present any risk to the source system themselves.

Source System 64-bit Client Data Provider

OneStream is a Microsoft .NET application with a 64-bit architecture. In order to communicate with any source system, a 64-bit source system client data provider needs to be available and installed on each OneStream application server. The source system's client data provider is what gives the ability to make an OLEDB or ODBC connection to the system.

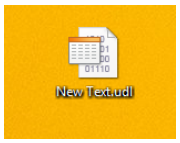
Determine Connection String

A connection string specifies information about a data source and the means of connecting to it. It is passed in code to an underlying driver or provider in order to initiate the connection. Whilst commonly used for a database connection, the data source could also be a spreadsheet or text file. The connection string may include attributes such as the name of the driver, server and database, as well as security information such as user name and password.

Create a Connection String from the OneStream Application Server

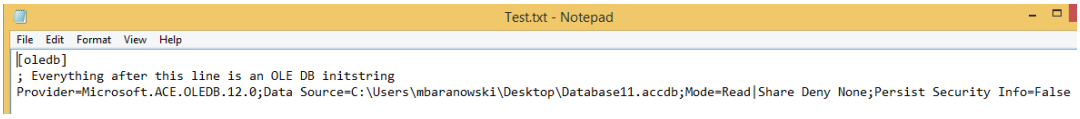
1. Right-click the Desktop icon of the OneStream application server and select **New > Text Document**.

2. Name the document and change the file extension from txt to udl.

   This creates a Data Link File to assist in the formation of the source system connection string.

3. Determine the DB Provider that the GL Source System is using (e.g. SQL, Oracle, etc.).
4. Determine the server name where the data resides for the GL Source System.
5. Determine the user name and password used to connect to the server for the GL Source System.
6. Determine the database name on the server where the GL Source System data resides.
7. Save the completed UDL file and then rename the extension back to txt from udl.
8. Open the text file to see the connection string provided.



Example Connection Strings

SQL Server
Provider=SQLOLEDB.1;Integrated Security=SSPI;Persist Security Info=False;Initial Catalog=DBName;Data Source=SQLSERVERNAME

ORACLE (11i or R12)
Provider=OraOLEDB.Oracle.1;Password=<xxxxx>;Persist Security Info=True;User ID=<username>;Data Source=frepro.world

DB2
Provider=IBMDA400.DataSource.1;Password=<xxxxx>;Persist Security Info=True;User ID=OSuser;Data Source=HUTCH400;Use SQL Packages=True

MS Access
Provider=Microsoft.ACE.OLEDB.12.0;Data Source=\\UNCFileShare\DB1.accdb;Mode=Read|Share Deny None;Persist Security Info=False

Determine the Data Query Method

To extract data from any source system, the data query method and facility need to be determined. Data can be queried through a SQL Query, a SQL View, or Stored Procedure. OneStream executes this request against the source system using the defined source system connection string and processes the returned results within OneStream.

For example, if directly pulling in Trial Balance Data is required, then the detailed query that currently makes up the existing Trial Balance Report would be necessary for OneStream to pull the same data.

SQL Query
A SQL Query can be broken down into numerous elements, each beginning with a keyword. Although it is not necessary, a common convention is to write these keywords in all capital letters.
The standard sections of a SQL Query are made up of the following four elements:

SELECT
FROM
WHERE
ORDER BY

The example below is a SQL Query used to pull Trial Balance Data from several different tables in an Oracle Database:

```
SELECT
GL_SETS_OF_BOOKS.NAME
,GL_BALANCES.ACTUAL_FLAG
,GL_BALANCES.PERIOD_NAME
,GL_BALANCES.PERIOD_NUM
,GL_BALANCES.PERIOD_YEAR
,GL_CODE_COMBINATIONS.CODE_COMBINATION_ID
,GL_CODE_COMBINATIONS.SEGMENT1
,GL_CODE_COMBINATIONS.SEGMENT2
,GL_CODE_COMBINATIONS.SEGMENT3
,GL_CODE_COMBINATIONS.SEGMENT4
,GL_CODE_COMBINATIONS.SEGMENT5
,GL_CODE_COMBINATIONS.SEGMENT6
,GL_CODE_COMBINATIONS.SEGMENT7
,GL_CODE_COMBINATIONS.SEGMENT8
,GL_CODE_COMBINATIONS.SEGMENT9
,GL_CODE_COMBINATIONS.SEGMENT10
,SUM( NVL(GL_BALANCES.BEGIN_BALANCE_DR,0) - NVL(GL_BALANCES.BEGIN_BALANCE_CR,0))"OPEN BAL"
,NVL(GL_BALANCES.PERIOD_NET_DR,0) "DEBIT"
,NVL(GL_BALANCES.PERIOD_NET_CR,0) "CREDIT"
,SUM( NVL(GL_BALANCES.PERIOD_NET_DR,0) - NVL(GL_BALANCES.PERIOD_NET_CR,0))"NET MOVEMENT"
```

```
,SUM(( NVL(GL_BALANCES.PERIOD_NET_DR,0) + NVL(GL_BALANCES.BEGIN_BALANCE_DR,0))) - SUM(NVL(GL_
BALANCES.PERIOD_NET_CR,0)+NVL(GL_BALANCES.BEGIN_BALANCE_CR,0))"CLOSE BAL"
,GL_BALANCES.CURRENCY_CODE
,GL_BALANCES.TRANSLATED_FLAG
,GL_BALANCES.TEMPLATE_ID
,FND_FLEX_VALUES_VL.FLEX_VALUE
,FND_FLEX_VALUES_VL.DESCRIPTION
,FND_FLEX_VALUES_VL.FLEX_VALUE_SET_ID

FROM
GL_BALANCES,
GL_CODE_COMBINATIONS,
GL_SETS_OF_BOOKS,
FND_FLEX_VALUES_VL

WHERE GL_CODE_COMBINATIONS.CODE_COMBINATION_ID = GL_BALANCES.CODE_COMBINATION_ID
AND GL_BALANCES.ACTUAL_FLAG = 'A'
AND GL_BALANCES.CURRENCY_CODE = GL_SETS_OF_BOOKS.CURRENCY_CODE
AND GL_BALANCES.LEDGER_ID = GL_SETS_OF_BOOKS.SET_OF_BOOKS_ID
AND GL_BALANCES.TEMPLATE_ID IS NULL
AND GL_BALANCES.PERIOD_NAME = 'Jul-14'
AND FND_FLEX_VALUES_VL.FLEX_VALUE = GL_CODE_COMBINATIONS.SEGMENT4
AND FND_FLEX_VALUES_VL.FLEX_VALUE_SET_ID = '101432874'
AND GL_CODE_COMBINATIONS.SEGMENT2 IN (2050, 2100, 2200, 2300, 2400, 2500)

GROUP BY  GL_SETS_OF_BOOKS.NAME
,GL_BALANCES.ACTUAL_FLAG
,GL_BALANCES.PERIOD_NAME
,GL_BALANCES.PERIOD_NUM
,GL_BALANCES.PERIOD_YEAR
,GL_CODE_COMBINATIONS.CODE_COMBINATION_ID
,GL_CODE_COMBINATIONS.SEGMENT1
,GL_CODE_COMBINATIONS.SEGMENT2
,GL_CODE_COMBINATIONS.SEGMENT3
,GL_CODE_COMBINATIONS.SEGMENT4
,GL_CODE_COMBINATIONS.SEGMENT5
,GL_CODE_COMBINATIONS.SEGMENT6
,GL_CODE_COMBINATIONS.SEGMENT7
,GL_CODE_COMBINATIONS.SEGMENT8
,GL_CODE_COMBINATIONS.SEGMENT9
,GL_CODE_COMBINATIONS.SEGMENT10
,NVL(GL_BALANCES.PERIOD_NET_DR,0)
,NVL(GL_BALANCES.PERIOD_NET_CR,0)
,GL_BALANCES.CURRENCY_CODE
,GL_BALANCES.TRANSLATED_FLAG
,GL_BALANCES.TEMPLATE_ID
,FND_FLEX_VALUES_VL.FLEX_VALUE
,FND_FLEX_VALUES_VL.DESCRIPTION
,FND_FLEX_VALUES_VL.FLEX_VALUE_SET_ID
HAVING SUM(( NVL(GL_BALANCES.PERIOD_NET_DR,0) + NVL(GL_BALANCES.BEGIN_BALANCE_DR,0))) - SUM(NVL(GL_
BALANCES.PERIOD_NET_CR,0)+NVL(GL_BALANCES.BEGIN_BALANCE_CR,0)) <> 0
```

SQL View

In many cases, creating a SQL View of data to provide information to OneStream is a more preferred option and typically simplifies the complexity of the query.

In the example below, the customer can combine several data tables required in the source system, and present the data in one View for OneStream to query:

```
SELECT
SEGMENT1 As Entity
SEGMENT2 As Establishment
SEGMENT3 As France_Account
SEGMENT4 As US_Account
SEGMENT5 As Cost_Center
SEGMENT6 As Family
SEGMENT7 As Product_Line
SEGMENT8 As Interco
SEGMENT9 As Future
PERIOD_YEAR As Year
PERIOD_MONTH As Month
CURRENCY_CODE As Currency_Code
CLOSE_NET_BALANCE As Net_Balance
SET_OF_BOOKS_ID As Set_Of_Books_ID
FROM APPS.XXSWM_ONESTREAM_GL_BALANCES
```

Stored Procedure

The example below is a SQL Stored Procedure used to pull Trial Balance Data from several different tables in a SQL Database.

In this example, the Entity, Year, and Period are passed to the Stored Procedure:

```
spGLCalcTrialBalance 'ASCC', '2013', 6
```

Apply Connection String to XFAppServerConfig.xml File

When the connection string is created, then the database connections can be centralized in the Server Configuration under the App Server Configuration File. Under Databases, click on (Collection) for Database Server Connections and the Database Server Connections will appear. The string will then be placed in the Connection String under Connection String Settings. The name of the connection string will be used as part of the source connector.

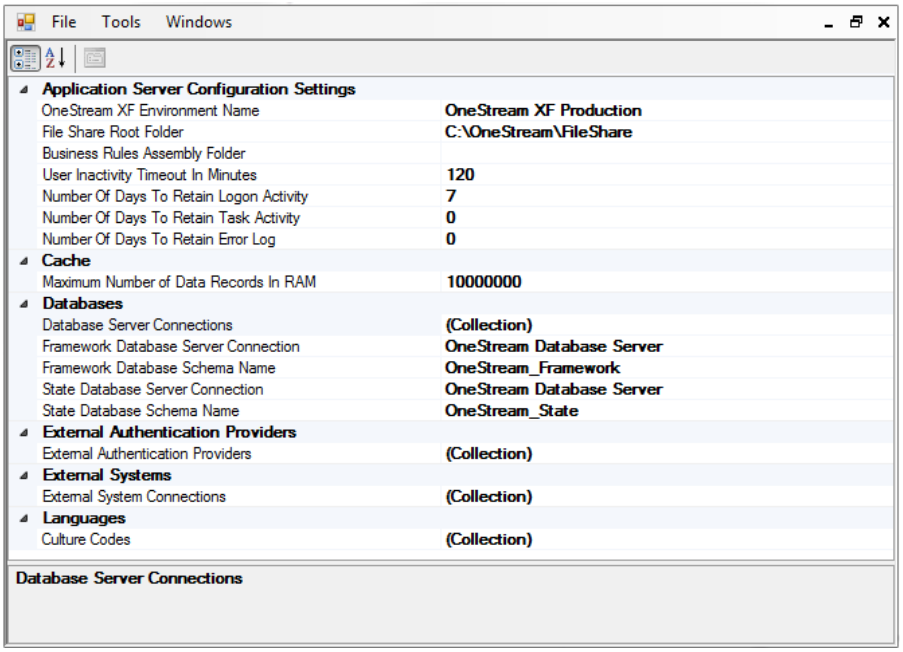
Defining External Data Connections

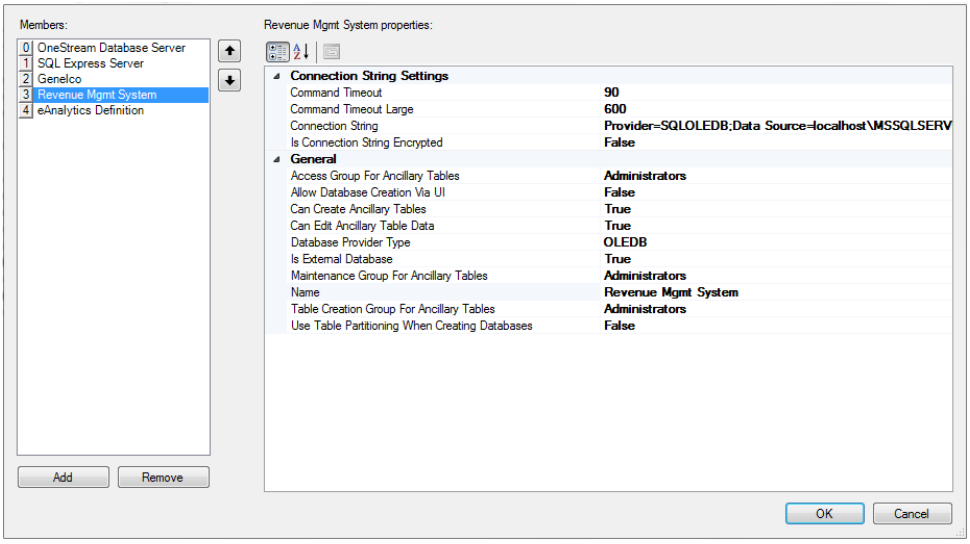
Application Server Configuration File
Creating Named External ODBC / OLEDB Connection

Step 1: Required ODBC/OLEDB Connection Software
Any client ODBC/OLEDB drivers must be installed on each application server for the OneStream application to make a connection to the external database. This way the administrator knows what type of database engine contains which Data Source.

Step 2: Creating the Connection String
The application server configuration file must be modified to add a named external database connection that can be used by the Connector Business Rule and/or custom reports.

Example of the Server Configuration Utility:





Step 3: Creating an External Database Test Query
The best way to prototype the queries needed to create a Connector Business Rule is to create a set of Dashboard Data Adapters to be used as a test bed.

As a best practice, create a new Dashboard Maintenance Unit named EXS The Connector Name. The prefix EXS stands for External System and will provide administrators with an immediate understanding of the Maintenance Unit's contents. The three steps below explain how to create this.

Step 1
Create a new Data Adapter for each type of query needed to proto type (GetFieldList, SelectData, Drill Back, etc.)

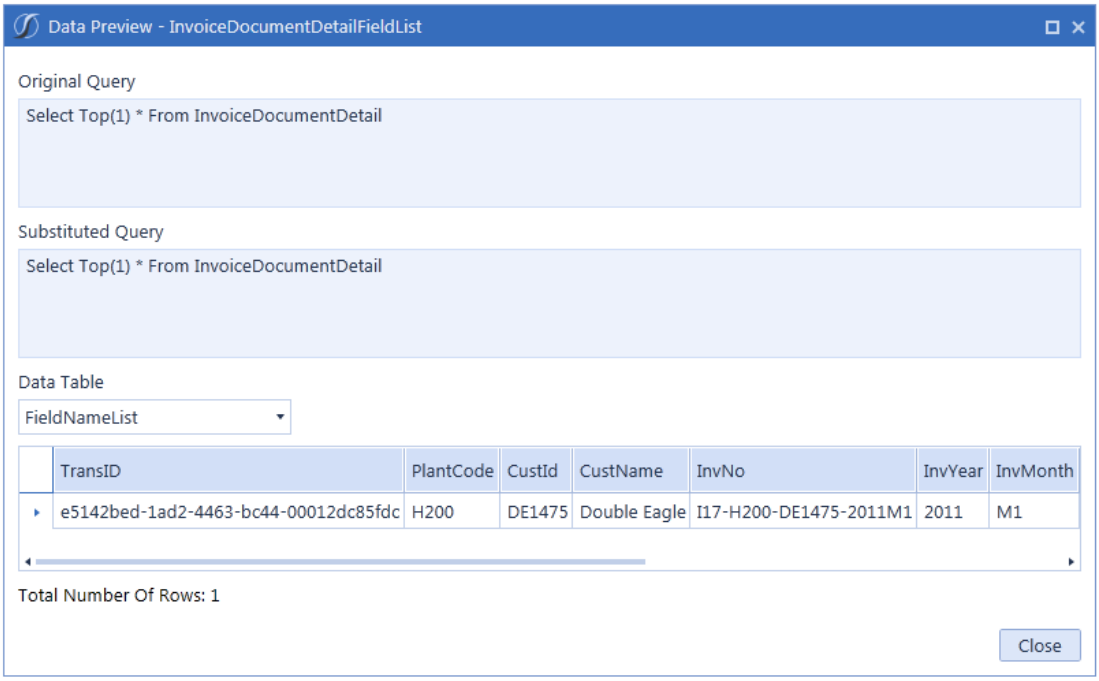
Example of a Data Adapter being used to get all fields in the source table of the external database connection:

General (Data Adapter)	
Name	InvoiceDocumentDetailFieldList
Description	List Of Fields in Source Table
Maintenance Unit	External System (Revenue Mgmt Houston)
Data Source	
Command Type	SQL
Database Location	External
External Database Connection	Revenue Mgmt System
SQL Query	Select Top(1) * From InvoiceDocumentDetail
Results Table Name	FieldNameList

Step 2

Click  in the Dashboard administration toolbar to test the query.

Step 3
Evaluate the results of the query. The Data Adapter test only returns a small subset of rows from the query, but it specifies the actual number of rows that will return during an actual query execution.



Building Data Connectors

ODBC / OLEDB Connectors

GetFieldList
Select Query against the external database. There will be a manual list of strings returned for each field.

GetData
The selected statement should match GetFieldList. Add criteria for Scenario and Time and map the OneStream Workflow Unit Scenario and Time values to corresponding values in the source system as a Where Clause criteria value.

GetDrillBackTypes
This shows the set of drill back options provided to the user.

GetDrillBack
This executes the selected drill back type for the current source data row.

Custom API Connectors

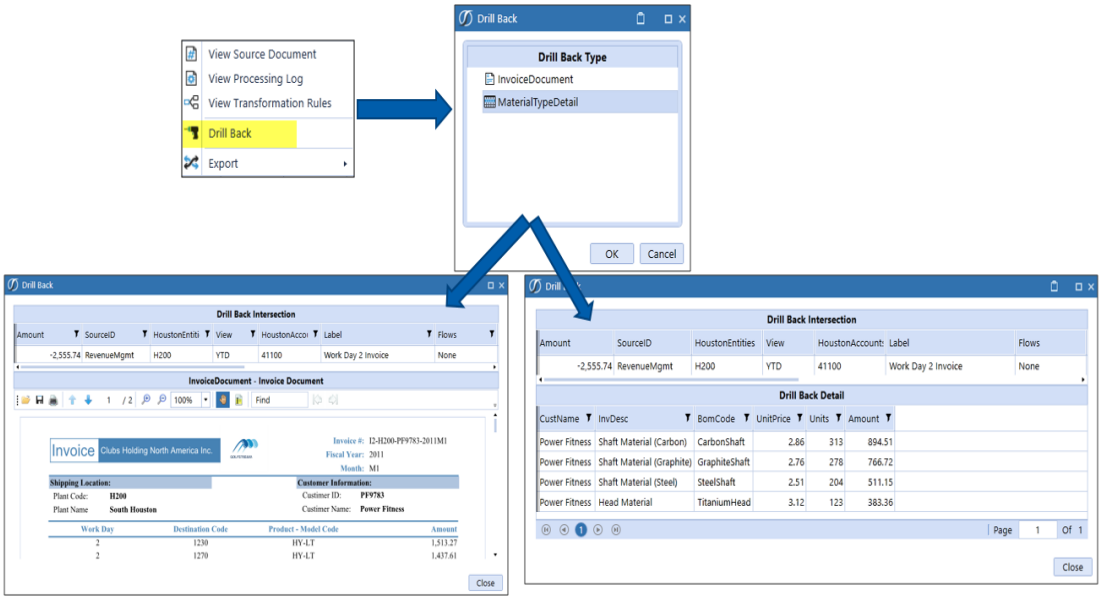
Uses OneStream's External Server Technology. IIS needs to be recycled on all application servers and followed by all web servers after adding the external named connection.

Drill Back

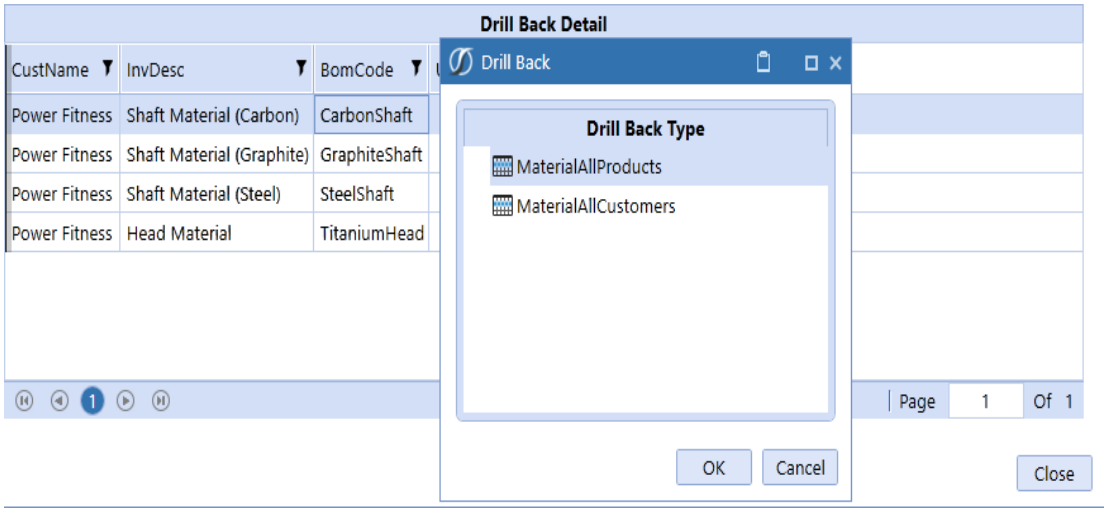
Using a SQL connector allows a user to drill back to a source system and show detailed records from a document, PDF, website. The Connector Data Source, configured by the author, provides a menu of data viewing options such as Year to Date, Month to Date, Invoice Documents or Material Type Detail. Utilizing this feature can reduce the amount of data imported into the Financial Model by allowing analysis to occur at the source system.

Viewing Data

Once data is loaded into the Stage, a user can right-click on a data row and select Drill Back. This will bring up the pre-configured options from which the user can choose.



If more detail is needed, another level of Drill Back can be performed. This is configured in the Connector Business Rule and can drill back and around source systems. These nested drill paths can provide as much detail as an application requires.



Key API, Args, or BRAPI Examples

```
Namespace OneStream.BusinessRule.Connector.RevenueMgmtHouston
    Public Class MainClass
        Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As ConnectorArgs) As Object
            Try
                'Get the query information
                Dim connectionString As String = GetConnectionString(si, globals, api)

                'Get the Field name list or load the data
                Select Case args.ActionType
                    Case Is = ConnectorActionTypes.GetFieldList
                        'Return Field Name List
                        Dim fieldListSQL As String = GetFieldListSQL(si, globals, api)
                        Return api.Parser.GetFieldNameListForSQLQuery(si, DbProviderType.OLEDB, connectionString, true, fieldListSQL, false)

                    Case Is = ConnectorActionTypes.GetData
                        'Process Data
                        Dim sourceDataSQL As String = GetSourceDataSQL(si, globals, api)
                        api.Parser.ProcessSQLQuery(si, DbProviderType.OLEDB, connectionString, true, sourceDataSQL, false, api.ProcessInfo)
                        Return Nothing

                    Case is = ConnectorActionTypes.GetDrillBackTypes
                        'Return the list of Drill Types (Options) to present to the end user
                        Return  Me.GetDrillBackTypeList(si, globals, api, args)

                    Case Is = ConnectorActionTypes.GetDrillBack
                        'Process the specific Drill-Back type
                        Return Me.GetDrillBack(si, globals, api, args, args.DrillBackType.DisplayType, connectionString)
                End Select

            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function
```

```
        'Create a Connection string to the External Database
        Private Function GetConnectionString(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer) As String
            Try

                'Connection String Method
                '------------------------------------------------------------
'               Dim connection As New Text.StringBuilder'
'               connection.Append("Provider=SQLOLEDB.1;")
'               connection.Append("Data Source=LocalHost\MSSQLSERVER2008;")
'               connection.Append("Initial Catalog=SampleData;")
'               connection.Append("Integrated Security=SSPI")
'               Return connection.ToString

                'Named External Connection
                '------------------------------------------------------------
                Return "Revenue Mgmt System"

            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function
```

```
    'Create the field list SQL Statement
    Private Function GetFieldListSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer) As String
        Try
            'Create the SQL Statement
            Dim sql As New Text.StringBuilder

            sql.Append("SELECT Top(1)")
            sql.Append("TransID, PlantCode, CustId, CustName, InvNo, InvYear, InvMonth, InvDesc, GLAccount, WorkDay, ProdModel, BomCode, UnitPrice, Units, Amount, DestinationCode
            sql.Append("FROM InvoiceDocumentDetail ")

            Return sql.ToString

        Catch ex As Exception
            Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
        End Try
    End Function
```

```
    'Create the data load SQL Statement
    Private Function GetSourceDataSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer) As String
        Try
            'Create the SQL Statement
            Dim statement As New Text.StringBuilder
            Dim selectClause As New Text.StringBuilder
            Dim fromClause as New Text.StringBuilder
            Dim whereClause as New Text.StringBuilder
            Dim orderByClause as New Text.StringBuilder

            selectClause.Append("SELECT ")
            selectClause.Append("TransID, PlantCode, CustId, CustName, InvNo, InvYear, InvMonth, InvDesc, GLAccount, WorkDay, ProdModel, BomCode, UnitPrice, Units, Amount, Destina

            fromClause.Append("FROM InvoiceDocumentDetail ")

            whereClause.Append("WHERE ")
            'Get the YEAR from the current XF workflow unit TimeKey
            whereClause.Append("(")
            whereClause.Append("InvYear = " & TimeDimHelper.GetYearFromId(api.WorkflowUnitPk.TimeKey).ToString)
            whereClause.Append(")")

            'Get the MONTH from the current XF workflow unit TimeKey
            whereClause.Append(" And ")
            whereClause.Append("(")
            whereClause.Append("InvMonth = 'M" & TimeDimHelper.GetSubComponentsFromId(api.WorkflowUnitPk.TimeKey).Month.ToString & "'")
            whereClause.Append(") ")

            'Select Houston Plant Codes
            whereClause.Append(" And ")
            whereClause.Append("(")
            whereClause.Append("PlantCode IN('H200','H210')")
            whereClause.Append(") ")

            orderByClause.Append("ORDER BY ")
            orderByClause.Append("PlantCode, CustId, WorkDay, ProdModel, DestinationCode")

            'Create the full SQL Statement
            statement.Append(selectClause.ToString)
            statement.Append(fromClause.ToString)
            statement.Append(whereClause.ToString)
            statement.Append(orderByClause.ToString)
```

```
'Create the drill back options list
Private Function GetDrillBackTypeList(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As ConnectorArgs) As List(Of DrillBackTypeInfo)
    Try
        'Create the SQL Statement
        Dim drillTypes As New List(Of DrillBackTypeInfo)

        drillTypes.Add(New DrillBackTypeInfo(ConnectorDrillBackDisplayTypes.FileShareFile, New NameAndDesc("Invoice Document","Invoice Document")))
        drillTypes.Add(New DrillBackTypeInfo(ConnectorDrillBackDisplayTypes.DataGrid, New NameAndDesc("Material Type Detail","Material Type Detail")))

        Return drillTypes

    Catch ex As Exception
        Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
    End Try
End Function

'Execute specific drill back type
private Function GetDrillBack(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As ConnectorArgs, ByVal drillBackType As ConnectorDrillBackDisplayTypes, ByVal connectionStr
    Try
        Select case drillBackType
            case is = ConnectorDrillBackDisplayTypes.FileShareFile
                'Show FileShare File
                Dim drillBackInfo as new DrillBackResultInfo
                drillBackInfo.DisplayType = ConnectorDrillBackDisplayTypes.FileShareFile
                drillBackInfo.DocumentPath = Me.GetDrillBackDocPath(si, globals, api, args)
                return drillBackInfo

            case is = ConnectorDrillBackDisplayTypes.DataGrid
                'Return Drill Back Detail
                Dim drillBackSQL As String = GetDrillBackSQL(si, globals, api, args)
                Dim drillBackInfo as new DrillBackResultInfo
                drillBackInfo.DisplayType = ConnectorDrillBackDisplayTypes.DataGrid
                drillBackInfo.DataTable = api.Parser.GetXFDataTableForSQLQuery(si, DbProviderType.OLEDB, connectionString, true, drillBackSQL, false, args.PageSize, args.PageNumber)
                return drillBackInfo

            case else
                return Nothing
        End Select

    Catch ex As Exception
        Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
    End Try
End Function
```

```
'Create the drill back Document Path
Private Function GetDrillBackDocPath(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As ConnectorArgs) As String
    Try
        'Get the values for the source row that we are drilling back to
        Dim sourceValues as Dictionary(Of string, Object) = api.Parser.GetFieldValuesForSourceDataRow(si, args.RowID)
        If (Not sourceValues Is Nothing) And (sourceValues.Count > 0) then
            Return "Applications/GolfStream_v24/DataManagement/RevenueMgmtInvoices/" & sourceValues.Item(StageConstants.MasterDimensionNames.Attribute1).ToString & ".pdf"
        Else
            Return String.Empty
        End If
    Catch ex As Exception
        Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
    End Try
End Function
```

```
'Create the drill back SQL Statement
Private Function GetDrillBackSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As ConnectorArgs) As String
    Try
        'Get the values for the source row that we are drilling back to
        Dim sourceValues as Dictionary(Of string, Object) = api.Parser.GetFieldValuesForSourceDataRow(si, args.RowID)
        If (Not sourceValues Is Nothing) And (sourceValues.Count > 0) then

            Dim statement As New Text.StringBuilder
            Dim selectClause As New Text.StringBuilder
            Dim fromClause as New Text.StringBuilder
            Dim whereClause as New Text.StringBuilder
            Dim orderByClause as New Text.StringBuilder

            'Create the SQL Statement
            selectClause.Append("SELECT ")
            selectClause.Append("CustName, InvDesc, BomCode, UnitPrice, Units, Amount ")

            fromClause.Append("FROM InvoiceMaterialDetail ")

            whereClause.Append("WHERE ")
            'Get the YEAR from the source recrod
            whereClause.Append("(")
            whereClause.Append("InvYear = " & TimeDimHelper.GetYearFromId(sourceValues.Item(StageTableFields.StageSourceData.DimWorkflowTimeKey).ToString))
            whereClause.Append(")")

            'Get the MONTH from the source record
            whereClause.Append(" And ")
            whereClause.Append("(")
            whereClause.Append("InvMonth = 'M" & TimeDimHelper.GetSubComponentsFromId(sourceValues.Item(StageTableFields.StageSourceData.DimWorkflowTimeKey)).Month.ToString & "'")
            whereClause.Append(")")

            whereClause.Append(" And ")
            whereClause.Append("(")
            whereClause.Append("PlantCode = '" & sourceValues.Item(StageConstants.MasterDimensionNames.Entity).ToString & "'")
            whereClause.Append(")")

            whereClause.Append(" And ")
            whereClause.Append("(")
            whereClause.Append("InvNo = '" & sourceValues.Item(StageConstants.MasterDimensionNames.Attribute1).ToString & "'")
            whereClause.Append(")")

            whereClause.Append(" And ")
            whereClause.Append("(")
            whereClause.Append("ProdModel = '" & sourceValues.Item(StageConstants.MasterDimensionNames.UD2).ToString & "'")
            whereClause.Append(")")
```

```
                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("DestinationCode = '" & sourceValues.Item(StageConstants.MasterDimensionNames.UD3).ToString & "'")
                    whereClause.Append(")")

                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("CustID = '" & sourceValues.Item(StageConstants.MasterDimensionNames.UD4).ToString & "'")
                    whereClause.Append(")")

                    orderByClause.Append("ORDER BY ")
                    orderByClause.Append("BomCode")

                    'Create the full SQL Statement
                    statement.Append(selectClause.ToString)
                    statement.Append(fromClause.ToString)
                    If args.ClientFilterRequest.length > 0 then
                        statement.Append(whereClause.ToString)
                        statement.Append(" And ")
                        statement.Append(args.ClientFilterRequest)
                    Else
                        statement.Append(whereClause.ToString)
                    End If
                    If args.ClientSortRequest.Length > 0 then
                        statement.Append(args.ClientSortRequest)
                    Else
                        statement.Append(orderByClause.ToString)
                    End if
                    'ErrorHandler.LogMessage(si, statement.ToString)
                    Return statement.ToString
                Else
                    Return String.Empty
                End If
            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function
    End Class
End Namespace
```

```
Namespace OneStream.BusinessRule.Connector.RevenueMgmtHouston
    Public Class MainClass
        Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals,
ByVal api As Transformer, ByVal args As ConnectorArgs) As Object
            Try
                'Get the query information
                Dim connectionString As String = GetConnectionString(si, globals, api)

                'Get the Field name list or load the data
                Select Case args.ActionType
                    Case Is = ConnectorActionTypes.GetFieldList
                        'Return Field Name List
                        Dim fieldListSQL As String = GetFieldListSQL(si, globals, api)
                        Return api.Parser.GetFieldNameListForSQLQuery(si, DbProviderType.OLEDB,
 connectionString, true, fieldListSQL, false)

                    Case Is = ConnectorActionTypes.GetData
                        'Process Data
                        Dim sourceDataSQL As String = GetSourceDataSQL(si, globals, api)
                        api.Parser.ProcessSQLQuery(si, DbProviderType.OLEDB, connectionString, true,
sourceDataSQL, false, api.ProcessInfo)
                        Return Nothing

                    Case is = ConnectorActionTypes.GetDrillBackTypes
                        'Return the list of Drill Types (Options) to present to the end user
                        Return  Me.GetDrillBackTypeList(si, globals, api, args)

                    Case Is = ConnectorActionTypes.GetDrillBack
```

```
                        'Process the specific Drill-Back type
                        Return Me.GetDrillBack(si, globals, api, args, args.DrillBackType.DisplayType,
connectionString)
                End Select

                Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function

        'Create a Connection string to the External Database
        Private Function GetConnectionString(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal
api As Transformer) As String
            Try

                'Connection String Method
                '------------------------------------------------------------
'                Dim connection As New Text.StringBuilder'
'                connection.Append("Provider=SQLOLEDB.1;")
'                connection.Append("Data Source=LocalHost\MSSQLSERVER2008;")
'                connection.Append("Initial Catalog=SampleData;")
'                connection.Append("Integrated Security=SSPI")
'                Return connection.ToString

                'Named External Connection
                '------------------------------------------------------------
                Return "Revenue Mgmt System"

                Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function

        'Create the field list SQL Statement
        Private Function GetFieldListSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As
Transformer) As String
            Try
                'Create the SQL Statement
                Dim sql As New Text.StringBuilder

                sql.Append("SELECT Top(1)")
                sql.Append("TransID, PlantCode, CustId, CustName, InvNo,

                InvYear, InvMonth, InvDesc, GLAccount, WorkDay, ProdModel, BomCode, UnitPrice, Units,
Amount, DestinationCode ")
                sql.Append("FROM InvoiceDocumentDetail ")

                Return sql.ToString

                Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function

        'Create the data load SQL Statement
```

```
        Private Function GetSourceDataSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api
As Transformer) As String
            Try
                'Create the SQL Statement
                Dim statement As New Text.StringBuilder
                Dim selectClause As New Text.StringBuilder
                Dim fromClause as New Text.StringBuilder
                Dim whereClause as New Text.StringBuilder
                Dim orderByClause as New Text.StringBuilder

                selectClause.Append("SELECT ")
                selectClause.Append("TransID, PlantCode, CustId, CustName,
 InvNo, InvYear, InvMonth, InvDesc, GLAccount, WorkDay, ProdModel, BomCode, UnitPrice,Units, Amount,
DestinationCode ")

                fromClause.Append("FROM InvoiceDocumentDetail ")

                whereClause.Append("WHERE ")
                'Get the YEAR from the current XF Workflow Unit TimeKey
                whereClause.Append("(")
                whereClause.Append("InvYear = " & TimeDimHelper.GetYearFromId
(api.WorkflowUnitPk.TimeKey).ToString)
                whereClause.Append(")")

                'Get the MONTH from the current XF Workflow Unit TimeKey
                whereClause.Append(" And ")
                whereClause.Append("(")
                whereClause.Append("InvMonth = 'M" & TimeDimHelper.GetSubComponentsFromId
(api.WorkflowUnitPk.TimeKey)
                .Month.ToString & "'")
                whereClause.Append(") ")

                'Select Houston Plant Codes
                whereClause.Append(" And ")
                whereClause.Append("(")
                whereClause.Append("PlantCode IN('H200','H210')")
                whereClause.Append(") ")

                orderByClause.Append("ORDER BY ")
                orderByClause.Append("PlantCode, CustId, WorkDay, ProdModel, DestinationCode")

                'Create the full SQL Statement
                statement.Append(selectClause.ToString)
                statement.Append(fromClause.ToString)
                statement.Append(whereClause.ToString)
                statement.Append(orderByClause.ToString)

                Return statement.ToString

            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function
```

```
        'Create the drill back options list
        Private Function GetDrillBackTypeList(ByVal si As SessionInfo,
 ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As ConnectorArgs) As List(Of
DrillBackTypeInfo)
            Try
                'Create the SQL Statement
                Dim drillTypes As New List(Of DrillBackTypeInfo)

                drillTypes.Add(New DrillBackTypeInfo(ConnectorDrillBackDisplayTypes.FileShareFile,
 New NameAndDesc("Invoice Document","Invoice Document")))
                drillTypes.Add(New DrillBackTypeInfo(ConnectorDrillBackDisplayTypes.DataGrid,
 New  NameAndDesc("Material Type Detail","Material Type Detail")))

                Return drillTypes

                Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function

        'Execute specific drill back type
        private Function GetDrillBack(ByVal si As SessionInfo, ByVal globals As BRGlobals,
 ByVal api As Transformer,
 ByVal args As ConnectorArgs, ByVal drillBackType As ConnectorDrillBackDisplayTypes,
ByVal connectionString as String) As DrillBackResultInfo
            Try
                Select case drillBackType
                    case is = ConnectorDrillBackDisplayTypes.FileShareFile
                        'Show FileShare File
                        Dim drillBackInfo as new DrillBackResultInfo
                        drillBackInfo.DisplayType = ConnectorDrillBackDisplayTypes.FileShareFile
                        drillBackInfo.DocumentPath = Me.GetDrillBackDocPath(si, globals, api, args)
                        return drillBackInfo

                    case is = ConnectorDrillBackDisplayTypes.DataGrid
                        'Return Drill Back Detail
                        Dim drillBackSQL As String = GetDrillBackSQL(si, globals, api, args)
                        Dim drillBackInfo as new DrillBackResultInfo
                        drillBackInfo.DisplayType = ConnectorDrillBackDisplayTypes.DataGrid
                        drillBackInfo.DataTable = api.Parser.GetXFDataTableForSQLQuery(si,
                        DbProviderType.OLEDB, connectionString, true, drillBackSQL,
 false, args.PageSize, args.PageNumber)
                        return drillBackInfo

                        case else
                        return Nothing
                End Select

                Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
```

```
            End Try
        End Function

        'Create the drill back Document Path
        Private Function GetDrillBackDocPath(ByVal si As SessionInfo,
ByVal globals As BRGlobals,ByVal api As Transformer, ByVal args As ConnectorArgs) As String
            Try
                'Get the values for the source row that we are drilling back to
                Dim sourceValues as Dictionary(Of string, Object) =
api.Parser.GetFieldValuesForSourceDataRow(si, args.RowID)
                If (Not sourceValues Is Nothing) And (sourceValues.Count > 0) then
                    Return "Applications/GolfStream_v24/DataManagement/RevenueMgmtInvoices/"
 & sourceValues.Item(StageConstants.MasterDimensionNames.Attribute1).ToString & ".pdf"
                Else
                    Return String.Empty
                End If
                Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function

    'Create the drill back SQL Statement
        Private Function GetDrillBackSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals,
 ByVal api As Transformer, ByVal args As ConnectorArgs) As String
            Try
                'Get the values for the source row that we are drilling back to
                Dim sourceValues as Dictionary(Of string, Object) =
api.Parser.GetFieldValuesForSourceDataRow(si, args.RowID)
                If (Not sourceValues Is Nothing) And (sourceValues.Count > 0) then

                    Dim statement As New Text.StringBuilder
                    Dim selectClause As New Text.StringBuilder
                    Dim fromClause as New Text.StringBuilder
                    Dim whereClause as New Text.StringBuilder
                    Dim orderByClause as New Text.StringBuilder

                    'Create the SQL Statement
                    selectClause.Append("SELECT ")
                    selectClause.Append("CustName, InvDesc, BomCode, UnitPrice, Units,Amount ")

                    fromClause.Append("FROM InvoiceMaterialDetail ")

                    whereClause.Append("WHERE ")
                    'Get the YEAR from the source record
                    whereClause.Append("(")
                    whereClause.Append("InvYear = " &  TimeDimHelper.GetYearFromId(sourceValues.Item
                    (StageTableFields.StageSourceData.DimWorkflowTimeKey).ToString))
                    whereClause.Append(")")

                    'Get the MONTH from the source record
                    whereClause.Append(" And ")
                    whereClause.Append("(")
```

```
                    whereClause.Append("InvMonth = 'M" & TimeDimHelper.GetSubComponentsFromId
(sourceValues.Item
                    (StageTableFields.StageSourceData.DimWorkflowTimeKey))
                    .Month.ToString & "'")
                    whereClause.Append(")")

                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("PlantCode = '" & sourceValues.Item
(StageConstants.MasterDimensionNames.Entity)
                    .ToString & "'")
                    whereClause.Append(")")

                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("InvNo = '" & sourceValues.Item
(StageConstants.MasterDimensionNames.Attribute1)
                    .ToString & "'")
                    whereClause.Append(")")

                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("ProdModel = '" & sourceValues.Item
(StageConstants.MasterDimensionNames.UD2).ToString& "'")
                    whereClause.Append(")")

                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("DestinationCode = '" & sourceValues.Item
(StageConstants.MasterDimensionNames.UD3).
                    ToString & "'")
                    whereClause.Append(")")

                    whereClause.Append(" And ")
                    whereClause.Append("(")
                    whereClause.Append("CustID = '" &sourceValues.Item
(StageConstants.MasterDimensionNames.UD4)
                    .ToString & "'")
                    whereClause.Append(")")

                    orderByClause.Append("ORDER BY ")
                    orderByClause.Append("BomCode")

                    'Create the full SQL Statement
                    statement.Append(selectClause.ToString)
                    statement.Append(fromClause.ToString)
                    If args.ClientFilterRequest.length > 0 then
                        statement.Append(whereClause.ToString)
                        statement.Append(" And ")
                        statement.Append(args.ClientFilterRequest)
                    Else
                        statement.Append(whereClause.ToString)
                    End If
                    If args.ClientSortRequest.Length > 0 then
```

```
                    statement.Append(args.ClientSortRequest)
                Else
                    statement.Append(orderByClause.ToString)
                End if
                'ErrorHandler.LogMessage(si, statement.ToString)
                Return statement.ToString
            Else
                Return String.Empty
            End If
        Catch ex As Exception
            Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
        End Try
    End Function
End Class
End Namespace
```

Loading Cell Text as an Annotation Data Attachment

In order to map cell text comments from a file into OneStream, here are a few tips to get started:

1. On the Cube's Integration Tab, ensure that the TextValue field is enabled for the desired Scenario Type. This is needed to import the actual text.
2. Create a Data Source to import data for the Scenario Type.

   > **NOTE:** TextValue is one of the mappable Dimensions.

3. Hardcode the View Dimension to import to the Annotation Member, or one of the other View Dimension Comment Members such as VarianceExplanation.
4. Map the comment text to the TextValue Dimension.
5. There may not be an Amount to bring in but select a column that has a decimal value in each row and a comment and link the Data Source to that column. These numbers will come into the Stage but will not end up in the Cube because they are mapped to an Annotation-type View Member.

Forms

Forms Channel Workflow

To minimize form maintenance, Cube View and Excel XFSetCell updates are not tied to specific Forms. Association is at the Input Type level, not the individual Form level. The Forms Input Type determines if you can update data from Excel. If the Forms channel is completed, but the process is not certified, you can import data from Excel using XFSetCell or a Cube View. If a cell is updated, the Analytic Engine traces the cell by:

1. Identifying the Workflow that owns the Entity.
2. Checking the Input Child Workflow Profile.

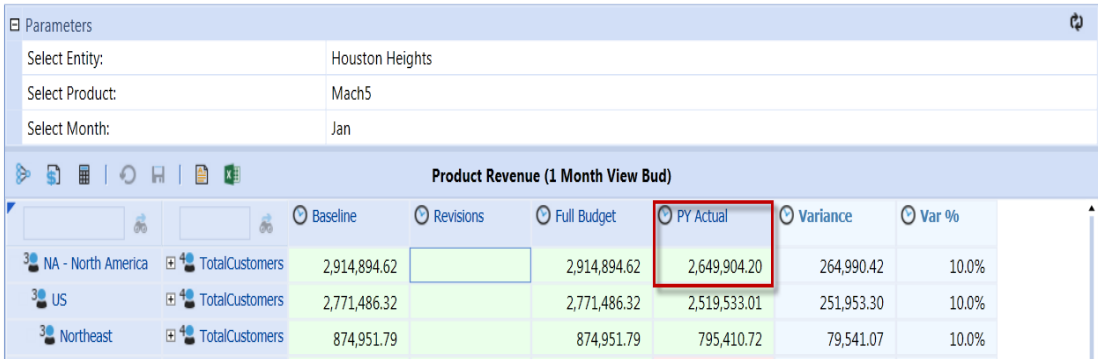
This determines if the Form Input Type is enabled for the Scenario Type. If not, the Form Input Type is disabled and cannot update cells from a Cube View in the web, Cube View, or XFSetCell function from Excel.

If Form Input Type is enabled, the Analytic Engine checks the full Workflow Status for the active Form Input Type. If the Workflow is locked or the Parent Workflow is certified, cells are not updated. If the Workflow indicates updates can occur, the Process Cube task of the Workflow and all ancestor Parent Workflows are impacted.

Form Allocations

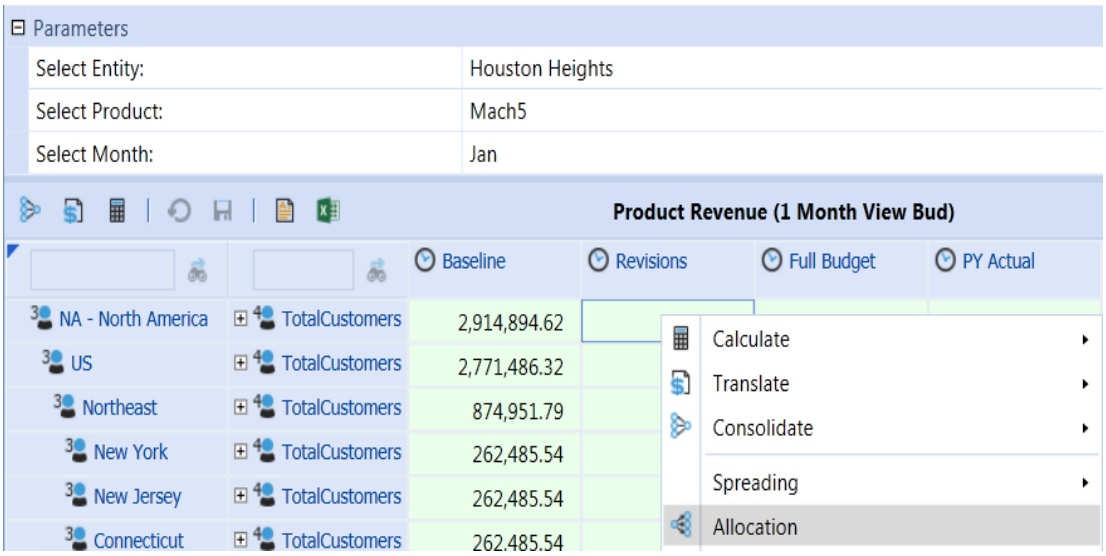
Advanced Distribution

In the example below, an advanced distribution is used on a Product Revenue Form. This allocation will take the previous year's actual data, increase it by 20% and populate the current year's revenue budget revisions for all regions and customers.

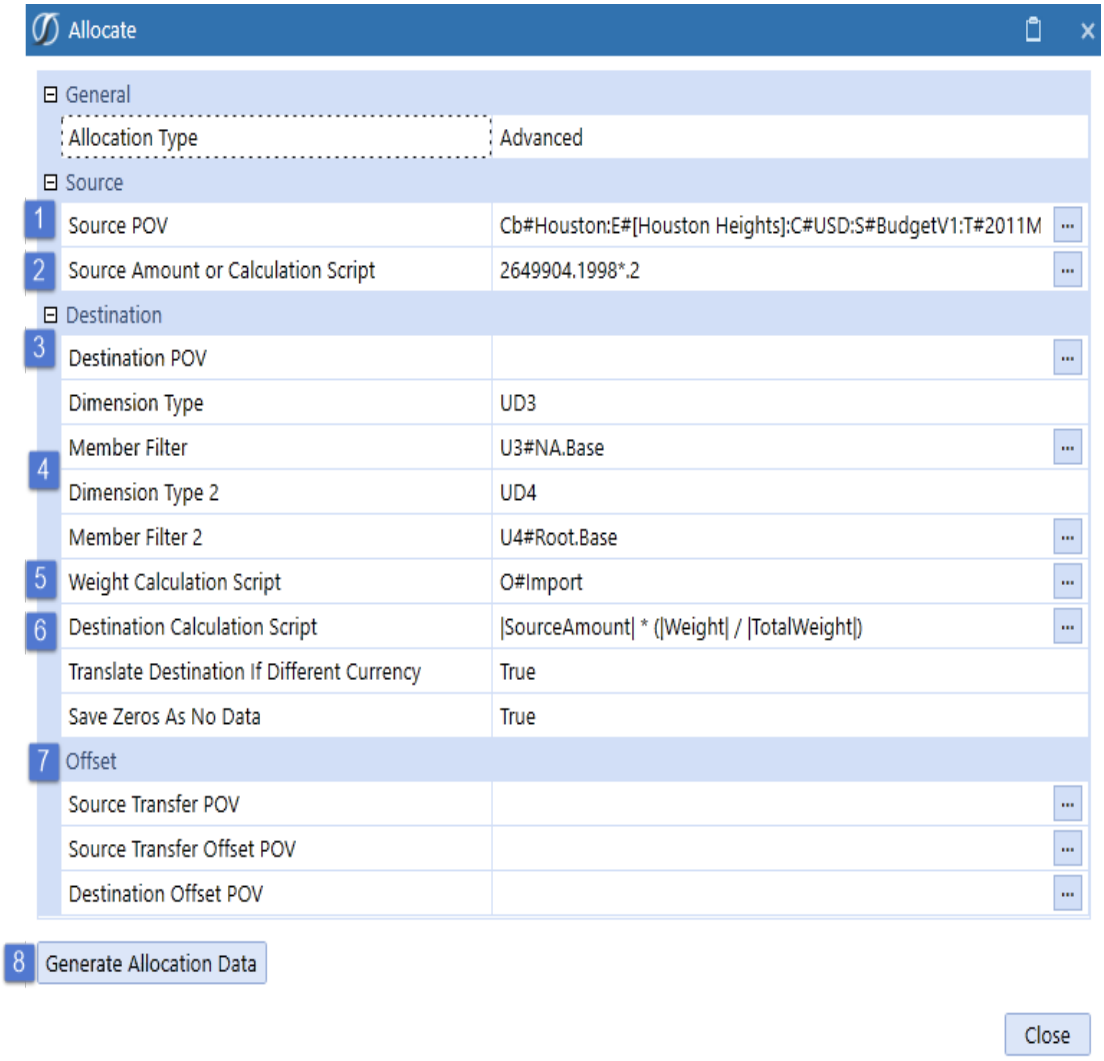


The allocation data is being written to a form which will then populate the Revisions column. The sum of the Baseline and Revisions will then create the new Full Budget for each Region and Customer.

Right-click the first data cell in the Revisions column and select Allocation. This helps create the Source and Destination POV.



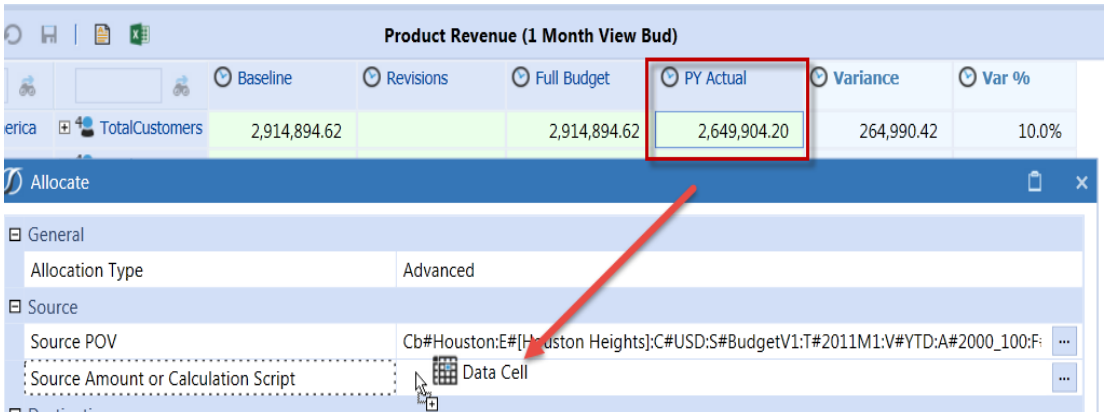
By default, the Allocation dialog will open to the last Allocation processed. Select the Allocation Type desired (e.g., Advanced).


Allocate
General
Allocation Type
Advanced
Source
1
Source POV
Cb#Houston:E#[Houston Heights]:C#USD:S#BudgetV1:T#2011M
2
Source Amount or Calculation Script
2649904.1998*.2
Destination
3
Destination POV
Dimension Type
UD3
4
Member Filter
U3#NA.Base
Dimension Type 2
UD4
Member Filter 2
U4#Root.Base
5
Weight Calculation Script
O#Import
6
Destination Calculation Script
|SourceAmount| * (|Weight| / |TotalWeight|)
Translate Destination If Different Currency
True
Save Zeros As No Data
True
7
Offset
Source Transfer POV
Source Transfer Offset POV
Destination Offset POV
8
Generate Allocation Data
Close

1. Source POV
   The Source POV defaults to the last cell selected for Allocation. Every Dimension is represented in the POV. In this example, it defaults to the data cell under Revisions because that is where the allocation option was selected.
   Cb#Houston:E#
   [HoustonHeights]:C#USD:S#BudgetV1:T#2011M1:V#YTD:A#2000_
   100:F#None:O#Forms:I#None:U1#None:U2#Mach5:U3#NA:U4#TotalCustomers:
   U5#None:U6#None:U7#None:U8#None
   Users can also select a data cell from the grid and drag and drop the cell's POV into this field. The Source POV is the default Source Amount for the allocation.

2. Source Amount or Calculation Script

   In order to override the Source POV value, enter a source amount or a calculation script. In this example, the PY Actual value is used for the Source Amount. Click on the cell in the grid and drag and drop the value into the Source Amount property. In order to increase this amount by 20%, the value is multiplied by .2.



3. **Destination POV**
   This is where the allocation is applied. In this example, the Destination POV is blank because it is using the same Members from the Source POV. Users can also drag and drop a data cell's POV.

4. **Dimension Type/Member Filters**
   These properties override the Destination POV and allow allocations to occur to several Members at a time. In this example, the UD3 (Regions) and UD4 (Customers) Dimensions are specified and therefore will override the UD3 and UD4 Members in the Destination POV.

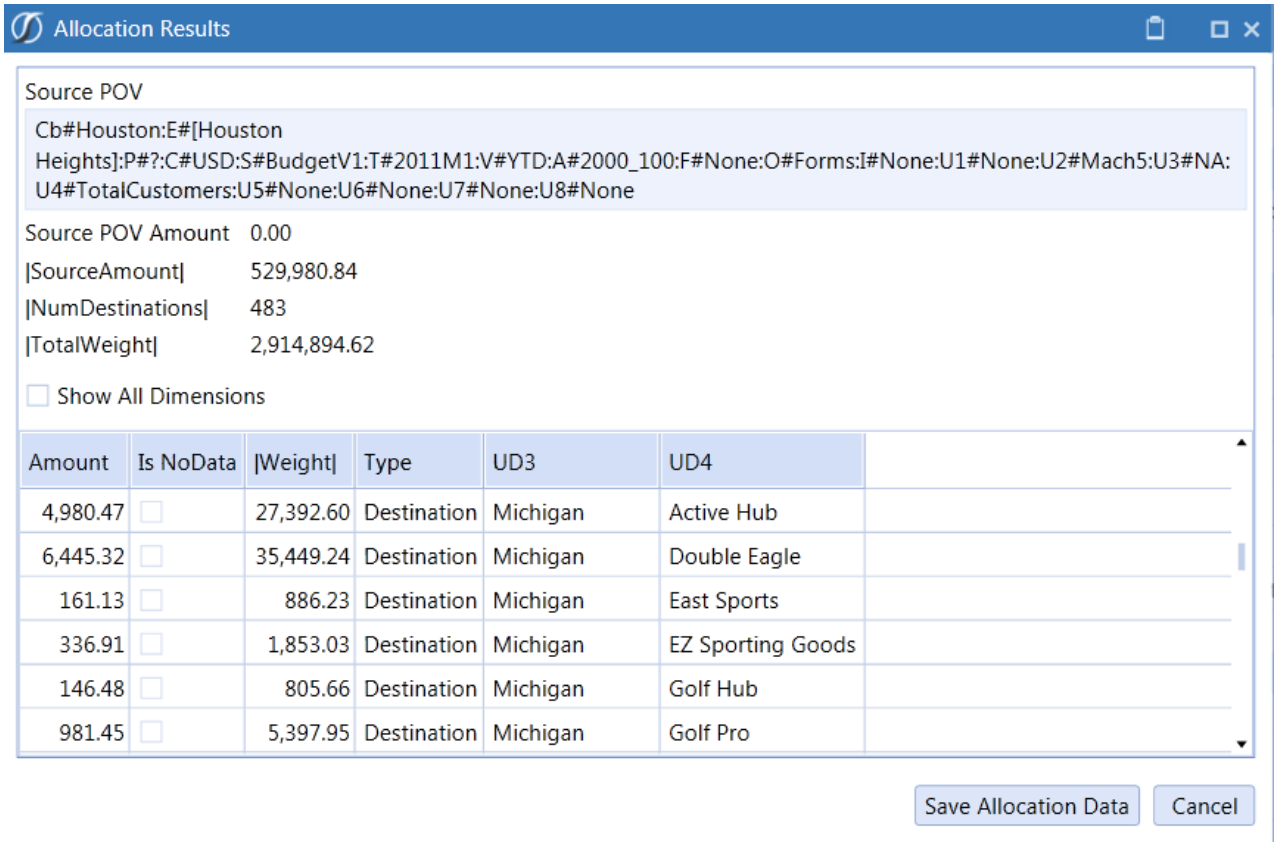
5. **Weight Calculation Script**
   The Weight Calculation Script determines how the allocation is weighted. Any Members not specified in the script derive from the Destination POV. In this example, the weight for each Member is determined by the imported value in the Baseline column.

6. **Destination Calculation Script**
   The default Destination Calculation Script is |SourceAmount|* (|Weight|/|TotalWeight|). Additional calculations may be added to this field in order to customize how the weight calculation is performed. This example uses the default calculation.

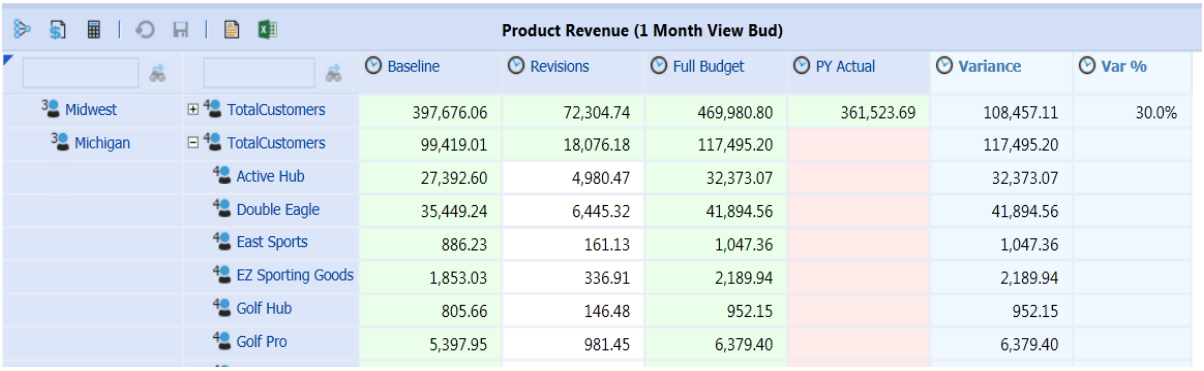
7. **Offset**
   The offset properties are optional and not used in this example.

8. **Generate Allocation Data**
   Once the allocation dialog is complete, click this button to see the allocation data before applying it.

The allocation results dialog provides information on all the allocation destinations, weight information, and displays all the data rows that will be updated upon selecting Save Allocation Data. Check the Show All Dimensions box in order to see every Dimension intersection for each data row. Once the allocation data is saved, the form data will update and store the data to the Cube.



Results:



		Baseline	Revisions	Full Budget	PY Actual	Variance	Var %
Midwest	TotalCustomers	397,676.06	72,304.74	469,980.80	361,523.69	108,457.11	30.0%
Michigan	TotalCustomers	99,419.01	18,076.18	117,495.20		117,495.20	
	Active Hub	27,392.60	4,980.47	32,373.07		32,373.07	
	Double Eagle	35,449.24	6,445.32	41,894.56		41,894.56	
	East Sports	886.23	161.13	1,047.36		1,047.36	
	EZ Sporting Goods	1,853.03	336.91	2,189.94		2,189.94	
	Golf Hub	805.66	146.48	952.15		952.15	
	Golf Pro	5,397.95	981.45	6,379.40		6,379.40	

NOTE: The Var % column updated itself to 30% from 10% because of the additional 20% added to the allocation. The Full Budget column also updated itself with the new total from the Baseline and Revisions columns.

Applying Literal Value Parameters to Form Templates

A Delimited List Parameter containing several Cube View or Spreadsheet names can be applied to a Dashboard in order to use the Dashboard in multiple Form Templates via the Name Value Pairs Form Template Property. Instead of creating multiple Dashboards to assign to multiple Form Templates, users can define the Parameter name thus defining which Cube View or spreadsheet the specific form should use. This approach helps in achieving a common toolbar and look for all data entry forms.

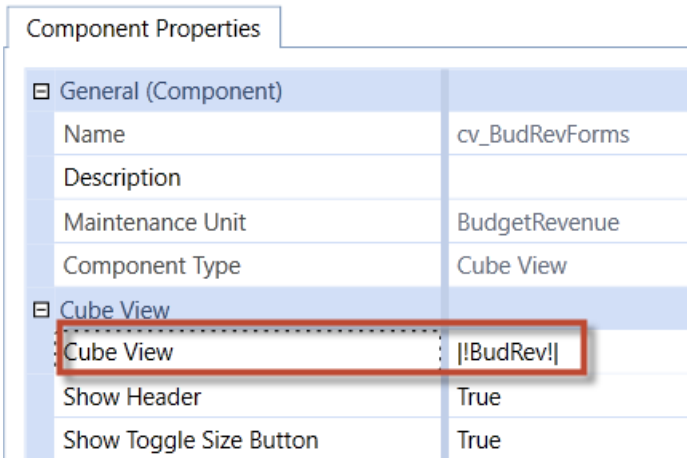
The example below uses Cube Views, however, if the forms are driven from Spreadsheets, a Spreadsheet Dashboard Component can also be used.

1. Design the Cube Views necessary for data entry. Once the Cube Views are complete, create a Dashboard Maintenance Unit.

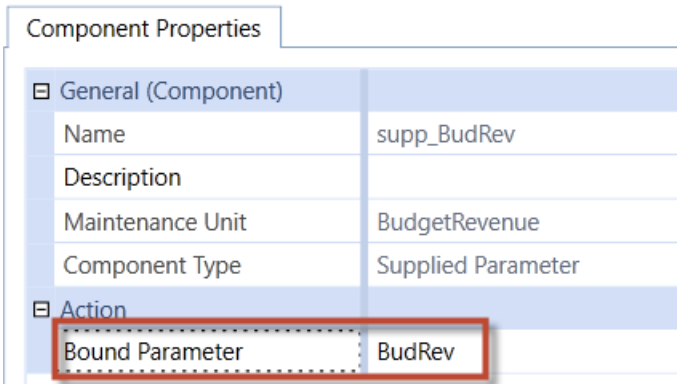
2. Within the Dashboard Maintenance Unit, create a Delimited List Dashboard Parameter specifying all Cube View names in both the Value Items Property.

⊟ General (Parameter)	
Name	BudRev
Description	Budget Revenue Input Forms NA Course Mgmt
User Prompt	
Maintenance Unit	BudgetRevenue
Sort Order	0
⊟ Data Source	
Parameter Type	Delimited List
Default Value	
Display Items (comma delimited)	Design NA Revenue (1 Month View),Event Coordination NA Revenue (1 Month View),Services NA Revenue (1 Month View)
Value Items (comma delimited)	Design NA Revenue (1 Month View),Event Coordination NA Revenue (1 Month View),Services NA Revenue (1 Month View)

3. Create a Cube View Dashboard Component and enter the Parameter name in Cube View Property enclosed in Pipes and Exclamation Marks.



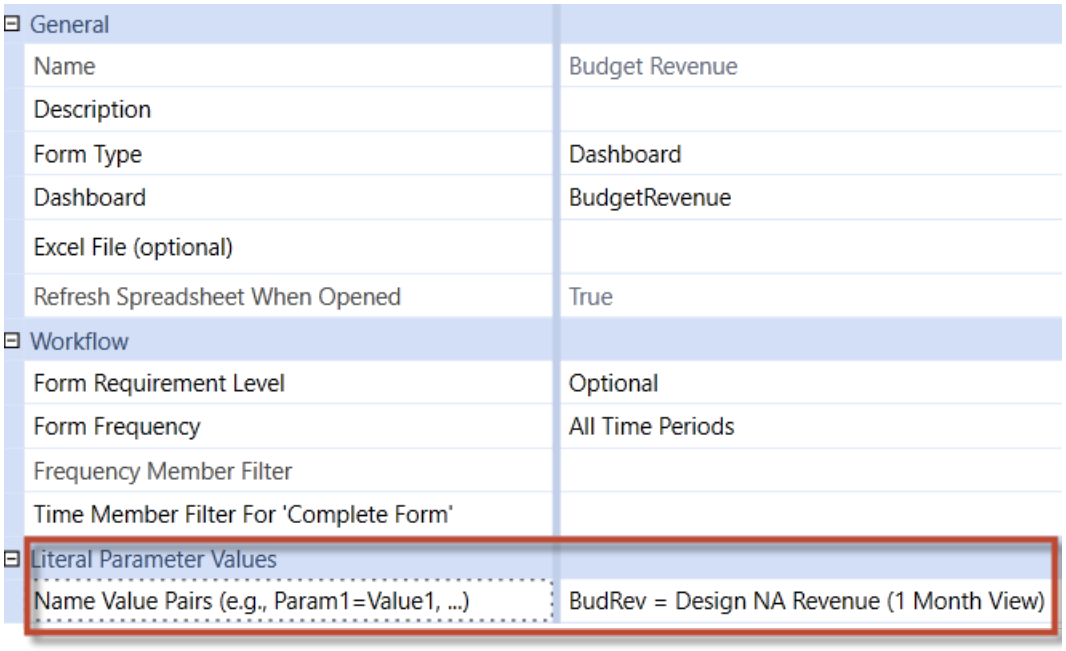
4. Create a Supplied Parameter Dashboard Component in order to pass the Parameter value from the Dashboard to the Form Template. Specify the Parameter Name in the Bound Parameter property.



5. Create a Dashboard with a Uniform Layout Type and assign the Cube View and Supplied Parameter Components to it.

6. Create a Form Template and set the Form Type to Dashboard and assign the desired Dashboard.

7. Define which Cube View this specific Form should use in the Name Value Pairs property by hardcoding a specific Cube View name from the Delimited List Parameter.



When the Form Template is used in the Workflow, the specified Cube View will display for data entry.

Loading Data via Excel Templates or CSV

Use Excel templates or CSV files to load data into stage using the Import method in Workflow, Forms data, Journals, Cell Detail, Data Attachments or to Custom Tables. This section describes the configuration required for this integration.

Loading Stage Data

Import Excel Template

When importing data into the Stage via Excel, a specific template must be used for OneStream to read and load the data. The user must first create Dimension Tokens (e.g. E#, A#, S#, etc.) in order to organize the data correctly. The Dimension Token specifies the specific type of data in any given column. For example, if the column header is E#, OneStream will read every row in that column as an Entity name when loading into Stage. Once the Dimension Tokens are specified, create a Named Range beginning with xfd. There can multiple xfd Named Ranges across multiple tabs within an Excel workbook. The Dimension Tokens must be the Named Range's first row.

The following Dimension Tokens are used within an Import Excel Template. Please note these tokens can be in any order on the Excel template.

Dimension Tokens	Meaning
A#	Account: each row below will list the accounts to be imported
AMT#	Amount: using the AMT.ZS# header will automatically apply zero suppression to this import. Tip: Apply zero suppression to a Matrix-style Excel import template by using this same .ZS extension on the AMT column.
F#	Flow
IC#	Intercompany
E#	Entity
C#	Consolidation
S#	Scenario

Dimension Tokens	Meaning
T#	Time Period
V#	View
O#	Origin
UD1#-UD8#	Each row must have a value even if a User Defined Member is not used in the application. Create a Static Value of None for any UD Members where this applies. Ex. UD5#:[None] UX# or UDX# can be used for all User Defined Dimensions.
LB#	Label: This is used for an Account description related to a line of data. It is imported just for reference purposes and not stored in the Cube.
SI#	Source ID: This is a key for data imported into Stage. This typically includes a reference to the Entity being loaded but depends on the implementation. It is a best practice to have only one Source ID per Named Range and these can be the same or different for every Named Range imported for one Excel workbook.
TV#	Text Value: this is used to store large amounts of textual data.
A1# through A20#	Attribute Dimensions: these 20 Dimensions can each store 100 characters of text.
AV1# through AV12#	Attribute Value Dimensions: these 12 Dimensions can store numeric data.

Header Abbreviations

Static Value
Use :[] in order to fix a specific Member to the entire column creating a Static Value for the specified Source Dimension. For example, F#:[None] imports the None Flow Member for every Flow row within the Named Range. This syntax applies to all Dimension Tokens.

Data Sources allow text values to be loaded as a View Member from the same row as the numeric value. Specify #Annotation, #VarianceExplanation, #AuditComment, #Footnote, or #Assumption as the Static Text Value of the TextValue Source Dimension and a new row will be created for the comment row. For example, use TV#:[#Annotation] to add an additional Annotation row.

Business Rule
Pass a Business Rule for any specified Source Dimension in order to set a specific value.

```
AMT#:[]:[BusinessRuleNameThatSetsAValue]
```

Matrix Member
This repeats for each Member. For example, if there were twelve time periods in the named range the syntax would be as follows:

```
T#:[]:[]:[2012M3]
```

In order to use Current/Global Scenario and Time, use .C# and .G# which creates a Static Value for the Time and Scenario within the Named Range. T.C# and S.C# returns the current Workflow Time and Scenario. T.G# and S.G# returns the Global Time and Scenario.

Import Data Extracted via Data Management

Any type of data (Import, Forms, or Journals) extracted to a CSV file through a Data Management Job can be imported into Stage via an Extensibility Business Rule. This simplifies the migration of data between applications.

Example

```
Dim objXFResult As XFResult = BRApi.Finance.Data.SetDataCellsUsingCsvFile(si,  filePath, delimiter,
originFilter, targetOriginMember, loadZeros)
```

When using this BRApi make sure to specify the Origin Filter which determines the type of data desired from the file (Import, Forms or Adjustments), and the Target Origin Member which determines where the data will be stored upon loading the file.

Loading Form Data

Form Excel Template

When loading Form data via Excel, a specific template must be created in order to determine the form properties, the Dimensions to which the data is loaded, the data entry amount, and any data attachment information.

OneStream reads this template using a specific Named Range which is explained later in this section. Ensure the following information is included in the Named Range.

Property Tokens
The first four rows of the Named Range in the Excel template must include the following token definitions:

Form Import Template

FormTemplateName:	Accounting Standard Adjustments	Form Template Name
Workflow Name:	Houston.Forms	Valid Form Workflow Name
Workflow Scenario:	|WFScenario|	Workflow Scenario Name
Workflow Time:	|WFTime|	Workflow Time Name

Form Template Name
Enter the Form Template name intended for the Form data load.

Workflow Name
Enter the Form Workflow name. For example, if the name of the Workflow Profile is Houston, and the Form input type is named Forms, enter Houston.Forms.

Workflow Scenario
Enter the current Workflow Scenario such as Actual, Budget, etc. In order to dynamically use the current Workflow Scenario, use the |WFScenario| Substitution Variable.

Workflow Time
Enter the current Workflow Time Period. In order to dynamically use the current Workflow Time, use the |WFTime| Substitution Variable.

Dimension Tokens

Next, create the Dimension Tokens necessary to load the form data to the correct Dimensions in OneStream. The Dimension tokens need to be the column header for each data row. The standard tokens used determine the Cube, Entity, Parent, Account, Flow, Intercompany, the User Defined Members, and an Amount. Refer to Loading Stage Data for the syntax. The form specific tokens are as follows:

HD#
Has Data
Enter Yes or No to specify whether the row has data.

AN#
Annotation

AS#
Assumption

AD#
Audit Comment

FN#
Footnote

VE#
Variance Explanation

Header Abbreviations

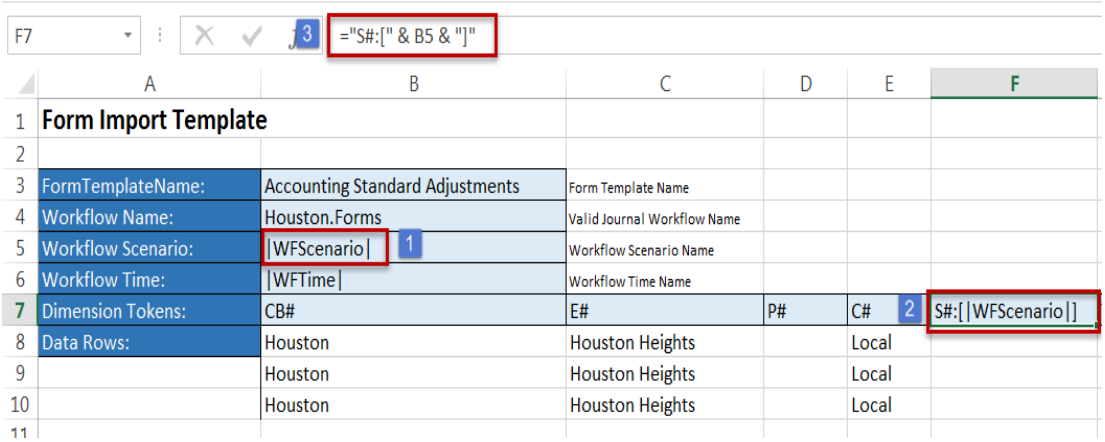
Static Value

Use :[] in order to fix a specific Member to the entire column creating a Static Value for the specified Source Dimension. For example, F#:[None] imports the None Flow Member for every Flow row within the Named Range. This syntax applies to all Dimension Tokens.

Using Substitution Variables

If a Substitution Variable is used to define the Workflow Scenario or Workflow Time Tokens, link the Scenario and Time Dimension Tokens using the Ampersand (&) Excel Function and referencing the Excel cell.

Example:



	A	B	C	D	E	F
1	**Form Import Template**					
2						
3	FormTemplateName:	Accounting Standard Adjustments	Form Template Name			
4	Workflow Name:	Houston.Forms	Valid Journal Workflow Name			
5	Workflow Scenario:	|WFScenario|	Workflow Scenario Name			
6	Workflow Time:	|WFTime|	Workflow Time Name			
7	Dimension Tokens:	CB#	E#	P#	C#	S#:[|WFScenario|]
8	Data Rows:	Houston	Houston Heights		Local	
9		Houston	Houston Heights		Local	
10		Houston	Houston Heights		Local	

1. The Workflow Scenario Token, located in cell B5, is using a Substitution Variable to dynamically reference the user's current Scenario.

2. The Scenario Dimension Token needs to reference that Substitution Variable to ensure the correct Scenario is used and the template functions properly.

3. The syntax to reference the cell B5 is =”S#:[“ & B5 &”]”
   This references the correct variable and displays it in the proper cell.

Once the Dimension Tokens are configured, enter the data in the corresponding column. The Dimensions can be in any order.

Form Import Template

FormTemplateName:	Accounting Standard Adjustments	Form Template Name						
Workflow Name:	Houston.Forms	Valid Journal Workflow Name						
Workflow Scenario:	|WFScenario|	Workflow Scenario Name						
Workflow Time:	|WFTime|	Workflow Time Name						
Dimension Tokens:	CB#	E#	P#	C#	S#:[|WFScenario|]	T#:[|WFTime|]	V#:[YTD]	A#
Data Rows:	Houston	Houston Heights		Local				53100
	Houston	Houston Heights		Local				53110
	Houston	Houston Heights		Local				53120

F#	O#:[Forms	IC#	UD1#	UD2#	UD3#	UD4#	UD5#:[IFRS Adj]	UD6#	UD7#	UD8#	AMT#
None		None	None	None	None	None		None	None	None	9,000.00
None		None	None	None	None	None		None	None	None	9,000.00
None		None	None	None	None	None		None	None	None	12,000.00

HD#:[Yes]	AN#	AS#	AD#	FN#	VE#

The final step is to create a Named Range beginning with XFF making sure to include the definition of each property, the Dimension tokens, and the data rows. The Named Range must begin with XFF for OneStream to read and load the form data correctly. Multiple XFF Named Ranges can be used across multiple tabs.

xffHouston | Accounting Standard Adjustments

	A	B	C	D	E	F	G	H	I
1	Form Import Template								
2									
3	FormTemplateName:	Accounting Standard Adjustments	Form Template Name						
4	Workflow Name:	Houston.Forms	Valid Journal Workflow Name						
5	Workflow Scenario:	|WFScenario|	Workflow Scenario Name						
6	Workflow Time:	|WFTime|	Workflow Time Name						
7	Dimension Tokens:	CB#	E#	P#	C#	S#:[|WFScenario|]	T#:[|WFTime|]	V#:[YTD]	A#
8	Data Rows:	Houston	Houston Heights		Local				53100
9		Houston	Houston Heights		Local				53110
10		Houston	Houston Heights		Local				53120
11									

Form Matrix Excel Template

A form matrix template is used to load multiple amount columns to multiple time periods at once. In this template, the Time Dimension Token is combined with the amount to identify which amount should load to which period.

This template uses the same property tokens as a regular Excel Form template shown above.

Form Matrix Import Template

FormTemplateName:	Accounting Standard Adjustments		Form Template Name
Workflow Name:	Houston.Forms		Valid Journal Workflow Name
Workflow Scenario:	|WFScenario|		Workflow Scenario Name
Workflow Time:	|WFTime|		Workflow Time Name

In the Matrix Form template, Amount and Time must be specified in the same column. A third Dimension can be specified (e.g., Scenario) if desired. The example below is indicating the Amount Column using AMT# and then specifying to which Time Members the Amount detail belongs.

AMT#::T#2011M1	AMT#::T#2011M2	AMT#::T#2011M3	
1,000.00	2,000.00	3,000.00	
2,000.00	4,000.00	6,000.00	
3,000.00	6,000.00	9,000.00	

Form CSV Template

To set up a CSV template for a Form, the Header and Detail values must be specified.

	A	B	C	D	E
2	!RowType (H=Header)	FormTemplateName	WFProfileName	WFScenarioName	WFTimeName
3	!RowType (D=Detail)	FormTemplateName	Cube	Entity	Parent
	H	Accounting Standard Adjustments	Houston.Forms	Actual	2011M4
	D	Accounting Standard Adjustments	Houston	Houston Heights	
	D	Accounting Standard Adjustments	Houston	Houston Heights	
4	D	Accounting Standard Adjustments	Houston	Houston Heights	
	D	Accounting Standard Adjustments	Houston	South Houston	
	D	Accounting Standard Adjustments	Houston	South Houston	
	D	Accounting Standard Adjustments	Houston	South Houston	

1. Column A Specifies Row Type
   In the first two rows of Column A, create two Row Type Parameters specifying the Header and the Detail. In the example above, !RowType (H=Header) and !RowType (D=Detail) are used in order to tag the corresponding rows with H or D identifying where the Header and Detail information is located in the CSV file.

2. Row One Specifies the Headers
   After the Header Parameter is configured, enter the form column headers. The required Form Headers are FormTemplateName, WFProfileName, WFScenarioName, and WFTimeName. For more details on these, refer to Form Excel Template.

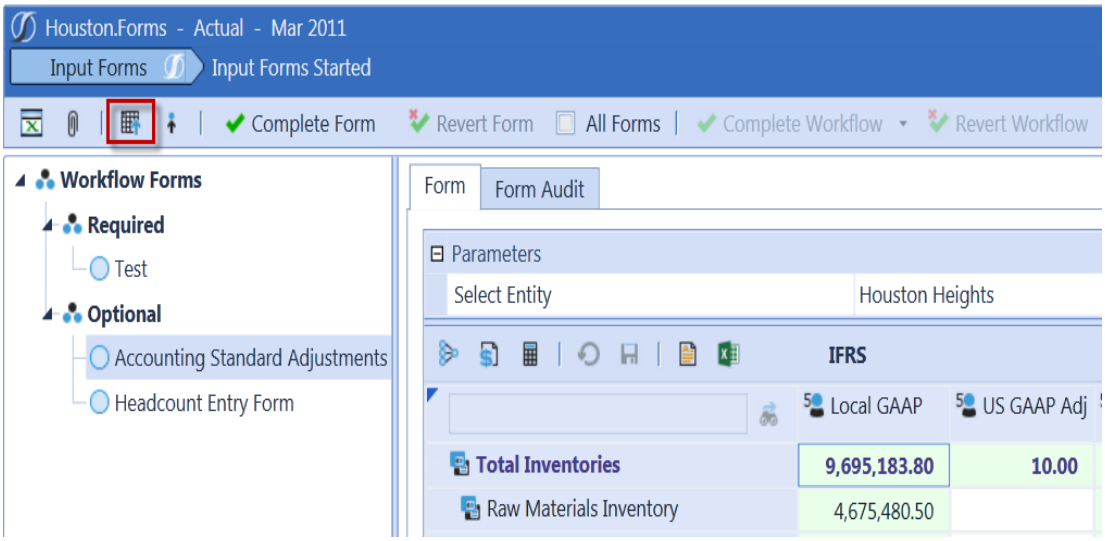
3. Row Two Specifies the Details
   After the Detail Parameter is configured, enter the form detail headers. The required Form Detail Headers are FormTemplateName, all 18 standard Dimensions, Amount, HasData, Annotation, Assumptions, AuditComment, Footnote, and VarianceExplanation. For more details on these, refer to Form Excel Template.

4. Header and Detail Tags
   The Form data is driven by how each row in column A is tagged. Any rows tagged with H load as the Headers and any row tagged with D load as the details.

Loading Form Details via Workflow

Once the template is configured, users can load it directly into OneStream during the

Workflow process. While the Form Input type is selected, click the  icon in the Form toolbar. This allows the user to select the desired Excel or CSV template and load it into OneStream. Once the file is loaded, the data will appear in the Form grid and it auto-saves upon importing to the Cube.



Loading Form Details via Business Rules

Users can load Form details from an Excel Template or CSV file by configuring an Extensibility Business Rule and using the ImportandProcessForms BRApi. Within the BRApi, define the Session Info, file path, and Form actions.

Load Example

```
'BRApi.Forms.Data.ImportAndProcessForms(si, filePath, save, complete, throwOnError)
```

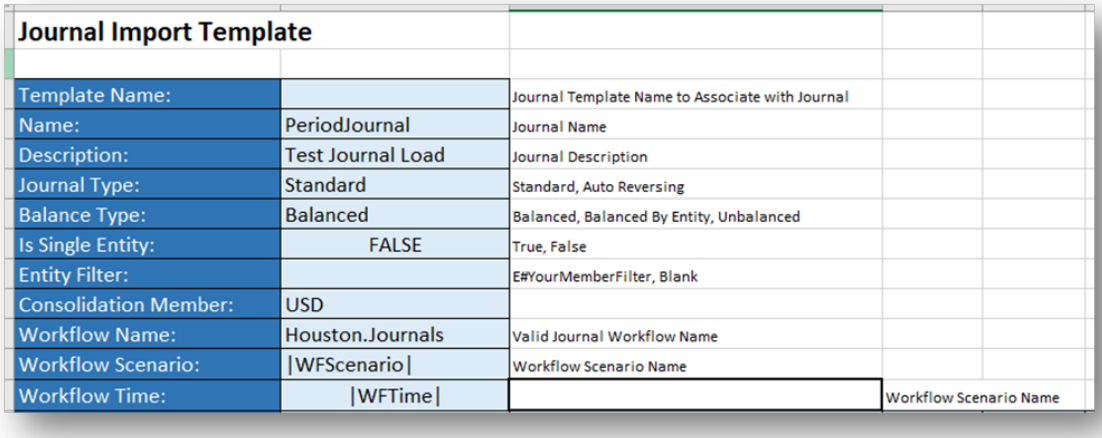
Loading Journal Data

Journal Excel Template

When loading journal entries via Excel a specific template must be created in order to determine the journal properties, the Dimensions to which the entries are being made, and the debit and credit amounts.

OneStream reads this template using a specific Named Range which is explained later in this section. Ensure the following information is included in the Named Range.

Property Tokens
The first eleven rows of the Named Range in the Excel template must include the following token definitions:



Journal Import Template			
Template Name:		Journal Template Name to Associate with Journal	
Name:	PeriodJournal	Journal Name	
Description:	Test Journal Load	Journal Description	
Journal Type:	Standard	Standard, Auto Reversing	
Balance Type:	Balanced	Balanced, Balanced By Entity, Unbalanced	
Is Single Entity:	FALSE	True, False	
Entity Filter:		E#YourMemberFilter, Blank	
Consolidation Member:	USD		
Workflow Name:	Houston.Journals	Valid Journal Workflow Name	
Workflow Scenario:	|WFScenario|	Workflow Scenario Name	
Workflow Time:	|WFTime|		Workflow Scenario Name

Template Name
Enter a template name is applicable. If this is a free form journal, leave this blank.

Name
Enter the name of the journal.

Description
If desired, enter a description for the journal.

Journal Type*
Standard or Auto-reversing. Allocation is not supported for Excel or CSV import.

Balance Type*
Balanced, Balanced by Entity, or Unbalanced

Is Single Entity*
True or False

Entity Filter*
Use a Member Filter to specify the Entities used with this journal.

Consolidation Member
Enter the specific currency or Local Member of Consolidation.

Workflow Name
Enter the Journal Workflow name. For example, if the name of the Workflow Profile is Houston, and the Adj input type is named Journals, enter Houston.Journals.

Workflow Scenario
Enter the Workflow Scenario or make the template dynamic by entering the |WFScenario| Substitution Variable.

Workflow Time
Enter the Workflow Time or make the template dynamic by entering the |WFTime| Substitution Variable. Workflow Time support two fields. The available cell immediately to the right is option representing the CubeTimeName. This field can be used when the Scenario's Workflow Tracking Frequency is Yearly, and the Input Frequency is Monthly. For example, the Workflow Time would be |WFTime| or 2019 and the CubeTimeName would be the period to post, 2019M7.

Workflow Scenario:	|WFScenario|	Workflow Scenario Name
Workflow Time:	|WFTime|	

When Tracking Frequency is Yearly and Input Frequency is Monthly:

Workflow Scenario:	|WFScenario|	Workflow Scenario Name
Workflow Time:	2019M7	

Workflow Scenario:	|WFScenario|	Workflow Scenario Name
Workflow Time:	|WFTime|	2019M7

Workflow Scenario:	|WFScenario|	Workflow Scenario Name
Workflow Time:	|WFTime|	|WFYear|M7

*See Journal Templates "Data Collection" on page 594 for details on these Journal properties.

Dimension Tokens
Next, create the Dimension Tokens necessary to load the journal to the correct Dimensions in OneStream. The Dimension tokens need to be the column header for each data row. The standard tokens used determine the Cube, Entity, Parent, Account, Flow, Intercompany, the User Defined Members, and a Label if needed. Refer to Loading Stage Data for the syntax. The journal specific tokens are as follows:

AMTDR#
This indicates the debited amount.

AMTCR#
This indicates the credited amount.

Header Abbreviations

Static Value
Use :[] in order to fix a specific Member to the entire column creating a Static Value for the specified Source Dimension. For example, F#:[None] imports the None Flow Member for every Flow row within the Named Range. This syntax applies to all Dimension Tokens.

Once the Dimension Tokens are setup, enter the data in the corresponding column.

Template Example:

Journal Import Template

Template Name:		Journal Template Name to Associate with Journal														
Name:	TestJV	Journal Name														
Description:	Test Journal Load	Journal Description														
Journal Type:	Standard	Standard, Auto Reversing, Allocation														
Balance Type:	Balanced	Balanced, Balanced By Entity, Unbalanced														
Is Single Entity:	FALSE	True, False														
Entity Filter:	E#Houston.Base	E#YourMemberFilter, Blank														
Consolidation Member:	USD															
Workflow Name:	Houston.Journals	Valid Journal Workflow Name														
Workflow Scenario:	|WFScenario|	Workflow Scenario Name														
Workflow Time:	|WFTime|	Workflow Time Name														
Dimension Tokens:	CB#	E#	P#	A#	F#	IC#	UD1#	UD2#	UD3#	UD4#	UD5#	UD6#	UD7#	UD8#	AMTDR#	AMTCR#	LB#
Data Rows:	Houston	Houston Heights		56000	None	None	None	None	None	None	None	None	None	None	9,000.00		Federal Taxes
	Houston	Houston Heights		56100	None	None	None	None	None	None	None	None	None	None	9,000.00		State Taxes
	Houston	Houston Heights		21200	None	None	None	None	None	None	None	None	None	None		18,000.00	Accrued Taxes
															18,000.00	18,000.00	

The final step is to create a XFJ Named Range making sure to include the definition of each property, the Dimension tokens, and the data rows. The Named Range must begin with XFJ for OneStream to read and load it correctly. Multiple XFJ Named Ranges can be used within the template over multiple tabs.

> **NOTE:** Loading of Journal Templates or previously exported Journal data only requires a Parent (P#) column value to be populated if the target Consolidation dimension member being updated is OwnerPreAdj or OwnerPostAdj. Otherwise, this entry can be left blank.

Named Range Example:

xfjTestJournal

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Journal Import Template																	
2																		
3	Template Name:		Journal Template Name to Associate with Journal															
4	Name:	TestJV	Journal Name															
5	Description:	Test Journal Load	Journal Description															
6	Journal Type:	Standard	Standard, Auto Reversing, Allocation															
7	Balance Type:	Balanced	Balanced, Balanced By Entity, Unbalanced															
8	Is Single Entity:	FALSE	True, False															
9	Entity Filter:	E#Houston.Base	E#YourMemberFilter, Blank															
10	Consolidation Member:	USD																
11	Workflow Name:	Houston.Journals	Valid Journal Workflow Name															
12	Workflow Scenario:	|WFScenario|	Workflow Scenario Name															
13	Workflow Time:	|WFTime|	Workflow Time Name															
14	Dimension Tokens:	CB#	E#	P#	A#	F#	IC#	UD1#	UD2#	UD3#	UD4#	UD5#	UD6#	UD7#	UD8#	AMTDR#	AMTCR#	LB#
15	Data Rows:	Houston	Houston Heights		56000	None	None	None	None	None	None	None	None	None	None	9,000.00		Federal Taxes
16		Houston	Houston Heights		56100	None	None	None	None	None	None	None	None	None	None	9,000.00		State Taxes
17		Houston	Houston Heights		21200	None	None	None	None	None	None	None	None	None	None		18,000.00	Accrued Taxes
18																		
20																18,000.00	18,000.00	

> **NOTE:** The Named Range only covers each property definition.

Journal CSV Template

In order to set up a CSV template for a Journal, the Header and Detail values must be specified.

	A	B	C	D	E	F
2	!RowType (H=Header)	JournalName	OriginatingTemplateName	JournalDescription	JournalType	JournalBalanceType
3	!RowType (D=Detail)	JournalName	CubeName	EntityName	ParentName	AccountName
	H	Test Tax Accruals_Houston.Journals_Actual_2011M3	Tax Accruals	Test Journal Load	Standard	Balanced
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3	Houston	Houston Heights		56000
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3	Houston	Houston Heights		56100
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3	Houston	Houston Heights		21200
4	H	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Tax Accruals		Standard	Balanced
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Houston	Houston Heights		56000
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Houston	Houston Heights		56100
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Houston	Houston Heights		21200
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Houston	South Houston		56000
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Houston	South Houston		56100
	D	Test Tax Accruals_Houston.Journals_Actual_2011M3_1	Houston	South Houston		21200

1. Column A Specifies Row Type
   In the first two rows of Column A, create two Row Type Parameters specifying the Header and the Detail. In the example above, !RowType (H=Header) and !RowType (D=Detail) are used in order to tag the corresponding rows with H or D identifying where the Header and Detail information is located in the CSV file.

2. Row One Specifies the Headers
   After the Header Parameter is configured, enter the Journal Column Headers. The required Journal Headers are JournalName, OrigniatingTemplateName, JournalDescription,JournalType, JournalBalanceType, IsSingleEntity, EntityMemberFilter, ConsName, WFProfileName, WFScenarioName, WFTimeName and CubeTimeName. For more details on these, refer to the Journal Excel Template.

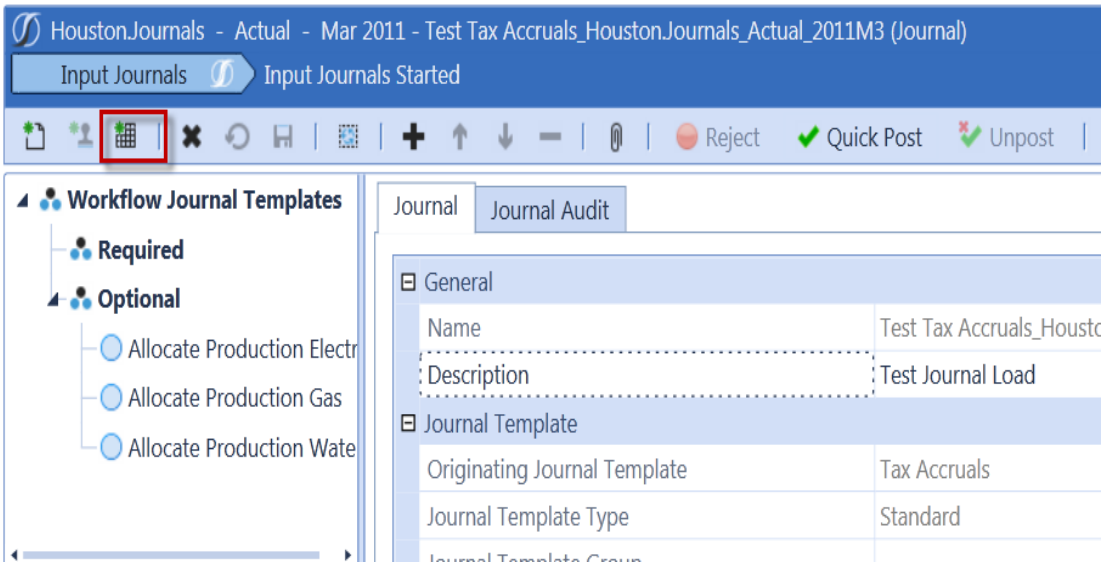
3. Row Two Specifies the Details
   After the Detail Parameter is configured, enter the Journal Detail Headers. The required Journal Detail Headers are JournalName, CubeName, EntityName, ParentName, AccountName, FlowName, ICName, all UDNames, DebitAmount, CreditAmount, and LineDescription. For more details on these, refer to Journal Excel Template.

4. Header and Detail Tags
   The Journal data is driven by how each row in column A is tagged. Any rows tagged with H load as the Headers and any row tagged with D load as the details.

Loading Journal Details via Workflow

Once the template is configured, users can load it directly into OneStream during the

Workflow process. While the Journal Input type is selected, click the  icon in the Journal toolbar. This allows the user to select the desired Excel or CSV template and load it into OneStream. Once the file is loaded, the journal line items will appear in the journal and the user can save it to the Cube.



Extracting/Loading Journal Details via BRApi

Users can export journal details into a CSV file and load journals from a CSV file by configuring an Extensibility Business Rule. This allows journal details to be extracted from one application and loaded into another. Users can also extract the journal, make changes, and re-load.

Extract
Use BRApi.Journals.Data.ExportJournalstoCSV and define the session, filepath, Workflow Profile, Scenario, Time Filter, and Journal Status.
BRApi.Journals.Data.ExportJournalsToCsv(si, filePath, "Houston", "Actual", "T#|WFYear|.Base", "Posted")

Load Example
Use BRApi.Journals.Data.ImportAndProcessJournals and define the session, filepath, and journal tasks to complete upon loading the journal details.
'BRApi.Journals.Data.ImportAndProcessJournals(si, filePath, save, submit, approve, post, unpostAndOverwrite, throwOnError)

Loading Cell Detail

Cell Detail Excel Template

When loading Cell Detail via Excel, a specific template must be created in order to determine the Cell Detail Dimension Tokens and each Cell Detail line data.

OneStream reads this template using a specific Named Range which is explained later in this section. Ensure the following information is included in the Named Range.

Dimension Tokens
The first 19 rows of the Named Range in the Excel template must include the following token definitions:

CubeName	Houston
EntityName	Houston Heights
ParentName	
ConsName	USD
ScenarioName	ActualTest
TimeName	2011M3
AccountName	56100
FlowName	None
Origin	Forms
ICName	None
UD1Name	None
UD2Name	None
UD3Name	None
UD4Name	None
UD5Name	IFRS Adj
UD6Name	None
UD7Name	None
UD8Name	None
DetailViewType	Periodic

The Cube and each Dimension Member must be specified. All User Defined Members must be specified. If a specific User Defined Member is not used in the application, enter None.

Next, create the Dimension Tokens necessary to load each Cell Detail line. The specific tokens are as follows:

Dimension Tokens:		AMT#	LIT#	AW#	CL#	LB#
Data Rows:		700.00	Default	1.00		Description or Detail

AMT#
Amount

LIT#
Line Item Type

AW#
Aggregation Weight

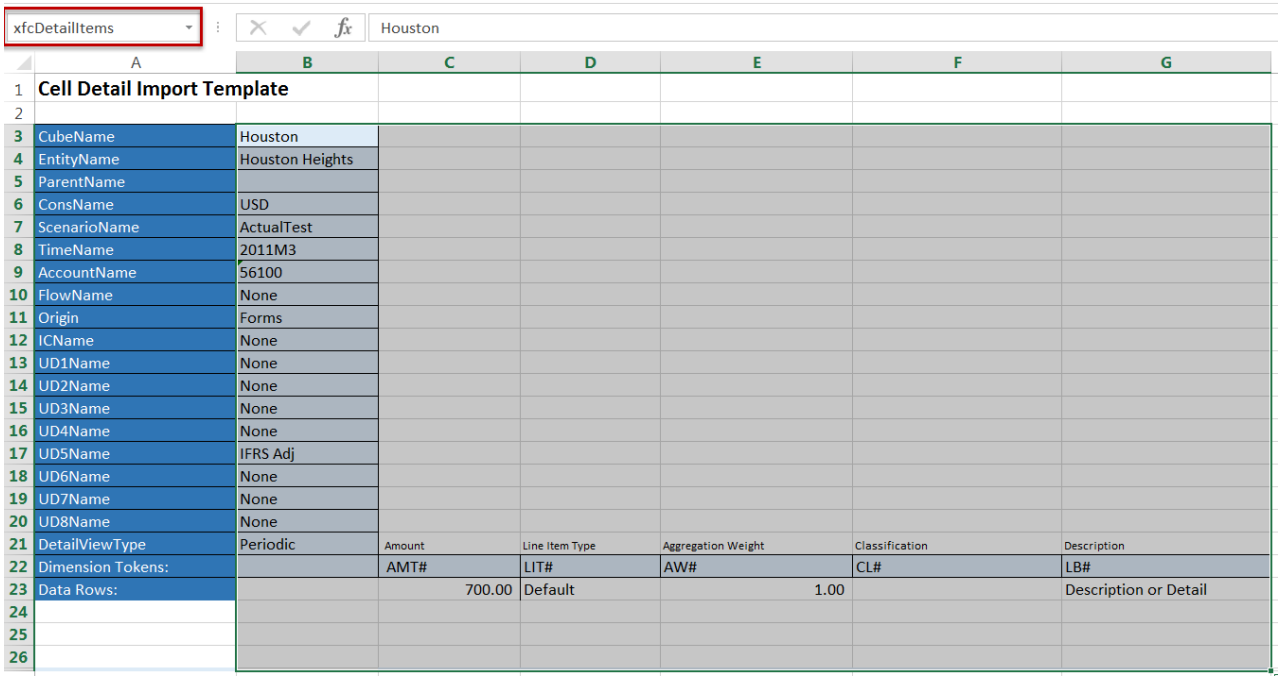
CL#
Classification Type

LB#
Label allowing users to add a description or additional detail.

Once the Dimension Tokens are configured, enter the data in the corresponding column. The Dimensions can be in any order.

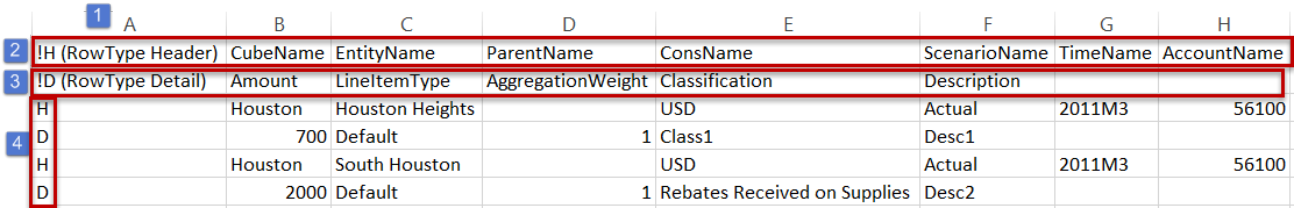
CubeName	Houston					
EntityName	Houston Heights					
ParentName						
ConsName	USD					
ScenarioName	ActualTest					
TimeName	2011M3					
AccountName	56100					
FlowName	None					
Origin	Forms					
ICName	None					
UD1Name	None					
UD2Name	None					
UD3Name	None					
UD4Name	None					
UD5Name	IFRS Adj					
UD6Name	None					
UD7Name	None					
UD8Name	None					
DetailViewType	Periodic	Amount	Line Item Type	Aggregation Weight	Classification	Description
Dimension Tokens:		AMT#	LIT#	AW#	CL#	LB#
Data Rows:		700.00	Default	1.00		Description or Detail

The final step is to create a Named Range beginning with XFC making sure to include the definition of Dimension token, and the data rows. The Named Range must begin with XFC for OneStream to read and load the Cell Detail correctly. Multiple XFC Named Ranges can be used across multiple tabs.



Cell Detail CSV Template

In order to set up a CSV template for Cell Detail, the Header and Detail values must be specified.



	A	B	C	D	E	F	G	H
2	!H (RowType Header)	CubeName	EntityName	ParentName	ConsName	ScenarioName	TimeName	AccountName
3	!D (RowType Detail)	Amount	LineItemType	AggregationWeight	Classification	Description		
	H	Houston	Houston Heights		USD	Actual	2011M3	56100
4	D	700	Default	1	Class1	Desc1		
	H	Houston	South Houston		USD	Actual	2011M3	56100
	D	2000	Default	1	Rebates Received on Supplies	Desc2		

1. Column A Specifies Row Type
   In the first two rows of Column A, create two Row Type Parameters specifying the Header and the Detail. In the example above, !RowType (H=Header) and !RowType (D=Detail) are used in order to tag the corresponding rows with H or D identifying where the Header and Detail information is located in the CSV file.

2. Row One Specifies the Headers
   After the Header Parameter is configured, enter the Cell Detail column headers. The required Cell Detail Headers specify the Cube and all 18 Dimension Members. For more details on these, refer to Cell Detail Excel Template.

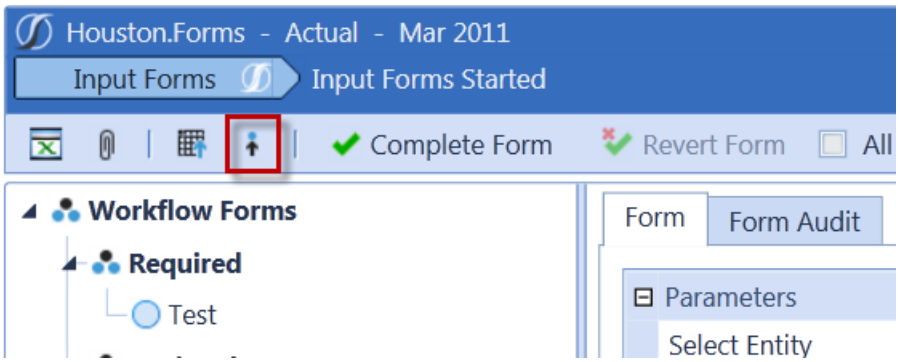
3. Row Two Specifies the Details
   After the Detail Parameter is configured, enter the Cell Detail detail headers. The required Detail Headers are Amount, LineItemType, AggregationWeight, Classification, and Description. For more details on these, refer to Cell Detail Excel Template.

4. Header and Detail Tags
   The Cell Detail's data is driven by how each row in column A is tagged. Any rows tagged with H load as the Headers and any row tagged with D load as the details.

Loading Cell Detail via Workflow

Once the template is configured, users can load it directly into OneStream during the

Workflow process. While the Form Input type is selected, click the  icon in the Form toolbar. This allows the user to select the desired Excel or CSV template and load it into OneStream. Once the file is loaded, it has been successfully stored to the Cube.



Extracting/Loading Cell Detail via Business Rules

Users can export Cell Details into a CSV file and load Cell Details from a CSV file by configuring an Extensibility Business Rule. This allows Cell Detail to be extracted from one application and loaded into another. Users can also extract the Cell Detail, make changes, and re-load.

Extract
Use BRApi.Finance.Data.ExportCellDetailtoCSV and define the session, filepath, the Entity Dimension, the Entity Member Filter, the Scenario and the Time Member Filter.
BRApi.Finance.Data.ExportCellDetailToCsv(si, filePath, entityDimensionName, entityMemberFilter, scenarioName, timeMemberFilter)

Load Example
Use BRApi.Finance.Data.ImportCellDetail and define the session and filepath.
BRApi.Finance.Data.ImportCellDetail(si, filePath, throwOnError)

Exporting Data Attachments

Exporting Data Attachments via Business Rule

You can export data attachments to perform variety of actions such as retrieve the file name, read the contents, store them in a File Explorer folder, or import them into another application. This process is configured in an Extensibility Business Rule using the following API.

Example:

```
Dim objDataAttachmentList As DataAttachmentList = BRApi.Finance.Data.
GetDataAttachments(si, memberScript, includeFileBytes)
```

Exporting Data Attachment Text

You can export the Data Attachment Text field to a CSV file using an Extensibility Business Rule. For example, use BRApi.Finance.Data.ExportCellTextToCSV and define the session, filepath, the Entity Dimension, the Entity Member Filter, the Scenario and the Time Member Filter.

```
BRApi.Finance.Data.ExportCellTextToCsv(si, cellTextFilePath,
entityDimensionName, entityMemberFilter, scenarioName, timeMemberFilter)
```

Loading Excel Templates to Custom Tables

OneStream MarketPlace Solutions typically have related SQL Server tables. Other custom solutions may also include adding custom SQL Server tables. This allows users to load data to these custom tables using an Excel template. The mechanism for loading these tables could be through the user interface of a MarketPlace Solution or through OneStream Extensibility Rules.

OneStream reads this template using a specific Named Range which is explained later in this section. Ensure the following information is included in the Named Range.

In the first three rows of the Named Range in Column A, specify the following:

Database Location
Application or System specifies which database contains the custom tables.

Table Name
Custom tables only; enter the Table name

Load Method
The load method determines the action and any additional criteria for the action.

The syntax is:
Action:[Where Clause Criteria] (Where Clause Criteria is optional)

Load Method Definitions

Merge
If there are no criteria, Merge updates the data if it finds a matching key, otherwise it inserts it

Merge Where Clause Criteria Example
First, this will clear the values for emp1 and then Merge
Merge:[EmployeeID = 'emp1']

Merge Where Clause Criteria with Substitution Variable Example
Substitution Variables can be used in the Where Clause Criteria
Merge:[WFProfileName = '|WFProfile|']

Replace
If there are no criteria, Replace clears everything first. By default, instead of merging, it clears the entire table. This will perform better for high volume because it does not try to match rows from the file to the table. An error will occur if it finds a match.

Replace Where Clause Criteria Example
This does not try to locate, it only does inserts and appends.
Replace:[EmployeeID = 'emp1']

Replace Where Clause Criteria with Substitution Variable Example
Replace:[WFProfileName = '|WFProfile|']

Next, define the Field Types and Field Names beginning in Column A Row 4 and spanning as many columns as necessary.

The column definition syntax is:

```
FieldType#:[FieldName]:StaticValue(optional):DefaultValue(optional)
```

Field Type
This relates to the column name in the table.

xfGuid
Unique identifier [SQL = uniqueidentifier]

xfText
Text defined column in the table [SQL = nvarchar, nchar, ntext]

xfInt
Short integer (4 byte integer) [SQL = int]

xfBit
0,1 (True, False) [SQL = bit]

xfDec
Decimal [SQL = Decimal (28,9)]

xfDbl
Floating point number (8 byte floating) [SQL = Float]

xfDateTime
Date [SQL = datetime]

Field Name
This is specific to the SQL table to be loaded.

StaticValue
Whatever is specified as the Static Value will override every row for that column regardless if it is blank or not.

StaticValueExample
This example will override all rows and enter 50,000 as the Static Value.
xfDec#:[Salary]:50,000

DefaultValue
This only applies to blank rows.

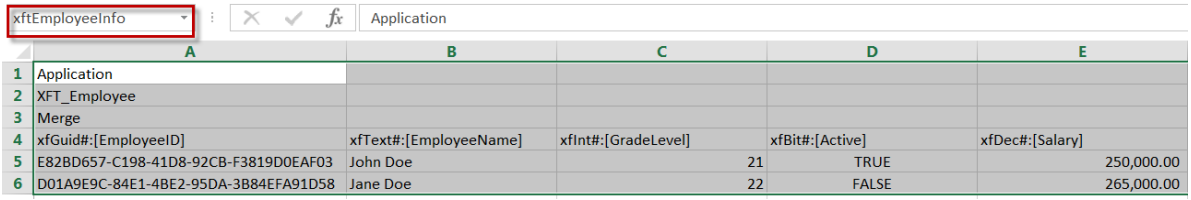
> **NOTE:** If something is specified in the Static Value, it will ignore whatever is in the DefaultValue.

Default Value Example
This example will enter a New Guid for all blank rows in the column.
xfGuid#:[EmployeeID]::NewGuid

Substitution Variable Example
Substitution Variables can be used in both StaticValue and DefaultValue.
xfText#:[EmployeeName]::|Username|

	A	B	C	D	E
1	Application				
2	XFT_Employee				
3	Merge				
4	xfGuid#:[EmployeeID]	xfText#:[EmployeeName]	xfInt#:[GradeLevel]	xfBit#:[Active]	xfDec#:[Salary]
5	E82BD657-C198-41D8-92CB-F3819D0EAF03	John Doe	21	TRUE	250,000.00
6	D01A9E9C-84E1-4BE2-95DA-3B84EFA91D58	Jane Doe	22	FALSE	265,000.00

Finally, create a Named Range beginning with XFT making sure to include the entire template.



	A	B	C	D	E
1	Application				
2	XFT_Employee				
3	Merge				
4	xfGuid#:[EmployeeID]	xfText#:[EmployeeName]	xfInt#:[GradeLevel]	xfBit#:[Active]	xfDec#:[Salary]
5	E82BD657-C198-41D8-92CB-F3819D0EAF03	John Doe	21	TRUE	250,000.00
6	D01A9E9C-84E1-4BE2-95DA-3B84EFA91D58	Jane Doe	22	FALSE	265,000.00

Once the template is complete, it is ready to be loaded into the custom table. If this is being used in conjunction with a MarketPlace Solution, refer to the Solution for further instructions on how to load the template to the table. If this is being loaded via an Extensibility Business Rule, refer to the following example.

Example

```
Dim fieldTokens As New List(Of String)
fieldTokens.Add("xfGuid#:[EmployeeID]::NewGuid")
'fieldTokens.Add("xfGuid#:[EmployeeID]")
fieldTokens.Add("xfText#:[EmployeeName]")
'fieldTokens.Add("xfText#:[EmployeeName]::|Username|")
fieldTokens.Add("xfInt#:[GradeLevel]")
fieldTokens.Add("xfBit#:[Active]")
fieldTokens.Add("xfDec#:[Salary]")
fieldTokens.Add("xfDbl#:[VacationDays]")
fieldTokens.Add("xfDateTime#:[HireDate]")
BRApi.Utilities.LoadCustomTableUsingDelimitedFile(si, SourceDataOriginTypes.FromFileShare, filePath,
Nothing, ",",
       dbLocation, tableName, loadMethod, fieldTokens, True)
```

Using Parameters

Use parameters to filter data while running the following:

- Cube view
- Dashboard report book
- Extensible document

You can pass chosen parameter values from the dialog to underlying cube views included in the data adapter which drives the dashboard components. This is useful when using the same report for numerous users and views.

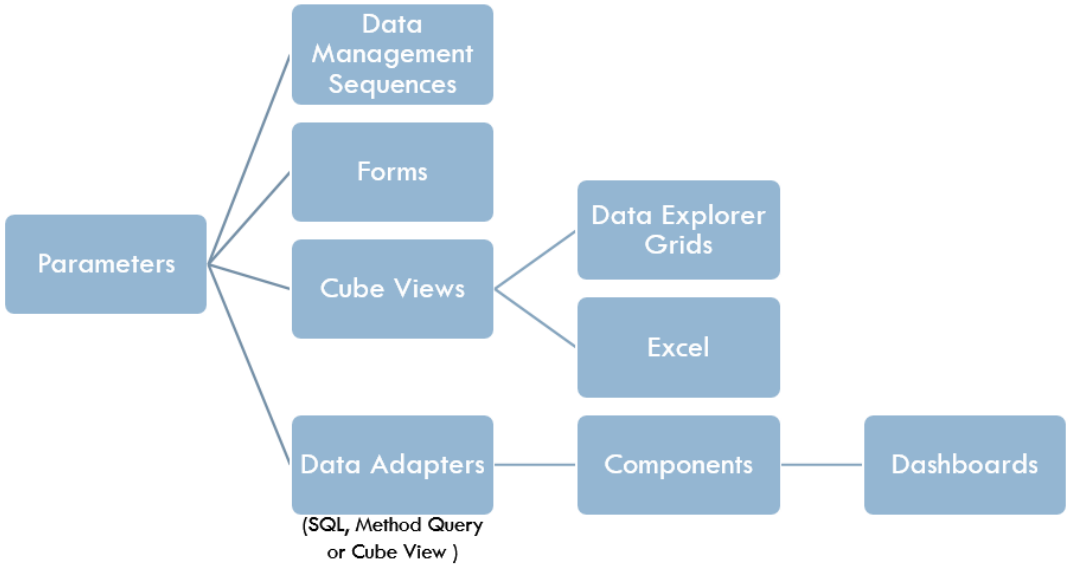
When building a Cube View, use parameters to prompt selections for:

- Entities
- Workflow Profiles
- Scenarios
- Views
- Other items

To do this, refer to the parameter in the Point of View, rows, or columns to restrict the query to just the data desired. you can run the same report, but the data differs depending on what you choose.

Parameters can prompt for a text entry, drops lists, or hierarchical dialogs. Surround the parameter name in pipes and exclamation points for the parameter to run correctly. For example, the Parameter |!ParamView!| prompts you to choose either YTD or periodic data upon running a Cube View. If a delimited list parameter is used in a Cube View or component title, surround it in two exclamation points to refer to the display Items and not the value (for example, |!!ParameterName!!|.

The following diagram shows how parameters feed different objects.



Parameter Types

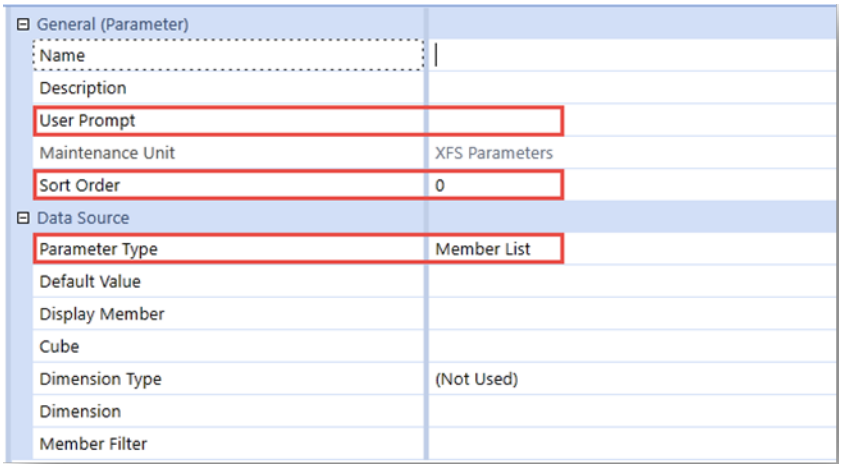
Parameters are created within Dashboard Maintenance Units. Each type of parameter has two sections, General and Data Source parameter properties. The General property requirements are standard across all types of Parameters, while Data Source properties vary by type of Parameter.

Common General Properties

“User Prompt” is the display which is presented to the user in the Parameter prompt window. “Sort Order” allows the designer to organize the Parameters in the Dashboard Maintenance Unit as well as controlling the order multiple Parameters display in the prompt window.

Data Source Properties

Selecting the “Parameter Type” presents the properties unique to each Parameter Type. Not all properties are defined as a menu choice. The Default Value, which is optional, is the member which would be initially set. The default value must be part of the parameter’s definition. The Display Member, if available, defines how the returned member display. This can be set as “Name”, “Description” or “Name and Description”.



Literal Value
The value is hard coded.

Input Value
This allows the user to enter or change the value.

Delimited List
This provides a distinct list of values populated in the Parameter Type.

Bound List
This is a list of Members created by using a predefined Method Query or entering a specific expression to get the Members wanted in the list.

Member List
This produces a flat list of Members.

Member Dialog
Similar to Member list, this allows the user to select a Member, but through a pop up Member selection dialog which also has search capabilities. This is more appropriate for a Dimension such as Accounts or Entities where the user can choose a base or Parent Member by traversing a hierarchy.

List Parameters

List parameters let you pick a value from a drop list instead of typing a number into a cell. Parameters can be assigned as a list source to a cube view row or column. Parameters are supported in Excel, web browsers, and Cube View-driven reports.

You can also specify a parameter name can be a Cube View row or column. Edit cells using a drop list containing the parameter's list of items. A number is stored in the data cell as specified in the parameter's definition. If using a List Parameter on a numeric cell, ensure each value in the parameter's name-value pairs is a number.

List Parameter in a Cube View

This example uses a delimited list parameter in a Cube View to track whether reports were written and approved for each entity.

1. Create the delimited list parameter needed for the Cube View.
2. Click **Application > Presentation > Dashboards**.
3. Select the dashboard maintenance unit where you want to store the parameter and click  to create a new parameter.

   The following image shows the parameter saved under the GolfStream parameters maintenance unit. When creating the parameter, give it a name that indicates its use. Configure the parameter to create the list desired.

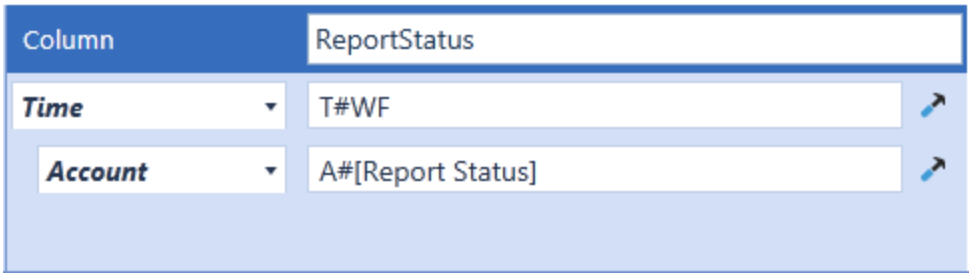
   In this example, the parameter creates a drop-down list of options to select so the value does not have to be entered manually.

General (Parameter)	
Name	ParamReportStatus
Description	Report whether reports are completed, under review, or not started
User Prompt	Select Report Status
Maintenance Unit	GolfStream Parameters
Sort Order	0
Data Source	
Parameter Type	Delimited List
Default Value	Not Started
Result Format String Type	Default
Result Custom Format String	
Display Items (comma delimited)	Not Started, Under Review, Completed
Value Items (comma delimited)	0, 1, 2

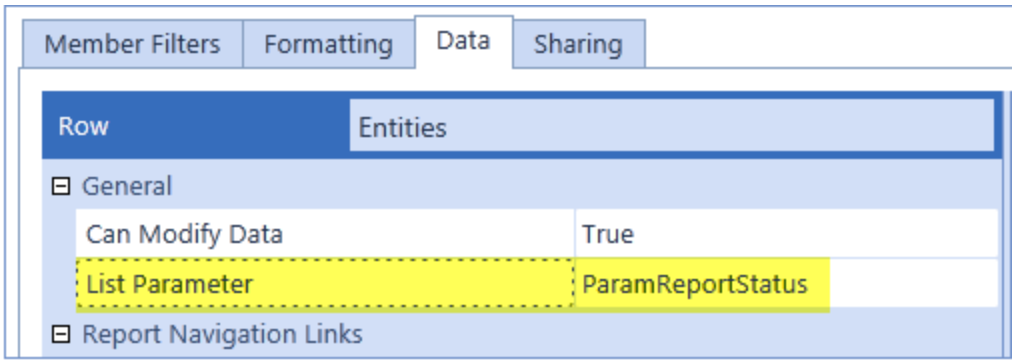
   The Display Items appear on the Cube View report. The Value Items are what appear in the application. In this case, the cube view cells are numeric, so the value Items must also be numeric.

4. Navigate to **Application > Presentation > Cube Views** and select the Cube View where the prameter is to be used. The Cube View being used for this parameter is called ReportStatus. Configure the column and rows to show the desired data.

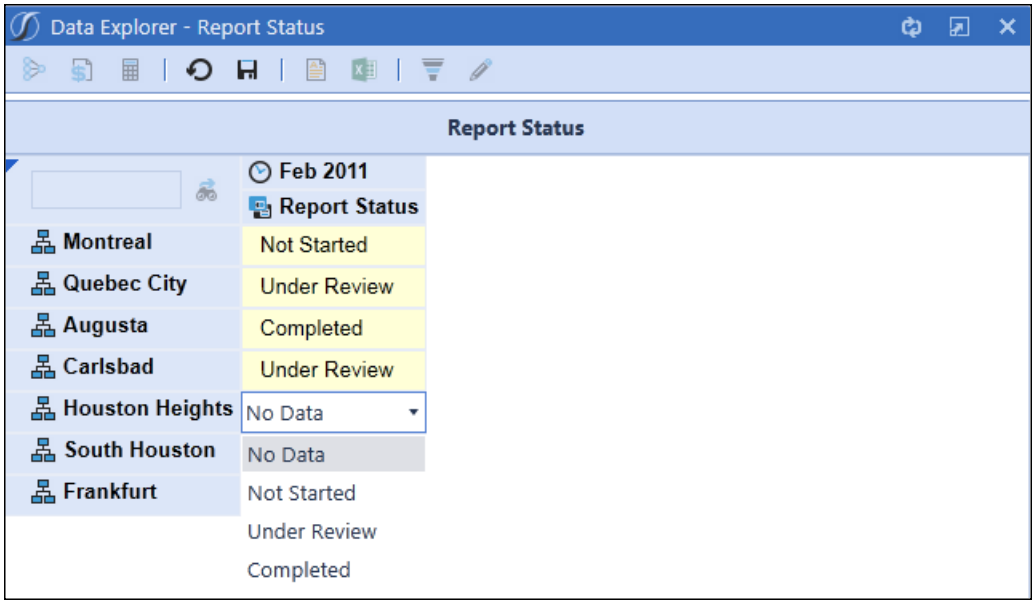
   This Cube View's column members show Time based on workflow and a non-financial Account named Report Status.



   The Cube View's Row members show all the Base Entities for clubs.



5. Under Cube View Row in the List Parameter field, enter **ParamReportStatus** so you can choose a status for each entity in the row. Click  to run this Cube View.



Nested Parameters

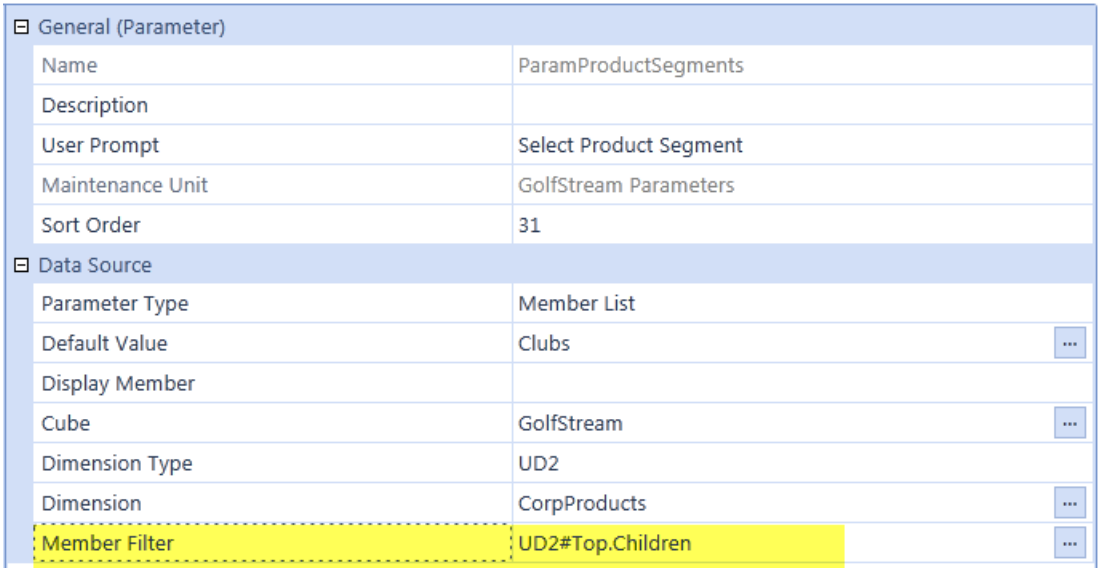
A nested parameter can refer to another parameter, which lets you slice data more specifically.

This example shows how to create a nested parameter and use it in a Cube View. The Cube View displays profit by product. The parameters filter the data by product segment and then by a specific product within the selected segment.

To create and use these two parameters, do the following:

1. Navigate to **Application** > **Presentation** > **Dashboards**.
2. Select the dashboard maintenance unit in which you want to store where these parameters.
3. Select the parameter node and click  to create a new parameter.

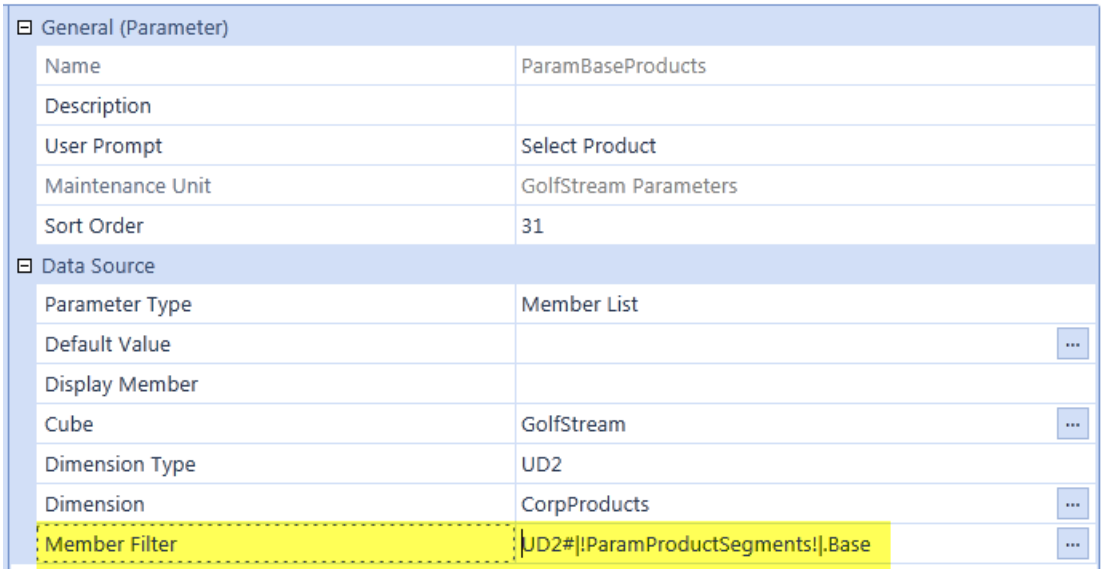
   The following shows and example of parameters being stored in the GolfStream parameters maintenance unit. The first parameter prompts you to choose a product segment. The setup for this is as follows:



General (Parameter)	
Name	ParamProductSegments
Description	
User Prompt	Select Product Segment
Maintenance Unit	GolfStream Parameters
Sort Order	31
Data Source	
Parameter Type	Member List
Default Value	Clubs
Display Member	
Cube	GolfStream
Dimension Type	UD2
Dimension	CorpProducts
Member Filter	UD2#Top.Children

The Member Filter parameter returns the top members of the UD2 Dimension and their children in a drop-down list and prompts to select a product segment.

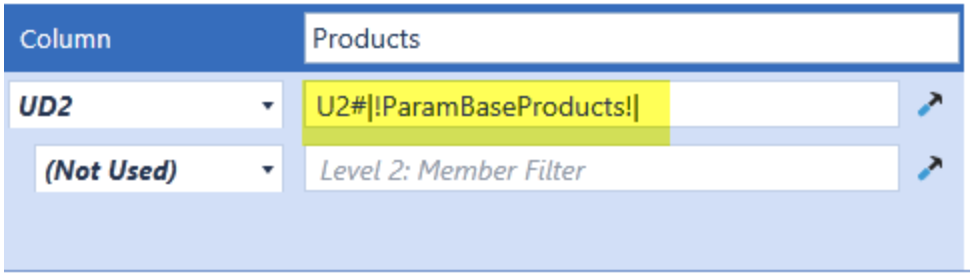
The nested parameter breaks this category down even further. The setup for this is as follows:



General (Parameter)	
Name	ParamBaseProducts
Description	
User Prompt	Select Product
Maintenance Unit	GolfStream Parameters
Sort Order	31
Data Source	
Parameter Type	Member List
Default Value	
Display Member	
Cube	GolfStream
Dimension Type	UD2
Dimension	CorpProducts
Member Filter	UD2#|!ParamProductSegments!|.Base

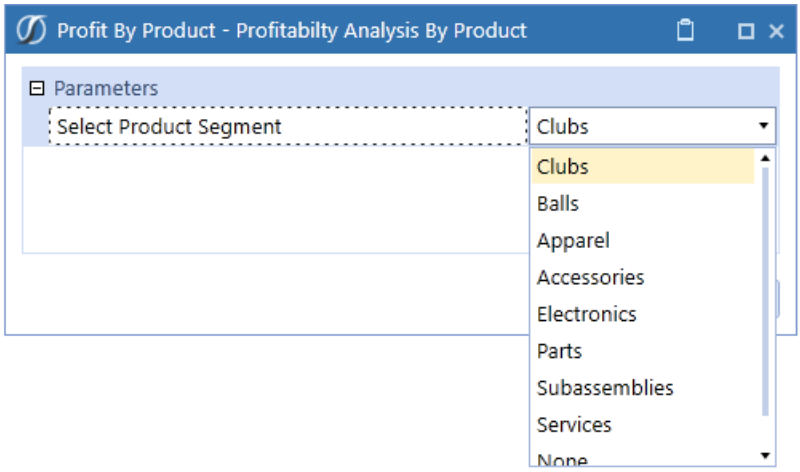
The Member Filter references the first parameter. The nested parameter returns the selected product segment's base members in a drop-down list and prompts to select a product.

4. After creating both parameters, navigate to **Application** > **Presentation** > **Cube Views**.
5. Select the Cube View where you want to use these parameters.
6. Select the column or row where this parameter is needed.The example Cube View displays products in columns, so the specific column is selected. The following example shows the parameters being used in the Profit by Product Cube View.

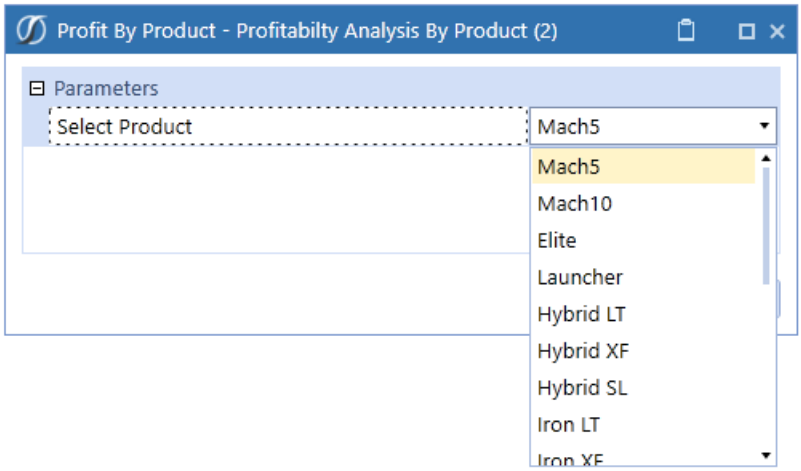


7. Select the desired dimension (**UD2** in the example), and set the Member Filter field as shown.This allows the ParamBaseProducts parameter to reference the ParamProductSegments parameter first, then return a product list based on the selected segment.

8. Click **Run**  to see how this this Cube View's nested parameters work. ParamProductSegements runs first, prompting you to select a segment.



Once a product is selected, the ParamBaseProducts parameter runs prompting you to select a product.



The report runs based on the selected information.

Cube View Styles

Cube View styles list the literal parameters that format:

- Cube View Rows
- Columns

- Headers
- Cells

Each parameter includes a specific font, color, number formatting, and other format elements.They simplify Cube View formatting and create consistency in all Cube View reports.

OneStream includes a standard set of Cube View styles, but more can be added. Existing styles can be altered to fit your organization's specific needs. The Default Value field of each parameter displays style information.

> **NOTE:** When using these parameters, the Cube View row and column format settings override the Cube View property format settings. For example, if **DefaultCell** is entered in the Cube View properties Cell Format field, and **Row_DetailCell** is entered in the Rows Cell Format field, **Row_DetailCell** is used for that specified row. If there is more than one row, and one of the Row Cell Format fields is blank, **DefaultCell** is used for that row.

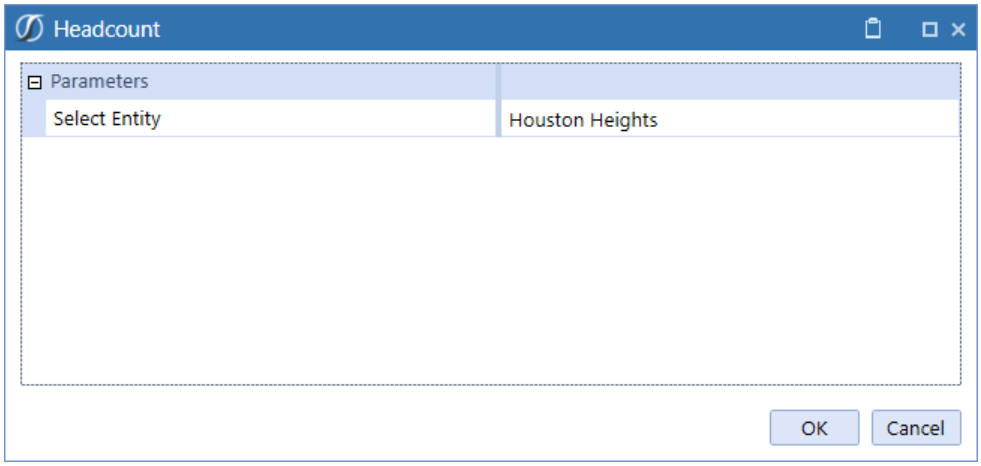
Suppress Cube View Parameter Popups in Spreadsheets or Excel Add-ins

You can include Cube Views with parameters in the Windows application spreadsheet feature or in a spreadsheet that uses the Excel Add-in. The parameters can then prompt you to select custom parameters when sheets are refreshed.

Perform the following steps to suppress this feature.

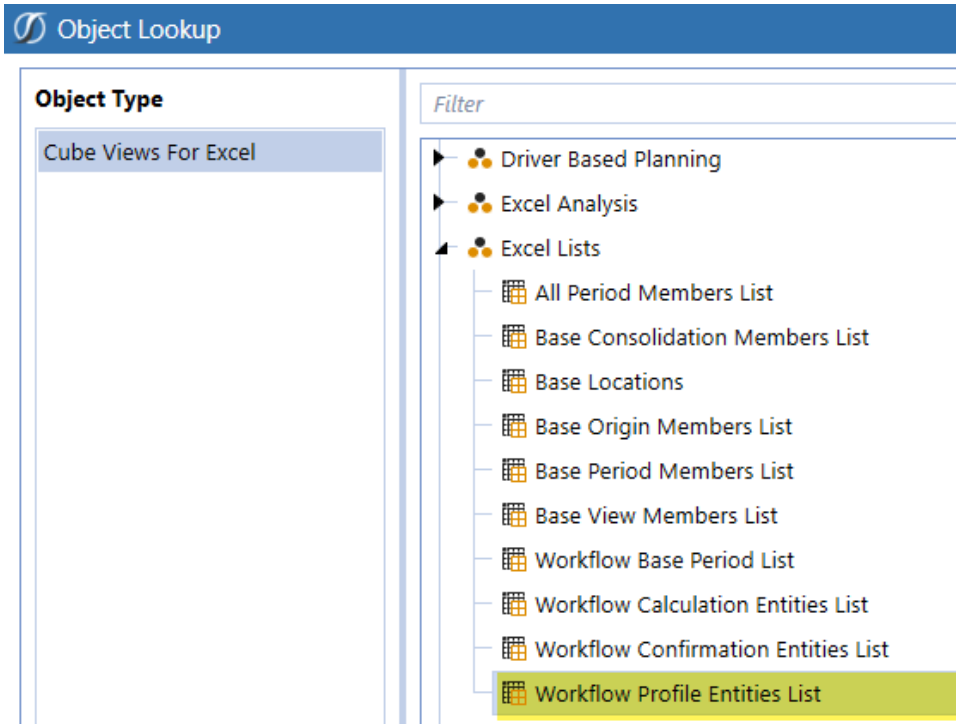
The steps for the following scenario in the GolfStream application.

1. Open a spreadsheet.
2. Select **Cube Views** then **Add.** For example, add **Headcount** and select the workflow profile entity.

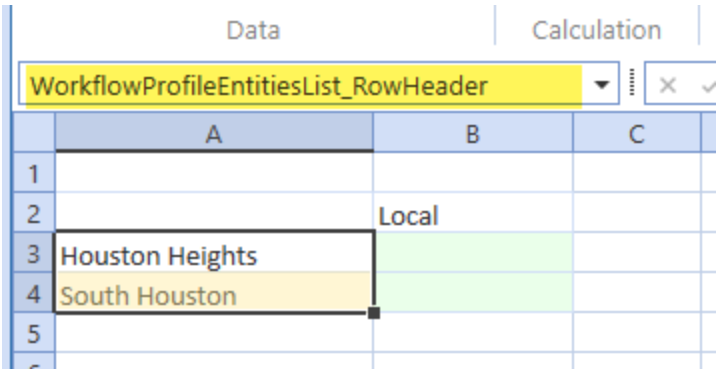


3. Add a workflow profile validation list to help select the Cube View entity. Add another sheet, select Cube Views, then add a Cube View to create a list of workflow profile entities.

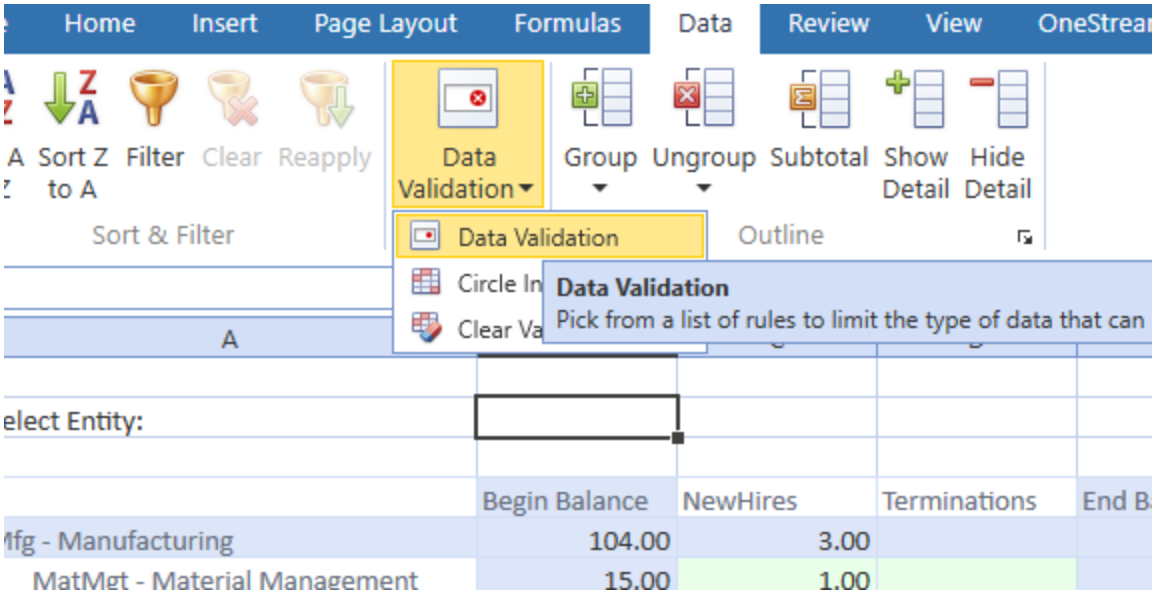
   There are several workflow profiles in the standard Cube Views that are part of GolfStream and standard reports, and a few under the Excel lists. You can also create your own (such as scenarios and time periods) in another Cube View to get a list on the page.



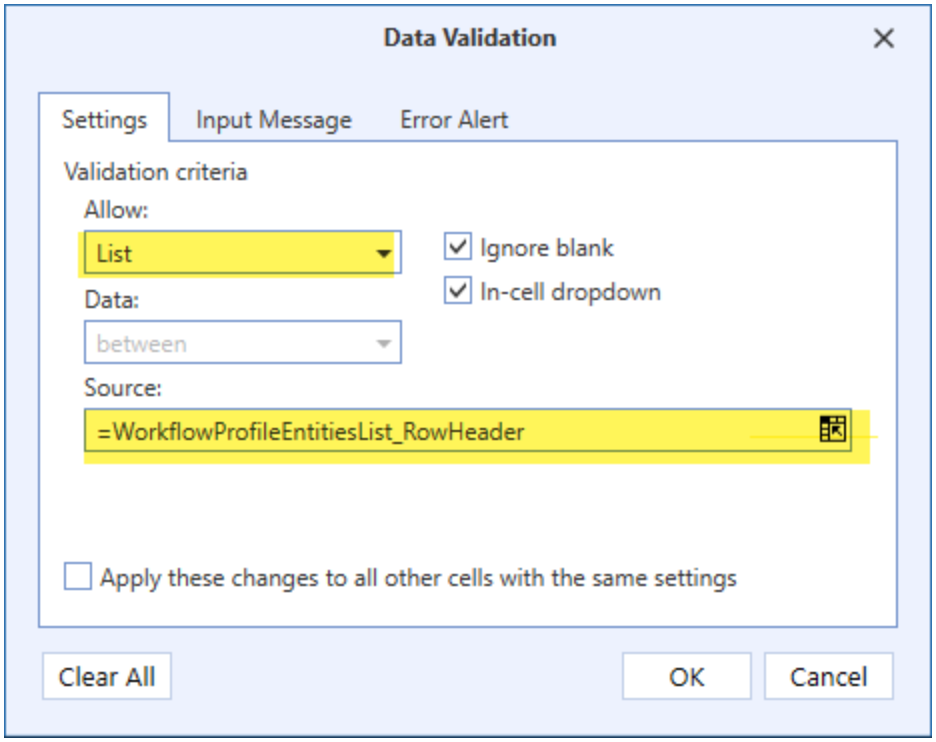
4. Select the list of workflow profile entities that appear on the sheet, then copy the resulting named range (**WorkflowProfileEntitiesList_RowHeader** in this case). The named range adjusts to the number of rows.



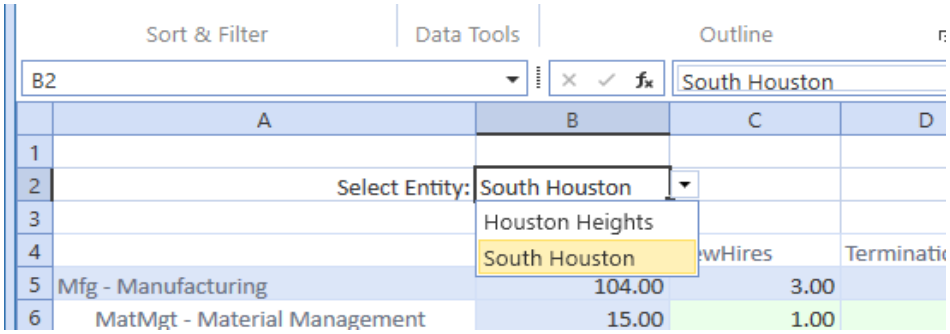
5. On Sheet1, select a cell above the embedded Cube View for a validation list. Click **Data** > **Data Validation**.



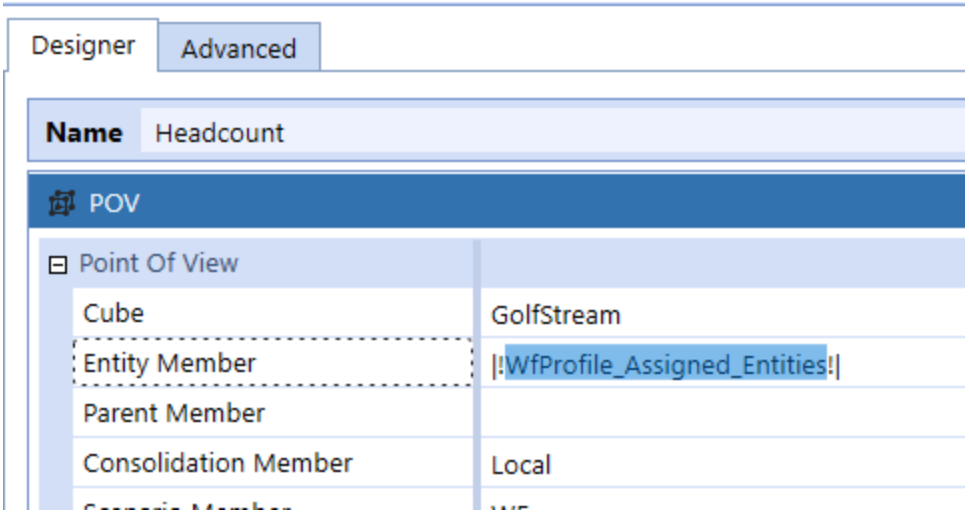
6. Select **List** in the Allow field and set Source to the named range, in this case the range that contains the list of workflow profile entities. Click **OK**.



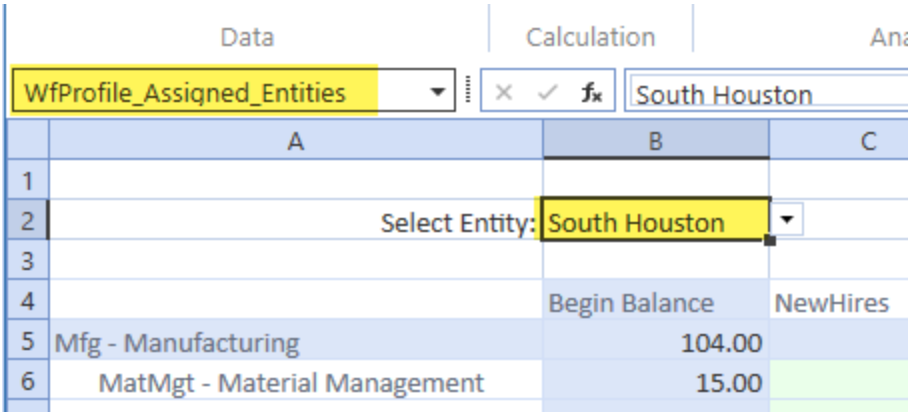
The workflow profile entities list appears, as shown in the following.



7. On the original Cube View and POV, copy the parameter name without the pipes and exclamation points.

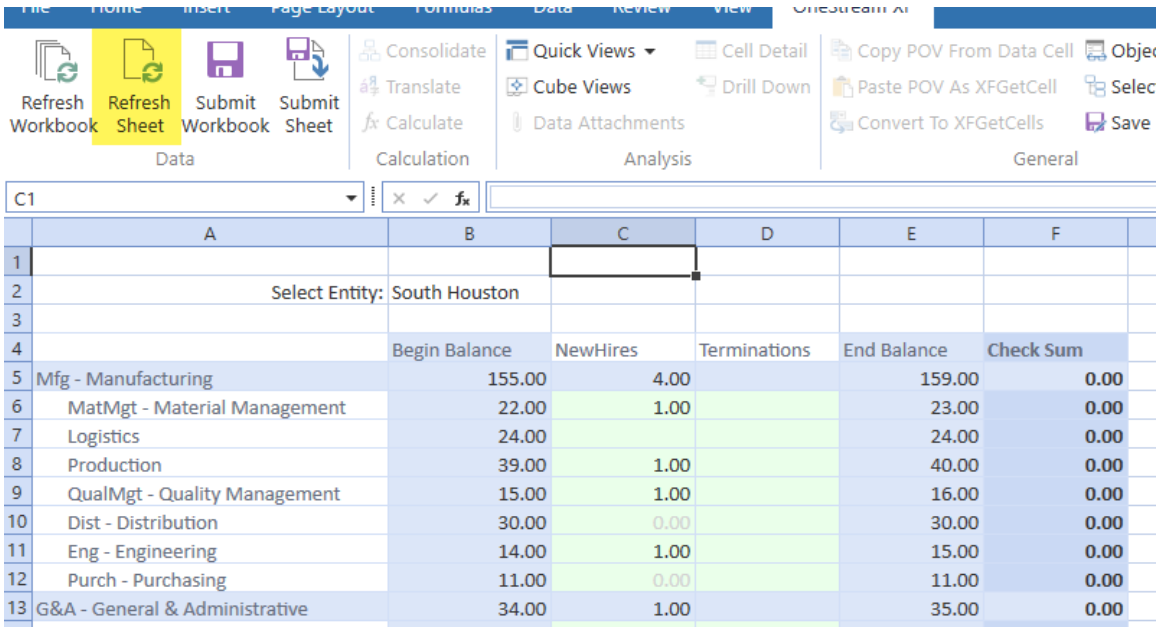


8. On the spreadsheet, select the cell that contains the entity list. Paste the parameter name, then press **Enter**.



9. Refresh the spreadsheet, change the value in the Select Entity field, and refresh again.

This feeds the parameter into the Cube View, but suppresses the Parameter dialog box.



Presenting Data With Extensible Documents

The Extensible Document Framework blends OneStream content with Microsoft Office and text Files. In turn, these documents become known as Extensible Documents. You can create Extensible Documents by selecting the type of document desired, which can be a Microsoft Word Document, Excel spreadsheet, PowerPoint presentation, or a text File. Extensible Documents allow you to display any information you want from OneStream, and because it is integrated with these different products, the data stays current and dynamic.

In this section, you will learn how to work with extensible documents.

Extensible Document Framework

The Extensible Document Framework blends OneStream content with Microsoft Office and Text Files. In turn, these documents become known as Extensible Documents. Users create Extensible Documents by first selecting the type of document desired, which can be a Microsoft Word Document, Excel spreadsheet, PowerPoint presentation, or Text File. Once the document is selected, OneStream's custom Parameters, Substitution Variables, and Retrieve Functions can be used to obtain specific information such as Time Periods, Entity Names, data cell values, text comments, etc. Images can also be inserted into a Word Document, PowerPoint Presentation, or Excel Spreadsheet which will then provide reports, charts, Cube Views, Excel spreadsheets, or PDF files.

Once the Extensible Document is configured, save it as NameofDocument.xfdoc.ext, where the xfdoc portion of the file name tells OneStream that this is an Extensible Document (e.g., CostSpreadsheet.xfdoc.xlsx). Load the document into OneStream's File Share, so it can be launched from OneStream or included in Dashboards or Report Books.

The value of this feature is that special integration tools are not necessary because once the document is launched, it updates itself with the correct Parameter value, Image, or Retrieve Function values. Extensible Documents allow the you to display any information you want from OneStream and because it is integrated with these different products, the data stays current and dynamic.

About Creating Extensible Documents

Extensible Document Creation Process

In order to create an Extensible Document, begin with the Microsoft document or Text File needed to create the framework. Next, decide the type of data required and insert Parameters, Images, or Retrieve Functions in order to pull data from OneStream and dynamically update the Extensible Document. Once the document is complete, it needs to be saved as follows (all examples below are using the file name 'GolfStream Report'):

Saving a Word Document
GolfStream Report.xfdoc.docx

Saving an Excel Spreadsheet
GolfStream Report.xfdoc.xlsx

Saving a PowerPoint Presentation
GolfStream Report.xfdoc.pptx

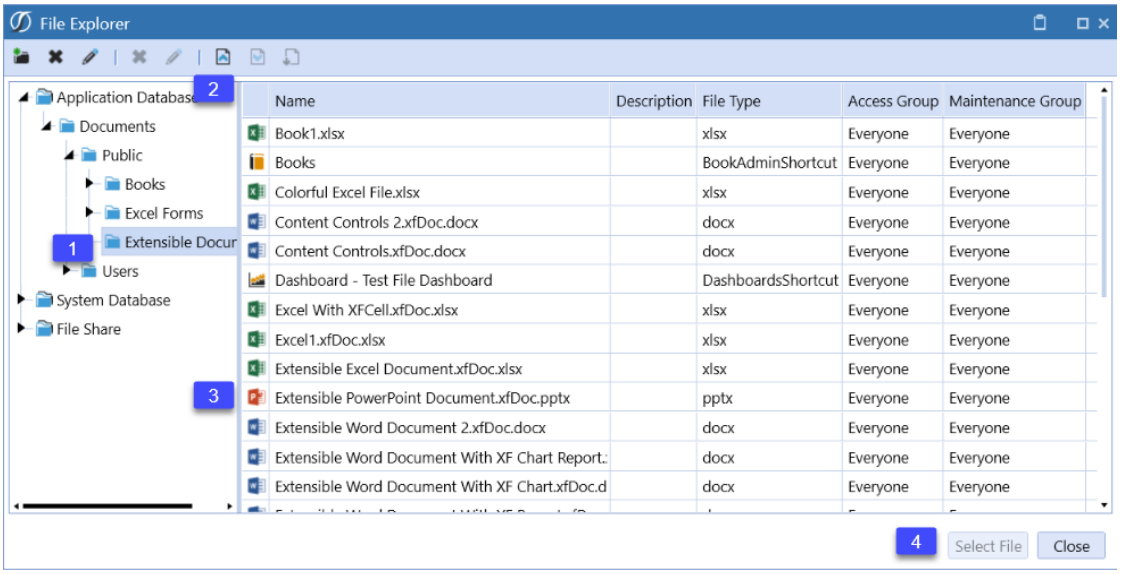
Saving a Text File
GolfStream Report.xfdoc.txt

> **NOTE:** Extensible Documents only work with Microsoft Office version 2007 and later.

Once the document is saved in the format mentioned above, upload the document into OneStream's File Explorer.

Click 

in OneStream to launch the File Explorer dialog.



Select the folder in which to save the Extensible Document

1. Upload the document into OneStream.
2. Click on the desired file name.
3. Click Select File to launch the document and see the updated values.

Using Parameters and Substitution Variables in Extensible Documents

When creating Extensible Documents, Parameters are used as placeholders for OneStream Member names, data, or user comments. Place a Parameter in different areas of a document where specific information is needed. For example, if the |!MyEntity!| Parameter was used in the document's framework, once it was launched from OneStream, the Parameter would be recognized and replaced with the desired Entity name. Some Parameters may prompt the user to select a specific Entity, Account, Time Period, etc. in order to view the document correctly. Parameters can be used in any Word Document, PowerPoint Presentation, Excel Spreadsheet, or Text File. Any Parameter that exists in the OneStream application can be used in an Extensible Document. See Parameters in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more details.

See one of the Creating an Extensible Document sections below for examples on how to incorporate Parameters into an Extensible Document.

Substitution Variables can also be used in Word, Excel, PowerPoint, or a Text File. These variables call out details such as an Application Name |AppName|, User Name |UserName|, or refer to a specific POV which creates versatility when reusing the same document. See Substitution Variables under Member Filters in "Cubes" on page 431 for more details on Substitution Variables.

See "Creating a Document in Microsoft PowerPoint" on page 270 for an example on how to incorporate Substitution Variables into an Extensible Document.

Using Images in Extensible Documents

A variety of Reports, Charts, Cube Views, Excel Spreadsheets, and PDFs can be displayed in an Extensible Document. Any one of these items can be used in a Word document, PowerPoint presentation, or Excel spreadsheet. This works by inserting any image into the document, configuring the image with the correct reporting information under the Format Picture right-click option and once launched from OneStream, the image will be replaced by the desired report.

For more details on an image's configuration, refer to the Extensible Document Settings

in the Object Lookup  dialog in OneStream, or see Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626.

See Creating an Extensible Document in Microsoft Word below for an example on how to insert a report into an Extensible Document.

Using Retrieve Functions in Extensible Document

Retrieve Functions such as XFGetCell can be used in Excel and once launched from OneStream, these formulas will run on the server. Log into the Excel Add-In and click Refresh Data in order to display the updated Excel Spreadsheet.

Excel charts can be created based off of the retrieve values and will display the correct data once the spreadsheet is launched from OneStream. In order to have the Excel chart refresh and display the updated data, use the XFGetCellVolatile Retrieve Function. Excel requires a volatile function for proper refreshing when using charts that reference calculated cells.

See Creating an Extensible Document in Microsoft Excel for an example on how to use Retrieve Functions with Extensible Documents.

There is also another type of retrieve function called XFCell which retrieves data from a single cell in OneStream. This is intended for text documents such as Word or PowerPoint. For example, XFCell(A#20500:E#Clubs) will return a value for this Account and Entity intersection.

Parameters and Substitution Variables may also be used in an XFCell formula. For example, XFCell(A#20500:E#|!MyEntityParameter!|:T#|Global|) would return a value for the specified Account, the Entity selected at run-time, and the Global Time Period of the user's Application.

Additional settings can be included in an XFCell function used within an Extensible Document that will help format the resulting data. An example of such a fully qualified function would be: XFCell(A#20500:E#Clubs, Culture=User, NumberFormat=N3, DisplayNoDataAsZero=True, Scale=3, FlipSign=True, ShowPercentSign=False)

> **NOTE:** Any Dimensions that are not specified in the formula will come from the user's POV.

For more examples and details on XFCell's syntax, refer to the Extensible Document

Settings in the Object Lookup dialog in OneStream, or see Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626.

See Creating an Extensible Document in Microsoft PowerPoint for an example on how to use XFCell with Extensible Documents.

Using Rich Text Content Controls

Rich Text Content Controls are used in Microsoft Word only and allow users to add a Cube View, a Dashboard Report, a Word document (.docx or .xfDoc.docx), a Rich Text file (.rtf), or a text file (.txt) to any Extensible Word Document. When the Extensible Document is launched, the Content Control is replaced with formatted text that can be edited and reformatted as desired. See Creating an Extensible Document in Microsoft Word below for an example on how to insert text using Rich Text Content Controls.

> **NOTE:** In order to embed any type of file (Word Document, Rich Text File or text file), it must be saved in the OneStream File Explorer. This allows the Extensible Document to access the file's content at run-time.

Creating a Document in Microsoft Word

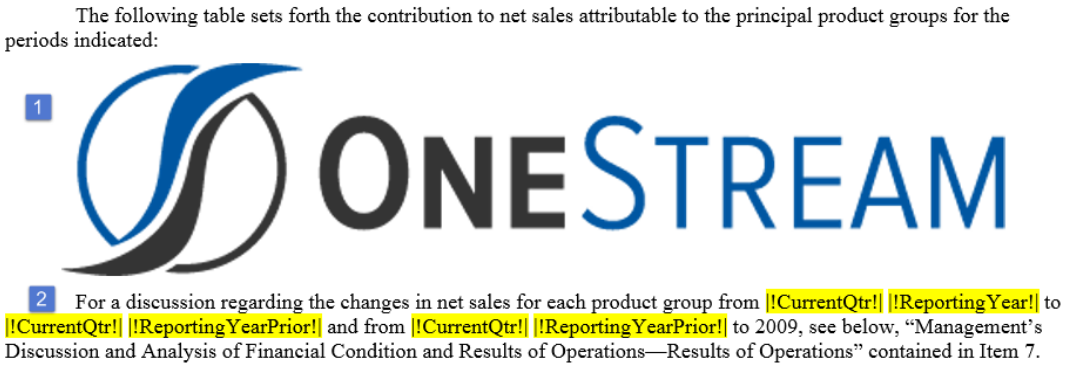
The example below was taken from a company's quarterly report made in Microsoft Word. It shows how to complete the following:

- Insert a Cube View into a Word Document
- Use Parameters to display information from OneStream
- Insert a portion of a Word document using Rich Text Content Controls

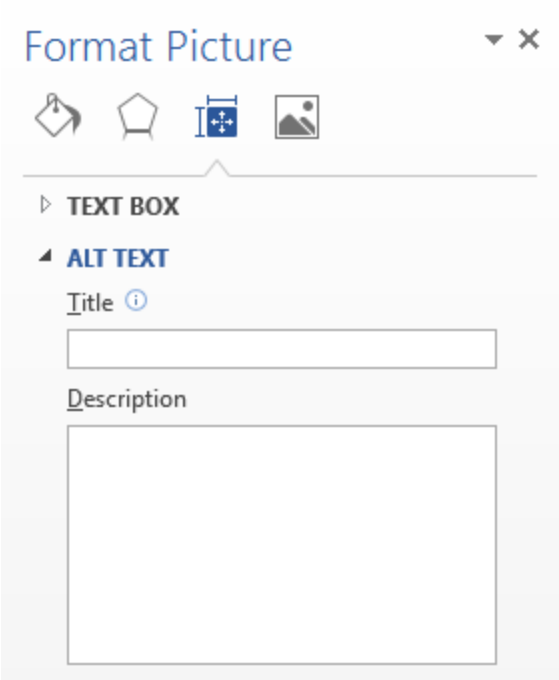
> **NOTE:** When inserting content into a Word document, the embedded content takes on the page settings of the main document. To change the page settings for the inserted content, add a section break, using Microsoft Word's Breaks menu item, before the inserted content. After the section break, specify the desired page settings for the embedded content.

Insert a Cube View

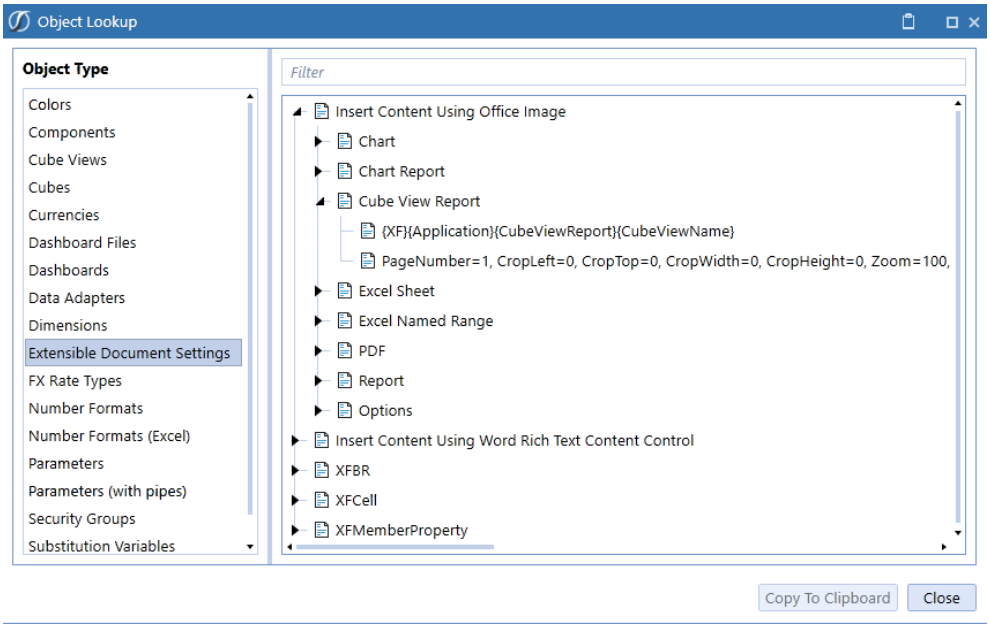
> **NOTE:** The same format for inserting an image is used in Microsoft PowerPoint and Excel. Also, as of a Microsoft upgrade Office version 1804 and higher, Microsoft has changed how the Alt Text Title property is stored for embedded images. This impacts the creation of Extensible Documents in OneStream. Existing Extensible Documents will continue to run as expected as this only impacts newly created Extensible Documents if the user is on version 1804 (or higher) of Microsoft Office. Please see additional section below on this topic.



The OneStream Logo is an image serving as a placeholder for a Cube View Report. Any image can be used as a placeholder. Once the image is inserted into the document, right-click on the image and select Format Picture. Click Layout & Properties and expand ALT TEXT.



Navigate to the Object Lookup Dialog located in the OneStream application. This dialog provides all the syntax needed to insert any type of report into an Extensible Document. This icon can be found on the following screens under the Application Tab: Form Templates, Books, Cube Views, Dashboards, Data Management.



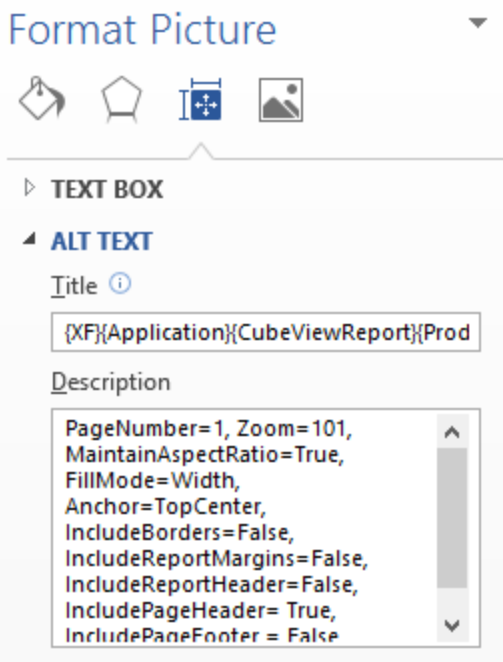
Once in the dialog, expand the desired item type (Cube View Report in this case) and click Copy to Clipboard in order to copy the first string. Go back into the Word Document and paste (CTRL+V) it into the Title Field. The following string will populate the field:

{XF}{Application}{CubeViewReport}{CubeViewName}
Update the {CubeViewName} with the name of the Cube View required for this document. In this example, the following syntax was entered for the Cube View: {XF}{Application}{CubeViewReport}{Product Sales}

> **NOTE:** For more examples on these different item types, see Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626.

Navigate back to the Object Lookup and copy the second string under the desired item type (Cube View Report in this case). This is the standard formatting for the item type. Go back into the Word Document and paste the string into the Description field. The following string will populate the field:PageNumber=1, Zoom=101, MaintainAspectRatio=True, FillMode=Width, Anchor=TopCenter, IncludeBorders=False, IncludeReportMargins=False, IncludeReportHeader=False, IncludePageHeader= True, IncludePageFooter = False, IncludeReportFooter=False, IncludePageFooter=False

> **NOTE:** Any of these properties can be changed. See Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more formatting details and options.



Insert a Cube View Using Microsoft Office Update version 1804 and higher

> **NOTE:** The same format for inserting an image is used in Microsoft PowerPoint and Excel. OneStream version 4.5.0 and higher is required to process Extensible Documents created in this fashion.

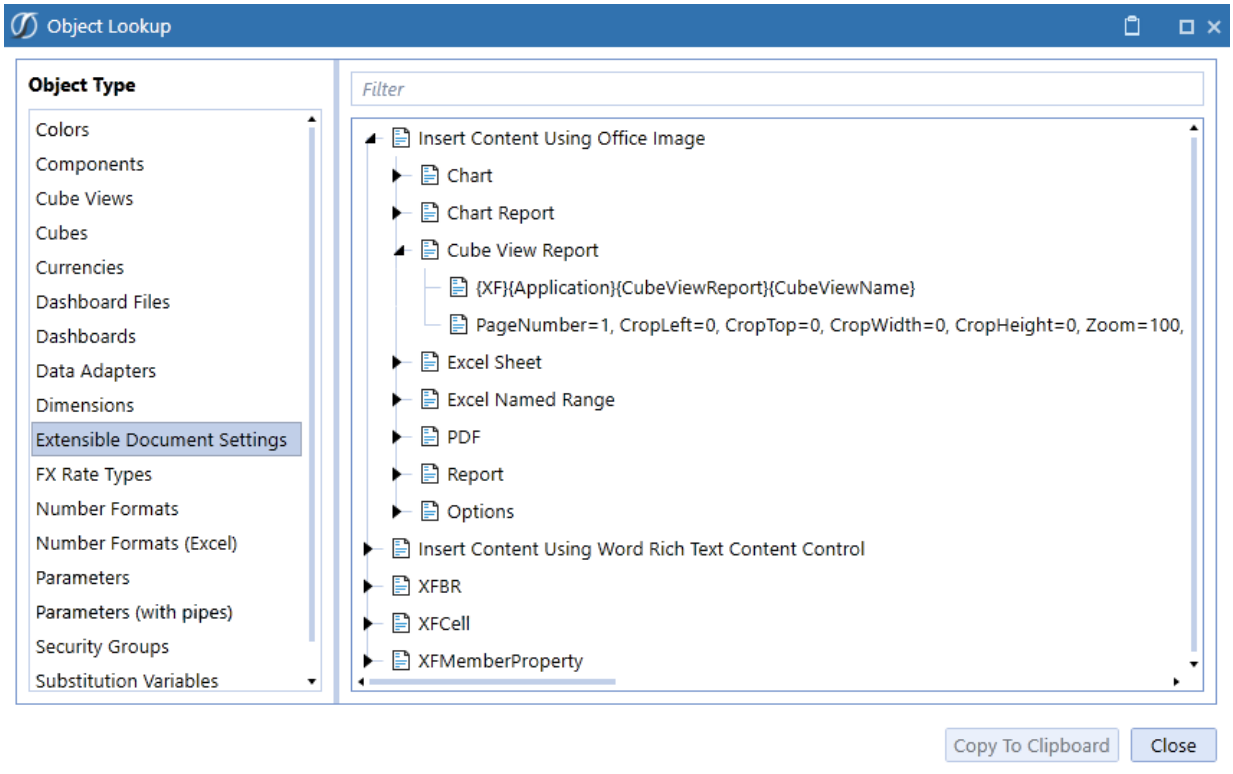
The following table sets forth the contribution to net sales attributable to the principal product groups for the periods indicated:



For a discussion regarding the changes in net sales for each product group from !CurrentQtr! !ReportingYear! to !CurrentQtr! !ReportingYearPrior! and from !CurrentQtr! !ReportingYearPrior! to 2009, see below, "Management's Discussion and Analysis of Financial Condition and Results of Operations—Results of Operations" contained in Item 7.

The OneStream Logo is an image serving as a placeholder for a Cube View Report. Any image can be used as a placeholder. Once the image is inserted into the document, right-click on the image and select Edit Alt Text…

Navigate to the Object Lookup Dialog located in the OneStream application. This dialog provides all the syntax needed to insert any type of report into an Extensible Document. This icon can be found on the following screens under the Application Tab: Form Templates, Books, Cube Views, Dashboards, Data Management



Once in the dialog, expand the desired item type (Cube View Report in this case) and click Copy to Keyboard in order to copy the first string. Go back into the Word Document and paste (CTRL+V) it into the Description Field. The following string will populate the field:

{XF}{Application}{CubeViewReport}{CubeViewName}
Update the {CubeViewName} with the name of the Cube View required for this document. />In this example, the following syntax was entered for the Cube View: {XF}{Application}{CubeViewReport}{Product Sales}

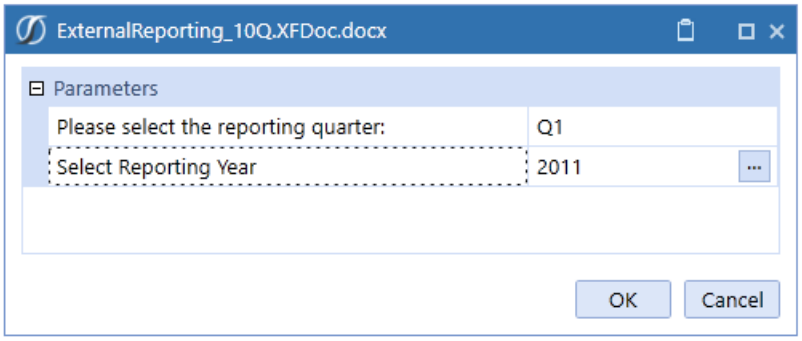
> **NOTE:** For more examples on these different item types, see Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626.

Navigate back to the Object Lookup and copy the second string under the desired item type (Cube View Report in this case). This is the standard formatting for the item type. Go back into the Word Document and paste the string into the Description field. The following string will populate the field:PageNumber=1, Zoom=101, MaintainAspectRatio=True, FillMode=Width, Anchor=TopCenter, IncludeBorders=False, IncludeReportMargins=False, IncludeReportHeader=False, IncludePageHeader= True, IncludePageFooter = False, IncludeReportFooter=False, IncludePageFooter=False

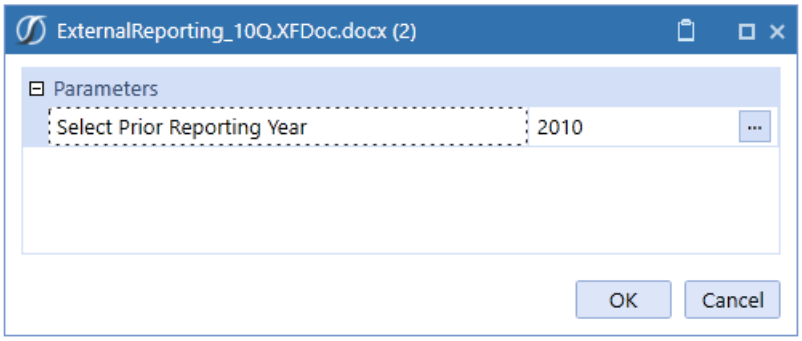
> **NOTE:** Any of these properties can be changed. See Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more formatting details and options.

Using Parameters

In this Word document example, all the information was typed normally, but Parameters were inserted in places where the user wanted to obtain information from OneStream. Three Parameters named |!CurrentQtr!|, |!ReportingYear!| and |!ReportingYearPrior!| were created in order to display the appropriate years and quarters for this document. When the Extensible Document is processed at run-time, it will prompt the user to select the reporting quarter and reporting year.



Next, it prompts the user to select the prior reporting year:



After the Parameters have been selected, the document will now display the desired data. (Highlighted in yellow below)

The following table sets forth the contribution to net sales attributable to the principal product groups for the periods indicated:

1

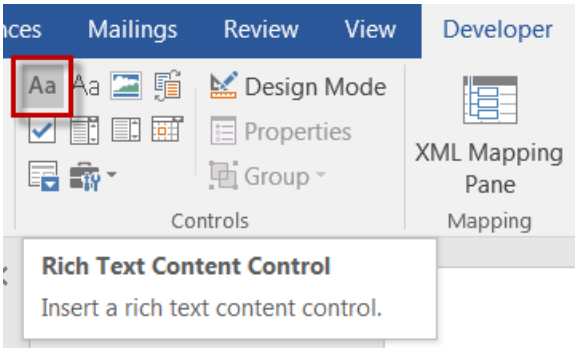
Product Sales Book

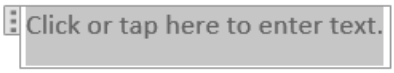
	Q1 2011	Q4 2010	Q3 2010	Q2 2010
Clubs	203,531	406,376	344,783	262,222
Accessories	53,447	0	0	0
Parts	1,068	3,310	2,808	2,135
Subassemblies	278	936	794	604
Services	23,494	63,536	53,903	40,991
Returns	(10,373)	(17)	(17)	(17)
Product Sales	**271,445**	**474,141**	**402,271**	**305,935**

2 For a discussion regarding the changes in net sales for each product group from Q1 2011 to Q1 2010 and from Q1 2010 to 2009, see below, "Management's Discussion and Analysis of Financial Condition and Results of Operations—Results of Operations" contained in Item 7.

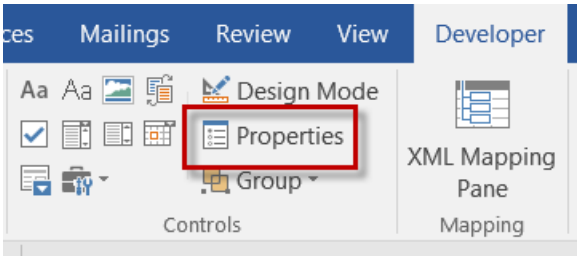
Insert a Word Document through Rich Text Controls

In the Word Extensible Document, navigate to the section where the separate Word document needs to be inserted. Click on the Developer tab in the Word Ribbon (if the Developer tab is not visible, right-click on the ribbon, select Customize the Ribbon, and select the Developer checkbox) and click the Rich Text Content Control icon.

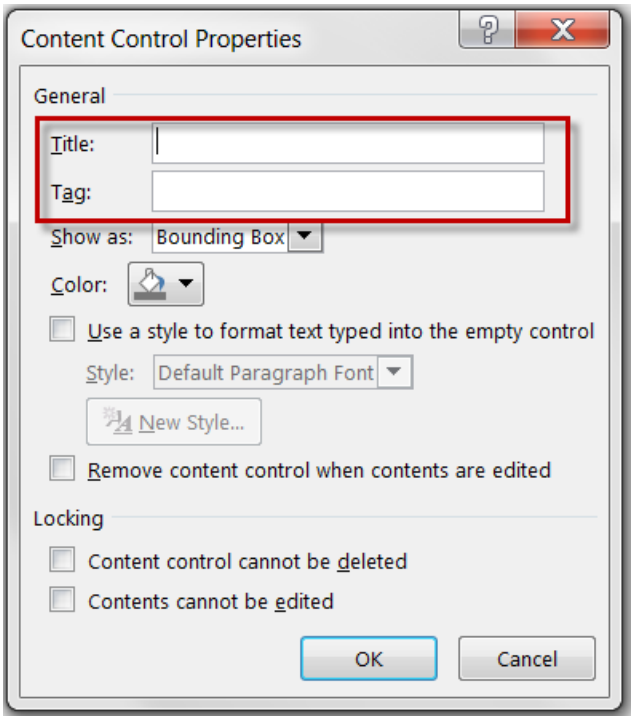




Select the Content Control and then click Properties on the Developer tab.

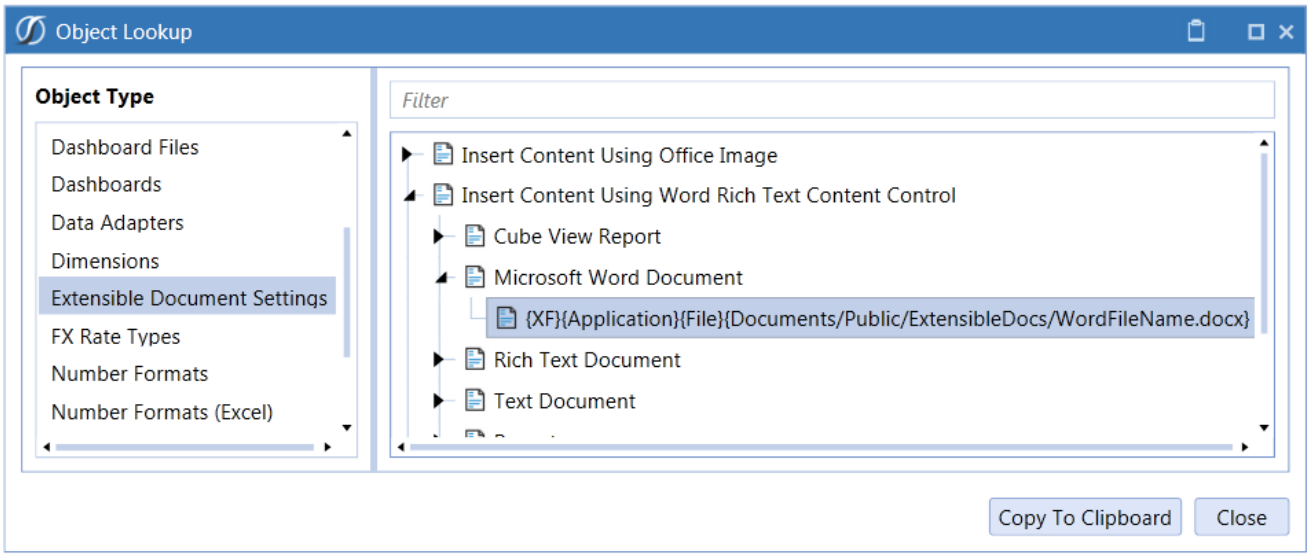


This opens the Content Control Properties dialog. The Title and Tag fields are used to define the Extensible Document content.



The Title field is where the content item is specified. The Tag field is where additional formatting settings are specified and only applies when embedding a Cube View or Dashboard Report.

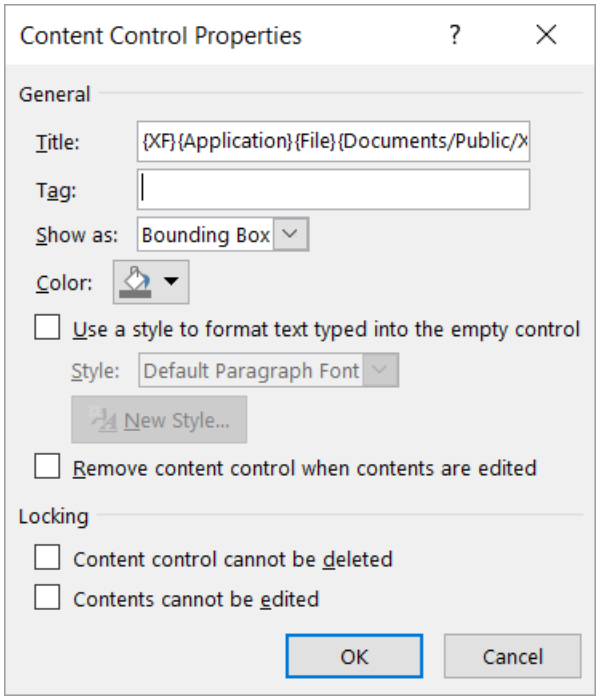
Navigate to the Object Lookup and select Extensible Document Settings. Expand Insert Content Using Word Rich Text Control Content and then expand Microsoft Word Document.



Select the string and click **Copy to Clipboard**. Navigate back to the Extensible Word Document and paste the string into the Title field. The following string populates the field:

{XF}{Application}{File}{Documents/Public/ExtensibleDocs/WordFileName.docx}
Edit the string's file path and specify the exact location of the Word document being embedded into the document. In this example, the final string displays the following:

{XF}{Application}{File}{Documents/Public/XF Docs/Documents/Form10_Q.docx}.



Ensure all changes are saved, navigate back into OneStream, and open the File Explorer. Upload the Extensible Document into the File Explorer, select the file and launch it. The Word Document is now embedded in the Extensible Word Document and can be formatted as desired.

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION
Washington, D.C. 20549

FORM 10-Q

☒ANNUAL REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the fiscal quarter ended March 31, 2011

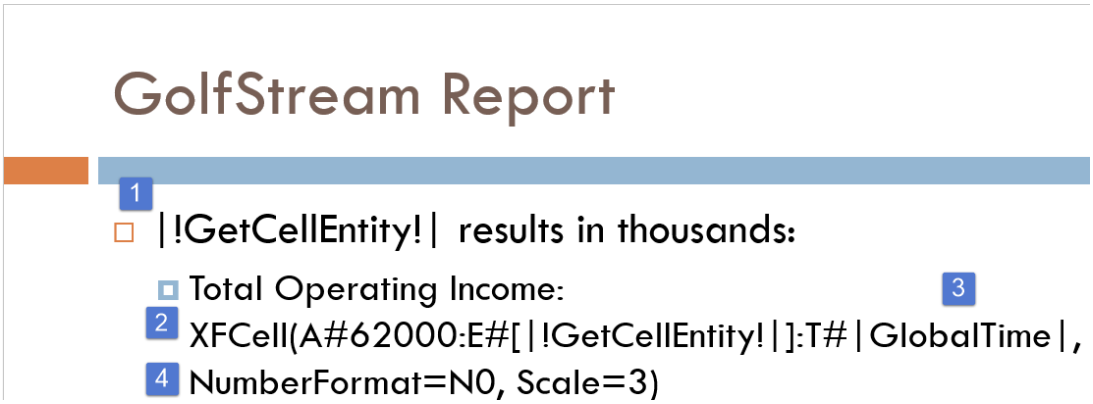
☐ TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

Creating a Document in Microsoft PowerPoint

The example below is a slide from a management presentation. It shows how to complete the following:

- Use Parameters
- Use Substitution Variables
- Use the XFCell Retrieve Function

NOTE: The same format for XFCell is used in Microsoft Word and Text Files.

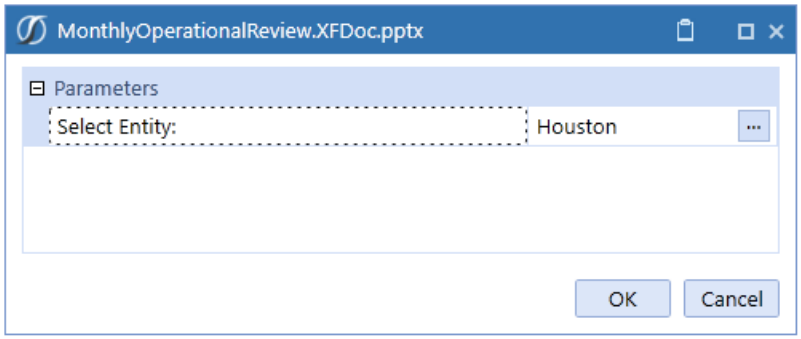


1. A Parameter named |!GetCellEntity!| was created in order to allow the user to select a specific Entity on which to base the data for this slide. When the Extensible Document is processed at run-time, it will prompt the user to select the desired Entity.
2. XFCell retrieves data from a single cell in OneStream. In the example above, the user wants to retrieve data from Account 62000, for the Entity selected at run-time, for the Application's Global Time Period.

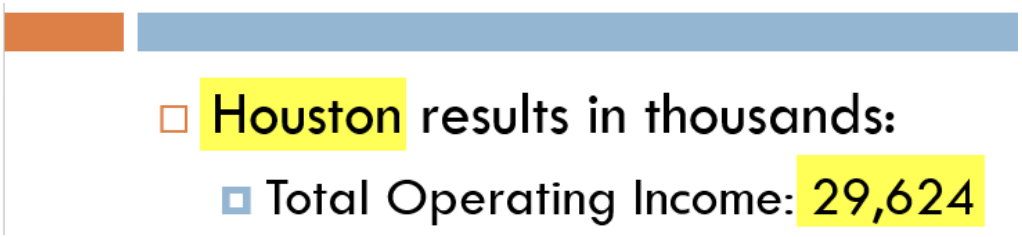
   NOTE: For more details on XFCell's syntax, refer to the Extensible Document Settings in the Object Lookup dialog in OneStream, or see Extensible Document Settings under Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626. Users can also copy and paste XFCell syntax from a Cube View's Cell POV Information dialog into a text file. See Cell POV Information in "Using OnePlace Cube Views" on page 1100 for more details on this feature.

3. A Substitution Variable is being used to call out the Global Time of the OneStream Application. This will update with whatever Global Time Period is currently set in the Application.
4. Additional format settings can be included to control options such as number formatting or scaling.

Once the document is processed, it will prompt the user to select the desired Entity.

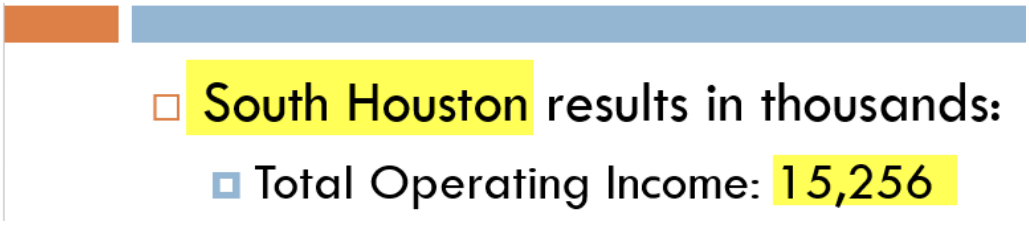


It will then display the updated data for the Houston Entity.



Houston has now replaced the Parameter, and 29,624 is the outcome of the XFCell function.

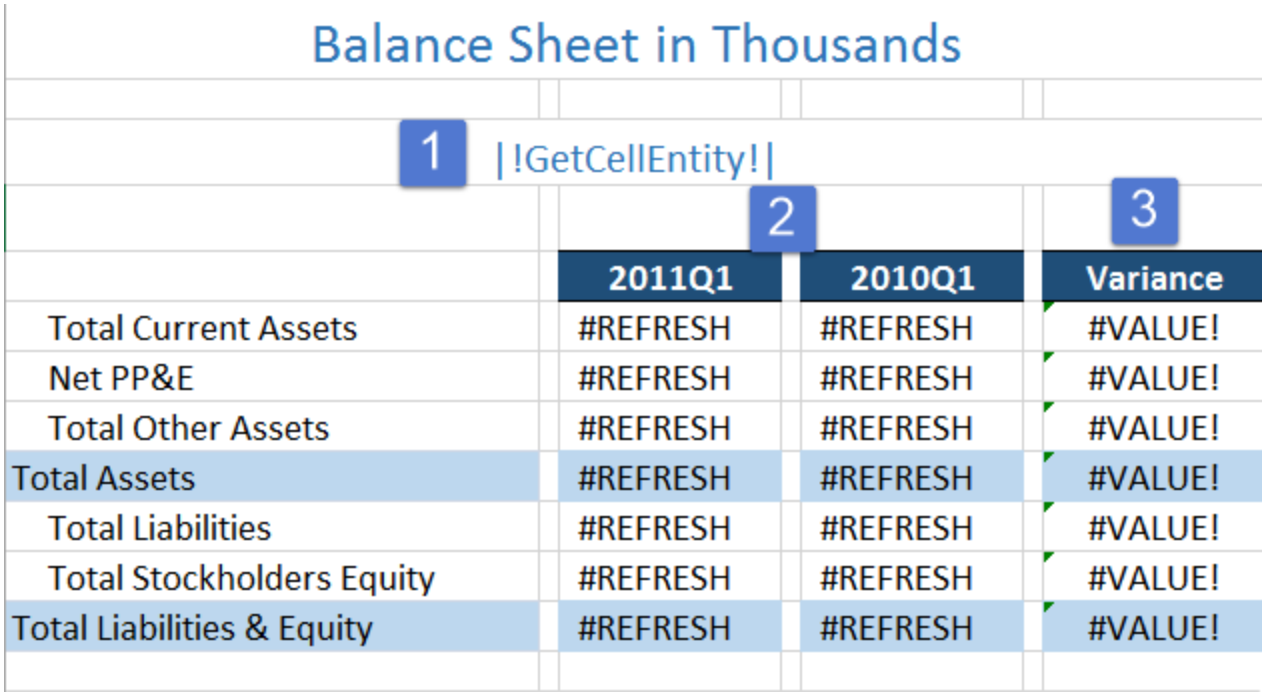
If a different Entity was selected, the data will refresh and update accordingly.



Creating a Document in Microsoft Excel

The example below is a summary Balance Sheet built in Excel. It shows how to:

- Use a Parameter.
- Use the XFGetCellVolatile Retrieve Function.
- Use the Excel IF Function.
- Incorporate an Excel Chart derived from the functions in an Excel spreadsheet.



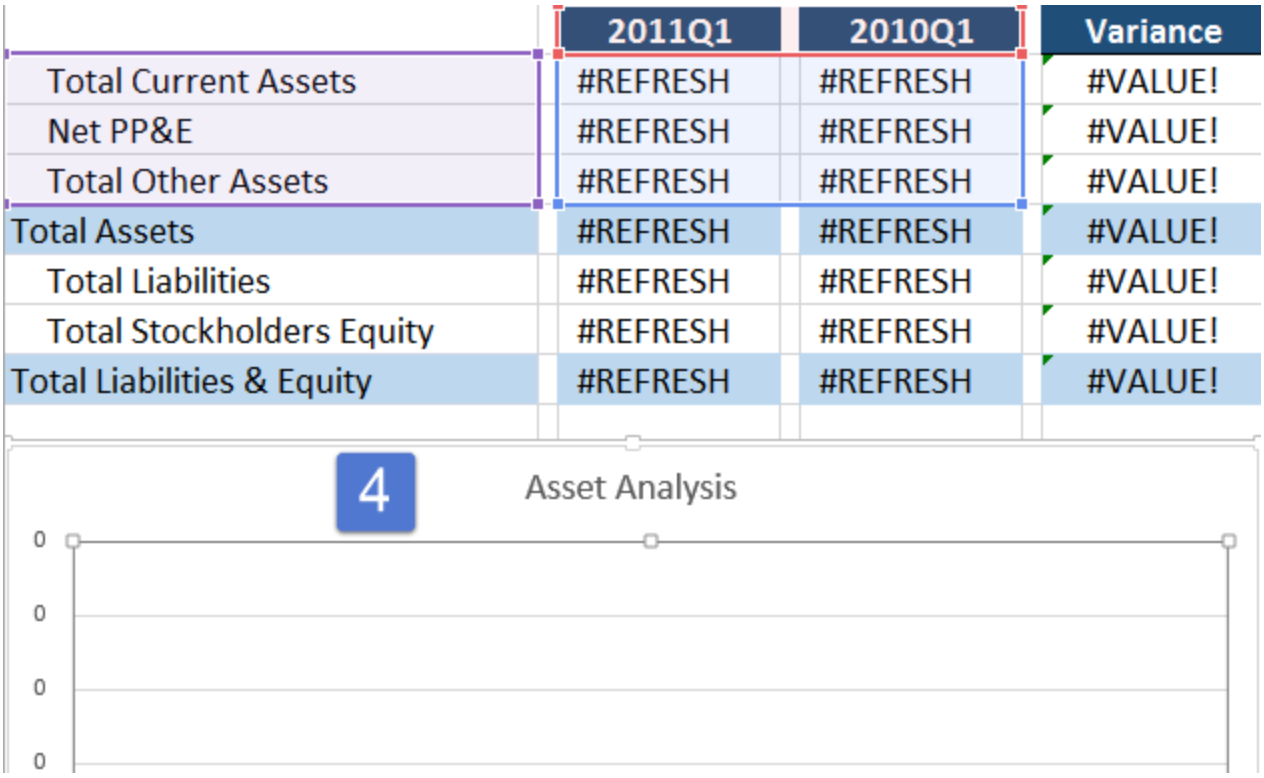
	2011Q1	2010Q1	Variance
Total Current Assets	#REFRESH	#REFRESH	#VALUE!
Net PP&E	#REFRESH	#REFRESH	#VALUE!
Total Other Assets	#REFRESH	#REFRESH	#VALUE!
Total Assets	#REFRESH	#REFRESH	#VALUE!
Total Liabilities	#REFRESH	#REFRESH	#VALUE!
Total Stockholders Equity	#REFRESH	#REFRESH	#VALUE!
Total Liabilities & Equity	#REFRESH	#REFRESH	#VALUE!

1. A Parameter named |!GetCellEntity!| was created in order to allow the user to select a specific Entity on which to base the data for this spreadsheet. When the Extensible Document is processed at run-time, it will prompt the user to select the desired Entity.

2. The XFGetCellVolatile Function was used to retrieve specific data from OneStream and update the Excel chart once the data is refreshed. Excel requires a volatile function for proper refreshing when using charts that reference calculated cells. This XFGetCellVolatile formula derives from the |!GetCellEntity!| Parameter and will display the updated data once an Entity is selected at run-time.

   > **NOTE:** See Retrieve Functions in "Navigating the Excel Add-In" on page 1177 for more details.

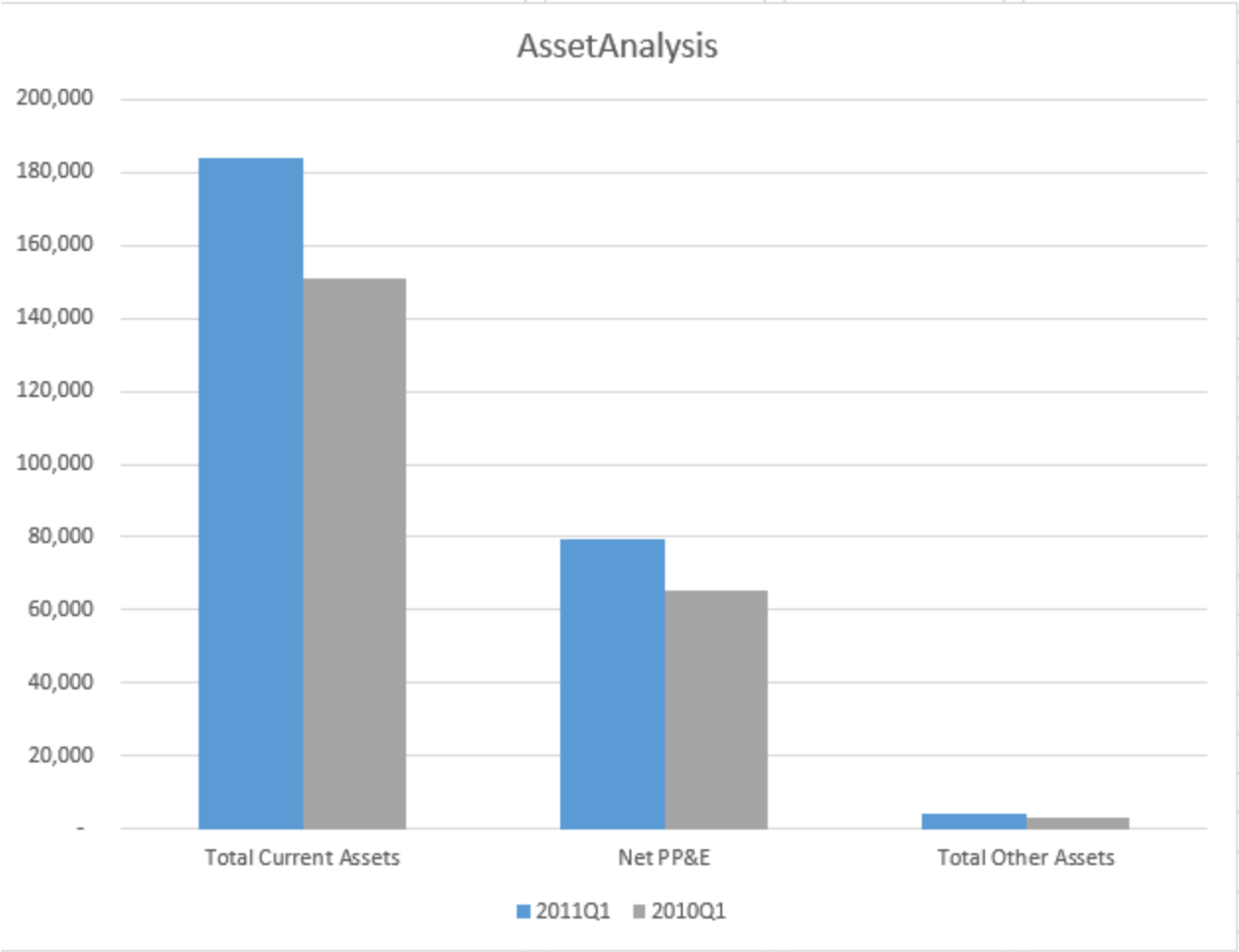
3. The IF Excel Function was also used which derives from the XFGetCellVolatile function. This data will also be updated once the spreadsheet is launched from OneStream and the data is refreshed. An example of the IF formula is as follows: =IF((F6=0),"", (D6-F6)/F6)



4. An Excel Chart was inserted into this spreadsheet and is driven by the data. Once the data is refreshed, the chart will automatically display the correct values.

Once the document is processed, it will prompt the user to select an Entity and then run the Excel spreadsheet. Log into the Excel Add-In and click Refresh Data in order to see the updated values.

Balance Sheet in Thousands			
	Houston		
	2011Q1	2010Q1	Variance
Total Current Assets	184,172	150,887	22.1%
Net PP&E	79,573	65,250	22.0%
Total Other Assets	3,867	3,171	22.0%
Total Assets	267,613	219,308	22.0%
Total Liabilities	196,919	207,433	(5.1%)
Total Stockholders Equity	70,694	11,876	495.3%
Total Liabilities & Equity	267,613	219,308	22.0%

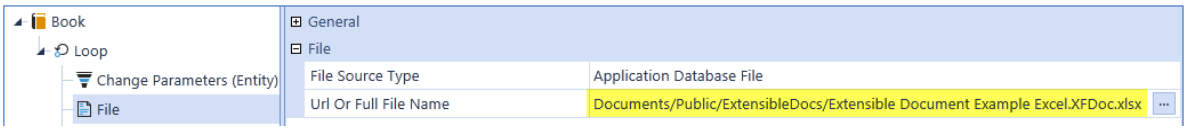


Using Extensible Documents in OneStream

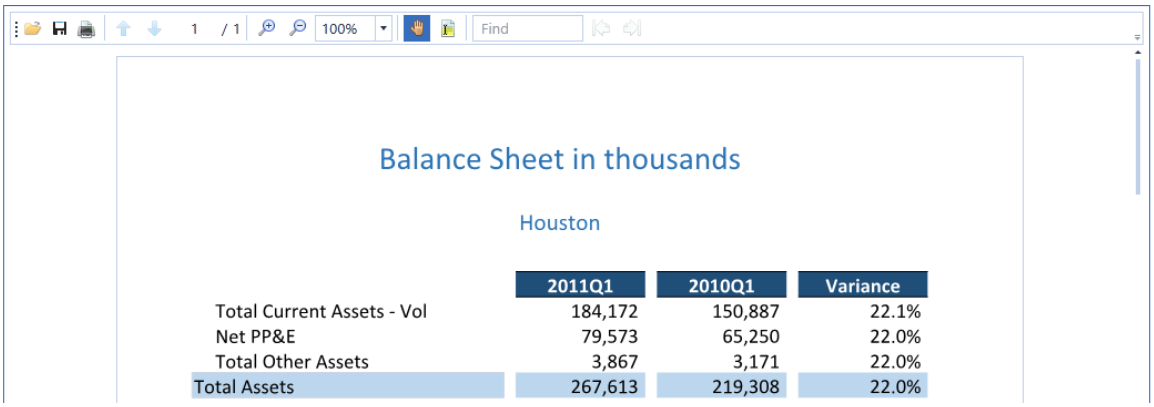
Extensible Documents can be utilized throughout OneStream. Each Extensible Document file is stored in the File Share and can be kept private for specific users or placed into Public folders for other users to see and use.

Extensible Documents in Report Books

Extensible Documents can be added to Report Books by selecting a File Book Item and assigning the name of the Extensible Document File.



Result:



The user running this Book must have access to the Extensible Document, otherwise the File will display blank pages. See "Presenting Data Using Books" on page 626 in Presentation for more details on this feature.

Extensible Documents in Dashboards

Extensible Documents can be viewed in Dashboards by assigning them to a File Viewer Dashboard Component which opens and processes the Extensible Document at run-time. Extensible Documents can also be viewed when assigned to a Book that is then assigned to a Book Viewer Dashboard Component. See Dashboards in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more details on these Dashboard Components.

> **NOTE:** If a Book contains an Extensible Excel Document that is using the XFGetCell function, the user will not need to login to the Add-In to see the updated values.

Extensible Documents in Data Management

Users can run Extensible Documents via a Data Management Sequence by selecting the Export File Step type and assigning the specific Extensible Document File to it. When this step is processed, it will export the Extensible Document to the OneStream FileShare. See Data Management in "Application Tools" on page 848 for more details on this feature.

Extensible Document Limitations

Extensible Documents are extremely powerful, however there are some limitations when using different file types.

Extensible Documents cannot reference themselves.

Text File Limitations

- Does not support images

Microsoft Word Limitations

- Word Charts cannot be converted into PDF

Microsoft PowerPoint Limitations

- PowerPoint cannot be converted into a PDF

Microsoft Excel Limitations

- The center across columns function is not supported.
- Excel Spark lines is not supported.
- Word wrap is not supported.
- 3D charts are not supported.
- Modifications to colors of individual chart items within a series does not carry through to a PDF.
- Fitting columns to a page is not supported.

- Repeating columns and rows is not supported.
- Cell comments do not display on a PDF after processing.
- Background images do not display after processing in Excel or PDF.
- Shapes do not display after processing in Excel or PDF.
- Smart Art does not display after processing in Excel or PDF.
- Macros are not supported.

The following Excel functions are not supported in Extensible Documents.

- ACCRINT
- ACCRINTM
- AGGREGATE
- AMORDEGRC
- AMORLINC
- BAHTTEXT
- BETA.DIST
- BETA.INV
- BINOM.DIST
- BINOM.DIST.RANGE
- BINOM.INV
- BINOMDIST
- CHISQ.DIST
- CHISQ.DIST.RT

- CHISQ.INV
- CHISQ.INV.RT
- CHISQ.TEST
- CONFIDENCE.T
- COUPDAYBS
- COUPDAYS
- COUPDAYSNC
- COUPNCD
- COUPNUM
- COUPPCD
- COVARIANCE.P
- COVARIANCE.S
- CRITBINOM
- CUBEKIPIMEMBER
- CUBEMEMBER
- CUBEMEMBERPROPERTY
- CUBERANKEDMEMBER
- CUBESET
- CUBESETCOUNT
- CUBEVALUE
- DDB

- DEVSQ
- DISC
- DURATION
- EXPON.DIST
- EXPONDIST
- F.DIST
- F.DIST.RT
- F.INV
- F.INV.RT
- F.TEST
- FACTDOUBLE
- FILTERXML
- FISHER
- FISHERINV
- FORECAST
- FVSCHEDULE
- GAMMA
- GAMMA.DIST
- GAMMA.INV
- GAUSS
- GCD

- GETPIVOTDATA
- GROWTH
- HARMEAN
- HYPGEOM.DIST
- HYPGEOMDIST
- INTRATE
- ISPMT
- KURT
- LCM
- LIMEST
- LOGEST
- MDURATION
- MULTINOMINAL
- NEGBINOM.DIST
- NEGBINOMDIST
- ODDFPRICE
- OFFFYIELD
- ODDLPRICE
- ODDLYIELD
- PERCENTILE.EXC
- PERCENTILE.ING

- PERCENTILERANK.EXC
- PERCENTILERANK.INC
- PERMUT
- PERMUTATIONA
- PHI
- POISSON
- POISSON.DIST
- PRICE
- PRICEDISC
- PRICEMAT
- PROB
- QUARTILE.EXC
- QUARTILE.INC
- RANK.AVG
- RANK.EQ
- RECEIVED
- ROMAN
- RSQ
- RTD
- SERIESSUM
- SKEW.P

- SLN
- STANDARDIZE
- STDEVPA
- STEYK
- SYN
- T.DIST
- T.DIST.2T
- T.DIST.RT
- T.INV
- T.INV.2T
- T.TEST
- TBILLEQ
- TBILLPRICE
- TBILLYIELD
- TREND
- TRIMMEAN
- UNICHAR
- VARA
- VARPA
- VDB
- WEBSERVICE

- WEIBULL
- WEIBULL.DIST
- XIRR
- YIELD
- YIELDDISC
- YIELDMAT
- Z.TEST
- ZTEST

Cube Views

A Cube View is used to query Cube data and present it to the user in variety of ways. Cube Views can be made read-only, used to edit data, or they can be used as the Data Source for several different display mechanisms. Learning how to create Cube Views is a key skill towards becoming a knowledgeable user.

Cube Views in Web Browser

Analysis A Cube View can be exposed to the user similarly to a report when perusing data in the OnePlace view. Cube Views open in their own tab using the Data Explorer window. These can be formatted in a way that makes them a key tool in examining data. Data can be entered in this view, but within the confines of Workflow. It is recommended that read-only Cube Views are surfaced under the OnePlace view.

Workflow Process After calculating data in the Process Workflow task, a group of Cube Views can be exposed for the user to review.

Workflow Forms A Cube View is designed as the basis for the Form Template in a form-based data entry Workflow.

Cube Views in Excel

Display as Report

A Cube View can be referenced within Excel through the OneStream Excel Add-in. The Cube View is formatted similarly to how it appears in the web interface by default. Any formatting applied in the Cube View carries over to Excel. If formatting was not applied, Excel's Styles can be applied through the Add-in. See "Getting Started with the Excel Add-In " on page 1138 for more details on how to do this.

Workflow Forms

A Cube View designed for data entry can be assigned to an Excel sheet and launched from Workflow. Data can be updated in Excel, as it would be in the Cube View in the web interface, and then submitted back.

Lists

Cube Views can be used to pull lists of Members to use in Excel Form templates.

Named Regions

When a Cube View is rendered in Excel, its rows and columns are combined to create unique >Named Regions which can in turn be applied with Excel Styles for formatting purposes. See Style Types in "Navigating the Excel Add-In" on page 1177 for more details on how to do this.

Cube Views in Dashboards & Reports

Data Explorer Grid

When a Cube View is viewed in the web interface, it is being done in a Data Explorer Grid which can be added as a Component of a Dashboard.

Data Adapter for Graphs

Cube Views can also be used as a Data Source for graph Dashboard Components. This is covered in more detail in the Application Dashboards section.

Data Adapter for Reports

Similar to graphs, Cube Views can be used as the Data Source for a report Component in a Dashboard.

When a Cube View is rendered in a report, its rows and columns are combined to create unique field names in the resulting database table. It can then be applied to separate rows and columns in a report and formatted separately.

A Cube View must contain one or more columns. The default name is Col1 but can be changed to something useful.

In order to show specific combinations of columns that are not attainable by just adding new columns to the Cube View, there is a way to do so under the Rows and Columns Slider. In the Header Overrides section under the General Settings Slider, turn on the three Dimension types wanted and set Use Default Column Headers to False. Then, in the Column Member Expansion 1, select one of the three Dimension types. Finally, in the filter, enter the columns separated by commas. Multiple Dimensions can be specified for each column in the same Member Script.

In order to show a column that expresses an actual existing headcount from all input channels, and a column to show a budget existing headcount to which data can be entered, and then finally an actual terminated headcount to which data can be entered, enter the following into the filter: S:Actual:A#HeadcountExist:O#Top, S:Budget:A#HeadcountExist:O#Forms, S:Actual:A#HeadcountTerm:O#Forms

A Cube View must also contain one or more rows. Creating separate rows and columns with unique names allows the Cube View results to be broken out and formatted separately. This will happen either directly in the Cube View, in Excel, or in the resulting report. For example, the Entity Europe may be listed separately from the country Entities that roll up to it. This will make Europe appear as bold on a report and have the child Entities appear in plain text.

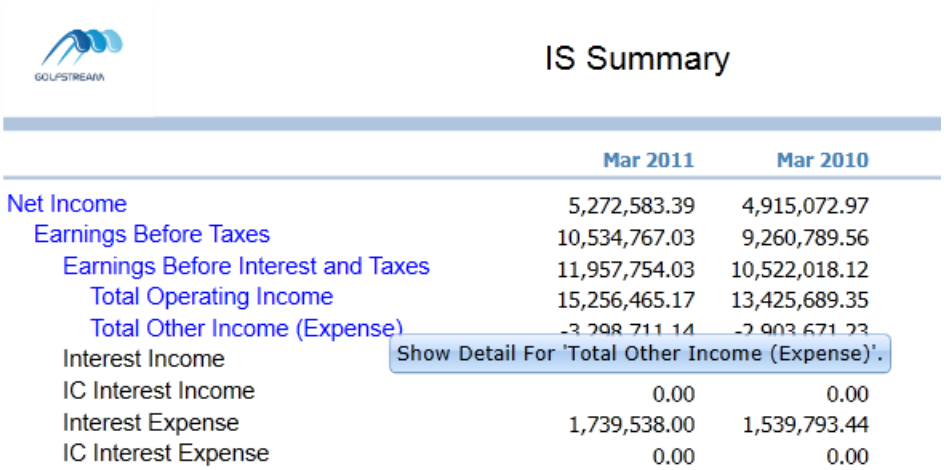
Cube View Shortcuts

Cube View Shortcuts can be used to launch other Cube Views. This is beneficial when an administrator wants to use the same Cube View but does not want to use the same Parameters. For example, a user might launch a Cube View for an Income Statement and it prompts him/her with a ParamView Parameter. The ParamView has two values of YTD or Periodic, meaning an Income Statement can be launched to show the data with a Year to Date view or a Periodic view (e.g., Month to Date). In this case, a Shortcut can be used in order to have two versions of the same report saved without prompting the user or having to maintain two Cube Views. In each case, the Shortcut Cube View Name would be the same (e.g. Income Statement), but the Literal Parameter Value would be different. The YTD version would say ParamView = [YTD] and the Periodic version would say ParamView = [Periodic]. Each would open the Income Statement Cube View to the proper view settings without prompting the user.

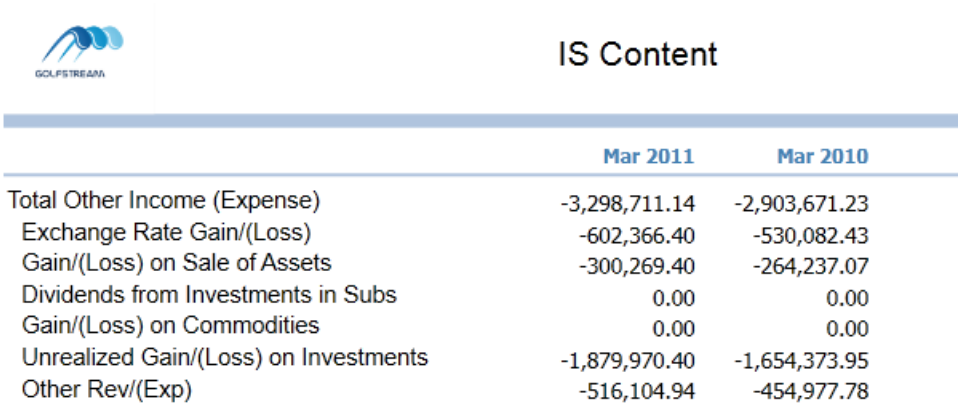
Navigation Links

Navigation Links will provide the option to set up one Dashboard to launch another in order to drill into more detail or related detail on a certain row of data from a report, while other times it can create a chart of the reviewed data.

The following information provides a detailed example including the steps one must take to create Navigation Links. The implementation of this feature will differ, but for this example an Income Statement Summary Dashboard will launch another Dashboard with more detail:



Click on Total Other Income (Expense) and this Dashboard appears:

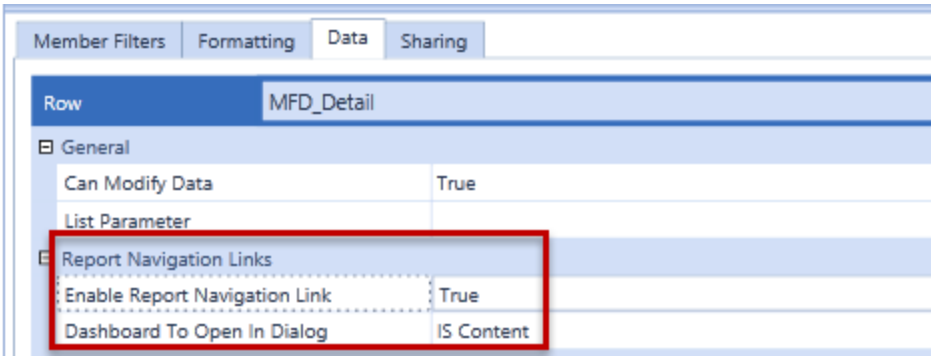


IS Content

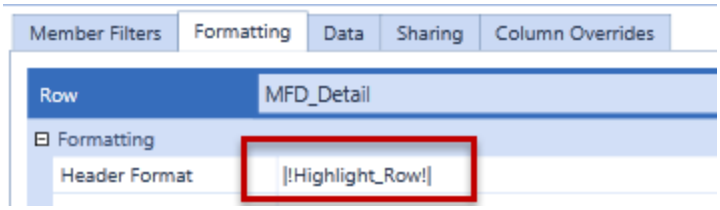
	Mar 2011	Mar 2010
Total Other Income (Expense)	-3,298,711.14	-2,903,671.23
Exchange Rate Gain/(Loss)	-602,366.40	-530,082.43
Gain/(Loss) on Sale of Assets	-300,269.40	-264,237.07
Dividends from Investments in Subs	0.00	0.00
Gain/(Loss) on Commodities	0.00	0.00
Unrealized Gain/(Loss) on Investments	-1,879,970.40	-1,654,373.95
Other Rev/(Exp)	-516,104.94	-454,977.78

NOTE: This only works in Dashboard mode.

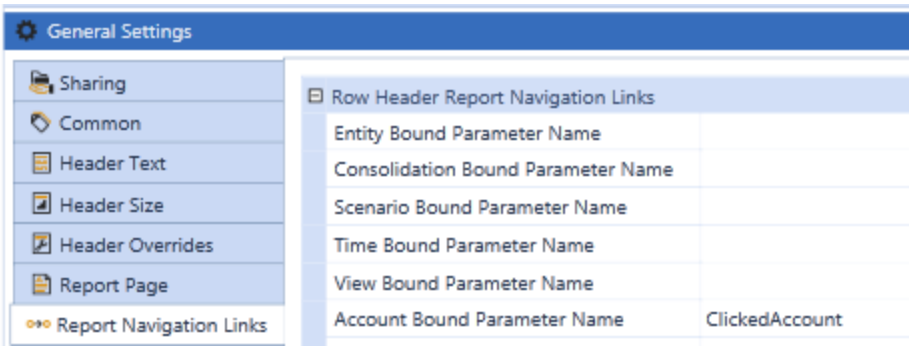
Below is a sample Cube View called IS Summary which contains Income Statement summary accounts. First, select the row to be highlighted for navigation. Set Enable Report Navigation Link to True and type the name of the Dashboard to open in the Dashboard to Open in Dialog field. The specified Dashboard (not a Cube View) will open when this highlighted row is selected from this Cube View's related Dashboard.



This next step is optional. Add a Header Format using a Cube View Style which will make the row appear blue or another color different from the other rows, so the user knows this row is clickable. In this case, |!Highlight_Row!| is related to a Parameter that was made in a sample application. When this Cube View is run, the format of TextColor=Blue will be activated for this row.

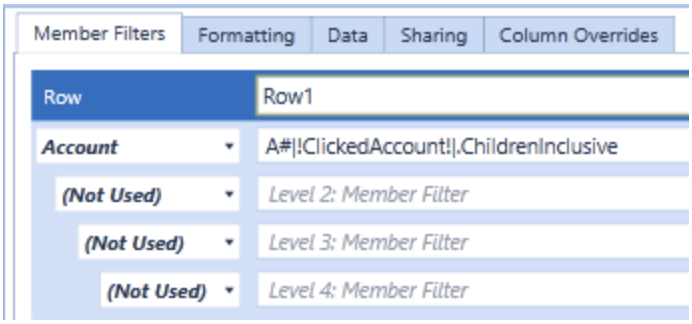


The Cube View is passing the clicked account to the other Dashboard and there the account and its children can be viewed. Now, determine how the account will be passed. Go to the General Settings Slider and go to the Report Navigation Links section. A value of ClickedAccount was entered for the Account Bound Parameter Name which is going to be passed from one Dashboard to another. More than one Dimension can be passed if it is defined in Rows, but in this case this does not need to happen.

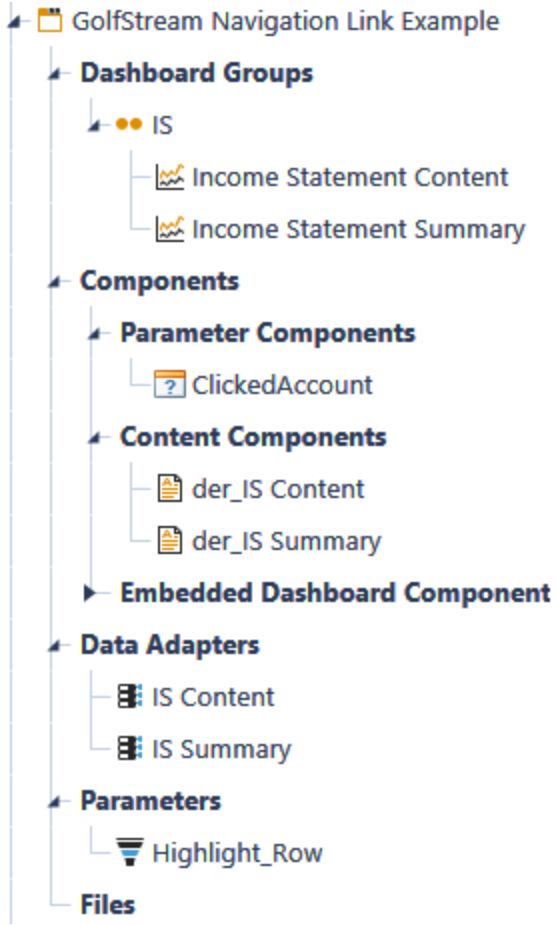


Copy  this Cube View in order to have the same columns and POV settings for the drilled Cube View containing the contents. This one is called IS Content because it contains the content of the drilled data. Whatever it is called, be consistent and come to an agreement with the project team.

In the new Cube View (called IS Content in this case), remove the rows that were there and add the rows that will be seen when this Dashboard appears. In this case, refer to the Parameter for ClickedAccount and add the ChildrenInclusive extension.



Under Dashboards, a Maintenance Unit was created and called GolfStream Navigation Link Example, which stores all the objects needed to get this to work properly.



Starting from the bottom of the example above is the Parameter  needed to highlight the row.

General (Parameter)	
Name	Highlight_Row
Description	
User Prompt	
Maintenance Unit	GolfStream Navigation Link Example
Sort Order	0
Data Source	
Parameter Type	Literal Value
Default Value	TextColor=Blue
Result Format String Type	Default
Result Custom Format String	

The Data Adapters  are required in order to point to the Cube Views. First, set up one for IS Content. Set the Command Type to Cube View and set the Cube View to IS Content.

Next, set up the Data Adapter for IS Summary. Set the Command Type to Cube View and set the Cube Viewto IS Summary. Set the Include Row Navigation Link property to True to drill from Cube Views in a Dashboard.

Include Member Details	False
Include Row Navigation Link	True
Include HasData Status	True

Now, set up two Content Components which will be placed on a Dashboard. These were named with the prefix of der_ because they are Data Explorer Reports and not Charts or another form of Component. Again, come up with a naming schema with the project team, so the result is organized. In this case, click  to create a Component and chose Data Explorer Report as the type. Do this for both IS Summary and IS Content and click  in the Dashboard toolbar to attach the appropriate Data Adapter to each.

Select Parameter Components and create a new Component  with a type of Supplied Parameter. In the Bound Parameter field, enter the name of the Parameter being passed, which is ClickedAccount in this example. Do this for each Parameter being passed from Dashboard to Dashboard.

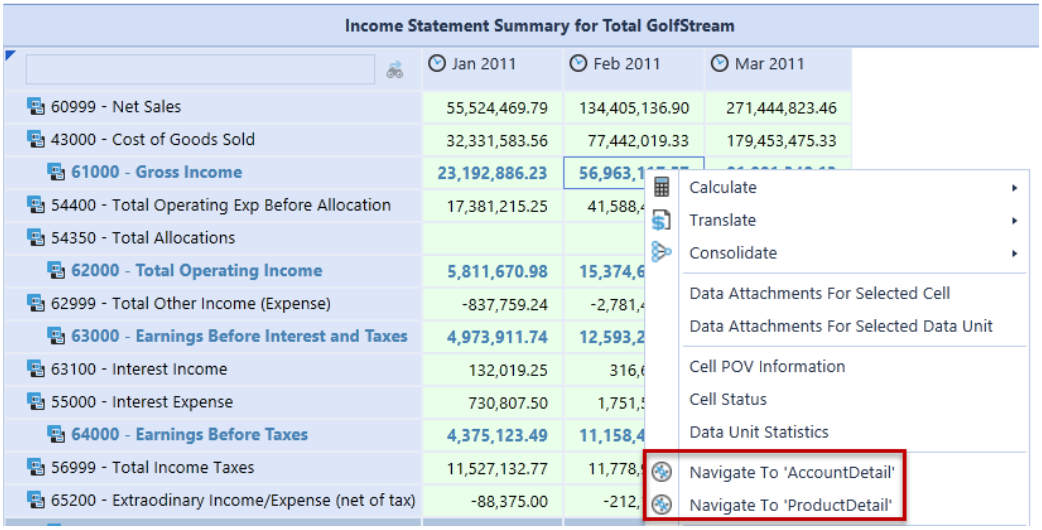
Create a Dashboard Group (called IS in this example) and two Dashboards. Create one for the launching Dashboard (e.g. IS Summary) and one for the launched Dashboard (e.g. IS Content). In this example, a Layout of Uniform is being used, but the use of this feature may vary.

Under Dashboard Components attach the Data Explorer Report Component. Do this for both IS Summary and IS Content. For just the IS Summary(the launched Dashboard), also attach the Parameter Component being passed (ClickedAccount in this example). This allows that account to be passed from the initial Dashboard to the other.

Linked Cube Views

Linked Cube Views provide the option to launch a Cube View from another when viewing it in the Data Explorer grid, Spreadsheet tool, or Excel Add-In. A user can right-click a Cube View's data cell and open a separate Cube View allowing for more detail and visibility. This applies to any Cube View including those used for data entry forms.

The following information provides a detailed example including the steps one must take to create a Linked Cube View. The implementation of this feature will differ, but for this example an Income Statement Summary Cube View will have an Account Detail Cube View assigned to all its data cells and a Sales by Product Cube View linked to specific Cube View Rows. Once a Linked Cube View is selected, it will display it in another Cube View dialog. There is also the possibility to add a second level of Linked Cube Views in order to provide even more detail.



Linking a Cube View to an Entire Cube View

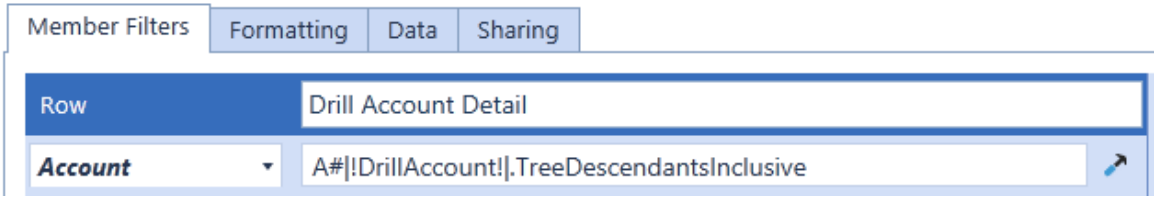
First, select the Cube View to be linked and apply to the entire Cube View, specific columns, or specific rows. If the Linked Cube View applies to the entire Cube View, any data cell in the Data Explorer Grid, Spreadsheet tool, or Excel Add-In will have a link to that Cube View in its right-click options. If it only applies to specific columns or rows, the Linked Cube View will only be available when you right-click on a data cell in that row or column

> **NOTE:** Column settings override Cube View settings and Row settings override Column settings.

Once the base Cube View, in this example it is the IncomeStatementSummary, has been determined, create a Cube View to display more detail.

The AccountDetail Cube View will display Account details based on the selected data cell. The IncomeStatementSummary's data displays Parent Accounts for a specific time, so the AccountDetail's data will display the selected Account's Children for that same time period.

In the AccountDetail Cube View configure the columns and rows to query the correct data.



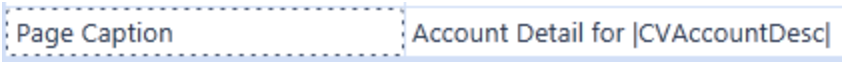
|!DrillAccount!| is a Bound Parameter and will display the correct account data based on the selected account in the IncomeStatementSummary Cube View.



|!DrillTime!| is a Bound Parameter and will display the correct Time data based on the selected time in the IncomeStatementSummary Cube View.

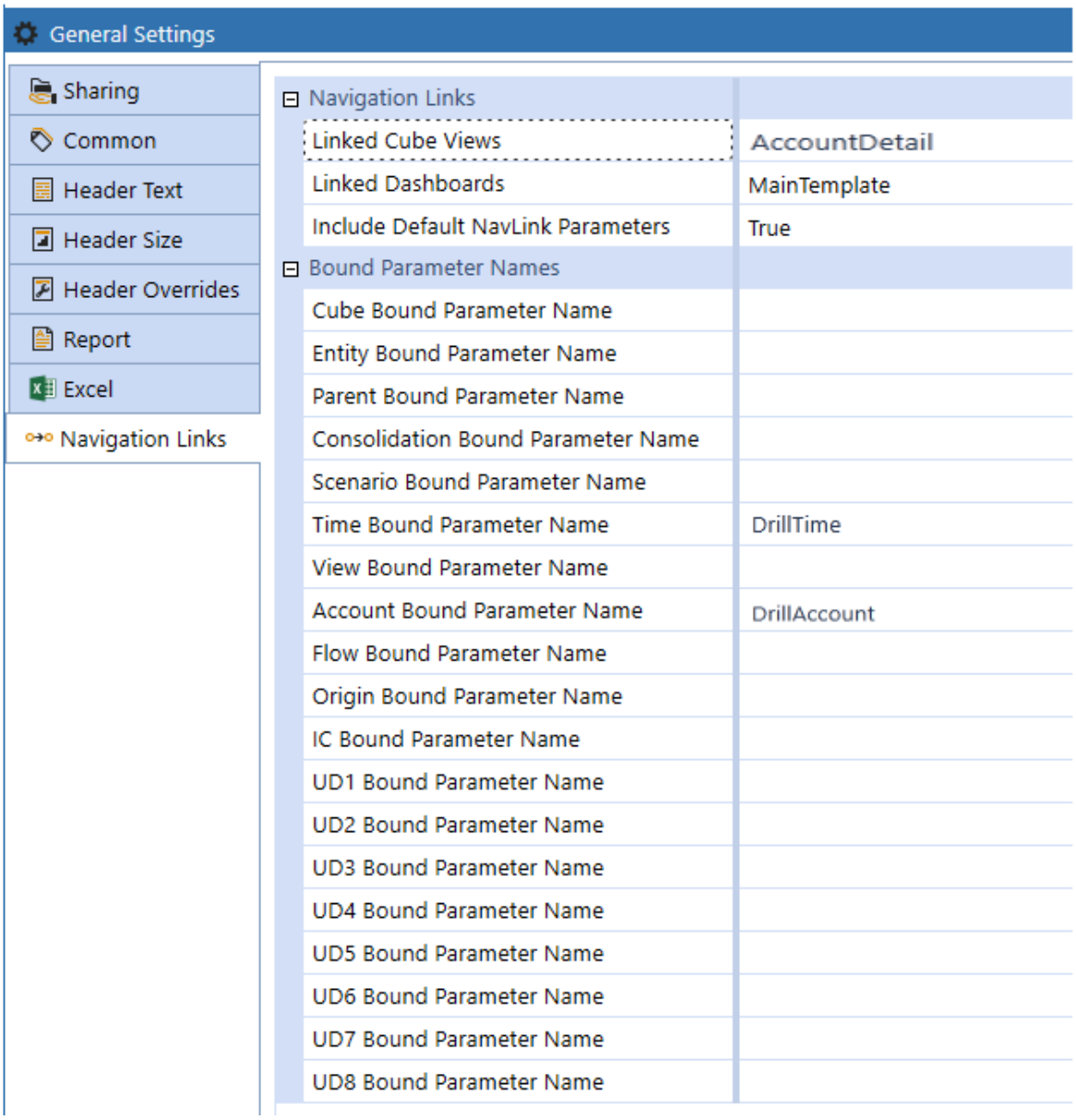
Next, ensure the AccountDetail's POV matches the IncomeStatementSummary's POV with the exception of Account and Time. Enter the |!DrillAccount!| and |!DrillTime!| Bound Parameters into these Member fields to ensure that the AccountDetail Cube View displays data based on the selected Account and Time in the IncomeStatementSummary.

Incorporate any formatting needed to the AccountDetail Cube View. In this example, the following was added to the Page Caption property:

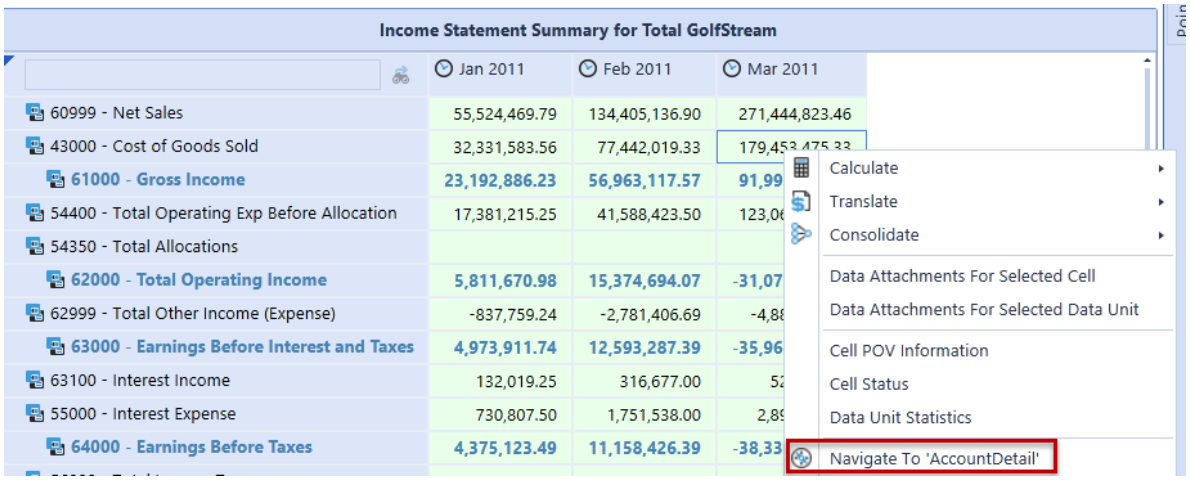


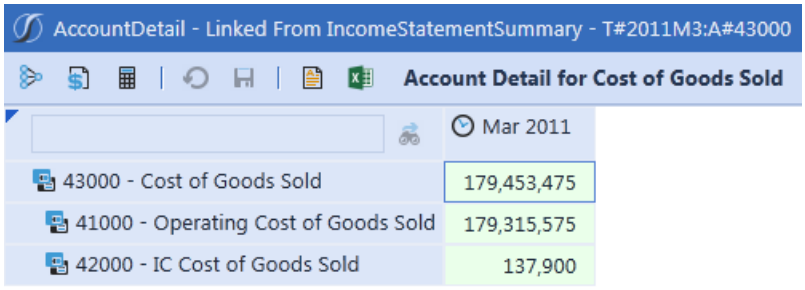
To assign the AccountDetail Cube View to the entire IncomeStatementSummary Cube View, select the IncomeStatementSummary Cube View and navigate to Navigation Links located under the General Settings Slider. Enter the name(s) of the Linked Cube View in the Linked Cube Views property by clicking the ellipsis and using the Object Lookup to enter the desired Cube View name.

Next, enter the Bound Parameters which will pass from one Cube View to the next. In this example, a Bound Parameter was entered for Account and Time in order to base both Members on the selected IncomeStatementSummary data cell.



Once the IncomeStatementSummary Cube View is run, the AccountDetail Cube View will be available when a user right-clicks on any data cell.





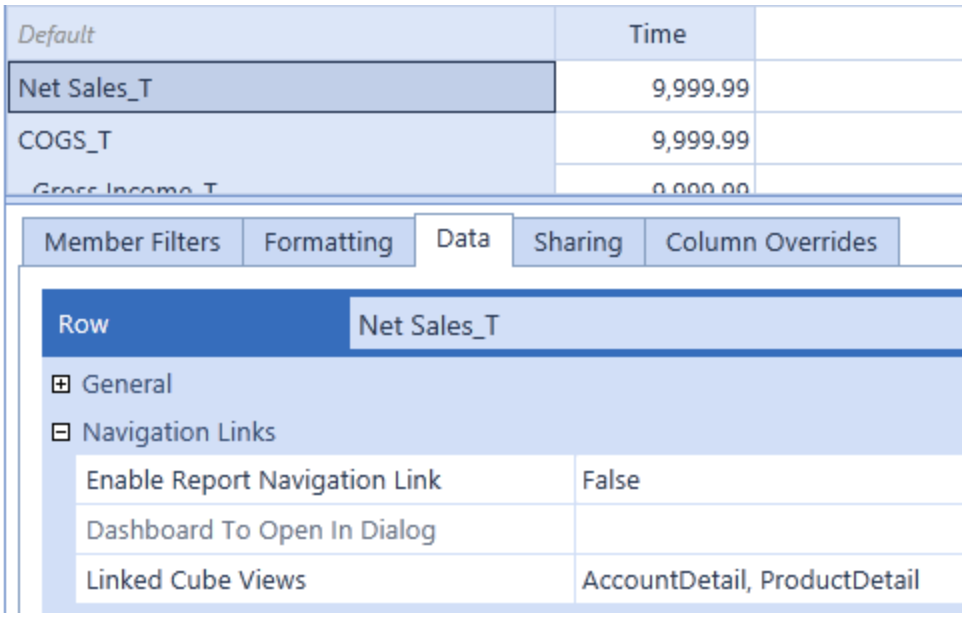
Linking a Cube View to Specific Cube View Rows or Columns

The next example explains how to assign a Linked Cube View to specific Cube View rows.

The ProductDetail Cube View will display product details based on the IncomeStatmentSummary's selected data cell. The IncomeStatementSummary's data displays Parent Accounts for a specific time, so the ProductDetail's data will display the selected Account's product sales.

In the ProductDetail Cube, configure the rows/columns, POV, and formatting to ensure that the user sees the correct data. See the AccountDetail instructions above for more details.

In order to assign the ProductDetail Cube View to the IncomeStatementSummary rows, select the IncomeStatementSummary Cube View and navigate to the Linked Cube Views property under the Data Tab in the Rows/Columns Slider. Select the desired row or column and enter the name of the Cube View.

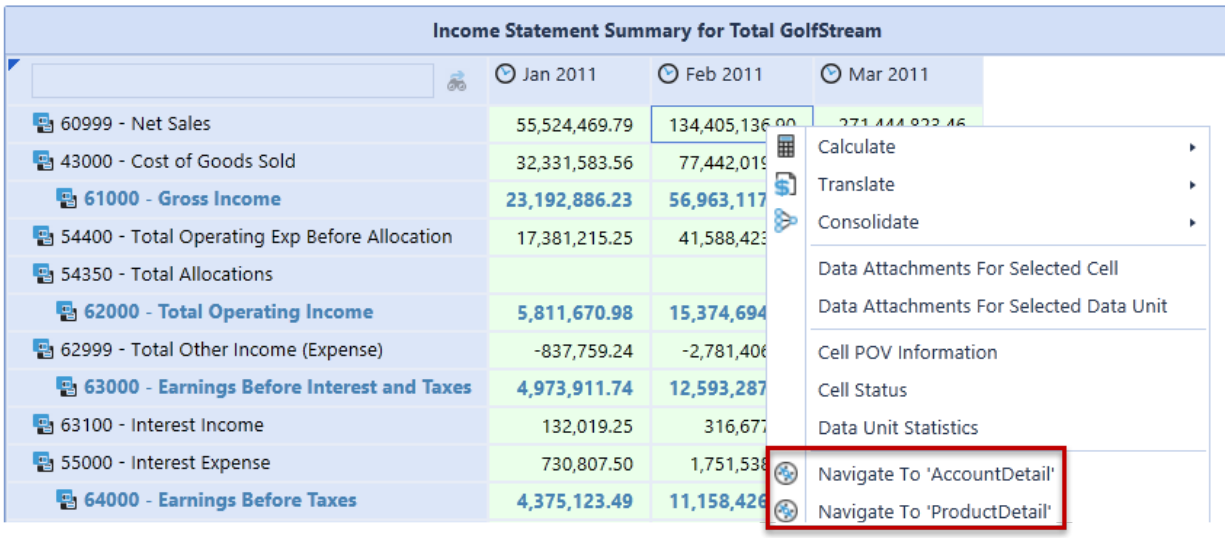


NOTE: The AccountDetail Cube View must be assigned in this field as well because of the overrides. Previously, AccountDetail was assigned to the entire Cube View, but because a Cube View is being assigned to a specific row, this will override the Cube View settings and only display the Cube View specified in this property. For both Cube Views to be available on this row, they both must be specified here.

If any Bound Parameters need to be entered (in this example, the same Bound Parameters are being used for both Cube Views), enter them under Navigation Links in the General Settings Slider.

In the example above, the ProductDetail Cube View was assigned to the Net Sales row.

Now when a user right-clicks on a Net Sales cell in the Data Explorer grid, Spreadsheet tool, or Excel Add-In, this Cube View will be available to view.



Nested Linked Cube Views

There is also the option to link a Cube View to another Linked Cube View. In this example, the ProductDetail_2 Cube View is linked to ProductDetail and displays specific product data tied to the selected ProductDetail cell.

In the ProductDetail_2 Cube View, configure the rows and columns as needed.



A new |!DrillProduct!| Bound Parameter is used in order to display specific product details. For example, if a user right-clicks on a Clubs cell in the ProductDetail Cube View and selects the ProductDetail_2 Cube View, it will then display sales details for Clubs.



The same |!DrillTime!| Bound Parameter is used for this Cube View as it is in the other Linked Cube Views to ensure the correct data is being displayed for the correct time.

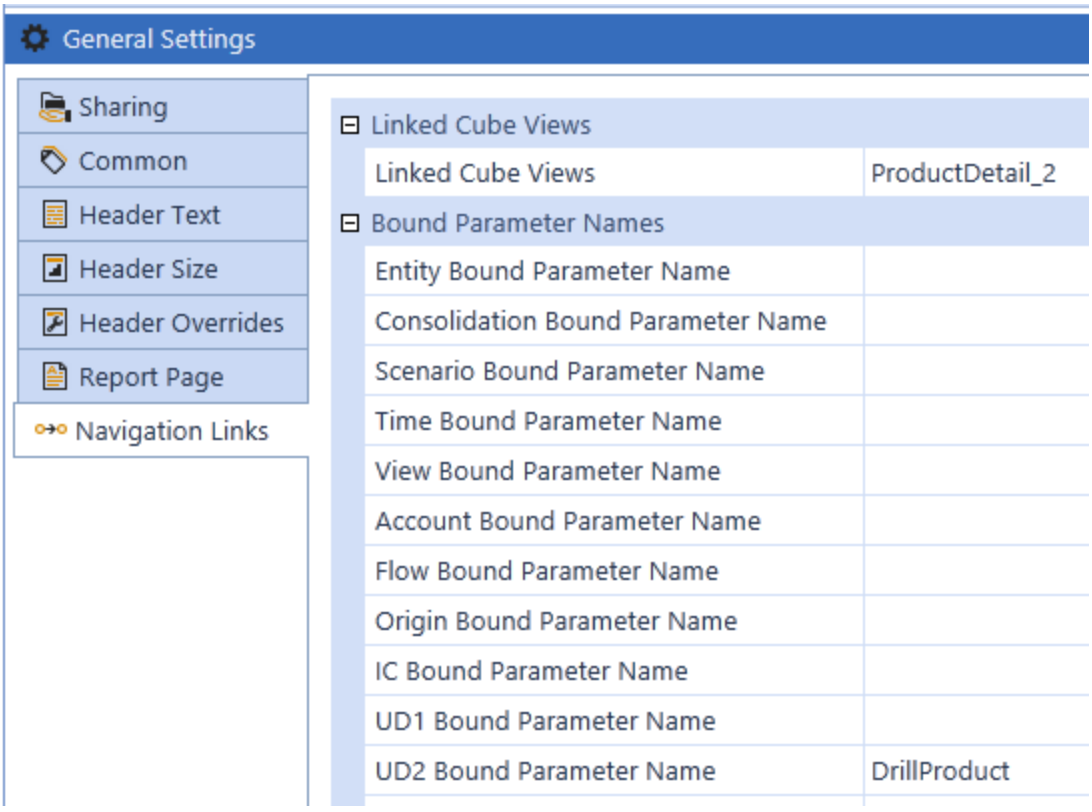
Next, set the ProductDetail_2 POV to match the ProductDetail POV except for the User Defined 2 Member (in this example Products are viewed via the UD2 Member). Enter the |!DrillProduct!| Bound Parameter into this Member Field.

Incorporate any formatting needed to the ProductDetail_2 Cube View. In this example, the following was added to the Page Caption property:

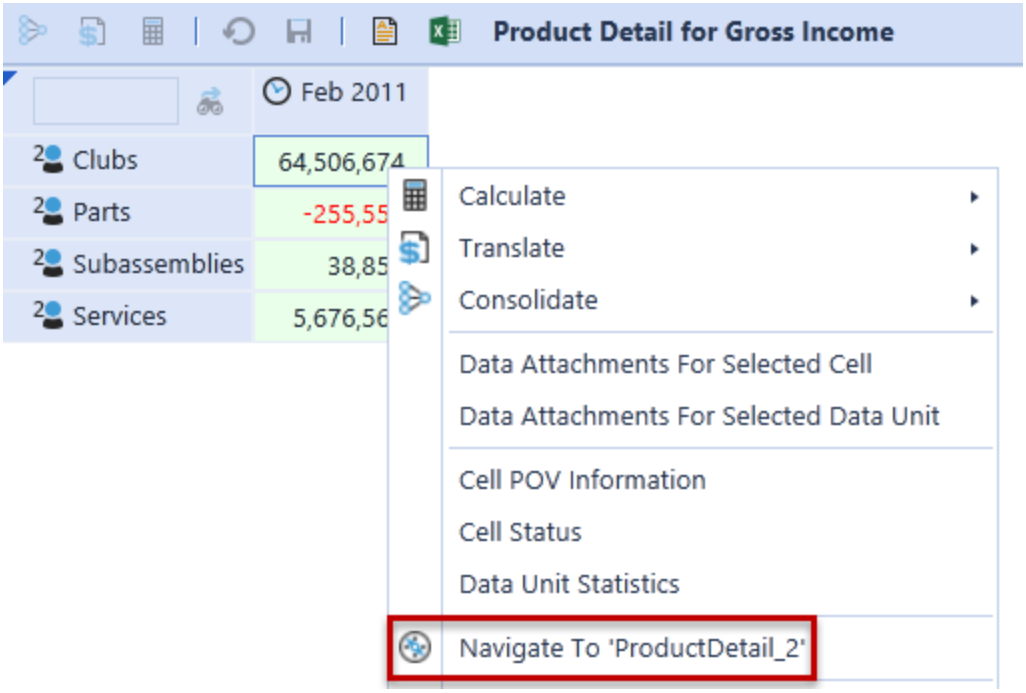
Page Caption	Product Detail for |CVUD2|

Open the ProductDetail Cube View and navigate to the Linked Cube View property under Navigation Links in the General Settings Slider. Click the ellipsis and select the ProductDetail_2 Cube View. This will link the Cube View to the entire ProductDetail Cube View.(If this needs to be done to particular rows or columns, see Linking a Cube View to Specific Rows or Columns in the previous section)

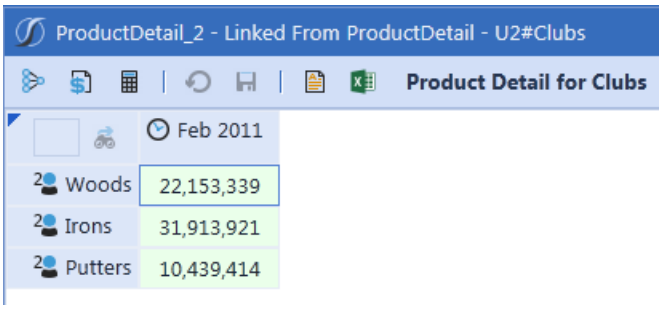
Next, enter the Bound Parameter from ProductDetail_2.



Once the ProductDetail Cube View is run from IncomeStatementSummary, the ProductDetail_2 Cube View will be available when a user right-clicks on any data cell.



Result:



Linked Dashboards

Linked Dashboards is a new capability, similar to the Linked Cube Views feature, that offers more flexibility and ease of use when performing data analysis. It provides the option to launch a Dashboard from a Cube View when the latter is viewed in either the Data Explorer grid, the Windows Application Spreadsheet tool, or the Excel Add-In.

When you right-click a Cube View data cell, the context menu displays a list of Linked Dashboards along with Linked Cube Views. Selecting a link launches the linked Dashboard in a dialog providing more detail and visibility.

Reporting and Linking Objectives

Reporting objectives help you understand how to link the reports and determine what will be built. You should determine the following:

- Overall purpose of the linked Dashboards in relation to the source Cube View.
- The data you want to display via the source Cube View as well as the detail data you want to display in the linked Dashboards. This may require additional detail Cube Views.
- The POV information you want to pass from the source Cube View to the Dashboard. This determines the Bound Parameters needed on the Source Cube View.
- How the POV information will be used in the Dashboard. This determines where the Bound Parameters need to be defined.

Data Entry Example: Using a linked Dashboard and Cube View for Budget data entry. The objective is to launch an Operating Expense Dashboard Form from a Budget Review Cube View (the source Cube view). Linked forms must be specific to the selected Entity, Time, and Account from the source Cube View.

Source Cube View Setup

1. Create a source Cube View to link to the Dashboard and/or Cube View.

   Source Cube View example: The Budget Review Cube View is displaying parent Operating Expense Accounts by Scenario. Two Member List parameters are used to select an Entity and Time Period at run-time.

Budget Review Entity: Houston Heights Time: Jan 2022					
	Baseline Budget V1	Revisions	BudgetV2	Target	Comments
50300 - Total Employee Compensation	1,928,768	214,409	2,143,177	2,281,469	
51099 - Total Utilities	68,094		68,094	68,592	
51199 - Total Professional Services	43,516		43,516	43,835	
52099 - Marketing & Advertising	177,289		177,289	178,586	
52199 - Travel & Entertainment	57,147		57,147	57,565	
52299 - Total Facility Expense	76,494	4,390	80,884	77,053	
52399 - Total HR Expenses	6,666		6,666	6,715	
52499 - Total Equip Expense	46,568		46,568	46,909	
53099 - Total Telecom	13,371		13,371	13,469	
53199 - Total R&D Expenses	62,603		62,603	63,061	
54099 - Depreciation & Amortization Expense	5,269		5,269	9,434	
54199 - Total Other Operating Expenses	87,427		87,427	88,067	
54400 - Total Operating Exp Before Allocation	2,573,214	218,799	2,792,013	2,934,754	
54299 - Total Allocations In	503,328	-503,328			
54300 - Allocations Out	-503,328	503,328			
54350 - Total Allocations	0				
54500 - Total Operating Expenses	2,573,214	218,799	2,792,013	2,934,754	
62000 - Total Operating Income	4,145,096	-218,799	3,926,297	4,315,560	

2. Define a Bound Parameter for each POV Member you need to pass to the linked reports (this will vary and may not always be applicable).

   Source Cube View Bound Parameters example: The linked form in this example must be specific to the selected Entity, Time and Account from the source Cube View. Each of those dimensions require a Bound Parameter.

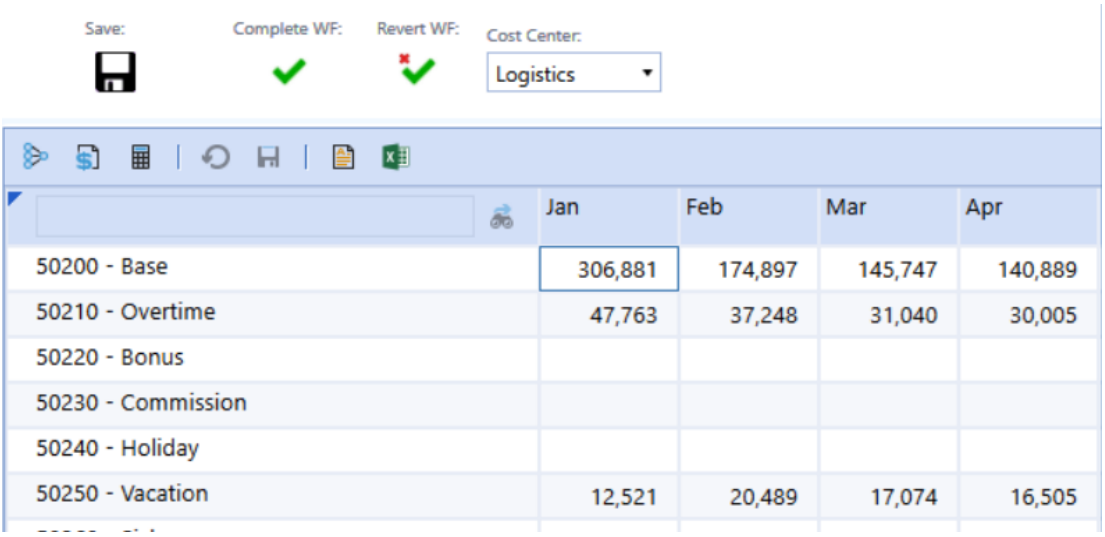
Bound Parameter Names	
Entity Bound Parameter Name	drillentity
Consolidation Bound Parameter Name	
Scenario Bound Parameter Name	
Time Bound Parameter Name	drilltime
View Bound Parameter Name	
Account Bound Parameter Name	drillaccount

Linked Dashboard Setup

Dashboard setup will vary based on the report purpose and how the Dashboard and Cube Views are linked.

The Operating Expense Dashboard contains:

- Button Components -- Run specific Save and Workflow Task Actions
- Combo Box Component -- Select a Cost Center
- Cube View Component -- Display an Operating Expense data entry Cube View



Cube View Bound Parameters in the Linked Dashboard

When using Bound Parameters on the Source Cube View, it is important to understand how the source Cube View's Bound Parameters relate to the Dashboard's Components, and how they impact the Dashboard results.

The intent of Bound Parameters is to pass the Parameter value in the background rather than through a prompt, thereby creating a seamless navigation experience. Bound Parameters impact the Dashboard when there is a Member dependency between one of its Components and the source Cube View.

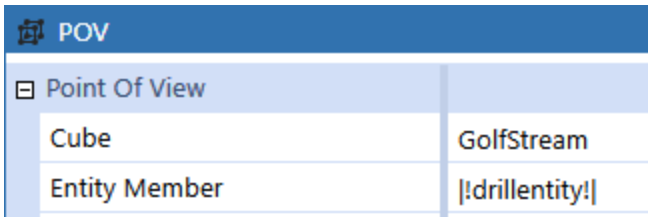
Passing Bound Parameters from a Cube View to a linked Dashboard requires:

1. Properly applying them to the Component data source (Requirement 1).
2. Creating a supplied Parameter Dashboard Component for each Cube View Bound Parameter and assigning the Components to the Dashboard (Requirement 2).

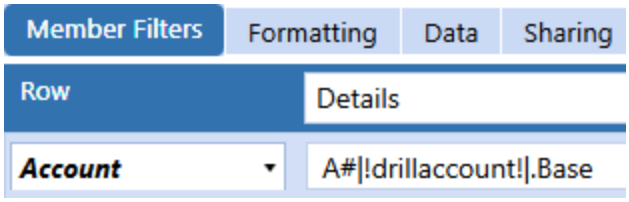
Requirement 1

The data source for the Dashboard Cube View Component is an Operating Expense Cube View. The results of this Cube View are dependent on the Source Cube View Account, Entity and Time Members.

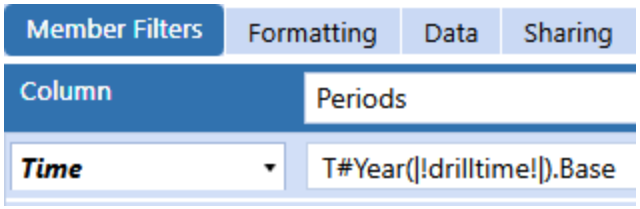
To pass these values, three Bound Parameters (drilltime, drillaccount, drillentity) from the Source Cube View must be assigned to the OpEx (Operating Expense) Cube View. This is the Cube View assigned to the Cube View Dashboard Component and it must use the same Entity Member.



Rows must display the Base Accounts of the source Cube View selected Parent Account:



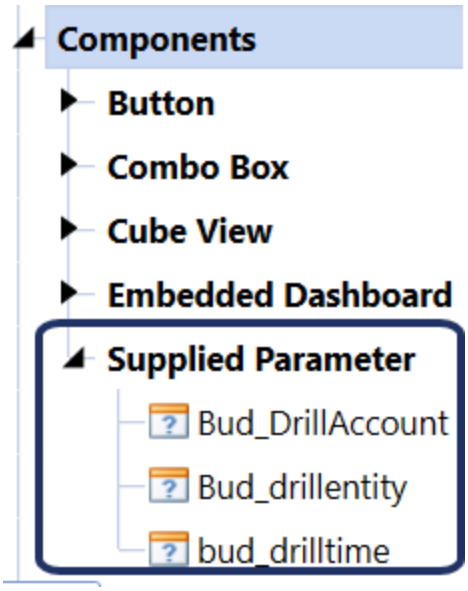
Columns must display time periods based on the selected Year in the source Cube View :



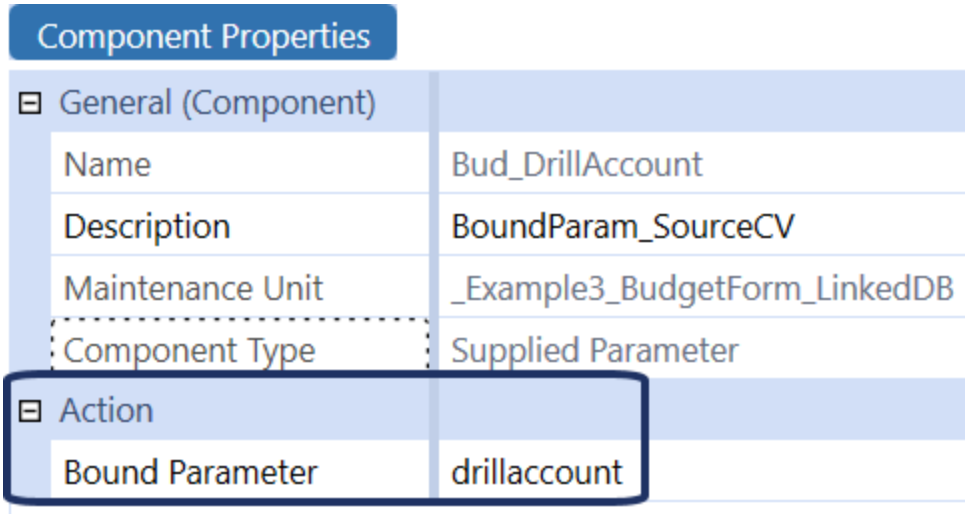
> **NOTE:** The selected Cost Center in the Dashboard combo box is also used by the OpEx Cube View. This does not require a cost center (UD1) value/Bound Parameter from the source and is specific to the Dashboard functionality.

Requirement 2

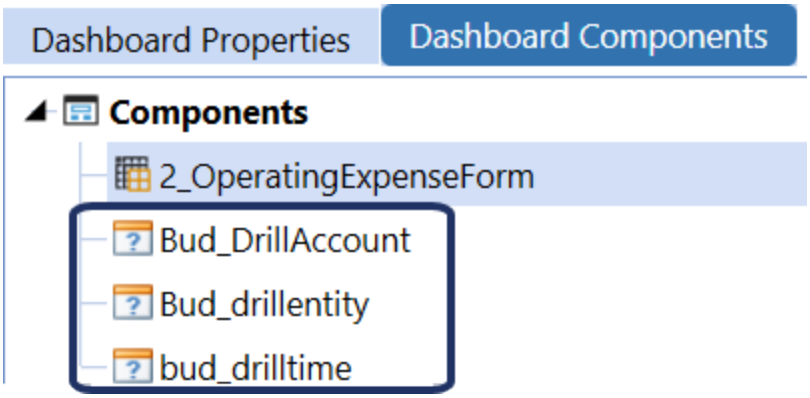
The Source Cube View uses three Bound Parameters: drillaccount, drillentity, and drilltime. Each requires three Supplied Parameter Components.



1. Type the name of the respective Cube View Bound Parameter in the Bound Parameter Property



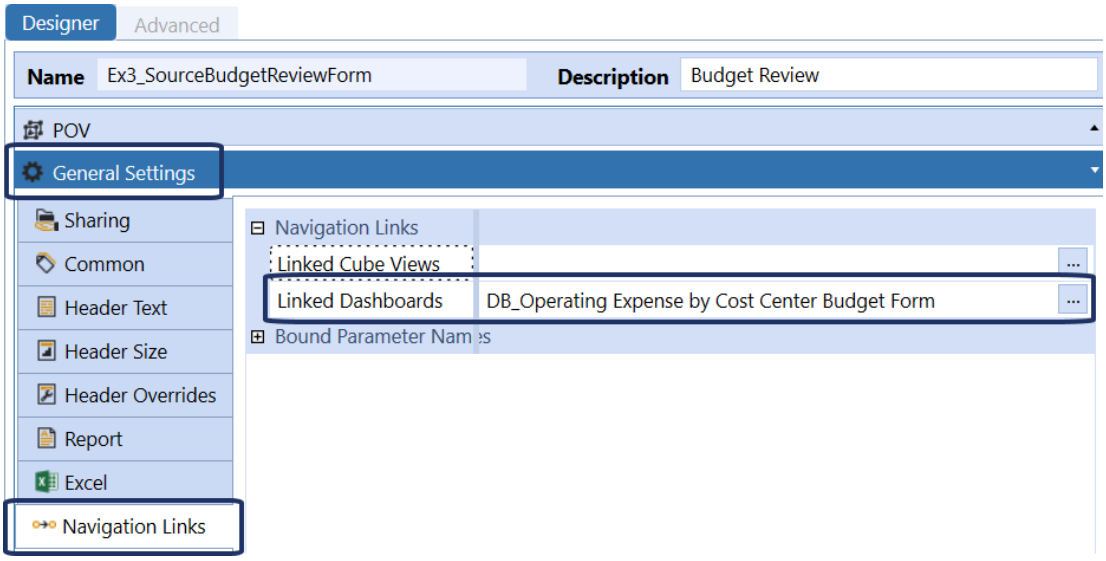
2. Construct and assign Dashboard Components as normal making sure to include these Supplied Parameters.



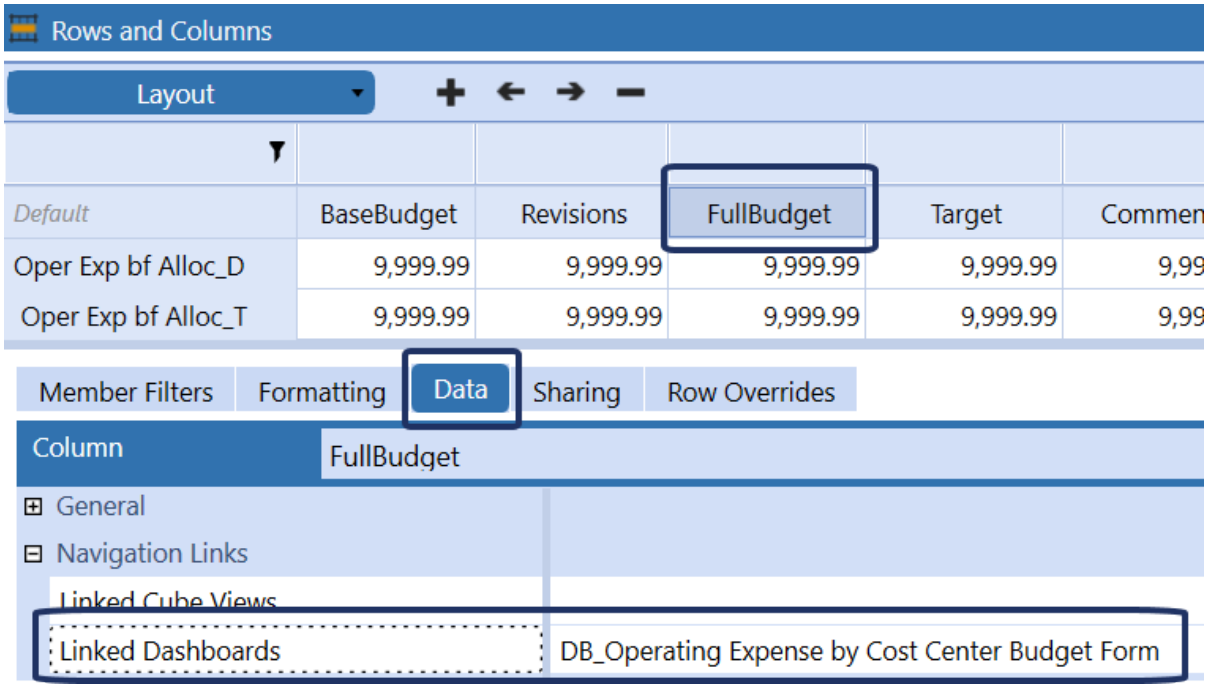
Link the Dashboard to the Cube View

Navigate back to the source Cube View and assign the Dashboard accordingly. This has the same behavior as Linked Cube Views.

The Dashboard is available when you right-click on any Cube View data cell.

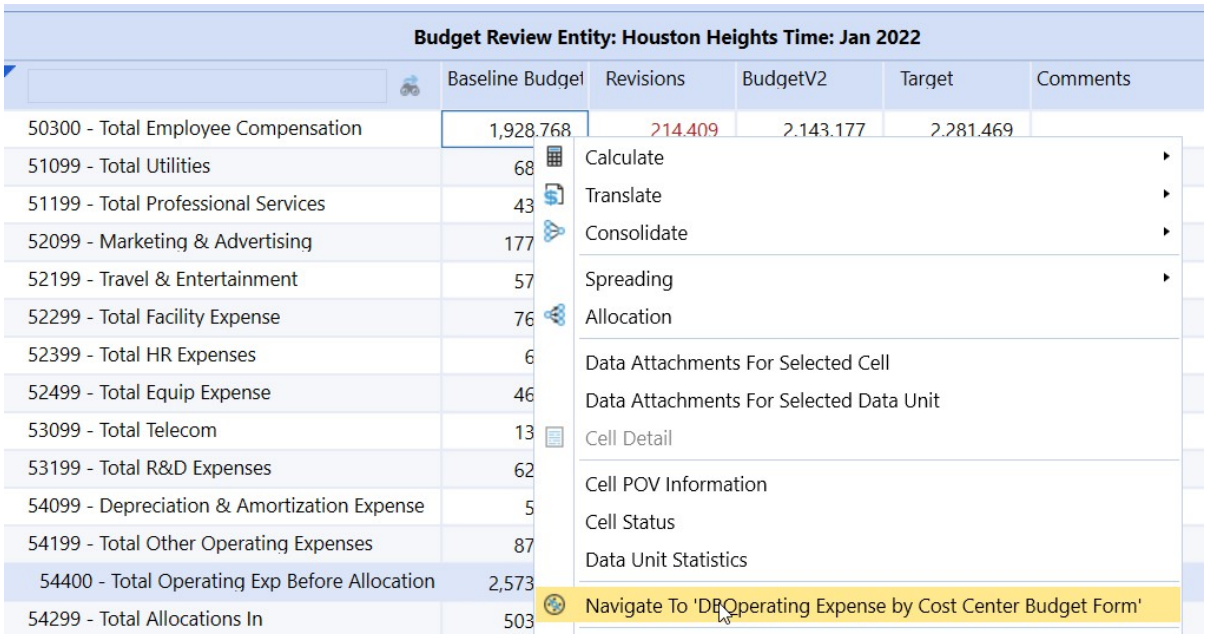


The Dashboard is only available when you right-click on data cells in this specific column or row.



Launch the Dashboard

1. Run the Source Cube View.
2. Right-click on a data cell (this will vary based on where it's assigned).
3. Navigate to the Dashboard.



Use Cases

This functionality gives you the ability to drill down to:

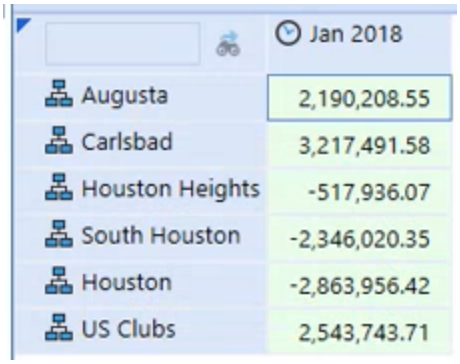
- Interactive Dashboards for detailed analysis (for example, the BI Viewer, Advanced Charts, and so forth)
- Workspaces
- Resources

Conclusion

Linked Dashboards offer more flexibility and ease-of-use when performing data analysis. This feature provides an all-encompassing, guided-reporting experience as the data presented in the linked reports is directly related to the main Cube View via Bound Parameters. It also eliminates the need to incorporate too much detail in a single Cube View or Dashboard because you can drill down into the details as needed.

Using Member Filters in Cube Views

Member Filters and Member Expansions can be used in the Rows and Columns settings within a Cube View to express the set of Members needed. For example, to see a specific set of Entities in the rows, an expression like E#[US Clubs].TreeDescendantsInclusive returns:

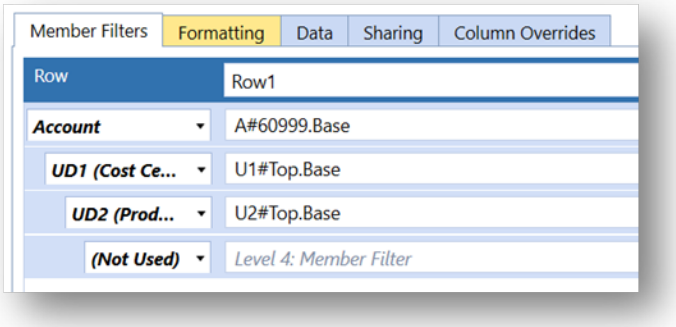


See Member Filters in "Cubes" on page 431 for more details on using Member Filters.

Using Sparse Filtering in Cube Views

Sparse Row Suppression provides significant performance improvements for Cube Views whose design may return many no-data records. The concept of “sparsity” is where the Data Unit (Cube, Entity, Parent, Consolidation, Scenario, and Time member) may sparsely populate the data intersections across the remaining dimensions such as the Account, IC and User Defined dimension members. This situation is commonly found on Cube Views that are designed using multiple nested Dimensions on rows.

Designs for analytic reports typically have multiple dimensions nested on rows. The combination of members generated from the nested expansions can easily result in billions of potential expanded rows, many of which may not have data. For example, a Cube View with 1,000 Accounts, 1,000 nested UD1 Members, and 1,000 nested UD2 Members will result in 1 billion expanded row.



In these designs, using standard row and/or column suppression, which can be applied as suppression for invalid rows, no data rows or zero rows, the Cube View might not open because each of those billion rows will be inspected individually to determine which of the relatively few rows have any data. The internal code that evaluates one billion rows one at a time may take significant time to execute.

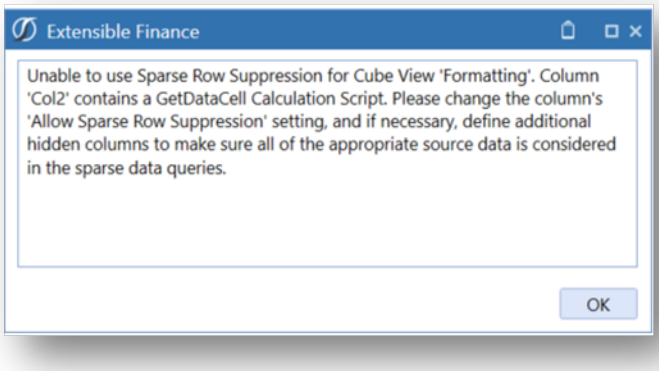
With Sparse Row Suppression enabled, Data Unit evaluations are performed first to determine the full population of data before generating potentially billions of rows. This allows most of those rows to be eliminated before they are generated. Once filtered by the Sparse Suppression process, the rows returned to the Cube View will be evaluated by the Cube View row/column suppression settings. By performing the Sparse Suppression, which eliminates the empty records, a Cube View can be displayed much faster and more efficiently because the Cube View suppression processing has a smaller set of records to evaluate.

Cube View Design Requirements for Sparse Row Suppression

The fundamental processing of Sparse Row Suppression is to evaluate the data records on the rows, by the intersections defined by the Cube View columns. Sparse Row Suppression will filter records with no data prior to returning them to the Cube View.

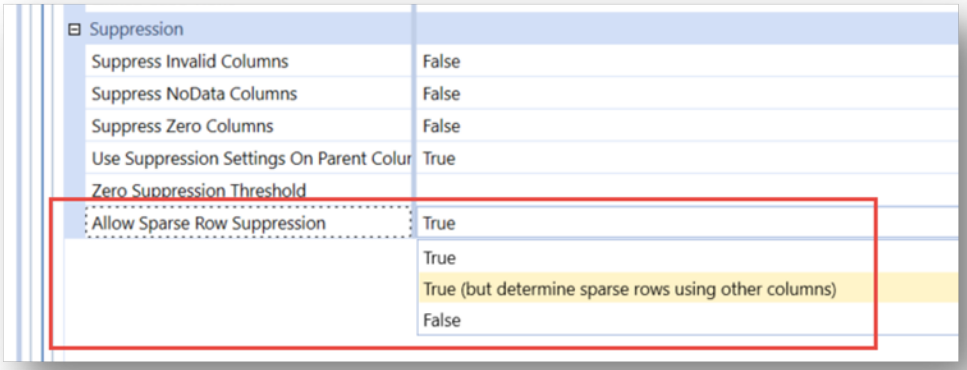
> **IMPORTANT:** None of the members returned by a Member Filter, on a suppressed row, should be a result of a Dynamic Calc formula. If such a row member is present, it will be suppressed regardless of its having data or no-data. Cube Views rows defined as a calculation, such as a GetDataCell, are not processed by the Sparse Suppression.

Cube View columns must be evaluated to identify any that contain a member generated from a Dynamic Calc formula or a GetDataCell script as an expansion or calculated column. If a Cube View enabled for Allow Sparse Row Suppression contains such a column definition an error will be displayed.



If a Cube View contains a column which will result in a member having a Dynamic Calc formula or a GetDataCell script, the specific column's Allow Sparse Row Suppression setting must be changed from True to True (but determine sparse rows using other columns). This setting flags the Sparse processing to ignore the column when evaluating data intersections for the rows. The suppression for the rows will then be determined by the data records evaluated across all other columns which are set to True for Allow Sparse Row Suppression.

The Sparse Column setting True (but determine sparse rows using other columns) can also be applied to a column(s) by the designer if it can determine that other columns, or a single column, can be used to determine sparsity. This could enhance performance because the Sparse Row Suppression process would have few column intersections to evaluate.

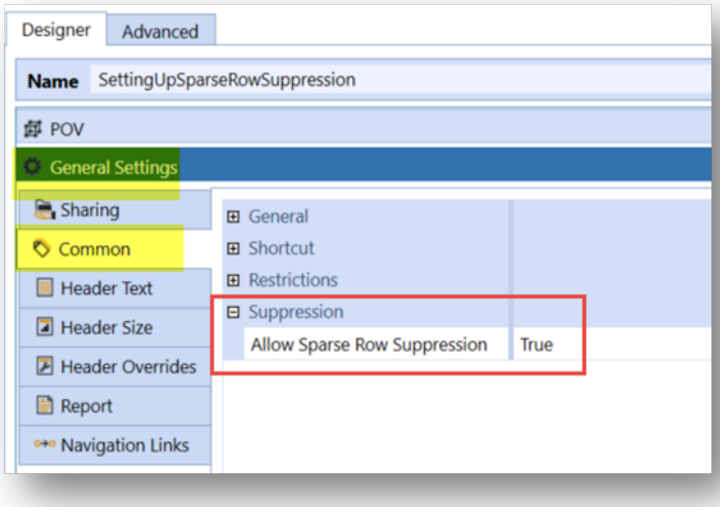


The design layout of rows and columns for use with Sparse Row Suppression has no restrictions. The rows or columns can contain Data Unit members, such as Entity and Scenario, or “right side” (non-Data Unit) dimensions such as Account and User Defined dimensions. However, overall best practices for Cube View designs still applies in that the overall performance of Cube Views is greater when multiple Data Unit dimension members are not defined in the rows or columns.

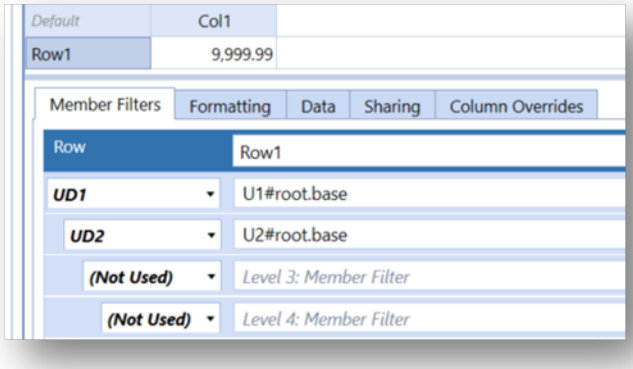
Cube View Settings to Enable Sparse Row Suppression

The enablement of Sparse Row Suppression on Cube Views requires a combination of settings:

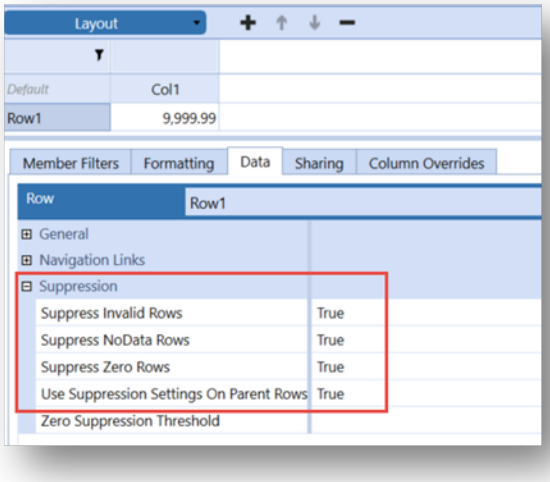
1. The Cube View’s General Setting / Common must have Allow Sparse Row Suppression to be set to True.



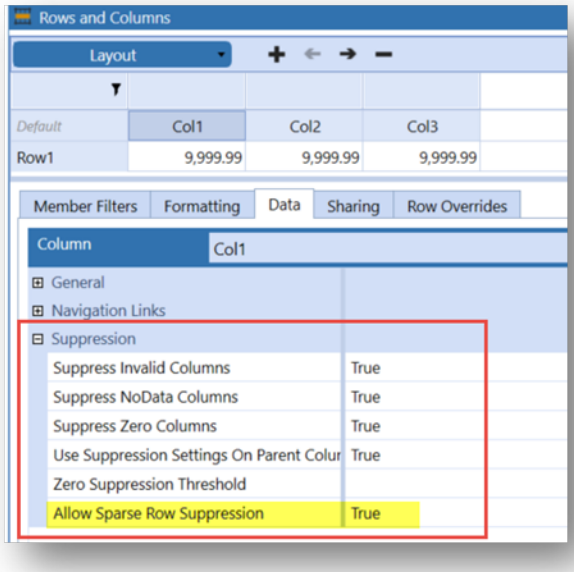
2. The rows should be designed for the required Member Filter definition of dimensions/members/expansions.



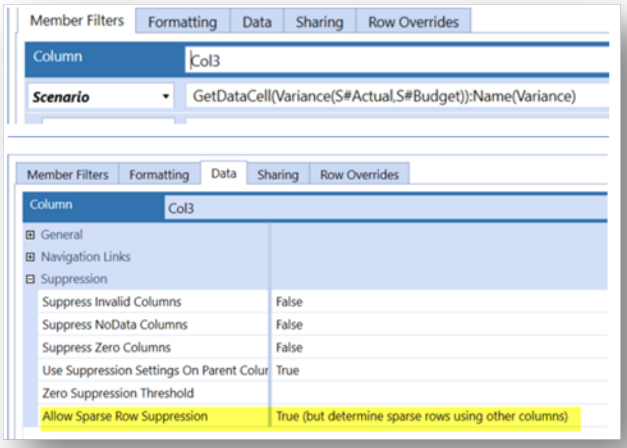
3. Each row can vary by the assignment of Suppression settings found under Data. Any row assigned a Suppression setting will be enabled for Sparse Suppression when the Cube View Common/Report setting of Allow Sparse Row Suppression is set to True.



4. Each report column must be activated for Allow Sparse Row Suppression as True. The Suppression settings for Invalid Columns, No Data Columns or Zero Columns can be independently assigned to support reporting requirements.



5. Should any column be defined as a Dynamic Calc member or as a GetDataCell script, the Allow Sparse Row Suppression setting must be changed from True to True (but determine sparse rows using other columns). A column may also be set to True (but determine sparse rows using other columns) if it is determined other columns sufficiently define the data intersections to limit the amount of processing required to determine sparsity.



Advanced Cube Views

There are several advanced uses with Cube Views such as setting them to change by Point of View or Workflow. Utilizing the advanced settings allow the user to create and maintain fewer Cube Views.

With Workflow

Set the Point of View, Rows, and Columns in the Cube View, so that it is driven by the Workflow POV and the Entities assigned to the Workflow Profile in use. By doing this, a user can make Forms, Dashboards, Cube Views, and Reports driven dynamically by the Workflow Profile.

Workflow Entities

Using an expression such as E#Root.WFProfileEntities from within the Rows or Columns Tab shows the Entity or Entities assigned to that particular Workflow Profile at run time. WFProfileEntities or similar expressions cannot be assigned to the POV because there can be more than one and the POV only requires a single Member.

Workflow Scenario

Under the Cube View Point of View Slider, select the WF Member for the Scenario Dimension, or use WFScenario|, or a similar Substitution Variable in Rows and Columns.

Workflow Time

Under the Cube View Point of View Slider, select the WF Member for the Time Dimension, or use WFTime|, or a similar Substitution Variable in Rows and Columns.

With Dashboard and Form Parameters

When using Dashboards and Forms, use Parameters to focus the data to what is needed. For example, when a Dashboard is launched, it can prompt for the specific Entity or Region needed. See Parameters in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more details on Parameters.

Within the Cube View, refer to Parameters within the Point of View and Rows and Columns Slider in order to restrict the query to just the data expected. Surround the Parameter name in pipes and exclamation points (e.g. |!ParameterName!|).

See below for an example of using the Entity and Region Parameters within the Cube View’s Point of View:

Point Of View	
Cube	GolfStream
Entity Member	|!WorkflowEntityPrompt!|
Parent Member	
Consolidation Member	Local
Scenario Member	WF
Time Member	WF
View Member	YTD
Account Member	
Flow Member	None
Origin Member	Top
IC Member	Top
UD1 Member	Top
UD2 Member	Top
UD3 Member	|!Region Parameter (Workflow)!|
UD4 Member	Top

> **TIP:** Use Dashboard Parameters as a single repository for Parameters that are used in Dashboards or Forms. If a Parameter is referred to within a Cube View (e.g. |!ParameterName!|) and there is not a Parameter by that name associated with the Form, it will search through the Application's Dashboard Parameters for one with that name and use it.

Changing Member Display Name

Change the name that is returned with a Member Script in a Cube View by adding :Name ("enter name here") at the end of the Member Filter. The double quotes around the Name () value are optional.

Example

```
A#60999:Name("Net Sales")  or A#60999:Name(Net Sales)
```

Calculated Columns and Rows with References to Member Filters

Cube Views accept calculated columns or rows. The way to accomplish this is with the GetDataCell() function and references to Member Filters.

Syntax is GetDataCell(“S#Actual - S#Budget"):Name(Variance) where any member or math expression could be expressed inside the double quotes and this is treated as a string. The Member Filter should also contain the Name() function to define the header name of the calculated row or column and can be wrapped in double quotes or not. e.g., :Name(Difference) or :Name(“Difference”)

Example of simple member math including the :Name() function, typically applied to a column in a Cube View:

```
GetDataCell(“S#Actual - S#Budget"):Name(Variance)
```

Adding Members Together GetDataCell(“U2#Apparel + U2#Accessories + U2#Electronics”):Name(“Other Products”)

Adding Number to Member GetDataCell(“A#Sales + 2.0”):Name(“Projected Sales”)

The Variance, VariancePercent and Divide functions are very useful for common calculated columns and rows in Cube Views.

The following illustrates the math each function performs:

Variance = (A - B) / Abs B

VariancePercent = (A - B) / Abs B * 100

Divide = A / B The new Divide function is different than the regular division operator (i.e., the forward slash character) in that Divide> returns NoData when a divide-by-zero would have occurred.

BetterWorse and BetterWorsePercent functions also provide a Variance, but take Account Type into consideration.

Example of a calculated column in a Cube View:

For Variance between Two Values

GetDataCell(Variance(S#Actual,S#Budget)):Name("Variance")

```
GetDataCell(“VariancePercent(S#Actual, S#Budget)"):Name(Variance %)
```

BetterWorse Example

GetDataCell("BWPercent(S#Actual, S#BudgetV1)"):Name("BetterWorse %")

BetterWorsePercent Example

GetDataCell("BWDiff(S#Actual, S#BudgetV1)"):Name("BetterWorse Difference")

These functions require square brackets around the date function in order to work with Parameters. Placing [square brackets] around a Member Filter (after the # sign) help the financial engine interpret what is being asked, especially for Time-based member filters. This is also the case when there is a space or a period in the Member name. Example:GetDataCell("VariancePercent(T#[|POVTime|],T#[YearPrior1 (|POVTime|)M12])"):Name("PrYear%")

Calculated Columns and Rows with References to Columns and/or Rows

Cube Views accept calculated columns or rows using GetDataCell() function and references to Cube View Column names and/or Row names (aka “Cube View Column/Row Math”). These are based not on a Member Filter, but on the actual names of a Cube View Column (e.g. “Col1” or “TimePeriods”) or Cube View Row (e.g. “Row2” or “Accounts”), however the author of the Cube View chose to name these. This is particularly useful for users who are more comfortable referencing Column or Row names rather than Member Filters.

There are several variations on this method, depending on whether the expression refers to Columns, Rows or a combination.

Column Math Example of Difference Between Columns (CVC)

Syntax is GetDataCell(CVC(SomeColumnName) - CVC (SomeOtherColumnName)):Name(Header Name) where the CVC function will get the first column of data generated by the Cube View Column called “Col1” (which is the default name of the first Column in a Cube View and can be changed by the user) and subtracts the data from the first column generated by “Col2” and shows the result with a header name of “Variance.” Notice that as opposed to calculated Columns and Rows that reference Member Filters, the expression after GetDataCell is not required to be included in double quotes.

Example of simple member math including the :Name() function, typically applied to a column in a Cube View:

```
GetDataCell(CVC(Col1) - CVC(Col2)):Name(Variance)
```

For example, if Columns in a Cube View are defined as the Scenario dimension and Col1’s Member Filter is defined as S#Actual and Col2’s Member Filter is defined as S#Budget, the difference between these for each row in a Cube View would result in this calculated Column with a header of “Variance.”

Examples of Column Math: GetDataCell(CVC(Col1) + 1):Name(Column Plus One)

```
GetDataCell(CVC(Col1) * (-1)):Name(Column with Sign Flipped)
```

Row Math Example of Sum of Rows (CVR)

The syntax is similar, but instead of CVC, a calculated Row should use CVR for getting the value of a Row within a formula. Example of syntax: GetDataCell(CVR (SomeRowName) + CVR(SomeOtherRowName)):Name(HeaderName)

> **NOTE:** If a column name is numeric (e.g. 500), then single quotes are required when specifying the row name. Square brackets are allowed, but not required. For example: GetDataCell(CVR('123') - CVR(['4,567'])):Name (Difference)

Using Column and Row Index

If the Member Filter in a Cube View Column or Row results in more than one result, but default, the first number to appear will be used unless a Column/Row Index is used.

```
GetDataCell(CVC(Col1, 1) - CVC(Col2, 3)):Name(Variance)
```

It is possible to use the keyword First instead of the index. Note that since the index is optional when using CVC and CVR functions, it is not necessary to use First or 1 for the index unless using the CVRC function (Row & Column math, see below). Examples: CVC (Col1, 1) CVR(Row1, First)

An example of needing a Column & Row Index is this: Col1 has a Member Filter of S#Actual, S#Budget, meaning it will return two columns. In this case, a variance between Actual and Budget Scenarios can be shown like this: GetDataCell(CVC(Col1, 1) - CVC (Col1, 2)):Name(Variance)

Alternatives: GetDataCell(CVC(Col1, First) - CVC(Col1, 2)):Name(Variance) GetDataCell (CVC(Col1) - CVC(Col1, 2)):Name(Variance)

Column Math Example with Division and Other Advanced Functions

Functions like Divide can be used to avoid divide by zero situations. Note that double quotes are not necessary in this case as they are the use of these functions with Member Filters. GetDataCell(Variance(CVR(Col1,2), CVR(Col1,1)):Name(Variance)GetDataCell (VariancePercent(CVR(Col1,2), CVR(Col1,1)):Name(Variance %) GetDataCell(Divide (CVC(Col3), CVC(Col2))):Name(Ratio) GetDataCell(BWDiff(CVC(Col1), CVC (Col2))):Name(BetterWorse Difference)GetDataCell(BWPercent(CVC(Col1), CVC (Col2))):Name(BetterWorse %)

Cube View Math with Rows and Column Intersections (CVRC)

The function CVRC takes four arguments to compare the intersection of a Row and Column. Note that the Index is not optional: CVRC(RowName, RowIndex, ColumnName, ColumnIndex) CVRC(Row1, 1, Col1, 1):Name(Column Row Intersection)

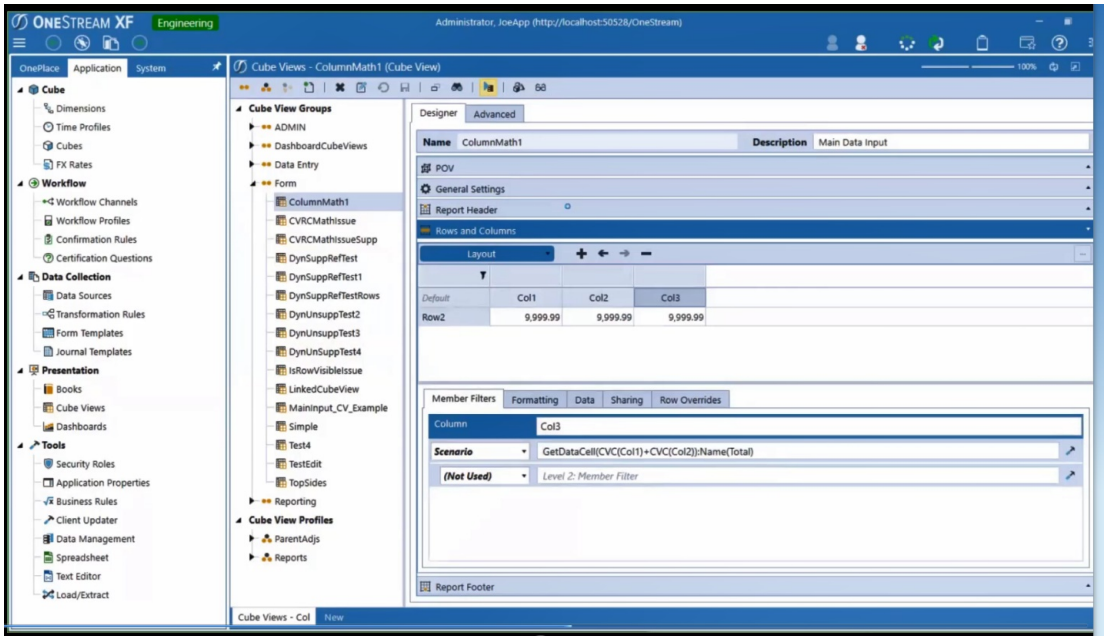
It is possible to use the keyword Current instead of the Row or Column Name or Index. For example: CVRC(Current, 2, Col, 1):Name(Current) CVRC(Current, First, Col1, 2):Name(Current)

The following CVRC statement is a common example that would be defined in a Cube View column. Assume that the rows of the Cube View are revenue Accounts (including a row called NetSalesRow) and that Col1 is V#YTD. This formula could be used to determine the percent of the Net Sales based on each row and index (i.e. Current). GetDataCell(CVRC(Current, Current, Col1, 1) * 100 / CVRC(NetSalesRow, 1, Col1,1)):Name(% of Net Sales)

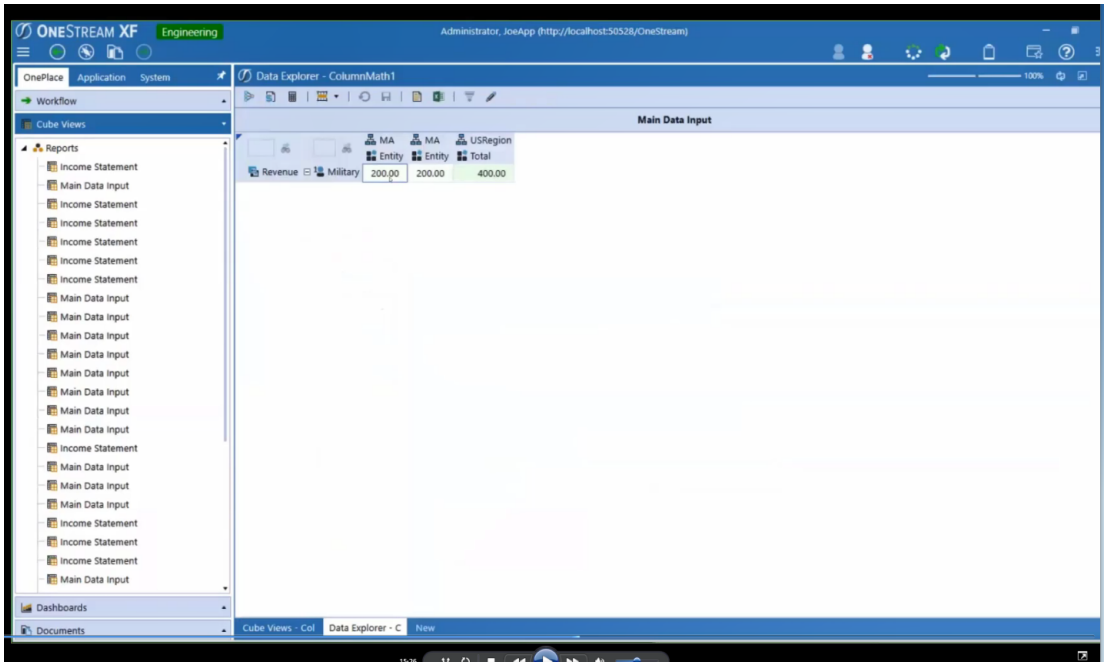
Cube View Column Math References Hidden Columns

Use the CVMathOnly option to perform math on columns when the columns are not visible.

1. From the Application tab, under Presentation, click **Cube Views**.
2. Expand Cube View Groups, expand a specific cube view group and select a cube view.
3. Click **Rows and Columns**. In the example below there are three columns, where Column 3 has the GetDataCell() function applied for the total of Column 1 and Column 2.



4. Click **Open Data Explorer** to generate the Cube View and see the data. In the example below you see that it is adding the value 200.00 from Column 1 and the value 200.00 from Column 2 for the total of 400.00 in Column 3.



5. Click **Edit**.
6. Select **Column 1** and at the bottom of the window click the Formatting tab.
7. In Header Format, click the ellipsis. The Header Format window opens.
8. Click **Format**.
9. In the General section, find isColumnVisible and select **CVMathOnly**.

Dashboards

Dashboards are a powerful place where the user can view formatted Cube Views, pixel perfect financial reports and expressive charts. Any given Dashboard is contained in a Dashboard Group and is made up of Components, Data Adapters and potentially Parameters. All of the objects are managed and shared across Dashboard Maintenance Units. Each is a building block on the other.

The main use of a Dashboard Maintenance Unit is to enable the sharing of key Dashboard artifacts like Parameters, Data Adapters and Components across multiple Dashboard Groups. These objects do not have security access settings, so they assume the settings of the Maintenance Unit. Once a Maintenance Unit is created, Dashboard Groups, Components, Data Adapters, Parameters, and Files can be created within the unit.

Dashboard Groups are created to organize Dashboards and work as placeholder where the Dashboards reside. The Dashboard Groups are then available to assign to Dashboard Profiles for viewing throughout the Workflow process.

Dashboards are composed of Components which are broken into Parameter Components, Content Components, and Embedded Components. Components can have one to many Data Adapters and can be used across multiple Dashboards and Dashboard Groups within the same Dashboard Maintenance Unit.

When creating a Component, give it a Name and Description. Feed Parameters and other Substitution Variables into the Description, so they will appear in the resulting Component.

Account: |!TrendAccountParam!| Region: |!!Region Parameter!!| Year: |WFYear| Will appear as:Account: Net Income Region: Asia Pacific Year: 2012

Data Adapters are the minimum building block for Components. These specify where the data is coming from for the Dashboard Component. A list can be made of each Data Adapter which names the resulting table created when the Dashboard runs.

Parameters can be used to filter data in the resulting Dashboard. They are not required, but extremely useful. See "Using Parameters" on page 237 and "Presenting Data With Books, Cube Views and Other Items" on page 626.

The File section allows an administrator to create company specific Dashboards by uploading documents and images.

> **NOTE:** The optimal display is 1920 x 1080 resolution. For the Windows desktop application, we recommend setting the scale to 100% and using the zoom functionality to zoom in. This is especially helpful in dashboards such as People Planning and Reporting Compliance.

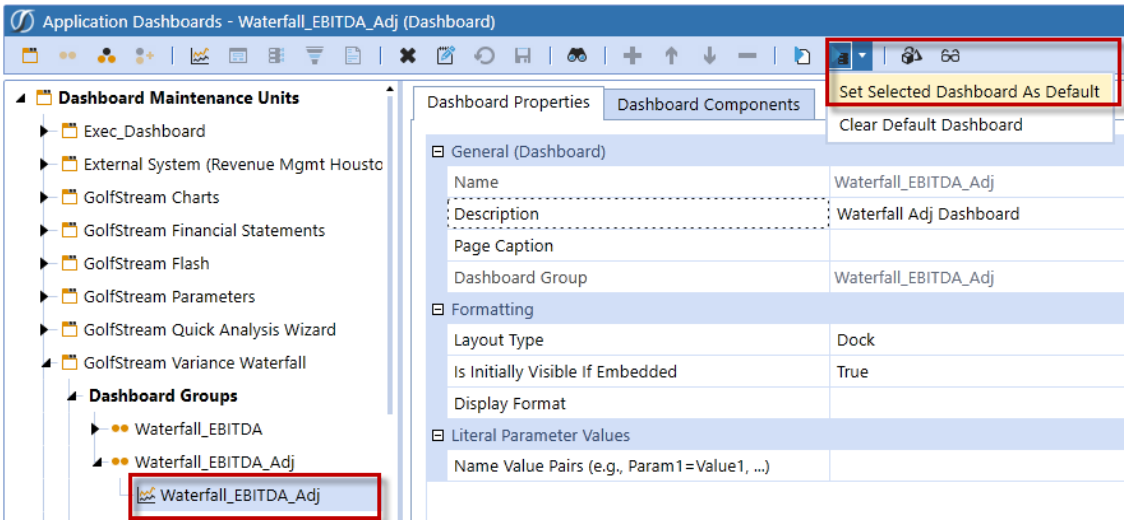
The process works as follows:



Dashboard Design Mode

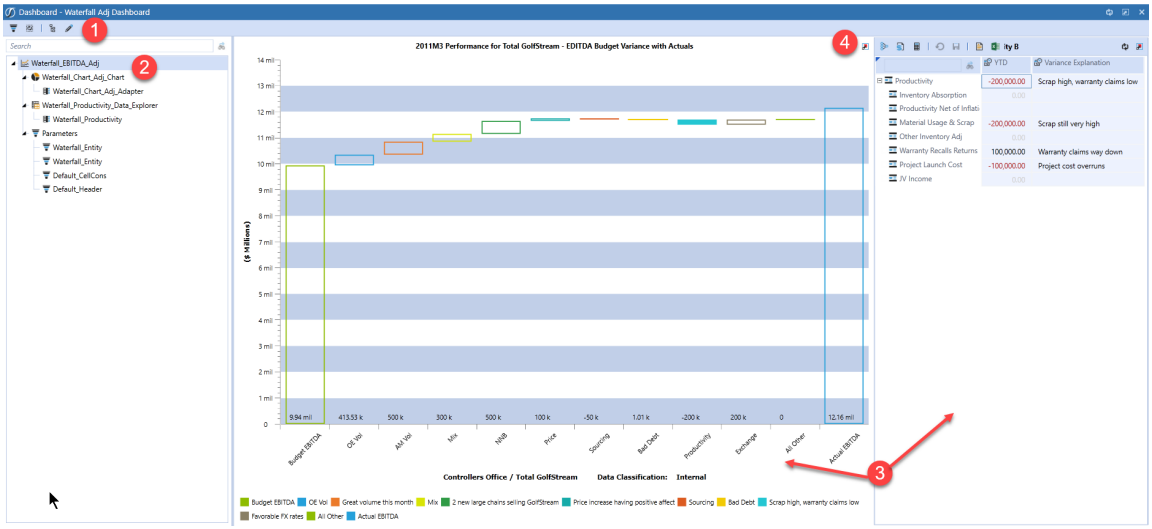
Dashboard Design Mode makes it easy to design and edit Dashboards because it pinpoints exactly where the desired change needs to be made. When viewing a Dashboard in design mode, the user sees a Dashboard draft and all the Dashboard Maintenance Unit items associated with it in the same screen. Users can then select different sections of the Maintenance Unit hierarchy which will then highlight that portion of the completed Dashboard or select portions of the Dashboard and be directed to that exact item in the Maintenance Unit.

1. Select the Dashboard to which changes need to be made and set it as the default Dashboard.



2. Click the  icon to run the Dashboard in design mode.

   Design Mode:



3. Toolbar

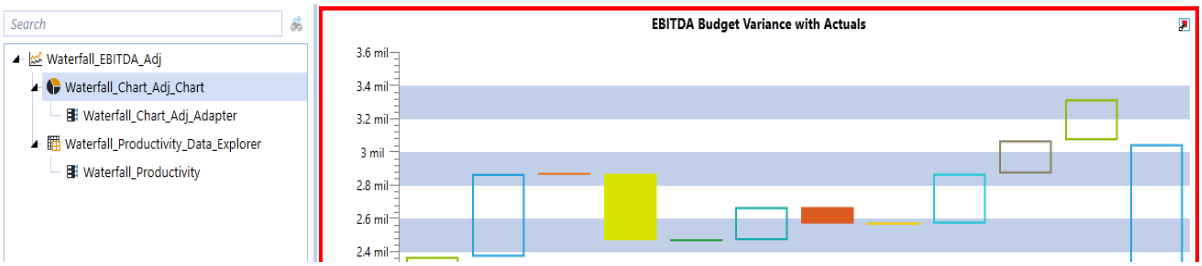
   Click this to hide or display the Dashboard Maintenance Unit Items.

   Click this to go back to maintenance mode. Note: Highlight a specific Dashboard item (Data Adapter, Component, etc.) and select this icon to go directly to that item in the Dashboard maintenance screen.

4. Dashboard Maintenance Unit Items This provides the entire Dashboard maintenance hierarchy for the default Dashboard. For more complex Dashboards, use the Search to find the desired item. This Dashboard example contains one chart Component, one Cube View Component and the custom substitution variables used (parameters and their variables). Hover the mouse over each item to display a tooltip that identifies the value currently being used. Each Component has its own Data Adapter.

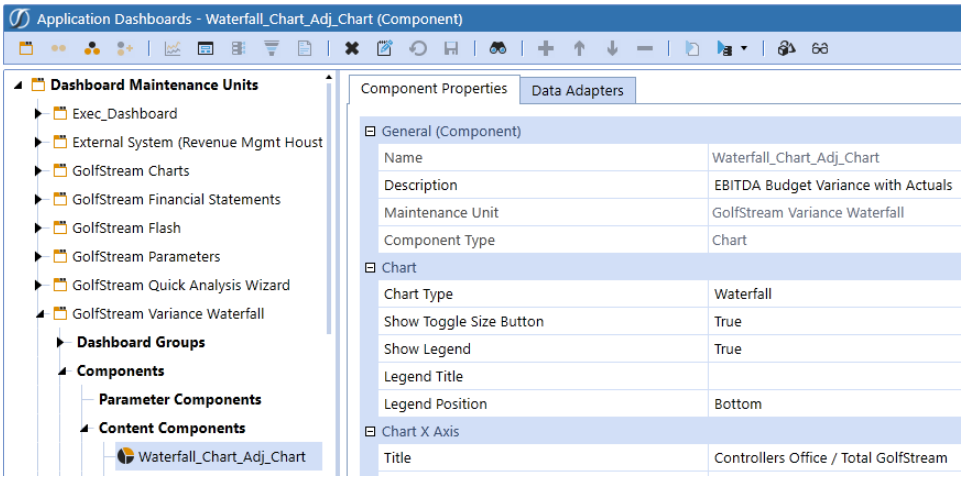
5. Dashboard Draft This is the default Dashboard.

6. Find Tree Item  When a user clicks this icon, the maintenance items involved in this part of the Dashboard are highlighted in the tree. For example, in order to change the title of the Dashboard chart above, click  in order to see what part of the maintenance hierarchy controls the chart.

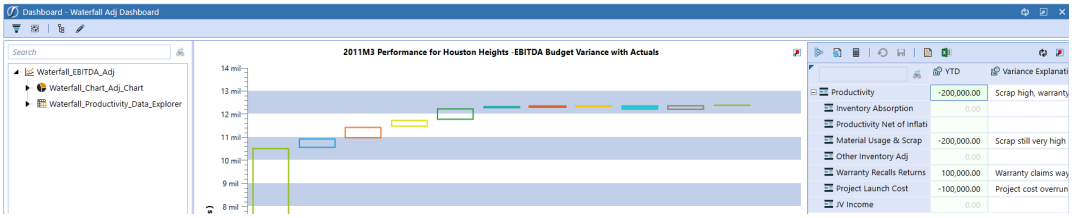


This indicates exactly where these changes can be made.

7. Click  to return to edit mode and it navigates directly to the Chart Component selected in design mode.



8. Make the necessary changes and preview it once more in design mode to see the outcome.



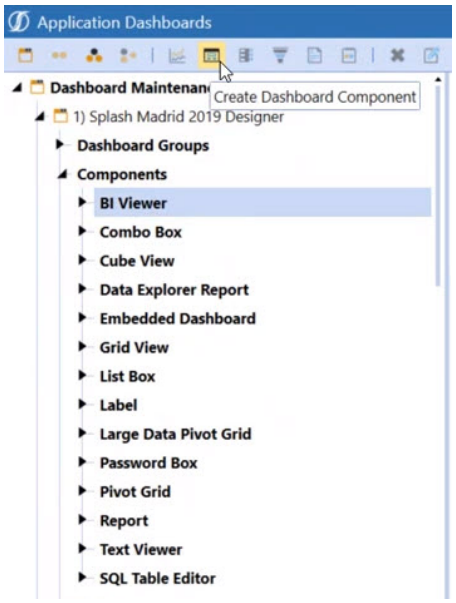
NOTE: Authoring Dashboards which are designed to contain more than six levels of nested Dashboards is a rare use case and not recommended. When viewing in the Silverlight Web Browser, results may be inconsistent. If there is a desire to nest Dashboards to this level or beyond, it is recommended to use the OneStream Windows App interface.

Date Selector Dashboard Component

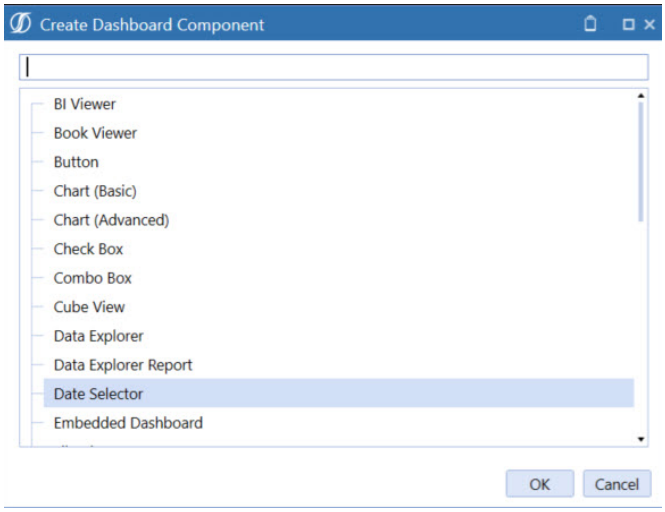
You can set a date in a dashboard by creating a date selector component.

1. Go to **Presentation** > **Dashboards.**
2. Select a dashboard under **Dashboard Maintenance Units.**
3. Click **Components**.

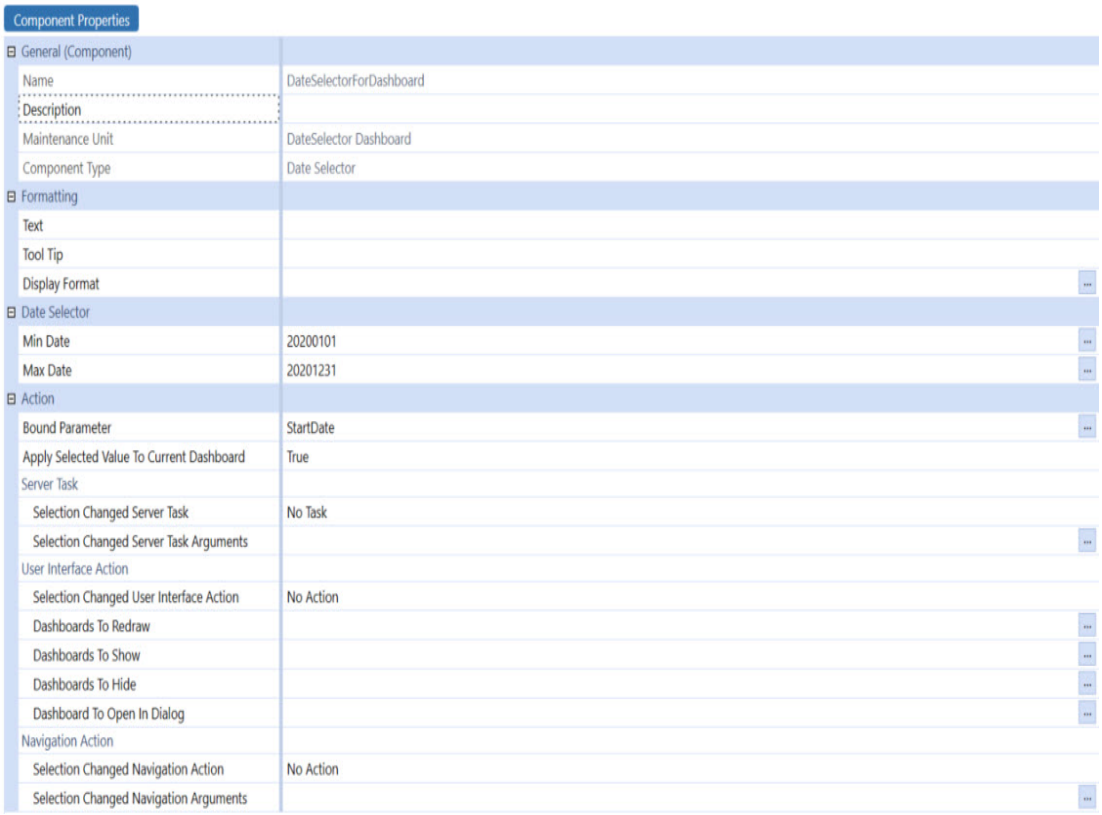
4. Select a component and click **Create Dashboard Component**.



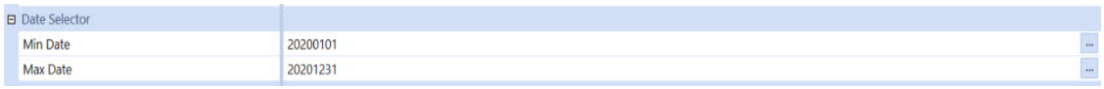
5. **Click Date Selector**



6. Enter the properties.

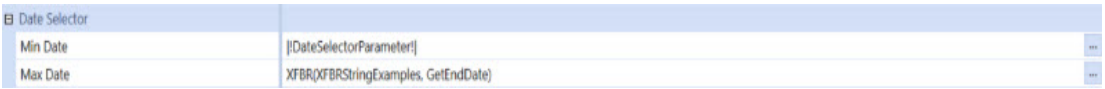


7. When you set the properties at design time, you set a minimum and maximum date range that is viewed at run time. For example, **Min Date** to **20200101** and the **Max Date** to **20201231**, others can only select dates within that range.



if you click the ellipsis, you can choose an existing parameter which will automatically fill in the**|!...!|**.

You can enter and use a Dashboard **XFBR** string.

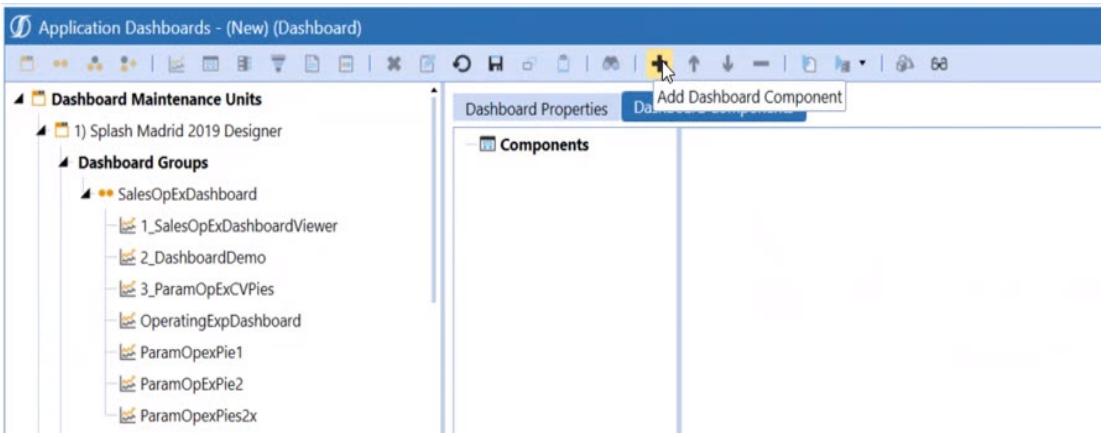


> **NOTE:** Min and Max Date values should be entered in the following format: yyyyMMdd. This value is converted at run time based on your application culture setting.

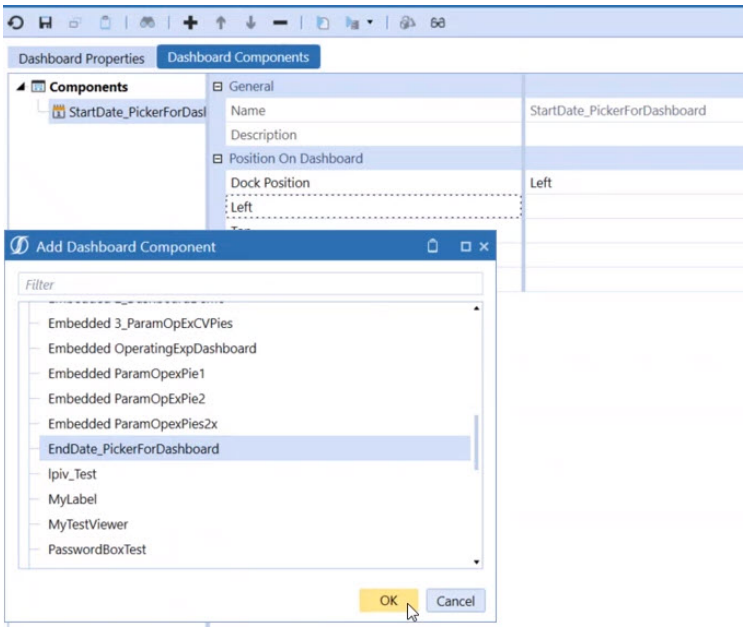
Add the Date Selector Component to a Dashboard

Once the date selector dashboard component has been created, you can add it to a dashboard.

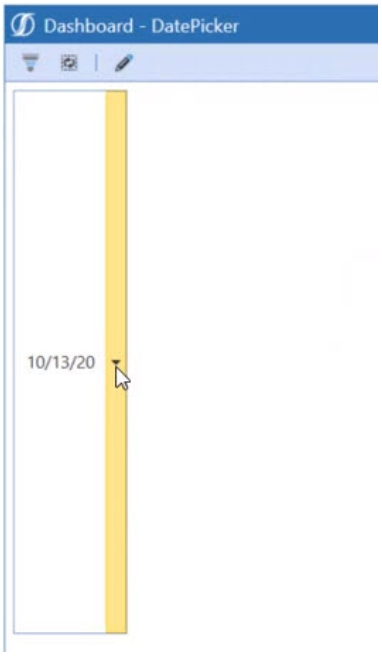
1. Select the dashboard and click **Add Dashboard Component.**



2. Select the date selector component and click **OK**.



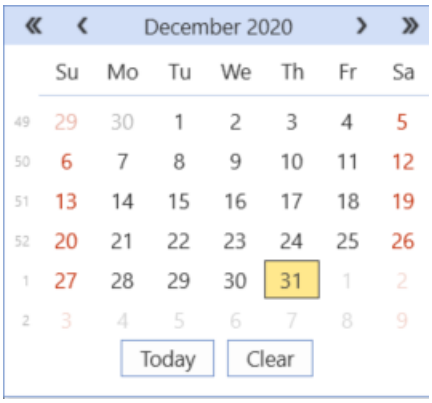
3. Click **Save** and **View Dashboard**.



4. Click the arrow to show the calendar.

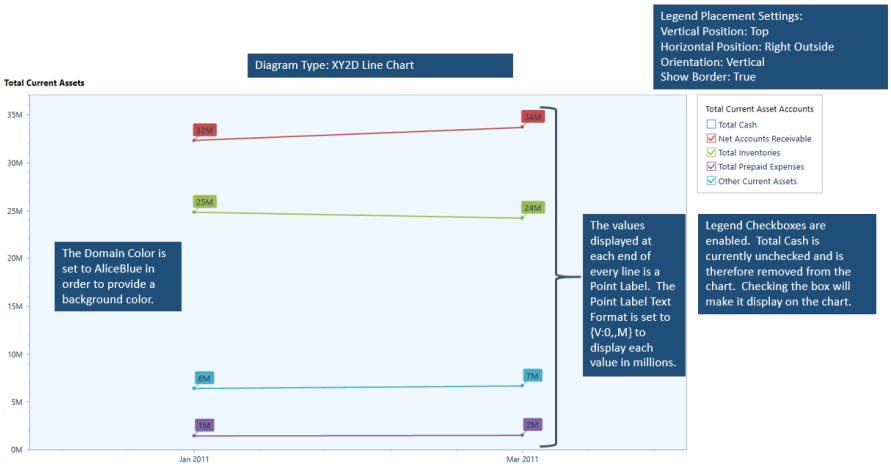
Use the double arrows >> to show the max date and << to show the min date.

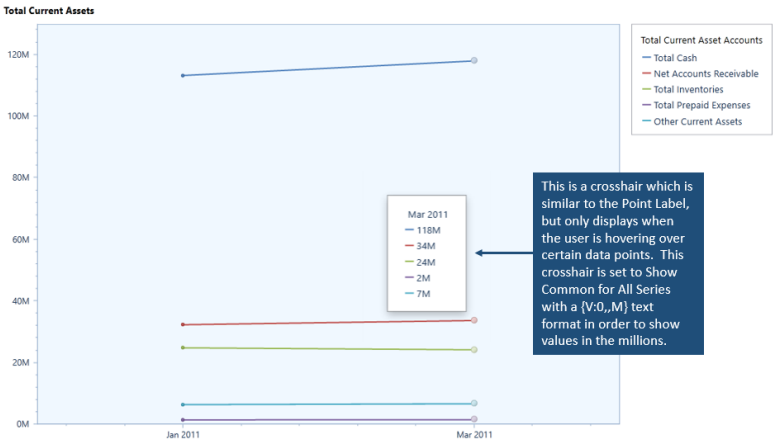
> **NOTE:** If no min date is specified, the min date is set to 1/1/1900. If no max date is specified, the max date is 12/31/9999.



Advanced Chart Examples

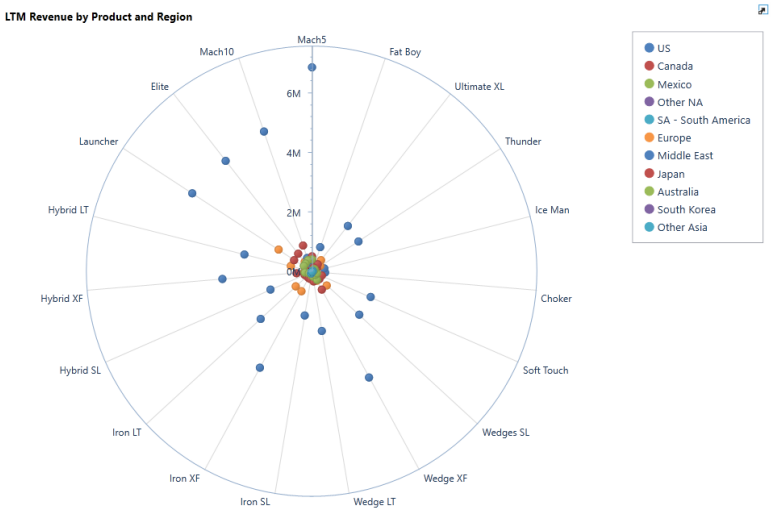
XY2D Line Chart Examples





Radar2D Radar Point Example

The chart below is displaying product revenue by region. This data is driven by a Cube View where the Cube View Rows display the region and the Cube View Columns display the products. Only the Y axis can be customized with this chart type which is driven by the Cube View data. The Legend is driven by the Members on the Cube View Rows and the column Members display multiple axes organized in a circle.



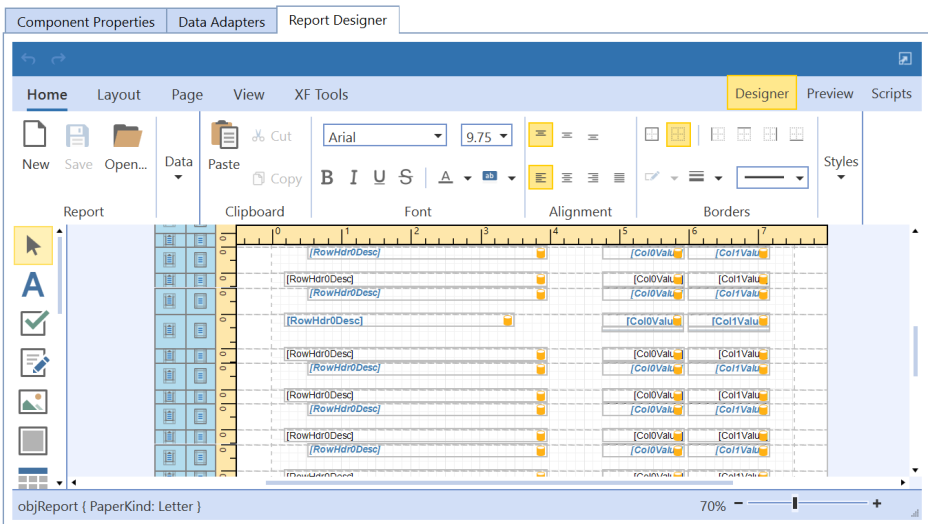
Report Designer

The Report Designer is built into the Dashboard Report component, which allows you to edit reports on the report itself.

NOTE: The OneStreamClientApi.dll is now included with the Windows app install. When you install the Windows app, it includes the Client API installer.

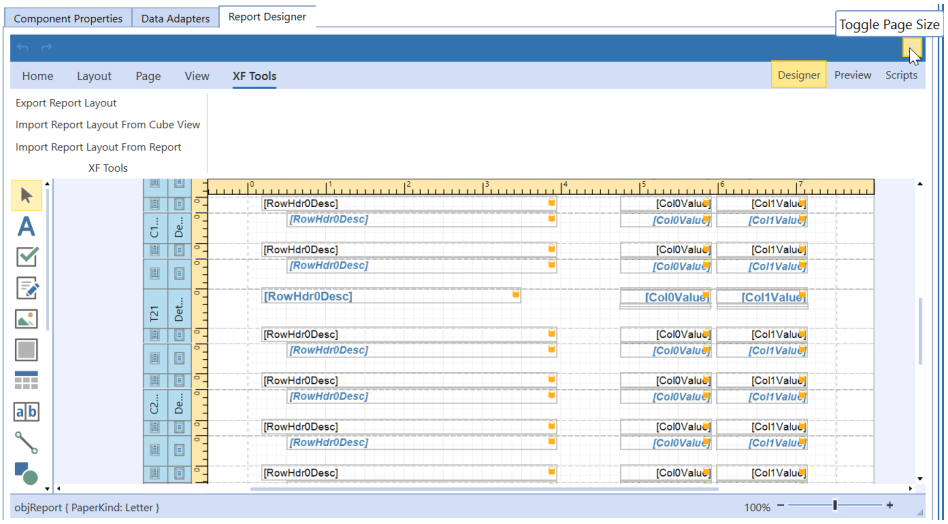
Access the Report Designer

1. Go to the Application tab, **Presentation > Dashboards**.
2. Scroll to a Maintenance Unit and select **Components**.
3. Expand Report and open a specific report.
4. Click the **Report Designer** tab.

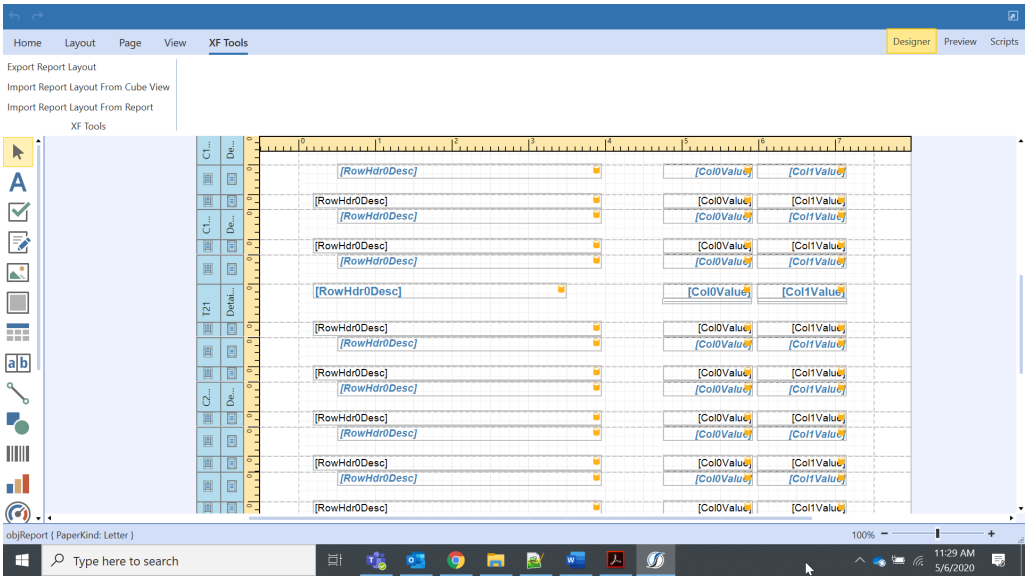


Toggle Page Size

1. Click **Toggle Page Size** in the upper right corner of the Report Designer to maximize the Report Designer as full screen.
2. Setting the display **Zoom** slider will assign the display percentage to the Maximize view.



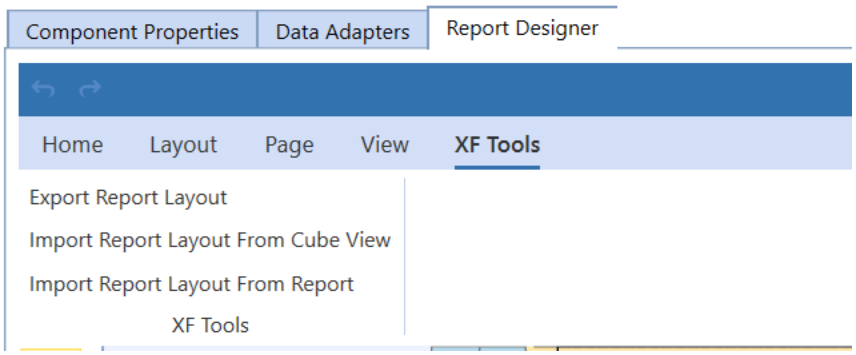
The report changes to full screen.



Export Report Layout

Export the report *.repx file.

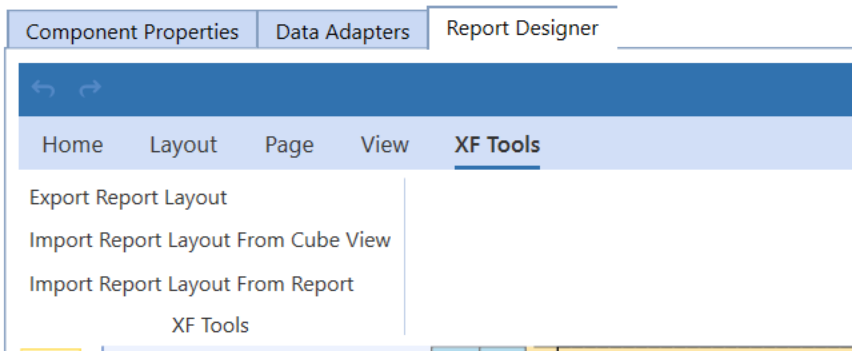
1. Click the **XF Tools** tab and then click **Export Report Layout**. The Save As dialog box opens.



2. Browse to a location to save the report and click **Save**.

Import Report Layout from Cube View

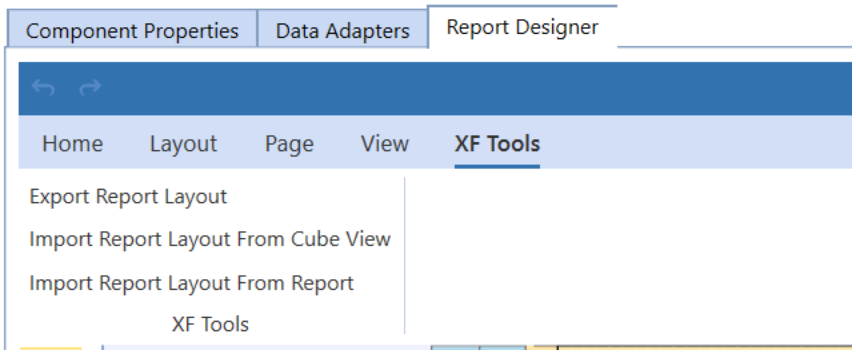
1. Click the **XF Tools** tab and then click **Import Report Layout from Cube View**. The Object Lookup dialog box opens.



2. Browse to a Cube View and then click **OK**.
3. The report layout changes to the formatting of the Cube View you selected.
4. Click **Save** to save the new report layout or click **Cancel All Changes Since Last Save** to revert to the previous layout.

Import Report Layout from Report

1. Click the **XF Tools** tab and then click **Import Report Layout from Report**. The Object Lookup dialog box opens.

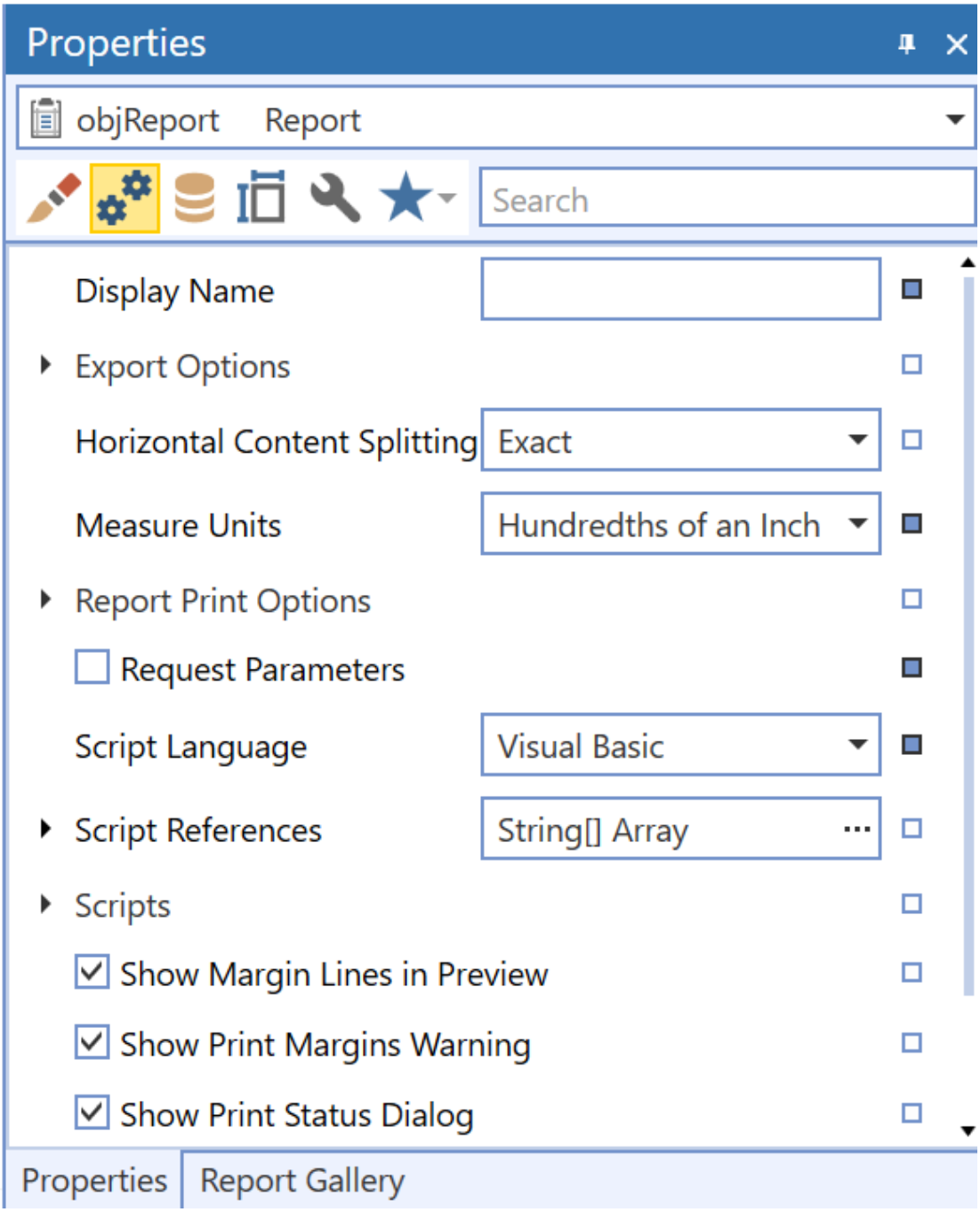


2. Browse to a Dashboard Report Component and then click **OK**.
3. The report layout changes to the formatting of the Dashboard Report Component you selected.
4. Click **Save** to save the new report layout or click **Cancel All Changes Since Last Save** to revert to the previous layout.

Functionality

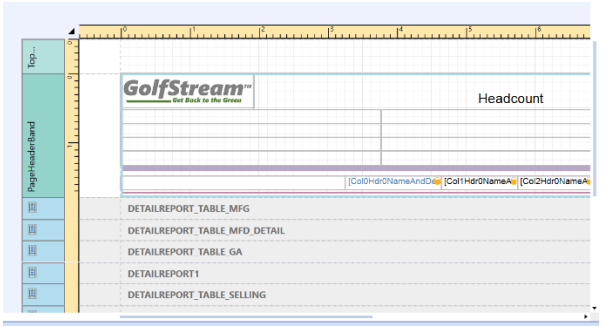
For most right-click functionality in Report Designer, use the Properties dialog box.

> **NOTE:** When editing sub reports, you can access the Generate Own Pages option from the Properties menu.



Display Band Details

To expand any of the bands, double-click the icon in the left column.



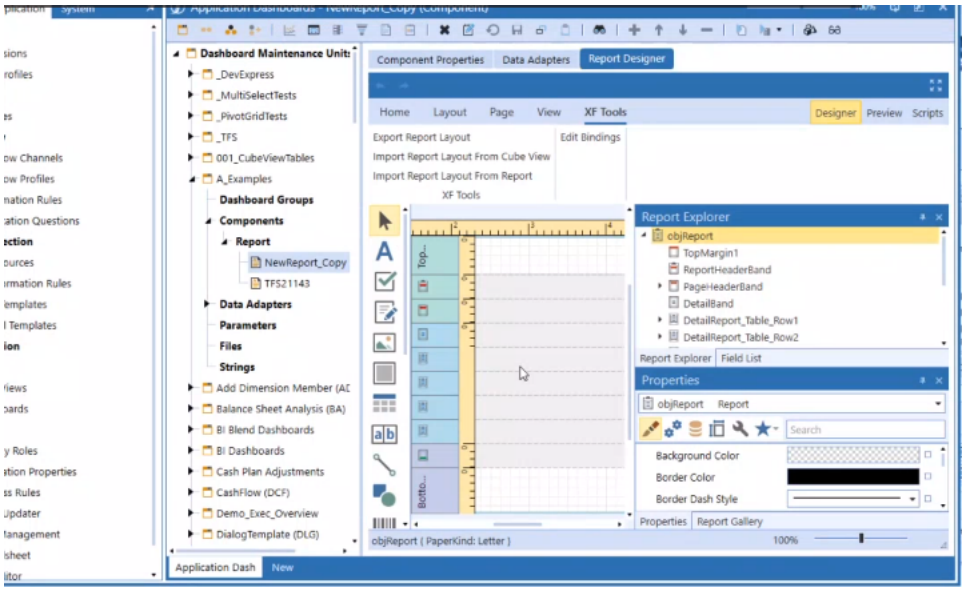
Edit Bindings by Report

Edit bindings directly and evaluate all the controls with the built-in component in the Report Designer. The Edit Bindings dialog box lists all of the controls, property type and data binding. It displays invalid status and allows you to apply corrections.

The Property type contains type definitions.

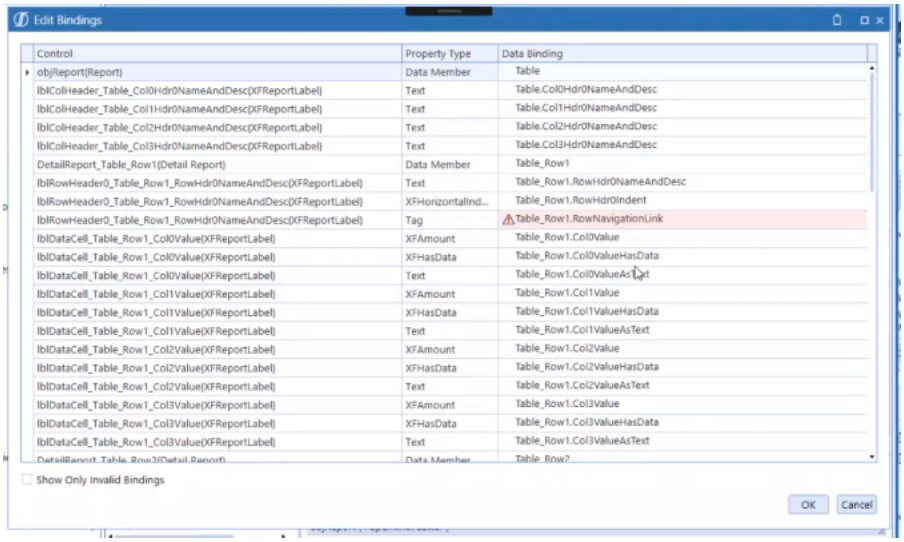
Access Edit Bindings

1. From the Report Designer tab, select **XF Tools** and then **Edit Bindings**.



The Edit Bindings dialog box opens.

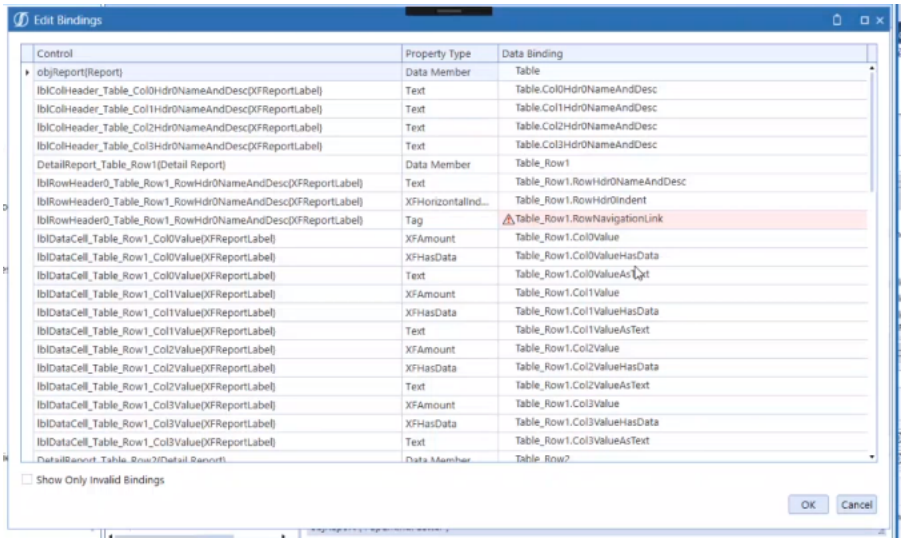
2. Click any of the column headings to sort the data in the column.



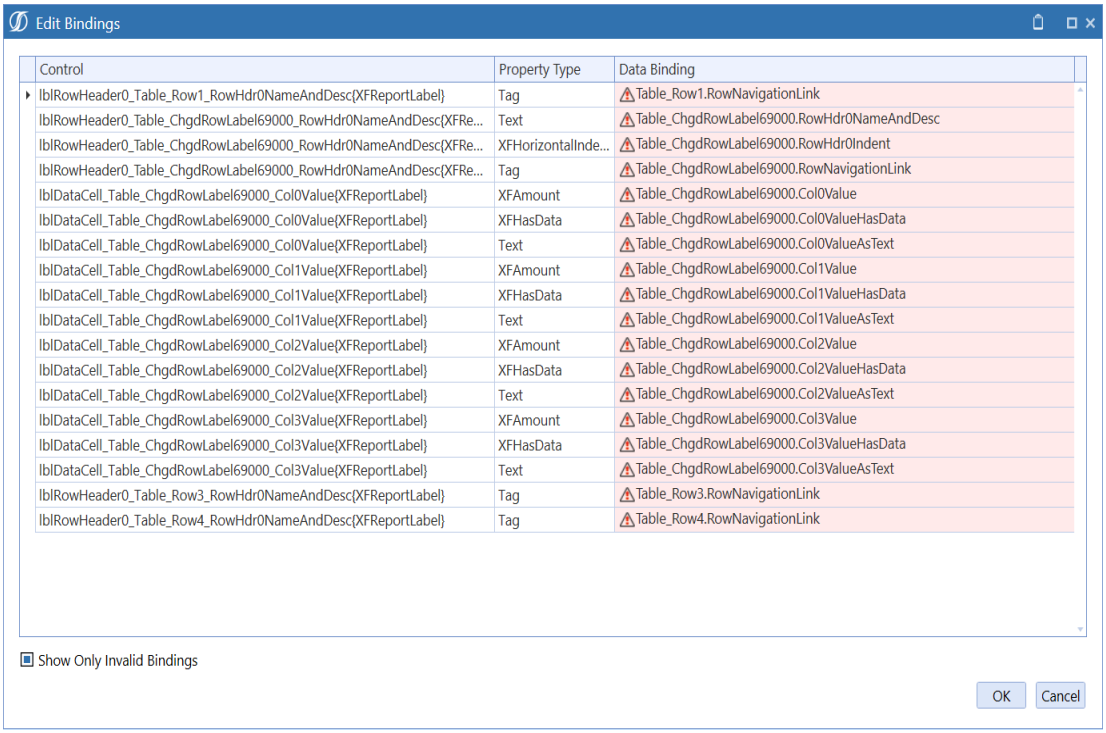
Show Invalid Bindings

The Edit Bindings dialog box lists invalid bindings. The source binding is set to a path that does not exist in your data set.

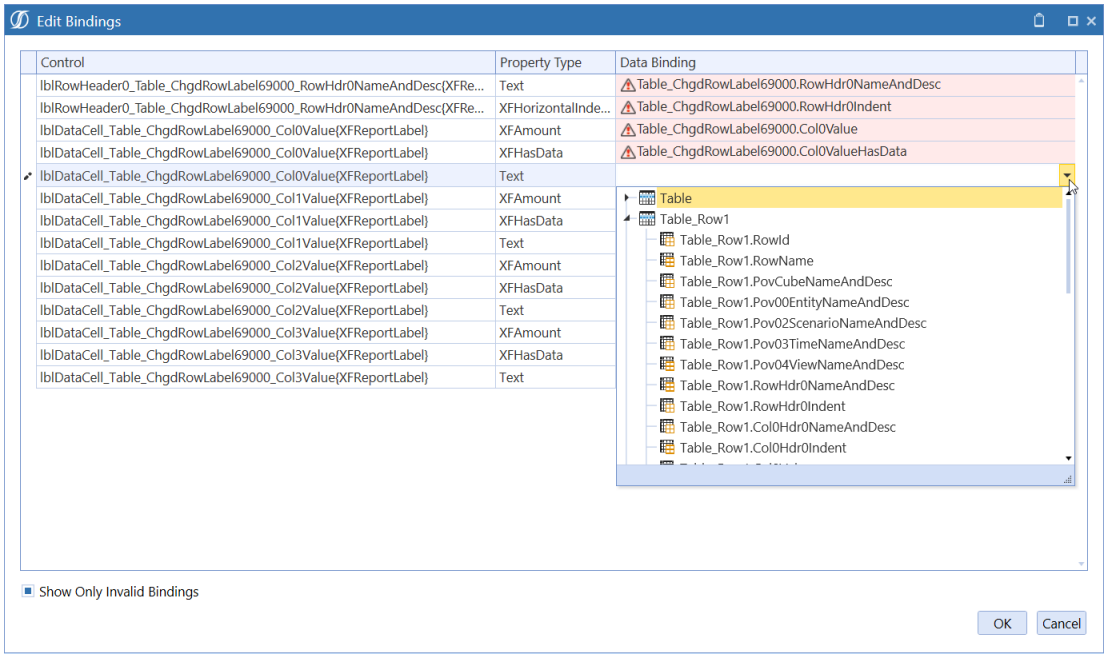
1. From the Edit Bindings dialog box, click **Show only invalid bindings**.



A list of invalid bindings opens. The invalid bindings have a red background.

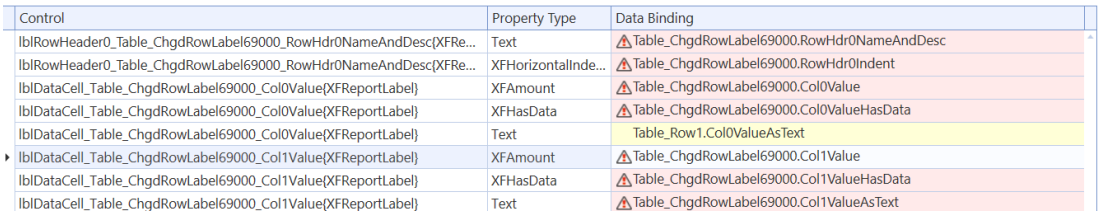


2. Select one of the invalid bindings from the Data Binding column and click the down arrow.



3. From the drop-down list select the correct data to a path that exists in your data set.

4. After you click off of that row, the color of the row changes to yellow to identify that it is modified.



> **NOTE:** Even if you modify an invalid binding to make it valid, it will still appear in the Invalid list.

5. Click **OK** to exit the Edit Bindings dialog box.

6. Click **Save** in the Report ribbon to save your changes to the report and database. Or, click **Undo** to revert the changes without saving.

Implementing Security

In this section you will learn about the four-pronged approach to managing security, which consists of Workflow Security, Entity Security, Account Security, and Security Roles. Security can be implemented on accounts or dimensions allowing you to control who can review specific Dimension Members. Security is determined through Users and Groups, with users given specific roles to determine what data can be accessed or edited.

Application Security

A four-prong approach to manage security which consists of Workflow Security, Entity Security, Account Security, and Security Roles is used. Once Entities are identified and assigned to Workflow Profiles, Data Loaders and Certifiers can be determined for each Entity. Data Loaders load data into the system, therefore they need Read/Write access to Entities. Data Certifiers review and sign off on the loaded data, so they need Read access to Entities. Security can also be done on the Account or any other Dimension to control who can review specific Dimension Members.

Security is determined through Users and Groups. Users are given specific roles to determine what data is accessed or edited. For example, if a user is given the ModifyData role in an application, he/she will have write-access to any data in it. Users are also put into Security Groups. Groups can support native Groups, Exclusion Groups, or Groups of Groups. For example, a user can be put into an Entity's Read Write Data Group in order to have read/write access to the Entity's data.

Every object has Access and Maintenance security rights, with the exception of Task Scheduler. Access allows the security group to view the object, while Maintenance allows the groups to edit the definition of the object. This system applies to most objects. For example, Cube Views, Dashboards, Transformation Rules, and Workflow Profiles.

Security Best Practices

Object Security

There needs to be different levels of access for object types and groups of objects, such as Cube Views, Dashboards or Business Rules. Application and System Roles can be granted to User Groups which create subject area administrators and by giving certain rights to a group, such as ManageCubeViews, pseudo administrators are created for these actions. This provides the most power for a specific object type.

A Maintenance Group is the middle level of power for an object at the group level. For example, a Maintenance Group assigned to a specific Entity Transformation Rule Group allows the assigned users to create, edit, and delete rules within that Transformation Rule Group.

An Access Group is the lowest level of power for an object at the group level. This means the object can be used, but its definition cannot be edited.

Confirmation Rules

Confirmation Rule Groups are assigned to Confirmation Rule Profiles which are then assigned to Workflow Profiles. The run time access to these Confirmation Rules depends on to which Workflow Profile they have been assigned. If a user has Workflow Execution Access, he/she will be able to execute them.

The best way to control Confirmation Rules is to set Access to Everyone and Maintenance to Administrators for both Confirmation Rule Groups and Profiles.

Certification Questions

Certification Question Groups are assigned to Certification Question Profiles which are then assigned to Workflow Profiles. The run time access to these Certification Questions depends on to which Workflow Profile they have been assigned. If users have Workflow Execution Access, they will be able to execute them.

The best way to control Certification Questions is to set Access to Everyone and Maintenance to Administrators for both Certification Question Groups and Profiles.

Data Sources

Data Sources are assigned to Workflow Profiles. The run time access to these Data Sources depends on to which Workflow Profile they have been assigned. If a user has Workflow Execution Access, he/she will be able to execute them.

The best way to control Data Sources is to have to the ManageDataSources Application role, and no security settings at the object level.

Transformation Rules

Transformation Rule Groups are assigned to Transformation Rule Profiles which are then assigned to Workflow Profiles. In this case, an appropriate user group needs to be assigned to Access and Maintenance because users will be able to right-click on an Import Workflow Profile and view/edit their Transformation Rules. The user groups should include the users assigned to execute the Workflow Profiles to which the Transformation Rule Profile has been assigned.

The best way to control Transformation Rules is to set Access to Everyone and Maintenance to Administrators for most core, shared, or corporate Transformation Rule Groups. For some specific Transformation Rule Groups, such as an Account Transformation Rule Group that applies to a specific location, assign the appropriate user groups to Access and Maintenance. Block access to the Maintenance screen for anyone except administrators because this could potentially allow users more access than they need.

Form and Journal Templates

Form or Journal Groups are assigned to Form/Journal Profiles which are then assigned to Workflow Profiles. The run time access to these Forms or Journals depends on to which Workflow Profile they have been assigned. If a user has Workflow Execution Access, he/she will be able to execute them.

The best way to control Form and Journal Templates is to set Access to Everyone and Maintenance to Administrators for both Form/Journal Groups and Profiles.

Cube Views

The best way to control Cube View Groups is to set Access to Everyone and Maintenance to Administrators and anyone else building a Cube View. To keep the assignment of Cube View Groups to multiple Cube View Profiles flexible, the Cube View Groups need to remain smaller in size. For Cube View Profiles, set Access to anyone who will need to see these Cube Views in OnePlace, Excel, or assign them to Workflow Profiles, Forms, or Dashboards. Set Maintenance to anyone who needs to change the assignment of the Cube View Groups to Cube View Profiles.

OneStream recommends setting the Can Modify Data, Can Calculate, Can Translate, and Can Consolidate properties to False. This can be pre-set for all new Cube Views by creating an example or Cube View Template which can be copied to create new ones. Some examples of when this will not be needed is if the Cube Views are going to be read by administrators only, the Cube Views will be used as a data entry form or are only going to be visible in a formatted report or chart.

System and Application Dashboards

When assigning Dashboard Groups to Profiles, the Visibility is extremely important. For example, if a user has access to a Dashboard Profile in OnePlace, but not to a certain Dashboard Group in that Profile, the user will not be able see the Dashboards in that group. Also, if a user has access to the Dashboard Groups, but not the Profiles, he/she will not be able to see the Dashboards in OnePlace. If a Cube View is assigned to an Application Dashboard, and the user only has access to the Cube View, he/she will not see the Dashboard. Lastly, if a Dashboard is pointing to an Entity, Scenario, or Cube Data to which the user does not have access, he/she will see one of the following: NoAccess in Data Explorer for the cells the user cannot see, a blank cell in the Data Explorer Report, or No Data Series if he/she is viewing a chart.

The best way to control Dashboard Groups is to set Access to Everyone and Maintenance to Administrators and anyone else building a Dashboard. In order to keep the assignment of Dashboard Groups to multiple Dashboard Profiles flexible, the Dashboard Groups need to remain smaller in size. When assigning Maintenance for Dashboard Profiles, give access to anyone who needs to see the Dashboard in OnePlace, assign it to a Workflow Profile, or change the assignments of Dashboard Groups to Dashboard Profiles.

Use multiple Dashboard Maintenance Units in order to keep them a reasonable size making it easier to manage multiple objects and access. Dashboard Parameters can also be used across all Dashboards and do not need to be copied across all Maintenance Units. Security has no bearing on the use of Parameters.

Workflow Security

Security groups for Workflow Execution, which is the ability to process a Workflow for a specific Workflow Profile, Certification Signoff and the separate ability to Process, Approve and Post Journals, exist for all Workflow Profiles. In certain cases, the user simply needs the Access and Workflow Execution Group Access to run Workflow. For example, the user does not need Access or Maintenance Group access to Data Sources or Transformation Rules in order to run through the Import Workflow.

In some cases, having access to certain objects is necessary along with Workflow Execution Group Membership. The Manage App Role has to do with creating, reading, updating, and deleting Journal and Form Templates (metadata) themselves, not just instances of these objects at run time. It is expected that 90% of Workflow users will not have any of the Application Roles, but their access will be controlled by the Access Group for those Journal/Form Template Groups and Profiles. Workflow users also need Workflow Execution Group access in order to perform import, forms, and journal actions. The user does not have to be in the Manage Application role to create a Journal or enter data in the Form. Workflow security governs access to the forms. If the user is in the ManageJournalTemplates Application Role group, he/she can create any Journal needed for the Workflow Profiles to which they have proper execution access.

Users need to have at least Access Group privileges to the Cube Root Workflow Profile node to edit Workflow Profiles with having the ManageWorkflowProfiles role. Otherwise they will not be able to see any Workflow Profiles under the Cube Root Workflow Profile.

The order to follow when assigning access to Workflow Profiles and data is to first assign Read and Read/Write Groups to the Entities involved. Next, create an Access Group, Data Group, and Approver Group for each Workflow Profile and include the appropriate Entity groups.

Import

First, determine whether the users can load data to the Workflow for the assigned Entities and then determine whether they load both GL (BS and PL) and Supplemental data, or one or the other. Next, decide if the users for the assigned Entities can certify the loaded data as part of the Workflow.

Forms

First, determine whether the users can manually input data into a form and certify it as part of the Workflow for the assigned Entities.

Adjustments

First, determine whether the users can manually input data into a journal and certify it as part of the Workflow for the assigned Entities.

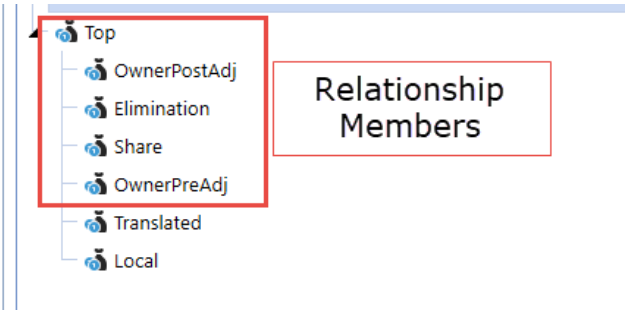
Entity Security

Entity Security controls the overall read/write access to Entity data and controls whether Cube Security should be used. When creating Entity security groups for the Read Data Group and the Read/Write Data Group, the groups should be named in a logical convention such as XXXX_View or XXXX_Mod. The Entity Read/Write Data Group should be designed first because it is needed for data loading in Workflows. The Workflow Execution Security Group should be assigned to all the Entities' Read/Write Security Group for the Workflow to gain loading access to the Entities.

When setting up View Security Groups for Entities, first consider how users need to view their data whether it is by segment or region. Determine whether it makes more sense to have one Entity View Group per Entity, or to create one Entity View Group per segment and apply one Entity View Security Group to many Entities' Read Data Group. All the Entities' View Groups below the Parent must be assigned to the Parent Level Entity View Group in order to gain access to data at the Parent Level Entity and View Entities below it. Try to minimize the amount of View Entity Security Groups where possible.

Relationship Security

You can change the security model to allow who controls viewing or modifying the relationship members in the Consolidation dimension.



For the Use Parent for Relationship Consolidation dimension Members functionality:

- If set to False, the user's entity rights control their rights to all members of the Consolidation dimension. This is the default security model.
- If set to True, the user's rights to the relationship members of the Consolidation dimension are determined by their rights to the current entity's immediate parent.

Users have either read or read/write access to view or modify their entity so they can see their entire entity from all of the relationship members.

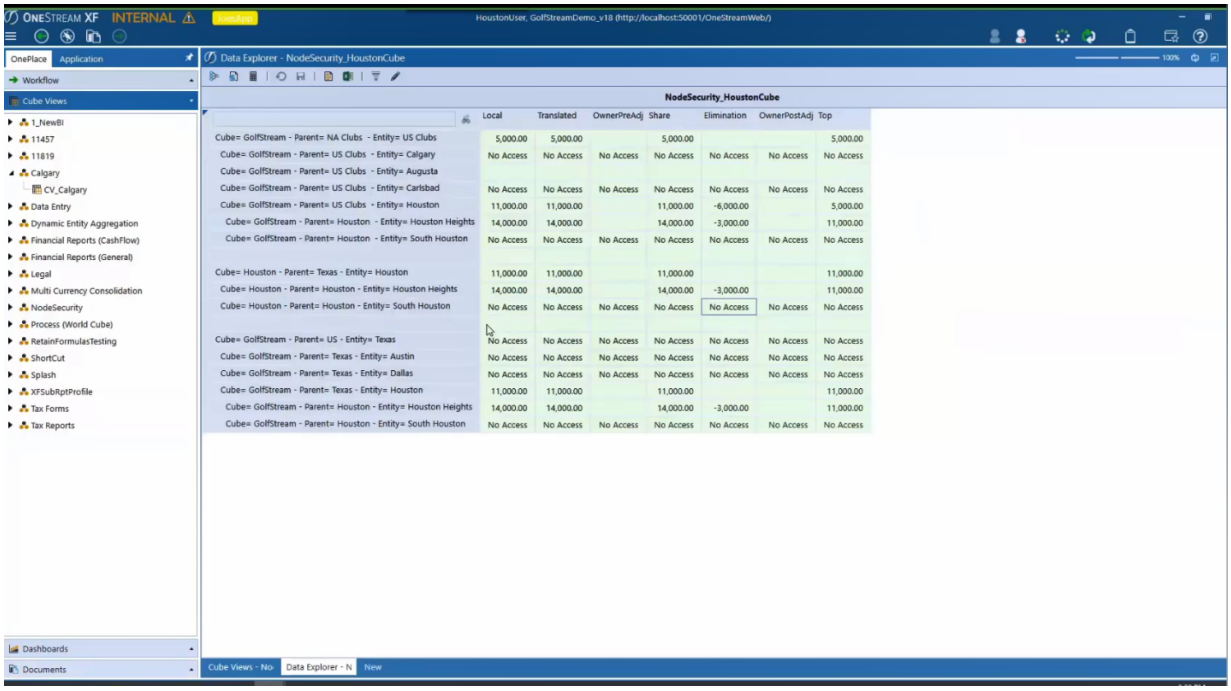
You can allow the relationship security portion of the Consolidation dimension to be controlled by the access to the parent entity in the immediate hierarchy.

> **NOTE:** This is strictly a parent and child relationship.

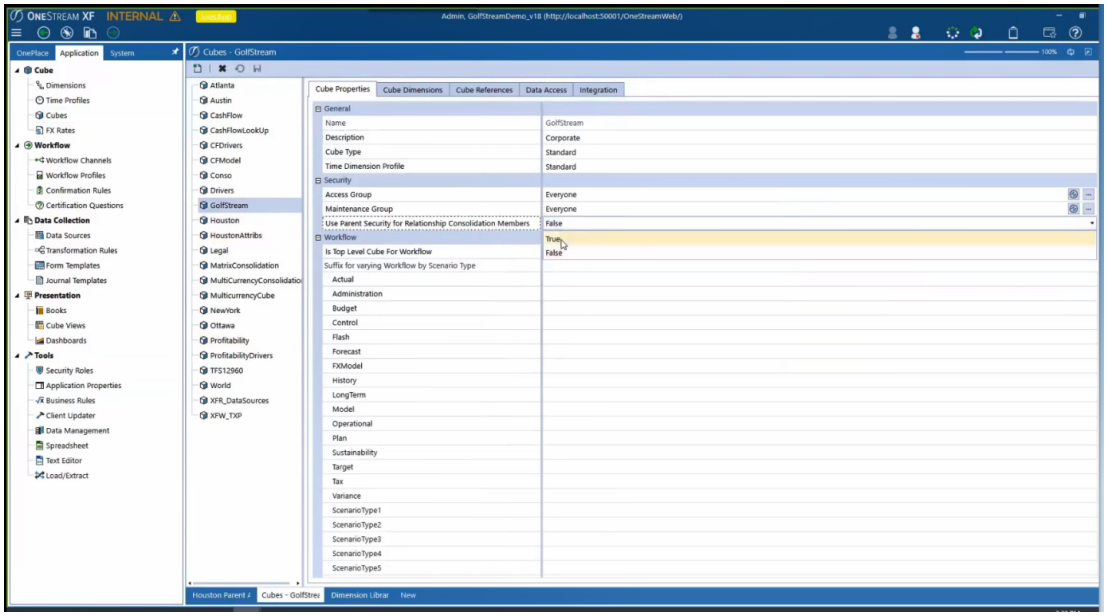
Set this feature to True when:

- A user's rights to the non-relationship Consolidation dimension members (local and translated) are determined by the user's rights to the entity itself.
- A user's rights to the relationship Consolidation dimension members is determined by the user's rights to the immediate parent entity.

Change the Relationship Security



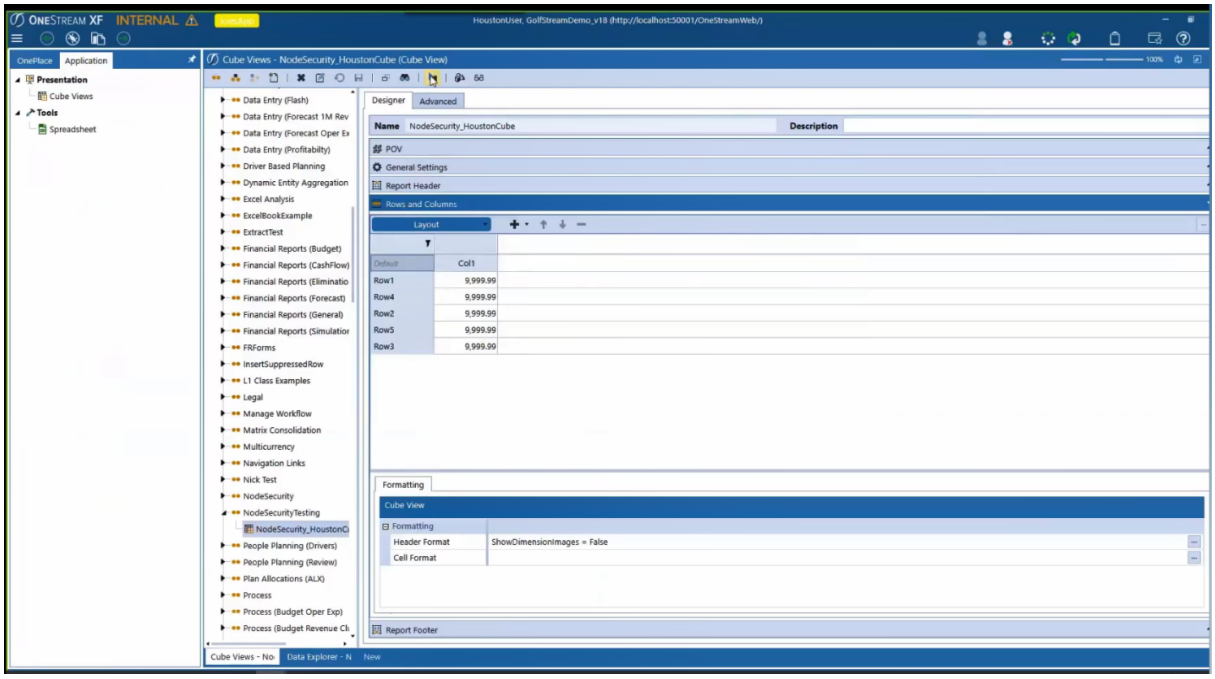
1. From the Application tab, under Cube, click **Cubes**.
2. Select a Cube.
3. In the Cube Properties tab, in Use Parent Security for Relationship Consolidation Dimension Members, click **True**.



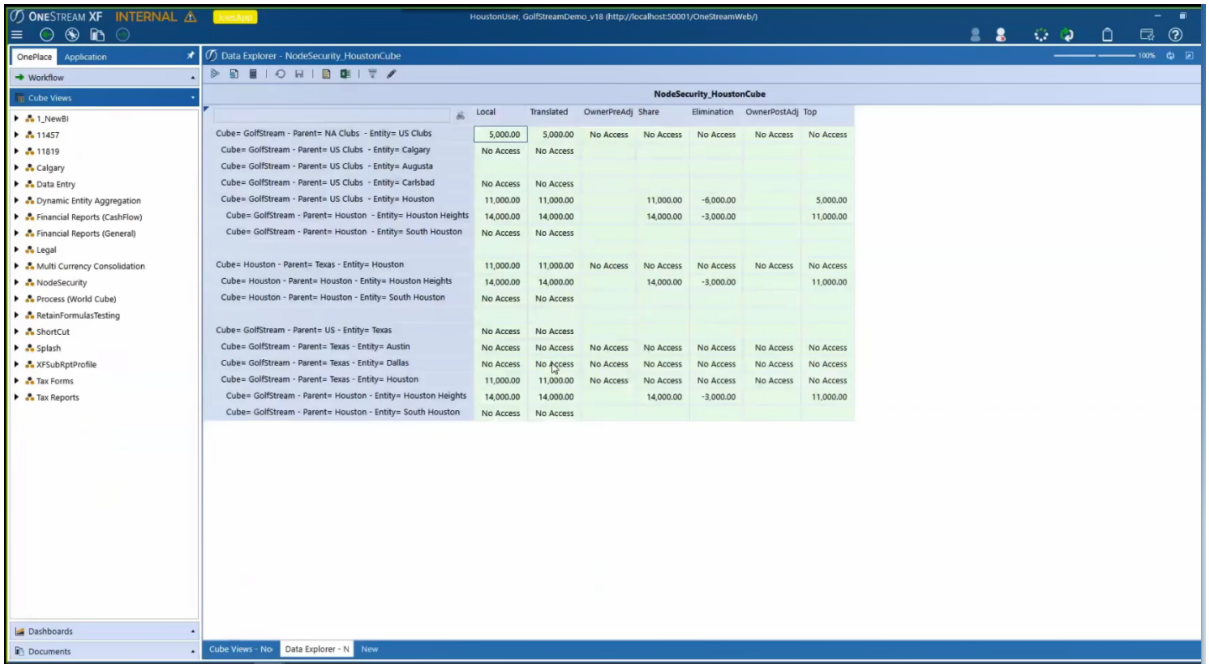
4. Click **Save** to save the cube properties. You have now changed the security model for the read or write relationship for the Consolidation Dimension members to be based on the security rights to the immediate parent entity.

5. Click **Refresh** to refresh the application.

6. In Cube Views, go to the Designer tab and click **Open Data Explorer**.



Now you can see that all of the security has changed.



Notice the following changes to security:

- In the first screenshot, all the Consolidation Dimension members are available across Houston.
- When you switch on the new security, in the previous screenshot, the user has rights to “USClubs,” then looking at the Houston member there, all the Consolidation Dimension members are available.
- Looking at the last group, the user has no rights to Texas, based on the NoAccess to Local and Translated. In Houston you can see the relationship members changed to “NoAccess.”
- The reason why USClubs turns to NoAccess is because the user apparently has no rights to the parent NAClubs, which is not displayed on the report.

Data Security

Data Security controls the overall read/write access to Analytic Models. There are several steps to see if you have access to data. First, it will check to see if you have the ModifyData role in the application, otherwise you will never get write access to any data. Next, it will ensure you have either the Access Group or Maintenance Group for a Cube, or you will not have access to any of the Cube’s data. It will then check the Scenario and Entity’s Read Data Group and Read Write Data Group to ensure access, and finally it will check the Data Cell Access Security at the Cube level. If you have access to the data and use Excel or any other method to import data, it ensures the Entity being written to belongs to a Workflow Profile with an active Forms Channel that is not locked or certified. If any of these steps result in no access, the process stops.

There are several ways to guarantee data is secure. Throughout the Dimensions, different security groups are available, and an administrator can decide what users belong to each group. The Scenario Dimension has both Read Data Group and Read and Write Data Group. The Entity Dimension uses both security groups from the Scenario and adds Display Member Group and Use Cube Data Access. The Display Member Group only refers to the member display access level, not the data access level. Use Cube Data Access will be used if “slice” filters are being applied at the cube level to apply additional layers of security for specified Security Groups. The Account, Flow, and all User Defined Dimensions also use Display Member Group. At the Cube level, more security is put in place through Groups, Member Filters, and complex layered security. A Cube “slice” filters a data entry form to the right Member Set such as choosing to which Cost Center a user can enter data. It is important to note, for the “slice” filters to take effect, the user must first be granted access to the cube, scenario, and entity. “Slice” security cannot increase access to data that was not administered first through Users and Groups. An administrator can also lock down more than one Dimension by using Cube Data Access and can control user visibility by only giving access to certain accounts. Finally, Data Cell Conditional Input and Data Management Access Security can be used. These are not security settings but can still control how a Dimension can be used for input and how a Cube is modified.

Application and System Security

Dimensions, Cubes, Business Rules, Data Management, and File Explorer each have an Access and Maintenance Group. OneStream recommends limiting access to these groups and assigning the screens to administrators. It is also recommended to give the ManageData role to administrators for Data Management and to give ManageTaskScheduler and TaskScheduler roles in Task Scheduler. The ManageFileShare role should also just be given to administrators. Anyone granted access to a folder in File Explorer, has access to every file and folder via OnePlace. For FX Rates, limit access by giving administrators the ManageFXRates role and selecting a set of power users.

Security Configurations

Restrict Users to an Application

Setting up access to an application can be done within the Application Security Roles. When an application is first created, the OpenApplication defaults to Everyone. If specific people have access to log into OneStream, but only need access to specific applications, then security groups can be assigned to the OpenApplication role. Once the security group is created, users can be assigned to it. This can be done by performing the following steps:

1. Go to **System > Administration > Security**.
2. Create a new security group.
3. Assign all users who should have access to the application to the new security group.
4. Refresh the application in order for this new security group to appear in all drop down menus.
5. Go to **Application > Tools > Security Roles > OpenApplication**.



6. Click the drop-down arrow and select the new security group.
7. Click **Save**.

Restrict Data Input by Origin

There may be times where data should be loaded through the Import Origin but should not be loaded via Forms Origin. This can be handled within the Data Cell Conditional Input. For example, users may be able to load Trial Balance Data through the Import Origin, but other users submit Statistical Data through the Forms Origin. The Data Cell Conditional Input will ensure the Statistical Data does not overwrite the Trial Balance Data in Actual. This can be done by performing the following steps:

1. Go to **Application > Cube > Cubes >Data Access**.
2. Go to Data Cell Conditional Input.
3. Click ✚ to create a new line.
4. Click , or double click on the cell to make changes to the Member Filter. Add the Dimension intersection to restrict data loading. In this case it will restrict users from loading to the Trial Balance Account through the Forms Origin.
5. In the In Filter field, choose a Behavior and choose the Read Only Access level.

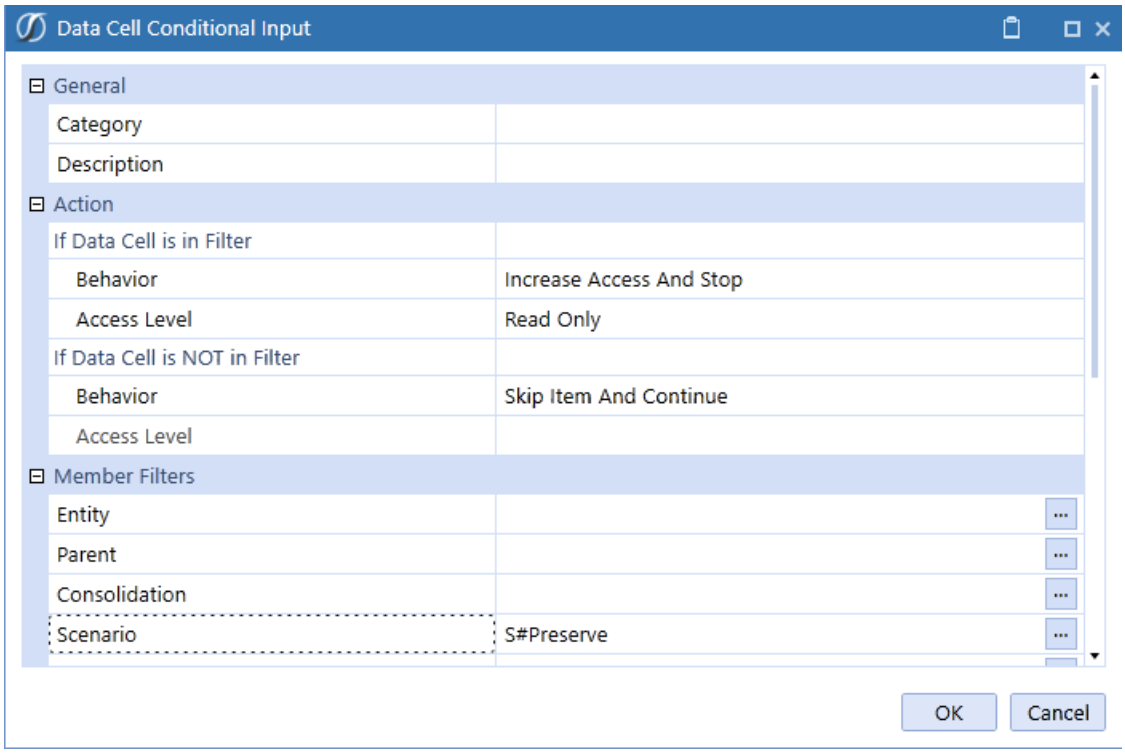


Omitting Data Cell Conditional Input by Scenario

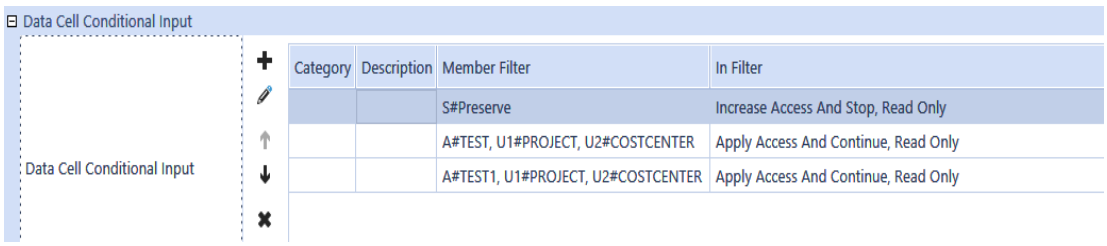
Data Cell Conditional Input restricts access to certain intersections or slices of the Cube. This behavior might not be desired for all Scenarios, time periods or other elements, so this is a simple way to omit these rules for specific elements. The method explained below is useful when there are many Data Cell Conditional Input Rules that are not defined by a Scenario at the time of creation. After these rules are created, however, a Scenario becomes a factor for historical data.

For example, there may be many read-only intersections in Actual to which users should not load data. These rules are setup in the Data Cell Conditional Input section within Application| Cube|Cube|Data Access. However, for historical purposes, there may be data in these intersections that was there prior to the filters being applied. The Scenario to which the data is being copied needs to allow access because the historical data in these intersections may need to be copied for analysis.

Create a new Data Cell Conditional Input Rule for the entire Scenario, set the Behavior to Increase Access And Stop, set the Access Level to Read Only.



Position this new rule at the top of the Data Cell Conditional Input for the Scenario.



The Behavior option Increases Access And Stop is being used because if the current cell matches the filter, access is being increased and all subsequent data access rules are being ignored below. In this case, the Preserve Scenario has access to everything, and the subsequent Data Cell Conditional access rules are ignored or not applied for Preserve.

System Security

System Security applies to the framework. There are some key assumptions around how the different roles or security groups work. First, it is important to understand the hierarchy of certain System Security Roles and Security Groups:

System Security Role
The System Role, such as ManageSystemDashboards, means the user has a higher privilege and does not need to be in any Maintenance Group or Access Group to see, edit, or delete all objects of that type. Having the ManageSystemDashboards System Security Role means the user can create, edit and delete any System Dashboard, System Dashboard Group, or Profile.

Maintenance Group
The Maintenance Group means users cannot only see an object, but can create new objects in Groups, edit, and delete them. Users do not need to be in the Access Group for an object if they are in the Maintenance Group. The Maintenance Group can also control the contents of Profiles.

Access Group
The Access Group means users can see the object and read its contents.

Managing a OneStream Environment

Management of all changes to the system are recommended to follow best practice procedures. Whether the changes derive from a OneStream software upgrade, or through regular application maintenance, all changes are recommended to be first deployed and tested in a development environment. There are additional benefits of making a recent copy of the production Application database, renaming it and using this as a base for these changes. Search for “Rename Application” in the Installation and Configuration Guide.

Prior to being deployed to a production environment, it is recommended to extract changes from the development environment and assess this deployment of changes in a separate test environment.

Deploying changes to a production environment should avoid times during high load and high application activity. Changes to these types of application artifacts especially should not be performed against a production environment experiencing heavy activity:

- Business Rules, whether they contain Global functions or not
- Confirmation Rules
- Metadata, especially when using member formulas

Applying changes like this while the production system is under a high level of activity may have a negative impact on servers and have the potential to cause running processes to produce an error.

Standard environments are recommended to schedule production changes during slow periods or non-work hours. Large environments should consider using the Pause functionality within the Environment tab to allow activity to wind down. These large environment managers should also consider the Marketplace solution, Process Blocker, which allows a pause of critical processes to perform maintenance on the system, without having to shut down the entire application. Process Blocker allows current tasks to be completed, while any new requests are queued, allowing the changes to be applied safely and effectively. Once these changes are in place, it is recommended to significantly limit the ability for users to make such changes during high volume.

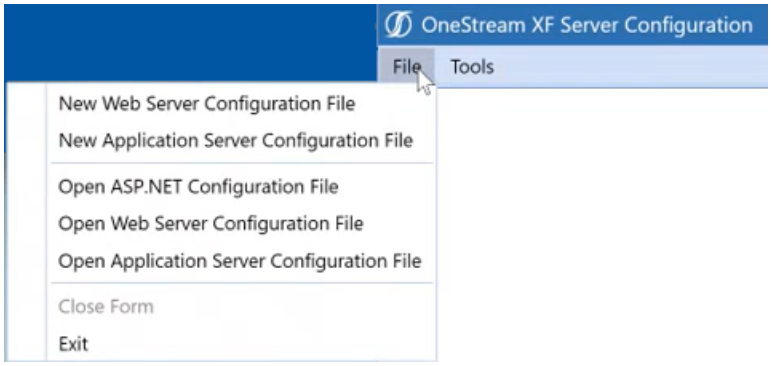
It is key that servers get a chance to recycle for good system memory health. IIS also has an Idle Time-Out setting for our OneStreamAppAppPool. This setting should be set to 0 since OneStream has other settings to recycle IIS. For active, global environments with Data Management Sequences regularly being executed, a recycle of IIS is recommended every 24 hours for these OneStream App Servers. Please discuss this situation with OneStream Support to find what is recommended, as each situation may vary.

Disable Inactive Users

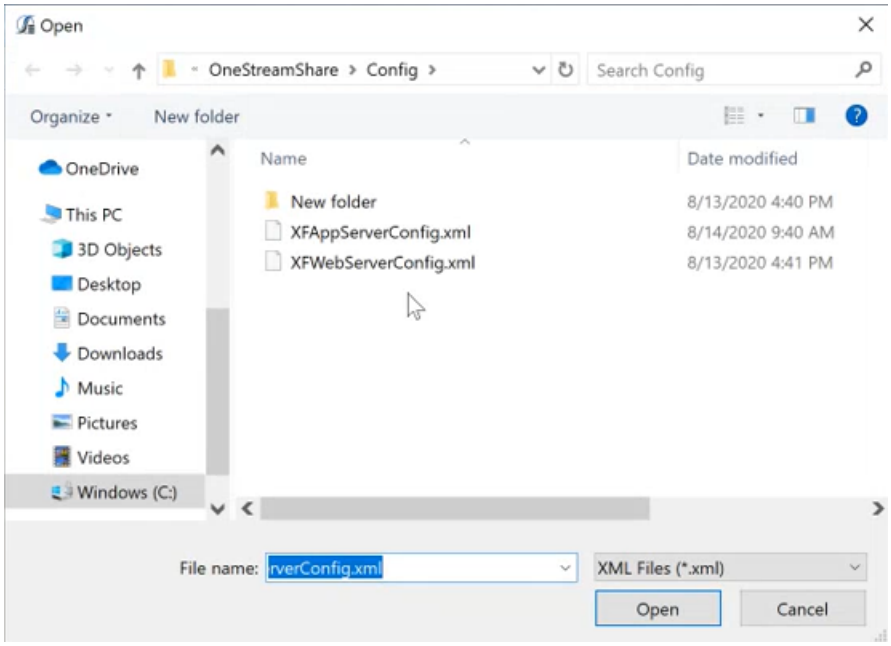
Disable inactive users gives you the ability to create an authorization policy to disable users after a specific amount of logon inactivity, keeping only active users in the system.

Set the Inactivity Threshold

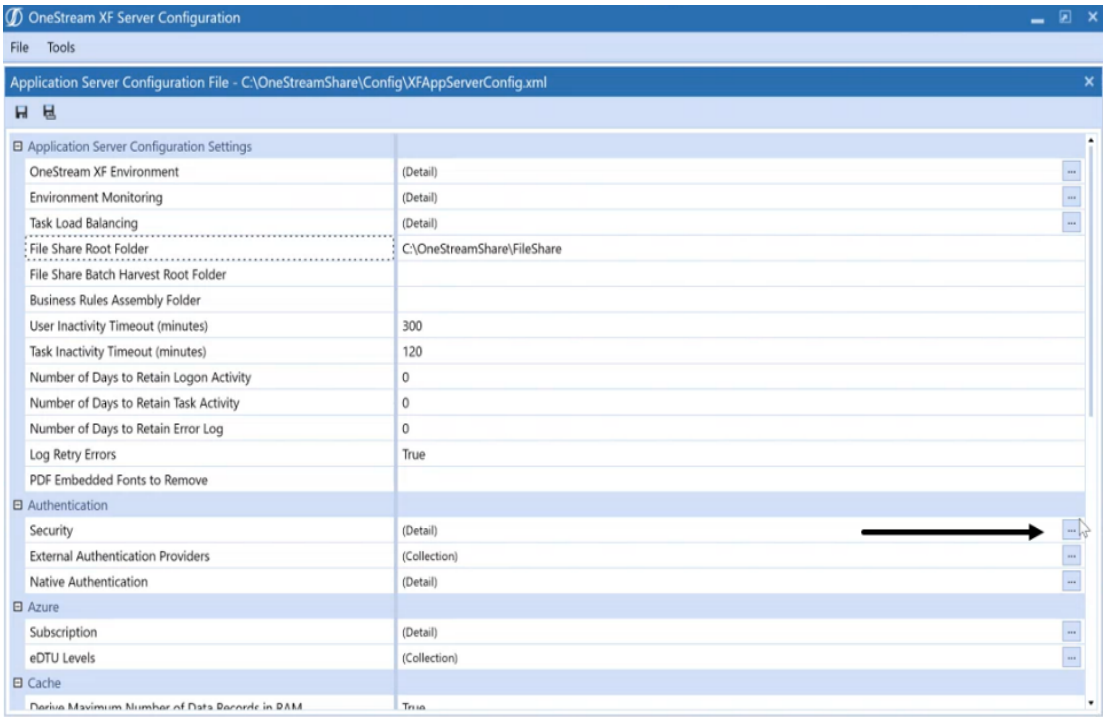
1. Go to **File > Open Application Server Configuration File**.



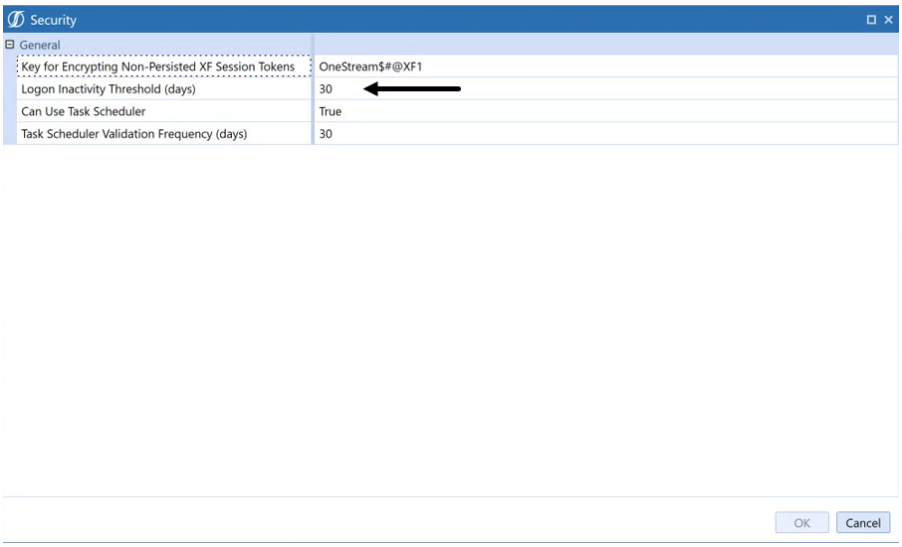
2. Open the configuration file.



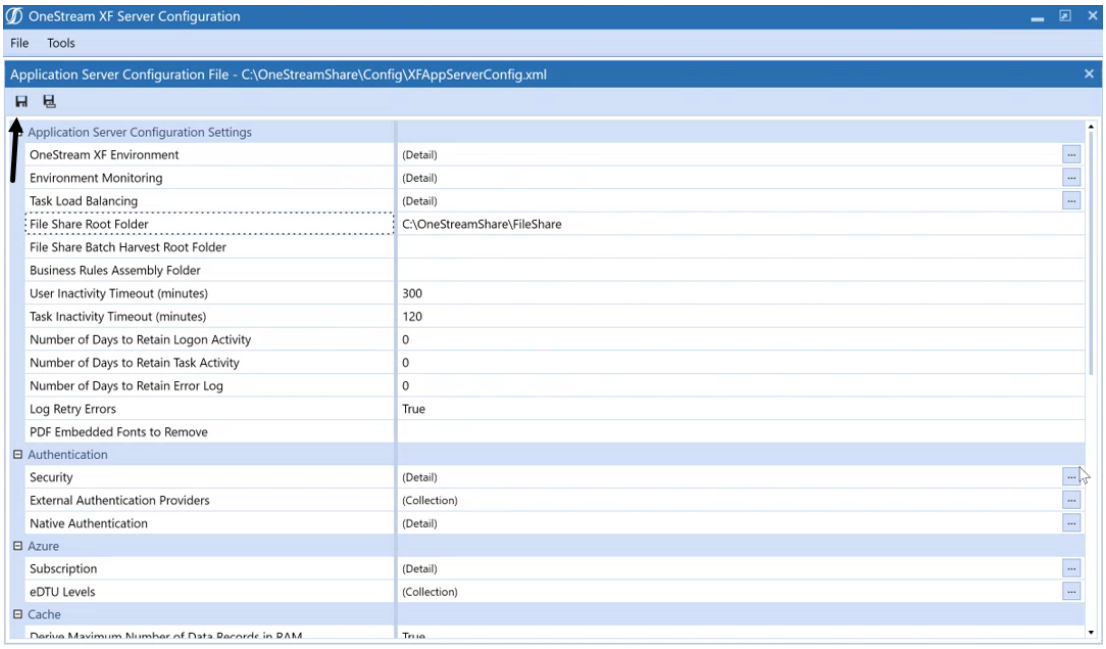
3. Click **Security**.



4. Set the Logon Inactivity Threshold (days) to the number of days of inactivity before the user can no longer access the system.



5. Click **OK**.
6. Click **Save**.



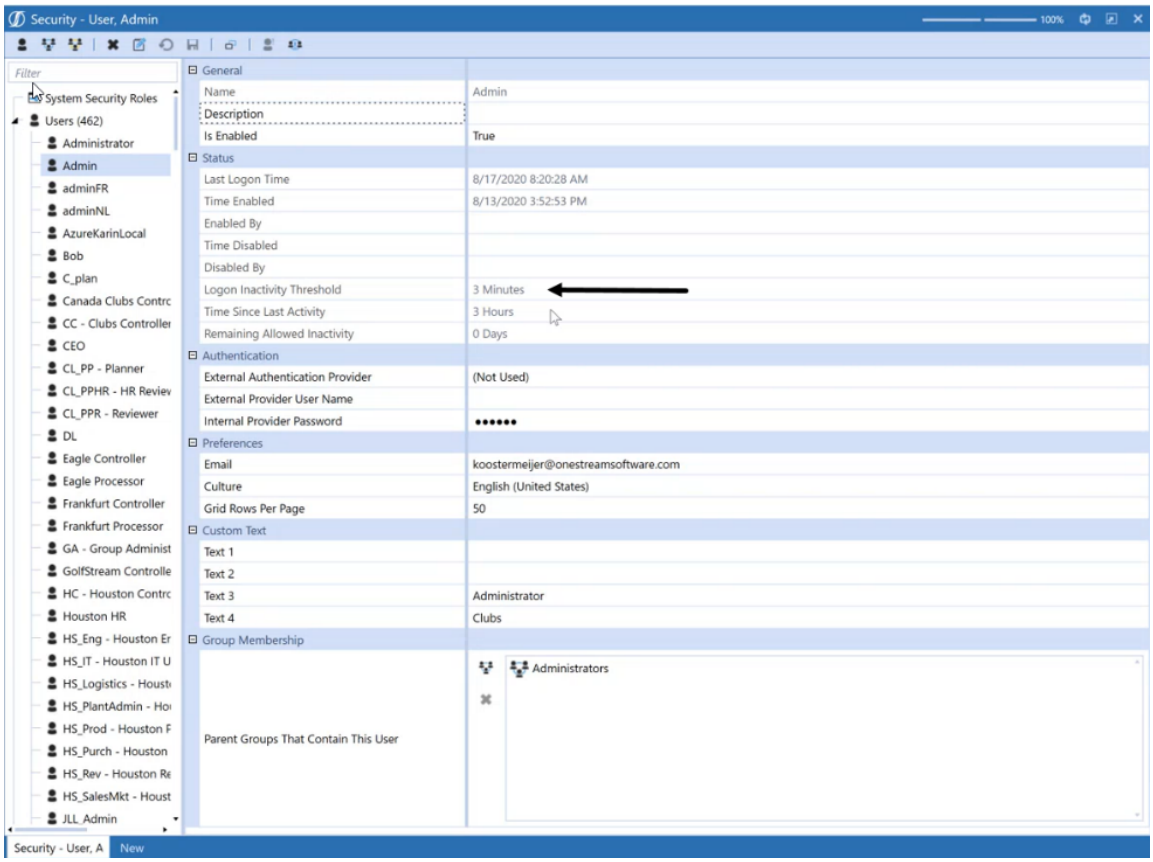
7. Reset IIS to recognize the changes.



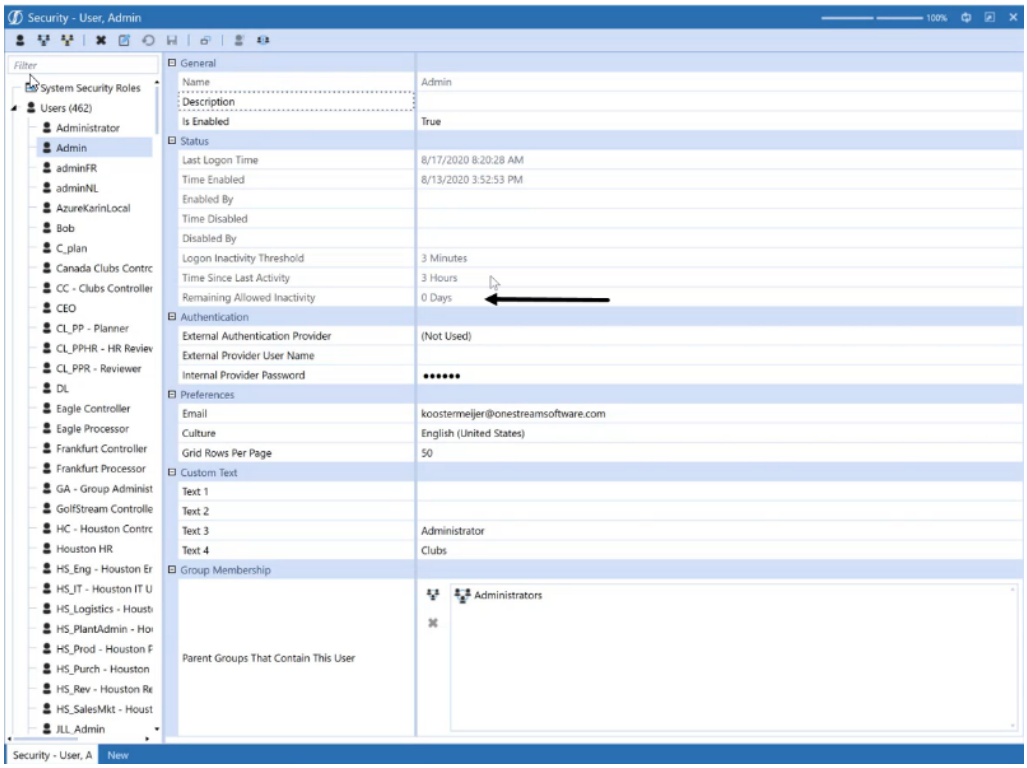
Review Settings

The Administrator is the only role that the inactivity threshold does not apply.

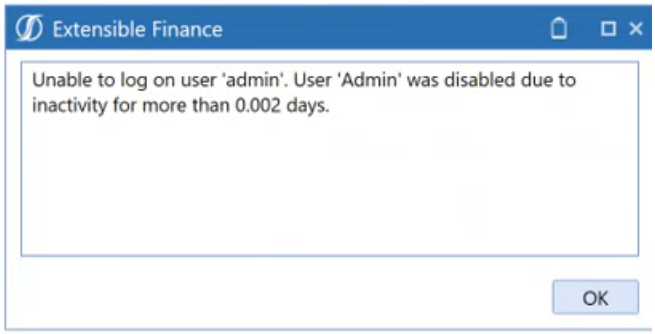
1. Go to **System > Security**.
2. Click **Users** to review the threshold setting.



3. If the Remaining Allowed Inactivity is zero that means the user no longer has access.



4. When they try to logon, they will get a message telling them they have been disabled.



5. To enable their access, the Administrator needs to go to **System > Security**.

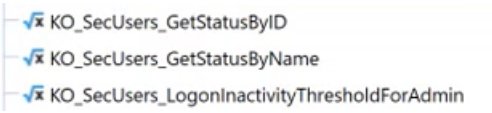


6. Select the user.
7. Click the **Is Enabled** drop-down.
8. Select **True**.
9. Click **Save**.

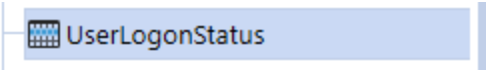
   The Remaining Allowed Inactivity field updates allowing the user to log back in within the time frame specified.

Business Rules

1. Go to **Application > Business Rules > Extensibility Rules**.
2. The three new business rules are GetStatusByID, GetStatusByName, and LogoninactivityThresholdForAdmin.



System Table

1. Go to **System > Database > System Database> Tables**.
2. There is a table name UserLogonStatus 

Business Rules

A Business Rule is a VB.Net Class meaning each Business Rule is an independent object encapsulating VB.Net code. A Business Rule can be a one-line call to write a log message, or it can be a full code library containing other custom VB.Net Classes, Methods and Properties.

This section provides a detailed explanation of the following:

- Platform Engines
- Business Rule structure and fundamentals
- Business Rule Classifications
- Specific Business Rule Types
- Business Rule organization
- OneStream Business Rule framework
- Best practices for Business Rule architecture
- Business Rule organization and referencing

> **IMPORTANT:** Whether it be OneStream, Partner, or Customer, we strongly advise against any sensitive or confidential information be included in business rules.

See the API Overview Guide andAPI Details and Database Documentationfor detailed Business Rule engine background, an API guide, and information on each database related. .

Platform Engines

The platform is comprised of multiple processing engines. These engines have distinct responsibilities with respect to system processing and consequently they expose different API interfaces to the Business Rules they call. This section provides a brief overview of each engine in the platform and describes the engine's core responsibilities.

Workflow Engine

The Workflow Engine is thought of as the controlling engine or the puppeteer. The main responsibility of this engine is to control and track the status of the business processes defined in the Workflow hierarchies. This engine is primarily accessed through the BRApi and can be called from other engines in order to check Workflow status during process execution. The Workflow Engine provides a very rich event model allowing each Workflow process to be evaluated and reinforced with customer specific business logic if required (see Appendix 2: Event Listing).

Stage Engine

The Stage Engine performs the task of sourcing and transforming external data into valid analytic data points. The main responsibility of this engine is to read source data (files or systems) and parse the information into a tabular format. This allows the data to be transformed or mapped to valid Members defined by the Finance Engine. The Stage Engine is an in-memory, multi-threaded engine that provides the opportunity to interact with source data as it is being parsed and transformed. In addition to parsing and transforming data, the Stage Engine also has a sophisticated calculation that enables data to be derived and evaluated based on incoming source data. The Stage Engine provides quality services to source data by validating, mapping, and executing Derivative Check Rules.

Finance Engine

The Finance Engine is an in-memory financial analytic engine. The main responsibility of this engine is to enrich and aggregate base data cells into consolidated multi-Dimensional information. The Finance Engine provides the opportunity to define sophisticated financial calculations through centralized Business Rules as well as member specific Business Rules (Member Formulas). It works concurrently with the Stage Engine to validate incoming intersections and works with the Data Quality Engine to execute Confirmation Rules which are used to validate analytic data values.

Data Quality Engine

The Data Quality Engine is responsible for controlling data confirmation and certification processes. This Confirmation Engine is used to define and control the sequence of data value checks required to assert the information submitted from a source system is correct. The Certification Engine is responsible for managing user certifications and determining the Workflow dependents' completion status. This engine is primarily accessed through the BRApi and may be called from other engines in order to check data quality status during process execution.

Data Management Engine

The Data Management Engine provides task automation services to the platform. This engine executes batches of commands that are organized into sequences which contain steps. Steps represent entry points or mechanisms to execute features of other engines. For example, the Clear Data Step uses the services of the Finance Engine. In addition, the Data Management Engine can execute a Business Rule Step which executes a custom Business Rule as part of a Data Management Sequence. This is an incredibly powerful capability because it provides the ability to string together any combination of predefined processing steps with custom Business Rule steps.

Presentation Engine

The Presentation Engine provides extensive data visualization services to the Platform. The Presentation Engine is made up of the following component engines: Cube View Engine, Dashboard Engine, Parameter Engine, Book Engine and Extensible Document Engine. The Presentation Engine is responsible for managing and delivering content to the end user as well as providing a development environment for custom user interface elements. This engine enables the MarketPlace application development capabilities and continues to evolve with each product release. Like the Data Management Engine, the Presentation Engine interacts with and can call the services of all other engines in the product.

Scaling Engine

This feature will be made available in a future release.

The Scaling Engine provides services that will determine whether the customer wants to Scale their Server Set or Database Elastic Pool on the Platform. This is only available to Cloud (Azure) and does not pertain to On-Premise solutions. For example, customer must be utilizing Azure Scale Set, and/or SQL Server Elastic Pool functionality. This provides the ability to create or delete a VM and/or increase/decrease database resources based on the logic that is designated in the System Extender Business Rules to meet the customer needs.

BRApi

The BRApi is common across all Business Rules, engines and APIs being run, so it is not an engine itself. A BRApi function runs outside of the other engines and can orchestrate certain functions from within other engines. In other words, a BRApi function be run from one engine (e.g. Parser) to tell other engines (e.g. Finance) to execute their own APIs (e.g. API.Data.GetDataCellUsingMemberScript). For another example, while the API.Data.GetDataCell function is available from within the Finance engine, a similar BRApi called GetDataCellUsingMemberScript can be run from any engine if given the appropriate arguments. A common use is BRApi.ErrorLog.LogMessage from any engine.

Business Rule Classifications

OneStream provides classifications for business logic organization. At the core, all business logic is delivered and executed as compiled VB.Net or C# code. This means no matter what type of business logic is used, there is a consistency in the syntax and compilation process. The reason for different classifications has to do with when and how the business logic is invoked and how the business rule is scoped.

There are two broad business rule classifications: shared business rules and item specific business rules. Each engine in the system may support one or both business rule classifications. Whenever a processing sequence is executed in the platform, the particular engine(s) involved evaluates how and what business logic is associated with the process. This may include shared business rules (named and event handlers) as well as item specific business rules (member formulas, logical expressions, and confirmation rules).

> **NOTE:** Shared business rules can be written in either VB.NET or C#, item specific business rules can be written in VB.NET only.

Finance Engine Example

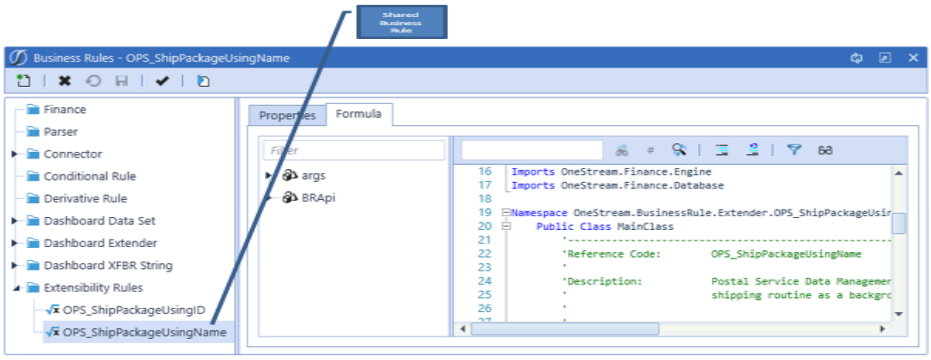
During a consolidation process, a Named Business Rule is associated with the Cube being processed. The Cube contains Member Formulas associated with some of its Dimensions. In this case, the Finance Engine compiles both the Named Business Rule and each individual Member Formula in preparation for the calculation sequence.

Stage Engine Example

A similar example applies to the Stage Engine. During a parse and transform Workflow process, a Named Business Rule is associated with the Data Source or Transformation Rules. In addition, individual Data Source Dimensions or Transformation Rules have associated Logical Expressions that are also fired. In this case, the Stage Engine compiles both Named Business Rules and each individual Logical Expression in preparation for execution during the parse and transform execution sequence.

Shared Business Rules

Shared Business Rules are reusable because the rule is written and stored centrally in the Business Rule Library. This means the same rule can be called or referenced by multiple platform components. For example, the Business Rule highlighted in the image below is a general Extensibility Rule. This rule can be executed from the Business Rule Editor, called by a Data Management Job or called by another Business Rule. Shared Business Rules are the code files seen in the tree when the OneStream Syntax Editor is open, they are organized by type, and named by the user who created the rule.



Event Handler Business Rules

Event Handler Business Rules are a predefined set of Shared Business Rules and are always defined as an Extensibility Rule Type. Event Handler Rules are invoked during a processing sequence by their related platform engine in order to supplement the process. Determine/filter how/if the execution behaves for specific Workflows or the Cube POV. When an Event Handler Business Rule is called, the calling engine supplies information about the executed process providing context about the process and information about the specific sub-event executed.

Predefined Event Handler Business Rules

The list below details the specific predefined Event Handlers available in the platform. For details on the individual sub-events that fire for each Event Handler Business Rule.

- Data Management Event Handler
- Data Quality Event Handler
- Forms Event Handler

- Journal Event Handler
- Save Data Event Handler
- Transformation Event Handler
- Workflow Event Handler
- Wcf Event Handler

Item Specific Business Rules

Item Specific Business Rules are complete rules like Shared Business Rules, however they are authored and stored with the specific platform item with which the rule is associated. There are different reasons for using Item Specific Business Rules vs Shared Business Rules.

For example, when creating a one-off rule without any reusable value to other components in the system, write an Item Specific Business Rule directly on the platform component because it requires a very specific piece of business logic. Another example, which is more common when creating calculation logic for an analytic model, is to write a Member Formula that directly associates a calculation with a Dimension Member. This creates system maintenance clarity and maintainability.

Item Specific Rules, in particular Member Formulas, can have a positive performance impact because they allow calculations to be broken down into formula passes and processed in a parallel (multi-threaded) fashion. The same formulas can be written in a Shared Finance Business Rule, but the calculations will always execute in the serial manner defined in the rule.

Item Specific vs Shared Code Structure
As mentioned above, an Item Specific Business Rule and a Shared Business Rule are identical in code structure. When writing an Item Specific Business Rule, the code editor presents some hidden sections in the code window:

- Formula Header
- Formula Footer

- Helper Function Header
- Helper Function Footer

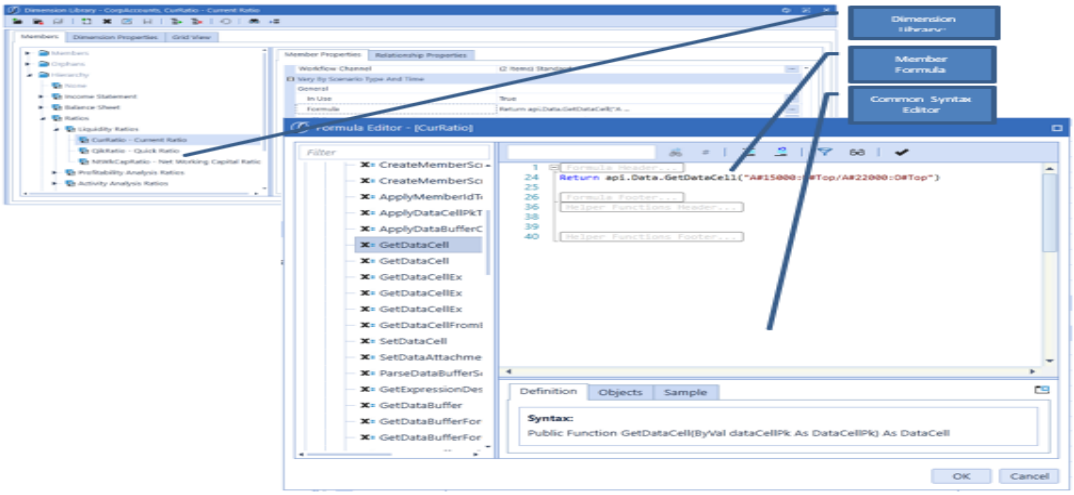
These hidden sections (i.e. Regions) keep the formula / expression as readable as possible. In a Shared Business Rule, these sections are visible which make the rule more verbose. The idea behind the Item Specific Business Rule is to create discrete code blocks that are easy to manage and have limited interdependencies. If one knows how to write a Shared Business Rule, then she/he also knows how to write an Item Specific Business Rule and vice versa.

Item Specific Rules are categorized into three types: Member Formulas, Complex Expressions, and Confirmation Rues. These relate to the platform engine with which they are associated.

Member Formulas
A Member Formula is assigned to a Dimension Member and executes within the Finance Engine during a Cube processing sequence. See Formula Guide in "About the Financial Model" on page 2 for more information on processing sequences. Member Formulas provide the same level of syntax and logic capability that exist when writing a Finance Shared Business Rule, however custom consolidation, elimination, and translation logic cannot be written. Member Formulas are a great choice for writing logic limited to calculations based on a single Member and calculations that do not span Dimensions. If Member Formulas are written with these constraints in mind, then the Dimension Member and its formula can be reused in different Cubes without having dependencies on other Dimensions. This does not mean that a Member Formula cannot look at other Dimensions. Referencing Dimension Members outside of the specific Dimension where the formula exists will limit the reusability of the Dimension, or require all referenced Dimensions be used together in any new Cube.

Member Formulas are written directly on a Dimension Member within the Dimension Library. Navigate to the specific Member’s Formula property and click the ellipsis in order to store a Member Formula.

The example below is a simple working capital Member Formula.

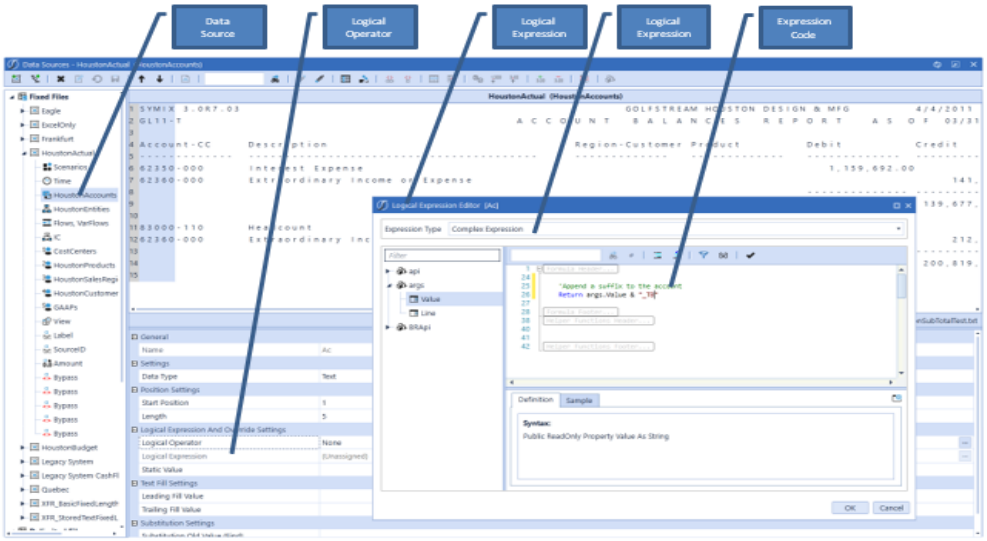


Complex Expressions

A Complex Expression is a Business Rule assigned to Data Source Dimensions, Derivative Rules, and Transformation Rules and execute within the Stage Engine during a transformation processing sequence. Complex Expressions provide the same level of syntax and logic capability that exist when writing a Stage Shared Business Rule. The primary reason for using a Complex Expression rather than a Stage Shared Business Rule is the logic being written has no reusability. Complex Expressions isolate the logic by associating it directly with a specific item.

Using Complex Expressions in a Data Source

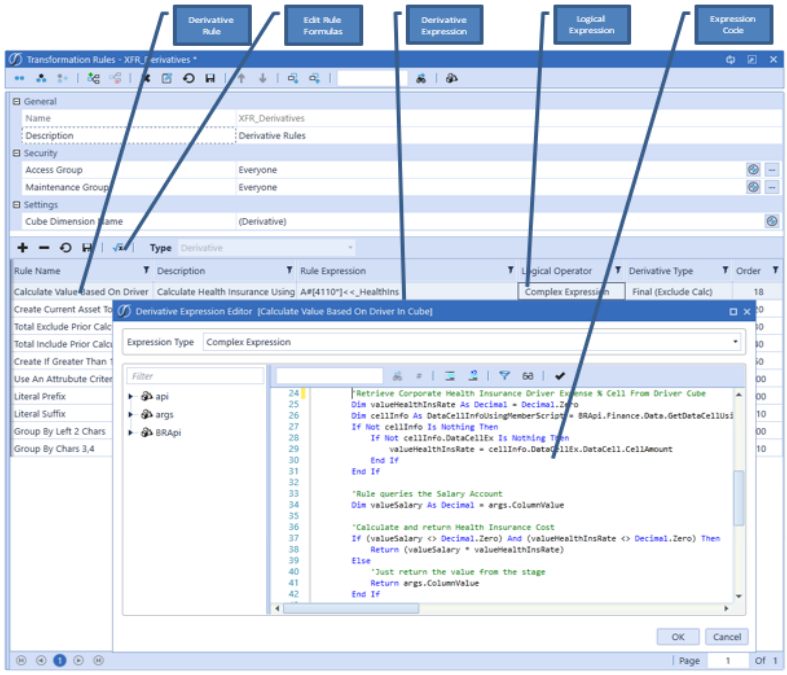
Apply Complex Expressions to a Data Source Dimension by selecting the Dimension requiring custom logic and setting the Logical Operator. The Logical Operator property opens the Logical Expression Editor dialog and allows the user to either select a Shared Parser Business Rule or write a Complex Expression. Both Shared Parser Business Rules and Parser Complex Expressions result in the exact same compiled Business Rule code. The exception is a Complex Expression is only executed for the Dimension to which it is applied, and a Shared Parser Rule is shared and can be called by many Dimensions.



Using Complex Expressions in a Derivative Rule

Apply Complex Expressions to a Derivative Rule by selecting the individual Derivative Rule requiring custom logic and setting the Logical Operator. Clicking the Edit Rule

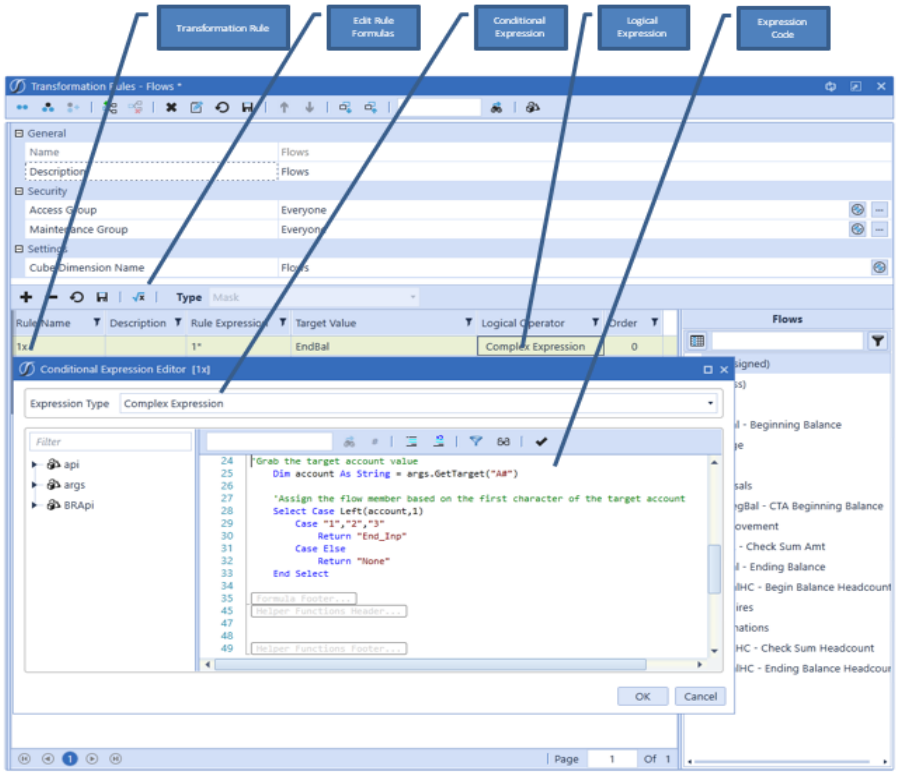
Formulas  toolbar button opens the Logical Expression Editor dialog and allows the user to either select a Shared Derivative Business Rule, write a Complex Expression, or use a Pre-Built Expression. Both Shared Derivative Business Rules and Derivative Complex Expressions result in the exact same compiled Business Rule code. The exception is a Complex Expression is only executed for the rule to which it is applied, and a Shared Derivative Rule is shared and can be called by many rules.



Using Complex Expressions in a Conditional Transformation Rule

Apply Complex Expressions to a Transformation Rule by selecting the individual Transformation Rule requiring conditional logic and setting the Logical Operator. Clicking the Edit Rule Formulas  toolbar button opens the Logical Expression Editor dialog and allows the user to either select a Shared Conditional Business Rule or write a Complex Expression. Both Shared Conditional Business Rules and Conditional Complex Expressions result in the exact same compiled Business Rule code. The exception is a Complex Expression is only executed for the rule to which it is applied, and a Shared Conditional Rule is shared and can be called by many rules.

> **NOTE:** Shared Conditional Business Rules and Complex Expressions cannot be applied to One-To-One Transformation Rule Types. One-To-One Transformation Rules are executed during the parsing process and therefore are completely processed prior to the conditional mapping process.



Confirmation Rules

Confirmation Rules are called by the Data Quality Engine and Finance Engine. Apply Complex Expressions to Confirmation Rules by selecting the individual Confirmation Rule and clicking the Edit Rule Formulas  toolbar button. This button opens the Rule Editor dialog and allows the user to write a Complex Expression containing the Confirmation Rule logic. A Confirmation Rule is only written on the specific rule to which it applies. Confirmation rules do not have an equivalent Shared Business Rule because each Confirmation Rule requires specific logic.

> **TIP:** Shared Finance Business Rules can be called from a Confirmation Rule. Create standard helper functions in a Shared Finance Business Rule and call them from a specific Confirmation Rule creating some reusable logic and improving the overall Confirmation Rule infrastructure maintenance.

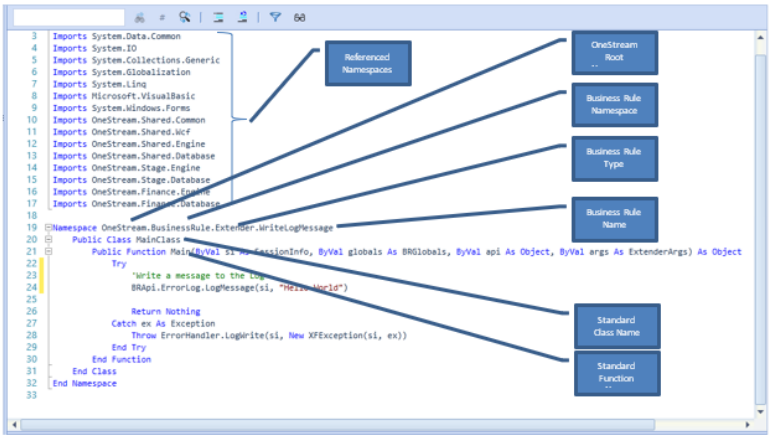
Business Rule Organization and Referencing

Each OneStream Business Rule has a predefined Namespace, a Public Class and a Public Function that the OneStream platform engines invoke when the Business Rule needs to be called.

Predefined Object Names

- Namespace: OneStream.BusinessRule.<Business Rule Type>.<Unique Business Rule Name>
- Class: MainClass
- Function: Main

Example Business Rule Structure



Function Prototypes

Each Business Rule has one standard entry point Function Title called Main. The Function definition below represents the standard prototype used by the Main Function in each OneStream Business Rule. The Main Function always has the same standard parameter layout, but the last two parameters, API and ARGS, contain different object references based on the type of Business Rule being executed.

```
Public Function Main
    (
    ByVal si As SessionInfo,          à    Connection Object Required to use API
    ByVal globals As BRGlobals,       à    Global Variable Object Used to Share Values
```

```
    ByVal api As Object,         à    Specific API object (Different for each Type)
    ByVal args As ExtenderArgs        à    Specific Arguments (Different for each Type)
    )
As Object
```

Defining a Reference to a Shared Business Rule

The Business Rule framework organizes the Business Rules so that reuse can be maximized. There are many situations where a Business Rule writer may create a standard function that is reused in many other Business Rules. The platform provides a way for Business Rules to be linked and called from other Business Rules. In addition, the platform provides a way for external DLL's to be linked and called from a Business Rule.

This section describes how to reference a Shared Business Rule from a within a Business Rule and how to reference an external DLL from within a Business Rule.

When a Shared Business Rule is created, its public members can be referenced and executed by other Shared and Item Specific Business Rules.

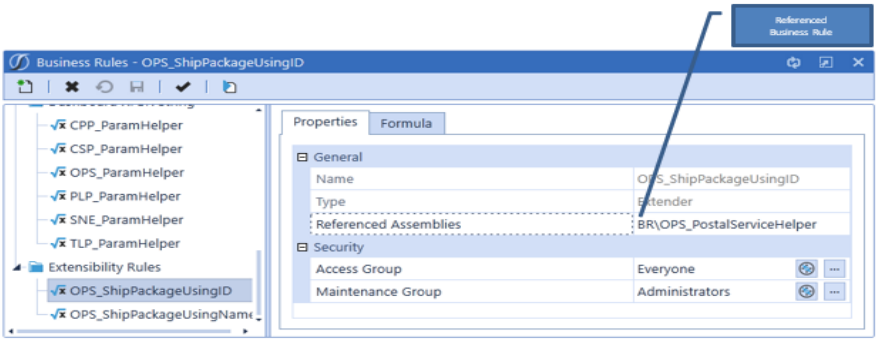
Common reasons to create a shared or referenced Business Rule:

- Create a list of shared constant values
- Create a set of standard helper functions
- Centralize maintenance of shared logic

Shared Business Rules Referencing Other Shared Business Rules

In order to create a reference from one Shared Business Rule to another, navigate to the rule calling a Public Method of another Shared Business Rule and make a declaration in the Referenced Assemblies property. The syntax used to create a reference to another Shared Business Rule requires a BR\ prefix and the Business Rule name to reference.

> **NOTE:** Reference more than one Business Rule by creating a comma-separated list of reference statements.

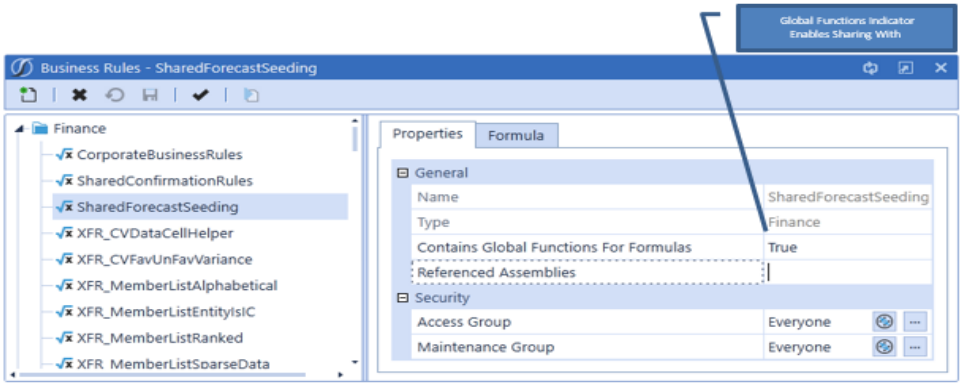


Syntax
BR\<Business Rule Name to Reference>
Example (Single Reference)
BR\OPS_PostalServiceHelper

Example (Multiple References)
BR\OPS_PostalServiceHelper; BR\CPP_SolutionHelper

Item Specific Rules Referencing Shared Business Rules
Finance, Parser, ConditionalRule and DerivativeRule Shared Business Rules all have equivalent Item Specific Business Rules. When creating a Shared Business Rule, set the Contains Global Functions For Formulas to True in order to make the Shared Business Rule available to Item Specific Business Rules. Setting this property makes the Shared Business Rule available without having to place a reference on the item using the rule. Item Specific Business Rules do not have a Referenced Assemblies property and therefore can only reference Shared Rules of the same engine type with the Contains Global Functions For Formulas property set to True.

In the screenshot below, the SharedForecastSeeding Rule can be called from any other Finance Rule because its Contains Global Functions For Formulas property is set to True.



> **NOTE:** When a Finance Business Rule has its Contains Global Functions For Formulas set to True, any changes made to the Business Rule causes a metadata status impact and changes the Calculation Status to OK, MC. This dependency must occur because a global rule can be used by a Member Formula calculation, and therefore can impact the status of the Finance Engine's data (analytic / Cube data).

Code Declaration

Once a reference is made to a Shared Business Rule, the Business Rule's Public Methods (Functions / Subs) can be called. To access the Shared Business Rule's Public Methods, declare an instance of the rule in the code using the Business Rule's fully qualified Namespace. This creates an object variable that references the Shared Business Rule and calls its Public Methods.

Example Declaration

```
'Declaring an object variable to reference a Shared Business Rule
Dim opsHelper As New OneStream.BusinessRule.DashboardExtender.OPS_PostalServiceHelper.MainClass
```

Example Usage

```
'Executing a Function on the Reference Business Rule Object Variable
Dim desc As String = opsHelper.GetFieldFromID(si, "Dashboard", "Name", dashName, "Description")
```

Defining a Reference to an External .Net DLL

Developers can build and reference their own custom Microsoft .Net DLLs from Shared Business Rules. These are written in either VB.Net or C#. Custom business logic can be encapsulated and protected within an external DLL written in Microsoft Visual Studio.

Common reasons to create a custom DLL referenced by a Business Rule:

- Protect domain specific intellectual property (hide value programming logic)
- Separate code with dependencies on other programs (system integration wrappers)
- Complex logic requiring development tools only available within Microsoft Visual Studio (Web Service Discovery and Interface Development)

DLL Installation and Configuration

This section defines the configuration steps that must be completed before an external DLL can be referenced within a Shared Business Rule. This is a three-step process.

1. Specify the BusinessRuleAssemblyFolder located in the Application Server configuration file
   This folder should be shared by all application servers meaning the folder must be accessible by the Account Credentials used to configure the IIS Application Pool on the application server.

   This setup process is a best practice but is not required. As an alternative, reference the external DLL from a folder located on each application server and any time the DLL is updated, it needs to be copied to a standard folder on each application server.

2. Identify or create the external DLL to be called and copy it to the BusinessRuleAssemblyFolder
   When a Business Rule is executed and an external DLL reference containing the XF\ prefix is found in the Referenced Assemblies property of the rule, the application server will look in the BusinessRuleAssemblyFolder defined in the application server configuration file in order to find the DLL to be referenced.

3. Add a reference specification to the DLL in the Referenced Assemblies property of the Business Rule using it.

Reference Specification

This section defines the syntax required to reference an external DLL by setting the Shared Business Rule's Referenced Assemblies property. There are three methods available for referencing an external DLL.

Method 1

This method uses the XF\ prefix to create a reference to an external DLL located in the BusinessRuleAssemblyFolder folder which is specified in the application server configuration file.

Syntax
XF\<External DLL Name to Reference>

Example (Single Reference)
XF\ExternalCode.DLL

Example (Multiple References)
XF\ExternalCode1.DLL;XF\ExternalCode2.DLL

Method 2
This method uses the file system path C:\DLLFolderName\ to create a reference to an external DLL located on each application server.

> **NOTE:** The same folder path and DLL must exist on all application servers. This referencing method is not a best practice for custom business logic DLLs because it creates a maintenance and update burden.

Using a file system path reference is a valid method when referencing an external DLL that already exists on an application server. The DLL exists on the application server as part of the operating system or another installed software component.

Syntax
C:\DLLFolderName\<External DLL Name to Reference>

Example (Single Reference)
C:\DLLFolderName\ExternalCode.DLL

Example (Multiple References)
C:\DLLFolderName\ExternalCode1.DLL; C:\DLLFolder\ExternalCode2.DLL

Code Declaration
Once a reference is made to an External DLL from a Shared Business Rule, the Public Methods (Functions / Subs) of that External DLL can be called. In order to access the Shared Business Rule's Public Methods, declare an Import to the Namespaces defined by the DLL, and then create an instance of the desired class to utilize in the code.

Example Import
```
Imports YourNamespace.SubNamespace
```

Example Declaration
```
'Declaring an object variable to reference a class on the external DLL
Dim extHelper As New YourClass
```

Example Usage

```
‘Executing a Function on the external DLL
Dim desc As String = extHelper.YourFunciton(“SomeParameter”)
```

Method 3

This method uses a Windows environment variable to create a reference to an external DLL. All standard Windows paths are supported, and the name is determined by .NET.

Syntax

%System%\DLLName.DLL

Example

%userprofile%\documents\WindowsBase.DLL

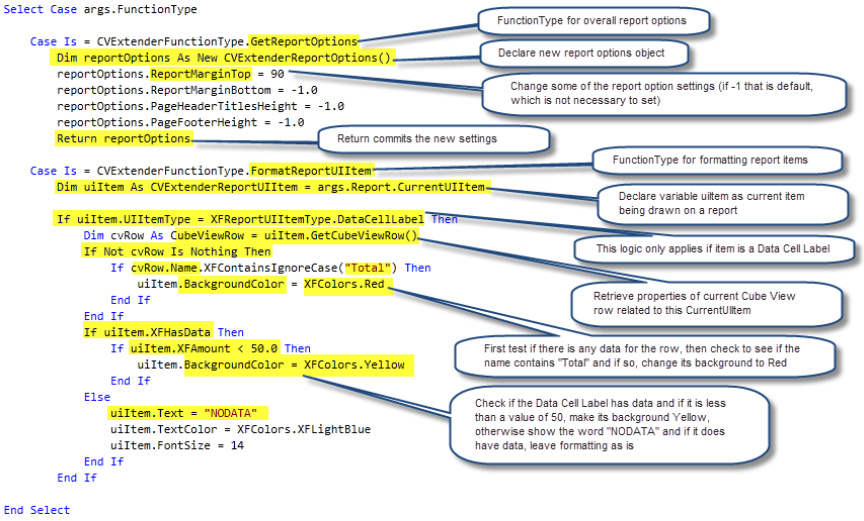
Cube View Extender: Advanced Cube View Formatting

To apply advanced formatting to Cube Views, users can apply a Cube View Extender Business Rule. See Business Rules in "Application Tools" on page 848 for more information. A custom formatting formula built inside the Cube View can also be used. Using custom formatting allows the Cube View design to go beyond the standard Cube View formatting properties and provides flexibility for specific formatting needs. See the OneStream API Overview Guide as well as the OneStream API Details and Database Documentation Guide for more details on how this Business Rule is used.

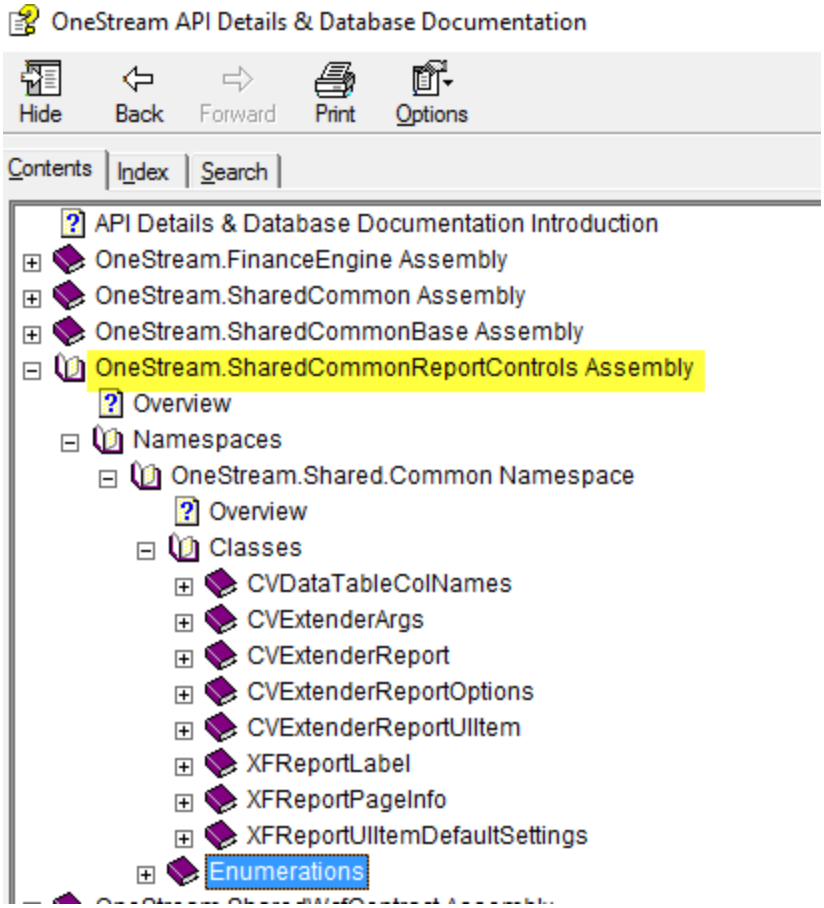
Cube View Extender Business Rule Structure

When creating a new Cube View Extender Business Rule or Formula within a Cube View, some example logic is presented in order to have a starting point rather than starting the rule from scratch. This lays out a general structure for what can be accomplished within a custom rule like this, but the logic is commented out initially. There are Cube View Extender Snippets available for download from the MarketPlace Store under the Snippet Editor Solution. These will also help with a starting point for common uses.

Below is an example of a Cube View Extender Business Rule for review and understanding:



See the *OneStream API Overview Guide* for more details on this Business Rule including the various lists of potential options available for setting properties. Search in the below highlighted section of the API Guide:



The breakdown of each section for this type of rule are below:

Args.FunctionType
Select Case args.FunctionType is the expression used when a certain process needs to be isolated and run special logic. The Case statement in the example Business Rule above is necessary to determine one of two operations that are being performed to generate the Cube View Report. These are GetReportOptions or FormatReportUIItem.

CVExtenderFunctionType.GetReportOptions
This is for the retrieval of and setting of properties such as margins and height of title and footer. A value of -1 means to use the default value and is not necessary if that property is not being overridden. Any of these numeric settings is represented in pixels, roughly the width of a human hair, so these are precise measurements.

Select Case args.FunctionType

Case Is = CVExtenderFunctionType.GetReportOptions

```
Dim reportOptions As New CVExtenderReportOptions()

reportOptions.ReportMarginTop = 100

reportOptions.ReportMarginBottom = -1

reportOptions.PageHeaderTitlesHeight = 20

reportOptions.PageFooterHeight = -1

Return reportOptions
```

Notice in the rule above a new CVExtenderReportOptions object is declared so that a few properties can be set for that object and then written back with the Return statement at the bottom of the section. Without the Return statement, the properties do not get set for this particular instance when this report is run.

These property settings will not override the saved properties for this Cube View, but just override at run time. Properties that can be set in a CVExtenderReportOptions object:

- PageFooterHeight
- PageHeaderTitlesHeight
- ReportMarginBottom
- ReportMarginTop

CVExtenderFunctionType.FormatReportUIItem

The key concept to grasp for how these Cube View Extender Business Rules apply to the formatting of a report is that every item is looped through and is eligible to have its format changed through logic. When a report is run, it plots every label, every line, everything seen on the page one by one. Based on the current item being processed (i.e. Args.Report.CurrentUIItem), the system has the context of many properties (which depend on the type of item it is, or UIItemType) and the Cube View Column or Row to which it is related.

This is for formatting a specific Report User Interface Item, which could be a data cell, line, footer, header, row header, column header or another item on the report. These object types are called a UIItemType.

```
Case Is = CVExtenderFunctionType.FormatReportUIItem

        Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem
```

If uiItem.UIItemType = XFReportUIItemType.DataCellLabel Then…

Based on the UIItemType, apply logic that will set properties as appropriate and based on conditions.

Args.Report
Can set properties in the report view of the Cube View output. See below for some examples.

- CurrentUIItem
  Example: Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem
  This is the key Report Arg as it returns an object called CVExtenderReportUIItem
    - A CVExtenderReportUIItem can return:
        - UIItemType
          This a key property. This will reveal if the Report Item is a Label, Page Header or Footer Label, Row or Column Header Label or a Data Cell Label (meaning an amount or cell on the report). Once it knows what type of Report Item is being analyzed, certain properties can be applied.
          Example of this logic:
          If uiItem.UIItemType = XFReportUIItemType.DataCellLabel Then…
            - Whether the item has data (uiItem.XFHasData) if the type is DataCellLabel
            - The amount of the DataCellLabel (uiItem.XFAmount)
            - Text stored and how formatted (uiItem.Text, uiItem.FontFamily or uiItem.FontSize)
            - The item's Name (uiItem.Name)
            - Change the colors (uiItem.TextColor, uiItem.BackgroundColor, uiItem.BorderColor, etc.) with a statement such as uiItem.BackgroundColor = XFColors.Yellow

    - Change borders and lines (uiItem.BorderSides, uiItem.BorderLineStyle, etc.)
    - Whether the item can grow or shrink based on content, if it needs to stay on one row, or how large that row or column should be (uiItem.CanGrow, uiItem.CanShrink, uiItem.Padding or uiItem.WordWrap)

- Margin sizes
    - api.Report.MarginLeft
    - api.Report.MarginRight
    - api.Report.PageWidthMinusMargins
- Page position and margin width
  api.Report.CurrentPageInfo controls the left/right/center positioning as well as page/header width
- Auto Fit settings
    - api.Report.AutoFitToPageWidth
    - api.Report.AutoFitNumPagesWide

Args.CubeView
These Args can be used to retrieve properties from a Cube View being processed when the report is run, but really are here more for internal use. Some of these properties could be used as conditions, when setting labels or other properties. Examples are:

- Paper Size
- Margins
- Titles
- Headers & Footers

- Cube View POV settings
- Row & Column Height & Width

Args.PageInstanceInfo
This is for setting Dashboard Page State and is not related to Cube View Extenders.

Args.CustomSubstVars
This is not related to Cube View Extenders for the most part. They can provide the ability to retrieve the name value pairs of a custom Parameter applied when this Cube View was run and the choice the user made. For example, if the user selects an Entity upon running the report, MyEntity = Houston could be returned and used in a custom report, however, there are other methods to apply this same information.

Manipulating Formats based on the related Cube View Row or Column
When custom formatting should only impact specific Cube View Report Rows or Columns related to the CurrentUIItem being processed, this type of statement can be used to first declare a new row or column object. It can then apply formatting based on the properties retrieved from this part of the Cube View related to that item, such as a Row Name.
Example:

```
If uiItem.UIItemType = XFReportUIItemType.DataCellLabel Then
    Dim cvRow As CubeViewRow = uiItem.GetCubeViewRow
    Dim cvCol As CubeViewCol = uiItem.GetCubeViewColumn
```

As shown in the previous example, a test can be performed to see if there is anything to be rendered in this column or row with If Not cvRow Is Nothing Then, which is a good practice.

Conditional logic can be used before applying formatting to labels or data cells such as the Name of the Cube View Row related to the CurrentUIItem:

```
If cvRow.Name.XFContainsIgnoreCase("Total") Then…
```

Common Cube View Extender Business Rule Examples

Controlling Logo Display on Cube Views

Logos display in the Cube View Report Header only, but can vary by report, user security, be displayed on some reports and concealed on others, and placed on the left, center or right side of the page.

Conceal the Logo on Cube View Reports

Use Case: Users do not want to display a logo on a specific Cube View Report.

Function:

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
         Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

         If uiItem.UIItemType = XFReportUIItemType.PageHeaderPictureBoxLogo Then
             uiItem.Visible = False

End If
```

Vary by User Security

Use Case: Vary the logo that displays on a Cube View Report based on a user's security group. The alternative logos must be in png format and saved in the OneStream File Explorer in order to reference them in the function.

Function:

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
        Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

        If uiItem.UIItemType = XFReportUIItemType.PageHeaderPictureBoxLogo Then
            If BRApi.Security.Authorization.IsUserInGroup(si, "SecurityGroup") Then
            uiItem.SetPictureBoxImage
(FileSystemLocation.ApplicationDatabase,"Documents/Public/Calculate.png",
            TriStateBool.TrueValue)

End If
```

Vary Logo by Cube View Report

Use Case: Vary the logo that displays on a specific Cube View Report, based on the Page Caption property. The alternative logos must be in png format and saved in the OneStream File Explorer in order to reference them in the function.

Function:

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
         Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

        If uiItem.UIItemType = XFReportUIItemType.PageHeaderPictureBoxLogo Then
         If args.CubeView.PageCaption.Contains("Corp") Then
         uiItem.SetPictureBoxImage
(FileSystemLocation.ApplicationDatabase,"Documents/Public/Corporate.png",
         TriStateBool.TrueValue)

                Else

                uiItem.SetPictureBoxImage
(FileSystemLocation.ApplicationDatabase,"Documents/Public/Standard.png", TriStateBool.TrueValue)

End If
```

Vary Logo by Entity

Use Case: Vary the logo that displays on a specific Cube View Report, based on the Entity mentioned in the Cube View POV. The alternative logos must be in png format and saved in the OneStream File Explorer in order to reference them in the function.

Function:

```
Case Is = CVExtenderFunctionType.FormatReportUIItem Dim uiItem As CVExtenderReportUIItem =
args.Report.CurrentUIItem

         If uiItem.UIItemType = XFReportUIItemType.PageHeaderPictureBoxLogo Then
          If args.CubeView.CubeViewPovMembers.Entity.Name.Contains("Corp") Then
            uiItem.SetPictureBoxImage
(FileSystemLocation.ApplicationDatabase,"Documents/Public/Corporate.png",
          TriStateBool.TrueValue)

                Else

                 uiItem.SetPictureBoxImage
(FileSystemLocation.ApplicationDatabase,"Documents/Public/Standard.png", TriStateBool.TrueValue)

End If
```

Move Logo in Header

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
       Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

       If uiItem.UIItemType = XFReportUIItemType.PageHeaderPictureBoxLogo Then
       uiItem.Left = args.Report.CurrentPageInfo.RightPosition - uiItem.Width

End If
```

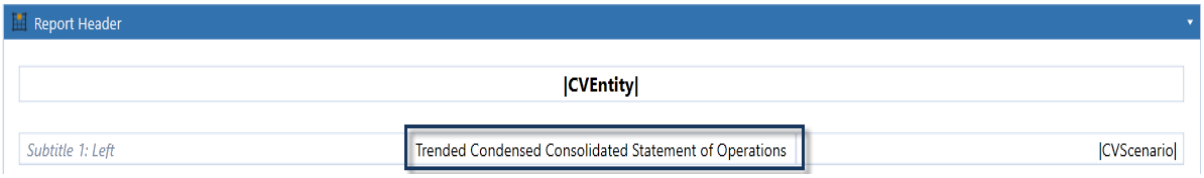
> **NOTE:** CurrentPageInfo can also use CenterPosition in order to move the logo to the center of the report.

Customizing Cube View Report Headers/Footers

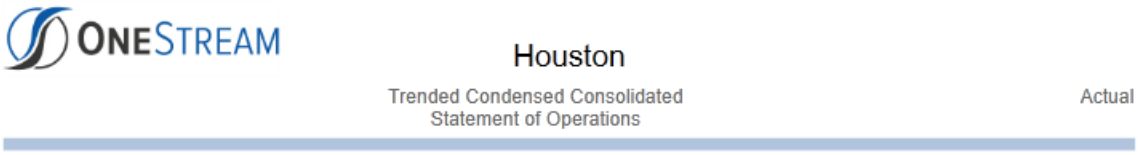
The following examples use header settings and can also be applied to footers.

Controlling the Width of Left, Right and Center Header Subtitles

Use Case: Control how a Report Header or Header Subtitles word wrap. When designing a Report Header using a combination of left, center, and right subtitles, each subtitle will automatically word wrap. For example, the header below has a long center subtitle and a right subtitle.



At runtime, this is how the Cube View Report displays:



In order to prevent the Center Subtitle from wrapping, apply a Cube View Extender function and control the width.

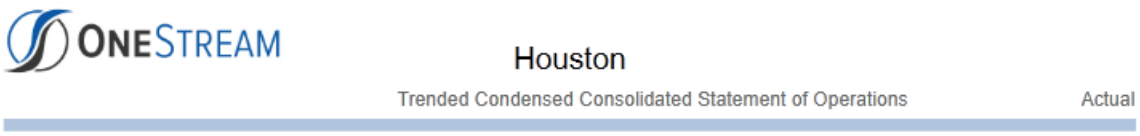
Function:

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
        Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

       If uiItem.UIItemType = XFReportUIItemType.PageHeaderLabelCenter1 Then
       uiItem.Width = 350

End If
```

Result:



Applying a Color Border to a Cube View Header

Use Case: The Cube View Header or Subtitle(s) need a border around it. Users can control the Border Sides, the Border Color, and the Border Thickness.

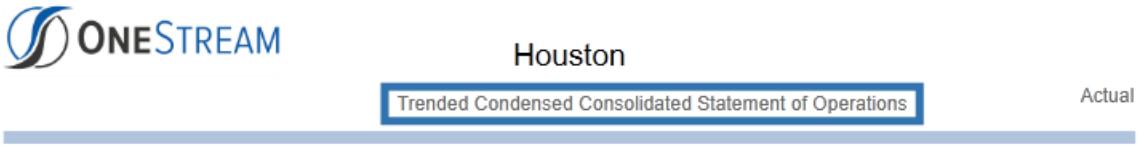
Function:
The function below is controlling the Center Subtitle's width and putting a border around it.

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
       Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

       If uiItem.UIItemType = XFReportUIItemType.PageHeaderLabelCenter1 Then
          uiItem.Width = 350
         uiItem.BorderSides = XFSides.All
        uiItem.BorderColor = XFColors.XFDarkBlueBackground
        uiItem.BorderThickness = 5

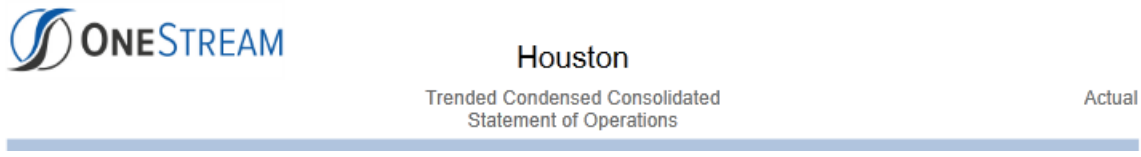
End If
```

Result:



Applying a Background Color/Font Color to a Header

Use Case: The Cube View Header or Subtitle(s) need a specific background color or font color. In the example below, the user would like the Center Subtitle highlighted in blue and the text in white font.



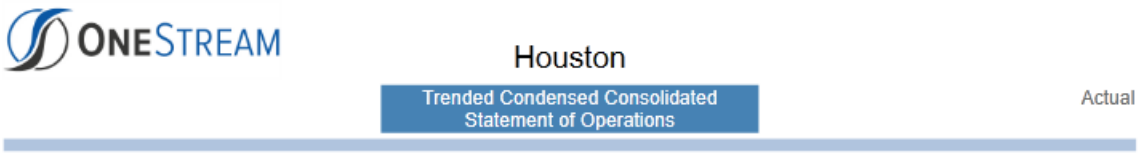
Function:

```
Case Is = CVExtenderFunctionType.FormatReportUIItem
      Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

        If uiItem.UIItemType = XFReportUIItemType.PageHeaderLabelCenter1 Then
         uiItem.BackgroundColor = XFColors.SteelBlue
         uiItem.TextColor = XFColors.White

End If
```

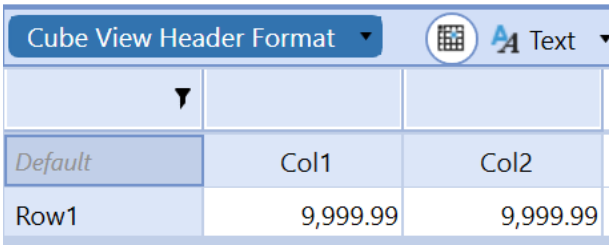
Result:



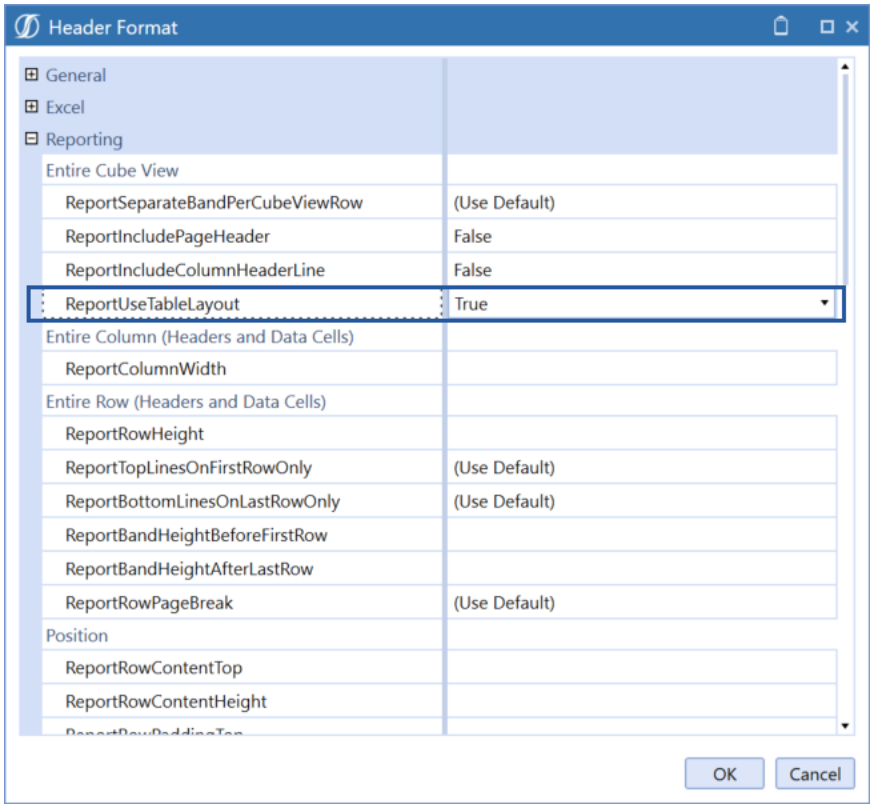
Cube View Text Wrapping

You can apply a consistent line width across a Cube View Row when text wrapping occurs in one or more Row expansions.

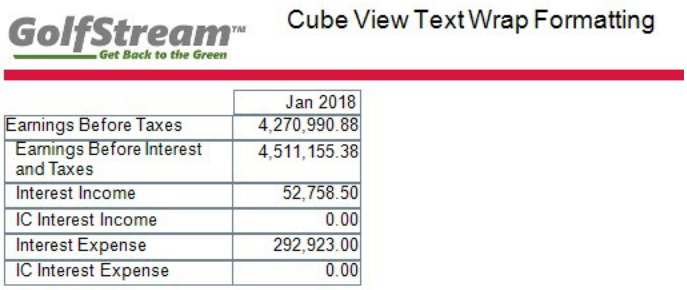
It is enabled on the Cube View Default as Header formatting.



There is a setting in the Reporting section of Header Formatting called ReportUseTableLayout. The ReportUseTableLayout default setting is False, which is the standard Cube View Label structure.



If set to True, the Labels are changed to a Table structure which allows the row height to be formatted across rows as text wrapping occurs within Row expansions.



Conditional Formatting

Use Case: Format cells based on the cell content. In the example below, the function will highlight any value less than $500,000 and place the text NODATA in any cell without a value.

Function:

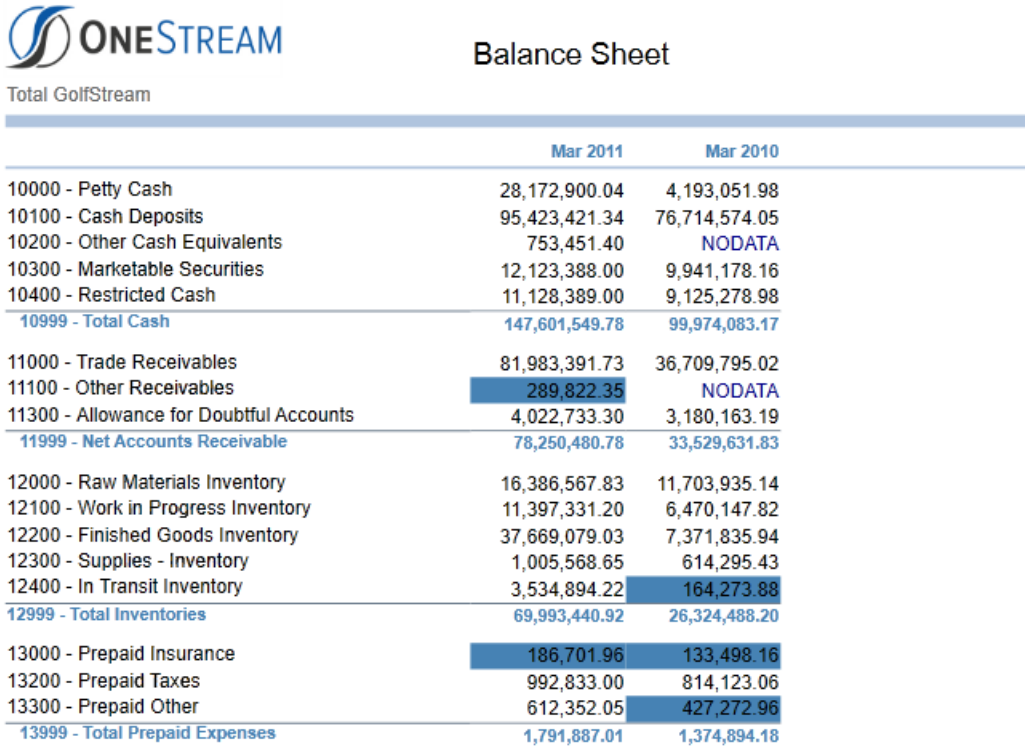
```
Case Is = CVExtenderFunctionType.FormatReportUIItem
       Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

      If uiItem.UIItemType = XFReportUIItemType.DataCellLabel Then
         Dim cvRow As CubeViewRow = uiItem.GetCubeViewRow()
         If Not cvRow Is Nothing Then

         End If

        If uiItem.XFHasData Then
            If uiItem.XFAmount < 500000.0 Then
               uiItem.BackgroundColor = XFColors.SteelBlue
           End If
       Else
             uiItem.Text = "NODATA"
             uiItem.TextColor = XFColors.DarkBlue
             uiItem.FontSize = 9
       End If
End If
```

Result:



ONESTREAM

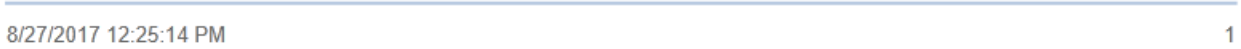
Balance Sheet

Total GolfStream

	Mar 2011	Mar 2010
10000 - Petty Cash	28,172,900.04	4,193,051.98
10100 - Cash Deposits	95,423,421.34	76,714,574.05
10200 - Other Cash Equivalents	753,451.40	NODATA
10300 - Marketable Securities	12,123,388.00	9,941,178.16
10400 - Restricted Cash	11,128,389.00	9,125,278.98
10999 - Total Cash	147,601,549.78	99,974,083.17
11000 - Trade Receivables	81,983,391.73	36,709,795.02
11100 - Other Receivables	289,822.35	NODATA
11300 - Allowance for Doubtful Accounts	4,022,733.30	3,180,163.19
11999 - Net Accounts Receivable	78,250,480.78	33,529,631.83
12000 - Raw Materials Inventory	16,386,567.83	11,703,935.14
12100 - Work in Progress Inventory	11,397,331.20	6,470,147.82
12200 - Finished Goods Inventory	37,669,079.03	7,371,835.94
12300 - Supplies - Inventory	1,005,568.65	614,295.43
12400 - In Transit Inventory	3,534,894.22	164,273.88
12999 - Total Inventories	69,993,440.92	26,324,488.20
13000 - Prepaid Insurance	186,701.96	133,498.16
13200 - Prepaid Taxes	992,833.00	814,123.06
13300 - Prepaid Other	612,352.05	427,272.96
13999 - Total Prepaid Expenses	1,791,887.01	1,374,894.18

Page Number Display in Footer

Use Case: Format the page number in the Footer to display Page x of xx or Page x. Below is the standard page number format. Note that the setting to add a page number to Cube Views running in Data Explorer Report mode is determined under OnePlace/Application/Application Properties.



8/27/2017 12:25:14 PM 1

```
SetPageNumberDisplayInfo Function: Page x of xx
Case Is = CVExtenderFunctionType.FormatReportUIItem
        Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

       If uiItem.UIItemType = XFReportUIItemType.PageFooterPageNumber Then
          uiItem.SetPageNumberDisplayInfo(True, "")
          uiItem.SetPageNumberDisplayInfo(True, "Page {0} of {1}")
 End If
```

Result:

8/27/2017 12:28:40 PM Page 1 of 2

```
SetPageNumberDisplayInfo Funtion: Page x
Case Is = CVExtenderFunctionType.FormatReportUIItem
        Dim uiItem As CVExtenderReportUIItem = args.Report.CurrentUIItem

       If uiItem.UIItemType = XFReportUIItemType.PageFooterPageNumber Then
         uiItem.SetPageNumberDisplayInfo(False, "")
       uiItem.SetPageNumberDisplayInfo(False, "Page {0}")
End If
```

Result:

8/27/2017 12:31:01 PM Page 1

Dashboard Extender Business Rule Examples

Using Page State

A page state is used in a Business Rule to store information about a specific Dashboard page instance. If a user has multiple tabs open with two different Dashboards, different state information can be stored for each page. For example, when a Dashboard is first opened, a Dashboard Extender Rule can run in the Dashboard's Load Dashboard event and then store the results of some database queries. Once the Parameter's selection changed, another extender could read the page state.

To use page state in a Dashboard Extender Rule, get the Page Instance ID using

args.PageInstanceInfo.PageOrDlgInstanceID

Then pass that using one of the following BRApi functions:

- BRApi.State.DeletePageOrDlgState
- BRApi.State.DeleteAllStateForPageOrDlg

- BRApi.State.SetPageOrDlgState
- BRApi.State.GetPageorDlgState

Dashboard DataSet Business Rule Examples

Map Dashboard Component Business Rule Examples

The Map Component is used to display specific locations on a geographical map via a Dashboard DataSet Business Rule. The XFMapItemCollection objects provide the ability to pass in Parameters in order to drill down on these locations and display data.

Pinpoint Example
This places a clickable pinpoint at each geographical location. A Parameter value can be included in the string in order to generate an action upon clicking the pinpoint.

The string defines the following:
(Latitude, Longitude, Location Label, Image to display on map, latitude pixel shift (if necessary), longitude pixel shift (if necessary), Parameter Value, Image to display when hovering over the location)

```
Dim pinPoints As New List(Of XFMapPinPoint)
pinPoints.Add(New XFMapPinPoint(42.68342, -83.13702, "Rochester", XFImageFileSourceType.ClientImage,
"StatusGreenBall",
   0, 0, "Clubs", XFImageFileSourceType.ClientImage, "StatusRedBall"))
```

> **NOTE:** See Business Rule Client Image Types for a list of available status images.

Result:



Ellipses Example

This places a clickable ellipse at each geographical location. A Parameter value can be included in the string in order to generate an action upon clicking the ellipsis.

The string defines the following:
(Latitude, Longitude, ellipse width, ellipse height, ellipse color, opacity, stroke color (border), stroke thickness, Parameter Value, color when hovering over the ellipse, hover opacity, hover stroke, hover stroke thickness)

```
Dim ellipses As New List(Of XFMapEllipse)
ellipses.Add(New XFMapEllipse(50.5, .5, 4, 2, XFColors.Yellow.GetHexString(), .5,
   XFColors.Red.GetHexString(), 2,"ellipseParam1", XFColors.Green.GetHexString(),
   1,XFColors.Blue.GetHexString(), 4))
```

Result:



Polylines Example

This creates a continuous line composed of several pre-determined line segments.

First define the coordinates for each polyline segment. The string then defines the following:
(Polyline name, reference to the local variables above, line color, line thickness, Parameter Value, hover color, hover thickness)

```
Dim polylines As New List(Of XFMapPolyline)
Dim points As New List(Of XFMapPoint)
points.Add(New XFMapPoint(20, 20))
points.Add(New XFMapPoint(30, 25))
points.Add(New XFMapPoint(40, 15))
polylines.Add(New XFMapPolyline("Polyline1", points, XFColors.Black.GetHexString(), 3,
 "polylineParam1", XFColors.Green.GetHexString(), 6))
```

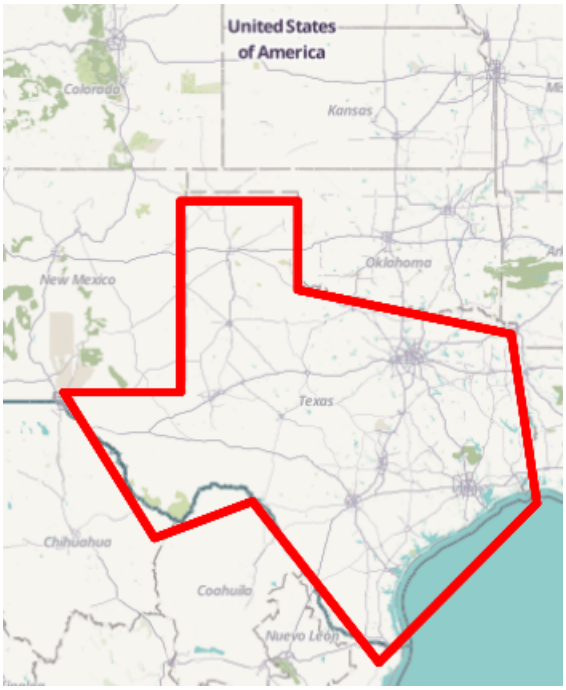
Polygons Example

This creates a polygon shape which outlines a specific location on the map.

First define the coordinates to apply to the polygon. The string defines the following: (Polygon name, reference to the local variables above, polygon color, opacity, stroke, stroke thickness, Parameter Value, hover color, hover opacity, hover stroke, hover stroke thickness)

```
Dim texasPoints As New List(Of XFMapPoint)
texasPoints.Add(New XFMapPoint(36.29, -103.2))
texasPoints.Add(New XFMapPoint(36.29, -100))
texasPoints.Add(New XFMapPoint(34.33, -100))
texasPoints.Add(New XFMapPoint(33.33, -94.2))
texasPoints.Add(New XFMapPoint(29.41, -93.5))
texasPoints.Add(New XFMapPoint(25.57, -97.8))
texasPoints.Add(New XFMapPoint(29.45, -101.24))
texasPoints.Add(New XFMapPoint(28.58, -103.9))
texasPoints.Add(New XFMapPoint(32, -106.37))
texasPoints.Add(New XFMapPoint(32, -103.2))
polygons.Add(New XFMapPolygon("Texas", texasPoints, XFColors.white.GetHexString
(), 0,
 XFColors.Red.GetHexString(), 5, "Texas", String.Empty, 0, XFColors.Blue.GetHexString
(), 5))
```

Result:



Gantt Dashboard Component Business Rule Example

This Dashboard Data Set Business Rule demonstrates how to create a hard-coded list of tasks to display in a Gantt View Control.

```
If args.DataSetName.XFEqualsIgnoreCase("GanttDataSet") Then
    'Create a DataSet from the XFGanttTaskCollection
    '-------------------------------------------------------------------------
   'Define the properties that we need to set for each task
    Dim now As DateTime = DateTime.UtcNow
    Dim taskName As String = String.Empty
     Dim taskTitle As String = String.Empty
     Dim taskDesc As String = String.Empty
     Dim wfStatusType As WorkflowStatusTypes = WorkflowStatusTypes.Unknown
     Dim imageSource As XFImageFileSourceType = XFImageFileSourceType.ClientImage
     Dim imageNameOrPath As String = ""
     Dim taskStartTime As DateTime = now
     Dim taskEndTime As DateTime = now.AddDays(2)
     Dim taskDeadline As DateTime = now.AddDays(5)
     Dim isMilestone As Boolean = False
     Dim percentComplete As Double = 0
     Dim isHighlighted As Boolean  = False
     Dim taskParameters As String = String.Empty
     Dim dependencies As New List(Of String)
     Dim children As New List(Of XFGanttTaskItem)

   'Create Task 1
```

```
taskName = "MyTask1"
taskTitle = "MyTask1 Title"
taskDesc = "MyTask1 Description"
wfStatusType = WorkflowStatusTypes.Unknown
imageSource = XFImageFileSourceType.ClientImage
imageNameOrPath = XFClientImageTypes.StatusGrayBall.Name
taskStartTime = now
taskEndTime = now.AddDays(3)
 taskDeadline = now.AddDays(6)
 isMilestone = False
 percentComplete = 25
 isHighlighted = False
 taskParameters = "MyParam=HiTask1"
 dependencies = New List(Of String)
 children = New List(Of XFGanttTaskItem)
Dim task1 As New XFGanttTaskItem(taskName, taskTitle, taskDesc, wfStatusType, imageSource,
imageNameOrPath, taskStartTime, taskEndTime, taskDeadline, isMilestone, percentComplete,
isHighlighted, taskParameters, children, dependencies)
```

System Extender Business Rules

This feature will be made available in a future release.

See "System Business Rules" on page 1028 in System Tools.

Direct Load Business Rules

Special Workflow Rule BRAPI Functions

The Direct Load Workflow includes supporting BRAPI's to aid in programmatical Business Rule development.

Determine Workflow Types

Boolean to determine the Workflow Type

• BI Blend - BRApi.Workflow.General.IsBiBlendWorkflow(si, wfClusterPk)

• Direct Workflow - BRApi.Workflow.General.IsDirectLoadWorkflow(si, wfClusterPk)

Information Tables

Retrieve details from BI Blend's StageBIBlendInformation and Direct Load's StageDirectLoadInformation tables

• As StageBiBlendInfo = BRApi.Import.Data.GetBiBlendInfo(si, wfClusterPk)

• As StageDirectLoadInfo = BRApi.Import.Data.GetDirectLoadInfo(si, wfClusterPk)

Error Management

Details for Transformation and Intersection errors relative to the current Direct Workflow process. Direct Load's in-memory processing only supports 1000 errors per load/import.

• As DataTable = BRApi.Import.Data.GetDirectLoadTansformationErrors(si, wfClusterPk)

• As DataTable = BRApi.Import.Data.GetDirectLoadIntersectionErrors(si, wfClusterPk)

Summarized Target Data

The Direct Load Workflow has two settings to manage summarizing Stage records as Row or Blob. The Blog method does not physically write records to the StageSummaryTarget Table. These BRAPI's are built to automatically determine the storage method and retrieve the records.

• As DataTable = BRApi.Import.Data.ReadSummaryTargetDataTable(si, wfClusterPk)

• As DataTable = BRApi.Import.Data.ReadSummaryTargetDataTableTimeRange(si, wfClusterPk, cubeStartTimeId, cubeEndTimeId)

Data Management Automation With PowerShell

PowerShell is an object-oriented programming language and interactive command line shell for Microsoft Windows. It was designed to automate system tasks, such as batch processing and create systems management tools for common processes.PowerShell includes over 130 standard command line tools for functions that formerly required users to create scripts in VB, VBScript or C#.

PowerShell offers a variety of ways to automate tasks which include:

- Cmdlets : Very small .NET classes that appear as system commands.
- Scripts: Combinations of cmdlets and associated logic.
- Executables: Standalone tools.

Instantiation of Standard .NET Classes

PowerShell integrates with the .NET environment and can be embedded in other applications. Over one hundred cmdlets are included and can be used separately or combined to automate more complex tasks. You can also create and share cmdlets.

PowerShell is built into Windows Server 2008 and Windows 7, provided as an optional feature during installation. You can use Windows Task Scheduler to automate PowerShell script execution.

Using PowerShell Script Editor

To run PowerShell on Windows 7 or a later version:

- Select Windows > Start, then enter "PowerShell".
- Select All Programs > Accessories |Windows PowerShell.

You can use these programs with PowerShell:

- Windows PowerShell ISE: An integrated script editor you can use to type PowerShell commands and to edit and run PowerShell script files. These are text files with a ps1 extension.
- Windows PowerShell: A command line execution tool similar to a DOS prompt. You can use this tool to run commands or script files but you cannot create or modify scripts.

Configuring PowerShell for the Client API

Perform these steps on each machine that will use PowerShell before it can be used with the Client API:

1. Execute a PowerShell command enabling the execution of unsigned scripts.
2. Create or alter the PowerShell execution and IDE configuration files, so the script engine understands how to use the .Net Framework v4.0.
3. Install OneStream Studio on each machine executing PowerShell scripts.

Running Unsigned Scripts

Initially, this code needs to run in a PowerShell command prompt to enable PowerShell to run unsigned scripts created on the local computer:

```
set-executionpolicy remotesigned
```

Configuration for .Net Framework v.4.0

To use the OneStreamClientApi with PowerShell, PowerShell must be configured to use the .NET Framework v4.0. Perform these tasks:

1. Modify or create these files if they do not exist in C:\Windows\System32\WindowsPowerShell\v1.0:

- powershell.exe.config
- powershell_ise.exe.config

2. Add this required content to each file:

```
<?xml version="1.0"?>
<configuration>
    <startup useLegacyV2RuntimeActivationPolicy="true">
        <supportedRuntime version="v4.0.30319"/>
        <supportedRuntime version="v2.0.50727"/>
    </startup>
</configuration>
```

For more information, see: http://tfl09.blogspot.com/2010/08/using-newer-versions-of-net-with.html.

3. Install OneStream Studio.

Learning PowerShell

Microsoft provides extensive resources to help IT professionals leverage PowerShell. For more information, see: http://technet.microsoft.com/en-us/scriptcenter/powershell.aspx

Using the Client API in a PowerShell Script

OneStreamClientApi specifically enables PowerShell scripts to call a function. This API exposes functions for authentication and Data Management. OneStream expanded the number of functions exposed to this API. The Client API component is installed with the Client API Installer. This API offers a simple set of functions enabling script writers to connect to the server, authenticate, execute OneStream Data Management Sequences, and perform basic data retrieval.

Client API Object Hierarchy

OneStreamClientAPI

LogonInfo

Type
LogonInfo

SI

Type
SessionInfo

Authentication

Logon

Parameters
string webServerUrl
string userName
string password
XFClientAuthenticationType clientAuthenticationType

Return Value
LogonInfo

Logoff

Parameters
None

Return Value
None

OpenApplication

Parameters
string Application

Return Value
LogonInfo

LogonAndOpenApplication

Parameters
string webServerUrl
string userName
string password
string application
XFClientAuthenticationType clientAuthenticationType

Return Value
LogoInfo

EncryptPassword

Parameters
string clearTextPassword
XFClientAuthenticationType clientAuthenticationType

Return Value
string

DataManagement

ExecuteSequence

Parameters
string sequenceName
string customSubstVarsAsCommaSeparatedPairs

Return Value
DataMgmtResult

ExecuteStep

Parameters
string dataMgmtGroupName
string stepName
string customSubstVarsAsCommaSeparatedPairs

Return Value
DataMgmtResult

DataProvider

GetAdoDataSetForCubeViewCommand

Parameters
string CubeViewName
bool dataTablePerCubeViewRow
CubeViewDataTableOptions dataTableOptions
string resultDataTableName
Dictionary<string, string> customSubstVars
bool throwExceptionOnError

Return Value
DataSet

GetAdoDataSetForMethodCommand

Parameters
XFCommandMethodTypeId xfCommandMethodType
string methodQuery
string resultDataTableName
Dictionary<string, string> cistomSubstVars
bool throwExceptionOnError

Return Value
DataSet

Exposing Data Management Automation through OneStream Web API

OneStream Web API is a RESTful web service designed to expose OneStream Data Automation functions when interacting with third-party API client applications.

OneStream Web API must be installed on a web server. It also must be configured for external authentication providers supporting OAuth2.0/OpenID Connect authorization protocol. Identity Providers currently supported are Okta, Azure AD and PingFederate.

OneStream Web API is API client agnostic. It accepts and outputs data in JSON format making it possible for every API client application that supports this format to also interact with this service. One of the most widely used API clients is Postman, a Windows app. For more information about how to configure OneStreamWeb API to interact with Postman see the autogenerated documentation at http(s)://[servername]:[port]/onestreamapi.

OneStream Web API endpoints:

Authentication endpoint. Represents a RESTful service for Authentication.

- POST api/Authentication/LogonAndReturnCookie

  Used primarily by the Enablement Team to verify Web API installation completed successfully. Returns a one-time cookie value that holds authentication state or a message indicating failure along with a proper HTTP code.

DataManagement endpoint. Represents a RESTful service of Data Management.

- POST api/DataManagement/ExecuteSequence:

  Executes a Data Management Sequence and returns a success/failure message along with a proper HTTP code.

- POST api/DataManagement/ExecuteStep

  Executes a Data management Step and returns a success/failure message along with a proper HTTP code.

DataProvider endpoint. Represents a RESTful service of Data Provider

- POST api/DataProvider/GetAdoDataSetForAdapter

  Returns a JSON representation of a DataSet a given Dashboard Adapter or a failure message along with a proper HTTP code.

- POST api/DataProvider/GetAdoDataSetForCubeViewCommand

Returns a JSON representation of a DataSet for a given Cube View or a failure message along with a proper HTTP code.

- POST api/DataProvider/GetAdoDataSetForSqlCommand

  Returns a JSON representation of a DataSet for a given SQL Query or a failure message along with a proper HTTP code. Administrator role is required for this functionality.

- POST api/DataProvider/GetAdoDataSetForMethodCommand

  Returns a JSON representation of a DataSet for a given pre-defined list of method commands used by XFDataProvider to fill a DataSet or a failure message along with a proper HTTP code. Administrator role is required for this functionality.

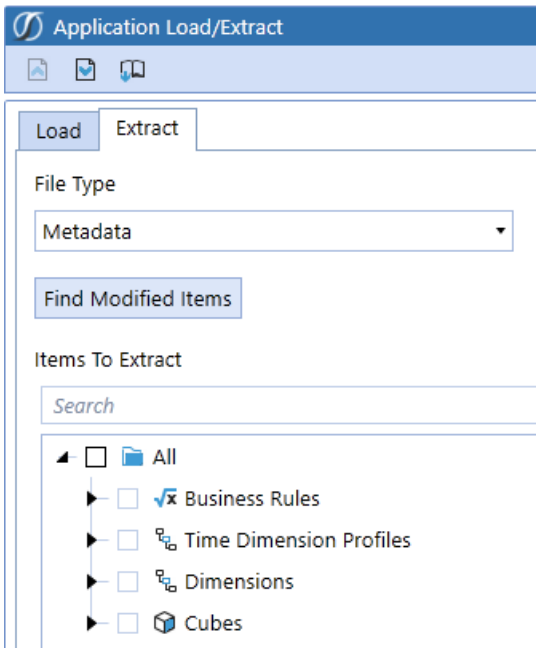
Extracting and Loading Dimensions

The Application Load/Extract can find Dimension changes and export them into an xml in order to make the metadata migration process easier.

You can extract applications as an XML or zip file. If the file size is larger than 2Gb, you must use a zip file.

When importing, you may have extracted an XML file that was larger than 2Gb in size. You must do a zip extract to successfully load the file.

> **NOTE:** This feature only applies to Dimensions.

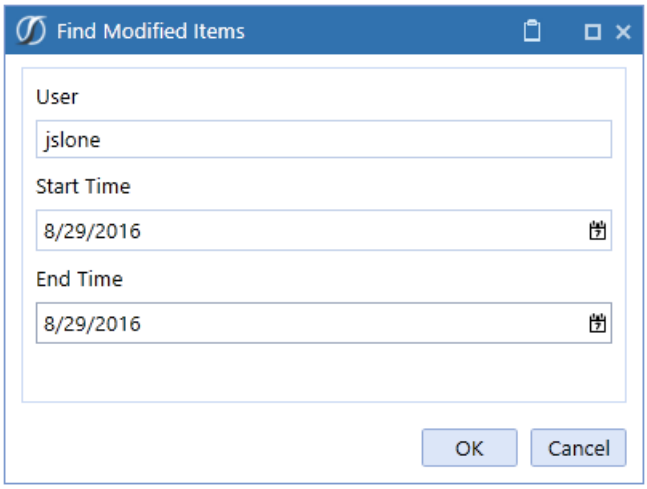


Extracting Dimension Changes



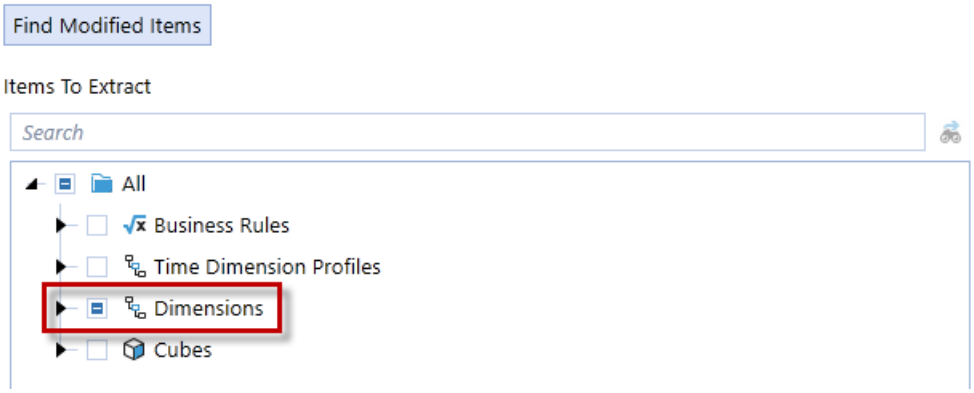
Modified Items can consist of adding/deleting Dimension Members and/or adding/deleting Dimension Relationships. Click Find Modified Items to launch the dialog. This allows users to find Dimension changes by time and user.

1. Enter a user name and a range of time in order to find Dimension Member and Dimension Member Relationship changes. Leave the User field empty in order to find changes by all users.



For example, in the application's Dimension Library, a Member was created, another Member was deleted, and a relationship was deleted. Once the user and time filters are entered, click **OK**, and these changes will be highlighted.

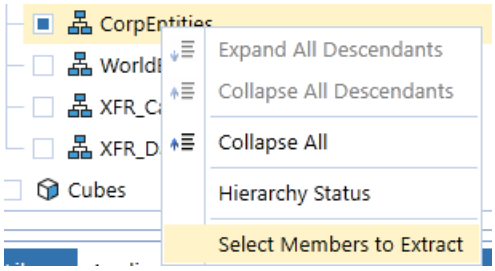
The hierarchy will indicate where changes were made. The example below indicates there was a partial change to the Dimensions.



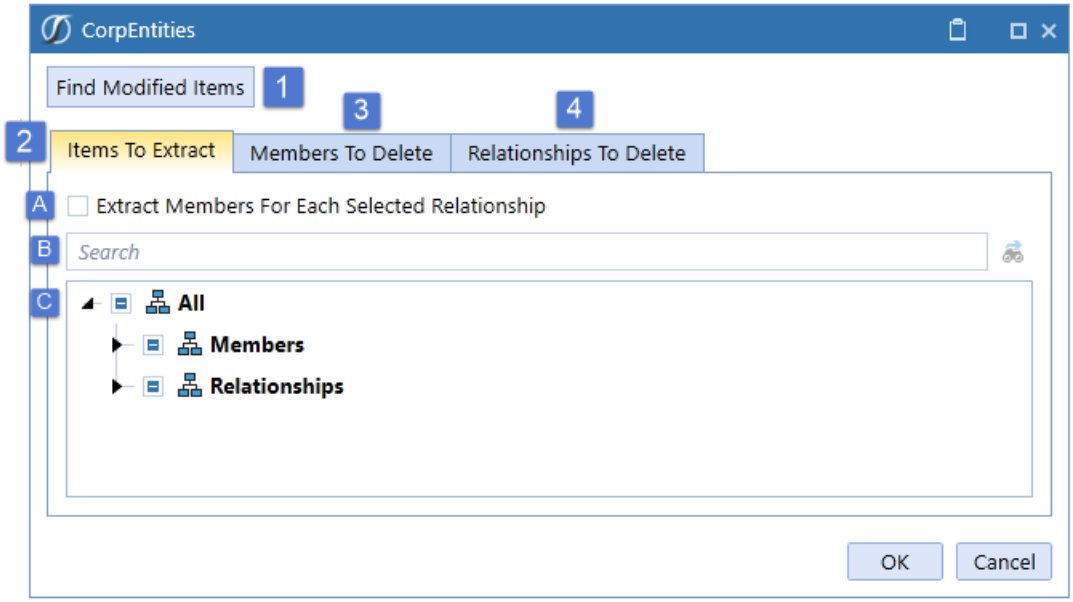
2. Expand this to see what Dimensions were changed.



3. Right-click on the Dimension name and click **Select Members to Extract**.



This launches an extraction dialog for the specific Dimension selected.



4. Find Modified Items
   By default, everything is selected. Click Find Modified Items and enter the username and desired date range in order to find the specific changes made to the selected Dimension.

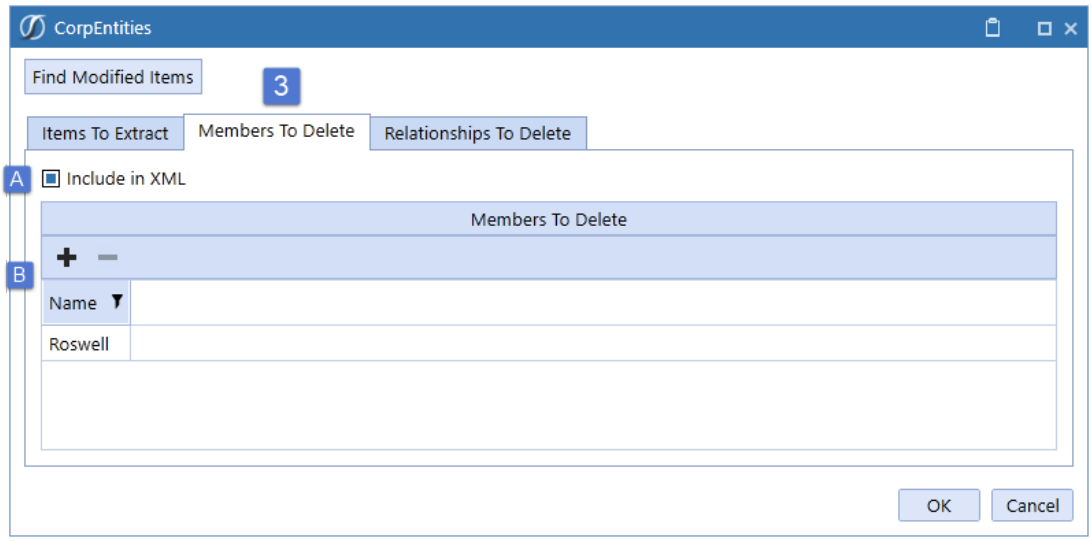
5. Items to Extract Tab
   This tab displays the changes found in the hierarchy. Users can also manually select Members and Relationships to extract.

6. Extract Members for Each Selected Relationship Check Box
   Check this box in order to include the Members used in the selected relationships.

7. Search
   Search for a specific Member in the selected Dimension.

8. Dimension Hierarchy
   Scroll through the Dimension hierarchies in order to see where changes occurred and/or manually select or de-select Members or Relationships to extract.

> **NOTE:** Right-click on any Parent Member under Relationships and click Select All Descendants in order to select all Child Members within the hierarchy and include them in the extraction.

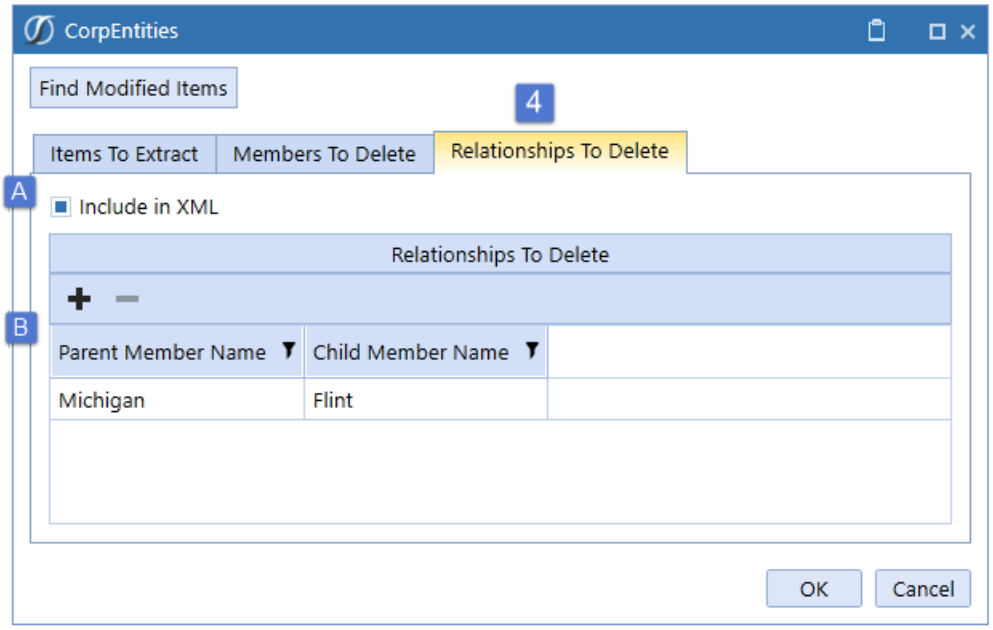


9. Members to Delete Tab
   The Members to Delete tab displays any deleted Members found within the User/Time Parameters.

10. Include in XML Check Box
    By default, Include in XML is not checked. Check this box in order to include the displayed Members in the extract. If checked, any Members to Delete will have an Action=Delete in the xml file and be deleted upon loading the xml into another application.

11. Any deleted Members found within the User/Time Parameters will display here. Click the plus sign to manually add additional Members to delete. To exclude a particular entry from the xml, select the line to exclude and click the minus sign.

> **NOTE:** Members with stored data cannot be deleted from an application.



12. Relationships to Delete
The Relationships to Delete Tab displays any deleted relationships found within the User/Time Parameters.

13. Include in XML Check Box
Check this box in order to include the displayed Member relationships in the extract. If checked, any Relationships to Delete will have an Action=Delete in the xml file and be deleted upon loading the xml into another application.

14. Users can manually add additional relationships to delete by clicking the plus sign and indicating the Parent and Child. To exclude a particular entry from the xml, select the line to exclude and click the minus sign.

Loading the XML File

When importing an extracted xml file, it processes in the following order:

1. New or changed Members
2. Deleted Members
3. New Relationships
4. Deleted Relationships

> **NOTE:** The processing order is important because if any errors occur during the xml file load, OneStream applies as many modifications as it can up to the point of the error. For example, an xml file contains ten Member changes, three deleted Members and one new relationship. If an error occurs when trying to delete the first Member, the ten Member changes will still take place because they are processed first during the xml load. Any modifications in the xml prior to the error will occur and any after the error will not.

If a user receives an error during the load process, the error must be resolved in order to complete the metadata migration.

Common Load Errors and Resolutions

1. Deleting a Member with data
   If a Member without data is deleted from the source application, but that same Member contains data in the destination application, an error occurs and the Member will not be deleted. To resolve the error, do one of the following:
   a. Clear the Member's data in the destination application and reload the xml file.
   b. Create a new xml extract excluding that Member from the file.
   c. Edit the xml file to exclude the Member and the action.

2. Deleting a Member without Data

   Care should be taken when deleting Entity members. Even though the member may not have data, it may be in use as an Intercompany Partner. Ensure the member is not in use on any data records, or on records as an Intercompany Partner.

3. Undefined Security Group
   If a security group is assigned to a Dimension Member in the source application, but does not exist in the destination application, an error will occur. To resolve the error, do one of the following:

   a. Create the security group in the destination application and reload the xml file.

   b. Create a new xml extract excluding this Member and its changes from the file.

   c. Edit the xml file to exclude the Member and the action.

4. Undefined FX Rate Type
   If a FX Rate Type is assigned to a Scenario Member in the source application, but does not exist in the destination application, an error will occur. To resolve the error, do one of the following:

   a. Create the FX Rate Type in the destination application and reload the file.

   b. Create a new xml extract excluding this Member and its changes from the file.

   c. Edit the xml file to exclude the Member and the action.

5. Invalid Characters in the XML File
   If the xml file was edited and invalid characters were entered for a Member name, an error will occur. To resolve the error, do one of the following:

   a. Make the Member modifications in the source application and extract an xml file without invalid characters.

   b. Edit the xml file and remove the invalid characters.

Project Extract and Load

This extract is for Application Project Designers who are building solutions that span many artifacts, such as Dashboard Maintenance Units, Business Rules, Cubes, Dimensions, Cube Views, etc. A good example is a person designing a solution to be hosted on MarktetPlace. This application Extract and Load option allows all the defined objects, such as Dashboards and Business Rules, to be collected as a single file export package and to be later reloaded as a package. XFProject is used as a convenient way to organize MarketPlace or similar solutions into a folder structure which can be integrated with a version control system such as “Git.” Doing so could enable more than one team member to work on a solution simultaneously. The developer must create an XML file which is the definition for the contents of the Project export.

Project File

The Application Designer must first manually define an XML file to support the export of objects as aF Project File. The file is saved with the file extension of .xfProj and saved to a local project folder which could also support a version control system.

Sample File:

```
<xfProject topFolderPath="" defaultZipFileName="">
  <projectItems>
    <projectItem projectItemType="DashboardMaintenanceUnit" folderPath="" name="Corporate" includeDescendants="true" />
    <projectItem projectItemType="DashboardMaintenanceUnit" folderPath="" name="Corporate Templates" includeDescendants="true" />
    <projectItem projectItemType="DashboardComponent" folderPath="" name="btnSaveAndCalculate" includeDescendants="true" />
    <projectItem projectItemType="BusinessRule" folderPath="" name="FXRates" includeDescendants="true" />
  </projectItems>
</xfProject>
```

File Structure:

- xfProject: The root node to start a .xfProj which contains two attributes:
    - TopFolderPath: Will create and define the starting folder location of where the specified files are extracted to.
    - DefaultZipFileName: Will create a standard default file name for .zip file extracts.

- projectItems: A list structure containing the project items needed to extract (no attributes needed).
- projectItem: The item reflecting what is needed to extract from OneStream or load from the file system. It has 4 attributes:
    - ProjectItemType:
        - BusinessRule
        - Cube
        - CubeViewGroup
        - CubeView
        - CubeViewProfile
        - DashboardMaintenanceUnit
        - DashboardFile
        - DashboardString
        - DashboardParameter
        - DashboardGroup
        - DashboardAdapter
        - DashboardComponent
        - Dashboard
        - DashboardProfile
        - DataManagementGroup
        - DataManagementStep

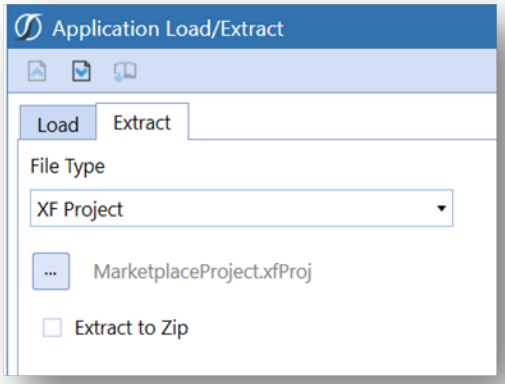
- DataManagementSequence
- DataManagementProfile
- DataSource
- Dimension
- TransformationRuleGroup
- TransformationRuleProfile

- FolderPath: The name of the sub folder where the project item type is extracted to.
- Name: The name of the project item.
- IncludeDescendants: Default is true and only affects these project item types:
  - CubeViewGroup
  - DashboardGroup
  - DashboardMaintenanceUnit
  - DataManagementGroup

File Extract

The .xfProj file is placed in a local folder, such as the user's desktop. The defined folderpath folders will be generated here as the target location for application exports and loads. There are two file extract options available on the Windows App.

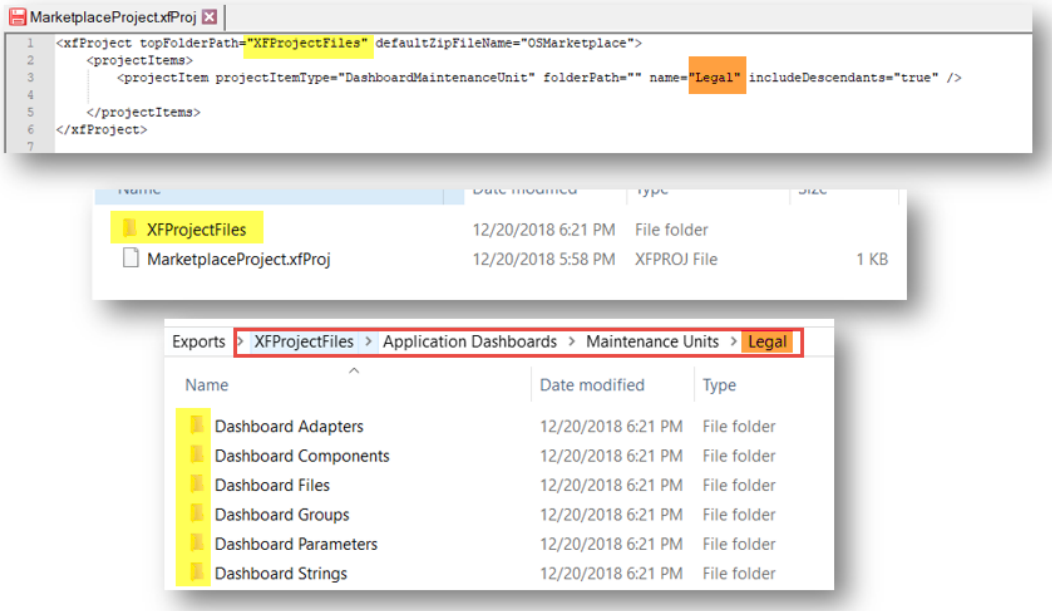
- .zip: The export option will collect all the objects defined in the .xfProj file as a Zip file to the location of the .xfproj file.
- File: The standard export will export all the objects defined in the .xfProj file to the folderpath locations defined in .xfproj file.



1. Navigate to **Application > Load > Extract**.
2. Select the **Extract**tab.
3. Browse and select the **.xfProj** file.
4. (Optional) From the OneStream Windows Client, select or de-select **Extract to Zip** as required.
5. Click the **Extract toolbar** button.

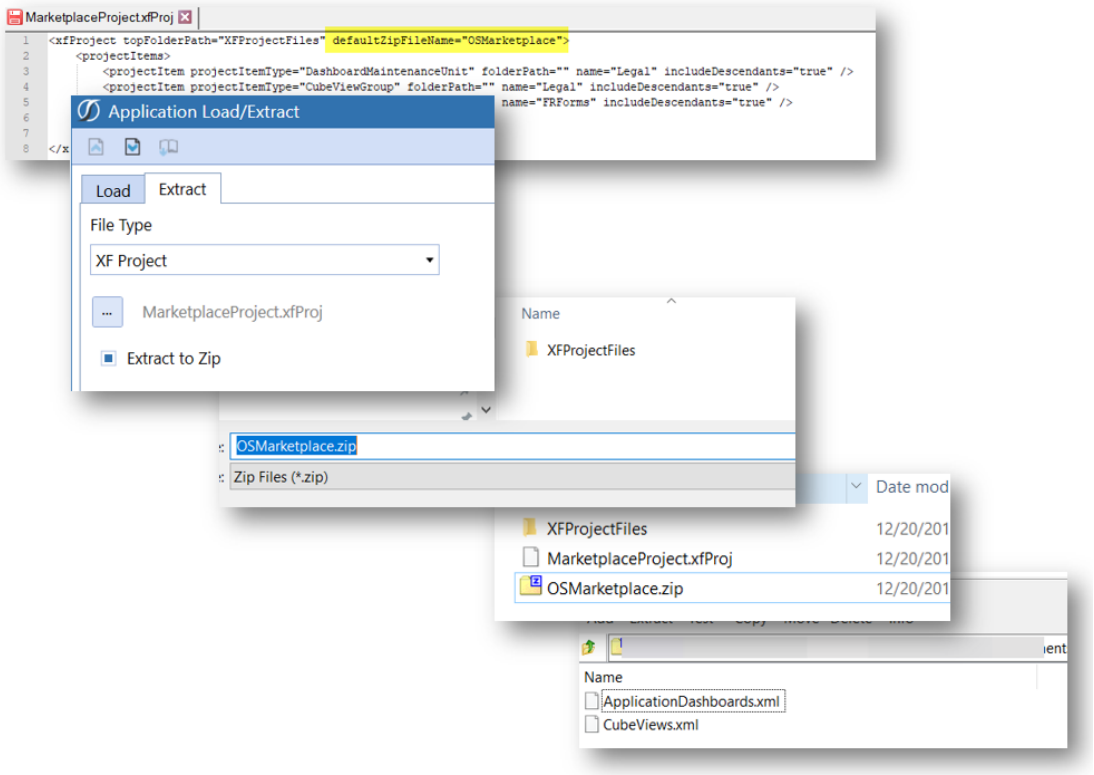
Example:

The contents will be generated in the defined folder paths.



Zip Extract

The zip file extract will create an application zip file containing all the objects defined.



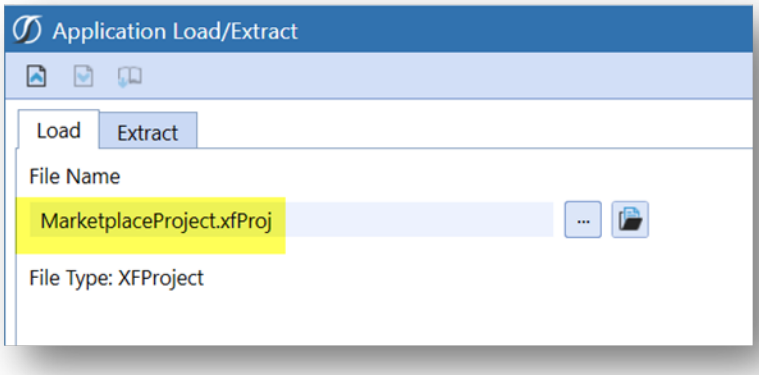
File Load .xfProj

The file load using the defined .xfProj file provides a seamless link to the project files. When loading an .xfProj file, the user is presented with options to “Merge” or “Replace” the target files. The only files affected are those defined by the .xfproj file.

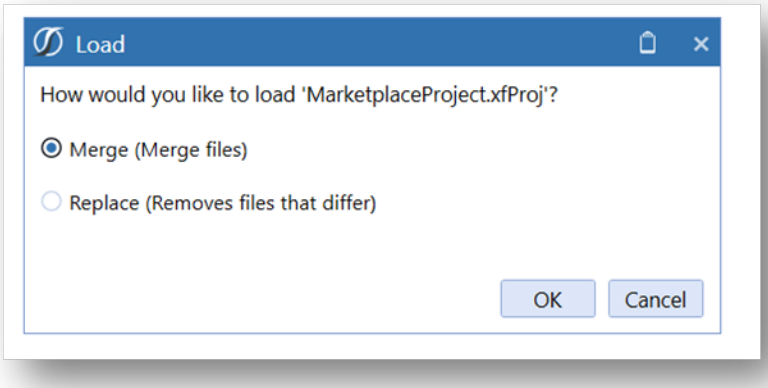
> **NOTE:** If you select **Replace**, it will only remove files that differ for CubeViewGroups, DataManagementGroups, DashboardMaintenanceUnits, and DashboardGroups. For all other items (such as, business rules or extensibility rules), if you select **Replace**it will act as a Merge.

1. Navigate to **Application > Load > Extract**.
2. Click the **Load**tab.

3. Browse and select the **.xfProj** file.
4. Click the **Load toolbar** button.



5. Select the Load Method, Merge or Replace.



Zip Load

The zip file load functions as any other application file load. The contents of the file are merged into the application. The zip file load is not supported by alternative merge or replace file load options.

Cubes

Cubes are organization structures that contain data. They control how data is stored, calculated, translated, and consolidated based on dimensions assigned to the cube. While flexible and designed to hold multiple types of data, they are generally designed for specific purposes. An application can have several Cubes that share Dimensions, time profiles, business rule functions, and data. In this section, you will learn about cube dimension data, time profiles, and other cube-specific characteristics.

Dimensions

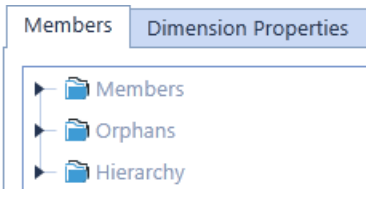
There are three types of Dimensions available: Customizable, Derived and System Dimensions.

Customizable Dimensions have no preset Members and can be free form. These include Entity, Scenario, Account, Flow, and UD1…UD8 (also known as User Defined Dimensions 1 through 8).

Derived Dimensions are a result of being flagged by a setting in another Dimension. Intercompany is the only Dimension that can be derived. It is made of a None Member and a Member for every Entity that is marked with IsIC = True.

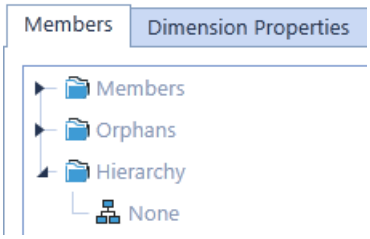
System Dimensions are non-customizable Dimensions and cannot be changed. They are pre-defined as part of the system. These include Consolidation, Time, View and Origin.

Dimensions can be viewed by Members, Orphans, or in a Hierarchy. All Members will appear in an alpha-numerical list. Use the search button  to search for specific Members. This search will also produce every hierarchy in which a Member appears. It is possible for different settings to be set based on each Parental roll up. Orphans are a list of Members not assigned to any Dimension hierarchy.



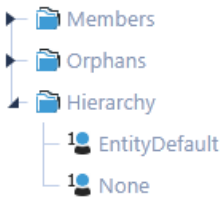
Root Dimensions

Every Dimension hierarchy has a None Member. This means there is not a selection for this Dimension or it is not applicable. For example, a setting of None in the Intercompany Dimension would be appropriate for an account entry of cash.



Entity Default

Each User Defined Dimension has an additional Member called EntityDefault used to assign attributes to an Entity. This is set on the specific Entity in the Vary by Cube Type settings for each of the User Defined Dimensions. This allows an Entity to have a specific default and reduce the need to map every Entity to a common tag such as Region or Division as it pertains to data import and form-based data entry. A user can select the EntityDefault Member without knowing the specific Entity setting for each of these UD Dimensions. However, using this setting has a slight impact on consolidation time because there will be more intersections in the financial model.



The Dimension Library allows for all the customizable Dimensions to be defined for your business needs. Dimensions can be shared across multiple Cubes. The defining of Dimensions is extremely important in order to allow sharing between Cubes.

UD1 - UD8 Default
A default Membership for this Entity can be defined to a User Defined Dimension such as Region. For example, if the Entity falls in the U.S. Region every import, form edit, and journal entry classifies this Entity as part of the U.S. Region. The Entity never has to explicitly map to the Region. When data is Validated by the Staging Engine, the Entity's Transformation rule will have set the target as EntityDefault. When using EntityDefault to define the data load to a UD member, all the related source members must use the Transformation Rule target as EntityDefault to properly aggregate the records. As the data records transition from stage to cube during the load process, the EntityDefault target member will resolve to the member definition on the Entity. There can be a negative impact on the consolidation if it is not used in a User Defined Dimension with a limited number of Members.

UD1 – UD8 Constraints
This is the user defined constraint. The Entity can only use the members with this child or members under the selected parent member.

Restricted Characters

There are certain restricted characters in Dimensions, Members, Dashboards, that can not be named with the following characters:

- /
- |
- !
- @
- %
- #
- ,
- ;
- ^

- *
- +
- -
- =
- \
- ?
- < (if using member in Extensible Documents)
- >
- “
- [
-]
- {
- }
- &

Reserved Words

These reserved words cannot be used on structural application components, like Cubes and Dimensions. We recommend avoiding these reserved words in the application.

- Account
- All
- Cons
- Consolidation

- Default
- DimType
- Entity
- EntityDefault
- Flow Origin
- IC
- None
- Parent
- POV
- Root
- RootAccountDim
- RootEntityDim
- RootFlowDim
- RootScenarioDim
- RootUD1Dim
- RootUD2Dim
- RootUD3Dim
- RootUD4Dim
- RootUD5Dim
- RootUD6Dim
- RootUD7Dim

- RootUD8Dim
- Scenario
- Time
- UD1 – UD8
- UD1Default
- Unknown
- View
- WF
- Workflow
- XFCommon

Dimension Library Toolbar and Right-Click Options

 **Create Dimension**
Use this to create a new Dimension

 **Delete Selected Dimension**
Use this to delete the selected Dimension

 **Save Dimension**
Use this to save changes to the selected Dimension

 **Rename Dimension**
Use this to change the name of the Dimension.

Move Dimension
Use this to move the dimension. You can move a dimension up one level above a parent or below a sibling. If the move is invalid, you will not be able to move it. Integrity of Member relationships is evaluated and enforced.

> **NOTE:** Supported dimensions are Account, Scenario, Flow, and UDs.

Create Member
Use this to create a new Member under the selected Dimension

> **NOTE:** Maximum Member Name Length is 500 characters

Delete Selected Member
Use this to delete a selected Member

Rename Selected Member
Use this to rename a selected Member

Save Member
Use this to save changes to a selected Member

Add Relationship for Selected Member
Use this to move a Member from one hierarchy to another, or to place a Member in more than one hierarchy.

Remove Selected Relationship without Deleting Member
Use this to remove a Member from a hierarchy without deleting the selected Member. This can also be done by right-clicking on a Dimension Member.

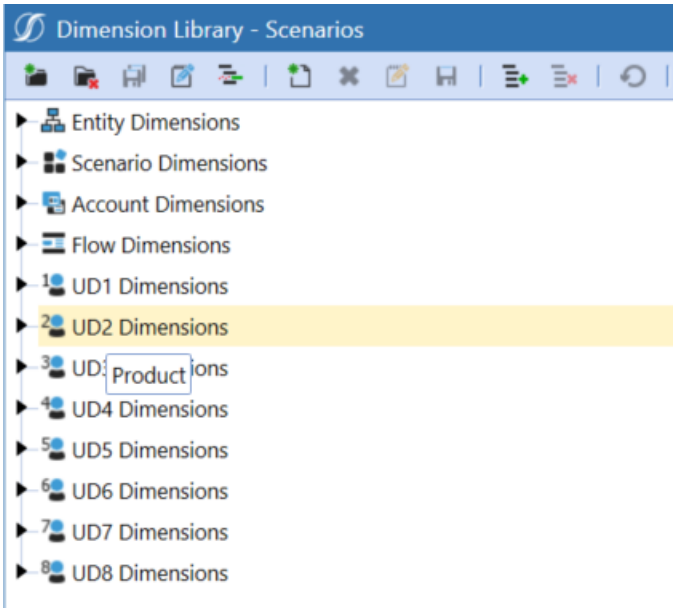
Cancel All Changes Since Last Save
Use this to undo and unsaved changes.

Search Hierarchy
Use this to search Member hierarchies within a Dimension.

Collapse Hierarchy
Use this to collapse a Member hierarchy within a Dimension.

Navigate to Security
This icon appears in all Dimension Security properties and when clicked it navigates to the Security screen. This is an easy way to make changes to Security Users or Groups before assigning them to specific Dimensions.

User Defined Description – Dimension Library
Navigating within the dimension Library, hovering over the Dimension Types will display the User Defined description as a tool tip. See Application Properties and then User Defined Dimensions (Descriptions) for more information.



Dimension Member Right-Click Options

The following options are available when a user right clicks on any Dimension Member:

Clone Member
This creates a new Member using the same settings as the selected Member. New Members can be cloned and positioned as a First Child, Last Child, Previous Sibling, or Next Sibling of the selected Member.
Note: Formula Types and Formulas do not copy to the new Member.

Delete Member
This deletes the selected Member from the Dimension Library.

Copy Selected Members
Select or multi-select (Ctrl+Click) Members in order to copy them and Paste Relationships.

Paste Relationship (Add)
Select the desired Member and use this to add the copied Member(s) to a new hierarchy. The copied Members can be added as a First Child, Last Child, Previous Sibling, or Next Sibling of the selected Member. This selection creates additional relationships for the copied Members.

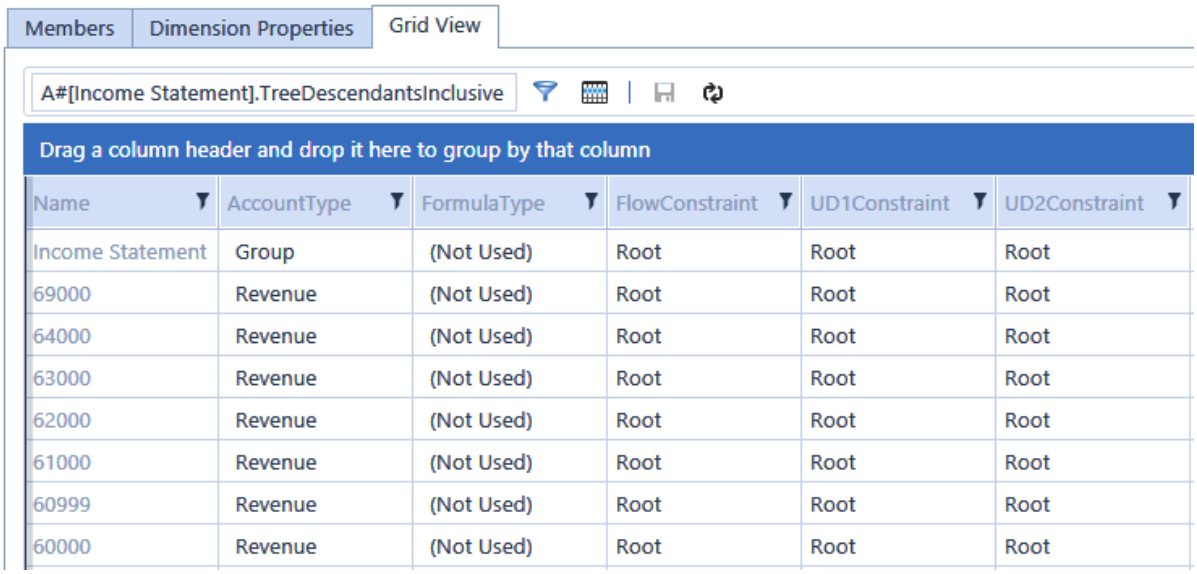
Paste Relationships (Move)
Select the desired Member and use this to move the copied Member(s) to a new hierarchy. The copied Members can be added as a First Child, Last Child, Previous Sibling, or Next Sibling of the selected Member. This will remove the Members from their current relationship.

Remove Relationships
Use this to remove the copied Member(s) from their current relationship without moving them to a new one. If the copied Member is no longer a part of the Dimension structure, it will be placed under Orphans.

Expand All Descendants
Use this to expand all the descendants for the selected Member.

Dimension Grid View

The grid view can be very beneficial when changing the settings of numerous Members within a Dimension. Using Member Filters, a user can create a list of Members, and then choose the metadata settings that need to be changed.



Name	AccountType	FormulaType	FlowConstraint	UD1Constraint	UD2Constraint
Income Statement	Group	(Not Used)	Root	Root	Root
69000	Revenue	(Not Used)	Root	Root	Root
64000	Revenue	(Not Used)	Root	Root	Root
63000	Revenue	(Not Used)	Root	Root	Root
62000	Revenue	(Not Used)	Root	Root	Root
61000	Revenue	(Not Used)	Root	Root	Root
60999	Revenue	(Not Used)	Root	Root	Root
60000	Revenue	(Not Used)	Root	Root	Root

Member Filter
Builds a list to see specific Members. See Member Filter Builder Dialog for more details.

Grid Settings

Cube Type
Members can change based on Cube Type. Specifies the Members to look at in the grid view.

Scenario Type
Members can change based on Scenario Type. Specifies the Members to look at in the grid view.

Time
Members can change based on the Time Member. Settings can be turned on or off and the formulas will change in order to look at a specific time frame.

Grid Columns to Display
Select the columns of metadata to view in the grid.

Entity Dimension

The Entity Dimension is different from all others. In a multi-Cube application, the Entity Dimension links everything together.

General Member Properties

These properties are standard across all Dimensions.

Dimension Type
This indicates what Dimension is currently being used (e.g., Entity).

Dimension
This indicates the Dimension name (e.g., Houston).

Member Dimension
The Dimension to which it is a Member (e.g., HoustonEntity Dimension).

Name
The name of the Member in the Dimension (e.g. Houston Heights).

Default Description
A description of the Member in the Dimension. Refer to Report Alias descriptions for Members.

Security

Display Member Group
This group can see that this Entity exists within a list of Entities.

Read Data Group
This group can see data from this Entity.

Read Data Group 2
This is a second group that can see data from this Entity. It is used for additional security granularity

Read and Write Data Group
This group can see data from this Entity and make changes to it.

Read and Write Data Group 2
This is a second group that can see data from this Entity and make changes to it. It is used for additional security granularity.

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, select CTRL and Double Click. This will enter the correct name into the appropriate field.

Use Cube Data Access Security
If set to True, Cube Data Access Security will be applied from the Cube level down to this Entity, if set to False, Cube Data Access Security will not be applied.

Cube Data Cell Access Categories/Cube Conditional Input Categories/ Cube Data Management Access Categories
Category is used to specify an optional name for a group of Cube Data Access Items. Multiple items can use the same Category name. A comma separated list of Category names can be specified in Entity Properties in the Dimension Library when the data cell security for an Entity should use only a subset of the Cube Data Access Items.

The settings for these are used to specify a comma separated list of category names that will be processed for the Entity. If these settings are left empty, then all categories will be used in the corresponding settings on the Data Access tab of the Cube Administration page. See Data Access under "Cubes" on page 488 for more details.

Settings

Currency
The local currency of a particular Entity.

Is Consolidated
If set to **True**, the data from this Entity's children is consolidated (i.e., this Entity will equal the total of its children).

If set to **False**, the data will not be consolidated. The use case to set the Is Consolidated setting to False is to use the Parent Entity strictly for grouping purposes. Also, by setting Is Consolidated to False helps with consolidation performance times because the consolidation will not be performed at the Parent Entity.

Is IC Entity
If set to True, this will make the Entity an Intercompany Entity. An Entity cannot post intercompany transactions to intercompany accounts if this option is True. This is only required for Base Entities where the intercompany intersections roll up and eliminate. If set to False, this will not be an Intercompany Entity.

Vary by Cube Type

Constraints are Members with a restriction to only specific Members for an Entity or an Account. There can be different settings for each Cube Type because Dimensions can belong to multiple Cubes.

Flow Constraint
This is the Flow Dimension constraint. This Entity can only use the Members with this child or Member under a selected Parent Member.

IC Constraint
This is the Intercompany Dimension constraint. This Entity can only use the Members with this child or Member under a selected Parent Member. Setting Entity constraints will define the data intersection as a green no input cells.

IC Member Filter
This is an additional way to limit intercompany partners of a particular Entity. The IC Member Filter can make a list and the Entity can only have intercompany transactions with this list of partners, and those lists of partners are the only ones that can have a transaction with this Entity. This provides additional protection to the intercompany transaction.

UD1 Constraint…UD8 Constraint
This is the User Defined constraint. This Entity can only use the Members with this child or Members under the selected Parent Member.

UD1 Default...UD8 Default
A default Membership for this particular Entity can be defined to a User Defined Dimension such as Region. For example, this Entity falls in the U.S. Region and every import, form edit, and journal entry should classify this Entity as being part of the U.S. Region. The Entity never has to explicitly map to the Region. When data is loaded by the Staging Engine, it is directed to the EntityDefault Member and the User Defined setting here will be applied automatically. This can have a negative impact on the consolidation if not used in a User Defined Dimension with a limited number of Members.

Vary by Scenario Type

Sibling Consolidation Pass
This is typically used for Holding Companies related to Equity Pickup calculations. Specify Pass 2 or greater if calculated data for this Entity is based on calculated data from other sibling Entities during a consolidation. It allows this Entity to be consolidated and calculated after other sibling Entities have been consolidated and calculated. The default behavior for all Entities is either Pass 1 or (Use Default) (both settings do the same thing) which effectively cause all sibling Entities to be consolidated (if they have Child Entities) and calculated at the same time or in an indeterminate order.

Sibling Repeat Calculation Pass
This is typically used for Circular Ownership related to Equity Pickup calculations. Specify Pass 1 or greater to repeat the calculation of this Entity's Local Consolidation Member. Repeat Calculation Passes occur after all sibling Entities have been consolidated and calculated. Repeat calculations are used when calculated data for two Entities rely on each other's calculated data. The default behavior for all Entities is (Use Default) which will not use a repeat calculation.

Auto Translation Currencies
This is typically used for an Equity Pickup calculation when an Entity needs to be translated to a sibling Holding Company's local currency during a consolidation. Enter a comma separated list of currencies. The default behavior is to translate only to the parent Entity's local currency during a consolidation.

See Equity Pickup in "About the Financial Model" on page 2 for more details on this feature.

Vary by Scenario Type and Time

During the course of normal business, Entities can have different attributes based on Scenario and Time. There are default settings applied from the first time period in the application until there is a change, and there are settings that vary by Scenario Type. The time display for any time varying properties uses the Standard Time Dimension Profile.

In Use
If set to True, the Entity is in use, if set to False, this can turn off the ability to use an Entity based on Time. This keeps historical data available. This is designed to be used when an Entity becomes inactive or is sold. Once an Entity is no longer in use, it will be ignored during consolidation and all intersections including this Entity will be invalid.

Allow Adjustments
If set to True (default), the Journals Module is enabled for the Entity to enter adjustments to the AdjInput Origin member. When set to False, the Journals Module is disabled for the Entity. However, when False, adjustment to the AdjInput Origin member is still allowed on Accounts having the Account Adjustment Type of "Data Entry" which is used in designs where adjustments are performed using Form data entry rather than the Journals Module. To prevent input to AdjInput on Accounts set as "Data Entry" Adjustment Type, NoInput Rules or Data Cell Conditional security can be used. This setting can be applied as True/False a default or it can vary by Scenario Type and/or Time.

Allow Adjustments From Children
This setting is applied on parent level Entities to allow the direct child Entities to post journal adjustments using the Consolidation dimension members OwnerPostAdj and OwnerPreAdj. If set to True (default), adjustments from the direct child Entities to OwnerPostAdj and OwnerPreAdj is allowed. This setting can be applied as True/False a default or it can vary by Scenario Type and/or Time.

Text1…Text8
This is open for custom attributes used for multiple purposes such as Business Rules, Member Filters or Transformation Rules. The value can be changed in the tag over time as the business changes or by Scenario Type.

General Relationship Properties

While Dimensions, like Accounts or Flow, contain Members which can be inherited and extended through Extensible Dimensionality ®, Entities are referenced across Entity Dimensions. This means that a reference of an Entity, either within the same Dimension or another, can be created. This is done with the Add Relationship for Selected Member

 option within the Entity Dimension. In addition, this icon can be used when a Member must be moved out of its current hierarchy and inserted into another one.

These Settings are standard across all Dimensions.

Dimension Type
This indicates what Dimension is currently being used. (e.g., Entity)

Dimension
This indicates the name of the Dimension.

Parent Member Dimension
This displays the name of the Parent Member. This may be blank if it is at the root level. (e.g., NA Clubs, Clubs, etc.)

Member Dimension
This displays the name of the Member. (e.g., CorpAccounts, Scenarios, CorpEntities, etc.)

Parent Member Name
This displays the direct Parent to the Member. In some cases, this may display Root if it is the first branch.

Member Name
This displays the name of the Member as it was defined. (e.g., Actual, Budget, Flash, etc.)

Position within Parent

When a new Member is created, it is added to the bottom of the list of its siblings. Use the Position property to move the Member amongst its siblings. The position will only allow movement in the current tree level. This setting cannot move out of the current hierarchy.

Position

Retain Current Position

Before Sibling Member

After Sibling Member

First Sibling

Last Sibling

Sibling Member
This will show a list of all the siblings in the current hierarchy available to move based on the setting in the Position field.

Default Parent

Parent Sort Order
This setting is used to determine a default Parent when evaluating Member lists (e.g., in Cube Views). If a Parent is not explicitly specified, the Entity's Parent with the lowest sort order is used.

Vary by Scenario Type and Time

Percent Consolidation
Define the percentage of the Entity to be consolidated. This setting can also be used to reduce a Member's value by using a -100 value.

Percent Ownership
This is an ownership setting that can be used by Business Rules if need be. By itself, the setting has no effect on the consolidation.

Ownership Type
This is an ownership setting that can be used by Business Rules if need be. By itself, the setting has no effect on the consolidation.

Full Consolidation
Normal setting for Entities that fully consolidate into a Parent.

Holding
This is used to designate the Parent/Child relationship as a holding company situation.

Equity
This is used to help Business Rules determine the value to increase the equity method of Accounting for an investment.

Non-Controlling Interest
This is used for Business Rules to determine the minority interest portion of an Entity into the consolidation.

Custom 1…Custom 5
Open for custom use in Business Rules.

Text 1-8
Use to define custom attributes to modify aspects of business rule, transformation rule and member filter capabilities. These custom attributes act as variable placeholders, activated at run-time to customize views of, or ways to interact with, data. You can change these values by scenario type or to suit evolving business needs.

Dimension Properties Tab

These properties are standard across all Dimensions.

Dimension Type
Identifies the Dimension it currently is such as Account…UD8.

Name
The current name of the Dimension

Description
The current description of the Dimension

Access Group
This security group has access to the Dimension

Maintenance Group
This security group has access and can make changes to the Dimension.

Source Type

Standard
Normal metadata Member must match a Cube.

Business Rule
Connects to a Business Rule so that a set of Members does not have to match a Cube.

XBRL
Connects to an XBRL taxonomy.

Source Path
Enter the Business Rule name or the full File System Path for the XBRL Taxonomy's Link Definition File.
'Internal/XBRL/Taxonomies/EntryPoints/….'

Name Value Pairs (e.g., Param1=Value1,…)
Enter a comma-separated list of name-value pairs if the Source Type is a Business Rule or XBRL.

Scenario Dimension

Scenario types offer great flexibility and the following 24 pre-set types are provided in each cube. Each type contains an unlimited number of scenarios. Dimensions are assigned to cubes and can differ by scenario type. You can show scenarios as a part of a hierarchy for organizational purposes. They do not consolidate.

- Actual
- Administration
- Budget
- Control
- Flash
- Forecast
- FXModel
- History
- LongTerm
- Model
- Operational
- Plan
- Sustainability
- Target
- Tax

- Variance
- ScenarioType1-8

Security

These groups grant members access and rights to a scenario:

- Read Data Group: Can view data.
- Read and Write Data Group: Can view and modify data.
- Calculate from Grids Group: Can calculate, translate, and consolidate from a cube view or form.
- Manage Data Group: Membership in this group is required to run Data Management steps such as custom calculate or reset scenario. This prevents unauthorized users from launching steps which could alter or clear data unintentionally.

Workflow

Under Scenario, you can use the following properties to control the type of periods displayed to end users when they load data.

Use in Workflow
Set to False to omit the Scenario from the workflow view in OnePlace, making it unavailable to users setting the workflow point of view. To display the scenario, set this field to True.

> **NOTE:** Data can still be entered with forms and the Excel Add-In to a hidden scenario.

Workflow Tracking Frequency
This determines how time displays in the workflow and is based on the type of data being entered for the scenario. See "Input Frequency" below for details about how these properties work together.

All Time Periods
This is the standard setting, which displays all periods in the year. A period could be months or weeks depending on the application. Once defined, you cannot change this setting.

Monthly
Use to set the workflow periods to monthly, which could be 12 to 16 months depending on the application. Once defined, you cannot change this setting.

Quarterly
Use to set the workflow periods to four periods, such as Q1, Q2, Q3, Q4. Once defined, you cannot change this setting.

Half Yearly
Use to set the workflow periods to two periods, such as H1, H2. Once defined, you cannot change this setting.

Yearly
This sets the workflow periods to one period, such as 2021. Once defined, this setting cannot be changed.

Range
Allows an Administrator to define a custom range that is displayed as one-time period including the start and end time. As data loads, each period displays, such as 11 – Jan and 11 – Dec. Once defined, this setting cannot be changed. The next set of properties only become available when the Range option is chosen.

> **NOTE:** Workflow Tracking Frequency settings cannot be changed if the scenario is used in a workflow.

Workflow Time
To define the workflow time, click the ellipsis to the right and choose a time. Year or year and month can be defined.

Workflow Start Time
To define the workflow start time, click the ellipsis to the far right and choose a time. Year or year and month can be defined.

Workflow End Time
To define the workflow end time, click the ellipsis to the right and choose a time. Year or Year and Month can be defined.

Number of No Input Periods Per Workflow Unit

Use this free form option to enter a numerical value for the number of periods to be "no input" such as: 1,2,3,5. This disables input from the Import, Form, and Adjustment Origin Members for the specified periods. For example, if the first three months of data is automatically copied from Actual to Forecast with a user inputting the remaining nine months, enter 3 to make those periods read-only and prevent data entry.

Settings

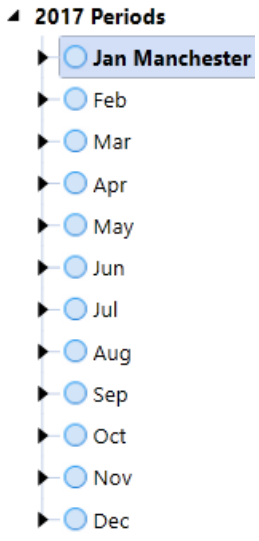
Scenario Type

This property groups similar scenario types in order to share settings or Business Rules. A scenario type can contain many scenarios.

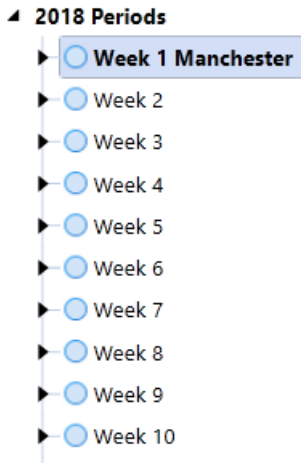
Input Frequency (Vary By Year)

This is the data frequency for the scenario. The current selections are Weekly, Monthly, Quarterly, Half Yearly, and Yearly. To vary this by year, click the ellipsis, choose the year, and make your selection. If the Quarterly or Yearly Frequency is used, data is not saved at a base (monthly/weekly) level as this would display invalid cells.

> **NOTE:** The Input Frequency property with the Workflow Tracking Frequency property. For example, if the Input Frequency in 2017 is Monthly and the Workflow Tracking Frequency is All Time Periods, the workflow displays the following for this scenario in 2017:



If the Input Frequency varies by year, the Workflow Tracking Frequency updates the workflow view accordingly. For example, if the Input Frequency is Weekly in 2018, the Workflow Tracking Frequency still displays All Time Periods as shown:



Use Input Frequency Data in Lower Frequencies
Use to display data from the scenario's input frequency when processing a lower level invalid frequency. For example, in a quarterly scenario, display the amount from Q1 in M1, M2, M3 and in all weeks below these 3 months. In a yearly scenario, display the single yearly amount in all time periods in the year.

Default View
This is the standard default view for calculations, member formulas, and clearing calculated data. The current selections are YTD and Periodic.

Retain Next Period Data Using Default View
The scenario's Default View is either Periodic or YTD. Set to True if a Flow account has a data value in a future period (for example, Feb) and the data is being changed in a prior period (for example, Jan). Either the Periodic or the YTD amount for Feb must be changed to be consistent with the new Jan entry. If this setting is False, the Feb Periodic amount is retained if a Jan Periodic number is entered, or the Feb YTD amount is retained if a Jan YTD number is entered.

Input View For Adjustments
This is the standard view setting for entering data using a journal for the period. This setting is determined by how journals are entered, but typically uses the same view as the Default View setting. Current selections are YTD and Periodic.

> **NOTE:** Regardless of the setting, all journals, except auto-reversing,must be entered monthly.

Use Input View for Adj in Calculations
Set to True to have calculations use the setting in Input View for Adjustments as the view even if the calculation attempts to override the default scenario view.

Zero No Data
The following properties determine how to handle zero no data. Periodic places a 0 value in the period without data. YTD places a 0 value in the current YTD month, causing the period to negate values from prior months.

No Data Zero View For Adjustments
This is the standard setting for no data in journals for the period. Current selections are YTD and Periodic. Typically, this setting is the same as the Input View for Adjustments setting.

No Data Zero View For NonAdjustments
This is tied to the data load and is used when there is not data for the period. The current selections are YTD and Periodic.

Consolidation View
This is the standard setting for the view of the consolidation. The current selections are YTD and Periodic. Typically, the Periodic setting is used especially if work is completed by period. However, all numbers are stored as YTD. Select YTD to enhance consolidation performance. This property can be changed and will update for the next consolidation.

> **NOTE:** If a Consolidation View is Periodic and no data is loaded to the IC accounts for a specific month, custom elimination rules are required in the FinanceFunctionType.ConsolidateElimination section of a business rule attached to the cube to calculate expected elimination results. This requires storaging the C#Share member, which impacts overall consolidation performance.

The YTD consolidated results related to Consolidation View property on a Scenario is set to Periodic and where the Percent Consolidation Relationship Properties of Entities vary by time period, also known as “Org by Period.”

When the Consolidation Algorithm Type property on a cube is "Standard," Scenario Consolidation View property of Period and Org by Period Entity Relationship Properties, the Share Consolidation member is consistently displayed for both YTD and Periodic on reports.

When the Consolidation Algorithm Type property on a Cube is set to "Standard with Stored Share," Scenario Consolidation View property of Period, and Org by Period Entity Relationship Properties, when a time period's Percent Consolidation changes to 0.0 when varying over time, the system now displays stored calculated results rather than derived.

> **NOTE:** that the best practice for this type of “Org by Period” design typically drives a financial model design where the Consolidation Algorithm Type is set to “Custom.” In rare cases, this Cube setting is set as Standard and even more rare, this is set as Standard with Stored Share. In both rare situations, this Share Member view will have changed.

Formula
This is the ability to use a formula to execute copying between Scenarios prior to the consolidation of a Scenario. See Formula Guide "About the Financial Model" on page 2 for more details.

Formula for Calculation Drill Down
This enables drill down on members with attached formulas. A specific formula for drill down is needed to display the original formula and the members that activate the drill down to the original values. You can drill down on calculated data cells and data cells copied via a Copy Data Management Sequence.

See "Formulas for Calculation Drill Down" in "About the Financial Model" on page 2 for more information.

Clear Calculated Data During Calc
If True, existing data is cleared during the calculation process. If False, data can be cleared manually. The default setting is True.

FX Rates

Use Cube FX Settings
If True, the rate type that is the default for the current cube is used. If False, custom rate calculations are required. Rate Type for Revenues and Expenses & Rate Type for Assets and Liabilities.

Average Rate
The average currency rate of a period from the first day to the last day of the month.

Opening Rate
The currency rate at the beginning of the period.

Closing Rate
The currency exchange rate at the end of a period.

Historical Rate
The currency rate to use for a particular historical Account calculation open so a special transaction can be valued on a specific date. Rule Type for Revenues and Expenses & Rule Type for Assets and Liabilities.

Direct
Calculation is direct with the current value and current rate.

Periodic
Calculation is weighted based on a period.

Constant Year for FX Rates
This setting is available when a scenario's Use Cube FX Settings is False. When set to False, this setting becomes a drop-down box displaying all available years. Once set, the rates for the selected year are used.

Hybrid Scenarios

For information about how the following properties impact hybrid scenarios queries and using hybrid scenarios, see "Working With Hybrid Scenarios" on page 120

Data Binding Type
Indicates the type of data binding that should occur for the target scenario. Choose an option:

- **Share Data from Source Scenario**: shares a read-only cube data set from the source Scenario to the target Scenario.
- **Copy Input Data from Source Scenario**: copies base level cube data from a source Scenario to the target Scenario.

- **Copy Input Data from Business Rule**: copies base level cube data based on a Finance business rule.

Source Scenario or Business Rule

Enter the Source scenario member or business rule to indicate the source location.

End Year

This is the only property that controls Time. If a data query must end after a specific year, indicate that year here. For example, if it should not occur in 2021, the End Year is 2020 to exclude all future years from a query. To query all years, leave this field empty. All years containing data will be included in the results.

The database stores data records by year, each year having its own data table and containing the data records for each period. When data is queried using a Hybrid Scenario, it occurs at the database level, and only returns the periods containing data.

Member Filters

The members listed in a comma separated list are the only ones included in data query results. This can include multiple dimension types, member expansions, or single members. If this field is blank, all source data is included in query results.

Member Filters to Exclude

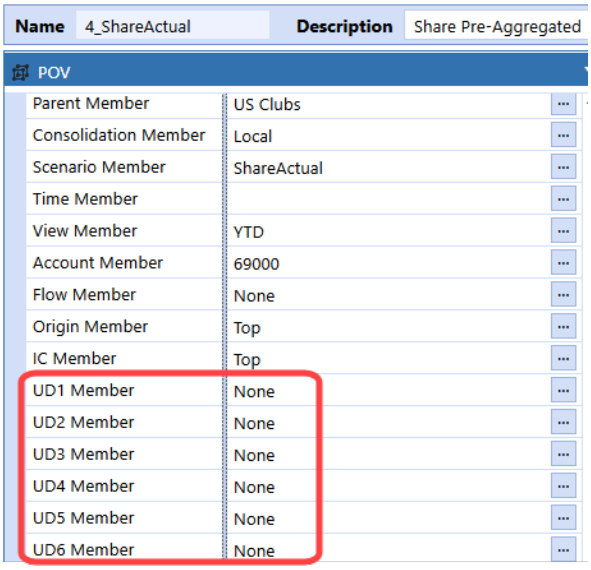
The members listed here in a comma separated list, are excluded from query results. This can include multiple dimension types, member expansions or single members. If this includes members from the Member Filters property, those members are excluded.

> **NOTE:** You cannot use Data Unit dimensions in the Member Filters or Member Filters to Exclude properties (Entity, Time, Consolidation, Scenario).

Pre-aggregated Members

Use this property to share or copy data from a parent member (source) to a base member (target). For example, if you query the Top member of a large dimension such as a UD, the aggregated total is calculated "on the fly" each time.
If the detail of a dimension is not needed, set the top member to a Base member to pre-aggregate. This alleviates repetitive "on the fly" calculations for the same number.

```
UD1#Top=UD1#None,UD2#Top=UD2#None,UD3#Top=UD3#None,UD5#Top=UD5#N
one,UD5#Top=UD5#None, UD6#Top=UD6#None
```



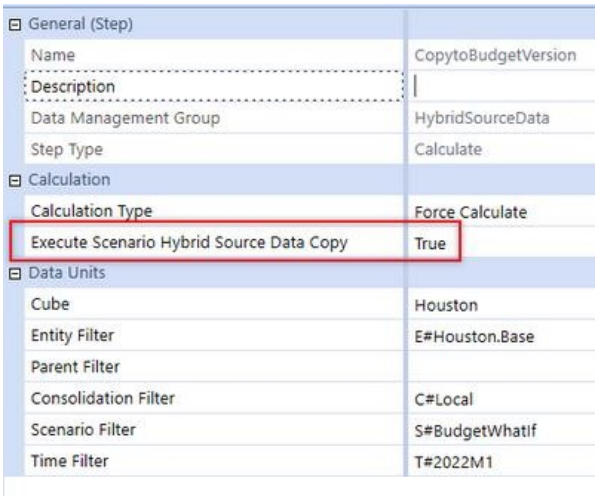
> **NOTE:** Ensure that the base members shown above are included in the Member Filters property and the parents are included in the Member Filters to Exclude property.

Options

Hybrid Source Data Options provide additional control when executing a hybrid share or copy. The settings are optional and will vary. Options are name-value pairs. Ensure that the option names, definitions and syntax are accurate and include any custom name-value pairs if a business rule is used to copy. Create a comma separated list if you use multiple options.

ExecuteCopyDuringCalc

A True / False property setting which is False by default. If True, Hybrid Source Data copy is executed during the Data Unit Calculation Sequence (DUCS). If False, the Hybrid Source Data copy will not run during the DUCS and a Calculate Data Management Step type is needed to execute the Hybrid Source Data copy. On the Data Management step, set **Execute Scenario Hybrid Source Data Copy** as **True**. The calculation defined on this Data Management step uses the settings from the **Hybrid Source Data** properties to run the copy.



This setting is helpful for versioning or seeding where constantly copying unchanging numbers adds unnecessary overhead to every calculation. This setting should be used with either of the Copy binding types and is not applicable with the Share binding type.

CopyAsDurableData

A True / False property setting which is False by default. If True, copied data has a Storage Type of "Calculation". Calculated data is cleared at the beginning of the DUCS (if the Scenario setting of **Clear Calculated Data During Calc** is **True**) and will re-calculate. If this setting is True, copied data has a Storage Type of "DurableCalculation". Durable data is not cleared at the beginning of DUCS (regardless of the Scenario setting for Clear Calculated Data During Calc) and must be cleared manually with a rule.

The **ExecuteCopyDuringCalc** and **CopyAsDurableData** settings are used together. Typically, if **ExecuteCopyDuringCalc** is **True**, **CopyAsDurableData** is **False** (and vice versa). Use this setting with either of the Copy binding types. It is not applicable with the Share binding type.

RemoveZeros

A True / False property setting that is False by default. If True, zeros are removed when copying data if all periods within the year of the intersection being copied are 0.

SourceTimePeriodForYearlyResult

This property setting is used when the data results only require data from a specific source Time member. Indicate the source Time Period. Define that time period here. For example:

```
SourceTimePeriodForYearlyResult=M6
```

The hybrid scenario's Input Frequency must be Yearly, the only frequency that accepts a value from one period. The source scenario's Input Frequency can be more granular such as Weekly or Monthly. If a source time period is not defined, the source Year value is used in the hybrid Year Value.

Examples include a weekly period (Wx), a monthly period (Mx), a quarterly period (Qx) or a half year period (Hx). You cannot specify a year. It will match the year between the source and target.

SourceViewForYearlyResult

This setting is used if the Input Frequency of the target scenario is Yearly and the source scenario has a more granular Input Frequency. This setting can be Periodic or YTD. YTD is the default. You can indicate if you want to copy / share the time period being copied / shared as a periodic or YTD value.

The **SourceTimePeriodForYearlyResult** and **SourceViewForYearlyResult** settings are used together.

Custom Settings

Text 1…Text 8
Enables you to user custom attributes for many purposes such as business rules, member filters or transformation rules. The value can be changed in the tag over time as the business changes, or by Scenario Type.

Account Dimension

Account Members are meant to be organized in a hierarchical fashion. The calculation engine will aggregate these Members, and then perform math on them as they roll up based on their Account Type (e.g. Revenue is positive and Expense is negative). Be sure to set Is Consolidated to False for those items that do not necessarily need to be consolidated for performance purposes.

Security

Display Member Group
The group that can see that this Account exists within a list of Accounts.

Settings

AccountType
Account attributes to determine the behavior of the Accounts.

Group
This is only an organization Member and does not accumulate data. It is meant to only view and organize data.

Revenue
Setting for Income Accounts to tag with a revenue attribute. Amount does not have to be negative because of this attribute.

Expense
Setting for Expense Account to tag with an expense attribute.

Asset
Setting for Asset Accounts

Liability
Setting for Liability Accounts. Amount does not have to be negative because of this attribute

Flow
Setting to hold values that act like an Income Statement Account and have a periodic and year to date value. This account does not translate.

Balance
Setting to hold values that act like a Balance Sheet Account that are at a particular time. This account does not translate.

BalanceRecurring
Setting for a Balance Sheet Account that does not change over time such as an Opening Balance. This account does not translate.

NonFinancial
Setting for Informational Accounts that are captured and not financial such as Headcount or Square Footage. This is primarily used for legacy purposes such as upgrading from older systems. This account does not translate. NonFinancial and Balance Account Types are similar in that they are available for legacy purposes, however one difference between them is that a NonFinancial data cell is not affected by the Flow Member's Switch Type setting.

DynamicCalc
An Account that calculates on the fly and does not need other formulas to run in order to calculate. An example of these types of Accounts are ratios that can be calculated as needed.

FormulaType

FormulaPass1…FormulaPass16
The formulas are included in the Account metadata and can be shared between Cubes. The formula pass is to define when the calculation should run and whether it is dependent on a calculation from other formulas to derive its value.

DynamicCalc
A Dynamic Calc formula computes a value for a single cell and runs every time the cell needs to be displayed without storing the result.

DynamicCal Text Input
This runs a Dynamic Calc formula and is open for text annotations on the Cube View data cell.

For more details on using Formulas, refer to the "Formulas" on page 27.

Allow Input
If set to True (default), data input for the Account Member is allowed. This is typically set to False if this Account has a formula. This will make the Account read-only and will not affect the formula. If specific Scenarios or Entities need input, set to True and use the Cube's Conditional Input Settings to control input.

Is Consolidated
If set to **Conditional (True if no Formula type (Default))** it determines which Accounts will be part of the consolidation. If the Account has a Formula Type, the Account Member will be calculated and consolidated only if the setting is True.

If set to **False**the account should not be consolidated.

Is IC Account
If set to True, this account is identified as an Intercompany Account and allows transactions to be processed based on the settings in the constraint section under IC Constraints and IC Member Filter, if set to False, it will not be identified as an Intercompany Account.

Use Alternate Input Currency In Flow
If set to True, this account will use the Historical Currency override, if set to False, it will not use an alternate currency.

Plug Account
Intercompany Plug Account to handle any non-eliminating transactions.

Input View for Adjustments
This setting defines how the Account Member will perform for adjustments. The Scenario's Input View for Adjustment setting dictates how the account will process as an adjustment. The setting defaults to Use Scenario Setting (Default). To override the Scenario's Input View for Adjustment, use this setting to change it to either YTD or Periodic.

No Data Zero View For Adjustments
This setting defines how the Account Member will perform for adjustments with no data zero. The Scenario's Input View for No Data Zero View For Adjustments setting dictates how the account will process as an adjustment with no data zero. The setting defaults to Use Scenario Setting (Default). To override the Scenario's Input View for No Data Zero View For Adjustments, use this setting to change it to either YTD or Periodic.

No Data Zero View For NonAdjustments
This setting defines how the Account Member will perform for non-adjustments with no data zero. The Scenario's Input View for No Data Zero View For NonAdjustments dictates how the account will process as no adjustment with no data zero. The setting defaults to Use Scenario Setting (Default). To override the Scenario's Input View for No Data Zero View For NonAdjustments, use this setting to change it to either YTD or Periodic.

Aggregation

This can be used to turn off aggregation for specific Dimensions preventing them to roll up. It might be possible that a Dimension Member is used for informational purposes only and does not need to aggregate. Settings are True or False.

Used On Entity Dimension
Used On Consolidation Dimension
Enable Flow Aggregation
Enable Origin Aggregation
Enable IC Aggregation
Enable UD1…UD8 Aggregation

Vary by Cube Type

See Entity Dimension

Vary by Scenario Type

Workflow Channel

Standard
This is a basic Member with no special purpose other than to act as the default Workflow Channel for Account Members and Workflow Profile Input Children.

NoDataLock
This is a special Member that only applies to a metadata Member (Account or UDx) and should not participate in a Workflow Channel grouping scheme. This is the default value for any UDx Member.

Vary by Scenario Type and Time

During normal business, Accounts can have different attributes based on Scenario and Time. The time display for any time varying properties uses the Standard Time Dimension Profile.

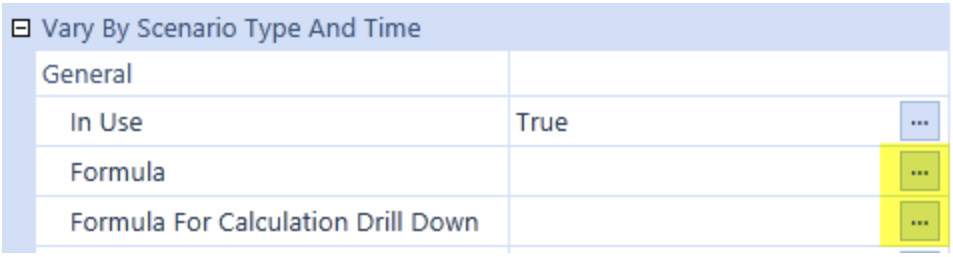
In Use
If set to True, the Account is in use, if set to False, this can turn off the ability to use an Account based on Time. This keeps historical data available but allows the ability to close the Account without having to have No Input rules.

Formula
An individual formula kept with the Account across Cubes and can vary by Time. For example, a calculation changes over time, but the historical interpretation of that formula needs to be saved. See the Formula Guide, in "About the Financial Model" on page 2 for more details.

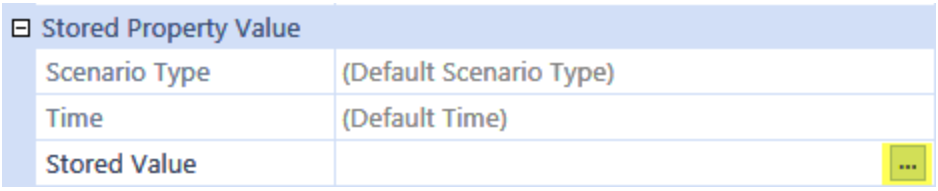
Formula for Calculation Drill Down

This will allow drill down to occur on Members with attached formulas. A specific formula for drill down is needed in order to display the original formula used and the Members that activate the drill down back to the original values.

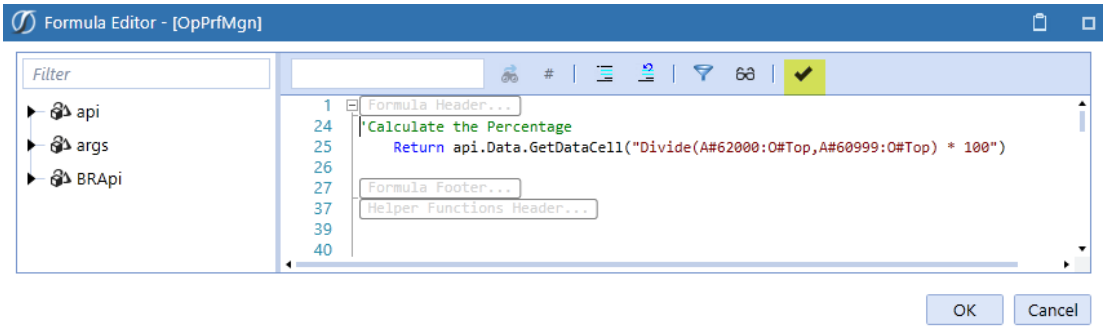
1. Click the ellipsis button located in the property field.

2. 

3. Next, click the ellipsis button in the Stored Value field in order to input a formula.

4. 

5. Type the individual formula in the Formula Editor for the specific Account. Click the check mark icon in order to ensure that the formula was compiled correctly.

6. 

> **TIP:** Formulas can be stacked if a particular account intersection needs to have a special formula different from a normal process. Formulas are not limited to one per metadata Member.

Adjustment Type
This can limit the use of adjustments over time. Settings include Not Allowed, Journals and DataEntry.

Text 1…Text 8
Open for custom attributes used for multiple purposes such as Business Rules, Member Filters or Transformation Rules. The value can be changed in the tag over time as the business changes, or by Scenario Type.

Relationship Properties

For information on General and Position within Parent see General Relationship Properties

Aggregation Weight
The Aggregation setting is available in all Account, Flow and UD Dimensions. This setting can change for a Base Entity based on its Parent. If a Member is reused in a Dimension, but it does not need to sum up more than once, set the weight to 0 data in this node and it will not allow the Member to aggregate to the top.

Flow Dimension

The Flow Dimension is like the eight User Defined Dimensions in that it can use Extensible Dimensionality® and extend Dimensions across business units and Scenario Types with flexibility. Its Members aggregate up just like the other User Defined Dimensions. The Flow Dimension, however, has some additional settings that help with historical currency overrides and eliminate many common custom scripts in order to perform calculations.

Security

Display Member Group
The group that can see that this Dimension exists within a list of Dimensions.

Settings

For Formula Type, Allow Input and Is Consolidated, see Account Dimension.

Switch Sign
The Flow Member is linked to an Account through Flow constraints. Depending on the Account Type, this property would be set to True to switch the sign of data for the Flow Member or set to False to keep the sign as is.

Switch Type
Switch the type of data based on the Account attribute, for example setting an Asset to a Revenue. This is useful when treating roll forward Accounts as Income Statement Accounts in the Balance Sheet. Settings are True or False.

Flow Processing

These settings are used for dollar override values. In order to be used, an Account must be flagged as true by using the setting UseAltInputCurrencyInFlow. (Except for IsAlternateInputCurrencyforAllAcounts) The Flow Dimension can hold both values of a dollar override and the settings differ based on how this setting is used.

Flow Processing Type

Is Alternate Input Currency
This option is used to indicate if data should be input into this Flow Member in a currency other than the entity's local currency. This setting works similarly to **Is Alternate Input Currency for All Accounts**, except it only applies to a specified list of accounts that are configured in the Account dimension.

If selected, this setting activates **Alternate Input Currency Flow Member Property**, where you can select a specific currency from the list configured through the Application Properties. Choose the accounts that should be overridden by setting the **Use Alternate Input Currency** property to **true** for a specified list of accounts.

This is used when currency overrides are implemented. Many times OneStream applications spanning multiple currencies have this requirement to override the translated amount with a specific value. The most common use case for this setting is for overriding the USD amount for **Balance Sheet Accounts**.

Is Alternate Input Currency for All Accounts
This option is used to indicate if data should be input into this Flow Member in a currency other than the entity's local currency. This setting works similarly to **Is Alternate Input Currency**, except it applies to all accounts and no further set up is required on the Account dimension.

If selected, this setting activates **Alternate Input Currency Flow Member Property**, where you can select a specific currency from the list configured through the Application Properties.

This is used when currency overrides are implemented. Since this opens currency overrides for all accounts, the use cases will vary. One common use case is if data for an entire entity is loaded in two or more separate currencies instead of translating.

Translate using Alternate Input Currency, Input Local
This will override the translated value with the amount input at the local currency level.

Translate using Alternate Input Currency, Derive Local
This will override the translated value and change the local currency value to be derived based on what the local currency rate would be. This setting probably should not be used in a trial balance unless accounting for the out of balance condition that might result.

Alternate Input Currency
This setting contains a list of all available currencies to put in for the source value override. If this Flow Member has a USD override, then it should be set to USD. If the override is a EUR override, then it should be set to EUR. Typically, this is the default currency of the application, but can also be used in instances of functional currency.

Source Member for Alternate Input Currency
Define the actual Flow Member to override the value for the current Flow Member.

Vary by Scenario Type and Time

See Account Dimension.

User Defined Dimensions 1-8

Members can take full advantage of Extensible Dimensionality for inheriting and extending across business units and Scenario Types. When determining the order in which to use User Defined Dimensions, it is recommended to define the larger or more significant Dimensions first using UD1 or UD2. Stacking hierarchies in one User Defined Dimension does not affect calculation time because performance is primarily based on the number of stored data cells, rather than the number of possible intersections.

Security

Display Member Group
The group of users who can see that this Dimension exists within a list of Dimensions.

Settings

For Formula Type and Allow Input see "Account Dimension" on page 460.

Is Consolidated
If set to **Conditional (True if no Formula Type and no Attribute (default))**: The data from this entity's children is consolidated; this entity will equal the total of its children.

If set to **True (regardless of Formula Type and Attribute)**: Consolidate the results of the dimension and the attribute. Consolidate and/or aggregate UD attributes when they reference entity, as the reference Dimension to view results at the parent entity instead of having the Parent entity use the same algorithm as the base entities.

If set to **False**: The data will not be consolidated. Set to False when using the Parent Entity strictly for grouping purposes. Also, by setting Is Consolidated to False helps with consolidation performance times because the consolidation will not be performed at the Parent Entity.

Alternate Currency for Display
This is a setting to change the Cube View grid currency value to another value. It does not recalculate the Member based on the currency. This requires a formula on the Member to recast the transaction from another Member to the current currency.

Vary by Cube Type

UD1 Default for Other User Defined Dimensions
Set a default value on the UD1 Dimension in order to drive the Members for other User Defined Dimensions (2 through 8). For example, if the UD1 Dimension is Cost Centers, an administrator can drive which UD2 Member (such as Department or Product) will be chosen based on the UD1 selection. A constraint can be placed on the other User Defined Dimensions in order to create conditions for valid intersections in the Cube.

UD2-UD 8 Constraint
A constraint is a setting that allows only certain Members to be used. If a Member is outside the UD Constraints applied on the Account Dimension, its cube intersection will show as a red/invalid intersection and any numbers in that intersection will not aggregate. Constraints applied on the Entity and UD1 Dimensions will create a green, no input data intersection.

UD2-UD8 Default
This is the standard default Member that can be mapped for a setting and saves having to map to each Member. If the setting says Default, the mapping will always go to that default.

Vary by Scenario Type

See Account Dimension.

Vary by Scenario Type and Time

See Account Dimension.

User-Defined Members as Attribute Members

A User Defined member can be alternatively defined as an Attribute Member by activating the Is Attribute Member property. When activated as an Attribute, the User Defined Members becomes a “read only” member based on the settings for the related reference properties. Data intersections are not loaded directly to an Attribute, its results are derived from references to properties of other members, such as Names, Descriptions or Text fields. These members act like other dimension members by deriving their values based on the references to other properties and can then be used in reporting.

The Account, Flow and User Defined Dimensions, as Related Dimension Types, support the Attribute Members for “calc-on-the-fly” aggregations at parent members. The dynamically generated results within the Attribute Members will be automatically aggregated to the parent members. Being stored members, the Entity and Scenario, as Related Dimension Types, do not support “calc-on-the-fly”. Attribute Member results on Entity or Scenario will only be available on base members.

The use of User-Defined Attribute Member can impact application performance, particularly with respect to Consolidation time. The impact is due to the dynamic generation of User-Defined Attribute members’ data intersections adding to the size of the final Data Unit. Therefore, the potential intersections derived from User-Defined Attribute Members should be included in application Data Unit analysis. As a guideline, typical application designs should always consider the performance evaluation of User-Defined Attribute Members should the number of User-Defined Attribute Members approach approximately 2000 items.

The User-Defined member as an Attribute is unique:

- The data will dynamically calculate across each dimension hierarchy.
- The Attribute members will not impact the size of the Data Unit in Consolidation.
- Values derived by Attribute members can be referenced by Business Rules and by member formulas.
- The members are treated as standard dimensions and records in that they will be processed within a Cube View’s Allow Sparse Suppression routine supporting large sparse application model reporting.
- The results can be modified quickly and easily by modifying the definition of the reference on the Attribute member or from a change on the properties of source member(s) even if those properties (e.g. Text4) vary by Scenario Type or Time.

The model design and use of Attributes should consider if the feature is appropriate for the application model. Here are some considerations:

- Attributes may not be appropriate in situations where reporting on the Attribute member must be maintained with a high level of data integrity. This is due to the dynamic nature of the Attribute where its results are based on properties of other members.
- Attribute results cannot be locked for data integrity. Although the underlying data being referenced will be locked, modifying the definition of the Attribute or a change on the properties of the referenced source member, this may impact the results.
- Since Attribute members do not store data, they can be deleted and are not subject to data integrity restrictions if in use. Therefore, dynamic designs of reports and use in rules should be considered.
- Attributes cannot be input or contain formulas; however, they can reference other input members or calculated members as a source.
- Attribute data cannot be extracted to a data file.
- Drill-Down based on the Attribute member intersection cannot be used to drill-back to the Stage Load Results, the Source Member for Data reference member defined on the Attribute must be used.

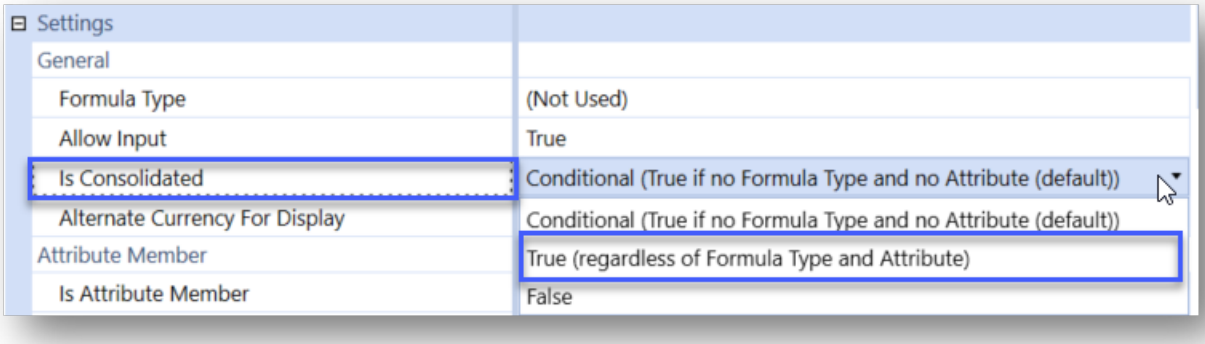
Consolidate UD Attributes

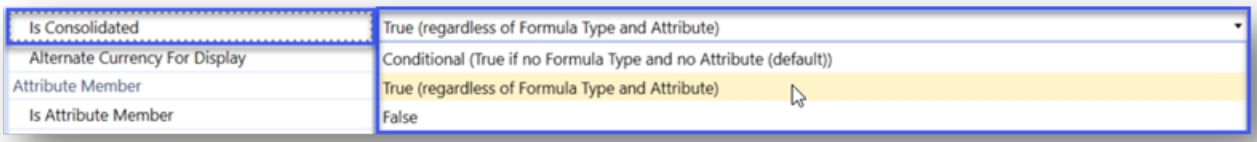
Consolidate UD Attributes, when referencing Entity as the reference Dimension, consolidates Attribute results. The results could consolidate vs the Parent entities using the same algorithm as the Base Entities.

Set Is Consolidated to True on the UD Attribute to enable attribute members to Consolidate to Parent Entities.

- Numbers entered at the None Level settings Attribute Member, referenced Dimension is Entity.
- Uses of the “Is Consolidated” setting.
- Default is “Conditional (True if no Formula Type and no Attribute (default).

- Consolidation is enabled when “True (regardless of Formula Type and Attribute)” – consolidate the results of the dimension and attribute.





UD Attribute will also work with the Aggregated Cons Member.

- Switch Local to Aggregated in the Cons Dimension
- Local, Aggregated and Top
    - At the Base Level Entity Aggregated and Local are the same.
    - At the Parent Entity it switches over and Aggregated is a different Member.
- It works across all of the Consolidation Dimension Members.
- It is the Sum of the Children; not a pointer at the Parent Level.

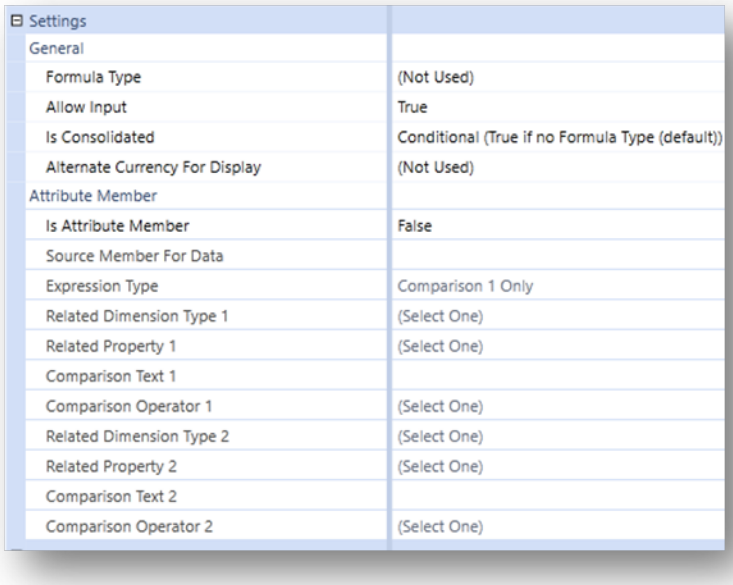
Setting Attribute Properties

The User Defined Member Settings under the Attribute Member section are used to define the source of the data used for results.

An Attribute member can define its source reference by up to two physical dimensions using the Related Dimension Type. The interaction between the two references is handled by the Expression Type.

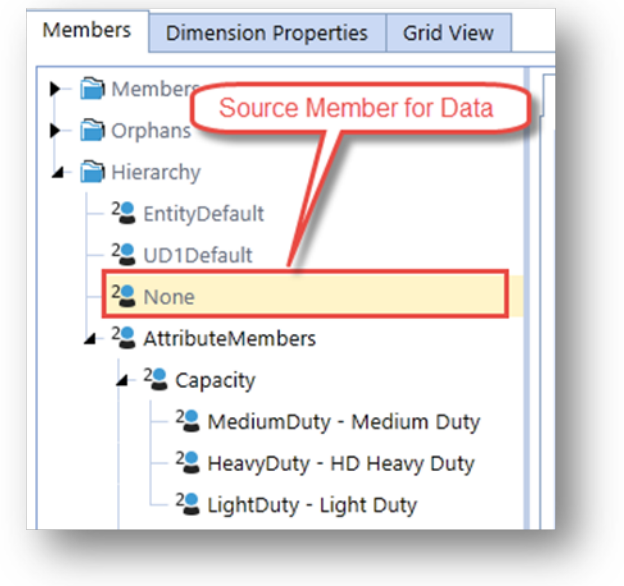
Expression Types

- Comparison 1 Only: This is used for an Attribute utilizing only a single Related Dimension
- Comparison 1 and Comparison 2: This is to utilize two Related Dimensions where the results will be bound by meeting both Related Dimension conditions
- Comparison 1 Or Comparison 2: This is to utilize two Related Dimensions where the results will need to meet one of the Related Dimension conditions



Is Attribute Member
True/False to enable the User Defined Member as an Attribute.

Source Member For Data
This represents the member within the User Defined Dimension, containing the current attribute, which will be used to define the data returned. This member must be a base level member, such as the None member or a calculated base member. A hierarchy parent member cannot be used.

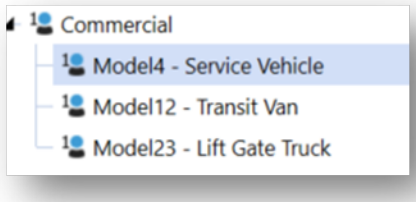


Expression Type
Used to utilize one or two Related Dimensions and the conditional relationship between two to return results.

Related Dimension Type
Identify the Dimension to use as a source to be evaluated. To support on-the-fly aggregations, an Attribute can reference any Account, Flow or User-Defined dimension. Entity and Scenario are stored members; therefore, Attributes will only be reflected as base members. They cannot reference the User Defined Dimension in which it is contained.

Related Property
The Related Dimension can be evaluated on its Name, Description, Name or Description, Name and Description, Text1-8. The Related Property will be evaluated only on the Base Members of the Related Dimension Type.

Related Property Examples



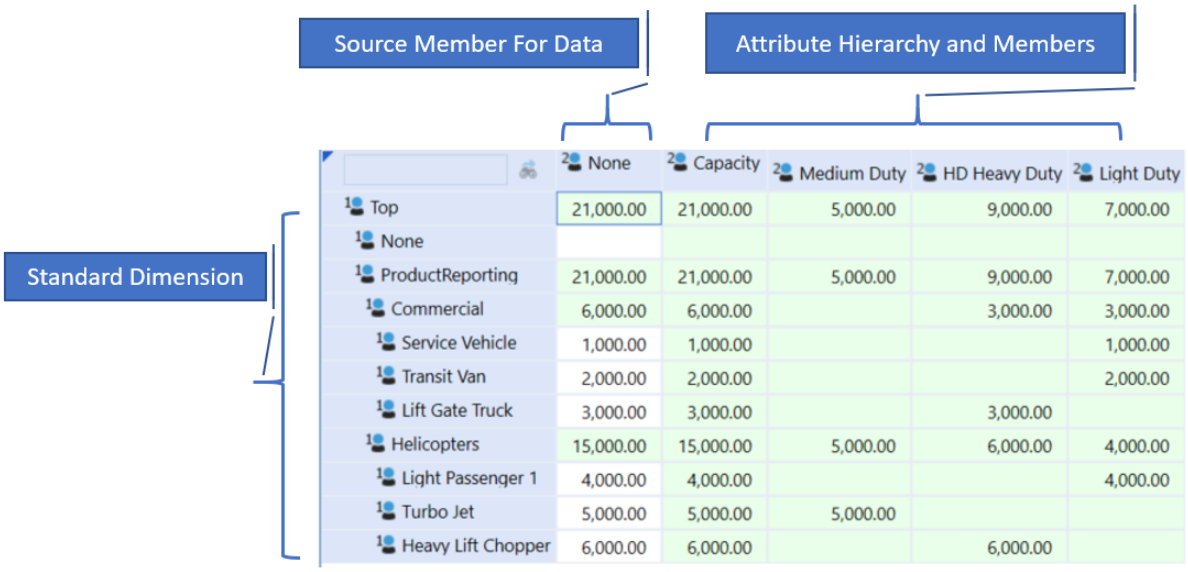
The Related Property as:

- **Name**: Model4
- **Description**: Service Vehicle
- **Name and Description**: Model4 – Service Vehicle. Note the hyphen that OneStream creates when presenting the Name and Description will need to be included in the Comparison Property when evaluating as Property = Comparison Text
- **Name or Description**: This property is to conditionally evaluate by Description. If no Description is present, it then evaluates using the Name. The condition is resolved by first evaluating the Description field. If there is a Description field, the evaluation is performed using the Description field. If there is not a Description, it will evaluate the property using the Name field.

Comparison Text
The text condition being evaluated against the defined Related Property as the Name, Description or Text Field. When referencing a Text Field, the source Text Field can vary by Scenario and Time. When referencing the Description, only the Default Description can be referenced.

Comparison Operator
Sets the evaluation method to compare the Related Property to the Comparison Text. This can be done explicitly with “=” or “<>” as well as dynamically using the Starts With, Ends With, Contains or Does Not Contain operators.

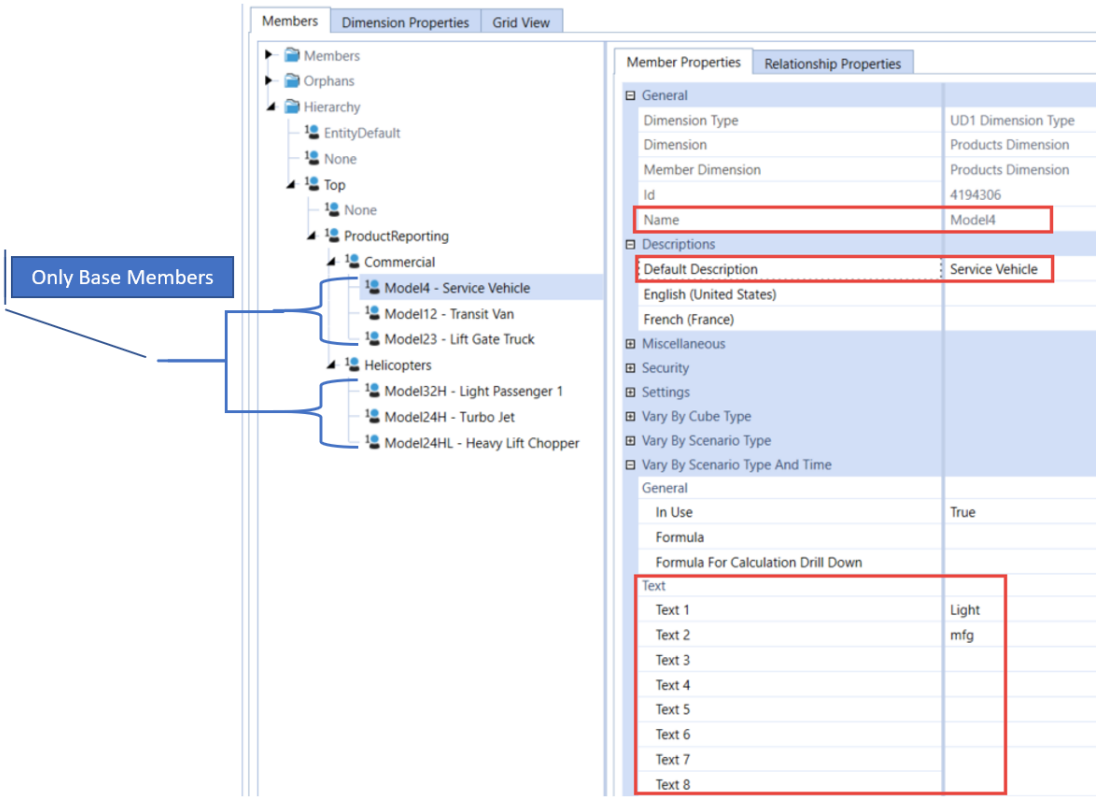
Once the Attribute members and are defined, and any required Comparison Text is applied to the Source Related Dimension Type, the data will render dynamically. Neither Consolidation nor Calculation is required to render the results. Any change applied to the Source definition of the Comparison text, such as a change to a Text property, will immediately be reflected in the results on the Attribute members. Similarly, modifying the Attribute Member's Setting Properties will immediately change the Attribute results.



	None	Capacity	Medium Duty	HD Heavy Duty	Light Duty
Top	21,000.00	21,000.00	5,000.00	9,000.00	7,000.00
None					
ProductReporting	21,000.00	21,000.00	5,000.00	9,000.00	7,000.00
Commercial	6,000.00	6,000.00		3,000.00	3,000.00
Service Vehicle	1,000.00	1,000.00			1,000.00
Transit Van	2,000.00	2,000.00			2,000.00
Lift Gate Truck	3,000.00	3,000.00		3,000.00	
Helicopters	15,000.00	15,000.00	5,000.00	6,000.00	4,000.00
Light Passenger 1	4,000.00	4,000.00			4,000.00
Turbo Jet	5,000.00	5,000.00	5,000.00		
Heavy Lift Chopper	6,000.00	6,000.00		6,000.00	

Defining Source Members

Source dimensions for Attributes, which is the assigned Related Dimension Type on the Attribute Member, are evaluated only on the Base member, not parent members. Therefore, the Attribute's Property, Related Property, and the corresponding Comparison Text, are designed against collecting data at the base level member on the source dimension. When referencing the Text1 through Text8 field, the vary by Scenario Type and Time can be used to vary the results by Scenario and Time.



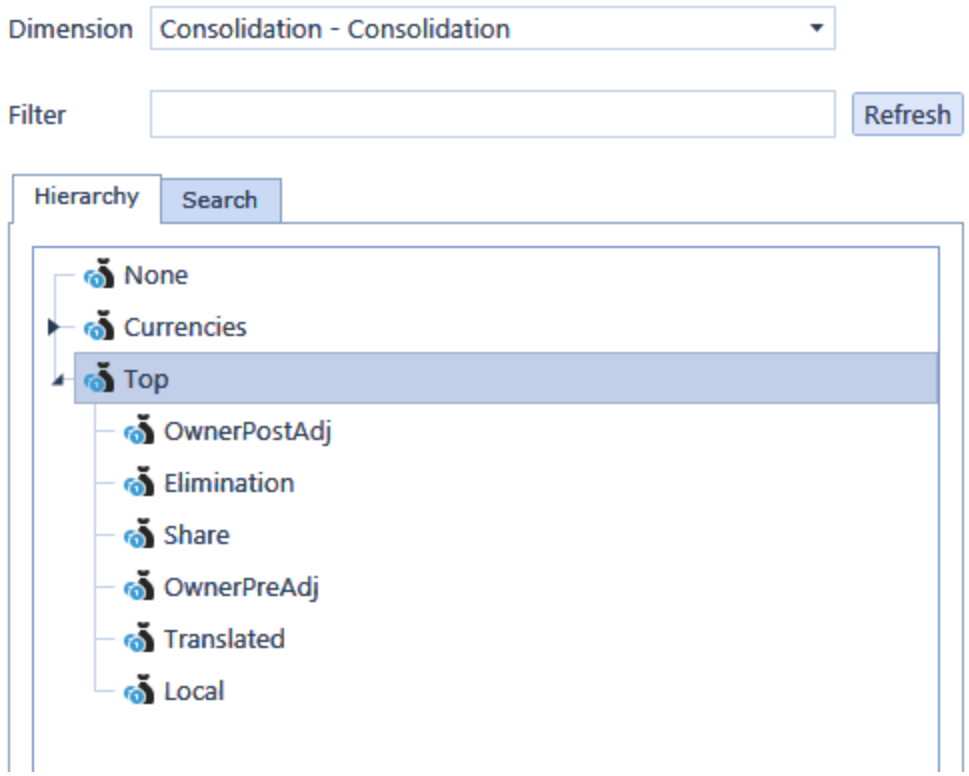
Using Attributes within Business Rules

Attributes can only be called through a business rule using a DataBuffer. The function property, includeUDAttributeMembersWhenUsingAll, can be enabled to allow rules to reference the Attribute results for use in formulas.

```
Dim objDataBuffer As DataBuffer =
   api.Data.GetDataBuffer(scriptMethodType,
    sourceDataBufferScript,
changeIdsToCommonIfNotUsingAll, includeUDAttributeMembersWhenUsingAll, expressionDestinationInfo)
```

Consolidation Dimension

The Consolidation tree of Dimension Members is how the data rolls up from the local currency to the final numbers. The tree gives opportunities to go from local currency to translated currency showing any intercompany eliminations and allows for the Entity to adjust the tree before or after the final numbers. Also included are all the currencies assigned to this application. See Consolidation in "About the Financial Model" on page 2 for more information on the Consolidation Dimension.

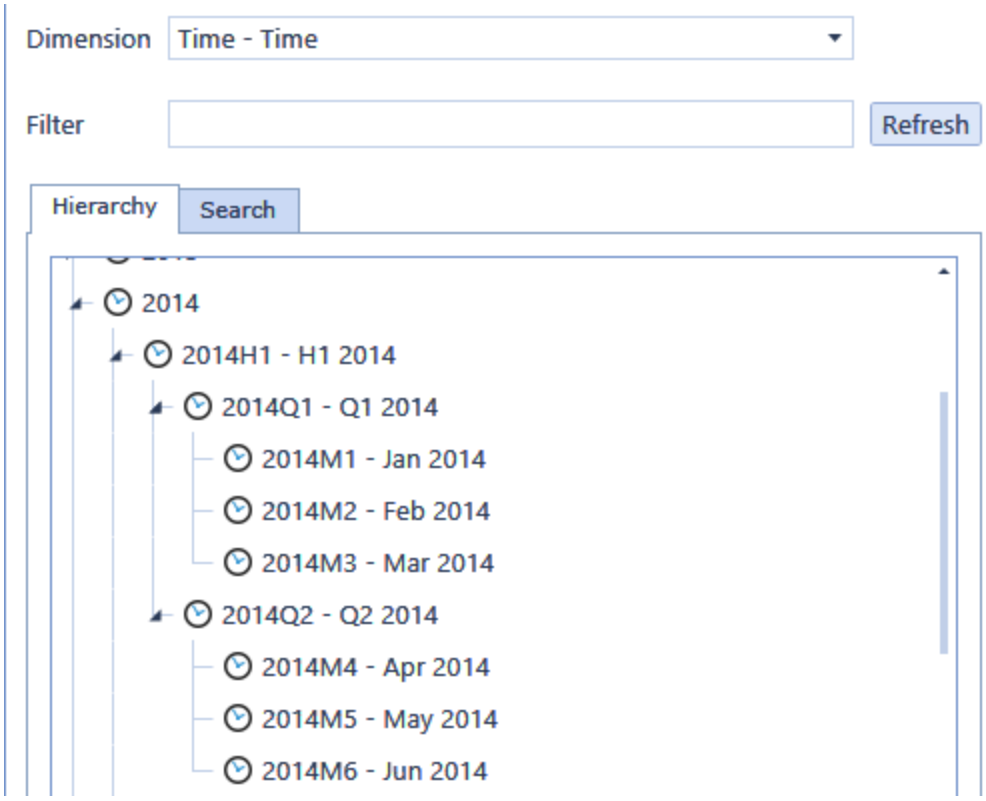


Time Dimension

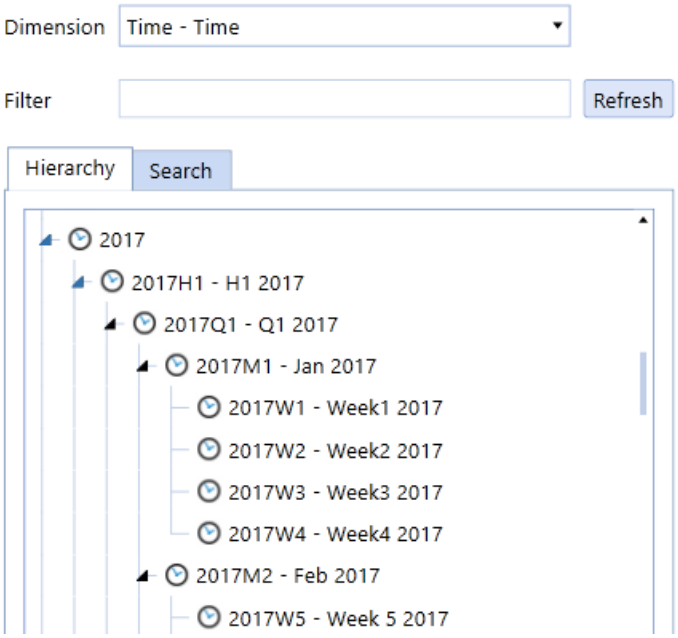
Time is a fixed Dimension and is based on the Time Dimension Type associated with the application. The Time Dimension type determines whether data is stored at a monthly or weekly level and how many months are in a year, months are in a quarter, and weeks are in a month. The Time hierarchy is driven by this and will display in the Point of View accordingly.

See Time Dimensions in "System Tools" on page 1028 for more details on Time Dimension Types.

Monthly Time Dimension Hierarchy



Weekly Time Dimension Hierarchy

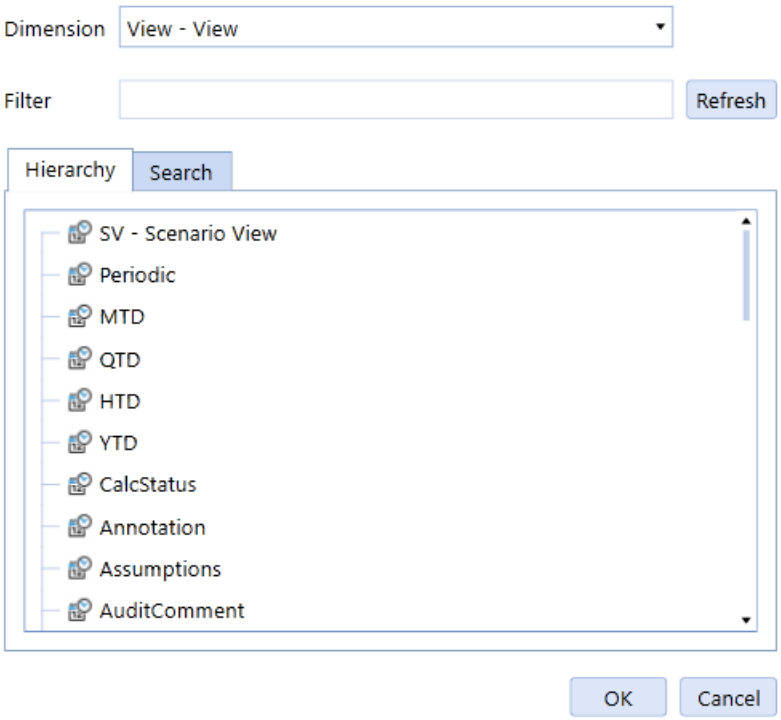


The Time hierarchy can be used by fiscal year and is not tied to a calendar year by using the fiscal year and Month1 (M1), Month2 (M2), etc. to designate the time frame.

> **NOTE:** There are many issues with rolling retained earnings and beginning balances for corporations that do calendar reporting and fiscal year reporting in the same application. For example, if a large corporation had two companies using different reporting years, the books would have to be separate because each company is based on a different method. In these instances, two applications would need to be used for each reporting year.

View Dimension

The View is how to see the data or look at the text that was entered in certain Dimension Members. Common calculations are included because the data is easily available, and it saves having to create custom formulas. Also included is CalcStatus which shows the calculation status for a Data Unit and several views into different types of Data Attachment comments, such as Annotation, Assumptions, Footnote and VarianceExplanation.



View Member Abbreviations

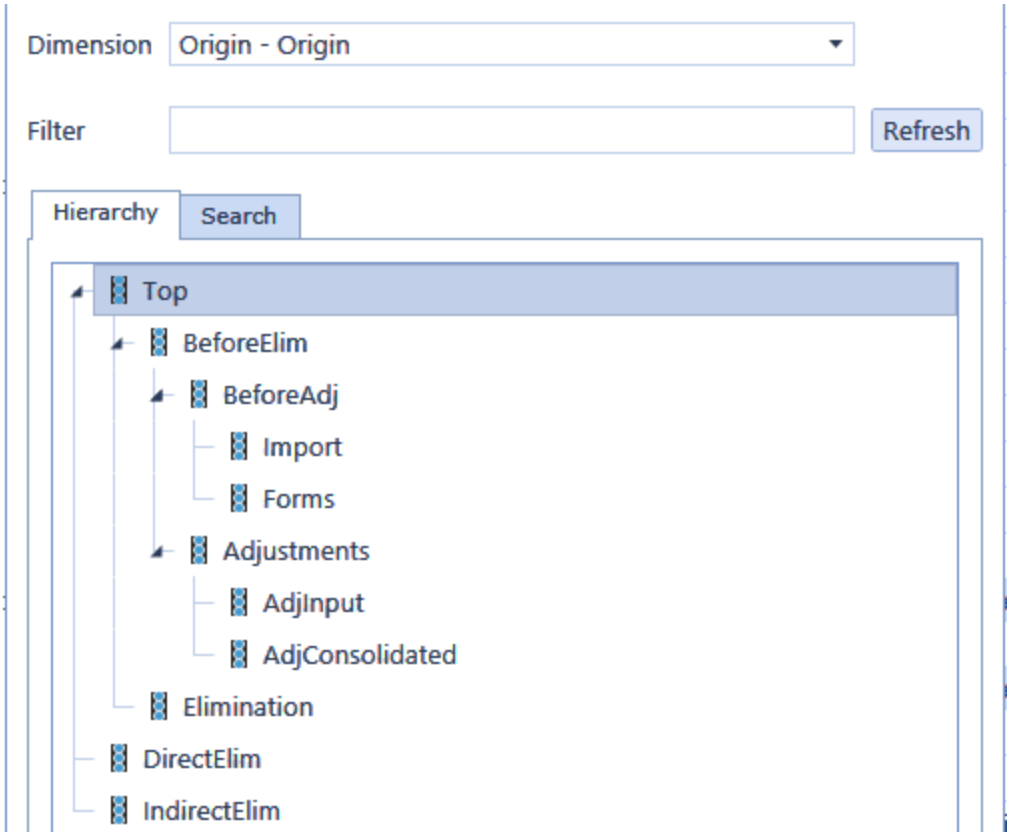
When using View Members, shorthand versions of the Members are recognized.

Periodic	Trailing2MonthAverage-Trailing12MonthAverage
Per	Trailing2MonthAvg-Trailing12MonthAvg, T2Avg-T12AVG
Month to Date	QuarterAverage
MTD	QuarterAvg, QAvg
Quarter to Date	HalfYearAverage
QTD	HalfYearAvg, HAvg
Half Year to Date	YearAverage
HTD	YearAvg, YAvg
Year to Date	YearSumToDate
YTD	YSumTD

Calculation Status	YearSumToDatePrior
CalcStatus, CS	YSumTDPrio
AuditComment	Trailing2MonthTotal-Trailing12MonthTotal
Audit	T2Total-T12Total
VarianceExplanation	
VarExp	

Origin Dimension

Origin is the channel where data is loaded for each Workflow. Data can be a file import, data entry, forms or journal entries that can be adjusted based on input currency or consolidated data. Eliminated data is from eliminations at common Parents between Entities' intercompany transactions. See Consolidation in "About the Financial Model" on page 2 for more information on Consolidation and Elimination.



Intercompany (IC) Dimension

Intercompany is a derived Dimension based on the Entity Dimension. A setting must be selected in order to have intercompany account transactions with another Entity. Both Entities must be selected as an intercompany to have the ability to record a transaction with each other. This protects the integrity of the intercompany data ensuring that an Intercompany Account cannot have an intercompany transaction with an Entity if it cannot receive an intercompany transaction. See Consolidation in "About the Financial Model" on page 2 for more information.

Time Profiles

Time Profiles are used to create different Fiscal Years in order to apply them to different Cubes. Use the Standard Time Dimension Profile if the Fiscal Year begins in January, otherwise create a new Time Dimension Profile with the desired Fiscal Year start date. Once the Time Dimension Profile is created, assign it to the specific Cube to which it is being used. Time Dimension Profiles are included during Metadata load/extract. The default Time Dimension Profile for Cube Views is determined by the Cube POV settings. The time display for the Workflow POV is determined by the Cube assigned to the Workflow Profile. The Standard Time Dimension Profile is used for all time varying properties such as Formulas, In Use, Text Fields, etc.

Time Dimension Profiles can also be specified in a Substitution Variable or Member Filter Functions and used in Cube Views. See Substitution Variables for Cube Views or Dashboards and Commonly Used Member Filter Functions for more details.

Profile

Name
The name of the Time Dimension Profile.

Description
Include a description for the Time Dimension Profile.

Fiscal Year Start Date
The start date of this Time Dimension Profile's Fiscal Year.

Fiscal Year is First Period's Calendar Year
Set this to True to specify the Fiscal Year is based on the first period of the Calendar Year. The default setting for this property is False.

Fiscal Year Month Type

Calendar Month
Standard 12-month calendar

Fixed Weeks 4-4-5
A weekly calendar determined by four weeks in first month, four weeks in second month, and five weeks in third month.

Fixed Weeks 4-5-4
A weekly calendar determined by four weeks in first month, five weeks in second month, and four weeks in third month.

Fixed Weeks 5-4-4
A weekly calendar determined by five weeks in first month, five weeks in second month, and four weeks in third month.

Custom Start Dates
Customize the start date of each month. Select the Time Periods tab, select each month and specify the start date.

> **NOTE:** For Fixed Weeks, each month is either 28 or 35 days except for the twelfth month which will have an extra one or two days.

Vary Settings By Year

> **NOTE:** Set this to True to vary time descriptions by year.
> If Custom Start Dates is the selected Fiscal Year Month Type, monthly start dates can also vary by year.

> **NOTE:** There are many issues with rolling retained earnings and beginning balances for corporations that do calendar reporting and fiscal year reporting in the same application. For example, if a large corporation had two companies using different reporting years, the books would have to be separate because each company is based on a different method. In these instances, two applications would need to be used for each reporting year.

Time Periods

Descriptions use |fy|, |fyfy|, |cy|, or |cycy| to include Fiscal or Calendar Year.

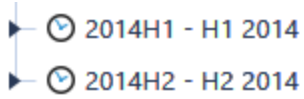
Default Year

Year Description
This displays the Year as either Fiscal Year or Calendar and defaults as |fyfy|.



Half Years

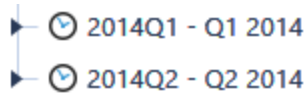
HY1, 2 Description
This displays the Half Year as either Fiscal Year or Calendar Year and defaults as H1 |fyfy|.



HY1, 2 Short Description
This displays the Half Year's short description and defaults as H1.

Quarters

Q1, 2, 3, 4 Description
This displays the Quarters as either Fiscal Year or Calendar Year and defaults as Q1 |fyfy|.



Q1, 2, 3, 4 Short Description
This displays the Quarters short description and defaults as Q1, Q2, Q3, Q4.

Months

M 1-12 Description
This displays the Months as either Fiscal Year or Calendar Year and defaults as this format Jan|cycy|.



M1-12 Short Description
This displays the Months short description and defaults as Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, Dec.

Weeks (if applicable)

Description
This displays the Weeks as either Fiscal Year or Calendar year.
Example: Week1 |fyfy|



Short Description
This displays the week's short description and defaults to W1, W2, W3, etc.

Cubes

A Cube is the organizational structure that holds data. A Cube is flexible and can be designed for a specific purpose or type of data. An Application can have multiple Cubes that share Dimensions and data.

For more information on Cubes and Extensible Dimensionality®, see Extensible Dimensionality® in "About the Financial Model" on page 2.

Cube Properties

Name
Input field for creating a new Cube

Description
Input field for description of a new Cube.

Cube Type
This is an optional setting that creates tags for different types of Cubes which may be used to separate and capture types of data without affecting other Cubes. This is used in order to have different settings for Default and Constraint settings that apply to certain Dimensions and can vary by Cube Type, such as Entity. The Cube Type names are arbitrary and do not have functional differences but are there to represent different kinds of Cubes that may be created.

Standard
Cube used for normal Consolidation

Tax
Cube specifically used for Tax

Treasury
Cube specifically used by Treasury

Supplemental
Cube specifically used to capture supplemental data

What If
Cube specifically used to capture various What If Scenarios.

Cube Type 1…Cube Type 8
Custom Cube Types

Time Dimension Profile
Assign the Time Dimension Profile created for the Cube. If this Cube uses January as the start year, select Standard. See Time Profiles earlier for more details on this feature.

Security

Access Group
A user can see the object and read its contents.

Maintenance Group
A user can see the object, create new objects in groups, edit, and delete them.

NOTE: Click  in order to navigate to the Security screen. This is useful when changes need to be made to a Security User or Group before assigning it to a Cube. Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Workflow

Is Top Level Cube for Workflow
If additional Cubes are used that roll their data into the main Cube via Extensible Dimensionality®, other Cubes should be set to False. Each Cube listed as True for this setting can be set as a (top level) Cube Root Profile for Workflow Profiles, meaning that Cube can have different Workflows than the others.

Suffix for varying Workflow by Scenario Type
This is active only for Cubes that have Is Top Level Cube for Workflow set to True. There is one setting for each of the Scenarios Types. A suffix is expected to be added onto a Cube Root Profile when Workflow Profiles begin to be built which means by default there is no suffix, so all Scenario Types will follow the exact same Workflow Profile structure.

For example, in order to have Budget, Plan and Forecast Scenario Types follow a different Workflow Profile structure than any other Scenario Types, add a suffix such as Plan to these three Scenario Types. When the Workflow Profiles are built, there will be two Cube Root Profiles. If the main Cube is called GolfStream, and there is a suffix of Plan for the three Scenarios Types listed above, and no suffix for the other Scenarios Types, two Cube Root Profiles will be created called GolfStream and GolfStream_Plan.

Calculation

Consolidation Algorithm Type

Standard (Calc-on-the-fly Share and Hierarchy Elimination)
This is the default Consolidation algorithm. Amounts for the Share Consolidation Member are calculated dynamically and amounts for the Elimination Consolidation Member are calculated using built-in algorithms.

Stored Share (Stored Share and Hierarchy Elimination)
This is similar to Standard, but it stores the values for the Share Member instead of calculating them dynamically. It only considers the position in the Entity hierarchy tree.

Org-By-Period Elimination (Calc-on-the-fly Share and Org-By-Period Elimination)
When determining if the data cell's IC member is a descendant of the Entity being consolidated, this option considers the position in the Entity hierarchy and also checks the percent consolidation for every relationship down the hierarchy. If a percent consolidation is zero, the IC member is determined to not be a descendent of the entity.

Stored Share And Org-By-Period Elimination
Stores the values for the Share Member instead of calculating them dynamically. When determining if the data cell's IC member is a descendant of the Entity being consolidated, this option considers the position in the Entity hierarchy and also checks the Percent Consolidation for every relationship down the hierarchy. If a Percent Consolidation is zero, the IC member is determined to not be a descendent of the Entity.

Custom
The Consolidation will utilize custom Business Rules to calculate amounts for the Share and Elimination Consolidation Members using the Finance Function Types of Consolidate Share and Consolidate Elimination.

Translation Algorithm Type

Standard
This is the default Translation algorithm. Amounts for a foreign currency Consolidation Member are generated from the Local Consolidation Member using the FX rate tables.

Standard Using Business Rules for FX Rates
This is similar to the Standard Translation algorithm. However, it provides the ability to use a custom Business Rule to specify different FX Rates for any data cell intersection.

Custom
The translation will be run entirely through Business Rules assigned to the Cube. It is assumed that the Business Rule will calculate translated amounts from data in the Local Consolidation Member.

No Data Calculation Rules
These settings specify whether the calculation engine will execute Member Formulas and Business Rules for the specified Consolidation Member even if there is currently no data stored in the Data Unit (i.e., the data for a specific Entity, Parent, Consolidation, Scenario, and Time). There is a potential performance benefit of using False to skip the formulas for Data Units that have no data. However, if part of the calculation is to pull data from another Scenario or prior Time Period, then the setting needs to be True. Otherwise, the calculation will not run for an empty Data Unit, so the data will never be pulled from another Scenario or Time Period.

Calculate None Cons Member If No Data
Calculate Local Currency If No Data
Calculate Translated Currencies If No Data
Calculate OwnerPreAdj If No Data
Calculate Share Cons Member If No Data
Calculate Elimination Cons Member If No Data
Calculate OwnerPostAdj If No Data

Business Rules

Custom Business Rules can be attached to a Cube. Eight different Business Rules can be defined. See Business Rules in "Application Tools" on page 848 for more details. This method of definition allows for extreme flexibility to share or not share certain Business Rules between Cubes. See Consolidation in "About the Financial Model" on page 2 to see the calculation order of Member formulas vs. Business Rules attached to each Cube.

BusinessRule1…BusinessRule8
These settings are limited to attaching the Finance Business Rules only.

> **NOTE:** Click  in order to navigate to the Business Rules screen. This is useful when changes need to be made to a specific Business Rule before assigning it to a Cube.

FX Rates

Default Currency
This setting is the default reporting currency for the Cube. This is used for FX rate triangulation if the Cube currency is the common currency. This is also used for Intercompany Matching's reporting currency.

Rate Type for Revenues and Expenses & Rate Type for Assets and Liabilities
Note that these are the default settings for this Cube and can be overridden at the Scenario-level with the same settings.

Average Rate
The average currency rate of a period from the first day to the last day of the month.

Opening Rate
The currency rate at the beginning of the period.

Closing Rate
The currency exchange rate at the end of a period.

Historical Rate
The currency rate to be used for a specific historical Account calculation open for a specific special transaction to be valued on a specific date.

Rule Type for Revenues and Expenses & Rule Type for Assets and Liabilities
Note that these are the default settings for this Cube and can be overridden at the Scenario-level with the same settings.

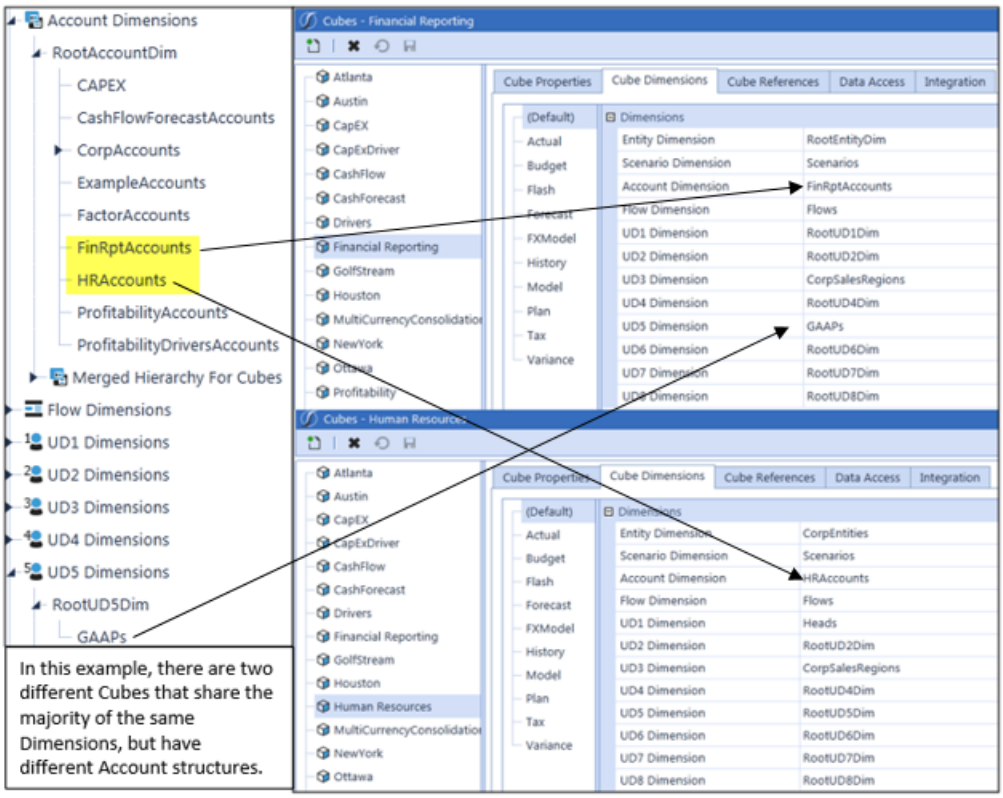
Direct
Calculate direct with current value and current rate.

Periodic
Calculate periodic value translation method. This method considers the translation rates for prior time periods and calculates a form of average.

> **NOTE:** Click  in order to navigate to the FX Rates screen. This is useful when changes need to be made to FX Rates before assigning them to a Cube.

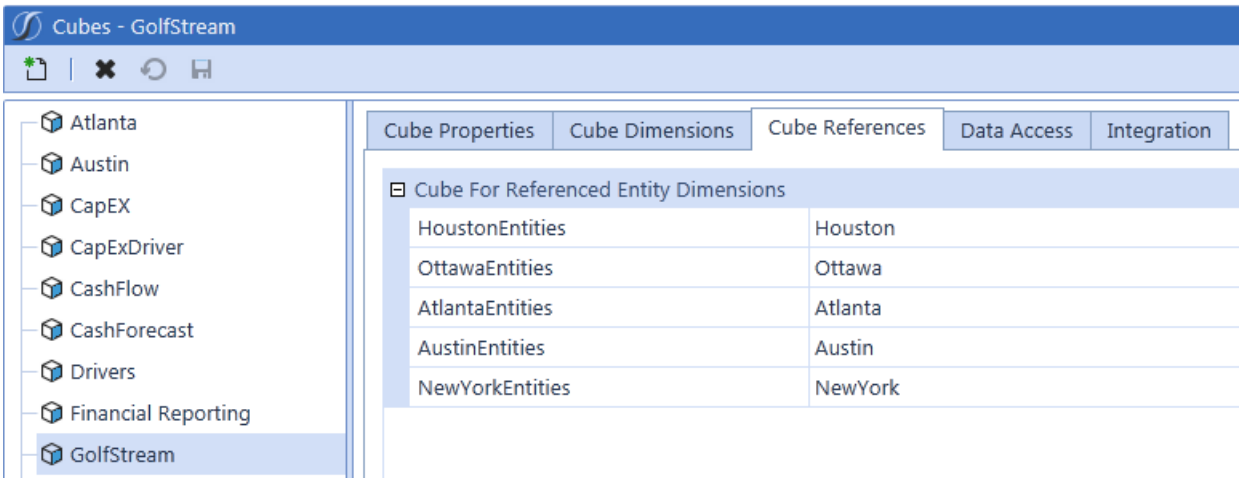
Cube Dimensions

Cube Dimensions determine what metadata Dimension Member trees will be used as a default and for a specific Scenario Type. The Dimensions are defined in the Dimension Library. There is a default Scenario Type and a specific Scenario Type. Different Dimension Members can be used for different Scenario Types. For example, a different Region Dimension may be used for Budget that has more detail (through Extensible Dimensionality®) than the Dimension being used for Actual.

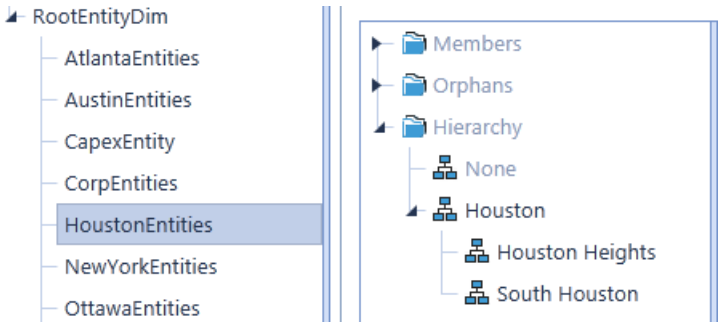


Cube Reference

This is for sharing Cubes through Extensible Dimensionality ®. Multiple Cubes can be linked together and extended for different purposes. See Entity Dimension for more details. These options appear in a Top-Level Cube for Workflow where there are references in the assigned Entity Dimension to other Entity Dimensions. In the example below for the GolfStream Cube, the CorpEntities Dimension have references to the five other Entity Dimensions following it. Therefore, in this example, the GolfStream Cube needs to be told which Cube to find data for those other Entity Dimensions.



GolfStream acts as a Super-Cube that consolidates data from five other Cubes because the Houston Entity and its children are referenced within the CorpEntities Dimension and the Cube References are updated to point to the Houston Cube for their data (shown below).



Data Access

These are security settings that control access to the Entity:

Data Cell Access Security

Blocking a User Group from knowing the existence of a certain Entity or Account can be accomplished right on the Member in the Dimension Library. Data Cell Access Security is where that access rule can be made more granular than the Application/Cube/Entity/Scenario level. Here, No Access, Read Only or All Access can be granted to an intersection of data.

A typical use case is to use the Read-Only and Read-Write security group settings on Entities and Scenarios to specify the users that need access to any data for those Dimensions. Then, Cube Data Access Security can be used to further refine which data certain users can access. For example, if restricting read and write access by Cost Center (which may be set up as UD1 in the application) is wanted, this can be done by having entries in Cube Data Access Security that specify which users have access to certain cost centers.

If security needs to be controlled for combinations of Members involving multiple Dimensions, “slices” can be defined using Member Filters when providing access. For example, an Entity typically has a primary group of people responsible for that Entity, but an administrator might also want to provide limited access to that Entity for another larger group of people. If the larger group of people is only allowed to view data for summary level accounts and only for a specific product segment set up in UD2, Member Filters can be used to provide access only to the corresponding data cell intersections. In addition, the ability to reference the current Entity’s name and text properties using Substitution Variables can also be used to simplify security maintenance when product segments and users are different for each Entity.

First, choose a User Group, the level of access, and then enter a Member Filter. For example, a User Group that includes Senior Management and Human Resources can have All Access to actual compensation figures (S#Actual, A#[Total Compensation].Tree), but everyone else will have No Access.

Note that each of these Data Cell Access Security rules either grants or takes away access. This depends on the Action, Behavior and Access Level and the order in which the rule appears in the list.

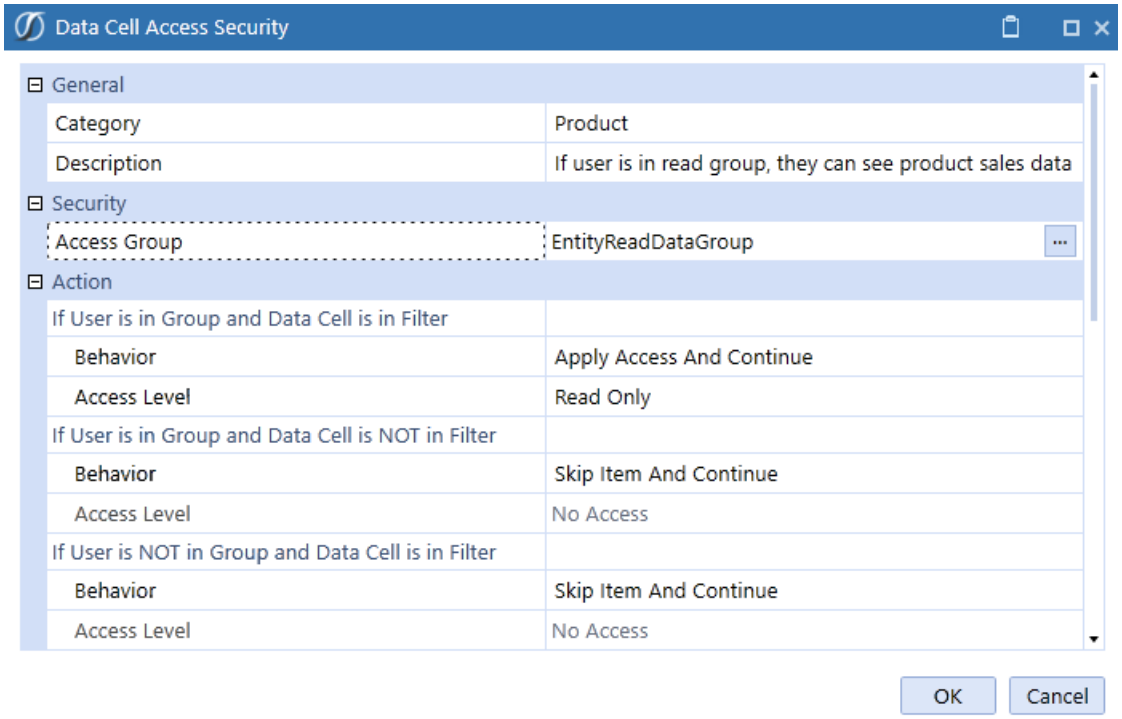
General

Category
This is an optional Category name by which access rules can be named and grouped. If these categories are created, more than one can be applied to an Entity's security settings. If the category is left blank in the Entity's security settings, then all these rules will apply.

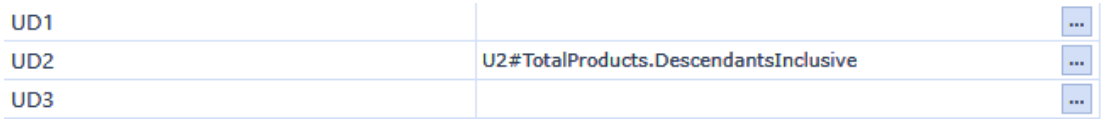
Description (Optional)
Description for the rule.

Security

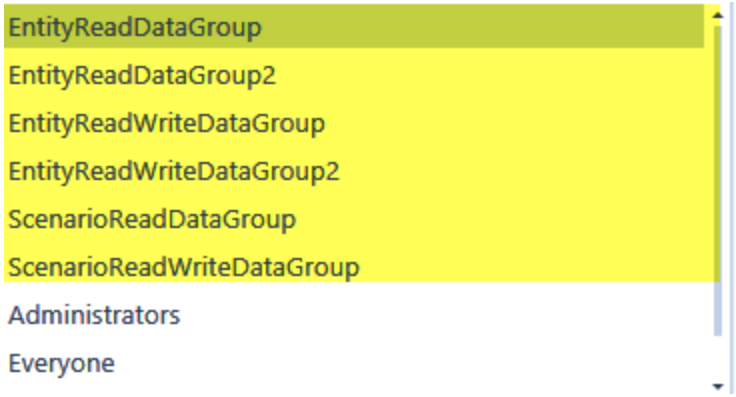
Access Group
This is the group of users to which particular security roles apply. It can be an actual named security group or refer to an Entity or Scenario group. The first four options refer to the Entity's Read Data Group, Read Data Group 2, Read Write Data Group or Read Write Data Group 2. The 5th and 6th group are the Scenario Read Data Group or Read Write Data Group. For example, if a user is in the Read Data Group for an Entity, and he/she needs to be given access to Product Sales data for that Entity, the rule would be set up as follows:



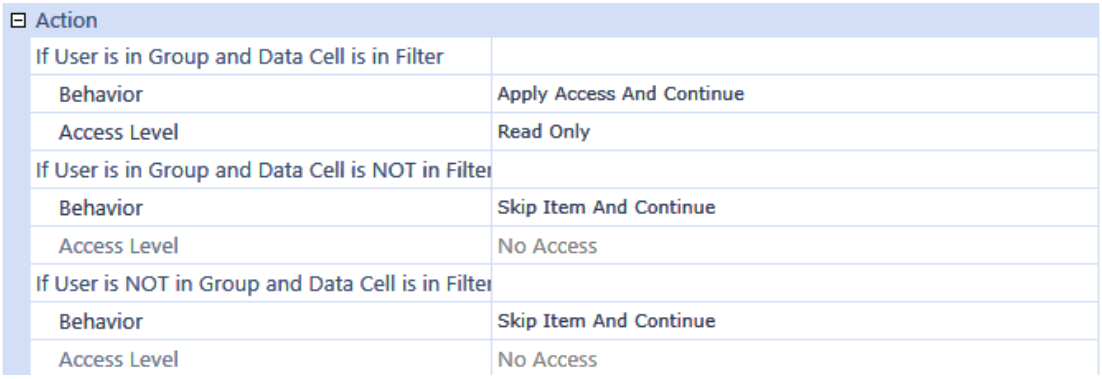
Further down in the dialog:



All Access groups from the 7th Access Group down are the full list of security groups from the specific Framework database.



Action



Action	
If User is in Group and Data Cell is in Filter	
Behavior	Apply Access And Continue
Access Level	Read Only
If User is in Group and Data Cell is NOT in Filter	
Behavior	Skip Item And Continue
Access Level	No Access
If User is NOT in Group and Data Cell is in Filter	
Behavior	Skip Item And Continue
Access Level	No Access

Actions

There are three cases that will drive different behaviors and access levels for this particular Data Cell Access Security rule in relation to other rules that came before or after it in the list. First, it depends on whether the user trying to query or update data is in a particular User Group and second, it depends on if the cell of data in question falls within a certain Member Filter. These are the three cases:

If User is in Group and Data Cell is in Filter
If User is in Group and Data Cell is NOT in Filter
If User is NOT in Group and Data Cell is in Filter

Behavior

There are eight possible behaviors that coincide with the three action cases. For example, the Increase Access…" rules will increase support while going down the list of rules. The rules in the list will continue until it either reaches the end of the list or it reaches a Behavior that includes the word "…Stop."

Skip Item and Continue

Default for If User is in Group and Data Cell is NOT in Filter or If User is NOT in Group and Data Cell is in Filter

Skip Item and Stop

Choose this behavior to skip a Cube Data Access Item and stop evaluating the remaining Cube Data Access Items.

Apply Access and Continue

Default for If User is in Group and Data Cell is in Filter

Apply Access and Stop
Choose this behavior to apply access to a Cube Data Access Item and stop evaluating the remaining Cube Data Access Items.

Increase Access and Continue
Choose this behavior to increase access to a Cube Data Access Item and then continue evaluating the remaining Cube Data Access Items.

Increase Access and Stop
Choose this behavior to increase access to a Cube Data Access Item and then stop evaluating the remaining Cube Data Access Items.

Decrease Access and Continue
Choose this behavior to decrease access to a Cube Data Access Item and then continue evaluating the remaining Cube Data Access Items.

Decrease Access and Stop
Choose this behavior to decrease access to a Cube Data Access Item and then stop evaluating the remaining Cube Data Access Items.

Access Level

No Access
Cannot read or write to the cell.

Read Only
Can read the cell.

All Access
Can read and write to the cell.

These properties work in conjunction with the security that is placed on an Entity. Refer to the Security section under Entity Dimension to get a better understanding of how this works.

Data Cell Conditional Input

Data Cell Conditional Input is not a security setting, i.e., the same setting applies to all users. A good use of Data Cell Conditional Input is when a Dimension Member is intended to be used for input sometimes, but used for a calculation elsewhere. For example, if users want to manually type in F#OpeningBalance in the Budget Scenario, but use a formula in the Actual Scenario, Data Cell Conditional Input could be used to enable write access to the data cell appropriately.

Category
This is an optional Category name by which access rules can be named and grouped. If these categories are created, more than one can be applied to an Entity's security settings. If the category is left blank in the Entity's security settings, then all of these rules will apply.

Description (Optional)
Description for the rule.

Action
There are two cases that will drive different behaviors and access levels for this particular Data Cell Conditional Input rule in relation to other rules that came before or after in the list. This depends on whether the cell of data in question falls within a certain Member Filter. These are the two cases:

If Data Cell is in Filter
If Data Cell is NOT in Filter

Based on the Action case, a series of Behaviors and Access levels will apply. See Action under Data Cell Access Security for more information on Access Level choices.

Member Filters
These are the areas of the Cube that are affected by this rule.

Data Management Access Security

Data Management Access Security helps determine what areas of a Cube can be modified through a Data Management Sequence or step being launched by a user.

Category
This is an optional Category name by which access rules can be named and grouped. If these categories are created, more than one can be applied to an Entity's security settings. If the category is left blank in the Entity's security settings, then all these rules will apply.

Description (Optional)
Description for the rule.

Security
See Data Cell Access Security for a description.

Action
See Data Cell Access Security for a description.

Member Filters
These are the areas of the Cube that are affected by this rule.

See Security Best Practices in "Implementing Security" on page 346 for more information on Data Access Security.

Integration

This section controls the Dimensions that can be updated via the Import Input Type in Workflow and the columns of data that appear in the Stage database when imported data is viewed. It can determine the order of processing Dimensions and which Dimensions are turned on for data integration. If one Dimension has to process before another (rare case), the transformation sequence could be changed.

Cube Dimensions
This is a list of Dimensions to which a particular Cube can be mapped.

Cube Dimension Name
This cannot be changed.

Transformation Sequence
Order in which a Dimension's Transformation Rules will be processed for a given Scenario Type.

Enabled
When a Dimension is Enabled, it will appear in the Stage area and data can be imported into it for a particular Scenario Type.

Special Dimensions
There are also special fields that can be mapped to the Stage area but cannot be mapped to the Cubes. They can be drilled back from the Cube or used in Derivative Rules. The use of these fields does increase processing times. Here are the choices:

Label

This would be the description for any given Account that was related to a particular line of data. It is imported just for reference purposes.

Source ID
This is one of the keys to the data in the Stage and should be enabled. It can be mapped in via a Data Source and can be set to a particular value in a file, the file name, or even a tab name from an Excel file. Max length is 100 characters.

TextValue
This is to store large amounts of textual data. Max size is 2GB of text.

Attribute Dimensions
These 20 Dimensions can each store 100 characters of text.

Attribute Value Dimensions
These 12 Dimensions can store numeric data. By default, the Zero Suppression settings for Attribute Value Dimensions are set to True. When developing a Data Source using Attribute Value Dimensions where a specific value is 0, be aware that the data may be suppressed. Therefore, in some cases, Zero Suppression for an Attribute Value Dimension may need to be set to False.

These are the properties for each item:

Alias
This controls the column header that appears for this Dimension when viewing data in the Import Input Type in Workflow.

Transformation Sequence
This is the order in which a Dimension's Transformation Rules will be processed for a given Scenario Type.

Enabled
When a Dimension is Enabled, it will appear in the Stage area and data is allowed to be imported into it for a particular Scenario Type.

Foreign Exchange Rates

Foreign Exchange ratesare stored in the system Cube as a central repository for all other Cubes to reference the currency rates. This reduces the need to place the rates in each Cube as a default. Exchange rates give the system the ability to convert currency values in the database from one currency into another. (e.g., Converting USD to Euro)

The settings in the Global Point of View essentially give a Cube View the currency rates that can be input or viewed in the system.

Grid Settings Intersection

FX Rate Type

Average Rate
The average currency rate of a period from the first day to the last day of the month.

Opening Rate
The currency rate at the beginning of the period.

Closing Rate
The currency exchange rate at the end of a period.

Historical Rate
The currency rate to be used for a specific historical Account calculation open for a specific special transaction to be valued on a specific date.

Time
Select Time frame

Source Currency
Select type of currency

Destination Currency
Select Destination Currency for viewing in this Cube View

Rows and Columns

Row Axis
This drop down defines what to display in the rows

Column Axis
This drop down defines what to display in the columns.

Example of FX Rates:



Grid Settings	
Intersection	
FX Rate Type	AverageRate
Time	2013
Source Currency	USD
Destination Currency	USD
Rows And Columns	
Row Axis	Destination Currencies
Column Axis	Source Currencies

	CAD	EUR	GBP	USD
CAD				
EUR				
GBP				
USD				

Lock FX Rates

Use the Lock FX Rates feature to lock FX Rate Types. The feature prevents or allows all FX Rate Types rates to be changed. This may help eliminate mistakes and provides Audit and Task Activity information around FX Rate activities, adding integrity to the FX Rate Type data.

File Loads or XFSetRate functions will fail if an FX Rate Type is locked.

The application locks the FX Rate Type by Time only, not by details of source or destination currency.

All locking is performed from the interface or a business rule.

Security Administrators have full rights and all functionality including locking and unlocking, by default. To assign non-administrators lock and unlock rights requires standard security group assignments in Application > Security Roles.

Non-administrators:

- Must be granted access to Application User Interface Roles / FxRatesPage. This will grant View access to the Rates and the Locking Page.
- Access to the FX Rate Types, creating and deleting, and modifying/loading rates has not changed. Users must be granted Application Security Roles / ManageFXRates.
- Users that will lock rates manually or via BRAPI Rules will require Application Security Roles / LockFxRates.
- Users that will unlock rates manually or via BRAPI Rules will require Application Security Roles / UnLockFxRates.

Security Roles that Manage the Locking Features

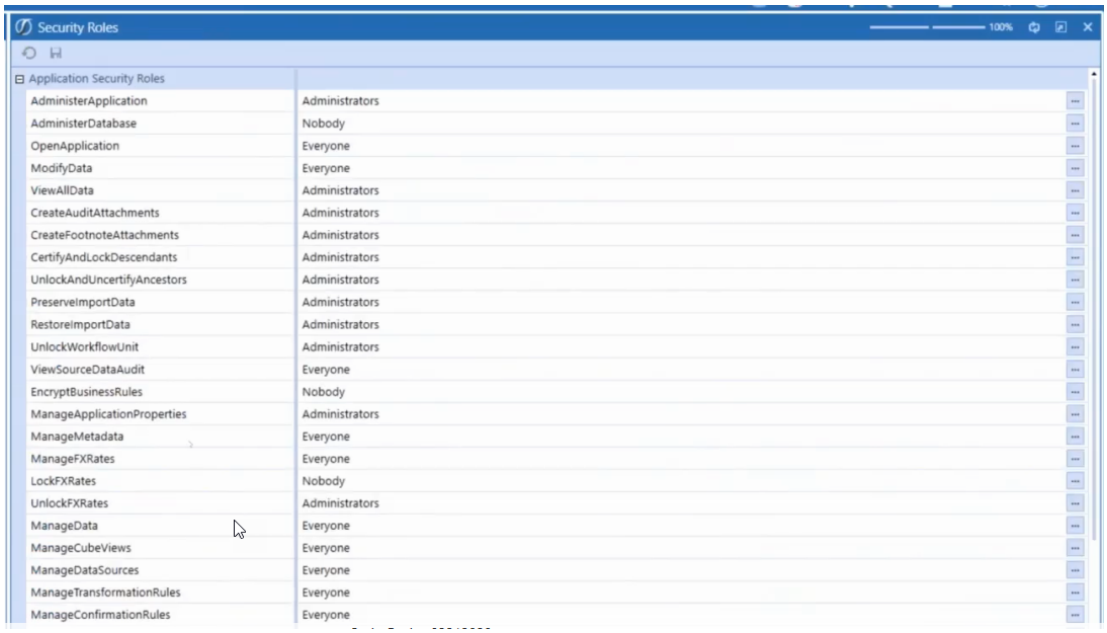
Depending on the settings for LockFXRates and UnlockFXRates, users will have access to the Manage FX Rate Locking window.

The Administrator User Group by default has both roles. Other users can be assigned permissions for lock only, unlock only or both. You do not need to be able to manage the rates, lock/unlock is a separate role.

Users need security rights to each of these roles to lock and unlock.

To access FX Rates Security Roles

1. From the Application tab, go to **Tools > Security Roles**.



2. Change ManageFXRates to allow users visibility to the FX Rates functionality.
3. (Optional) Change LockFXRates to allow users to lock rates.
4. (Optional) Change UnlockFXRates to allow users to unlock rates.

> **NOTE:** Users can have access to either LockFXRates or UnlockFXRates. They do not need access to both.

System Changes: Administrator Access to Lock FX Rates

- Task Activity: as the rates are locked and unlocked, the application tracks who performed the lock or unlock and when.

- Audit FX Rate Lock Table: track the current status of the Rate Type as to who performed the unlock or lock.

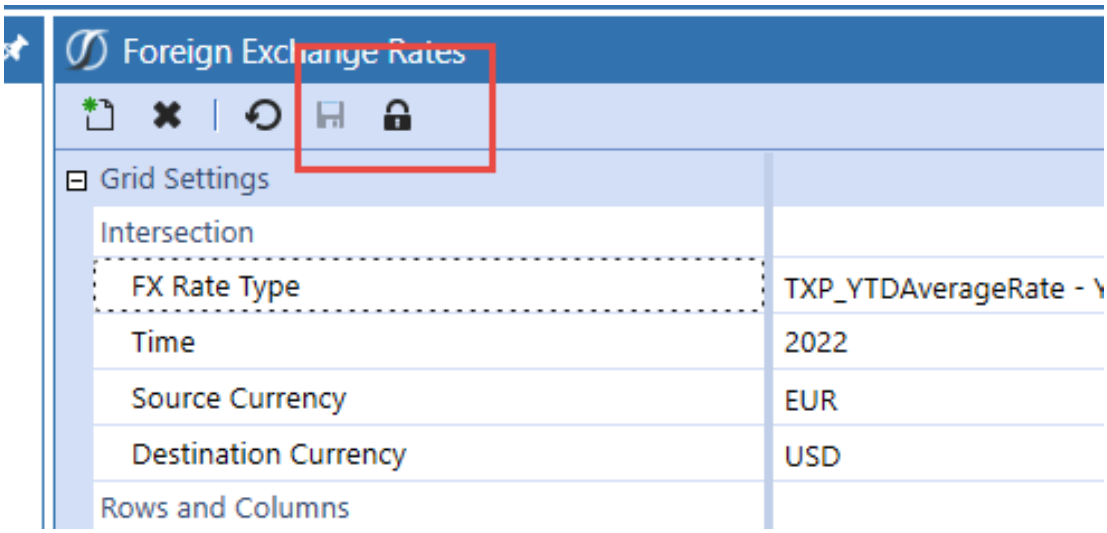
View Task Activity

There are two new Task Activity logs produced. Lock Fx Rate and Unlock Fx Rate will be generated whenever the Lock status is modified.

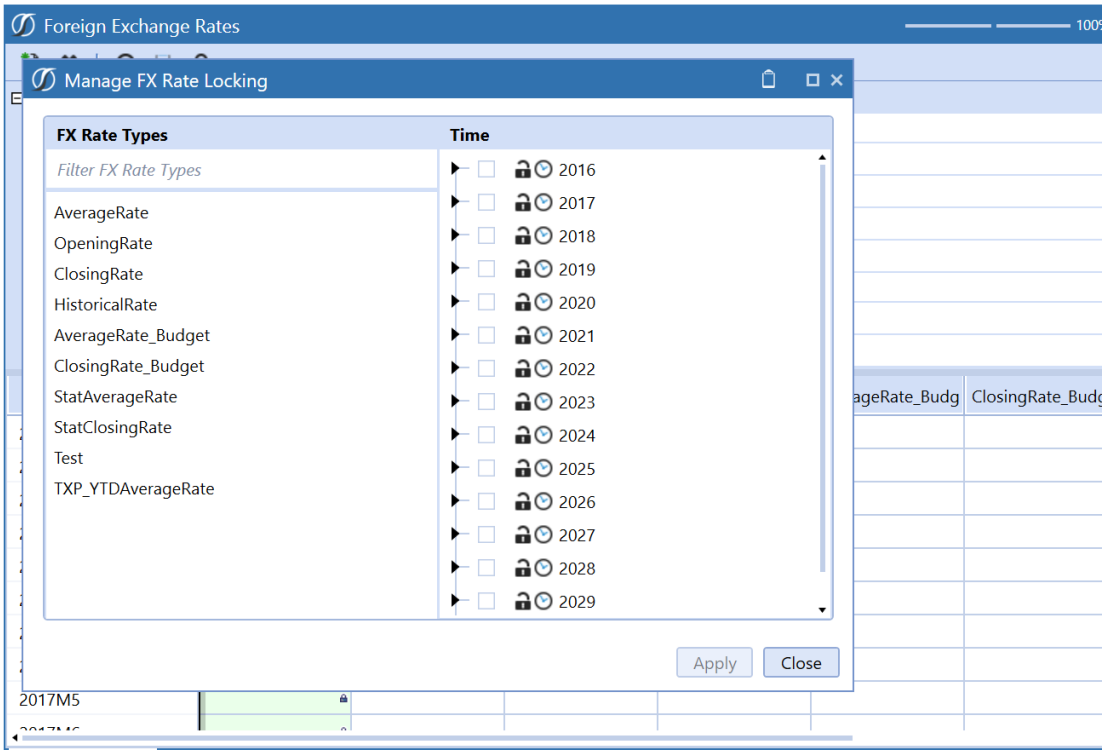
1. From the application, click **Task Activity**.
2. In the task list you will see which users have locked or unlocked rates and the time.

Lock and Unlock Rates

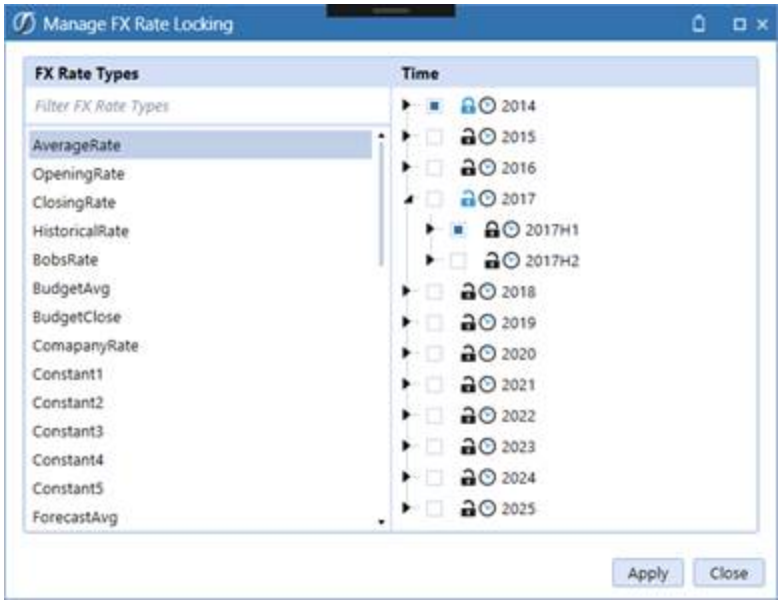
1. From the Application tab, go to **Cube > FX Rates**.
2. Click the lock icon at the top of the page.



3. The Manage FX Rate Locking window opens.



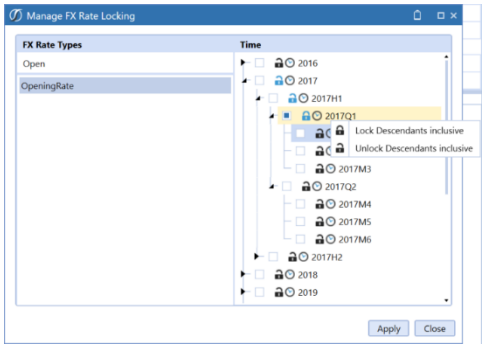
4. In FX Rate Types, select a rate type from the list or enter a type in the search box.
5. In Time, select a year or expand the year to view the full hierarchy.



6. You can navigate the Time structure using the expansion icons. If you select an item using the selection “check box”, it will set the Lock status as a Lock or Unlock icon. Also, any lock that appears blue indicates that a descendant beneath it has a differing “Lock” status.

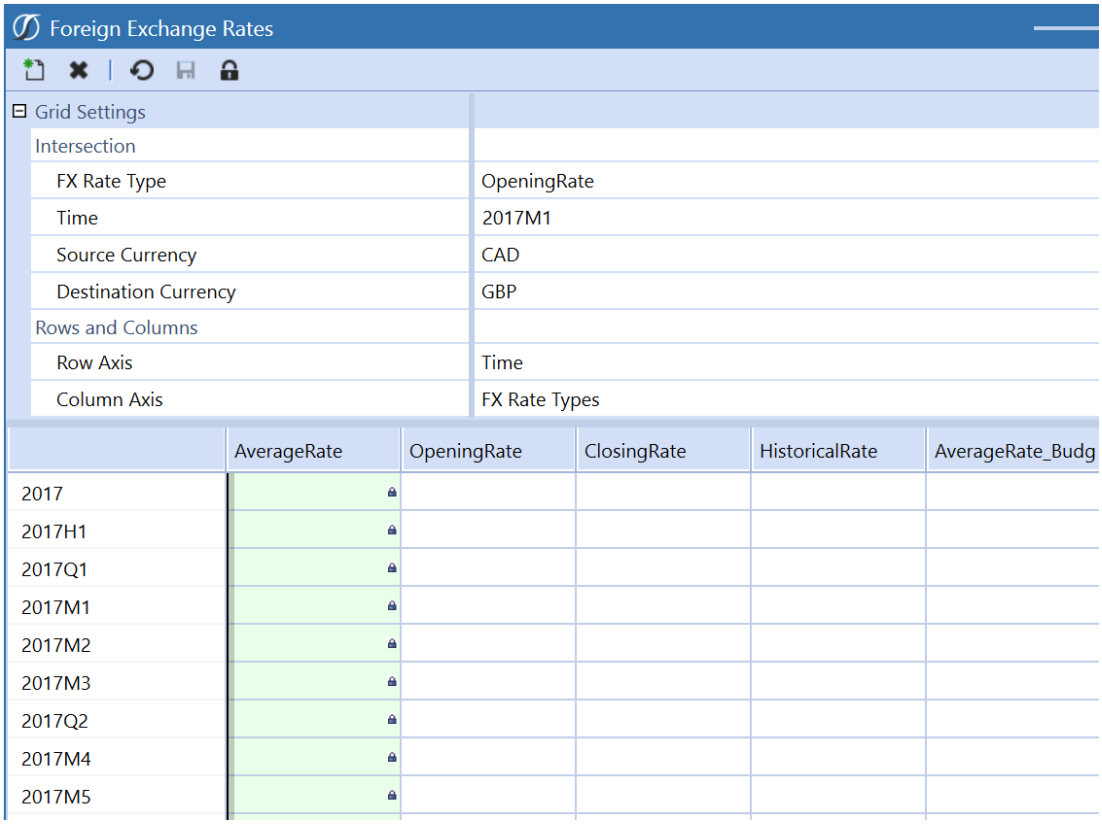
    - If an item is Locked, the padlock is locked.
    - If an item is Unlocked, the padlock is unlocked.
    - If all the descendants are in the same lock state, the padlock is black.
    - If any of the descendants are in a different state, the padlock is blue.

7. You can lock an entire tree or lock or unlock specific items.
8. You can right-click to apply to a hierarchy and choose Lock Descendants inclusive to lock all within the time frame or Unlock Descendants inclusive to unlock all the within the time frame.



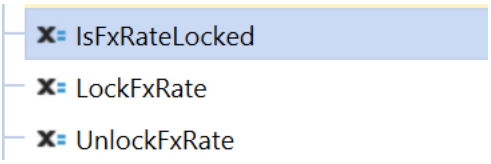
9. Click **Apply** and then click **Close**.

10. The FX Rates Grid is displayed. If the rate type and period is locked, you will see a green background and a lock icon in the corner of the cell.



BRAPI Rule Functions

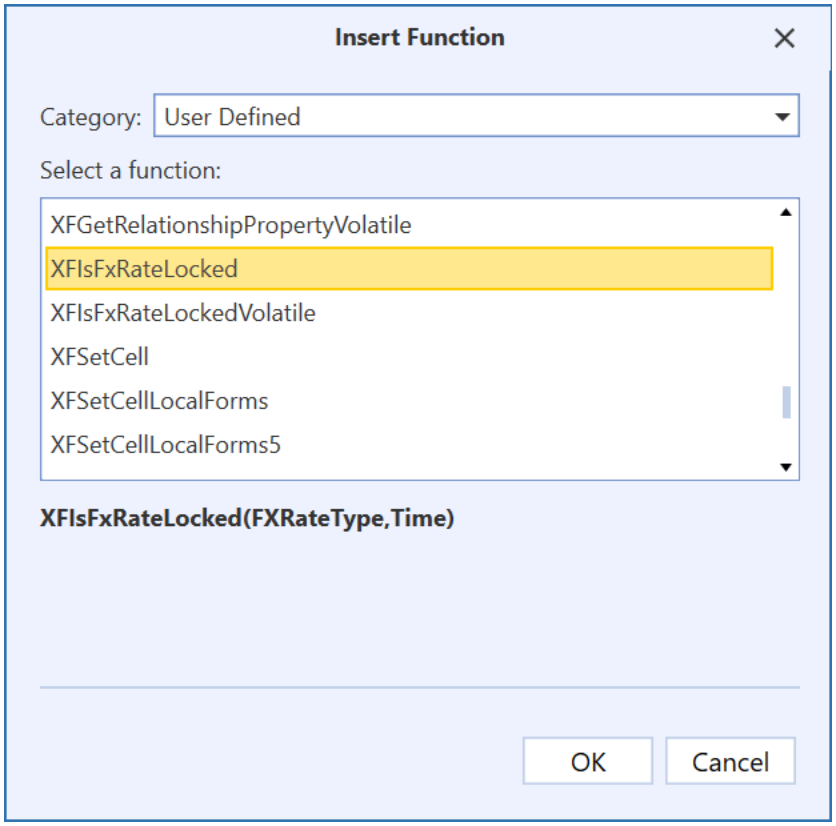
There are three BRApi's that allow for automation and dashboard development, ISFxRateLocked, LockFxRate, and UnlockFxRate.



Spreadsheet or Excel Functions

Retrieve the status in reports. n spreadsheet or Excel, you can go to functions and select XFisFXRateLocked for your rate sheets.

1. From the Application tab, go to **Tools > Spreadsheet**.
2. Click the **OneStream** tab.
3. Click the **Insert Function** button.
4. In Category, click **User Defined**.
5. In Select a function, click **XFIsFxRateLocked**.



6. Click **OK**. The Function Arguments window opens.
7. Enter a value in FxRateType.
8. Enter a value in Time.
9. Click **OK**. The spreadsheet will populate with the new data.

> **NOTE:** If you change the lock or unlock rate types in the spreadsheet, when you Refresh the application and return to the Rates grid, the data will be updated to reflect your changes in the spreadsheet.

Member Filters

A Member Filter can be used to filter the data down to what an administrator wants to see by creating a list of restricted Members. Member Filters contain multiple Member Scripts separated by commas.

A Member Script is a brief statement typed to query one defined set of Dimensional Members. Members can be specified for any or all Dimensions and the primary Dimension can also specify a Member Expansion Formula (e.g., .Descendants).

Here is an example of a simple Member Script that returns the year 2012:

T#2012

Here is an example of a Member Script with a Member expansion that returns all the Income Statement Accounts.

A#[Income Statement].Descendants

If one or just a few Dimensions in the Member Script are qualified, the remaining Dimensions are pulled either from the Cube View POV, the Global POV, or Workflow, Time, and Scenario. Separate each Dimension qualified in the Member Script with a colon. Here is an example of a fully qualified Member Script:

Cb#GolfStream:E#Houston:P#Texas:C#Local:S#Budget:T#2012M3:V#YTD:A#60000:F#None:O#Forms:
IC#None: U1#Sales: U2#HybridXL: U3#Northeast: U4#SportsCo: U5#None: U6#None: U7#None: U8#None

Here is an example of a Member Filter made up of three different Member Scripts that returns the Actual, Budget and Forecast Scenarios.

S#Actual, S#Budget, S#Forecast

Member Script Abbreviations and Examples

There are 18 Dimensions that can be used to filter data. This section briefly explains each Dimension and gives an example. See Dimension for a full description of each Dimension. Square brackets are optional around Member names, but are mandatory if the Member name contains a space, period, comma, or semi-colon.

Cube
Cb#GolfStream
The specific Cube being referenced.

Entity
E#Houston
The specific Entity being referenced.

Parent
P#Texas
The Parent of the Entity being referenced. This is important because Entities can be rolled up into multiple hierarchies.

Consolidation
C#Local
The specific Member of the Consolidation Dimension being referenced.

Scenario
S#Actual
The specific Scenario being referenced.

Time
T#2012Q1
Specific time period in focus. There are several selections available relative in nature to certain boundaries like the time period set in the POV, the selected Workflow time period, or the Global time period. More of these constants are explained in the Member Script Constants section later in this document.

T#POV
This returns the current period of the selected year in the Cube POV.

T#W1
This returns the first week of the selected year in the Cube POV (this only applies to weekly applications).

T#M1
This returns the first month of the selected year in the Cube POV.

T#Q1
This returns the first quarter of the selected year in the Cube POV.

T#H1
This returns the first half of the selected year in the Cube POV.

View
V#YTD
The specific view of the requested information.

Account
A#60000
The specific Account being referenced.

Flow
F#BegBal
Specific Flow Member being referenced. There is a dedicated Flow Dimension.

Origin
O#Import
The Origin of the data being referenced and then deciding if it was imported, entered as a Journal, or entered into a Form.

UD1 to UD8
U2#[Fairway Woods] or U3#TotalRegions
Specific Members from the eight User Defined Dimensions are being referenced. If all eight of these Dimensions are not being used, they still need to be qualified in the POV, in a Cube View, or in the Member Script to get a proper intersection. Each User Defined Dimension has a Member called None or the reserved word All that can be used (e.g. U5#All) in some areas of the product such as Intercompany Reporting settings.

Member Script Constants

Member Script Constants are used as a point of reference when querying data for Members and data. Below are the three constant types:

Point of View (POV)
Select Members based on their literal or relative position to the selected main Point of View (POV) or the Cube View POV. The main POV settings are available under the Application Tab| Tools | Application Properties. Call out a Dimension to pull its Member value from what is selected in the POV in this way: E#POV, C#POV, T#POV, V#POV, A#POV,... (all Dimension types).

Workflow (WF)
Refer to the time period or Scenario currently selected in the Workflow module. Examples are T#WF and S#WF.

Global
The Application has a Global Time and Global Scenario setting found under the Application Tab|Tools|Application Properties. These settings can be used optionally and can be referenced (e.g., T#Global and S#Global). An example of using this as a reference is to build a Cube View and have Global Time and everything before it appear in columns and the Actual Scenario and everything after it appear as the Forecast Scenario.

Member Expansion Functions

Additional commands can be added at the end of a Member Script to help expand the presented results. For example, E#US will return just the US Entity, while E#US.Descendants will return all of the child Entities that fall under the US Entity such as California, Texas, New York, etc.

Member Expansions

To illustrate these expansion concepts, the following examples will use a portion of the Entity structure from GolfStream Corporation, which is a golf supply company. This is the management rollup, but there is also a geographical rollup where Houston rolls up to Texas, Carlsbad rolls up to California, Frankfurt rolls up to Europe, etc.

- Total GolfStream
    - Clubs
        - NA Clubs
            - Canada Clubs
                - Montreal
                - Quebec City
            - US Clubs
                - Augusta
                - Carlsbad
                - Houston
        - Frankfurt
    - Golf Balls

        - Europe Golf Balls
        - NA Golf Balls
    - Accessories & Apparel
    - Course Management
    - Corporate

Add these expansions after a Member name to return the desired Members like this: E#Houston.Ancestors.

> **TIP:** Use square brackets, [ ], to reference any name with a space. For example, E#[NA Clubs].

Member
This lists the Member requested. E#Frankfurt.Member is the same as stating E#Frankfurt.

Base
E#[NA Clubs].Base queries only the base level Entities and excluding any other aggregate Members:

- Montreal
- Quebec City
- Augusta
- Carlsbad
- Houston

Children
E#Clubs.Children returns the first level children in a flat list:

- NA Clubs
- Frankfurt

ChildrenInclusive
E#[NA Clubs].ChildrenInclusive returns both NA Clubs and its children:

- NA Clubs
    - Canada Clubs
    - US Clubs

This can be chained together with another .Children statement to see the next level as well. This may also be referred to as Children.Children elsewhere in the documentation.

E#[NA Clubs].ChildrenInclusive.Children returns:

- NA Clubs
    - Canada Clubs
        - Montreal
        - Quebec City
    - US Clubs
        - Augusta
        - Carlsbad
        - Houston

Descendants
E#[NA Clubs].Descendants lists every Member under NA Club in a flat, non-hierarchical list excluding NA Clubs:

- Canada Clubs
- Montreal
- Quebec City
- US Clubs
- Augusta

- Carlsbad
- Houston

DescendantsInclusive
E#[US Clubs].DescendantsInclusive lists every Member under US Clubs in a flat, non-hierarchical list including US Clubs:

- Augusta
- Carlsbad
- Houston Heights
- South Houston
- Houston
- US Clubs

Tree
E#[US Clubs].Tree returns the specified Member and all Members below it in a hierarchy: This expansion automatically includes expandable rows.

- US Clubs
    - Augusta
    - Carlsbad
    - Houston

TreeDescendants
E#Clubs.TreeDescendants lists every Member under Clubs in hierarchical tree excluding Clubs:

- NA Clubs
    - Canada Clubs
        - Montreal
        - Quebec City
    - US Clubs
        - Augusta
        - Carlsbad
        - Houston
- Frankfurt

TreeDescendantsInclusive
E#[US Clubs].TreeDescendantsInclusive lists every Member under US Clubs in a hierarchical tree including US Clubs:

- US Clubs
    - Augusta
    - Carlsbad
    - Houston

Parents
E#Houston.Parents returns the direct Parents of the given Member regardless of how many hierarchies to which the Member belongs:

- US Clubs (from the management rollup)
- Texas (from the geographical rollup)

The Parent is derived from the Cube View's POV setting by default. If a Member is used in multiple hierarchies, specify a specific Parent using the following syntax in order to override it:
E#Houston.Base:P#USClubs or E#Houston.TreeDescendants:P#Texas.

> **NOTE:** P# works differently when using it with an expandable Tree filter because that filter processes the children as individual queries, so the P# will only apply to the top-level Members. Use E#Houston.TreeDescendants:P#Texas instead, or specify a Parent on the Cube View's POV settings.

Ancestors
E#[NA Clubs].Ancestors returns all Members up the chain from NA Clubs:

- Total GolfStream
- Clubs

Branch
Expand multiple Members of a given expansion by finding specific items and then performing additional expansions on those items. Refer to the Samples Tab in the Member Filter Builder for an example of the syntax.

E#[Total GolfStream].Children.Branch(Find([Clubs]).Children, Find(Golf Balls).Children) returns Total GolfStream's Children, it then finds Clubs' and Golf Balls' Children and returns them in the hierarchy as well.

- Total GolfStream
    - Clubs
        - NA Clubs
        - Frankfurt
    - Golf Balls
        - Europe Golf Balls
        - NA Golf Balls
    - Accessories & Apparel

    - Course Management
    - Corporate

This is also used with Quick Views in order to expand several hierarchies at one time.

Find
Find will apply Member expansions to a nested subset of results:

A#[Income Statement].Descendants.Find(64000).Children will return all of the descendants of the Income Statement as a flat list, but will find account 64000 (i.e. Earnings Before Taxes in this example) and then indent and present that account's children.

FindAt
This returns a specific Member of a given expansion using a zero-based position index and performing an additional expansion on the specific item. Refer to the Samples Tab in the Member Filter Builder for an example of the syntax.

E#[Total GolfStream].Children.FindAt(1).Children returns Total GolfStream's Children, locates the Member in the first position, and returns its children as well.

- Total GolfStream
    - Clubs
    - Golf Balls
        - Europe Golf Balls
        - NA Golf Balls
    - Accessories & Apparel
    - Course Management
    - Corporate

First
First will find the first items in the list of results and allow additional Member Filters to be applied:

E#[Total GolfStream].Children.First.Children will list all of the children of Total GolfStream, go to the first Entity (Clubs) and then show its children:

- Clubs
    - NA Clubs
    - Frankfurt
- Golf Balls
- Accessories & Apparel
- Course Management
- Corporate

Last
Similar to First, Last will find the last items in the list of results and allow additional Member Filters to be applied.

Keep
Keep will search the results from a Member Filter and only keep certain values:

E#[Total GolfStream].Children.Keep(Clubs, [Golf Balls]).Children will list all of the first level children of Total GolfStream, only keeping Clubs and Golf Balls and then show their children:

- Clubs
    - NA Clubs
    - Frankfurt
- Golf Balls
    - Europe Golf Balls
    - NA Golf Balls

Remove
This will remove some of the Members from the results:

E#[Total GolfStream].Children.Remove(Corporate).Find(Clubs).Children.Find([NA Clubs]).Children will list several Entities and then remove the Corporate Entity from the results:

- Clubs
    - NA Clubs
        - Canada Clubs
        - US Clubs
    - Frankfurt
- Golf Balls
- Accessories & Apparel
- Course Management

List
This will create a list of specific Members:

A#Root.List(63000, 64000) will return these two accounts.

An Indent Level can also be specified when defining a list of Members. Refer to the Samples Tab in the Member Filter Builder for an example of the syntax.

E#[Total GolfStream].List(Clubs.IndentLevel(0), [Golf Balls].IndentLevel(2), [Course Management].IndentLevel(1))

- Clubs
    - Golf Balls
        - Course Management

Where
The Where clause in a Member Filter will allow further qualification of the results. Use AND, OR and Parentheses to provide detailed conditions for including Members. Use the IN or NotIN qualifiers to see if Members belong to a certain list:

E#Root.Children.Find(US).Children.Find(Michigan, Texas).Children.Where((Name = Flint) Or (Name = Rochester) Or (Name = Dallas)) will return Michigan and Texas and only specific child city Entities

E#Root.Children.Find(US).Children.Find(Michigan, Texas).Children.Where(Name In Flint, Rochester, Dallas) will return Michigan and Texas and only a few child Entities.

See Member Expansion Where Clause later in this section for more examples.

Options
Use this to reference Sub-Cubes and specify how Dimensions should be processed. Options must immediately follow the expansion function for which it is being used. For example, A#19999.Children might return a different list when looking at an extended dimension associated with a different cube.

A#19999.Options(Cube=[Total GolfStream], ScenarioType=Actual, MergeMembersFromReferencedCubes=False)

Combined Expressions
Stack multiple Member Expressions to display Children and Parent Members. The example below is using the List and Find expressions to display Base and Parent Members.

E#[Total GolfStream].List(Clubs, Corporate, Frankfurt).Find(Clubs).Base.Find (Carlsbad).Parents

- Clubs
- Montreal
- Quebec City
- Augusta
- Carlsbad
- California
- US Clubs
- Total Product Rollup

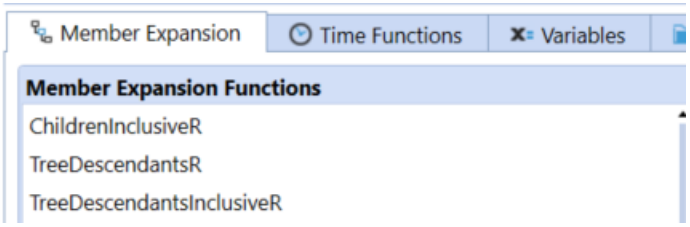
- Houston Heights
- South Houston
- Frankfurt
- Corporate
- Frankfurt

For more Member Expansion examples, refer to the Samples Tab in the Member Filter Builder.

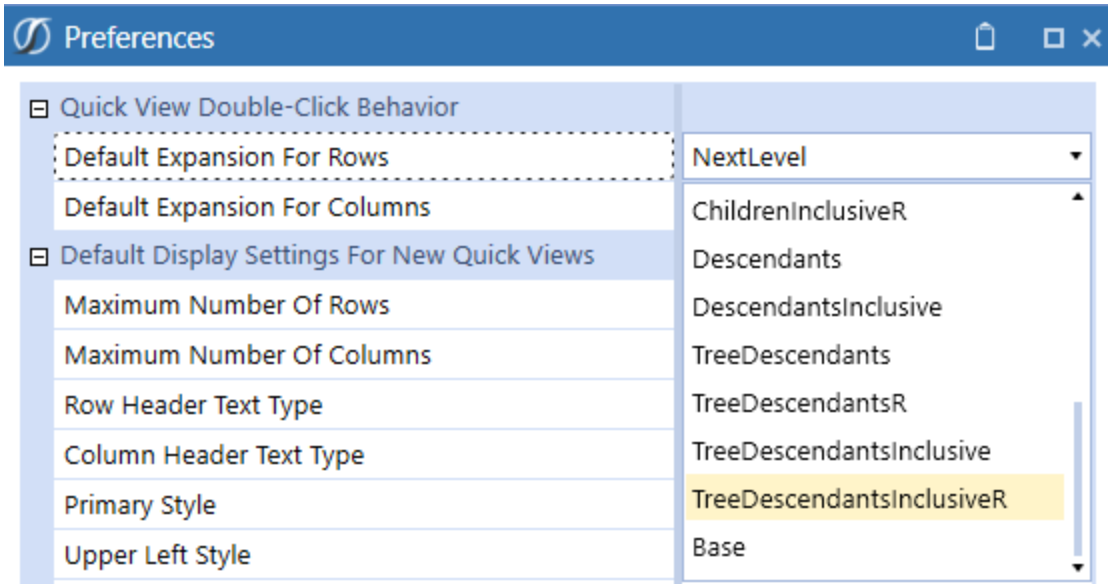
Reverse Order Member Expansions

Functionality to support reversing the direction of the order of results from certain member filters are supported in Cube Views and Quick Views. These reverse order selections include ChildrenInclusiveR, TreeDescendantsR, and TreeDescendantsInclusiveR.

In Cube Views, this functionality can be set in the Member Filter Builder using the Member Expansion Functions tab for Rows (and/or) Columns.



In Quick Views, this can be set in Preferences under the Quick View Double-Click Behavior section in the Default Expansion for Rows (and/or) Columns.



This example will demonstrate the TreeDescendantsR being used in a Quick View. This Gross Income view below has been created using Next Level expanison (available in a Quick View):

	Jan 2018	Feb 2018
61000 - Gross Income	27,462,816	28,236,051
60999 - Net Sales	56,155,448	56,119,871
60000 - Operating Sales	57,982,342	57,944,272
2000_100 - Third Party Sales	50,945,236	50,985,236
2000_200 - OEM Sales	4,606,157	4,536,127
2000_300 - Subassembly Sales	382,840	382,800
2000_400 - Parts Sales	2,048,108	2,040,108
60100 - IC Sales	15,000	15,990
60200 - Returns & Allowances	1,841,894	1,840,391
2200_100 - Third Party Returns & Allowances	728,117	727,974
2200_200 - OEM Returns & Allowances	37,372	37,312
2200_300 - Subassembly Returns & Allowances	95,952	95,052
2200_400 - Parts Returns & Allowances	980,454	980,054
60250 - Other Outside Sales		
43000 - Cost of Goods Sold	28,692,632	27,883,820
41000 - Operating Cost of Goods Sold	28,677,632	27,868,820
42000 - IC Cost of Goods Sold	15,000	15,000

To change the double-click behavior, select Preferences under the Administration menu. In the Quick View Double-Click Behavior section, select the drop-down list for Default Expansion For Rows and select TreeDescendantsR. The result is the reverse direction of the originating account on expansion for rows when using the double click:

	Jan 2018	Feb 2018
2000_100 - Third Party Sales	50,945,236	50,985,236
2000_200 - OEM Sales	4,606,157	4,536,127
2000_300 - Subassembly Sales	382,840	382,800
2000_400 - Parts Sales	2,048,108	2,040,108
60000 - Operating Sales	57,982,342	57,944,272
60100 - IC Sales	15,000	15,990
2200_100 - Third Party Returns & Allowances	728,117	727,974
2200_200 - OEM Returns & Allowances	37,372	37,312
2200_300 - Subassembly Returns & Allowances	95,952	95,052
2200_400 - Parts Returns & Allowances	980,454	980,054
60200 - Returns & Allowances	1,841,894	1,840,391
60250 - Other Outside Sales		
60999 - Net Sales	56,155,448	56,119,871
41000 - Operating Cost of Goods Sold	28,677,632	27,868,820
42000 - IC Cost of Goods Sold	15,000	15,000
43000 - Cost of Goods Sold	28,692,632	27,883,820
61000 - Gross Income	27,462,816	28,236,051

Time Member Expansions

These Member expansions can be added onto a regular time-based Member Script. They can be used in a Cube View or in the Form Template's Time Filter for 'Complete Form' option, so only the time periods needed will be displayed.

AllPriorInYear
This returns all the time periods before the specified time period excluding the specified time for its frequency. T#2012M6.AllPriorInYear, T#WF.AllPriorInYear return the previous periods in that year, but not the specified period.

AllPriorInYearInclusive
This returns all the time periods before the specified time period including the specified time for its frequency. T#2012M4.AllPriorInYearInclusive returns periods 2012M1 through 2012M4.

AllNextInYear
This returns all the time periods after the specified time period not including the specified time for its frequency. T#2012M8.AllNextInYear returns periods 2012M9 through 2012M12.

AllNextInYearInclusive
This returns all the time periods before the specified time period including the specified time for its frequency. T#2012M8.AllNextInYearInclusive returns periods 2012M8 through 2012M12.

Weeks
This returns all the weeks associated with the specified time filter. T#2017M2.Weeks returns all the weeks in M2. T#2017.Weeks returns all the weeks in 2017. If the POV Time is 2017M7, T#POV.Weeks returns all the weeks in M7.

Months
This returns all the months associated with the specified time filter. T#2017.Months returns all the months in 2017. If the POV Time is set to 2017Q2, T#POV.Months returns all the months in Q2.

MonthsInQuarter
This returns the months in the specified quarter. If the Workflow period is 2012M2, T#WF.MonthsInQuarter will return 2012M1, 2012M2, and 2012M3.

MonthsInHalfYear
This returns the months in the half year of the specified period. If the Global period is 2012M2, T#Global.MonthsInHalfYear will return 2012M1 through 2012 M6.

MonthsInYear
This returns all of the months in the year of the specified period. If the POV period is 2012M7, T#POV.MonthsInYear will return 2012M1 through 2012M12.

Quarters
This returns the quarters associated with the specified year. T#2017.Quarters will return 2017Q1, 2017Q2, 2017Q3, 2017Q4.

QuartersInHalfYear
This returns the quarters in the half year of the specified period. If the Workflow period is 2012M3, T#WF.QuartersInHalfYear will return 2012Q1 and 2012Q2.

QuartersInYear
This returns all of the quarters in the year of the specified period. T#2012M7.QuartersInYear will return 2012Q1, 2012Q2, 2012Q3 and 2012Q4.

HalfYears
This returns the half years associated with the specified year. T#2017.HalfYears returns 2017H1 and 2017H2.

HalfYearsInYear
This returns the half years in the year of the specified period. If the Global period is 2012M5, T#Global.HalfYearsInYear will return 2012H1 and 2012H2.

Prior 1-Prior 12
This returns the prior period(s) in relation to the specified period. T#2010M12.Prior12 will return the 12 months prior to 2010M12 not including 2010M12. T#2017W40.Prior12 will return the 12 weeks prior to 2017W40 not including 2017W40.

Next 1-Next 12
This returns the next period(s) in relation to the specified period. T#2010M12.Next12 will return the 12 months after 2010M12 not including 2010M12. T#2017W40.Next12 will return the 12 weeks after 2017W40 not including 2017W40.

Workflow Member Expansions

These are used in Cube Views that are used in Reports, Forms or Dashboards and presented during the Workflow process. These Method Queries can also be used when setting pop-up Parameters when Dashboards and Reports are run:

WFProfileEntities (Entity Dimensions Only)
This returns all Entities associated with this Workflow Profile.

WFCalculationEntities (Entity Dimension Only)
Filters to the Entities encompassed within the Workflow Profile Calculation Filter and are calculated/translated/consolidated when the user clicks Process during Workflow.

WFConfirmationEntities (Entity Dimensions Only)
Filters to the Entities encompassed within the Workflow Profile Confirmation Filter and are checked when the user clicks Confirm during Workflow.

WFTimePeriods
This returns the time period(s) associated with the Workflow Profile. When using the Standard Workflow Tracking Frequency, it returns the single time period associated with the selected Workflow Unit. When using other Workflow Tracking Frequencies, it returns the range of time periods for the selected Workflow Unit between WFStartTime and WFEndTime.

WFCalculationTimePeriods
This returns the time periods needed to be calculated for a Workflow Unit. For example, if a range-based Workflow Unit spans two years, it would return the last period of the first year and the last period of the second year. Executing a calculation using those two time periods would cause all 24 time periods to be calculated because the calculation engine automatically calculates all prior periods in a year. WFCalculationTimePeriods is intended to be used in Data Management Steps and Business Rules.

WFChannelMembers (User Defined Dimensions Only)
This returns the UD Dimension Members associated with the Workflow Channel that is associated with this Workflow Profile. This can be a one-to-many relationship. For example, UD1 represents Cost Centers for this application and three UD1 Members are associated with the Workflow Channel called Engineering. If the Workflow Profile in the Workflow View is associated with the Workflow Channel of Engineering, UD1#Root.WFChannelMembers will return those three UD1 Members.

Member Expansion Where Clause

The Where Clause adds an additional level of filtering after the list of Members has been retrieved. The list of supported fields is as follows:

Name (e.g., (Name StartsWith ‘Sales’))
A#Sales.Descendants(Name Contains '6000') filters the Member list to include only Member names containing ‘6000.’

Description (e.g., (Description Contains ‘Costs’))
A#Root.Descendants(Name Contains 'Costs') filters the Member list to include only account names containing ‘Costs.’

MemberDim
U2#AllProducts.Descendants(MemberDim='HoustonProducts') filters the Member list to the products in the HoustonProducts Dimension under UD2.

HasChildren (e.g., (HasChildren = True)
A#Root.Children(HasChildren=False) filters the Member list to include only the Members that have children.

InUse
A#Root.Children(InUse=True) filters the results to only the Members in use.

AccountType
A#Root.Base(AccountType = Revenue) filters the results to only the Members under the Account Type of Revenue.

Formula
F#Root.TreeDescendants(Formula <> '') filters out Members with an empty value for the Formula property.

User In Security Group Where Clauses
These **Where Clauses** will restrict the list to only Members the user is allowed to read and/or write to based on the user security settings. OR expressions can be used to refer to multiple properties:

E#[Total GolfStream].Base.where((UserInReadDataGroup = True) or (UserInReadWriteDataGroup = True))

Choices:

UserInReadDataGroup

UserInReadDataGroup2

UserInReadWriteDataGroup

UserInAnyDataSecurityGroup

UserInReadWriteDataGroup2

Text1 through Text8
This uses the Text1 property in the Scenario, Entity, Account, Flow, and UD1 to UD8 Dimensions. There are eight TextN properties in these types of Members that can be used for any need. These Where Clauses will query those fields for their values:

A#Root.Children(Text1='Blue')

A#Root.Children(Text2 StartsWith 'Strategic')

A#Root.Children(Text3 Contains 'Tax')

A#Root.Children(Text4 EndsWith 'Old')

A#Root.Children(Text5 <> '') filters out the Members that have an empty value for the Text5 property.

This is the list of supported operators. Operators such as < are not applicable to the text-based fields.

>=

<=

<>

=

>

<

StartsWith

Contains

DoesNotContain

EndsWith

For more Where Clause examples, refer to the Samples Tab in the Member Filter Builder.

Time Functions

Time Functions and Pov Member References

When using the POV as a point of reference, use the following constants in the Member Scripts. In the constants below, N refers to the number of periods desired.

T#POV (All Dimension Types)
Select Members based on their literal or relative position to the selected main Point of View (POV) or the Cube View POV. The main POV settings are available under the OnePlace module. Call out a Dimension in order to pull its Member value from what is selected in the POV in this way: E#POV, C#POV, T#POV, V#POV, A#POV, ... (all Dimension types).

T#PovYear (Uses Time Member Suffix, e.g., T#PovYearM1)
A specific time period within a current POV year defined by the user's POV. If POV is equal to 2013M3, then T#POVYear returns 2013. Also, T#POVYearM3 returns the third month of the current POV year.

T#PovPriorYear (Uses Time Member Suffix, e.g., T#PovPrior YearM12)
A specific time period within the prior year defined by the user's POV e.g., T#POVPriorYearM12

T#PovPriorinYear1 (Uses Integer Suffix, e.g., T#PovPriorInYear1)
This returns the relative period within the same year. If the current period is 2013M3, and T#POVPriorInYear12 is requested, it returns no value.

T#PovPrior1 (Uses Integer Suffix, e.g. T#PovPrior1)
T#POVPrior3 returns the time period three periods prior to the current POV value. If 2013M1 is selected, 2012M10 is returned.

T#PovNextInYear1 (Uses Integer Suffix, e.g., T#PovNextInYear2)
T#POVNextInYear5 returns the month five months in the future from the current POV period selected, but in the same year. If 2013M8 is selected, and T#POVNextInYear9 is requested, it returns no value.

T#PovNext1 (Uses Integer Suffix, e.g., T#PovNext1)
T#POVNext5 returns the month five months in the future from the current POV period selected. If 2013M8 is selected, and T#POVNext9 is requested, 2014M5 is returned.

T#PovFirstInYear
This returns the first period in the year portion of the POV period. It is the same as T#POVM1, T#POVQ1, or, T#POVH1 based on the Input Frequency setting of the given Scenario. T#M1, T#Q1, or, T#H1 work the same way as well.

T#PovLastInYear
This returns the last period in the year portion of the POV period.

T#POVFirstInMonthPrior1
POV Month Example

This refers to the POV month and returns N months prior. If the POV is 2017M10, and T#POVFirstInMonthPrior5 is requested, 2017M5 is returned.

POV Week Example
This refers to the POV week and goes back N weeks from the first week in that month. This varies by calendar (445, 454, 544). In a 445 calendar, if the POV is 2017W38 (M9), and T#POVFirstInMonthPrior5 is requested, the result is driven by the first week in the current month which is 2017W35. This returns 2017W30.

T#PovFirstInQuarterPrior1 (Uses Integer Suffix, e.g., T#PovFirstInQuarterPrior 1)
This refers to the POV sub-period's quarter and goes back N periods from the first period in that quarter. If the period is 2013M5, and T#POVFirstInQuarterPrior2 is requested, 2013M2 is returned.

T#PovFirstInHalfYearPrior1 (Uses Integer Suffix, e.g., T#Pov FirstInHalfYearPrior2)

This refers to the POV sub-period's half year and goes back N periods from the first period in that half year. If the period is 2013M5, and T#POVFirstInHalfYearPrior2 is requested, 2012M11 is returned.

T#PovFirstInYearPrior1 (Uses Integer Suffix, e.g., T#Pov FirstInYearPrior3)

This refers to the POV year and goes back N periods from the first period. If the period is 2013M5, and T#POVFirstInYearPrior1 is requested, 2012M12 is returned.

T#PovLastInYearPrior1 (Uses Integer Suffix, e.g., T#PovLastInYearPrior4)
This refers to the POV year and goes back N periods from the last period. If the period is 2013M5, and T#POVLastInYearPrior1 is requested, 2013M11 is returned.

Time Functions and Workflow References

T#WF (e.g., T#WF or S#WF)
This refers to the time period or Scenario currently selected in the Workflow module. Examples are T#WF and S#WF.

T#WFYear (Uses Time Member Suffix, e.g., T#WFYearM1)
A specific time period within the current Workflow year. If the Workflow period is equal to 2013M3, then T#WFYear returns 2013. Also, T#WFYearM3 returns the third month of the current Workflow year.

T#WFPriorInYear1 (Uses Integer Suffix, e.g., T#WFPriorInYear1)
T#WFPriorInYear1, T#WFPriorInYear2…returns the relative period within the same Workflow year. If the current Workflow time period is 2013M3, and T#WFPriorInYear12 is requested, it returns no value.

T#WFPrior1 (Uses Integer Suffix, e.g., T#WFPrior2)
T#WFPrior3 returns the time period three periods prior to the current Workflow period. If 2013M1 is selected, 2012M10 is returned.

T#WFNextInYear1 (Uses Integer Suffix, e.g., T#WFNextInYear1)
T#WFNextInYear5 returns the month five months in the future from the currently selected Workflow period, but in the same year. If 2013M8 is selected, and T#WFNextinYear9 is requested, it returns no value.

T#WFNext1 (Uses Integer Suffix, e.g., T#WFNext 2)
T#WFNext5 returns the month five months in the future from the current Workflow period selected. If 2013M8 is selected, and T#WFNext9 is requested, 2014M6 returns.

T#WFFirstInYear
This returns the first period in the year portion of the Workflow period. This is the same as T#WFM1, T#WFQ1, or T#WFH1 based on the Input Frequency settings of the given Scenario.

T#WFLastInYear
This returns the last period in the year portion of the Workflow period.

Time Functions and Global References

T#Global (e.g., T#Global or S#Global)
The Application has a Global Time and Global Scenario setting found under the Application Tab|Tools|Application Properties. These settings can be used optionally and can be referenced (e.g. T#Global and S#Global). An example of using this as a reference is to build a Cube View and have Global Time and everything before it appear in columns and the Actual Scenario and everything after it appear as the Forecast Scenario.

T#GlobalYear (Uses Time Member Suffix, e.g., T#GlobalYearM1)
A specific time period within the current Global year. If the Global period is equal to 2013M3 then T#GlobalYear returns 2013. Also, T#GlobalYearM3 returns the third month of the current Global year.

T#GlobalPriorInYear1 (Uses Integer Suffix, e.g., T#GlobalPriorInYear1)
T#GlobalPriorInYear1, T#GlobalPriorInYear2…returns the relative period within the same Global year. If the current Global time period is 2013M3, and T#GlobalPriorInYear12 is requested, it returns no value.

T#GlobalPrior1 (Uses Integer Suffix, e.g., T#Global Prior 3)
T#GlobalPrior3 returns the time period three periods prior to the current Global Period. If 2013M1 is selected, 2012M10 is returned.

T#GlobalNextInYear1 (Uses Integer Suffix, e.g., T#GlobalNextInYear5)
T#GlobalNextInYear5 returns the month five months in the future from the current Global period selected, but in the same year. If 2013M8 is selected, and T#GlobalNextInYear9 is requested, it returns no value.

T#GlobalNext1 (Uses Integer Suffix, e.g., T#GlobalNext5)
T#GlobalNext5 returns the month five months in the future from the current Global period selected. If 2013M8 is selected, and T#GlobalNext9 is requested, 2014M6 is returned.

T#GlobalFirstInYear
This returns the first period in the year portion of the Global period. This is the same as T#GlobalM1, T#GlobalQ1, or T#GlobalH1 based on the Input Frequency setting of the given Scenario.

T#GlobalLastInYear
This returns the last period in the year portion of the Global period.

For more Time Function examples, refer to the Samples Tab in the Member Filter Builder.

Time Functions and General References

With these time functions, reference the year separate from the sub-period wherever T# is used. For example, if a user selects a time Member from a Parameter prompt. The user's options are a long list of time periods (e.g., 2012M6). The Parameter is named MyTimeParam.

The Cube View can use the selection like this:

T#Year(|!MyTimeParam!|)Period(|!MyTimeParam!|)

The Year function returns the specified year and the Period function returns the period without the year. The result is a valid time Member because they are combined. If the user selected 2012M6, it looks like this after the Parameter substitution.

T#Year(2012M6)Period(2012M6)

The result used in the Cube View is:

T#2012M6

This is an example showing last year's values for the same month:

T#YearPrior1(|!MyTimeParam!|)Period(|!MyTimeParam!|)

which ends up being T#2011M6

This is an example showing last month's values for the same year:

T#Year(|!MyTimeParam!|)PeriodPrior1(|!MyTimeParam!|)

which ends up being T#2012M5

This is an example showing all base Members for the year:

T#Year(|!MyTimeParam!|).Base

Here are some additional examples:

T#Year(2012M6)Period(2012M6) = 2012M6 T
The 2012M6 could have started as a substitution variable such as |!MyTimeParam!| or |PovTime|

T#Year(2012M6)M2 = 2012M2

T#YearPrior(2012M6)Period(2012M6) = 2011M6

T#YearPrior2(2012M6)Period(2012M6) = 2010M6

T#YearPrior2(2012M6) = 2010

T#Year(2012M6)PeriodPrior3(2012M6) = 2012M3

T#Year(2012M6)PeriodPrior8(2012M6) = 2011M10
The PeriodPrior8 caused it to change the year too.

T#Year(2012M6)PeriodPriorInYear8(2012M6) = 2012M1
The PeriodPriorInYear8 does not change the year.

If the Year section is skipped, the year comes from the Period section.

T#PeriodPrior3(2012M6) = 2012M3

Time functions to use this way:

T#Year(): T#Year(|!TimeParam!|)Period(|!TimeParam!|)

T#YearPrior1(): T#YearPrior2(|WFTime|)

T#YearNext1(): T#YearNext3(|GlobalTime|)

T#Period(): T#Year(|!TimeParam!|)Period(|!TimeParam!|)

T#PeriodPrior1(): T#PeriodPrior1(|WFTime|)

T#PeriodNext1(): T#PeriodNext2(|GlobalTime|)

T#PeriodPriorInYear1(): T#PeriodPriorInYear2(2012M6)

T#PeriodNextInYear1(): T#PeriodNextInYear1(|Global Time|)

T#FirstPeriodInQuarter(): T#FirstPeriodInQuarter(|WFTime|)

T#FirstPeriodInQuarterPrior1(): T#FirstPeriodicInQuarterPrior1(2012M6)

T#FirstPeriodInQuarterNext1(): T#FirstPeriodInQuarterNext2(|POVTime|)

T#FirstPeriodInHalfYear(): T#FirstPeriodInHalfYear(|WFTime|)

T#FirstPeriodInHalfYearPrior1(): T#FirstPeriodInHalfYearPrior1(2012M6)

T#FirstPeriodInHalfYearNext1(): T#FirstPeriodInHalfYearNext2(|WFTime|)

T#FirstPeriodInYear(): T#FirstPeriodInYear(|WFTime|)

T#FirstPeriodInYearPrior1(): T#FirstPeriodInYearPrior1(|!TimeParam!|)

T#FirstPeriodInYearNext1(): T#FirstPeriodInYearNext2(|PovTime|)

T#Quarter(): T#Quarter(|WFTime|)

T#QuarterPrior1(): T#QuarterPrior1(2012M6)

T#QuarterNext1(): T#QuarterNext2(|POVTime|)

Weekly Functions
The following Time Functions apply to weekly applications. The following examples are based on a 52 Week 445 calendar.

T#FirstPeriodInMonth(): T#FirstPeriodInMonth(2017W43)
Returns: 2017W40

T#FirstPeriodInMonthPrior1(): T#FirstPeriodInMonthPrior3(|WFTime|)
Workflow Time: 2017W1
Returns: 2016W50

T#FirstPeriodInMonthNext1(): T#FirstPeriodInMonthNext2(2017W49)
Returns: 2017W50

T#Month(): T#Month(2017W40)
Returns: 2017M10

T#MonthPrior1(): T#MonthPrior3(2017W44)
Returns: 2017M8

T#MonthNext1(): T#MonthNext5(|POVTime|)
POV Time: 2017W9
Returns: 2017M8

Changing the Time Label in Headers When Using These Time Functions
When using this Time function to change a header label in a Cube View, use the :Name (“”) function and substitute what will be seen. For example, to show the value from the last period from the year prior to the Global Time period, use this function:

This example is using 2012M6 as the current Global Time period.

T#YearPrior1(|GlobalTime|)M12

2011M12 will return in the header of the Cube View, such as a column header. In order to return Year End 2011, use the Name function in this way:

T#YearPrior1(|GlobalTime|)M12:Name(“Year End |MFYear|”)

The MF in the substitution variable above stands for Member Formula.

These are examples of what similar substitution variable will return:

T#YearPrior1(|GlobalTime|)M12:Name(“Year End |MFTime|”) returns Year End 2011M12

T#YearPrior1(|GlobalTime|)M12:Name(“Year End |MFTimeDesc|”) returns Year End Dec 2012

T#YearPrior1(|GlobalTime|)M12:Name(“Year End |MFTimeShortDesc|”) returns Year End Dec

T#YearPrior1(|GlobalTime|)M12:Name(“Year End |MFSubPeriod|”) returns Year End M12

Substitution Variables

Substitution Variables can be used to exchange values at run time for Parameters presented to the user before a Dashboard runs, for Members in the POV, for Global variables for Scenario or Time, or for Workflow variables for Time, Scenario or other Workflow Profile attributes.

Substitution Variables from Current POV

These settings will return the values from the user’s current POV for each Dimension.

By adding Desc to the end of many of these substitution variables, the Description for the Member will be returned instead of the Member name:

|PovEntityDesc| will return Akron instead of the Entity name 123.

POVCube and POVCubeDesc

POVEntity and POVEntityDesc

POVParent and POVParentDesc

POVConsolidation and POVConsolidationDesc

POVScenario and POVScenarioDesc

POVTime, POVTimeDesc and POVTimeShortDesc

POVView and POVViewDesc

POVAccount and POVAccountDesc

POVFlow and POVFlowDesc

POVOrigin and POVOriginDesc

POVIC and POVICDesc

POVUD1-UD8 and POVUD1-8Desc

> **NOTE:** If there is an index out-of-range, the Cube View will display an error showing the data POV as invalid. When the Cube View is passed to the Pivot Grid control, it attempts to resolve the error column. It cannot, so in the case of the Time dimension it will instead display the default time member as "Name - Description". To resolve the issue in the Pivot Grid, you must first correct the issue in the source Cube View.

Substitution Periods are defined within a given Year. The number of sub periods are limited to the number of months or weeks within the given application year. For example, if you go prior or next within a given year, it will stop at the year boundary. If PovSubPeriodPrior14 in a given monthly app for a given year will not go past M1. PovSubPeriodNext will not go past M12. In a weekly app, PovSubPeriodPrior will not go past W1 and PovSubPeriodNext will not go past W53.

POVTimeDimProfile
This returns the Time Dimension Profile name associated with the user's current Cube POV.

POVCurrency
This returns the actual currency for an Entity based on the Consolidation Dimension setting in the POV. For example, if Consolidation is set to Local for the Manchester Entity, GBP will return, which is its currency. If Consolidation is set to Translated and the Parent is set to US, USD will return.

POVTimePriorInYearN
This returns the prior (or more) time period if it is still in the current year.

POVTimePriorN
This returns the prior (or more) time period.

POVTimeNextInYearN
This returns the next (or more) time period if it is still in the current year.

POVTimeNextN
This returns the next (or more) time period.

POVYear
This returns the Year portion of a POV Time period.

POVYearPriorN
This returns the Year portion of a Time period for the previous year where N is the number of years.

POVYearNextN
This returns the Year portion of a Time period for the upcoming year where N is the number of years.

POVSubPeriod
This returns the Week, Month, Quarter, or Half Year portion of a Time period. If the POV is 2012M5, M5 is the SubPeriod.

POVSubPeriodPriorN
This returns the previous Week, Month, Quarter, or Half Year portion of a Time period.

POVSubPeriodNextN
This returns the next Week, Month, Quarter, or Half Year portion of a Time period.

POVSubPeriodNum
This returns the sub period's number for the current POV, so if the POV is set to M3, the number 3 is returned.

POVTimeFirstInYear
This is the same as T#POVFirstInYear, T# W1, T#M1, T#Q1, or T#H1 based on the Input Frequency of the Scenario.

POVTimeLastInYear
This returns the last time period in the year based on the Input Frequency of the Scenario.

Workflow Substitution Variables

WF
This is used within the Point of View area for Scenario and Time: T#WF.

WFProfile
This provides the current Workflow Profile name.

WFProfileIndex
This provides a numeric value of the Workflow Profile in the hierarchy.

WFProfileLastDescendantIndex
This provides an index of bottom descendants in the Workflow Profile tree.

Workflow Profile Keys
These return a numeric internal ID for Workflow Profiles.

WFProfileKey
WFReviewProfileKeys
WFInputParentProfileKeys
WFImportProfileKeys
WFFormProfileKeys
WFJournalProfileKeys

WFScenario
This returns the Scenario in the Workflow View.

WFScenarioDesc
This returns a Description of the Scenario in the Workflow View.

WFScenarioID
This returns the Numeric ID of the Scenario in the Workflow View.

WFTime
This returns the Time period associated with current Workflow Unit.

WFTimeDesc and WFTimeShortDesc
This returns the Description (e.g. Feb 2011) or Short Description (e.g. Feb) for Workflow Time as defined in Time Profile.

WFTimeID
This returns the Numeric ID of the Workflow Unit Time period.

WFTimePriorInYearN
This returns the prior (or more) Workflow time period if it is still in the current year.

WFTimePriorN
This returns the prior (or more) time period.

WFTimeNextInYearN
This returns the next (or more) time period if it is still in the current year.

WFTimeNextN
This returns the next (or more) time period.

WFYear
This returns the year portion of the Workflow Unit.

WFYearPriorN
This returns the Year portion of a Time period for the previous year where N is the number of years.

WFYearNextN
This returns the Year portion of a Time period for the upcoming year where N is the number of years.

WFSubPeriod
This returns the Week, Month, Quarter, or Half Year portion of a Time period

WFSubPeriodPriorN
This returns the previous Week, Month, Quarter, or Half Year portion of a Time period.

WFSubPeriodNextN
This returns the next Week, Month, Quarter, or Half Year portion of a Time period.

WFSubPeriodNum
This returns the period's number for the current Workflow Period, so if the Workflow is set to M3, the number 3 is returned.

WFTimeFirstInYear
This is the same as T#WFFirstInYear, T#W1, T#M1, T#Q1, or T#H1 based on the Input Frequency of the Scenario.

WFTimeLastInYear
This returns the last time period in the year based on the Input Frequency of the Scenario.

WFStartTime
This is the Workflow Start Time entry for this Scenario.

WFStartTimeDesc
This provides a Description of the Workflow Start Time entry for this Scenario.

WFStartTimeShortDesc
This provides a Short Description of the Workflow Start Time entry for this Scenario.

WFEndTime
This is the Workflow End Time entry for this Scenario.

WFEndTimeDesc
This provides the Description of the Workflow Start Time entry for this Scenario.

WFEndTimeShortDesc
This provides the Short description of the Workflow Start Time entry for this Scenario.

WFCubeRoot
This returns the very top level of the Workflow Profile hierarchy.

WFCube
This returns the Cube related to this Workflow Profile.

WFTimeDimProfile
This returns the Time Dimension Profile name associated with the user's current Workflow POV.

WFEntityDim
The returns the Dimension in play for the Workflow Entities assigned to this Workflow Profile.

WFScenarioDim
This returns the Scenario Dimension for the Cube assigned to this Workflow Profile.

WFAccountDim
This returns the Account Dimension associated with the Cube for this Workflow Profile.

WFFlowDim
This returns the Flow Dimension for the Cube assigned to this Workflow Profile.

WFUD1Dim-WFUD8Dim
This returns the UD1 Dimension-UD8 Dimension for the Cube assigned to this Workflow Profile.

WFText1, WFText2, WFText3 and WFText4
This provides four optional text fields that can be populated and referenced from a Workflow Profile.

Global Substitution Variables

GlobalScenario
This is the Global Point of View Scenario from Application Properties.

GlobalTime
This is the Global Point of View Time period from Application Properties.

GlobalScenarioDesc
This provides the Descriptions for the Global Scenario.

GlobalTimeDesc and GlobalTimeShortDesc
This provides the Description (e.g. Feb 2011) or Short Description (e.g. Feb) for Global Time, as defined in the Time Profile.

Cube View Substitution Variables

These settings will return the values from the user's current Cube View in the Point of View Slider for each Dimension. For the Dimensions not specified in the Cube View's Point of View Slider, the Member will be represented by the user's POV settings.

By adding Desc to the end of many of these substitution variables, the Description for the Member will be returned instead of the Member name:

|CVAccountDesc| will return Net Sales instead of 61000

|CVTimeDesc| will return Dec 2011 instead of 2011M12

|CVTimeShortDesc| will return Dec instead of 2011M12

The following Substitution Variables will return the Cube View Name, Cube Name, or Dimension Name associated with the specific Cube View as well as a Description.

CVName and CVDesc
CVCube and CVCubeDesc
CVTimeDimProfile
CVEntity and CVEntityDesc
CVParent and CVParentDesc
CVConsolidation and CVConsolidationDesc
CVScenario and CVScenarioDesc
CVTime, CVTimeDesc and CVTimeShortDesc
CVView and CVViewDesc
CVAccount and CVAccountDesc
CVFlow and CVFlowDesc
CVOrigin and CVOriginDesc
CVIC and CVICDesc
CVUD1-8 and CVUD1-8Desc

CVCurrency
This returns the actual currency for an Entity based on setting in the specific Cube View.

Additional Cube View Time Functions
See Substitution Variables from Current POV to see examples of these Time Functions.

CVTimePriorInYear
CVTimePrior
CVTimeNextInYear
CVTimeNext
CVYear
CVYearPrior
CVYearNext
CVSubPeriod
CVSubPeriodPrior
CVSubPeriodNext
CVSubPeriodNum
CVTimeFirstInYear
CVTimeLastInYear

General Substitution Variables

The script or variable will use pipe characters to include a pre-defined substitution variable, e.g. |UserName|. These can be used in Business Rules, Cube Views, and Dashboard headers.

Null
|Null| is empty text. |Null| is mostly used in Cube-level security and the Stage parser. I t can also be used within a comma-separated list of Parameter values when you need to set a value to be an empty string. However, |Null| is not a commonly used substitution variable.

Space
This is used to replace a string with nothing or use a space along with the Name function in a Member Filter. For example, in order to make a Column Header or Row Header blank, use T#POV:Name(“ ”) or T#POV:Name(|space|). Both will produce the same result.

UserName
This provides the current user name

UserText1-4
This allows the reference of the Text1 through Text4 properties related to a User account: |UserText3|.

AppName
This provides the application name

DateTimeForFileName
This returns the current date and time: 20131208_102540.

DateForFileName
This returns the current date: 20131208.

DateLong
This returns the current date: Sunday, December 08, 2013.

DateMMDDYYYY
This returns the current Date as Month, Day, Year: 12/08/2013.

DateDDMMYYYY
This returns the current Date as Day, Month, Year: 08/12/2013.

DateYYYYMMDD
This returns the current Date as Year, Month, Day: 2013/12/08.

DateTimeHHMMSS
This returns the current Date/Time as Hour, Minutes, Seconds: 11:00:19.

DateTimeForFileNameUTC
DateForFileNameUTC
DateLongUTC
DateMMDDYYYYUTC
DateDDMMYYYYUTC
DateYYYYMMDDUTC
DateTimeHHMMSSUTC
The version of these functions with the UTC suffix returns the same result, but in Coordinated Universal Time.

Member Filter Substitution Variables

In order to change how a Member appears in results, use the MF functions below. See the section on Changing the Time Label in Headers When Using These Time Functions under Time Functions for several examples of how these are used. These are used in Name and GetDataCell functions only.

MFTime

MFTimeDesc

MFTimeShortDesc

MFYear

MFSubPeriod
MFSubPeriodNum

The following Substitution Variables work with the XFMemberProperty function in order to retrieve any Dimension Member Name being used within a Member Filter. Add Desc to any of these Substitution Variables in order to display the Member Description instead of the Member Name. See XFMemberProperty under Commonly Used Member Filter Functions for more details on using these Substitution Variables.

|MFCube|
|MFEntity|
|MFParent|
|MFConsolidation|
|MFScenario|
|MFTime|
|MFView|
|MFAccount|
|MFView|
|MFFlow|
|MFOrigin|
|MFIC|
|MFUD1|-|MFUD8|

Loop1-4Variable
Loop1-4DisplayVariable
Loop1-4Index
Variable1-10

See "Presenting Data With Books, Cube Views and Other Items" on page 626.

Custom Substitution Variables

For user-defined (i.e., custom) Substitution Variables, the user will enclose the variable name using both pipes and exclamation points: |!myVariable!|

This excludes the Member Filter Substitution Variables listed above.

A good use of this is for Parameters added to a Dashboard. A Parameter called SalesDashboardEntity might be created and prompt the user with a list of all Entities to choose from before filtering a Report. In the Cube View that drives this Report, limit the Cube View's POV to the selected Parameter Entity by entering |!SalesDashboardEntity!|. When designing a Dashboard, |!SalesDashboardEntity!| can also be entered in the title of the Dashboard Component in order to be displayed at run time.

Commonly Used Member Filter Functions

GetDataCell
Use the GetDataCell function to retrieve specific cell(s), perform math, or Business Rule operations.

Variance Example using GetDataCell
GetDataCell(Variance(S#Actual,S#BudgetV1)):Name(Variance)

BetterWorse Example Using GetDataCell
This provides a Variance taking Account Type into consideration
GetDataCell(BWDiff(S#Actual, S#BudgetV1)):Name("BetterWorse Difference")

VariancePercent Example Using GetDataCell
GetDataCell(VariancePercent(S#Actual,S#BudgetV1)):Name(Var %)

BetterWorsePercent Example Using GetDataCell
This provides a Variance Percent taking Account Type into consideration
GetDataCell(BWPercent(S#Actual, S#BudgetV1)):Name("BetterWorse %")

Business Rule Example using GetDataCell
GetDataCell(BR#[BusinessRuleName, FunctionName]):Name(Custom Function)

For more GetDataCell examples, refer to the Samples Tab in the Member Filter Builder.

Parameter/Parameter Display
Use one of these buttons in order to enter a custom Parameter reference that comes from either a Form or Dashboard. The Parameter Display Substitution Variable is only used when working with a Delimited List Parameter where the Display Item will be displayed instead of the Member name.

Business Rules

Business Rules can be passed in a Cube View Member Filter in order to do complex calculations on the Members referenced in the Cube View. Setup the Finance Business Rule to indicate the name of the function and any name-value pairs to reference in the Member Filter. A different action can be performed based on the definition of the name-value pair. In the example below, the Business Rule is going to read the current time period from the rule and get the value for the prior year based on the Member script.

Function in Business Rule

The Function name in this string is PYMonthForCol. This needs to be referenced in the Member Filter.

If functionName.Equals("PYMonthForCol",
StringComparison.InvariantCultureIgnoreCase) Then

Name-Value Pair

The Name-Value Pair in this string is Field1. This needs to be referenced in the Member Filter and defined. Based on the Name-Value Pair, the rule can run different actions.

Dim ms1 As String = args.DataCellArgs.NameValuePairs("Field1")

```
Dim priorYearTimeName As String = api.Time.GetNameFromId(api.Time.GetPriorYearPeriodId())
Dim memberScript As New System.Text.StringBuilder
memberScript.Append(ms1)
memberScript.Append(":T#")
memberScript.Append(priorYearTimeName)
```

Get the Data Cell for the Prior Year

```
            Return api.Data.GetDataCell(memberScript.ToString)
    End If
End Select
```

Cube View Member Filter Syntax

In the GetDataCell string define the Business Rule's name, the function's name, and define the name-value pair from the Business Rule.

BR#[BusinessRuleName, FunctionName=yourFunctionName, Name1=Value1, AnotherName=[AnotherValue]]

Example

GetDataCell("BR#[BRName = XFR_CVDataCellHelperNew, FunctionName = PYMonthForCol, Field1 =A#60999]"):Name("Sales Last Year")

> **NOTE:** See the Samples tab in the Member Filter Builder for more examples on this function.

Custom Member List

Build a custom list in a Business Rule and pass that Business Rule in a Cube View. This can return a list of Member's or Member information when running the rule in a Cube View. MemberInfo allows users to specify additional information such as a Parent Entity ID and an Indent Level. An unlimited number of name-value pairs can be passed to the Member List Business Rule. The example below will put the member list in alphabetical order.

In the Business Rule, define the List Name and the name-value pairs:

```
Select Case api.FunctionType
        Case Is = FinanceFunctionType.MemberList
             Dim listName As String = args.MemberListArgs.MemberListName
             Dim entityList As String =  args.MemberListArgs.NameValuePairs("EntityList")
             If listName.Equals("EntityParentList", StringComparison.InvariantCultureIgnoreCase)
             Then
               Dim objMemberListHeader = New MemberListHeader(args.MemberListArgs.MemberListName)
```

Cube View Member Filter Syntax

In the Cube View Member Filter, define the Business Rule's name, the Member List Name, define the name-value pairs from the Business Rule, and the Members to which it applies.

E#Root.CustomMemberList(BRName = XFR_MemberListBasicNew, MemberListName = EntityParentList, EntityList = E#Houston.Base)

> **NOTE:** See the Samples tab in the Member Filter Builder for more examples on this function.

Custom Display Names in Member Lists

When creating custom Member Lists, custom display names can be applied and displayed in a Cube View header.

Business Rule Example:

```
Select Case api.FunctionType
    Case Is = FinanceFunctionType.MemberList

    Dim listName As String = args.MemberListArgs.MemberListName

    'Get the Passed in parameters
    Dim entityList As String =  args.MemberListArgs.NameValuePairs("EntityList")
```

```
   If listName.Equals("AlphaSortList", StringComparison.InvariantCultureIgnoreCase)
Then Dim objMemberListHeader = New MemberListHeader(args.MemberListArgs.MemberListName)

       'Read the members
       Dim objMemberInfos As List(Of MemberInfo) = api.Members.GetMembersUsingFilter

       (args.MemberListArgs.DimPk, entityList, Nothing)

       'Sort the members
        Dim objMembers As List(Of MemberInfo) = Nothing

        If Not objMemberInfos Is Nothing Then
            objMembers = (From memberInfo In objMemberInfos Order By memberInfo.Member.Name
           Ascending Select memberInfo).ToList()
       End If

       'Apply a custom display name to the first item.
       If Not objMembers Is Nothing Then
          If objMembers.Count > 0 Then
             objMembers(0).RowOrColNameForCalcScript = objMembers(0).NameAndDescription &
             "(Custom Name)"
          End If
       End If

      'Return list
       Return New MemberList(objMemberListHeader, objMembers)

   End If

End Select
```

XFMemberProperty

This function allows users to specify a Dimension property and display the Member Property selection as a row or column header on a Cube View. Use this function with the Name() and GetDataCell() portion of a Member Filter.

The following name-value pair settings can be used for this function:

- DimType
  Dimension name such as Entity, Account, etc.

- Member
  Dimension Member name

> **NOTE:** In order to reference the Dimension Members specified in the Member Filter, use the Dimension-specific Member Filter Substitution Variables. For example, if the Member Filter is A#NetSales.Children, use =|MFAccount| to dynamically point to each Child Member of Net Sales while running this function. See Member Filter Substitution Variables for more details. See below for an example of this syntax.

- Property
  The exact Dimension property name
- VaryByCubeType
  Use this if the property varies by a specific Cube
- VaryByScenario
  Use this if the property varies by Scenario such as =Actual, =Budge, etc.
- VaryByTime
  Use this if the property varies by a specific Time Period such as =2016M1, =2016M5, etc.
- TimeDimProfile
  This can be set to CV, WF, any Time Dimension Profile name, or a Cube name using the CB# qualifier

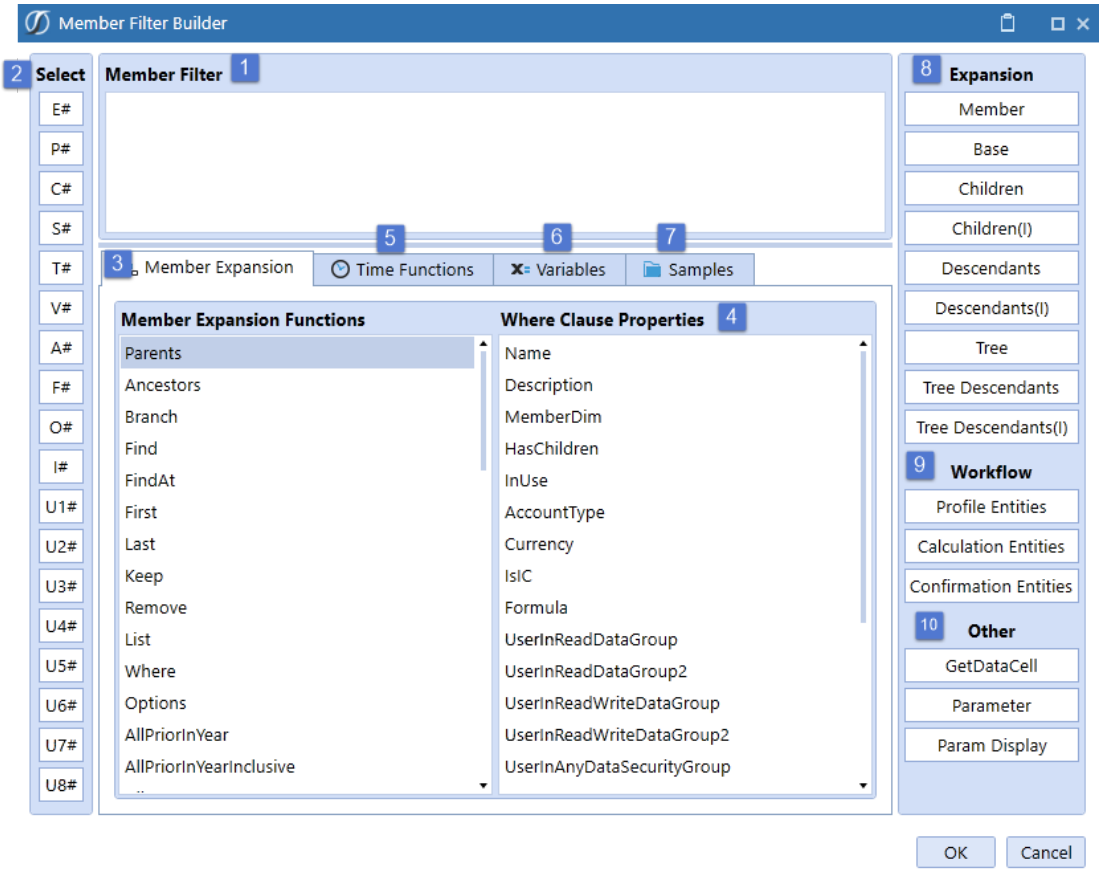
  Example Syntax:
  T#2015.Base:Name(XFMemberProperty(DimType=Time, Member=|MFTime|, Property=Description, TimeDimProfile=|CVTimeDimProfile|))

  The example above uses the |MFTime| Substitution Variable in order to reference the Members in the T#2015.Base Member Filter. See Member Filter Substitution Variables for more details on these Substitution Variables. It also uses a Substitution Variable for TimDimProfile in order to point to whatever Time Dimension Profile is being used on the Cube View.

> **NOTE:** For more examples on using this function, refer to the Samples tab in the Member Filter Builder.

Member Filter Builder

The dialog makes it simple to build complex Member Filters without having to remember or look up the proper syntax. This dialog is embedded in areas such as Cube Views and the Dimension Library.



1. Member Filter
   This area is where the Member Filter will be built. Type in this section or use the dialog to help fill it out.

2. Member Selection
   There is a button for each Dimension here that will launch the appropriate selection dialog.

3. Member Expansion Functions
   Double-click on a Member Expansion to add it.

4. Member Expansion Where Clause
   If the Member Expansion Where is selected, use the Where Clause Properties to complete the expression.
   Example: UD2#AllProducts.Children.Where(Name Contains Clubs)

5. Time Functions
   These only apply to the Time Dimension, such as T#POVPrior1. Double-click on a Time Function to add it.

6. Substitution Variables
   Double-click on a system wide Substitution Variable to add it.

7. Samples
   Refer to this tab for examples on how to build Member Expansions, Time Functions, Where Clause Expressions, GetDataCell Expressions, and Custom Member List Expressions.

8. Expansion
   These buttons are commonly used Member Expansions. Click the Expansion to add it.

9. Workflow
   These buttons are commonly used Workflow Member Expansions used in Cube Views that point to a Report, Form, or Dashboard and are affiliated with a specific Workflow Profile.

10. Other
    These buttons are commonly used Member Filter Functions which allow the user to create calculated columns and rows or use a custom Parameter to store Member lists.

Workflow

A primary feature of the OneStream platform is the ability to tailor and optimize all aspects of an application to best fit the requirements of the model design, such as Consolidation, Planning, Forecasting or Operational models. In this section you will learn about the various import methods, workflow analysis, and the blend workflow.

Workflow Stage Import Methods

Workflow Stage Import has three primary methods of integrating data from the Stage Engine to meet the reporting requirement for each OneStream application model.

- **Standard**: Highly durable and auditable, stored details that target Finance Engine Cubes.
- **Direct**: In-memory, performance-focused, no storage of record details, that target Finance Engine Cubes.
- **Blend**: In-memory, high-performance import designed to blend the multi-dimensional structure with transactional data. No storage of record details or targeting external relational tables needed.

Standard Import Methods

A Consolidation Model requires that data be durable and auditable, as OneStream is functioning as the “book-of-record” for financial reporting. In this regard, the Stage Engine’s Standard Type Workflow is ideal in that each Import performed has its source and target records stored in Stage tables. This allows every current and historical period loaded to be audited and analyzed at the source and target record level used for loading data to the Finance Engine. The stored tables also allow detailed analysis from the Finance to the Stage using the Drill-Down feature.

Direct Import Methods

Certain Planning, Forecasting or Operational models may not require detailed audit and historical durability of data, with the resulting database overhead, that is required of the Consolidation Model. The Stage Engine's Direct Load Type Workflow is specifically designed to support the needs of data that is more operational in nature. The Direct Load Type's in-memory processing, and lack of storing Source and Target record detail, enhances its performance in processing compared to the Standard Type Workflow. The performance benefits of not storing source and target records is also what makes the Direct Load Type inappropriate for Consolidations, where detailed audit, history and drill-back is required.

Blend Import Methods

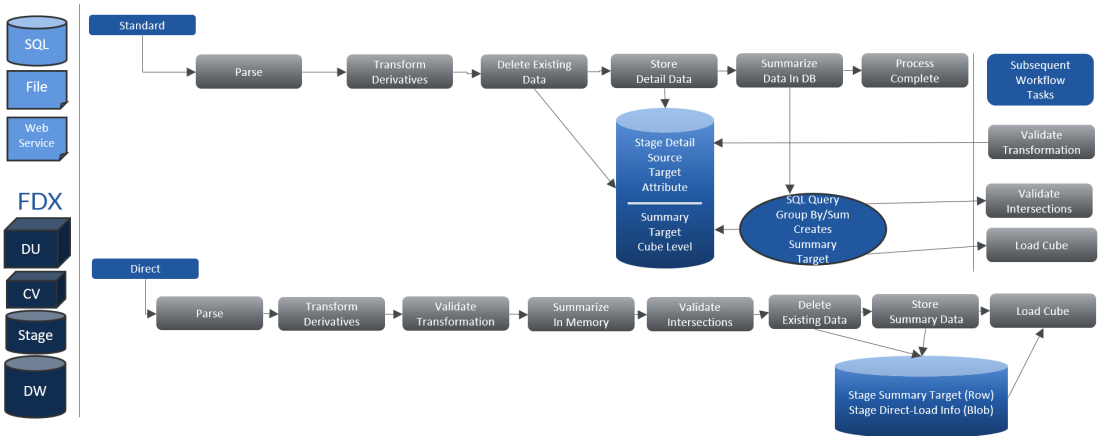
The Blend Type Workflow is an in-memory process and the integration method used by the BI Blend Engine, which writes to external relational database tables and not to a Finance Engine Cube.

The BI Blend Engine is a key element of Analytic Blend models as it is a read-only aggregate storage model. The purpose is to support reporting on large volumes of data that is not appropriate to store in a traditional Cube, such as transaction or operational data.

The Blend Type Import rationalizes the source data into a structure that is uniform and standardized for reporting by leveraging Cube Dimensions, deriving the metadata and aggregation points for the resulting BI Blend relational tables. This enables the transaction content stored in the relational tables to be aligned with the Finance Engine Cube data through common metadata and aggregation points for Analytic Blend Reporting. Refer to the *BI Blend Design and Reference Guide* for more detail.

Stored versus In-Memory Workflow Imports

The primary difference between the Standard and in-memory processing Import methods is how the source and target record details are stored in the Stage tables.



Guidelines on Volumes and Limits

Workflow Import performance is optimized by designing a Workflow structure that considers the data volumes of the total number of source records and the resulting total number of summarized target records. The transformed source records are summarized in the **StageSummaryTargetData**table. The volumes can be managed by structuring the data source loads across Workflows, gaining advantages in parallel processing.

Limit	Description
Row Limit Per Workflow	24 million summarized records
Best-Practice Recommendation	1 million summarized records

Example	Description
Single Workflow Results	24 million summarized records
Best-Practice Solution	Parse the file to be used across 24 partitioned Workflows

The benefits of efficient Workflow structure using partitioning when working with large data sources are:

- Performance gains through parallel processing
- Shorter processing times
- Faster mapping and error correction
- More transparent data validation

Standard Workflow Record Analysis

OneStream Task Activity / Load Cube presents the details of the total number of summary records in the **SelectStageSummaryTargetRows** entry.

Direct Workflow Record Analysis

The Direct Load Status / Execution Status screen displays the Summary Row Count for each load process to display the total number of summary records generated.

Blend Record Analysis

The Blend process differs from other Stage Import processes by generating additional data records, or rows, rather than one-to-one or summarizations. This is because the Analytic Blend designs require the generation of aggregation points, which add to the source rows. Detailed analysis of the BI Blend Processing Logs, Live Row Count statistics, and Task Activity BI Blend Load and Transform help guide the requirements for the application and systems. Refer to the *BI Blend Design and Reference Guide* for more detail.

In-Memory Workflow Imports

Direct Load Workflow Import

Workflow Import Type is optimized for performance by combining the Parse/Transform, Validate Transformations and Intersections, and Load Cube into a single Workflow process. This consolidation of processes, and resulting performance gains, is achieved by functioning in-memory and bypassing the overhead of writing and storing Source and Target record details to Stage database tables. The in-memory processing limits certain functionality and therefore may not be an appropriate solution for all model requirements. All other Workflow functionality remains as part of the Direct Type, such as all Business Rules, Transformation Rules and Derivative Rules.

Direct Load Use Cases

The Direct Load Workflow is designed for data that has a high frequency of change and does not demand durability for audit and history.

Common Uses

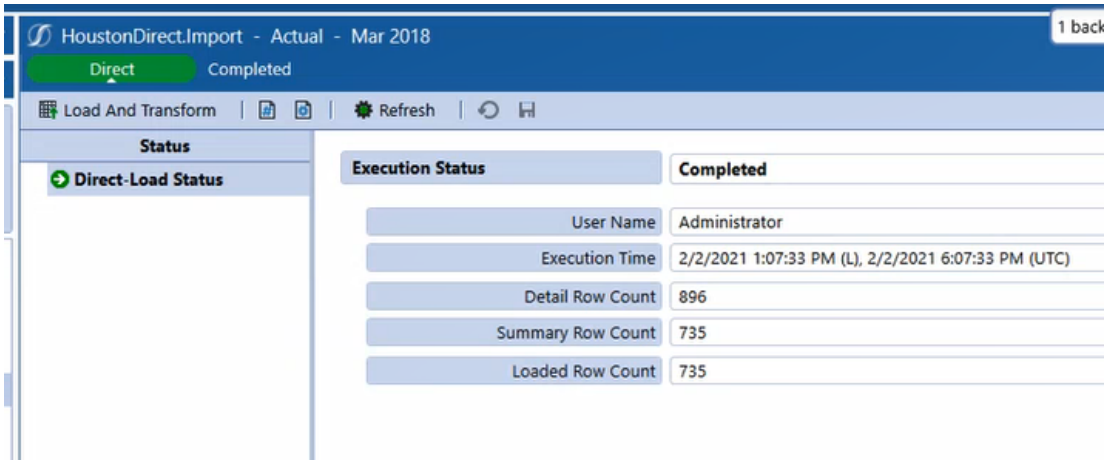
- Data Integrations where the OneStream Metadata and Source System are mirrored, allowing “* to * “ Transformation rules to pass-through all records, minimizing the need Drill-Down or Transformation analysis.
- Data that is “disposable” in nature. Typically, this may be data that has a high frequency of changes and may only be valid for a short time. Perhaps only valid for one to seven days.
- High-volume data loads, such as nightly batch loading, where optimal performance is desired. Such data is commonly deleted and reloaded frequently.
- Extended Application data moves, where data from a detailed application feeds a summarized target application.
- Where target data in OneStream is not required to be durable “book-of-record” data.

Important Limitations

A key differentiator of the Direct Load is that it does not store source and target records in Stage Database tables. This, by design, will eliminate the audit and historical archiving of Workflow Activity. Other limitations as a consequence of the in-memory Workflow are that the Drill-Down feature will not function to support analysis of records between the Finance and Stage tables.

- Direct Load Type is not appropriate where:
    - Source file import history is required for historical reference.
    - Transformation Rule history is required for historical reference.
    - Drill-Down from Finance Engine is required.
    - Text based View member values are required to be file based.
    - Data loads are required to Append to prior Imports.
- Direct Load Type does not support historical audit of workflow history, such as Import and Transformation Rule history.
- Direct Load Type does not support Re-Transform as Import records are not stored data. Data must be re-loaded.
- Transformation and Validation analysis and map correction is limited to 1000 error records per load.
- Data files cannot load to Time and Scenarios beyond the current Workflow Scenario and Time. The data record's Time and Scenario being loaded must match the Workflow Scenario and Time.

As Direct is an in-memory Workflow with only a single step for the data integration process, Load And Transform. The Direct Load Execution Status screen provides statistics to analyze the Workflow’s performance. These key statistics are helpful in determining if the Workflow design is supportive of best-practice designs to optimize application performance.



- **Detailed Row Count**: The total number of Data Source and Derivative Rule records.
- **Summary Row Count**: The total number of records summarized in the Transformation process.
- **Loaded Row Count**: The recorded number of records loaded to the Finance Engine target Cube, which should always equal the Summary Row Count.

Direct Load Transformations and Validations

The Direct Load Workflow's in-memory processing results in Transformation and Validation errors that are not stored being stored in a table. The total number of errors that can be processed and presented in Validation is limited to 1000 records. If the total number of errors exceeds 1000, the data must be re-loaded to re-execute the Transformation and Validation process to generate the next batch of errors, at a maximum count of 1000 records per load.

- Total Direct Load Error Storage Limit = 50,000 records
- Error Presentation Limit = 1000 records presented per Import load

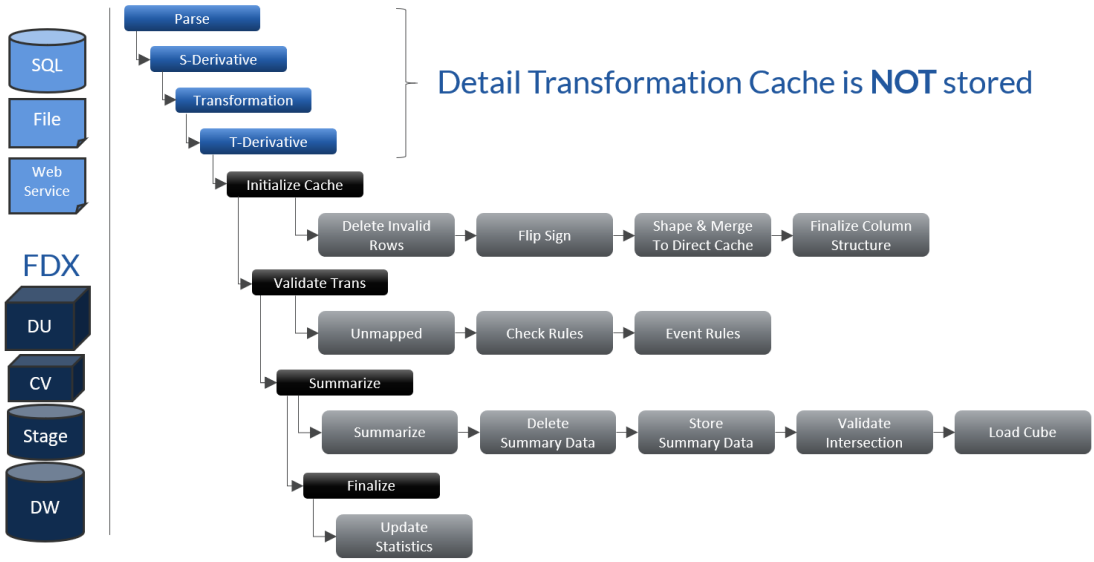
Integrations with high complexity and mapping may benefit by having a “development”, Standard Workflow, to finalize the core Transformation Rules. A Standard Workflow supports pageable Validation and Intersection Error analysis, as well as the ability to Retransform source data that the Direct Load does not. The Standard Workflow also provides the Drill-Back from the Finance Engine to Stage that may streamline the data validation process. Once the core Transformation Rules are developed, a “production” Direct Load Workflow can be used, managing only the Validation exceptions.

Direct Load Workflow Implementation

The Direct Load Workflow Design and Requirements should consider strategies for configuration and data validation. Designers should consider the impact of the volume of source records and the complexity of mapping because of the Direct Load Workflow’s lack of stored source and target details. Additionally, the Direct Load Transformation and Validation of records is limited to 1000 records per data load. Therefore, multiple imports may be required to resolve all mapping errors.

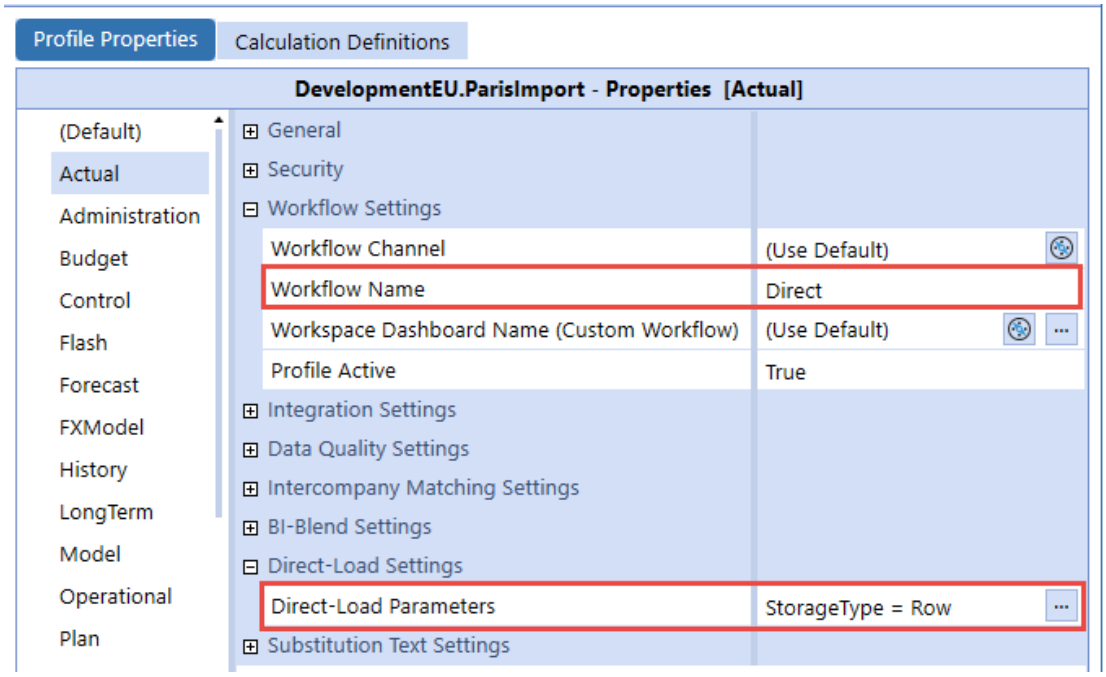
- Tightly coupled source metadata to OneStream metadata allows the use of “ * to * “ Mask maps to easily associate source data to cube data.
- Integrations with complex mapping may best make use of a Standard Workflow as “development” to provide transparency and as a platform for debugging.

Direct Load Data Flow



Direct Load Workflow Configuration

The Direct Load Type Workflow is an Import channel Workflow configured using various combinations of the “Direct” Workflow Name.



Row or Blob Summarized Data Storage

The Direct Load has two options for managing results of the Transformed records that are ultimately loaded to the Finance Engine, the default being Row.

- **Row**: Transformed summary records are stored in the StageSummaryTargetData table.
- **Blob**: Summarized records are not stored directly in the StageSummaryTargetData, but as a serialized Byte array stored in the StageDirectLoadInformation.

Sample Blob Resource Analysis

Rows	Size	Serialization & Write Time	RAM Utilization
12 Million	300-400 MB	2 Min 45 Sec	6 GB
24 Million	650-800 MB	5 Min	12 GB
36 Million	1 GB+	7 Min	21 GB

Direct Load Error and Troubleshooting

Direct Load Import Source File Data Keys must match the Workflow Data Keys. Unlike the Standard Workflow Import, the Direct Load Import cannot load data beyond the current Workflow. As an example, an Import to M1 cannot contain records for M2 in a Monthly Workflow.

Blend Workflow Import

The Blend Workflow Type utilizes the BI Blend Settings, which vary by Scenario Type. These settings allow the BI Blend Administrator to define, and optimize, the generation BI Blend tables to meet the reporting requirements.

The BI Blend Settings contain core properties used to design and structure the relational tables created by the BI Blend Engine.

BI Blend Settings Property Groups	Description
Data Controls	Defines the core data source and output structure and design of the relational tables.
Aggregation Controls	Settings to leverage Cube Dimension metadata to filter and define the relational tables.
Performance Controls	Server management and optimization settings.

BI Blend Use Cases

BI Blend is intended to provide focused reporting tables that are aggregated and saved as stored parent intersections for fast reporting at a later point in time. BI Blend is not intended to replicate and entire cube, but rather focus on specific reporting use cases that result in many parent intersections that would not perform well under Calc-On-Fly aggregation.

BI Blend also solves for use cases that are not pure analytic reporting problems. By leveraging OneStream hierarchies, along with BI Blend configuration settings, it is possible to aggregate on a few dimensions (Entity or Account as an example) while including transaction information (Invoice number) that is not associated with a cube. The ability to combine the dimensional structure with transaction details allows for selective enrichment of transactional data. Refer to the *BI Blend Design and Reference Guide* for more detail.

Workflow Channels

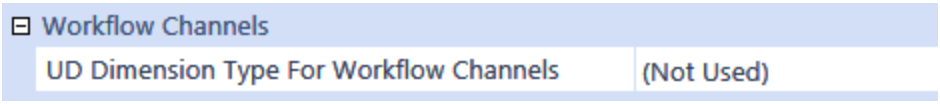
Workflow Channels allow the process to be locked down to a more granular level than the standard Workflow Profiles. This is an additional setting that can be configured to one additional Dimension. For example, this can lock down by product.

Standard
This is a basic Member without any special purpose other than to act as the default Workflow Channel for Account Members and Workflow Profile Input Children.

NoDataLock
This is a special Member that only applies to a metadata Member (Account or UDx) that should not participate in a Workflow Channel grouping scheme. This is the default value for any UDx Member.

AllChannelInput
This is a special Member that only applies to a Workflow Profile Input Child (Import, Forms or Adj) and indicates the Workflow Profile can control data input processes for any Workflow Channel.

To set this, go to the Application Tab > Tools > Application Properties and set it here. See Workflow in "Workflow" on page 142 for more details on this process.



Workflow Profiles

Workflow Profiles are the foundation of the data loading process, which is where Data Sources and Transformation Rules are assigned, and the anchors for the review and certifications. This section will go through more detail about all the configuration settings available. See Workflow in "Workflow" on page 142 for more details on how the Workflow function works.

> **TIP:** It is best to lay out the organization first in Excel to view and review how the structure looks. Once confirmed, create the same structure in OneStream.

> **TIP:** There are a variety of combinations for building out the Workflow Profiles. Below are a couple from some best practices.

Fully Integrated
This is the complete flow from data loading to certification in the same structure.

Shared Services
Data loading and data certification are integrated; however shared services are separated from the certification.

Separation of Duties
Data load and certification each have their own structures.

Navigation tips for this section
Each profile can have a separate configuration based on the Scenario. Out of the box, the standard configuration is set to (Default).

Workflow Profile Toolbar and Right Click Options

 **Create a Cube Root Workflow Profile**
Use this to begin the hierarchy of a new Workflow Profile.

 **Create Child Under Current Workflow Profile**
There are three types of profiles that can be created:

Review
Reviewer or Certification

Base Input
Data Load

Parent Input
Parent Adjustments


Create Sibling of Current Workflow Profile
This has the same option as above.


Delete Selected Workflow Profile and its Children
Use this to delete the selected Workflow Profile and any children it may have


Rename Profile
Use this to rename a Workflow Profile or Workflow Profile Input Type


Cancel All Changes Since Last Save
Use this to cancel any unsaved changes


Save
Use this to save any changes made to selected Workflow Profile


Move Current Workflow Profile as Child of Another Profile
Use this to move a selected child of a selected Workflow Profile to another Workflow Profile


Move Current Workflow Profile as Sibling of Another Profile
Use this to move a selected sibling of a selected Workflow Profile to another Workflow Profile


Move Up
Use this to move sibling profiles up in the hierarchy

Move Down
Use this to move sibling profiles down in the hierarchy

Work with Profiles
Use this icon when working in the Workflow Template screen to navigate to the Workflow Profile screen.

Work with Templates
Use this icon when working in the Workflow Profile screen to navigate to the Workflow Template screen. See Workflow Templates for more details on this feature.

Update Input Children Using Template
Select a specific Workflow Profile Template and assign it to a Workflow Profile's input child. See Workflow Templates for more details on this feature.

Unassign Selected Entity
Use this to assign a selected Entity from a Workflow Profile

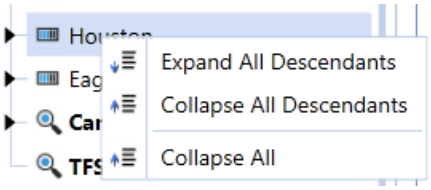
Show Items that Reference Selected Item
Use this to see the other areas where the selected item is being used.

Navigate
This icon appears in various fields and when clicked it navigates to a section that coincides with the Workflow Profile property. For example, if this icon is clicked in the Cube Name setting, the Cube screen will open allowing the user to make any changes needed before assigning a Cube to a Workflow Profile.



Use the Workflow search tool to filter down to the specific Workflow Profile or Workflow Input Type desired. The Cube Root defaults to the last one selected and displays the associated Workflow Profiles. In order to see another Workflow structure hierarchy, select a different Cube Root.

Right-click on any Workflow Profile name in order to expand or collapse all the selected Workflow Profile's descendants.



Cube Root Profile

The Cube Root Profile provides the hierarchy build and organizational structure of the Workflow Profiles for the different Cubes used within the application. All top-level Cubes can have one or more Workflow hierarchies defined depending on whether a suffix was added for a given Scenario Type in Cube settings.

Workflow Profile Types

Base Input

This is where most of the data updates take place and are broken out by the input channels whereby the Origin Dimension Members are filled out: Import (O#Import), Forms (O#Forms) and Journals (O#AdjInput).

Import
Import is typically used to load a GL data file or a OneStream configured Excel Template. The Import Origin can be configured by one of the following:

(Import, Validate, Load), (Import, Validate, Load, Certify), (Import, Validate, Process, & Certify), (Import, Validate, Process, Confirm, Certify) (Central Import), (Workspace), (Workspace, Certify), (Import Stage Only), (Import, Verify Stage Only), (Import, Verify, Certify Stage Only)

Form
Form is used to load data either through a Form template or a pre-configured Excel XFSetCell file. The Form Origin can be configured by one of the following:

(Form Input), (Form Input, Certify), (Form Input, Process, Certify), (Form Input, Process, Confirm, Certify), (Pre-Process, Form Input), (Pre-Process, Form Input, Certify), (Pre-Process, Form Input, Process, Certify), (Pre-Process, Form Input, Process, Confirm, Certify), (Central Form Input), (Workspace), (Workspace, Certify)

Journal
Journal is used to load journal adjustment data through a journal template. The Journal Origin can be configured by one of the following:

(Journal Input), (Journal Input, Certify), (Journal Input, Process, & Certify), (Journal Input, Process, Confirm, Certify), (Central Journal Input), (Workspace), (Workspace, Certify)

Parent Adjustment

If a top side adjustment is needed, do so with a Parent Input Workflow Profile either through a journal or form. Both will update the AdjInput Member in the Origin Dimension.

Review

These Workflow Profiles do not take input, but are meant for reviewing, confirming and certifying results from the lower input Workflow Profiles. Since the Review Workflow Profiles cannot load data, the only tasks available for a Review Workflow Profile are (Process, Certify), (Process, Confirm, Certify)

See Workflow Tasks in "Using OnePlace Workflow" on page 1083 of the Reference Guide for more details on each of these task types.

Profile Properties

The first tab is the primary configuration tab and is available for all types of profiles. It is where security and other objects are attached.

> **TIP:** This can be configured per Scenario Type.

General

Name
Name of profile.

Description
Brief description of profile.

> **NOTE:** If a description is added to a Workflow Profile in the Default Scenario, the description will display in the Workflow Profile POV dialog in OnePlace.

Security

Access Group
Controls the user or users that will have access to the Workflow Profile at run time to view results.

Maintenance Group
Controls the user or users that will have access to maintain and administer the rule group.

Workflow Execution Group
This group is configured for data loaders and allows users to execute Workflow.

Certification SignOff Group
This group is configured for certifiers and allows users to sign off on the Workflow. This group can be used to separate duties between a data loader and certifier.

Journal Process Group (Journals Only)
Access to this group allows users to process a journal.

Journal Approval Group (Journals Only)
Access to this group allows users to approve a journal.

Journal Post Group (Journals Only)
Access to this group allows users to post a journal.

A user must be a Member of the Access and Workflow Execution Group to perform the Lock action for a Workflow Profile. If a user has access to the Lock action, then they also have access to the Lock Descendants action for all Workflow Profiles below it in the hierarchy. This will happen even if the user does not have Membership in the same security settings in the descendants' profiles.

> **NOTE:** Click and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the appropriate Group. Once the Group is selected, press CTRL and double-click to enter the correct name into the appropriate field.

Workflow Settings

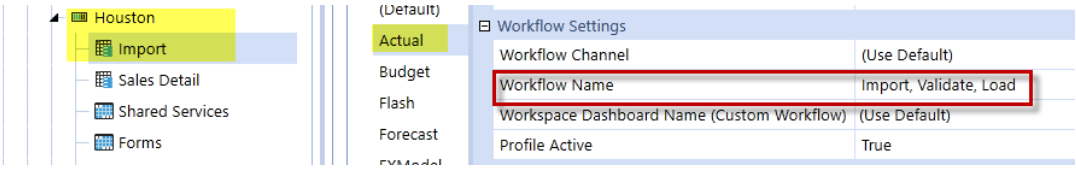
In this section the administrator can assign a Workflow Channel and a Workflow name. It is important to understand the tasks of each input type in order to properly assign a Workflow name.

Workflow Channel

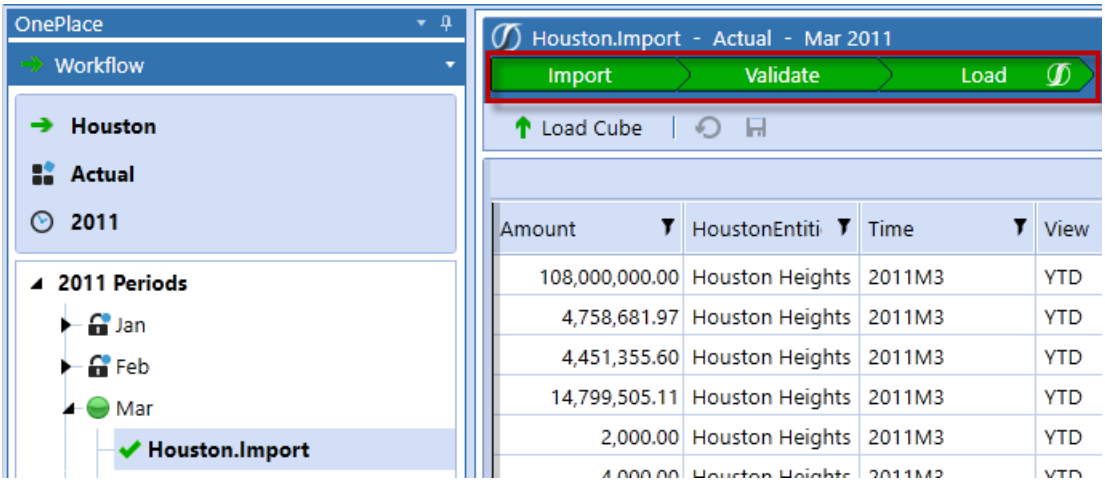
This option ties to the Workflow Channels found under the Application Tab/Workflow/Workflow Channels. This allows for an additional layer of security that defined through the Dimension Library. (e.g., Accounts, or UD1 – UD8). Click on the drop down to display all configured Workflow Channels. By default, this is set to Standard. This is an option on each load channel (such as Import, Forms, and Adjustments).

Workflow Name

The Workflow name controls the tasks the users need to complete in the Workflow. There are a variety of combinations based on the type of Workflow being designed. These tasks can vary by Scenario and Input Type. For example, the Workflow Name Import, Validate, Load is set for the Houston Workflow Profile Import Input Type for the Actual Scenario.



When working in the Houston Workflow and loading data in the Actual Scenario, complete the following tasks:



See Workflow Tasks in OnePlace Workflow for more details on these tasks.

Workspace Dashboard Name (Custom Workflow)
This configuration only works with a Workflow name of Workspace or Workspace, Certify. When one of these Workflow settings is chosen, it will allow that channel to be defined with a Dashboard and any defined Dashboard will become available. Once saved, click on that channel in OnePlace and the Dashboard will execute. See Workspace later in this section for more details.

Integration Settings (Import Only)

Data Source Name
The way Fixed Width, Delimited, Data Management Export Sequences, or SQL-based based Data Sources are all managed here. These are originally configured under the Application Tab|Data Collection|Data Sources.

Transformation Profile Name
The type of maps used for the Workflow Profile are managed here. These are configured under the Application Tab|Data Collection|Transformation Rules. This option will display the choices of profiles available.

Import Dashboard Profile Name
The type of Dashboards wanted for the Workflow Profile Import phase are managed here.

Validate Dashboard Profile Name
The type of Dashboards wanted for the Workflow Profile Validate phase are managed here.

Is Optional Data Load
If a Workflow needs to load data to some periods, but not others, this option provides a quick way to complete the Workflow Channel if no data is loaded that month. When set to True, this Workflow Channel will receive an additional icon called Complete Workflow. The user can then click on this and complete the process if no data is loaded to this channel.

Can Load Unrelated Entities
Typically this is set to False, however if there is historical data to load this would be set to True. If set to True, a Workflow Profile can load data to Entities not assigned to its Input Parent Workflow Profile, if set to False this will only allow the Workflow Profile to load the assigned Entities.

> **TIP:** The next three configurations are for configuring Workflow Profiles that may load as MTD. The entire Workflow for the year must be loaded consistently the same way for Zero No Data.

Flow Type No Data Zero View Override
The Workflow will override the Scenario settings of load data from Stage and force Flow Accounts to the Zero No Data Selected. Settings are YTD and Periodic.

Balance Type No Data Zero View Override
The Workflow will override the Scenario settings of load data from Stage and force Balance Accounts to Zero No Data Deselection are YTD and Periodic.

Force Balance Accounts to YTD View
If set to True, Balance Accounts are forced to the YTD View for loading no matter what View Member is assigned to the account in the data load file, if set to False, Balance Accounts are loaded with the View Member assigned to the account in the data load file.

Cache Page Size
Integer must be greater than 0. Setting will default to 20000 records upon save if an invalid value is entered.

Cache Pages In-Memory Limit
Integer must be greater than 0. Setting will default to 200 upon save if an invalid value is entered.

Cache Page Rule Breakout Interval
Integer must be greater than 0. Setting will default to 0 upon save if an invalid value is entered. The value entered reflects the count of Transformation Rules which define a point to pause processing to check if the current Cache Page's data records are fully mapped. If the current Cache Page is determined to be fully mapped, the remaining Transformation rules will not be processed.

Form Settings (Forms Only)

Input Forms Profile Name
The form templates displayed in the forms channel for this Workflow Profile are managed here. These are configured under the Application Tab|Data Collection|Form Templates.

Journal Settings (Journals Only)

Journal Template Profile Name
The journal templates displayed in the adjustments channel for this Workflow Profile are managed here. These are configured under the Application Tab|Data Collection|Journal Templates.

Data Quality Settings

Cube View Profile Name
The Cube Views displayed in the analysis pane are managed here. This section is displayed when clicking on the period level during the Process, Confirm, and Certify steps. These are configured under the Application Tab|Presentation|Cube Views.

Process Cube Dashboard Profile Name
The Dashboard’s rules that run during the Process step are managed here.

Confirmation Profile Name
The Confirmation Rules that run during the Confirm step are managed here. These are configured under the Application tab|Workflow|Confirmation Rules.

Confirmation Dashboard Profile Name
The Dashboards displayed during the Confirmation step are managed here.

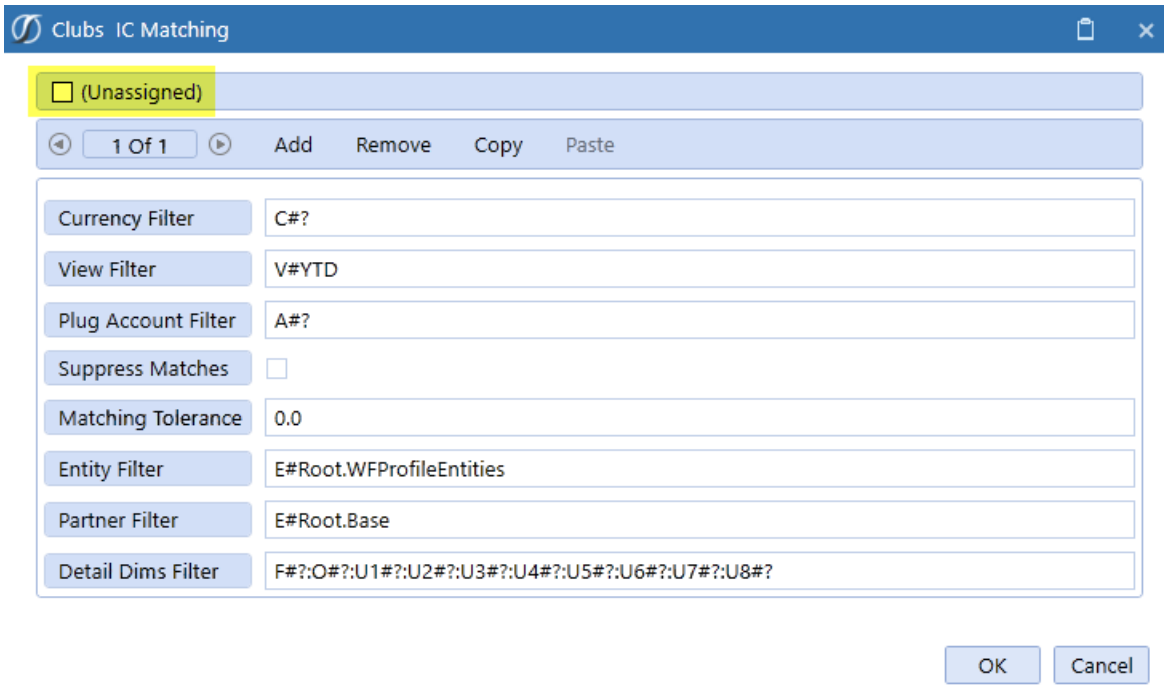
Certification Profile Name
The certification questions that prompt the user during the Certify step are managed here. These are configured under the Application Tab/Workflow/Certification Questions.

Certification Dashboard Profile Name
The Dashboards displayed in the analysis pane are managed here. This section is displayed when clicking on the period level on the Certify step. These are configured under the Application Tab/Presentation/Dashboards.

Intercompany Matching Settings

Matching Enabled
When set to True, the Matching Parameters section needs to be configured. This can be configured at all channels of the Workflow Profile. Settings are True or False.

Matching Parameters
Click on the ellipsis button in this field to configure the matching settings.



> **TIP:** Make sure the (Unassigned) box is unchecked, otherwise the fields will not be available to update.

Currency Filter
Enter the reporting currency.

View Filter
Enter how the Intercompany data should display in the Workflow (such as V#YTD or V#Periodic).

Plug Account Filter
Enter the Plug Account for this Intercompany match.

Suppress Matches
Check this to apply suppression.

Matching Tolerance
If the matching tolerance must be on the penny, leave this at 0.0, otherwise add a tolerance threshold for the offset amounts.

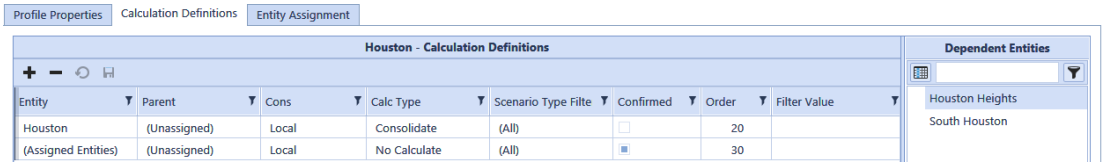
Entity Filter
The Workflow Entities associated with the Intercompany matching.E#Root.WFProfileEntities automatically points to the Entities assigned to the Workflow.

Partner Filter
Enter a Member Filter specifying the Partner Entities.

Detail Dims Filter
Enter the Account-Level Dimension Members (Flow, Origin, UD1…UD8) to ensure users are seeing the correct data in the Workflow.

Calculation Definitions

The second tab is where the administrator assigns the Calculation Definitions for the Workflow Profile. This will determine the type of calculation/consolidation that occurs when a user selects Process Cube during the Workflow. Multiple Entities can be entered and ordered accordingly. See Using Calculation Definitions in "Workflow" on page 142 in the Design Guide for more details.



Auto-assigning Entities can be done through (Assigned Entities) or (Load Entities). The Confirmed check box controls which Entities are tested by Confirmation Rules.

> **TIP:** By right clicking on any line item, a user can insert or delete a row, save, or export data.

Entity Assignment

The third tab is only available when clicking on the Cube Root Workflow Profile. This is where the actual Entity gets tied to the Workflow Profile. There are two sections to this tab:

Entity Assignment [Cube Name]
This section repaints the Workflow as it was created in the middle pane. This is where an administrator can click on a Workflow Profile, and then use the Unassigned Entities tab to search for Entities.

Unassigned Entities
This is the search window to find Entities to attach to a profile. This only becomes enabled for the data loading profiles. The search engine uses that contains technology to find Entities. In other words, type the whole word or part of the word and it will search through the complete list looking for that combination of characters. More than one profile may be chosen. Lastly, once an Entity has been attached, it will no longer appear in the search window.

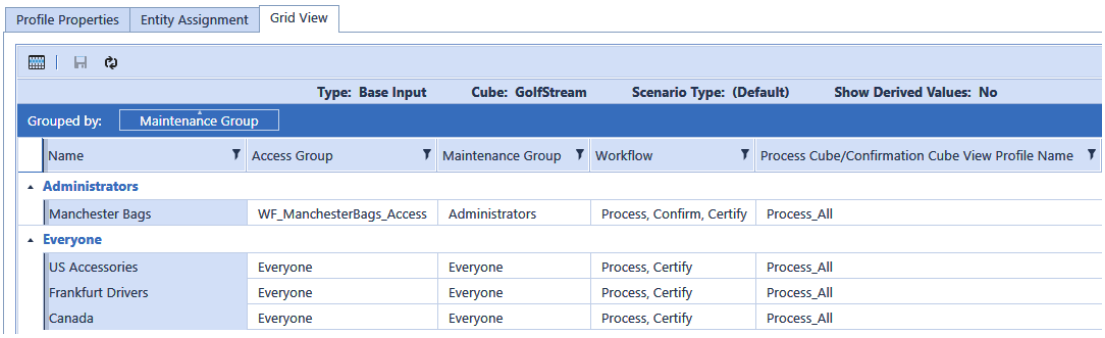
 - Click this after the search criteria has been typed

 - Click this to attach the item to the profile

 - Click this to turn off the search criteria

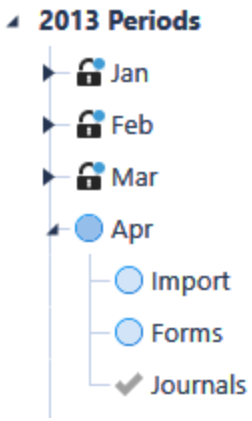
Workflow Profile Grid View

The Workflow Profile Grid View allows an administrator to make several changes to numerous Workflow Profiles at once. Select the Grid View icon and choose data to view. There is also a drag and drop option where the user can select a column label and drag it to the top in order to specifically group the data. This is only available when the Cube Root Profile is selected.



Central Input

For corporate configurations there is an option called Central Input. This can be used for situations where corporate does the final adjustment after the data has been loaded by the sites. The Workflow Channel can configure with Central Input which will then display a grey check mark for that Workflow Channel. This allows corporate to make updates and adjustments at the top level because the Workflow owns the Entity. All activity is tracked in the audit history.

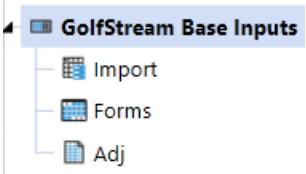


Workspace

OneStream can have a custom Workflow Profile that displays a Workspace style Dashboard.

Workflow Templates

Workflow Templates are useful when building a series of Base Input Workflow Profiles with similar settings. Design a template as generic or customized as desired and then apply the template to the new Base Input Workflow. On the Workflow Templates screen, there is a (Default) Template that can be used or click to create a new one. Once the template is created, it will look similar to a Base Input Workflow Profile and include the default input types.

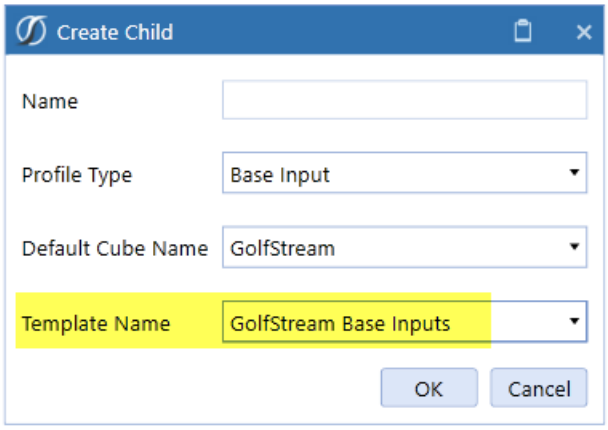


Customize the template to fit the needs of the Workflow design:

- Rename the inputs (e.g., rename Adj to Journals)
- Add additional input types
- Disable input types by Scenario (e.g., disable Journals for the Budget Scenario if that input type is not used)
- Configure Intercompany Parameters
- Assign common Cube View or Dashboard Profiles

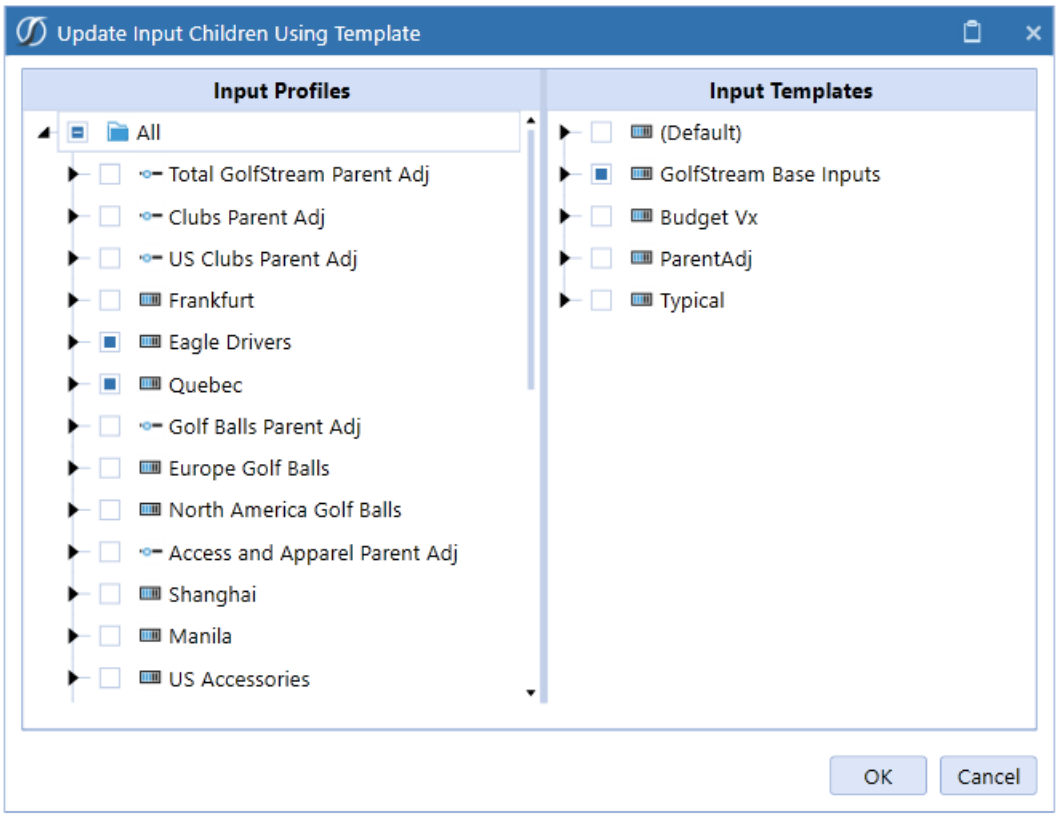
The goal of the template is to make as many common changes and updates as possible which will save time and clicks during the actual Workflow build. Once a template is completed, click to navigate back to the Workflow Profile page.

Create a Base Input Workflow and apply the template.



All the template settings now apply to this Base Input.

> **NOTE:** After a template is applied to a Base Input Workflow Profile, any changes made to the existing input types (Import, Forms, Journals) cannot be applied to the Workflow Profile. If a new Input Type is added to the template, this can be applied to an existing Workflow Profile. From the Workflow Profile screen, select . Select the template with new input types and the Workflow Profiles to which the changes will apply.



Confirmation Rules

Confirmation Rules are used as a control to check the validity of the processed data. The rules can be setup to act as an error to the process or show a warning message. If the rule was setup as an error and it failed within the process, the user would not be able to proceed within the Workflow. The rules will process individually for each Entity associated with the Workflow Profile.

Confirmation Rules Properties

General

Name
The name of the Confirmation Rule group.

Description
A field for a more detailed description of the rule group.

Security

Access Group
This controls the user or users that have access to the rule group within the Workflow.

Maintenance Group
This controls the user or users that have access to maintain and administer the rule group.

> **NOTE:** Click  in order to navigate to the Security screen. This is useful when changes need to be made to a Security User or Group before assigning it to a Confirmation Rule. Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Settings

Scenario Type Name
The rule group can be made available to a specific Scenario Type or all Scenario Types.

Order
The order in which the rules will process and display within the group when the Workflow is processed.

Rule Name
A name given to the rule. This name will be seen in the Workflow, so it is best to give it a descriptive, purposeful name.

Frequency
This option will dictate how often the rule is required to run in the Workflow Profile.

All Time Periods
This runs the rules every period.

Monthly
This runs the rules every month. If this is for a weekly application, they will run the last week of each month.

Quarterly
This runs the rules every quarter, or four times a year.

Half Yearly
This runs the rules two times a year; once in June and December.

Yearly
This runs the rules once a year in December.

Member Filter
This turns on the Frequency Member Filter. Filters can then be defined in that section.

Frequency Member Filter
This only becomes available when Member Filter is chosen in the Forms Frequency options above, otherwise this will be grey. The purpose of this option is to allow the ability to filter by time.

Rule Text
A description of the rule. This will also be seen in the Workflow. The Rule Text should be a textual description of the Rule Formula associated with this rule.

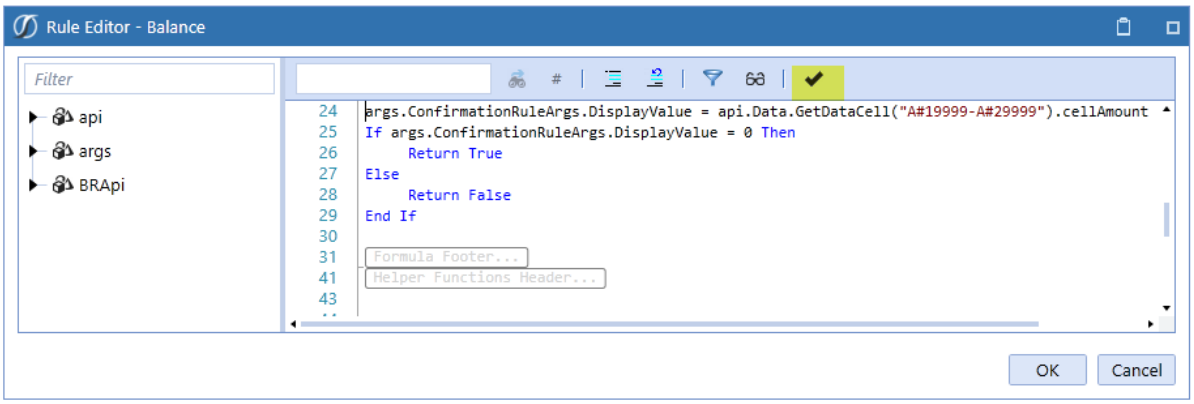
Action
A drop down list containing the options Warning (Pass) or Error (Fail). If the data being evaluated does not pass the rule, these options dictate how to handle the problem. If a rule is associated with the Warning action, a warning message will display to alert the user, but the process will not stop, and the user will be allowed to Certify if there were no errors in other rules. If a rule is associated with the Error action, an error message will display, and the rule will have failed. The user will not be able to proceed further until all failures have been addressed and/or resolved. If No Action is associated with the rule, the value for the given rule will just be displayed during confirmation. This data can be used by the user for informational purposes.

Failure Message
This message will be displayed to the user if an error occurs. This field will only be used if the rule is associated with the Error Action. The message should stipulate the error again and possible options of what the user should look for or do to resolve it.

Warning Message
This message will be displayed to the user if the line item was associated with the Warning Error Action. The warning will alert the user to the issue.

NOTE: Messages longer than 2000 characters will be truncated with an ellipsis (…) placed in the last three characters.

TIP: In order to edit the Rule Formula, right click on the line item that needs to be edited and select Edit Rule Formulas. This will open the Rule Formula Editor and the rule logic can be created or maintained.



Click the highlighted check icon, to ensure the formula was compiled successfully.

The right-click feature also allows the user to insert or delete a row, save, and export data.

Confirmation Rule Profiles

Once the Confirmation Rule Groups are created, they are organized into Confirmation Rule Profiles. The Profiles are then assigned to Workflow Profiles. Choose the  icon to create a new Profile. To assign a Rule Group to a Profile, choose the  icon. This allows the user to select which Groups will be in the Profile.

Under the Rule Profile Settings, choose the Cube Name and Scenario Type where this Profile can be viewed and used when designing a Workflow Profile. Assigning a Rule Profile to a Workflow Profile is done in the Application Tab| Workflow Profiles| Data Quality Settings section.

Certification Questions

Certification Question maintenance is the area where the repository of questions is maintained. The questions are answered by the assigned users and act as the certification to the data load process. Once the Certification Question Groups are created, they are organized into Certification Question Profiles. The Profiles are then assigned to Workflow Profiles. See Confirmation Rule Profiles.

Certification Questions Properties

General

Name
The name of the certification question group.

Description
The field for a more detailed description of the group.

Security

Access Group
This controls the user or users that have access to the rule group within the Workflow.

Maintenance Group
This controls the user or users that have access to maintain and administer the rule group.

> **NOTE:** Click  in order to navigate to the Security screen. This is useful when changes need to be made to a Security User or Group before assigning it to a Certification Question. Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Settings

Scenario Type Name
The rule group can be made available to a specific Scenario Type or to all Scenario Types.

Order
The order in which the questions will appear to the user.

Name
A descriptive name given to the question.

Category
A drop down list of question types or categories. Select the best option for the question type.

Risk Level
Assign a risk level to the question. This will dictate the importance of the question as it pertains to being answered correctly.

Frequency
This option will dictate how often the question is required to be answered and when it will appear to the user.

All Time Periods
This displays the questions every period

Monthly
This displays the questions every month. If this is for a weekly application, they will display the last week of each month.

Quarterly
This displays the questions for every quarter, or four times a year.

Half Yearly
This displays the questions two times a year; once in June and December.

Yearly
This displays the questions once a year in December.

Member Filter
This turns on the Frequency Member Filter. Filters can then be defined in that section.

Frequency Member Filter
This only becomes available when Member Filter is chosen in the Forms Frequency options above, otherwise this will be gray. The purpose of this option is to allow the ability to filter by time.

Question Text
This is the question the user will answer. The question should be phrased to illicit a Yes or No response. The user is given a field to explain his/her answer in free text.

Response Optional
Check this box in order to make the question optional.

Deactivated
This will deem the question not active and it will not appear to the user any longer. All historical responses will be preserved if the question is not deleted.

Deactivated Date
Select the date the question was or is to be deactivated.

> **TIP:** By right clicking on any line item, a user can insert or delete a row, save, or export data.

Data Collection

Data Sources are built to act as a blueprint for the types of imports that need to be done and to define how the data should be parsed and imported. These include fixed files and delimited files, which use connectors to pull the data directly from the source. Data sources also have dimensions associated with them along with specific properties. In this section you will learn about these data sources and how to leverage them to build your data collection.

Data Sources

Data sources are blueprints of the types of imports required and define how to parse and import data. Data sources can be a fixed width file, delimited file, connectors file, or a Data Management Export sequence that pull data from a source system. Once built, you can assign a data source to one workflow profile or to many workflow profiles sharing a common file format.

Associate a source file with a data source by clicking  in the upper toolbar. The file opens in the top area of the screen and you can select fields and functions to build Data Source dimension definitions.

Data Source Properties

The General Properties are standard across all data types.

Name
The name of the Data Source.

Description
The field for a detailed description of the Data Source

Security

The security properties are standard across all data types.

Access Group
Members of the assigned group have the authority to access the Data Source

Maintenance Group
Members of the assigned group have the authority to maintain the Data Source.

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Settings

The Settings are standard across all data types.

Cube Name
The Cube associated with this Data Source which will dictate the available Dimensions that can be used.

Scenario Type
This allows the profile to be assigned to a specific Scenario Type or All Scenario Types. If the Data Source is assigned to a specific Scenario Type, it will only be available when assigned to the Workflow Profile.

Data Structure Settings

The Data Structure Settings are standard across all data types.

Type
This defines the source file structure. The Type can be Fixed, Delimited, Connector, or Data Management Export Sequence. Details on these types can be found below.

Data Structure Type

Tabular
This will have a line or lines specific to a single intersection with one amount.

Matrix
This will have multiple amounts on a given line using rows and columns to determine the intersection that corresponds to each amount.

Allow Dynamic Excel Loads
If set to True, users will be able to load Excel templates as well as the data file for which the Data Source has been built. See the section on Using Excel as a Data Source for information on the proper formatting of these files.

Fixed Files

Fixed files are in a columnar format with data in predefined columns.

Connector Settings

Connector Name
A drop down list of available Connector Type Business Rules. The rules will be built containing the code to connect to and pull data from a given source system or database.

Delimited Files

Delimited files have the fields in the file separated by a common character.

Delimited File Settings

Delimiter
The character being used to separate the distinct fields in the source file is defined here.

Quote Character
In delimited files, the fields are often put in quotes in case the delimiter is also a valid character in one of the field Members. This option specifies what quote character is being used in the source file.

Connector Settings

Connector Name
A drop down list of available Connector Type Business Rules. The rules will be built containing the code to connect to and pull data from a given source system or database.

Connectors

Connectors pull data directly from a source system or database. See Connector Data Source in "Collecting Data" on page 180 for more information.

Connector Settings

Connector Name
A drop down list of available Connector Type Business Rules. The rules will be built containing the code to connect to and pull data from a given source system or database.

Connector Uses Files
Set to True to process files that cannot be parsed using a data source. For example, if an Excel or text file has complex formatting, this setting allows you to code the way the file should be imported rather than defining it with a Data Source.

For more information, see "Business Rules" in "Application Tools" on page 848.

Data Management Export Sequences

A Workflow Import can use a Data Management Export Sequence rather than a File or Connector. This can be comprised of multiple Data Management Steps. See Data Management in "Application Tools" on page 848 for more information.

Data Management Settings

Data Export Sequence Name
The name of the Data Export Sequence being used for this Data Source.

Source Dimensions

Each Data Source will have Source Dimensions assigned to it. The Source Dimensions are added to the Data Source by clicking the  button in the toolbar along the top. Once the button is clicked, a dialog box will appear with a drop-down list of available Dimensions. These Dimensions correspond with the Dimensions of the Cube assigned to the Data Source Properties.

Source Dimension Properties

The following properties become available when a Source Dimension is selected.

Settings

Data Type
Not all data types will be available for every Source Dimension.

DataKey Text
This will read the value from the file as defined in the position settings.

Stored DataKey Text
This will override the position settings and force the Time value to be a constant value for every line.

Global DataKey Time
This will use the Time value from the current Global POV time being processed.

Current DataKey Time
This will use the Time Value from the current Workflow POV.

Current DataKey Scenario
This will use the Scenario value from the current Workflow POV.

Matrix DataKey Text
This is used as a Data Type when the Data Source is setup as a Matrix load with multiple periods and used to identify the defined Start Position and Length of a single period.

Text
This will read the value from the file as defined in the position settings.

Stored Text
This will override the position settings and force the value to be a constant value for every line.

Matrix Text
This will have multiple amounts on a given line using rows and columns. This will determine the intersection that corresponds with each amount when more than one column contains the same Dimension.

Label
This will read the value from the file as defined in the position settings.

Stored Label
This will override the position settings and force the value to be a constant for every line.

Numeric
This defines the numeric amount field for the Data Source. This field will be read and stored as a number, not as text or string.

Position Settings

Position Settings are the definition of where the Source Dimension will be found in the source file. For both Fixed Width and Delimited Files, there are tools in the toolbar and an attached file that assist in populating these values. Highlight the specific area to assign it to a Dimension (for a Delimited File, it only needs to be a portion of the column). The highlight will appear in Red. When the defined area is selected, click the  button. This will commit the selection to the Dimension and the corresponding values will be populated in either the Start Position and Length fields for Fixed Width or the Column Number field for Delimited. To clear this selection without committing it to the Dimension, click the  button.

Start Position (Fixed Files Only)
This is the numerical representation of the starting point for a line item.

Length (Fixed Files Only)
This defines how many characters will be taken from the start position.

A Fixed Data Source with a start position of 20 and a length of five will start with the 20th character and include the next five characters.

Column (Delimited Files Only)
A Delimited Data Source will use a column number. If the column number is four, that Dimension will be represented by the 4th column in the source file.

Connector Settings

Source Field Name (Connector and Data Management Export Sequences Only)
Source field names will be provided by the Connector Business Rule assigned to the Connector Data Source. These field names will either be explicitly listed out in the Business Rule, or dynamically returned from a SQL query. Source field names for Data Management Sequences are provided within OneStream and will always contain the same list.

Logical Expression and Override Settings

Logical Operator
Allows the ability to assign a .NET scripting functionality to a Dimension of a Data Source.

Complex Expression
This selection is used when .NET scripting is needed for the Dimension, but not needed elsewhere. The script used in the Complex Expression will only be available within that Dimension.

Business Rule
This selection is used when .NET scripting is needed for the Dimension and the script is available in the Business Rule Library.

Logical Expression
This is the name of the Business Rule assigned to the Dimension when Business Rule is selected for Logical Operator.

Static Value
This is an override setting which allows a hardcoded value to be assigned to a Dimension rather than being read from a file or Data Source.

Text Fill Settings

Leading Fill Value
Characters entered in this field will precede whatever value is brought in from the file upon import.
Lead Fill Mask = xxx, data value = 00, results value = x00

Trailing Fill Value
Characters entered in this field will be placed after any value brought in from the file upon import.
Trail Fill Mask = xxx, Data Value = 00, Results Value = 00x

Substitution Settings

Substitution Old Value (Find)
If the value entered in this field is encountered in the Dimension, it will be replaced with what is entered in the Substitution New Value.

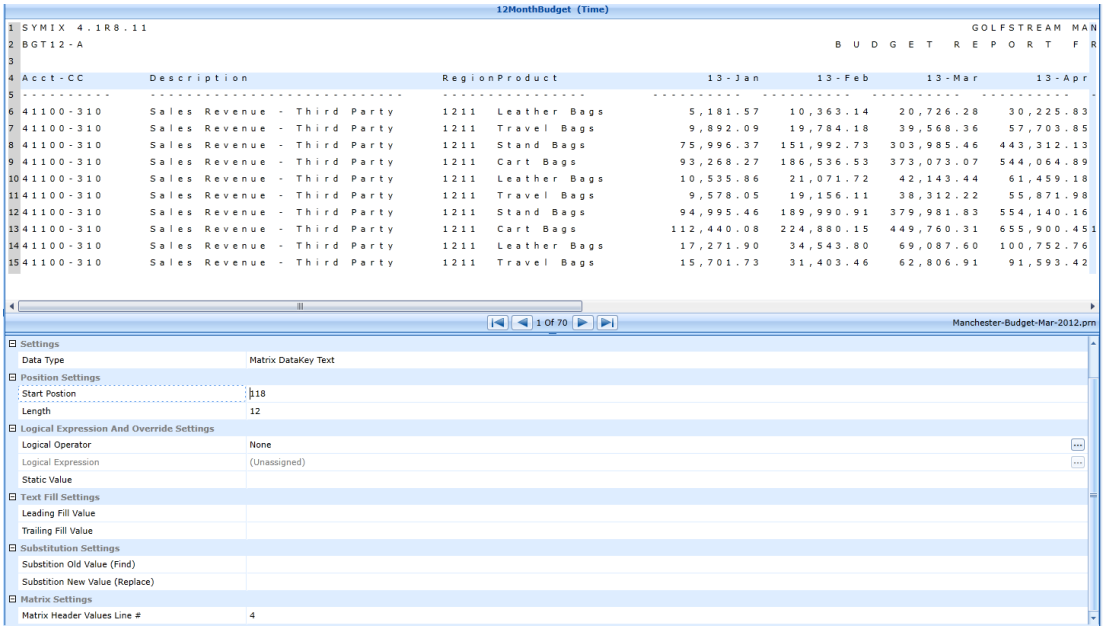
Single Value = value1
Multiple Values = value1^value2

Substitution New Value (Replace)
This will replace the value in Substitution Old Value if it occurs in the Dimension.
Single Value = value1
Multiple Values = value1^value2
Empty String |Null|
Single Space |Space|

Matrix Settings

This setting is only available when Matrix is selected for the Data Structure Type.

Matrix Header Values Line #
This setting indicates which row to look to for the Dimension being matrixed. For example, if months are listed across columns on line four, and time is the intended Member to be matrixed, a 4 would be entered in this field.



Numeric Settings

These settings are only available in the Amount Source Dimension which will help with the formatting and properties of the amount values.

Thousand Indicator
Enter the character used to separate thousands in the value. For example, for the value 1,000 the Thousand Indicator is ",". This can also be done by highlighting the character in the file and clicking the  button.

Decimal Indicator
Enter the character used to separate decimals in the amount value. This can also be done by highlighting the character in the file and clicking the  button.

Currency Indicator
Enter the currency symbol for the respective currency. This can also be done by highlighting the character in the file and clicking the  button.

Positive Sign Indicator
If the amount values in the file contain text characters to dictate a positive value, enter the characters here. This can also be done by highlighting the character(s) in the file and clicking the  button.

Negative Sign Indicator
If the amount values in the file contain text characters to dictate a negative value, enter the characters here. This can also be done by highlighting the character(s) in the file and clicking the  button.

Debit / Credit Mid-Point Position
If debits and credits are in the same amount field, but are offset within that column, a midpoint can be entered here. Values to the left of the midpoint are considered a debit while values to the right are a credit.

Factor Value
The amount being imported is factored by the value entered in this field.

Rounding
The available options for Rounding are Not Rounded and the values 1 – 10. Not Rounded will not round the values. If a value between 1 and 10 is selected, the value will be rounded to the corresponding digit.

Zero Suppression
If the import process should not include zero values, set this to True. To import 0 values, set this to False.

Text Criteria for Valid Numbers
Fill in the criteria for numbers that are valid.

Bypass Settings

Bypass allows an administrator to look for a specific value in a column or an entire line. If a value is found, that line will not be processed. In order to setup the Bypass Dimension, highlight the value to skip. Click the  button to skip the value only if it is found in the exact position. Click the  button to skip the value if it appears anywhere on a line.

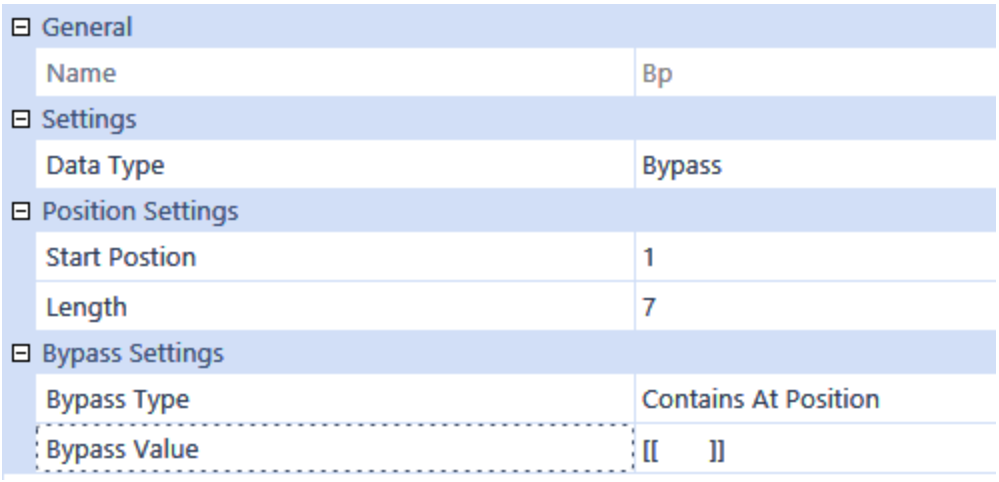
Bypass Type

Contains at Position
This switch will tell the Data Source to skip an entire line of a file if the Bypass Value is found at the specified location in the Position Settings section.

Contains Within Line
This switch will tell the Data Source to skip an entire line of a file if the Bypass Value is found anywhere on the line.

Bypass Value
The value defined will indicate an entire line should be skipped when found in a specific location, or anywhere on the line.

> **TIP:** Users can create a Bypass within a Fixed Data Source for blank spaces by specifying the Position Settings and entering double square brackets around the specified number of blank spaces in the Bypass Value. This can be used if an import is going to encounter an area in the Data Source containing blank spaces in the location specified.



⊟ General	
Name	Bp
⊟ Settings	
Data Type	Bypass
⊟ Position Settings	
Start Postion	1
Length	7
⊟ Bypass Settings	
Bypass Type	Contains At Position
Bypass Value	[[ ]]

Stored Text Settings

Text Criteria to Bypass in Storage Buffer
This field provides the opportunity to enter a value or string of values indicating a bypass of the record being read even though a Stored Value has been specified.

Single Value = value1
Multiple Values = value1^value2

Stored Value Line #
The line number to be used repeatedly to obtain value for each record's importing regardless of whether it is on the line.

Using Excel as a Data Source

An Excel file can be imported without having to configure the Data Source completely by setting the Allow Dynamic Excel Loads option to True and configuring an Excel template. See Loading Data via Excel Templates or CSV in "Collecting Data" on page 180 for more details on configuring the Excel template.

Transformation Rules

Transformation Rules help map data from source systems to the financial model. The different Member Script concepts and how they relate to different Transformation Rule types are described below. These are listed in the order in which the rules run during the Validate step in Workflow.

Transformation Rules Toolbar

 Create Group
Use this to create a Transformation Rule Group under each Dimension

 **Create Profile**
See Transformation Rule Profiles

 **Manage Profile Members**
See Transformation Rule Profiles

 **Create and Populate Rule Profile**
Selecting this will create a Transformation Rule Group and a Transformation Rule Profile with the same name. The Rule Profile will already be populated with each Dimension Rule Group and update as the Group is updated.

 **Delete Rule Profile and Groups**
This can only be done by selecting a specific Transformation Rule Profile. It will delete both the Transformation Rule Profile and all non-shared Groups within the Profile.

 **Delete Selected Item**
Use this to delete one item such as one Rule Group or Profile.

 **Rename Selected Item**
This allows a user to rename Transformation Rules, Groups or Profiles.

Cancel All Changes Since Last Save
This will undo any unsaved changes made.

Export Selected Group to a TRX File
Use this to export a Transformation Rule Groups to use in another application or group. This exports a comma delimited file which are valid for only certain Transformation Rule designs. Logical Operators and complex expressions are not supported. Application Tools, Load/Extract of application *.XML files should be used to manage Transformation Rules.

Import a TRX file into the Selected Group
Use this to import Transformation Rule Groups from another application or group. This comma delimited file format may not be valid for all Transformation Rule designs. Properties such as Logical Operators and complex expressions are not supported. The *.TRX import is intended as a utility to import Transformation Rules from compatible legacy systems. Application Tools, Load/Extract of application *.XML files should be used to manage Transformation Rules.

General Settings

General

Name
The name of the Transformation Rule Group

Description
A short description of the rule or where it is used

Security

Access
Members of this group will have access to the Transformation Rule Group

Maintenance
Members of this group have the authority to maintain the Transformation Rule Group

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Settings

Cube Dimension Name
The specific Dimension to which the Rule Group is assigned.

Mapping Types

Mapping Types allow the data to be mapped in different ways with the possibility of using conditional rules, wild cards, ranges and others.

One-to-One

One-to-One mapping allows one source Dimension Member to be mapped or transformed to one target Dimension Member explicitly. No Member Scripts are used.

Source Value
This is the value for the related Cube Dimension in a defined data field.

Description (optional)
This is a description of the mapping rule.

Target Value
The Dimension Library Member to which the Source Value is being mapped or transformed.

Order (Optional)
The one-to-one mapping rules will be processed in the order of the (defaulted) alpha numerical sort. The Order field allows a value to be assigned to a record which will allow a custom sort order of the mapping table.

Composite

Composite mapping is a way to do a map conditionally. Dimensional tags may be used to include another Dimension in the evaluation.

A#[199?-???*]:E#[Texas]

In the example, any similar Formatted Account starting with 199 and an Entity of Texas would be mapped to a specific Target Entity.

Range

A range mapping gives the upper limit and lower limit of a range. Any Member that falls within this range will be mapped to the corresponding target Member.

If an administrator wants the range of source Accounts from 11202 to 11209 to map to Account 12000, then enter 11202~11209 under Rule Expression with ~ as the separator.

List

List mapping allows the user to create a delimited list of Members that all map to the same target.

If an administrator wants the list of Accounts 41137, 41139 and 41145 to map to Account 61000, enter 41137;41139;41145 under Rule Expression with ; as the separator.

Mask

Wildcards are used in Mask mappings. The wildcard characters for these mappings are * and ?. The * character is used to represent any number of characters. 27* would capture 270, 2709, or 27XX-009. The ? character acts as a placeholder for a single character. 27?? Would capture 2709, but would not capture 27999 or 2700-101.

Double-sided wildcards can be used as well in Mask Transformation Rules. For example, *000* would capture any account number with character(s) before and after the 000 sequence.

The following properties are standard for Composite, Range, List and Mask Mapping Types.

Rule Name
This is a unique name assigned to each mapping rule that will also determine the default sort and processing order.

Description (Optional)
The description of the mapping rule.

Rule Expression
This is where the specific source field processing rule is placed. For example, 27* would capture 270, 2709, or 27XX-009.

Target Value
The Dimension Library Member to which the Source Value is being mapped or transformed. The use of wild cards to define Target Values is not recommended. The following exceptions apply to Target Value wild card usage:

- The ? character is not supported.
- The * character is not supported when used as a prefix (left side) to a Target Value.
- The * character used as a suffix (right side) will yield the Source value.

Logical Operator
This provides the ability to extend a normal mapping rule with VB.NET scripting functionality.

Expression Type:

None (Default)
No script is assigned or employed for this related Transformation Rule.

Business Rule
This selection is used when .NET scripting is needed for the Dimension and the script is available within the Business Rule Library.

Complex Expression
This selection is used when .NET scripting is needed for the Dimension but will not need to be used elsewhere. The script used in the Complex Expression will only be available within that Dimension.

Order (Optional)
The Order field allows a value to be assigned to a record which will allow a custom sort order of the mapping table.

Derivative

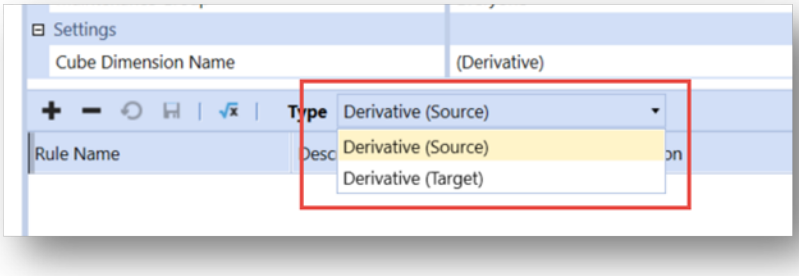
Derivative Rules apply logic to Stage Data. The output of Derivative Rules is to generate additional records in the Stage Environment. The two types of Derivative Rules are Source and Target.

Source Derivative Rules

The Source Derivative rules are created to apply logic defined by the inbound source data in the Stage environment. This will create new Members as a data record, which are stored in the Stage area, to be mapped to a Cube or a temporary Member.

Target Derivative Rules

The Target Derivative rules are created to apply logic defined by the post-transformed Stage environment data. This will create new Members as a data record, which are stored in the Stage area. Since these are post-transformation, any records stored as final will not be processed by Transformation Rules.



Rule Name
A unique name given to a particular Derivative Rule.

Description
A detailed description used in the Label field of the data imported.

BI Blend Derivative Rules

This is a class of Derivative rules specifically designed for use with the external database tables generated from the BI Blend Workflow.

- BlendUnit All
- BlendUnit Base
- BlendUnit Parent

Additional information on the use and design elements of BI Blend can be found in the BI Blend Design and Reference Guide.

Derivative Rule Expressions

Below are some examples of the syntax used to write Derivative Rules. The variation between the use of Source or Target type Derivative rules is by the definition of the rule. Source Derivative Rules reference the inbound record members. The Target type Derivative rules reference the post-transformed records. In the Rule Expression samples, assume these rules will run in this order presented in the example.

Import	
Account	Entity
10200123	TX47
10299999	GB11
14000000	TX47
14300000	GB11

Validate		
Source Derivative	Transformation Rules	Target Derivative
A#[102*]= AdminExp	AdminExp	A#[*Exp]=TotExp
	ItExp	
	GenAdmExp	

Rule Expression	Expression Type	Derivative Type	Notes
A#[11*]=Cash	None	Final	Accounts that start with 11 will be aggregated up to a new Account called Cash and stored in Stage.
A#[12*]=AR	None	Interim	Accounts that start with 12 will be aggregated up to a new Account called AR, but not stored.

Rule Expression	Expression Type	Derivative Type	Notes
A#[1300-000;Cash]=CashNoCalc	None	Interim (Exclude Calc)	The Derivative Account called Cash will not be included here because the calc is excluded. The CashNoCalc interim Account will be created as an aggregate of Account 1300-000, but not stored.
A#[1310-000;Cash]=CashIncludeCalc	None	Interim	The two Accounts (1310-000 and Cash) will be aggregated to equal the new Derivative Account called CashIncludeCalc because the calc is included. Note the use of the semicolon (;) as a list separator.

The following rules create additional rows in the Stage Area when importing data based on logic.

Rule Expression	Expression Type	Derivative Type	Notes
A#[1000~1999]<<New_:E#[Tex*]=TX	None	Applies to All Types	This rule creates a new row in the Stage for any Account that falls between 1000 and 1999 in the source data, but will add a suffix to it. Account 1010 will create a new row for Account New_1010. The end of the rule syntax shows each Entity name starting with “Tex” will be created as the Entity called TX in these new Stage rows.

Rule Expression	Expression Type	Derivative Type	Notes
A#[2000~2999]>>_:Liability:U2#[*]= None:U3[*]=None:U4#[*]=None	None	Applies to All Types	This rule creates a new row in the Stage for every Account between 2000 and 2999 with a prefix. Account 2300 will come into a new row as 2300_Liability. The rest of the rule means all UD2, UD3 and UD4 Dimension Members will be set as the None Member.
A#[3000~3999]@3:E#[Tex*]@1,1	None	Applies to All Types	This rule takes the first three digits of each Account between 3000 and 3999 to create new rows in Stage. Each Entity starting with Tex will be shown as “T” since the @1,1 syntax starts at the first position of the string and looks one character to the right.

Logical Operator

Logical Operator provides the ability to extend a normal mapping rule with VB.Net scripting functionality.

Derivative Expression Types
These are used to perform additional calculations on the transformed Member’s data.

None
This is the default and no changes will be made.

Business Rule
A Business Rule will run on the resulting Derivative Member data. This Business Rule must have Derivative as its type.

Complex Expression
Write a script here instead of a shared Business Rule and it will run against the resulting Derivative Member’s data.

Multiply
This will multiply the resulting Derivative Member's value by another specified value.

Divide
This will divide the resulting Derivative Member's value by another specified value.

Add
This will add the resulting Derivative Member's value by another specified value.

Subtract
This will subtract a specified value from the resulting Derivative Member's value.

Create If > x
If the resulting Derivative Member's value is greater than a specified value, it will be created.

Create If < x
If the resulting Derivative Member's value is less than a specified value, it will be created.

Derivative Type

Derivative types determine if the resulting Derivative Member will be created, not created, or if the Member will be calculated.

Interim
This will not be stored in the Stage area and cannot be mapped to a target Member. It can be used within other subsequently run Derivative Rules.

Interim (Exclude Calc)
This is similar to Interim but will be excluded in other Derivative calculations.

Final
This will be stored in the Stage area and available to be mapped to a target Member.

Final (Exclude Calc)
This is similar to Final but will be excluded in other Derivative calculations.

Check Rule
This is a custom validation rule that uses the same syntax as Member Filters and can be applied to the source data during the Validation task of the Workflow.

Check Rule (Exclude Calc)
This is similar to Check Rule but will be excluded in other Derivative calculations.

Order

The Order field allows a value to be assigned to a record which will allow a custom sort order of the mapping table.

Lookup

This Transformation Rule is very versatile in its configuration. This can be utilized as a table for formulas, Business Rules, or a simple look up.

Transformation Rule Profiles

Once the Transformation Rule Groups are created, they are organized into Transformation Rule Profiles. The Profiles are then assigned to Workflow Profiles.

Choose the  icon to create a new Profile. Choose the  icon to assign a Rule Group to a Profile. This allows the user to select which Groups will be in the Profile.

Under the Rule Profile Settings, choose the Cube Name and Scenario Type where this Profile can be viewed and used when designing a Workflow Profile. Assigning a Rule Profile to a Workflow Profile is done in the Application Tab > Workflow Profiles > Import > Integration Settings section.

Form Templates

Form Templates can be setup to allow manual data entry. The entries can be done in a Cube View from an Excel file or from the Spreadsheet feature (OneStream Windows App only). Each Form Template Group has a specific Cube View, Dashboard or Excel File assigned to it. Forms can also be loaded via an Excel or CSV template. See Loading Form Data in "Collecting Data" on page 180 for more details on creating these templates.

Form Template Group Properties

General (Form Template Group)

Name
The name of the Form Template Group

Description
A short description of the Template Group such as how or where it is used

Security

Access Group
Members of this group have access to the Form Template Group

Maintenance Group
Members of this group have the authority to maintain the Form Template Group

> **NOTE:** Click  in order to navigate to the Security screen. This is useful when changes need to be made to a Security User or Group before assigning it to a Form Template Group. Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Form Template Properties

Form details can also be loaded via an Excel or CSV template. See Loading Form Data in "Collecting Data" on page 180 for more details on creating these templates.

General

Name
Name of the Form Template

Description
This allows for a more descriptive definition of the Form Template

Form Type

Cube View
Select this to utilize a Cube View for the form's data entry method.

Dashboard
Select this to utilize a Dashboard for the form's data entry method.

Spreadsheet (OneStream Windows App Only)
Select this for the Form to be visible using the Spreadsheet feature in OneStream Windows App. When selected, it is the same functionality as attaching an Excel file, but the spreadsheet exists within OneStream, not Excel.

Cube View/Dashboard
Select the Cube View or Dashboard that will be associated with this Form Template.

Click  and begin typing the name of the Cube View or Dashboard in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name is unknown, expand a Cube View or Dashboard Group and scroll through the list to select the correct one. Once the Cube View or Dashboard is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Spreadsheet (OneStream Windows App Only)
This Spreadsheet should have been built with an embedded Cube View or retrieve functions in order to interact with Form data. See "Navigating the Excel Add-In" on page 1177 for more information on this functionality that is available within the Excel Add-in and the Spreadsheet feature in OneStream Windows App. Upload a pre-created Excel file for data entry when this option is selected. Click the  button to upload an Excel file. Once selected, the file name in the Excel File space will appear. Click the  button to delete an uploaded Excel file, the  button to download a copy of the uploaded Excel file, or the  button to open the uploaded Excel file.

Excel File (Optional)

An Excel file may be used for data entry. Click the  button to upload an Excel file. Once selected, the file name in the Excel File space will appear. Click the  button to delete an uploaded Excel file, the  button to download a copy of the uploaded Excel file, or the  button to open the uploaded Excel file.

Workflow

Form Requirement Level

Not Used
This setting is used if the Form is no longer in use and shows the form as Deprecated in the Workflow.

Optional
This setting will allow the user to enter data via the Form if desired.

Required
This setting will make the Form mandatory for any process to which it is assigned

Form Frequency

All Time Periods
This allows the form to display every period

Monthly
This allows the form to display every month. If this is for a weekly application, they will display the last week of each month.

Quarterly
This allows the form to display every quarter, or four times a year

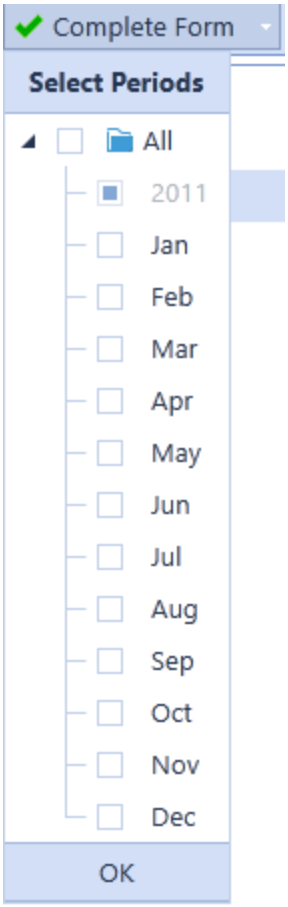
Half Yearly
This allows the form to display two times a year; once in June and December

Yearly
This allows the form to display once a year in December

Member Filter
This turns on the Frequency Member Filter. Filters can then be defined in that section.

Frequency Member Filter
This only becomes available when Member Filter is chosen in the Forms Frequency options above, otherwise this is gray for all the others. The purpose of this option is to allow the ability to filter by time.

Time Filter for Complete Form
The Time filter will dictate how often the Form is required. The example below is what will be shown when selecting Complete Form using the filter T#WFYear.Base.



Literal Parameter Values

If the Dashboard selected for the form, contains a Parameter for the Cube View or Spreadsheet name, enter the name/value pair which specifies which Cube View the form will use in the Workflow.
Example: ParameterName = CubeViewName

See Applying Literal Value Parameters to Form Templates in "Collecting Data" on page 180 for more details on the Literal Parameter Value feature.

Parameters (Cube View Forms Only)

Parameter Type (for Parameters 1 through 6)
Parameter Types allow for different values or variables to be passed to the Cube View

Literal Value
The Value will be hard coded.

Input Value
This allows the user to enter or change the value.

Delimited List
This provides a distinct list of values populated in the Parameter Type.

Member List
This will produce a flat list of Members to show to the user.

Member Dialog
Similar to Member list, this allows the user to select a Member, but through a pop-up Member selection dialog which also has search capabilities. This is more appropriate for a Dimension such as Accounts or Entities where the user can choose a base or Parent Member by traversing a hierarchy.

Variable Name from Cube View
Place a Parameter in this field to replace another Parameter used in a Cube View. For example, a prompt such as |!MyEntityName!| in the Cube View will suppress the Parameter dialog from appearing when opening the Form.

User Prompt
This prompts the user based on the question entered here.

Default Type
Set the default value so it is not blank.

Dimension Type
Choose the Dimension being prompted

Member Filter
Allows the ability to put in a defined filter. (e.g., E#Root.WFProfileEntities)

Form Template Profiles

Once the Form Template Groups are created, they are organized into Form Template Profiles. The Profiles are then assigned to Workflow Profiles. Choose the  icon to create a new Profile. Choose the  icon to assign a Group to a Profile. This allows the user to select which Groups will be in the Profile.

Assigning a Profile to a Workflow Profile is done in the Application Tab| Workflow Profiles| Form Settings, or Journal Settings for Journal Template Profiles.

> **NOTE:** Click  in order to navigate to the Security screen. This is useful when changes need to be made to a Security User or Group before assigning it to a Form Template Profile. When assigning Security Groups to Form Template Profiles or Journal Template Profile, click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Journal Templates

Create pre-set Journal Templates in Journal Template Groups. Once the Journal Template Groups are created, they are organized into Journal Template Profiles and then assigned to Workflow Profiles. For more details on Profiles, see Form Template Profiles.

Journal details can also be loaded via an Excel or CSV template. See Loading Journal Data in "Collecting Data" on page 180 for more details on creating these templates.

Journal Template Group Properties

General (Journal Template Group)

Name
The name of the Journal Template Group

Description
A short description of the Template Group such as how or where it is used

Security

Access Group
Members of this group have access to the Journal Template Group

Maintenance Group
Members of this group have the authority to maintain the Journal Template Group

> **NOTE:** Click  in order to navigate to the Security screen. This is useful when changes need to be made to a Security User or Group before assigning it to a Journal Template Group. Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Journal Template Properties

General

Name
Name of the journal template

Description
A detailed description of the journal template.

Journal Template

Journal Template Type
A Journal template can either be a Standard or Auto Approved. If it is Auto Approved, a user can create a Journal from the template with limited editing ability meaning permission to change name, description, etc. After pressing Save, the line items are validated, and the Journal skips the approval process and becomes Approved. If, for any reason, the Journal needs to be edited, it is handled like any other Journal from that point forward. Someone in the ApproveJournals group would need to reject it for the original user to edit it. Then, the regular Submit, Approve steps will occur. This approach is needed because the person who created the Auto Approved template only pre-approved certain numbers to be put in the system. The user does not need to be in the ApproveJournals security group to do this. He/She only needs to be in the ProcessJournals security group which is normally the group for end users to save or submit Journals.

Journal Template Group
This displays the journal template group that was created under the new template

Journal Requirement Level
This setting works together with Frequency and determines when a journal is required. The options available are Not Used (anymore), Optional, or Required.

Journal Frequency

All Time Periods
This allows the journal to display every period.

Monthly
This allows the journal to display every month. If this is for a weekly application, it will display the last week of each month.

Quarterly
This allows the journal to display every quarter, or four times a year.

Half Yearly
This allows the journal to display two times a year; once in June and December.

Yearly
This allows the journal to display once a year in December.

Member Filter
This turns on the Frequency Member Filter and then the filters can be defined in that section. For example, if this journal only needs to be completed in September, use the filter T#WFYearM9.

Frequency Member Filter
This becomes available when Member Filter is chosen in the Forms Frequency options above, otherwise this is gray for all the others. The purpose of this option is to allow the ability to filter by time.

The following settings control what the user can modify when creating an instance of a Journal. Settings are True or False.

Can Change Journal Settings
Can Change Journal POV
Can change Journal Line Items
Can change Journal Amounts

Journal

Journal Type
The options for Journal Type are Standard, Auto Reversing, or Allocation. When posting an Auto Reversing Journal, the auto reversal journal is automatically created in the next time period and set to the Approved state. The Auto Reversal Journal has all the debits and credits reversed. When un-posting an Auto Reversing Journal, check to make sure the auto reversal is not posted first. If it is not, delete the Auto Reversal Journal from the next time period and un-post. An Allocation Journal can be set up to perform simple or more intricate allocations, such as creating the weighting of the allocation, previewing the actual allocation entries, and un-posting them if they need to be run again.

Journal Balance Type

Balanced
The entire set of Journal Lines must balance between the Debits and Credits.

Balance by Entity
Debits and Credits in a multi-Entity Journal must balance for each Entity.

Unbalanced
Balance check will not be performed. This is normally used for one-sided journals.

Is Single Entity
If True, the Entity name is entered in the Journal POV and all Journal Lines relate to this one Entity. If False, the Cube, Entity and Parent columns must be filled out for every line in the Journal instance.

Entity Member Filter
This Member Filter will help limit the list of Entities presented to the user in the Journal POV and Journal Lines.

Point of View
In order to limit the amount of setup for every Journal Line, the items that remain constant (e.g. Flow = None) can be set in the Journal POV instead of in every line Item.

> **TIP:** A Journal Template can be repeated on a regular basis if values are placed in the journal lines and journal's settings require repeating upon a certain frequency.

Presenting Data With Books, Cube Views and Other Items

You can present data using report books, cube views, and application dashboards. Report Books allow you to combine a variety of reports and files in a way that fits your reporting needs. Cube views allow you to query cube data and present it in a variety of ways. Dashboards present data by combining a variety of sources such as components, data adapters, and other files. in this section you will learn how to present data using these methods.

Presenting Data Using Books

> **NOTE:** Embedding fonts in a PDF Report Book significantly increases the size of the PDF file. Use the PDF Embedded Fonts to Remove property in the Application Server Configuration File to specify which fonts should not be embedded. This will reduce the size of PDF files and control the resolution during report book PDF generation. The default font-stack setting is: Arial; Calibri; Segoe UI; Tahoma; Times New Roman; Verdana.

Book Designer Toolbar

 **Create New Book**
Use this to build a new Book

 **Open Book**
Click the arrow and select the location of a saved book

 **Close Book**
Use this to close a previously saved book

 **Save As**
Use this to save a new book by clicking on the arrow and selecting a location

Save as File in System
This option saves the Book in the File Share. The Book can be saved in a Public Folder, or the User's Folder.

Save As File on Desktop
This saves the Book on the computer Desktop

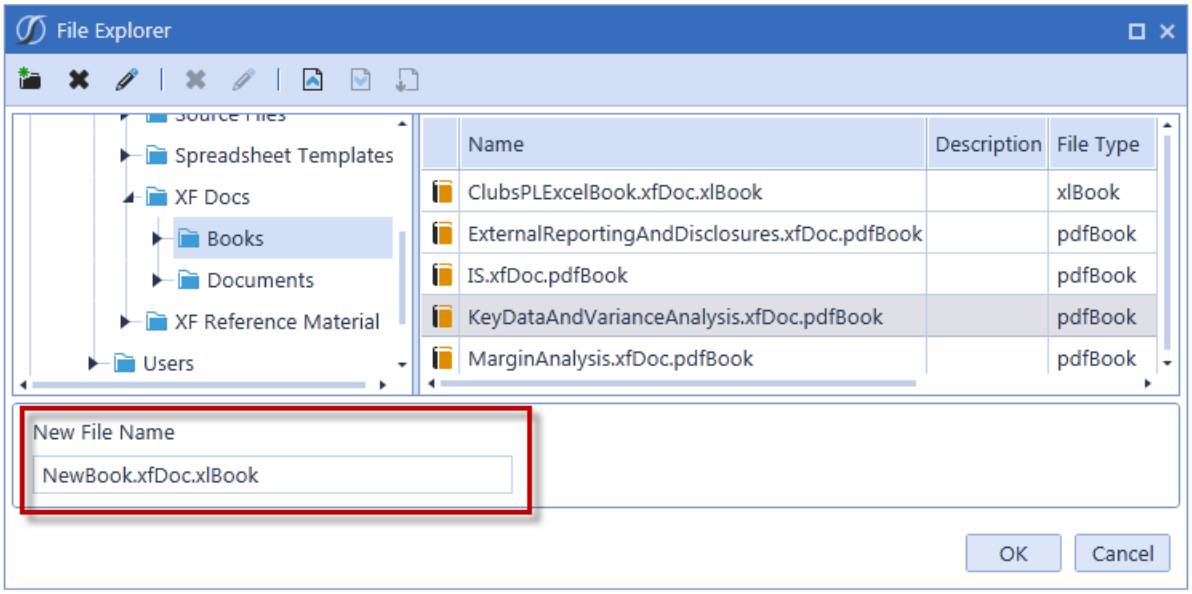
Save As Application/System Dashboard File
This saves the Book in the File section of an Application or System Dashboard Maintenance Unit If one of these options is chosen, the Object Lookup dialog will prompt the user to select the desired Maintenance Unit.

When saving a Report Book, specify the Book Type in the New File Name field. Report Books can be saved using the following:

Excel Books
ReportBookName.xfDoc.xlBook

PDF Books
ReportBookName.xfDoc.pdfBook

Zip File Books
ReportBookName.xfDoc.zipBook



 **Add Item**
Click the arrow and select a Book Item to add
See below for detailed descriptions of each Book Item

 Remove Item
Use this to remove the selected Book item

 **Move Out of Parent**
Use this to move a Book item one level out of its current hierarchy

 **Move Up/Move Down**
Use these to move a Book item up or down in its current hierarchy
Note: Book Items also have drag and drop capabilities making it easier to move items up and down the hierarchy.

 **Move Into Item Above**
Use this to move a Book item one level into an existing hierarchy

 **Object Lookup**
See Object Lookup.

Book Properties

Determine Parameters from Content

This automatically determines the required input Parameters from the Book's content items. For large books, a performance gain can be achieved by setting this to False and manually specifying all the required Parameter names in the Required Input Parameters property.

Required Input Parameters

If Determine Parameters from Content is set to False, enter a comma separated list of Parameter names needed when the Book runs. If Determine Parameters from Content is set to True, this field can be left blank.

File

File Source Type

URL
Display a file from an internal or external web page.

Application/System Dashboard File
Display a file stored in an Application or System Dashboard Maintenance Unit File section.

Application/System Database File
Display a file stored in the Application or System Database Share.

File Share File
Display a file from the File Share.

URL or Full File Name
The URL or name of the file being used in the Book. Enter the full URL name or click the ellipsis and browse to the desired file.

Output Name
Enter a name to be used as the File's name when used in a Zip Book. If the .pdf extension is included for a Word or Excel file, the File will be converted into a PDF. This property is optional and does not apply to PDF Books.

Excel Export Item

This content item allows users to specify a Cube View to export to an Excel file where each Cube View will display on a separate worksheet. Report and File Items are not supported by Excel Books and will be ignored if added to the Book.

Cube View Name
Click the ellipsis and select the desired Cube View to add to the Excel Book.

Output Name
Enter a name for the Cube View which will display on the Excel worksheet tab. This is optional. Maximum characters are 31.

Report

Report Type

Cube View
Select this if the report is deriving from a Cube View.

Dashboard Chart
Select this if the report is deriving from an Application Dashboard Chart.

Dashboard Report
Select this if the report is deriving from an Application Dashboard Report Component.

System Dashboard Chart
Select this if the report is deriving from a System Dashboard Chart.

System Dashboard Report
Select this if the report is deriving from a System Dashboard Report.

Cube View or Component Type
The name of the Cube View, Dashboard Report or Dashboard Chart being used in the Book. Click the ellipsis and browse to the desired report's source.

Output Name
Enter a name to be used as the Report's file name when used in a Zip Book. This property is optional and does not apply to PDF Books.

Include Report Margins/Report Header/Page Header/Report Footer/Page Footer
Select True in order to keep the report's original margins, report or page header, and report or page footer. Select False in order to remove the original report's formatting.

Loop

A Loop is a sequence of instructions that will continually run a process as many times as is defined in the Loop Definition. For example, a Book can be set up to loop through all the Base Entities under a particular hierarchy and generate an instance of the same Cube View Report for each Entity.

Loop Type

Comma Separated List
Select this type to enter values separated by a comma to be referenced later in the Book hierarchy.

Dashboard Parameter
Select this to use a pre-configured Dashboard Parameter.

Member Filter
Select this to use specific Dimension Members.

Loop Definition

Comma Separated Loop Type Used
Enter a comma separated list of text values to Loop over

Example
(Houston, Clubs, [Houston Heights])

Dashboard Parameter Loop Type Used
Enter the name of a Dashboard Parameter in order to create a list based on an existing Parameter.

Example
The ParamSalesRegion Parameter returns a list of all Sales Regions within the application resulting in the Book's Loop Variables using the same list.

Member Filter Loop Type Used
Enter a Member Filter to supply a list of Members to use in the Loop.

Example
E#Frankfurt, E#Houston, E#Montreal
This Loops over each Entity and performs the process three times.

E#[NA Clubs].Base
This Loops over each Base Entity under NA Clubs and performs the process for however many Base Entities there are.

Dimension (only available when Member Filter is the Loop Type)
The name of the specific Dimension used by the Member Filter. Click the ellipsis and select the correct Dimension.

Loop Variables

|Loop1-4Variable|
This allows all Book items located under the Loop's hierarchy to reference the Loop Definition's values by name. Use |Loop2Variable| through |Loop4Variable|to create nested Loops within a Loop.

|LoopDisplay1-4Variable|
This allows all Book items located under the Loop's hierarchy to reference the Loop Definition's values when using a Delimited List Dashboard Parameter Loop Type.

|Loop1-4Index|
This assigns a number to the values in the Loop Definition beginning with the number one which can be referenced in the Book items in the Loop's hierarchy. Use |Loop2Index| through |Loop4Index|to create nested Loops within a Loop.

If Statement

If Statements determine how Book items within the hierarchy are processed.

Statement
Enter a conditional statement using Parameters to determine whether the Book items will be processed.

Example of Using Variables in If Statements

```
(|Loop1Variable| = [Frankfurt])
```

If Frankfurt is in the Loop Definition for the Loop1Variable, the Book items in this hierarchy will process for Frankfurt.

Example of Using Parameters in If Statements

```
(|!UserName!|=Administrator)
```

If the person running the Book has a user name of Administrator, the Book items in this hierarchy will be included in the Book.

Example of Combining Statements

```
(|!UserName!|=Administrator) Or (|!UserName!|=JSmith)
```

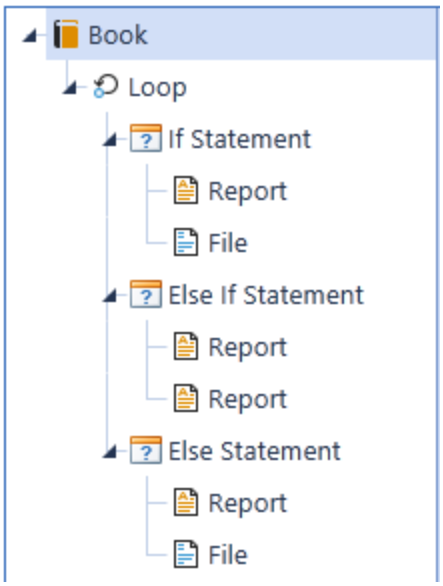
If the person running the Book has a user name of Administrator or JSmith, the Book items in this hierarchy will be included in the Book.

Else/Else If Statement

Else and Else If Statements determine how Book items within the hierarchy are processed. An If Statement is needed in order to use an Else or Else If Statement.

Statement
Enter a conditional statement using Parameters to determine whether the child items will be processed. See examples under If Statement in the previous section.

Example:




```
Loop1Variable: E#[Frankfurt], E#[Europe Clubs], E#[Clubs]
```

If Statement: (|Loop1Variable|=[Frankfurt])
If Loop1Variable is Frankfurt, run the Report and File located under the If Statement.

Else If Statement: (|Loop1Variable|=[Europe Clubs])
Else If (or otherwise if) the Loop1Variable is Europe Clubs, run the two Reports under the Else If Statement.

Else
Else (In all other cases) run the Report and File located under the Else Statement.

Change Parameters

This section allows changes to be made to the output of a Cube View being used in a Report Book. A Loop must be used in order to use Change Parameters. When a Change Parameters type is encountered in a Loop, the Loop Variable is updated to use the next Loop Variable.

For example, a Loop may be used to loop through a list of Entities and run a Report for each. The Change Parameters Book Item should be added here to pass along the appropriate Loop Variable (e.g. |Loop2Variable|) which applies to each Entity included in the Loop.

Change Workflow
Set to True in order to change settings for Cube Views or Reports driven by Workflow information.

Workflow Profile
Specify the Workflow Profile name to replace the original Workflow Profile referenced in the Cube View or Report.

Workflow Scenario
Specify the Workflow Profile Scenario Type to replace the original Workflow Profile Scenario Type referenced in the Cube View or Report.

Workflow Time
Specify the Workflow Profile Time to replace the original Workflow Profile Time referenced in the Cube View or Report.

Change POV
Set to True in order to change the Book's POV without having to change the actual Cube View or Report.

> **NOTE:** In order to use this feature, the POV tab in the Cube View cannot be completed.

Member Script

Click the ellipsis button  in order to launch the Member Filter Builder and enter a Member Script to change the POV. The example below is changing the POV for both the Entity and Account.
Example: E#[|Loop1Variable|]:A#Sales

Change Variables
This serves as a placeholder that can store up to ten variables. This is valuable when If Statements are used.

Variable Values
Enter a comma separated list of name value pairs to change the values of the predefined variables named Variable 1-10.

```
Example: Variable1=Red, Variable2=Large, Variable3=[(Loop1Variable)]
```

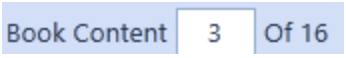
Change Parameters
This allows a user to specify a value for a custom Parameter.

Parameter Values

Click the ellipsis button  in order to select the desired Parameter. Enter a comma separated list of name value pairs to override the custom Parameter's values.

```
Example: MyParam=Red, MyOtherParam=[|Loop1Variable|]
```

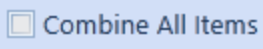
Book Preview Tool Bar



This displays what page is currently being previewed in the Report Book. To navigate to a specific page, enter the page number and click Enter.

 /  First/Last
Use these buttons to navigate to the first or last page of the Report Book.

 **Previous/Next**
Use these buttons to navigate forward or backward one page.



This combines the Report Book's pages and treats them as one content item. Use this feature in conjunction with saving or printing an entire Report Book. If this box is checked, a user can save the entire Report Book as one PDF file, print the entire book, and navigate page by page using the blue navigation arrows. If this box is unchecked, only the current page will save or print, and black navigation icons will be enabled.

 **Download Combined PDF File**
This combines the entire Report Book into a PDF file using the standard Adobe rendering process and less memory when attempting to display large combined PDF files. This does not require enabling Combine All Items. This is the suggested method when downloading any Report Book to PDF.

 **Refresh**
Use this button to refresh the Report Book and select new Parameter values.

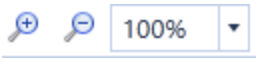
 **Close**
Use this to close the Report Book in the Preview Screen.

 **Open**
Use this to open a Report Book from a PC's desktop or folder.

 **Save**
Use this to save the current Report Book Page. To save the entire Report Book as one PDF file, ensure the Combine All Items check box is checked.

 **Print**
Use this to print the current Report Book page. In order to print the entire Report Book, ensure the Combine All Items check box is checked.

Previous Page/Next Page
Use these icons to navigate pages of a single Report Book content item, or to navigate a Report Book's pages when the Combine All Items check box is checked. If a particular content item such as a Cube View Report is more than one page, use these buttons to navigate that report.



Use these zooming buttons to zoom in and out of a Report Book.

Pan
Use this button to scroll through a Report Book by clicking anywhere on the screen and moving the mouse.

Text Selection
Use this to select portions of the Report Book. This feature allows users to copy and paste. Highlight a portion of the Report Book, select Ctrl+C and then Ctrl+V.



Use this to find specific keywords in a Report Book. Type the word in the Find Filter and click Enter. Use the navigation arrows to Find Previous and Find Next.

Cube Views

A Cube View is used to query Cube data and present it to the user in variety of ways.

Cube View Toolbar

Create Group
A Cube View Group is where all Cube Views are organized. This is the first step to create new Cube Views.

Create Profile
Use this to create Cube View Profiles which is where Cube View Groups are organized.

 **Manage Profile Members**
Use this to assign Cube View Groups to Cube View Profiles.

 **Create Cube View**
Use this to create a new Cube View within a Cube View Group.

 **Delete Selected Item**
Use this to delete a selected item such as a Cube View or Cube View Group.

 **Rename Selected Item**
Use this to rename a selected item.

 **Cancel All Changes Since Last Save**
Use this to cancel all unsaved changes.

 **Save**
Use this to save any changes.

 **Copy Selected Cube View**
Use this to copy the selected Cube View in order to use it as a template for another Cube View.

 **Search**
Use this to search for Cube Views.

 **Add Row or Column**
Use this to add rows or columns to a Cube View.

 **Move Up**
Use this to move rows or columns.

 **Move Down**
Use this to move rows or columns.

 Deleted Selected Row or Column
Use this to delete the selected row or column.

 **Open Data Explorer**
Use this to run a Cube View and see it in a Data Explorer Report.

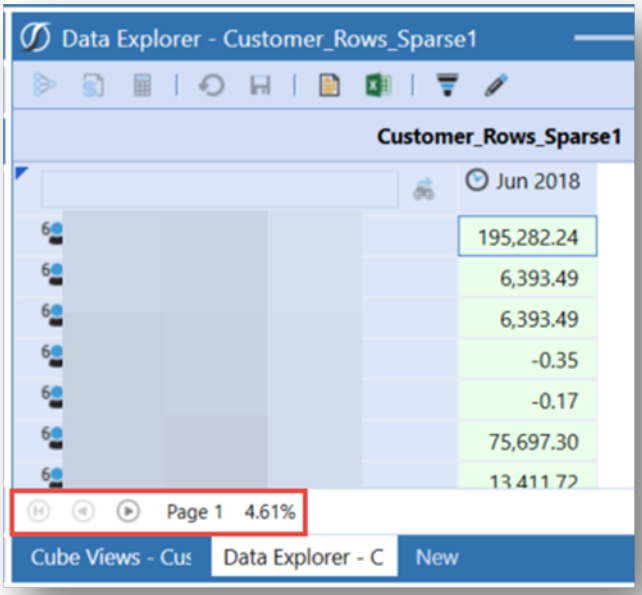
 **Show Objects that Reference Selected Item**
Use this to see other areas where the selected item is being used. For example, a user can see where a Cube View is being used in an application and therefore know the impact when wanting to make a change.

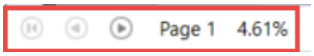
 **Object Lookup**
See Object Lookup.

 **Navigate to Security**
This icon appears in the Cube View Group and Profile Security properties and when clicked it navigates to the Security screen. This is an easy way to make changes to Security Users or Groups before assigning them to specific Cube View Groups and Profiles.

Cube View Paging

Cube View Paging is a Data Explorer feature that is designed to enhance the performance of Cube Views that result in a large number of rows. The paging information is displayed on a status bar at the lower left of the Cube View, only in the Explorer mode. There is no Paging in the Reporting or Excel modes of visualizing Cube View results but only in the Data Explorer view.





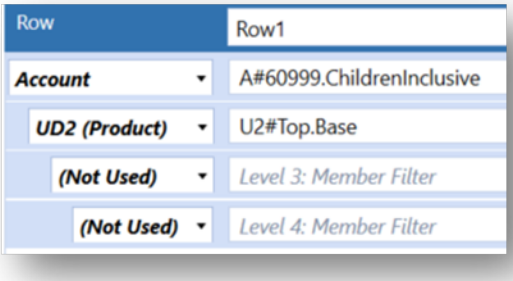
- First Page: The user can always navigate directly to the first page.
- Previous Page / Next Page: Navigate by page.
- Page: Displays the current page number being viewed.
- Percentage: The percentage displays the total percentage the report that has been rendered up to the current page.

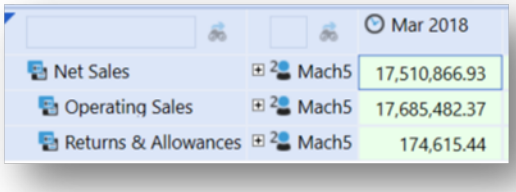
Cube View Paging Conditions

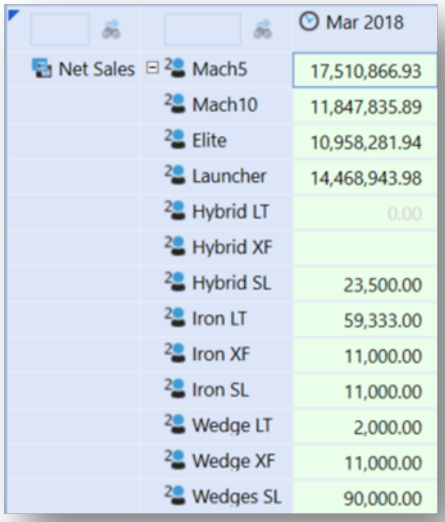
The determination to enable Cube View Paging is managed automatically when the Cube View is executed. Evaluations are performed on the potential size of the rows and the processing requirements to determine if paging is enabled and the number of rows returned.

- Evaluation 1 – Enable Paging: An evaluation is performed on the entire Cube View to determine the total number of possible unsuppressed rows that will be generated. If the total number of potential un-suppressed rows is less than 10,000, no paging will be enabled.
- Evaluation 2 – Paging Enabled: If the total number of un-suppressed rows is greater or equal to 10,000, Paging is enabled.
- Evaluation 3 – Paging: Once Paging begins, the Cube View evaluates the rows attempting to return a minimum of 20, to a maximum of 2000 un-suppressed rows. In the case of nested dimensions on rows, the evaluation starts on the left most dimension expansion, as defined in the Cube View. After a maximum processing time of 20 seconds, the first page of the Cube View will be returned for display containing only the rows which completed processing during the time constraint. For this reason, Cube View pages are not a fixed number of rows. The rows are ultimately determined by their time to process. This also relates directly to the Percentage display, as each page is generated by processing time requirements, and the last page is not known while the Cube View is executing. Therefore, this percentage is not intended to be a precise measurement.

When a row is defined with nested Dimensions, the Paging evaluation is performed on the left most dimension, this being Account in the example below. For each expansion of the left most dimension (e.g. Net Sales, Operating Sales, Returns and Allowances), the Paging will not progress to the next sibling until all the records are returned, by all the other dimension expansions to be completed. Therefore, in the example, all the records for Net Sales, by the base UD2 Products, will be evaluated and returned first. Once all the intersections of Net Sales are known, the Paging evaluation will restart on the next sibling member of the left most Dimension, Operating Sales in the example.







Cube View Paging Controls

The behavior of Cube View Paging is optimized on the application server using the OneStream Server Configuration Utility. The settings determine the maximum number of rows that will be used for paging as well as the maximum amount of time a cube view can process before paging is enabled.

The purpose of Cube View Paging is to protect the server from “runaway” Cube Views. This would be a Cube View processing very large numbers of cell intersections. The paging returns data in a timelier manner to the user, such as in large suppression operations.

You can customize the behavior of a specific Cube View's Paging to adjust the paging to tailor the presentation of the Cube View rows. Paging looks at the definition of the Cube View rows and figures out how many rows will be generated. If it is more than the limit, for example, 2000 rows, then it will create multiple pages. However, these settings should be used with care, as they can affect the performance of both the Cube View and the application.

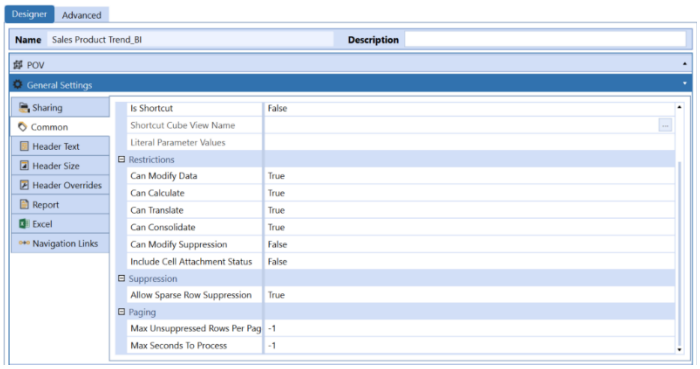
The paging functionality is determined by:

- Number of rows in the cube view: for example, how many rows are written before it starts paging.
- Time to run: if the cube view is large, it counts 20 seconds and would then return at that point and start paging. For example, if the cube view has 2000 or 5000 rows depending on how much can generate in 20 seconds, you may only see 5 rows.

These new options in the Paging section allow you to tailor this to your specific cube view. You can go into a specific cube view and customize those settings.

1. From the Application tab, select Presentation > Cube Views.
2. In Cube View Groups, select a cube view.
3. From the Designer tab, select General Settings > Common.
4. Scroll to the Paging section and change either of the following options:

- Max Unsuppressed Rows Per Page
- Max Seconds to Process



Maximum Unsuppressed Rows Per Page

The default value is -1. The default value is determined by the settings on the OneStream Server Configuration Utility, which will be displayed in the “tool tip.” The maximum value is 100,000 rows.

If the Cube View performs well, but you want 2500 rows to display, for example you may want something in the tree to display in the first page, then you would increase the rows.

Maximum Seconds to Process

The default value is -1. The default value is determined by the settings on the OneStream Server Configuration Utility, which will be displayed in the “tool tip.” The maximum value is 600 seconds.

As a Cube View is requested by a user, the Cube View Task is executed on the server. The server resource is held until the task is complete. Increasing the number of Seconds to Process will lengthen the amount of time resources are held on a server. Cube View’s that anticipate heavy usage may have created multiple long-running Cube View Tasks holding resources from other tasks. When modifying this setting, consider the processing time as well as the frequency of usage of the Cube View.

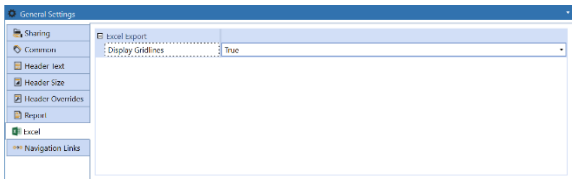
If you have a large cube view, it is not ideal to wait a long time to return all the rows before the data is shown. With the Max Seconds To Process functionality, the number of seconds you enter determines what can be displayed within that timeframe. For example, if you enter 20, the application will display what it can within 20 seconds. This might mean only 250 rows display.

The application will never split up a hierarchy in the nested expansions. Assume you have Services and within that is IT, Marketing, and Sales hierarchies as parents. If you enter 20 for Max Seconds To Process, but only half of Sales is able to output within that 20 seconds, the application will give you IT and Marketing on page 1 and Sales on page 2.

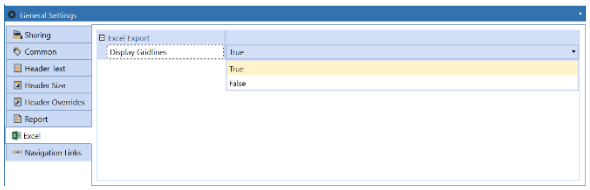
Also, if there are members you want to display that take a long time to run, you can adjust the seconds to display more members within the pages, but keep in mind that you will need to wait longer for the first page to display.

Display Gridlines in Excel

1. Go to **General Settings > Excel**.
2. Make sure Display Gridlines is set to True.



3. If you do not want gridlines to show in Excel, set Display Gridlines to False.



Cube View Group Properties

General (Cube View Group)

Name
The name of the Cube View Group

Description
A short description of how the Group is used, or what it contains

Security

Access
Members of this group can access the Cube Views within the Cube View Group

Maintenance
Members of this group have the authority to maintain the Cube Views within the Cube View Group

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Advanced Tab

The Advanced Tab uses the same Cube View properties found in the Designer Tab, however each property's location is organized differently. If a user is working in the Advanced Tab, refer to the information below in order to locate the desired Cube View Property.

Advanced Tab | Cube View Properties Tab
The following properties are located under the Cube View Properties Tab under the Advanced Tab.

Name
Description
Is Visible In Profile
Is Shortcut
Shortcut Cube View Name
Literal Parameter Values
Can Modify Data
Can Calculate/Translate/Consolidate
Include Cell Attachment Status
Page Caption
Default Header/Cell Format
Allow Sparse Row Suppression
Column/Row Sharing
Paper
Landscape
Margin Left, Top, Right, Bottom
Auto Fit to Page Width
Title/Subtitles
Footer

Advanced Tab|POV Tab
This is where the Cube View's POV is set.

Advanced Tab|Headers
The following properties are located under the Headers Tab under the Advanced Tab.

Use Default Column/Row Headers
Header 1-6 Dimension Type
Report Column Index for Row Headers
Header Text Types for All Dimensions
Report Column Header Height 1-6
Row Header/Excel Row Header/Report Row Header Width 1-6
Row Header Report Navigation Links
Bound Parameter Name for all Dimensions

Advanced Tab|Column/Row Tabs
The following properties are located under the Columns Tab and Rows Tab under the Advanced Tab.

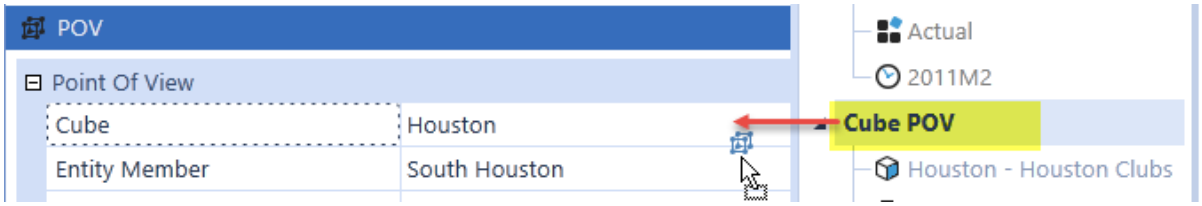
Column/Row Name
Can Modify Data
Column/Rows Sharing
Header Format
Cell Format
List Parameter
Enable Report Navigation Link (Rows Tab Only)
Dashboard to Open in Dialog (Rows Tab Only)
Primary Dimension Type
Member Filter
Indent Level
Column/Row Suppression
Column/Row Overrides

POV

Choose a single Member for each Dimension listed on the Point of View Slider which will then lock in for this Cube View. Once selected, users cannot change that Member at run time. If a Cube View is needed to enter data for the Budget Scenario only, select Budget for the Scenario Dimension. If a value is not selected, the Member selected in the Application POV will be used.

NOTE: The default Time Dimension Profile for Cube Views is determined by the Cube POV setting.

TIP: Use the drag and drop capabilities to drag the Cube POV from the POV context pane to the POV Slider in the Cube View Designer. This will populate each field with the current POV and allow the user to make changes as necessary.



> **TIP:** When designing a Cube View as the basis for a Form Template, choose base-level Members in the Point of View. Data input in aggregated Member intersection is not allowed. If the Entity Default settings are being used (see section on Entity Dimension) for User Defined Dimensions, enter the value EntityDefault for the Member name and it will be found in the Cube View.

General Settings

Sharing

An administrator can share either all rows / columns or just specified rows / columns from another Cube View. This sharing can save the user a significant amount of time and provide efficiencies and uniformity when building and managing Cube Views.

All Columns/Rows

If this option is chosen, enter the Cube View name(s) from where the rows/columns will be shared.

Specified Columns/Rows

If this option is chosen, a single column/row from the source Cube View can be referenced when designing columns/rows. Refer to the Sharing Tab under the Rows and Columns Slider to specify the Cube View name and its row/column name.

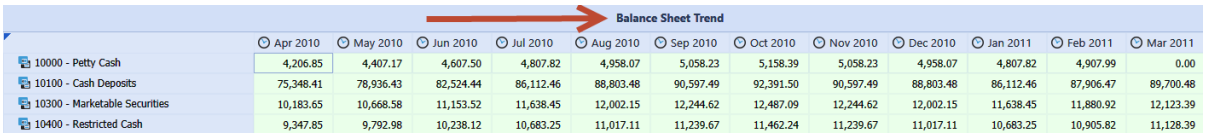
Common

Is Visible in Profiles

When this property is set to True, it allows the ability to create Cube Views that are only used as a row or column source for other Cube Views. In these cases, the Cube View does need to be assigned to a Profile, Excel, Workflow, Dashboards or OnePlace.

Page Caption

The Page Caption appears at the top of the Data Explorer Grid when viewing the output of a Cube View. If this is left blank, it will get its value from the Cube View Description. If that is blank, it will display the Cube View Name.



Balance Sheet Trend

	Apr 2010	May 2010	Jun 2010	Jul 2010	Aug 2010	Sep 2010	Oct 2010	Nov 2010	Dec 2010	Jan 2011	Feb 2011	Mar 2011
10000 - Petty Cash	4,206.85	4,407.17	4,607.50	4,807.82	4,958.07	5,058.23	5,158.39	5,058.23	4,958.07	4,807.82	4,907.99	0.00
10100 - Cash Deposits	75,348.41	78,936.43	82,524.44	86,112.46	88,803.48	90,597.49	92,391.50	90,597.49	88,803.48	86,112.46	87,906.47	89,700.48
10300 - Marketable Securities	10,183.65	10,668.58	11,153.52	11,638.45	12,002.15	12,244.62	12,487.09	12,244.62	12,002.15	11,638.45	11,880.92	12,123.39
10400 - Restricted Cash	9,347.85	9,792.98	10,238.12	10,683.25	11,017.11	11,239.67	11,462.24	11,239.67	11,017.11	10,683.25	10,905.82	11,128.39

Is Shortcut
This determines whether the Cube View is a shortcut. Settings are True or False. See Cube Views in "Presenting Data With Extensible Documents" on page 253 for more details on using Cube Views as shortcuts.

Shortcut Cube View Name
Enter the name of another Cube View that will open when this Cube View is being used as a Shortcut. Click  and begin typing the name of the Cube View in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name is unknown, expand a Cube View Group and scroll through the list to select the correct one. Once the Cube View is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Literal Parameter Values
Enter a comma-separated list of name-value pairs for Parameter values to be used when this Cube View is being used as a Shortcut to open another Cube View. Piped variable names cannot be used (e.g. |!ParamView!| in this setting.
Example: Param1=Value1, Param2=[Value 2]

Can Modify Data
When this is set to True, the Cube View can be modified in OnePlace, if it is set to False the Cube View is read only. The Default is False.
Note: Users can still make annotations to accounts in a Cube View even if this property is set to False.

Can Calculate / Translate / Consolidate
When this is set to True, the user can right click on a cell and calculate, translate or consolidate data in OnePlace, if it is set to False no calculations can be made. The Default is False.
Note: These properties coincide with the Can Calculate from Grids Scenario security group. If the property is set to True, but the user is not in the group for that given Scenario Member, he/she cannot calculate from a Cube View grid.

Can Modify Suppression
Set this to True to enable a Row Suppression icon in the Data Explorer Grid toolbar and allow users to turn on/off suppression settings when viewing a Cube View.

Include Cell Attachment Status
When this is set to True, a cell containing a Data Attachment will display a red tick mark, if it is set to False, there will be no indication of a Data Attachment in the cell. In large data sets, there is a slight performance hit by setting this to True.

Allows Sparse Row Suppression
Sparse Row Suppression provides significant performance improvements for Cube Views using multiple nested row Dimensions. Data Unit evaluations are performed to query all intersections of actual data instead of inspecting each row individually to see whether they carry data.

The default setting is False, which will not allow Sparse Row Suppression. If set to True, Sparse Row Suppression will be turned on. See Using Sparse Filtering In Cube Views in "Presenting Data With Extensible Documents" on page 253 for more information on this feature.

Header Text

By default, a Cube View with standard row and column headers to represent rows (e.g. Accounts) and columns (e.g. Time) is shown. All the Header settings control the row and column headers presented when the Cube View is run if the default is not desired.

For each Dimension, determine whether the Name, Description, or Name and Description (default) will be displayed when the Cube View is run.

For information on the Culture setting.

Header Size

Column Header Heights
Column Header Heights allow column headers to align with the bottom of a report. The default setting is -1, so for bottom alignment to work in column headers, the height of the column header needs to be explicitly set. This is helpful for wrapped headers which may cause the cause the columns to expand.

Row Header Widths/Excel Row Header Widths/Report Row Header Widths
Row Header Widths are viewed in the Cube View in XF, Excel Row Header Widths viewed when exporting to or rendering a Cube View in Excel, and Report Header Widths are viewed when a report on the fly is generated from a Cube View. These can be changed if the default value is not wanted. The -1 default value means that these Row Header Widths will be auto-sized. Otherwise, set a positive number of at least 100 to determine the number of pixels wide. These settings can change for a maximum of six nested rows. The same can be done when reporting to Excel by using the ExcelRowHeader1Width property. The default value for this is also -1.

> **NOTE:** If a Cube View Row Header width is not specified, the system will loop over all the expanded headers and use their text and font to determine the row header width automatically. The automatic row width maximum is a half-page. Any text longer than a half page is wrapped.

Header Overrides

By default, the Dimensions to show for row and column headers based on the Member expansions specified in the Rows and Columns Slider is shown. The Dimensions to show for row and column headers can also be selected manually.

The Report Column Index for Row Headers can be used for a report to display the row headers after the column instead of on the left-hand side of the page. The default value is -1, but setting this to a positive number will change the Cube View column index. Specifying several columns greater than the existing number of columns will revert the row headers back to the left-hand side of the report. Hidden columns are not included in the column count.

> **TIP:** If a Cube View report exceeds the width of the page, there will automatically be a page break on the appropriate column and repeat the row headers on the following page. If Report Column Index for Row Headers or Auto Fit to Page Width are enabled, the paging right will not replicate the row headers.

Report

Custom Report Task
Advanced formatting can be applied to Cube Views in the form of a Cube View Extender Business Rule or an Inline Formula. See Cube View Extender under Business Rules in "Application Tools" on page 848 for more details on advanced formatting options for Cube Views.

No Task
Select this if there are no Cube View Business Rules or Inline Formulas running on the report.

Execute Cube View Extender Business Rule
Select this to call a Cube View Extender Business Rule upon runtime.

Execute Cube View Extender Inline Formula
Select this to include an inline formula on the Cube View.

Business Rule
Click the ellipsis and select the desired Cube View Extender Business Rule. This property is only enabled when Execute Cube View Extender Business Rule is selected in the Custom Report Task property.

Formula
Click the ellipsis to include an inline formula for advanced formatting. This property is only enabled when Execute Cube View Extender Inline Formula is selected in the Custom Report Task property.

> **NOTE:** An inline formula operates the same as a Cube View Extender Business Rule, but is attached to the specific Cube View and cannot be shared with other Cube Views. Extender Business Rules can be shared amongst several Cube Views. Inline formulas are automatically included when extracting Cube Views. Business Rules will need to be selected separately in order to include them in the extract.

See Cube View Extender: Advanced Cube View Formatting in "Implementing Security" on page 346 for examples on how to use this rule.

Paper
Specify a paper size for the printed report. Some examples of this are Legal, Letter, or A4. The Default setting is Letter.

Landscape
When set to True, the resulting Data Explorer Report will be viewed in Landscape, if set to False, it will be viewed in Portrait.

Margin Left, Top, Right, Bottom
Set margins for Cube View reports.

Auto Fit to Page Width
When set to True, the columns will be resized to fit onto one page, if set to False, they will wrap onto another page. Reports headers automatically display on each page when this property is set to False.

Auto Fit Number of Pages Wide
This works with the Auto Fit to Page Width and controls how report columns will be scaled to fit across numerous pages. The default value is 0, which means if the content will fit on one page wide, it will not shrink. However, if does not fit, it will shrink. If a 2 is entered, the report's columns will be scaled to automatically fit across two pages wide. The column text will not be split across horizontal pages.

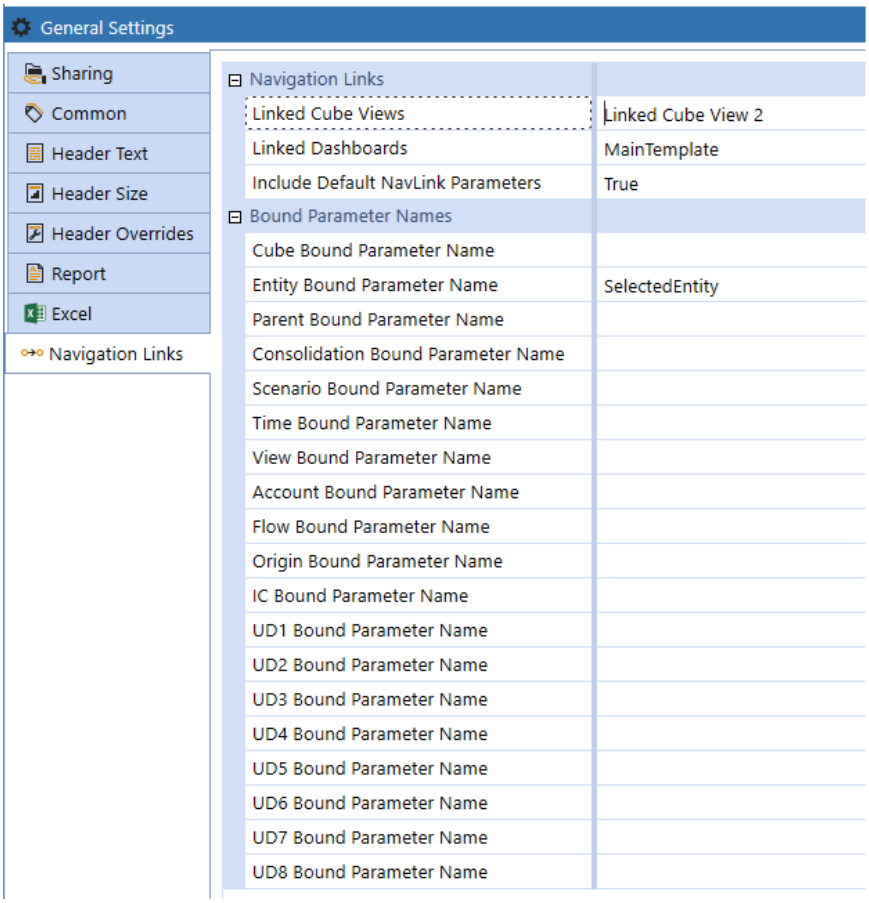
Navigation Links

Linked Cube Views
Enter a comma separated list of Cube Views that will be available for the user to open when viewing a Cube View in the Data Explorer Grid. The Cube Views specified in this field will apply to the entire Cube View and be available when a user right-clicks on any Cube View data cell. In order to assign Linked Cube Views to a specific row or column, see Rows and Columns later in the Cube View section. See Linked Cube Views under Cube Views in "Presenting Data With Extensible Documents" on page 253 for more details on how to configure this feature.

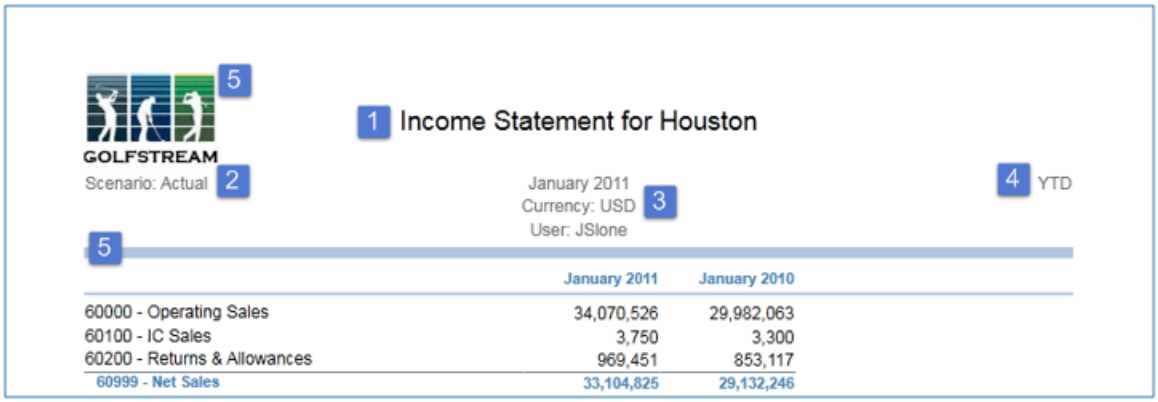
Bound Parameter Names for Navigation Links
This lists all the Dimensions that may have been assigned to a Row with the Report Navigation Links property set to True. This is the Bound Parameter Name that represents the Member name being passed from this report to another when using Navigation Links. See Navigation Links in "Presenting Data With Extensible Documents" on page 253 for more details on configuring this feature.

Bound Parameter Names for Linked Cube Views

In order for a Linked Cube View to open and display the correct Member data for a selected cell, Parameters associated with the Member need to be specified via a Bound Parameter. This lists all the Dimensions that may have a Parameter included in a Linked Cube View. Specify the name of the Parameter from the Cube View listed in the Linked Cube Views property (this can be for the Linked Cube Views property under General Settings or Rows and Columns) which will update the selected cell's Dimension Member name upon launching the linked Cube View. See Linked Cube Views under Cube Views in "Presenting Data With Extensible Documents" on page 253 for more details on this feature.



Report Header



Report Header Properties

These Cube View properties control what appears at the top of the page when this Cube View is run as a Data Explorer Report. See above. Enter text into these properties or use Substitution Variables, such as |username| or |CVTimeDesc|. For options, see Substitution Variables for Cube Views or Dashboards under Member Filters in "Cubes" on page 431.

1. Title
   This overrides the Page Caption, Description and Name properties of the Cube View. In the example above, the entry was set as Income Statement for |CVEntity|

2. Header Left Subtitle 1-4
   This provides the option to have up to four rows of labels on the left side of the page.

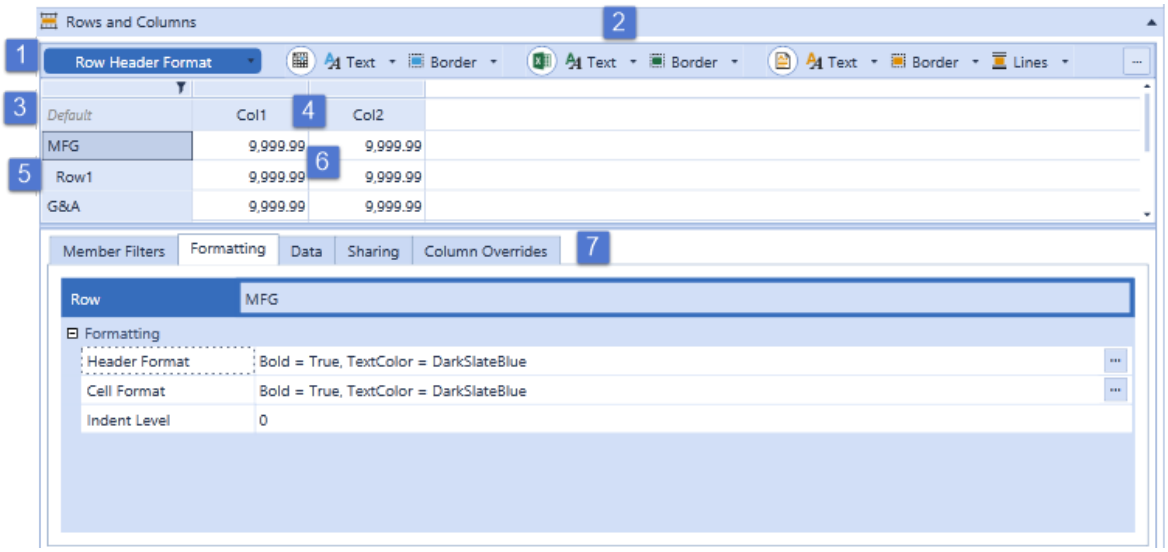
3. Header Center Subtitle 1-4
   This provides the option to have up to four rows of labels in the center of the page.

   Tip: If the other two Header Label options are left blank, the entries here will stretch the width of the page before wrapping. This is the same for Header Left and Header Right Subtitles.

4. Header Right Subtitle 1-4
   This provides the option to have up to four rows of labels on the right side of the page.

5. Logo and Line
   The Header Logo and Line properties as well as the Font and Margin properties are controlled under the Application Tab|Application Properties|Standard Reports Tab.

Rows and Columns



1. Row and Column Indicator
   This drop-down menu indicates what function is currently selected, and what functions are available for the current selection.

2. Formatting Icons
   These formatting icons contain drop down menus of the most common Cube View formatting properties. See Cube View Formatting for more details on this feature.

3. Default Formatting
   Select the Default cell in order to create default formatting for the entire Cube View's Headers and Cells. See Cube View Formatting for more details on this feature.

4. Columns
   Select a specific Column in order to make changes.

5. Rows
   Select a specific Row in order to make changes.

6. Row/Column Cells
   Select a cell in order to make changes.

7. Tabs
   The tabs available depend on the Row/Column selection.

Member Filters

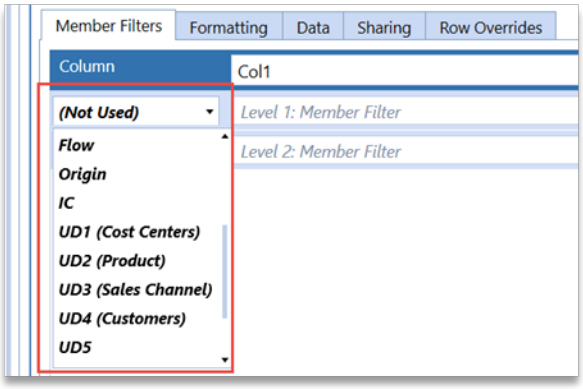
A maximum of four different Dimensions can be nested as rows and two different Dimensions can be nested as columns in a Cube View.

> **NOTE:** When nesting Cube View columns, if the top column header is longer it will span the nested column headers when displayed on a Cube View Report.

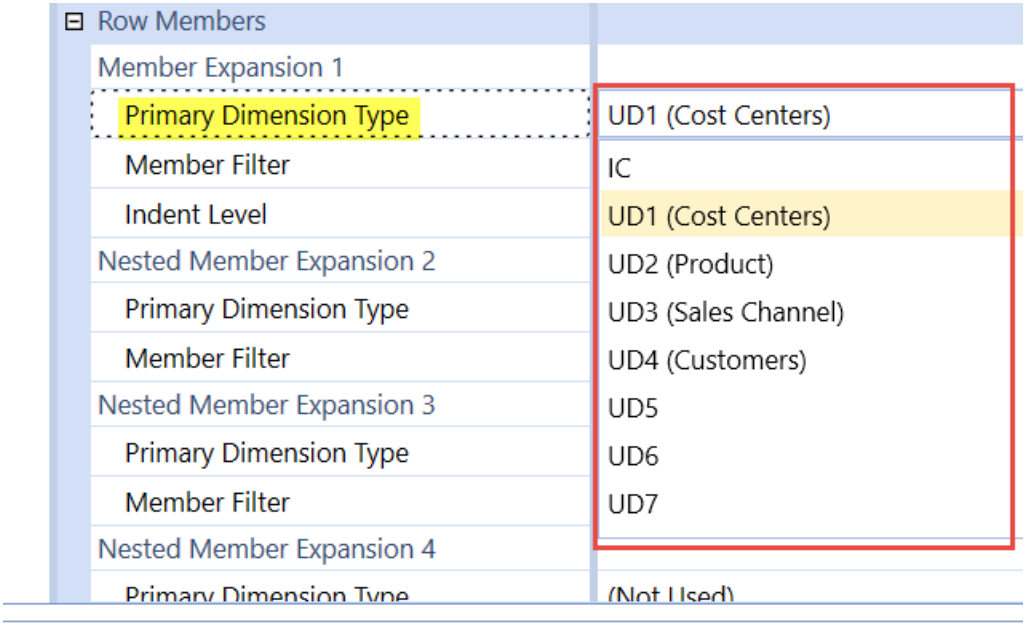
Dimension Type
Select the desired Dimension Type from the drop-down list. This indicates which Dimension Type will display on the selected row or column.

Member Filter
Enter a Member Filter to express the specific Members needed from the Dimension.

User Defined Description – Cube View
Within the Cube View Editor, the custom User Defined Descriptions will display in the Designer and Advanced tabs: In the Member Filters Dimension Type:



In the Advanced Tab, Row and Column Dimension Type:



Formatting

See Cube View Formatting for more details on this feature.

Data

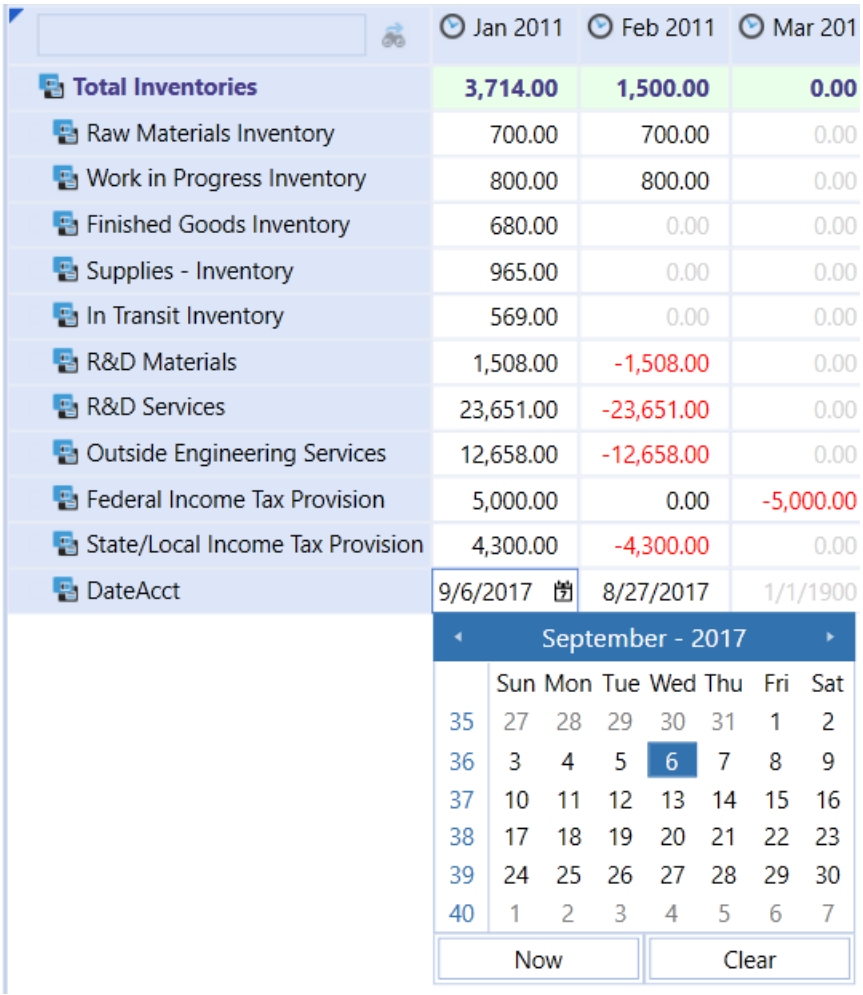
Can Modify Data
Set this to False, in order to make specific rows or columns read-only. If the Can Modify Data property under General Settings| Common is set to True, this False setting will override it. However, if the Can Modify Data property under General Settings|Common is set to False, the entire Cube View is read-only, and this setting will not override if set to True.

Cell Type

Text Box
This makes the Cube View cell numerical. Only numerical values can be entered in the data cell at run time. This is the Default setting.

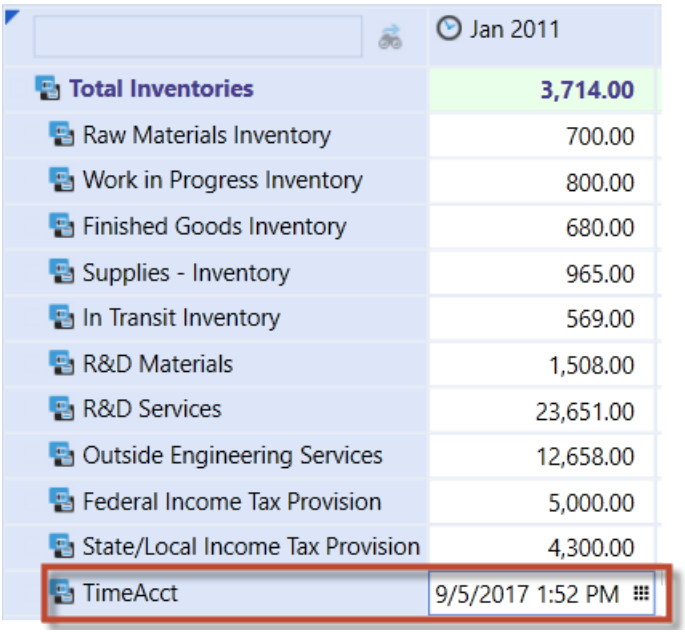
Combo Box
Select this when a List Parameter is used in a Cube View data cell. Enter the name of the List Parameter in the property below.

Date
This enables a calendar in the Cube View cell and allows users to select a specific date in the data cell.



Date Time

This enables a calendar and a time display and allows users to select a specific date and time in a data cell.

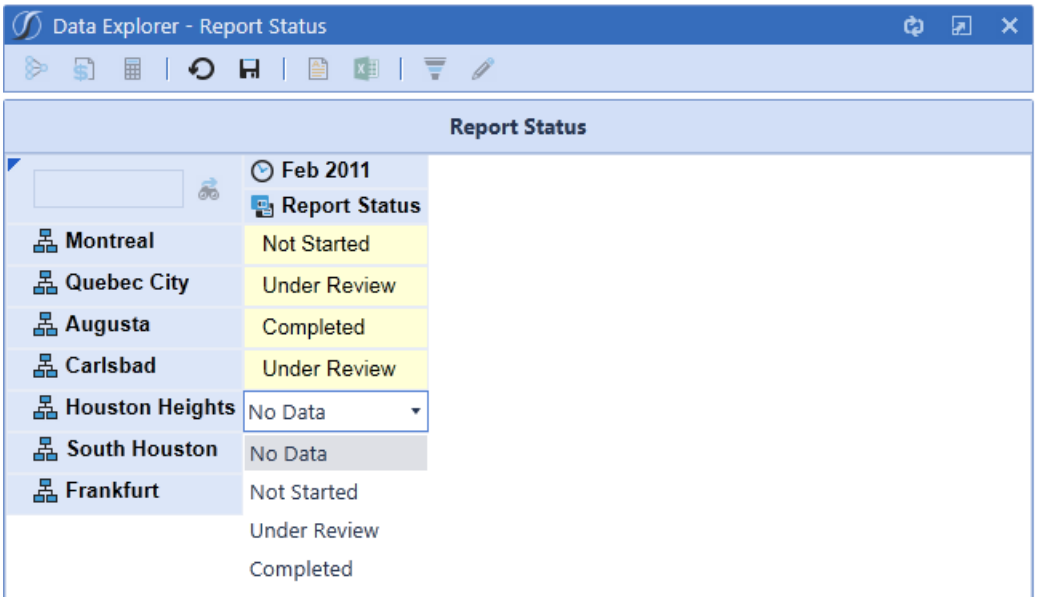


	Jan 2011
Total Inventories	3,714.00
Raw Materials Inventory	700.00
Work in Progress Inventory	800.00
Finished Goods Inventory	680.00
Supplies - Inventory	965.00
In Transit Inventory	569.00
R&D Materials	1,508.00
R&D Services	23,651.00
Outside Engineering Services	12,658.00
Federal Income Tax Provision	5,000.00
State/Local Income Tax Provision	4,300.00
TimeAcct	9/5/2017 1:52 PM

NOTE: Selecting Now in the calendar enters the current date or current date and time.

List Parameter

Enter a Parameter here to create a drop-down menu of choices in a Cube View data cell. See List Parameters in "Using Parameters" on page 237 for more details on this function.



See Parameters in the Application Dashboards section for more information on Parameters and their functionality.

Enable Report Navigation Link (Rows Only)
Set this to True to enable Navigation Link Drill Downs in Dashboards and enter a value under the Dashboard to Open in Dialog field, set this to False if this function is not being used for the Cube View. See Navigation Links in "Presenting Data With Extensible Documents" on page 253 for more information on this setting.

Dashboard to Open in Dialog (Rows Only)
The name of the Dashboard or Parameter being used for the Report Navigation Link. A Parameter can be used for a Cube View acting as a row template across multiple Cube Views.

Linked Cube Views
Enter a comma separated list of Cube Views that will be available for the user to open when viewing a Cube View in the Data Explorer Grid. The Cube Views specified in this field will apply to the selected row or column and be available when a user right-clicks on any data cell within the specified row/column. In order to assign Linked Cube Views to an entire Cube View, see General Settings earlier in the Cube View section. See Linked Cube Views under Cube Views in "Presenting Data With Extensible Documents" on page 253 for more details on how to configure this feature.

> **NOTE:** Row settings override column settings which override Cube View settings.

Suppression

These settings help suppress columns/rows that contain invalid data (red cells), no data, or zeroes. This rule can optionally be applied to Parent rows that have children which adds a slight amount of processing time.

Sparse Row Suppression is available on the Rows and Columns Slider|Data Tab when a column cell is selected. This feature provides significant performance improvements for Cube Views using multiple nested row Dimensions. Data Unit evaluations are performed to query all intersections of actual data instead of inspecting each row individually to see whether they carry data. The default setting is True. If the setting is False for any column, then Sparse Row Suppression cannot be used for the entire Cube View. If a column is set to True (but determine sparse rows using other columns), then Sparse Row Suppression is used, but that column's Data Units aren't considered when evaluating data. Typically, this setting is used for columns that use Dynamic Calc formulas or a GetDataCell script, and other columns are used for the Data Unit queries. Use to Determine Row Suppression Cube View property has been created to increase performance on large Cube Views. This Column property will allow the designer to better define how to apply Row Suppression. In multi-column Cube Views, this setting can be used to determine which Columns should be used to determine Row Suppression. Limiting this evaluation to the smallest possible number of Columns will reduce the total number of cells which are evaluated for suppression.

See Using Sparse Filtering In Cube Views in "Presenting Data With Extensible Documents" on page 253.

Allow Insert Suppressed Member

Allow Insert Suppressed Member is a Row Data Suppression property that enables users to access a member that is currently suppressed on a Cube View for the purposes of data entry.

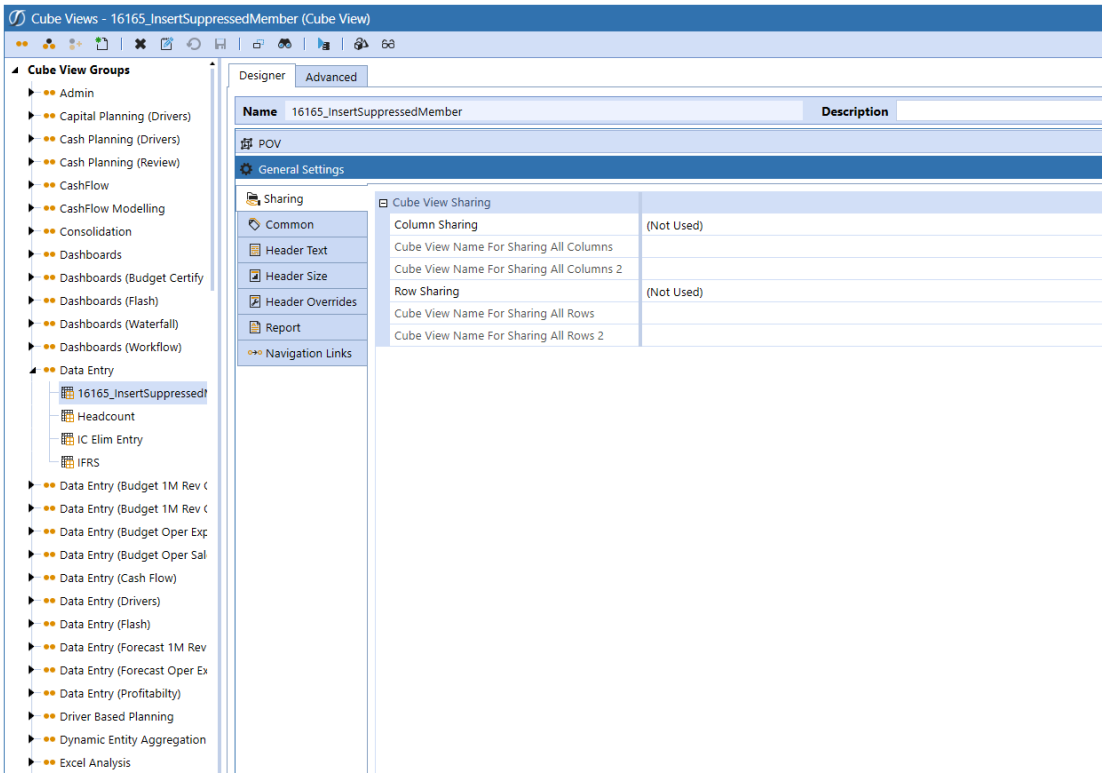
The Allow Insert Suppressed Member feature is only available on Cube Views and through Form Templates. It is not available in Excel or the Spreadsheet Tool.

You can enable the Allow Insert Suppressed Member feature by the the following row expansion settings:

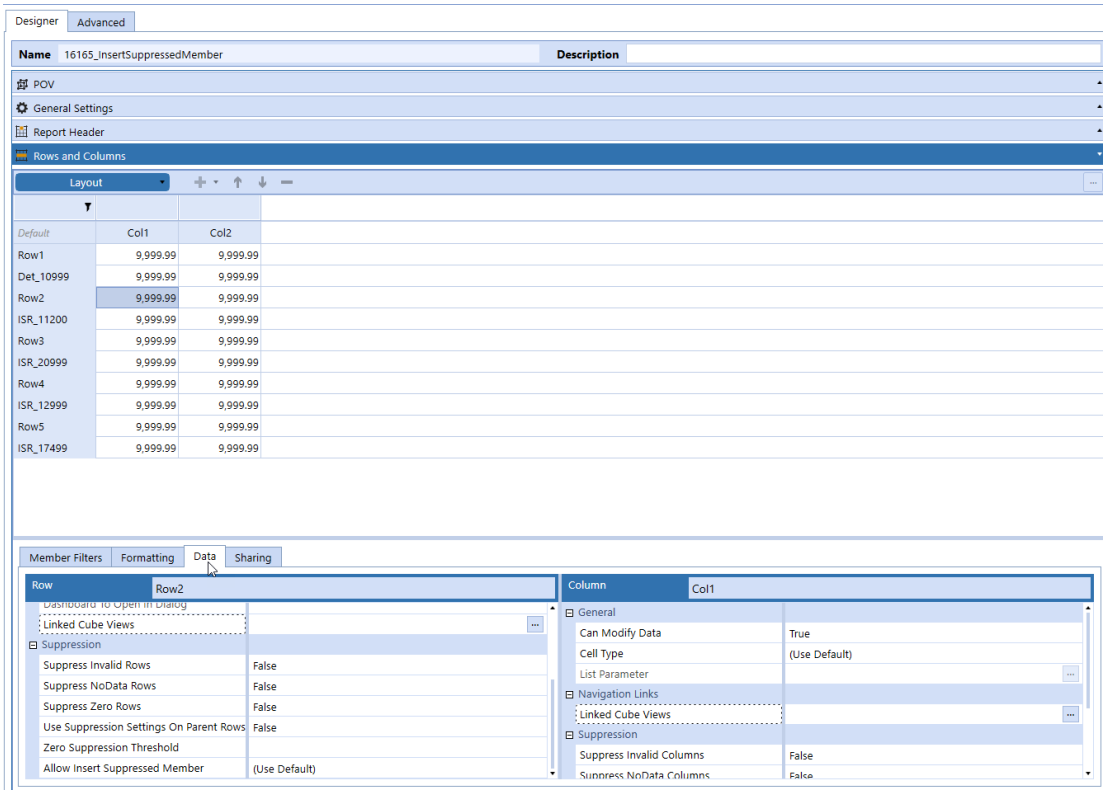
- **All**: Allow visibility to all cube view row expansions.
- **False**: All row expansions remain suppressed.
- **Nested**: Allow visibility of the row expansions two through four.
- **Innermost**: Allow visibility of the row expansion that is at the bottom level.

Administrator Tasks

1. From the Application tab, under Presentation, click Cube Views.
2. Expand Cube View Groups, expand a specific cube view group and select a cube view.



3. Click Rows and Columns.
4. Select a row.
5. At the bottom of the window, click the Data tab.

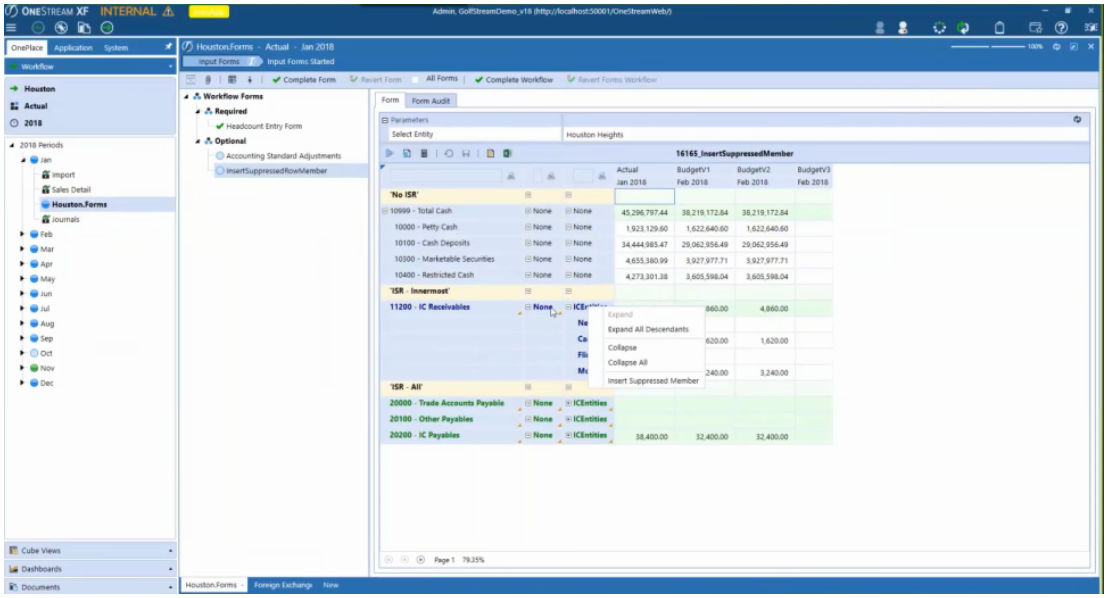


6. In Allow Insert Suppressed Member, choose one of the following options:
    - All: Allow visibility to all cube view rows.
    - False: Row remains suppressed.
    - Nested: Allow visibility of the row that is directly beneath the top level.
    - Innermost: Allow visibility of the row that is at the bottom level.
7. Click Save to save your changes.

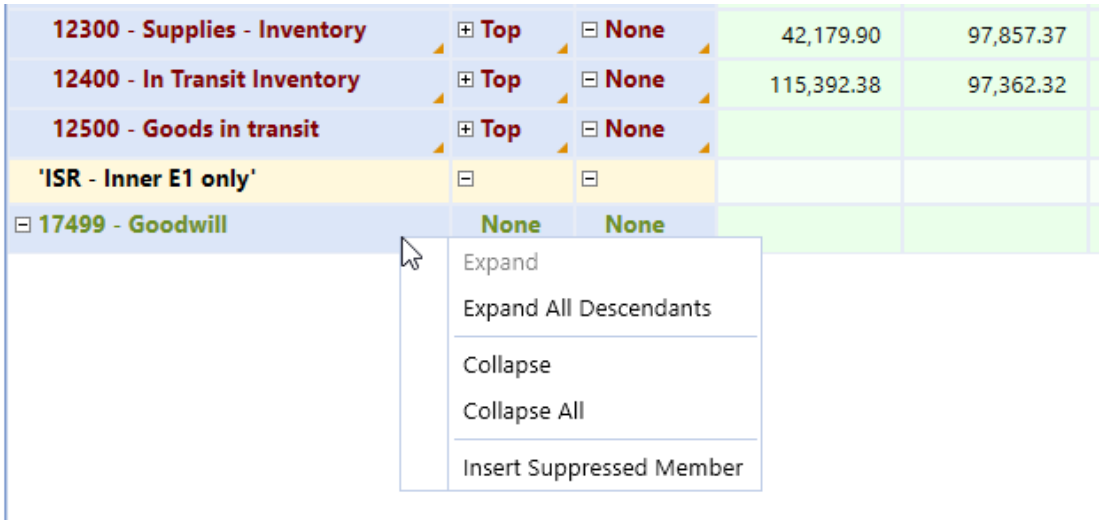
User Tasks

1. From the OnePlace tab, select Workflow.
2. Expand a workflow and select a form.

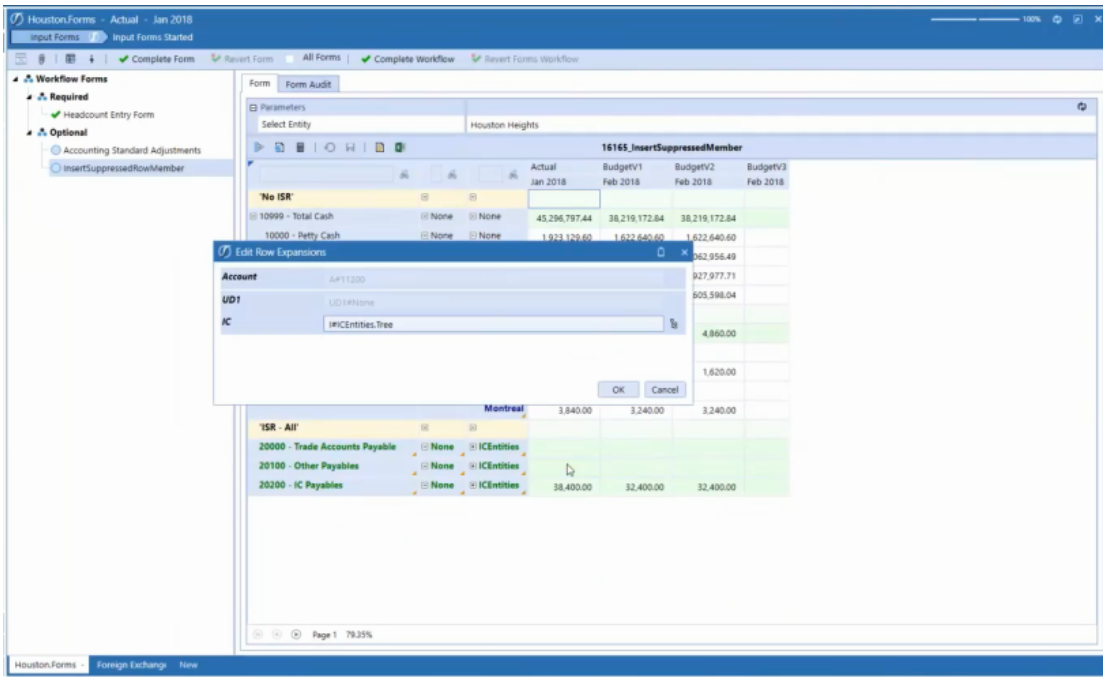
3. From Optional, select InsertSuppressedRows.
4. Right-click an entity and select Insert Suppressed Member.



> **TIP:** When you see an orange flag in the lower right corner of a cell, it indicates that there is some action for you to do. In this case, when you right-click on a cell with an orange flag you can then choose Insert Suppressed Member.



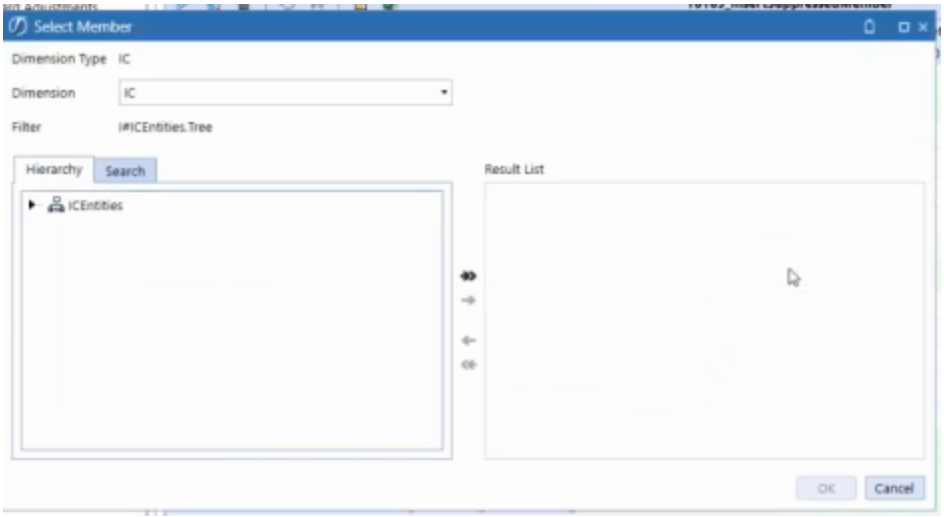
5. The Edit Row Expansions window opens. The areas that are active are editable.



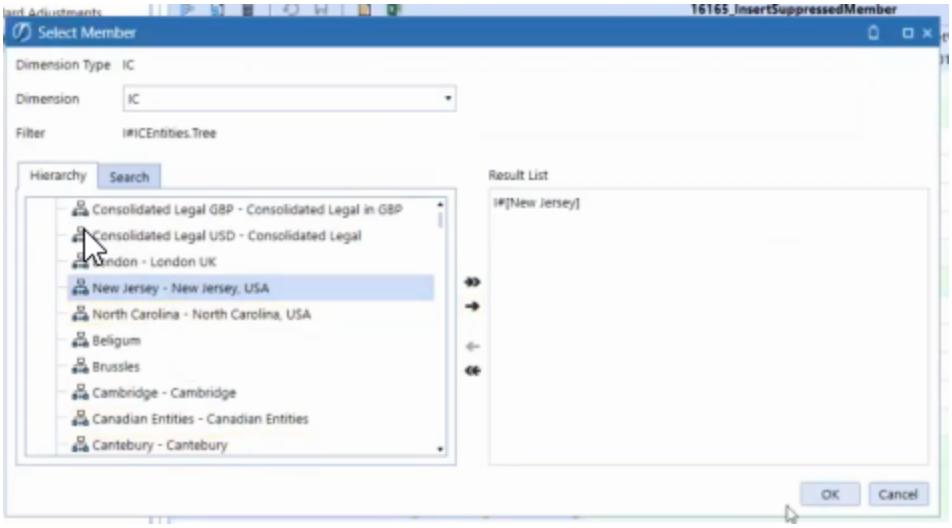
6. Click the **Select Member** icon.



The Select Member window opens.



7. Expand the hierarchy to choose a new member.
8. Click the arrow to add one or more members to the Result List.

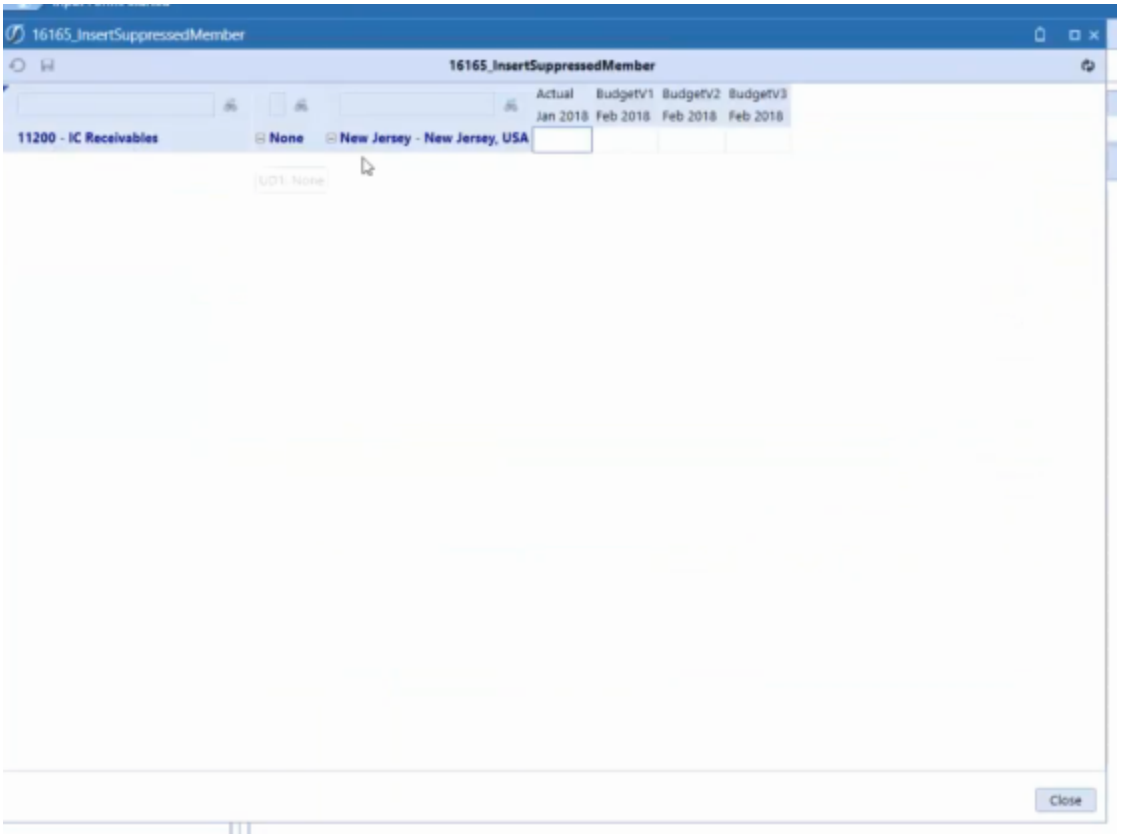


The Edit Row Expansions window now shows the new member that launches a new cube view. You will see from the following screenshot that the value has changed to the selected member.

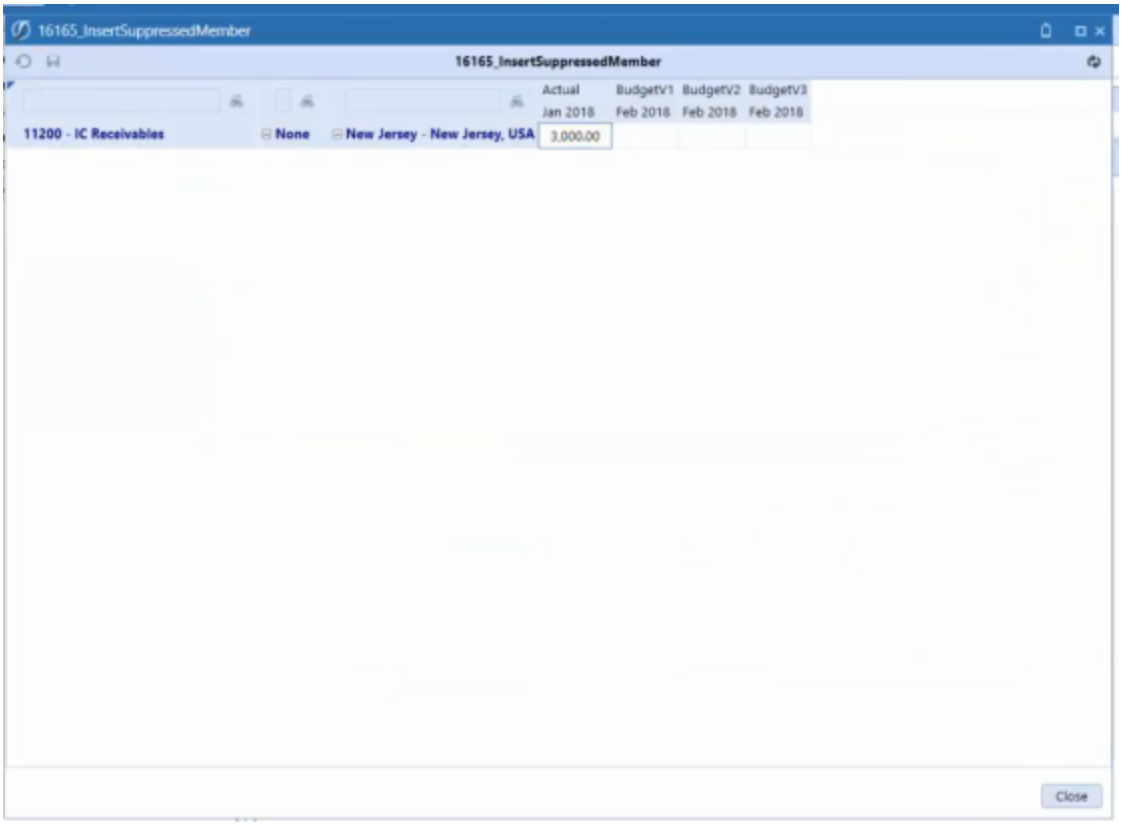


9. Click **OK**.

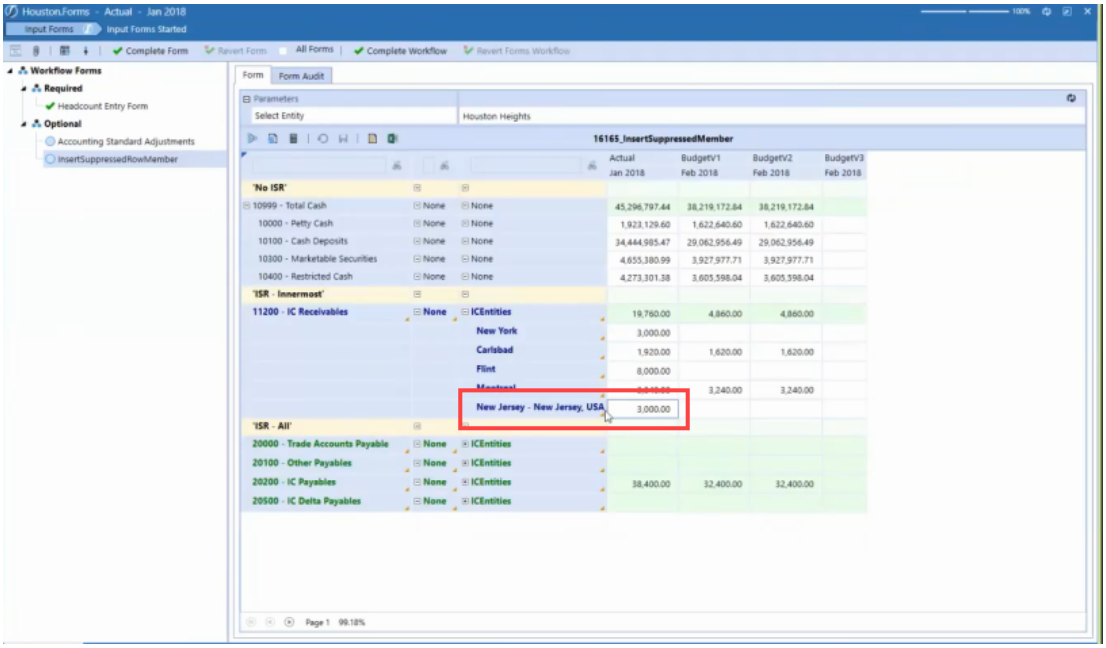
   The insert suppressed member, in this example, New Jersey, opens.



10. Enter data for the insert suppressed row member. In this example, we added 3,000.00 to Jan 2018.

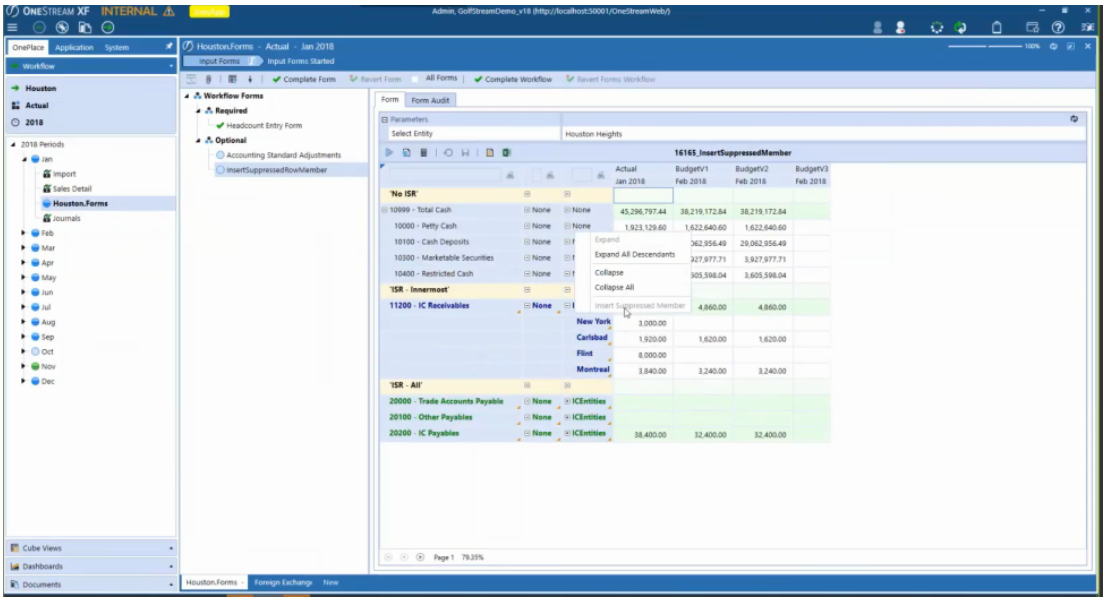


11. Click **Save** and **Close**.

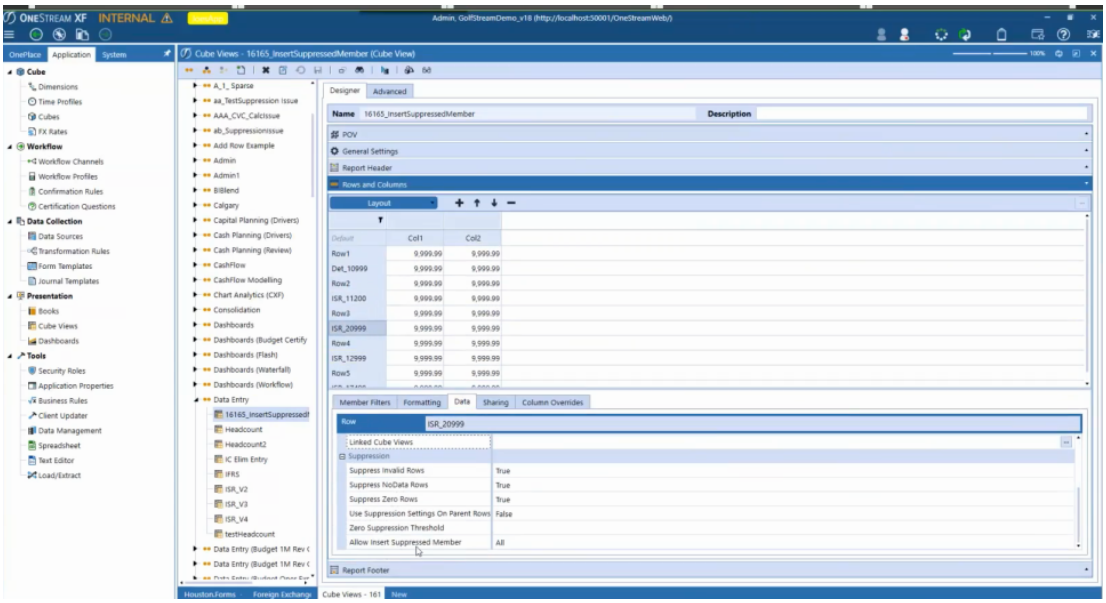


> **NOTE:** The Insert Suppressed Member setting is active for the entire row.

12. If the feature is not available on a row, the option is grayed out.



13. In Cube View, select **Rows and Columns**.
14. Right-click the row to undo suppression and select **Allow Insert Suppressed Member.**



Sharing

Share Settings from Another Cube View

When this is set to True, a single row or column from another Cube View can be shared. The Specified Columns/Rows property under the General Settings Slider|Sharing must be selected in order to perform this function.

Cube View Name for Sharing

The name of the source Cube View sharing the row/column.

Cube View Column/Row Name for Sharing

The name of the column/row being referenced.

Row/Column Overrides

Four overrides can be applied against different columns or rows and can be used to change the display for a given column or row. In this example, two columns for the Flash Scenario (Col1) vs. Budget (Col2) is needed. If Row1 is being used by the Net Sales Account (e.g. A#60999), and it needs to be compared to the Flash Net Sales which is a different account (e.g. A#FlashNetSales), then a column override would be used.

Row/Column Range
Type a column name to display a different value in the Cube View. In this example, Col1 would be typed in order to show a different value for Flash Scenario Column.

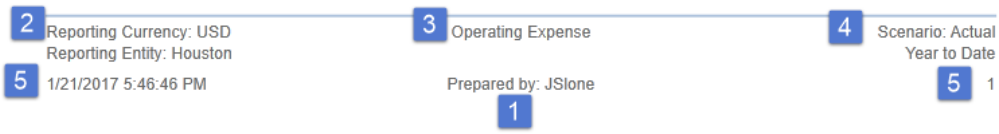
Member Filter
Type the Member Filter to override the value for the columns or rows. In this example, type A#FlashNetSales to override the results from A#60999.

The override results will display the value from A#FlashNetSales in Col1 for the Flash Scenario.

Cell Format
See Cube View Formatting.

List Parameter
See List Parameter under Data earlier in this section.

Report Footer



Report Footer Properties

1. Footer
   Enter a footer to be displayed in the report. This will automatically be centered.

2. Footer Left Subtitle 1-4
   This provides the option to have up to four rows of labels on the left side of the page.

3. Footer Center Subtitle 1-4
   This provides the option to have up to four rows of labels in the center of the page.
   Tip: If the other two Footer Subtitle options are left blank, the entries here will stretch the width of the page before wrapping. This is the same for Footer Left and Footer Right Subtitles.

4. Footer Right Subtitle 1-4
   This provides the option to have up to four rows of labels on the right side of the page.

5. Date, Line and Page Numbers
   The Footer Date, Line, Page Number properties as well as the Font and Margin properties are controlled under the Application Tab|Application Properties| Standard Reports Tab.

Cube View Formatting

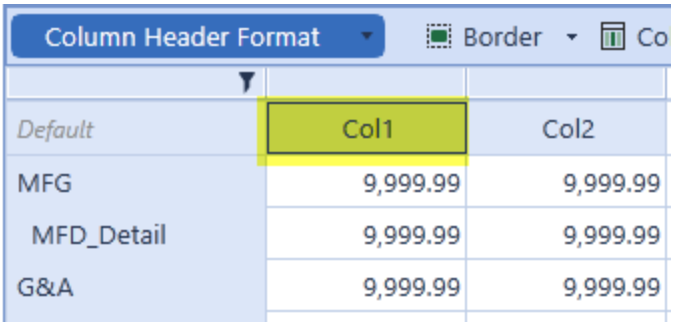
Cube View formatting controls how Cube Views display. Most of the format settings transfer to Excel and can still be overridden with the standard Excel Styles. The formatting also transfers to reports where the Cube View is being used in a Data Adapter.

A Cube View's formatting can be selected for the entire Cube View, specific rows or columns, headers, and individual cells. The formatting options allow for the number formats, percentage signs, scaling, currency symbols, colors, fonts, and font size to be specified and unique to the administrator's needs. For example, to make all the cells yellow in an entire Cube View, specify that under the Default Cell Format to make one row bold, specify that in the Rows Cell Format, or to specify different number formats and colors for positive and negative numbers in columns, specify that in the Columns Cell Format.

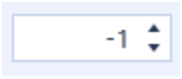
In order to apply custom formatting beyond the Cube View Designer properties, users can apply advanced formatting via a Cube View Extender Business Rule. See Cube View Extender under Business Rules in "Application Tools" on page 848 for more details on advanced formatting options for Cube Views.

Cube View Formatting Toolbar

When formatting a Cube View Header or Cell, the icons in the toolbar contain the most common formatting properties making it easy to make quick changes to a Cube View. Each icon coincides with the cell selected in the Rows and Columns Slider. For example, if a column header is selected, the formatting changes made will only affect the specific column header.



When using the icon options in the formatting toolbar, note the following:

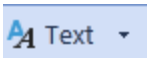
Check boxes with an orange box  indicate the Use Default selection,  indicates True, and  indicates False. The setting -1  also indicates the Default selection.

The available properties located in each toolbar icon are listed below. For more details on these properties, see the Header Format and Cell Format sections below.



Data Explorer Grid

The blue icons in the toolbar represent Data Explorer Grid formatting. This is how a Cube View is displayed.

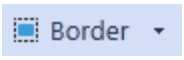


Find the following properties in the Text drop down menu when a Row or Column Header is selected.

- Font
- Text Color
- Text Size
- Bold
- Italic

The following properties become available in the Text drop down menu when a Row or Column Cell is selected.

- Number Format
- Zero Offset for Formatting
- Scale
- Flip Sign
- Show Percent Sign
- Show Currency



Find the following properties in the Border drop down menu when a Row or Column Header is selected.

- Background Color
- Gridline Color

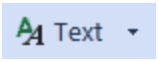


Find the following properties in the Column drop down menu when a Column Header is selected.

- Is Column Visible
- Column Width

 **Excel**

The green icons in the toolbar represent Excel formatting which is used when a Cube View is displayed in an Excel spreadsheet.

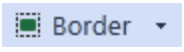


Find the following properties in the Text drop down menu when a Column or Row Header is selected.

- Text Color
- Horizontal/Vertical Alignment
- Indent Level
- Wrap

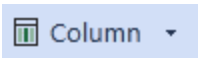
The following properties become available in the Text drop down menu when a Row or Column Cell is selected.

- Number Format
- Use Scale



The following properties become available in the Border drop down menu when a Row or Column Header or Cell is selected.

- Background Color
- Border Colors
- Border Lines



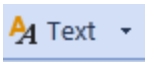
The following properties become available in the Column drop down menu when a Column Header is selected.

Column Width



Reporting

The orange icons in the toolbar represent Report formatting which is used when a Cube View is published into a polished report.

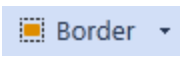


The following properties become available in the Text drop down menu when a Column or Row Header is selected.

- Text Color
- Text Alignment
- Text Size
- Underline

The following properties become available in the Text drop down menu when a Column or Row Cell is selected.

- Negative Text Color
- No Data Number Format
- Use Numeric Binding
- Numeric Binding Format



The following properties become available in the Border drop down menu when a Column or Row Header is selected.

- Background Color
- Border Lines

The following properties become available in the Border drop down menu when a Column or Row Cell is selected.

Negative Background Color



The following properties become available in the Lines drop down menu when a Row Header or Cell is selected.

- Top Lines/Bottom Lines
- Color
- Padding
- Thickness



The following properties become available in the Column drop down menu when a Column Header is selected.

Column Width

Header Format

The following properties are for a Cube View's Header formatting which includes Default, Row and Column Headers. All these properties are found under the Rows and Columns Slider, but not all properties are available for each Header.

In order to set Default settings which, apply to the entire Cube View's Headers and Cells, select 

under the Rows and Columns Slider.

All these properties can be found by clicking the  located in the Cube View Formatting Tab.

> **TIP:** Click to filter by column or row names. This is helpful when working with Cube View reports with a large number of columns and rows.

General

Custom Parameters
Click the ellipsis in order to select and assign a custom Parameter such as a Cube View Style to the Cube View Header. See Cube View Styles in "Using Parameters" on page 237 for more details on this feature.

Entire Cube View (Default Header Only)

RowExpansionMode
Control expansion of nested rows by selecting Collapse All or Expand All. This will determine how rows will be displayed in the Data Explorer grid. Use Default sets this property to False.

ShowDimensionImages
Set this to False to hide the Dimension icons in the Data Explorer Grid row and column headers. The Default setting will display the Dimension icons.

Entire Column (Headers and Data Cells)

IsColumnVisible
If set to False, this setting will hide specific columns. A clever use of this property is to set this at run time with a Parameter in order to show and hide detail.

ColumnWidth
Enter a numerical value for column width. If Header Label exceeds column width, the Header will automatically wrap the text.

Entire Row (Headers and Data Cells)

IsRowVisible
If set to True, this setting will hide specific rows. A clever use of this property is to set this at run time with a Parameter in order to show and hide detail.

Font

FontFamily
Any .Net font installed on the Excel client's operating system is included in the font family.

FontSize
The default font size is 11.

Bold
This determines whether the font will be bold. Setting are True or False

Italic
This determines whether the font will be italicized. Settings are True or False.

Colors

TextColor, GridLinesColor and BackgroundColor
There are about 140 build in colors (e.g., TextColor=White, TextColor=Transparent, TextColor=Aqua, …) Select a color from the list of options. Any color can also be specified by using the ARGB values (alpha(opacity), Red, Green, Blue). (e.g., TextColor=#FF0000FF is another way to get Blue)

Excel

Cube Views can be immediately exported to Excel via the  button in Data Explorer, or can be inserted into an Excel sheet through the Cube View Connections function in the Excel Add-in. Apply formatting in this section of the Cube View in order to impact how the data will appear in Excel.

Entire Cube View (Default Header Format Only)

You can apply outline levels to both rows and columns. Use this feature to:

- Control scrolling and provide a drilling effect.
- Create efficiency in both Excel and cube view data analysis.

- Add more robust reporting options because you can use both row and column outline levels.

ExcelMaxOutlineLevelOnRows
Up to six outline levels can be used for the creation of collapsible and expandable Excel Groups of rows when exporting. Decide how many outline levels are needed and enter the number here. This relates to the Excel Indent Level setting that is applied in the Header Format on each Row, so the number entered here should equal the highest setting applied on the Rows. Example entry is 3.

ExcelExpandedOutlineLevelOnRows
When a Cube View is exported to Excel, this setting controls to which Outline Level the file is initially opened. The default is 1, which means each grouping is fully collapsed. Example entry is 2.

ExcelMaxOutlineLevelOnCols
Up to six outline levels can be used for the creation of collapsible and expandable Excel Groups of columns when exporting. Decide how many outline levels are needed and enter the number here. This relates to the Excel Indent Level setting that is applied in the Header Format on each column, so the number entered here should equal the highest setting applied on the columns.

ExcelExpandedOutlineLevelOnCols
When a Cube View is exported to Excel, this setting controls to which Outline Level the file is initially opened. The default is 1, which means each grouping is fully collapsed.

Entire Column (Headers and Data Cells)

ExcelColumnWidth
This will be the default Excel Column Width in pixels unless overridden in Columns.

ExcelOutlineLevelCol
The default Excel Outline level for Columns is 1 unless specified here or overridden in Columns.

Entire Row (Header and Data Cells)

ExcelOutlineLevel
The default Excel Outline level for Rows is 1 unless specified here or overridden in Rows.

Alignment

ExcelHorizontalAlignment/ExcelVerticalAlignment
These control how the data will be aligned horizontally and vertically using Excel's standard alignment options. Use the following link for tips on this function.
Excel Alignment

ExcelIndentLevel
The number of characters to indent the text or value.

ExcelWrapText
This determines if text like Headers will be wrapped in the output. Settings are True or False.

Colors
For ExcelTextColor and ExcelBackgroundColor, choose a color from the drop-down options.

Borders
Choose a line design or color from the drop-down options to determine how the lines on the Left, Top, Right, and Bottom Borders will look.

Reporting

Entire Cube View (Default Header Only)

ReportSeparateBandPerCubeViewRow
This is a setting to optimize performance for large Cube Views that will be dynamically generating a Data Explorer Report with many row definitions with unique formatting. Default setting is (Use Default) which is a conditional setting. This applies to when a Data Explorer Report is run from a Cube View and background temporary database tables in memory, one for each Row Name in the Cube View are created. If there are more than 100 row definitions, fewer report bands (separate temporary in-memory tables) are created, combining rows where formatting is the same.

Setting this to True will ensure a separate table per Cube View row definition, though this may impact performance with hundreds or thousands of row definitions.

If set to False, row definitions of the same format will always be combined into fewer temporary in-memory tables.

Entire Column (Headers and Data Cells)

Report Column Width
This sets the width of a column by number of pixels. The typical value is between 70 and 100.

Entire Row (Headers and Data Cells)

ReportRowHeight
This sets the height of a row on a report by number of pixels.

ReportTopLinesOnFirstRowOnly
If the Row definition results in multiple rows, a Top Line will be placed on the first line only and not on each row.

ReportBottomLinesOnLastRowOnly
If the Row definition results in multiple rows, a Bottom Line will be placed on the last line only and not on each row.

ReportBandHeightBeforeFirstRow
This setting allows a number to be entered in pixels, which is about the width of a hair, to add as a pad before the first row of where a Row definition starts.

ReportBandHeightAfterLastRow
This setting allows a number to be entered in pixels, which is about the width of a hair, to add as a pad after the last row of where a Row definition starts.

> **NOTE:** The top and/or bottom report bands used for lines and spacing are removed if there are no data rows. Row padding is also removed for suppressed rows.

ReportRowPageBreak
This will apply a Page Break where appropriate for this row. For example, creating a Page Break after the Total Assets line of a Balance Sheet report. Settings are None, After, Before, or Use Default Option.

Position (Cube View Properties and Row Tabs)

ReportRowContentTop
This specifies the vertical position of the row relative to the row above it. If it is set to zero, the top of the row immediately follows the row above it with no vertical spacing.

ReportRowContentHeight
The height of the row in pixels.

ReportRowPaddingTop and ReportRowPaddingBottom
These settings control the extra space (i.e., padding) above and below a row in a report.

Font

ReportFontSize
The point size of the font on the report if it differs from the font size displayed in Data Explorer.

ReportTextAllignment
This controls how the data will be aligned in a report.
Bottom: Center, Justify, Left, or Right
Middle: Center, Justify, Left or Right
Top: Center, Justify, Left, or Right

ReportUnderline
This creates a simple underline of report values. In order to control the format of the underline including double underline, see the Top/Bottom Lines section below. Settings are True or False.

Colors
For ReportTextColor, ReportNegativeTextColor, ReportBackgroundColor, and ReportNegativeBackgroundColor choose a color from the drop-down options.

Top/Bottom Lines
Top and Bottom Lines are used for underlines and overlines. The Line1 and Line2 options can be used together to create a double underline or double overline. For the lines to have a small gap between each column resulting in the example below, use the ReportBottomLine1PaddingLeft property or one similar. The example below has a setting of 5 pixels. The color and thickness of the lines can also be adjusted.

	Apr 2010	May 2010
10000 - Petty Cash	4,206.85	4,407.17
10100 - Cash Deposits	75,348.41	78,936.43

Borders
These settings allow a line to be drawn around the left, top, right, and bottom border of a given cell. Settings are True or False.

Cell Format

This is a collection of settings for font formatting, text colors, cell background, and grid lines. This also includes cell border settings for when a Cube View is generated into a Report.

The following properties are for Cube View Cell formatting which includes the Cube View Default Settings, Rows, Columns, and Rows/Columns Overrides.

- General
- Amount

NumberFormat
This uses the Microsoft .NET standard Number Format syntax which also allows different formats to be specified for positive and negative numbers separated by a semi-colon (not available in Excel). For details, see Number Format Library

Common Examples

#,### ;(#,###);0 would show the number using a comma as the thousands separator, no degrees of precision, Parentheses around negative numbers and a zero for null values. The pattern of this format choice is Positive;Negative;Null values, each separated by a semicolon. After the first #,### there is a space. This allows the numbers to line up with negative numbers due to the Parentheses.

#,###.#% ;(#,###.#%);" – " would show a percentage with a comma as the thousands separator, one degree of precision, negative percentages in Parentheses and a dash for null values.

N2 would show the data as a numeric value with two degrees of precision. Negative numbers are presented with a minus sign.

P1 would show a percentage with one degree of precision.

> **NOTE:** Click  , select the desired format, and click CTRL and Double Click. This will enter the correct format into the appropriate field.

ZeroOffsetForFormatting
This setting is related to NegativeTextColor which is determined by whether a number is less than zero. For example, if sales were less than 100, rather than 0, they could be displayed in red. A valid setting here is any number other than zero.

Scale
-12 to +12 are the valid values for the scale. For example, to show a number in thousands, the scale should equal 3, or for millions, the scale should equal 6.

FlipSign
This will flip the display value from positive to negative or vice versa. This is particularly useful for reports such as a Trial Balance where certain expense numbers are stored as positive or negative and need to be shown on the report. Settings are True or False.

ShowPercentageSign
This determines whether a percentage sign will be displayed. Settings are True or False.

ShowCurrency
This shows the currency code (e.g. EUR). Settings are True or False. This is not available in Excel.

Font
See Header Format

Colors

TextColor, GridLinesColor and BackgroundColor
There are about 140 build in colors (e.g., TextColor=White, TextColor=TransParent, TextColor=Aqua, …). You will be able to choose a color in the Cube View properties. These colors are chosen under Cube View Properties, Rows, and Columns. Any color can also be specified by using the ARGB values (alpha(opacity), Red, Green, Blue). (e.g., TextColor=#FF0000FF is another way to get Blue)

NegativeTextColor
Optionally override TextColor for negative numbers.

WritableBackgroundColor
Optionally override the data cells' BackgroundColor for writeable data cells.

SelectedGridLinesColor
Optionally override the data cells' GridLinesColor for selected data cells.

Excel

Amount

ExcelNumberFormat
Apply Excel number formatting in order to control how numbers appear when exporting to Excel. A number format can have up to four sections of code separated by semicolons. These code sections define the format for positive numbers, negative numbers, zero values, and text, in that order.

<POSITIVE>;<NEGATIVE>;<ZERO>;<TEXT>

For example, use these code sections to create the following custom format. Note that this format can include the underscore to create a space after the trailing positive number and can control the color of the negative number to be Red:

#,##0.00_);[Red](#,##0.00);0.00

> **NOTE:** ExcelNumberFormat settings [#,##0,,.0 ;[Red](#,##0,,.0)] on a CubeView scales numbers when the Cube View is exported to Excel.

- See the following for more information about Excel number formats: Excel Number Formats
- Easy and Advanced Uses of Excel Number Formats

> **NOTE:** Click  , select the desired format, and click CTRL and Double Click. This will enter the correct format into the appropriate field.

ExcelUseScale
This determines if Excel is going to abide by the Scale property. Settings are True or False.

Reporting

Amount

ReportNoDataNumberFormat
By default, NoData (i.e. null) cells as empty text in the Data Explorer and as zeroes in a report are displayed. However, any .NET number format text can be specified to format those zero values differently in the report. For example, show the word NODATA if desired by typing NODATA in that setting. To display empty text, type # in that setting. If the cell's number format setting already does something with null values, this property does not need to be filled.

ReportUseNumericBinding and ReportNumericBindingFormat
This is related to the export of Dashboard reports to Excel, so numbers can be rendered in the proper number format and not appear in Excel as text. Set ReportUseNumericBinding to True to use numeric amounts instead of XF's text-based formatting when generating a Cube View report. The ReportNumericBindingFormat setting must follow a specific syntax. This number format is related to the report engine, so Excel standard number formats are not used here. Here is an example, which represents a number format for positive, negative and no values:

{0:#,# ;(#,#);" - "}

This feature provides the ability to generate numbers instead of text when exporting a Dashboard report to Excel. However, it cannot be used for Calculation Status and Annotation data cells because those features cannot be represented as numbers. In those cases, use column overrides to display the values as text.

> **NOTE:** Click  , select the desired format, and click CTRL and Double Click. This will enter the correct format into the appropriate field.

For Position, Font, Colors, Top Lines, Bottom Lines, and Borders see the Reporting section under Header Format.

Cube View Conditional Formatting

Cube View Conditional Formatting provides the ability to format Headers or Cells based on defined criteria. The application of Conditional Formatting will be applied and is visible in Data Explorer, Excel and Reports views. The Conditional Formatting criteria is applied to Cube View Rows or Columns on the Formatting Property within the Cube View Editor.

The Conditional Formatting is available on the formatting elements of a Cube View.

- Cube View Default Formatting
- Row / Column Headers
- Row / Column Data Cells
- Row / Column Overrides

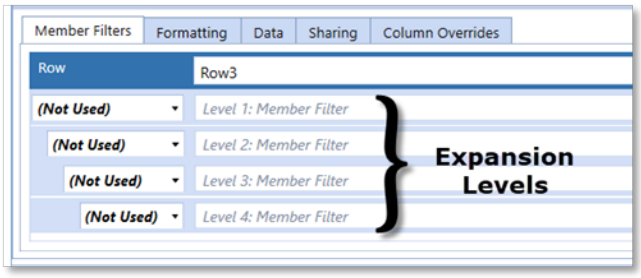
The Conditional Formatting follows the Cube View Processing order of operations as:

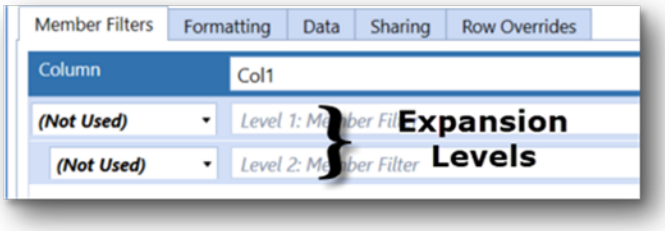
1. Number Format as defined in Application Properties
2. Cube View Default
3. Column Formatting
4. Row Formatting
5. Column Overrides
6. Row Overrides

The combination of formats and overrides equals the format for the cell when rendered. Formatting can be applied, and isolated to, the nested Expansion Levels on rows and/or columns by using Property Filters found in the Conditional Formatting dialog box.

This feature is a Cube View formatting option. It is not available as a Standard Reports setting found in Application Properties.

Formatting can be applied, and isolated to, the nested, Expansions, on rows and/or columns by using Filters found in the Conditional Formatting dialog box.

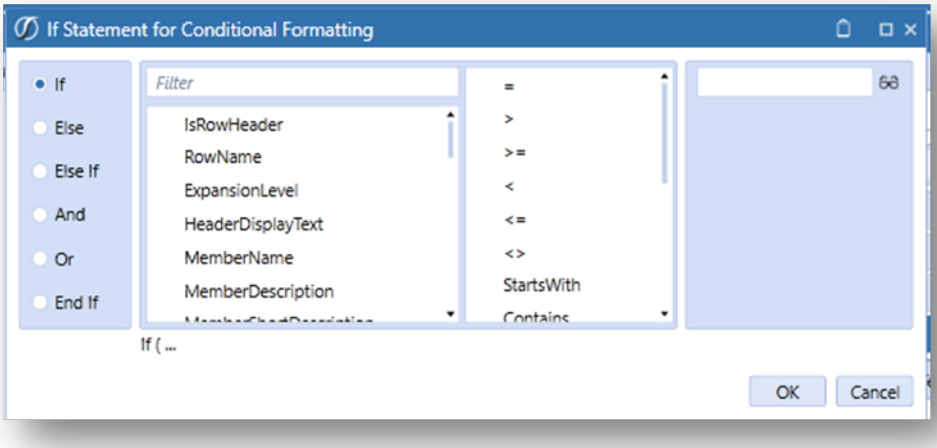




Conditional Formatting Dialog Box

Formatting, Conditional or general, can be applied directly to the Formatting dialog text box. The Conditional and Format buttons launch additional dialog boxes as a graphical interface to available formatting options. The Conditional Formatting Dialog Box is divided into four sections to assist the developer in defining formatting criteria.

- If/Then – Defines options for Conditional Statements to apply constraints to formatting
- Properties – Allowable filtered property elements for formatting
- Operators – Available test Property Filters
- Text/Object – Text object to be tested. If the Text/Object result is a reserved word such as “If”, “Else”, “ElseIf”, “Then”, “End If” or other Operators as “In”, the text must be enclosed in square brackets: [ ].



Header Property Filters	Description
IsRowHeader	Boolean, determines if object is a Row Header field (appropriate if applying to Cube View Default)
IsColHeader	Boolean, determines if object is a Column Header field (appropriate if applying to Cube View Default)
RowName	Reference a Cube View Row Name
ColName	Reference a Cube View Column Name
ExpansionLevel	Cols/Rows, determine the expansion level for rows (1-4), columns (1-2) related to isolating the row expansion headers
HeaderDisplayText	Reference custom descriptions used with the :Name() function
MemberName	Reference metadata member label

Header Property Filters	Description
MemberDescription	Reference metadata member description
MemberShortDescription	Reference metadata member short description (Applies only to Time dimension)
IndentLevel	Reference the indentation level. This is derived from manual formatting settings or via the system generated indents from tree expansions. Zero-based, meaning if there is no indenting, the value is zero. The next level of indentation is 1, etc.

Expansion Specific Property Filters	Options	Description
RowE expansion level - criteria	Row Expansions 1 through 4	Provides the ability to identify nested/expansion rows with specified criteria
ColE expansion level - criteria	Column Expansions 1 and 2	Provides the ability to identify nested/expansion rows with specified criteria

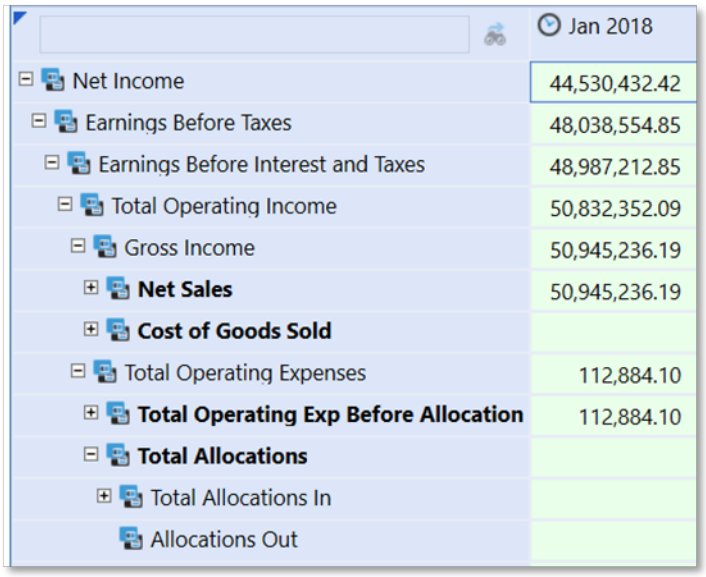
Cell Format Property Filters	Description
IsNoData	Test for no data
IsRealData	Test for stored data, ignores derived Zero-View data
IsDerivedData	Test for derived data, commonly resulting from Scenario Zero-View settings

Cell Format Property Filters	Description
IsRowNumberEven	Test for the Row number, as expansions or fixed rows
ExpandedRowNum	Test count of expanded rows. Zero-based. This Property Filter is based on the total Cube View count of rows generated from each row and its expansions.
CellAmount	Test cell data amount
CellStorageType	Tests the method used to store data. Available DataCellStorageType objects are NotStored, StoredButNoActivity, Input, Journals, Calculation, Translation, Consolidation, DataCellDetailYTD, DataCellDetailPeriodic, DurableCalculation.

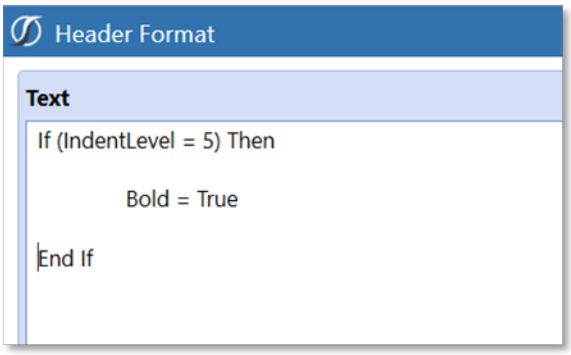
Examples Applying Conditional Formatting

Below are common usage examples of Conditional Formatting.

Indent Level
The IndentLevel Property Filter will dynamically format from defined rows or expansions. Indentation is zero-based. The formatting can be applied to the default or to Rows. This solution can speed formatting for summary level dimension members.

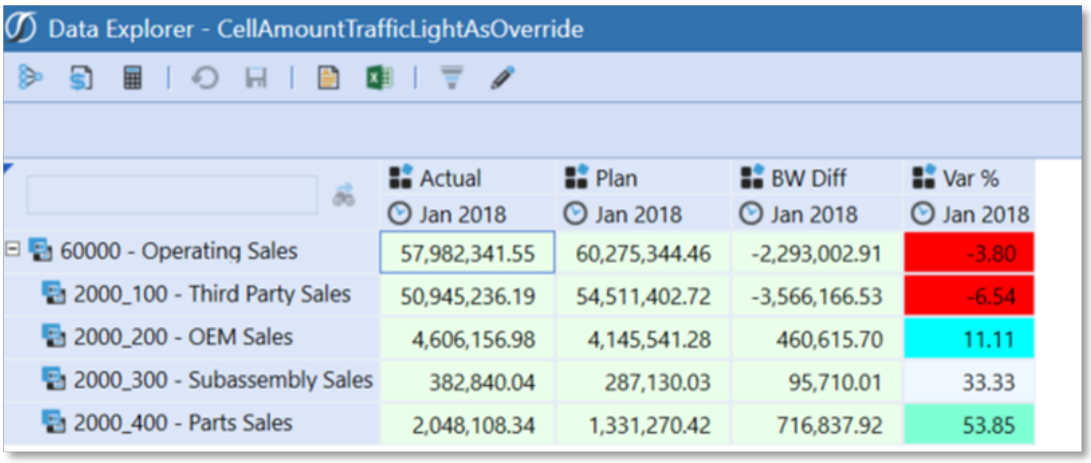


Apply the formatting to the Header section of the Cube View Default or to specific Rows.



Examples of Using Conditional Property Filters Conditional “Traffic-Lighting”

“Traffic-Lighting” is data related and therefore applied as a Cell Format. The designer has a choice to apply the conditional formatting to either a Row or a Column. The order of operations for formatting can impact the decision. Row overrides are the final layer of formatting applied to a Cube View and would not be impacted by other more general formatting.



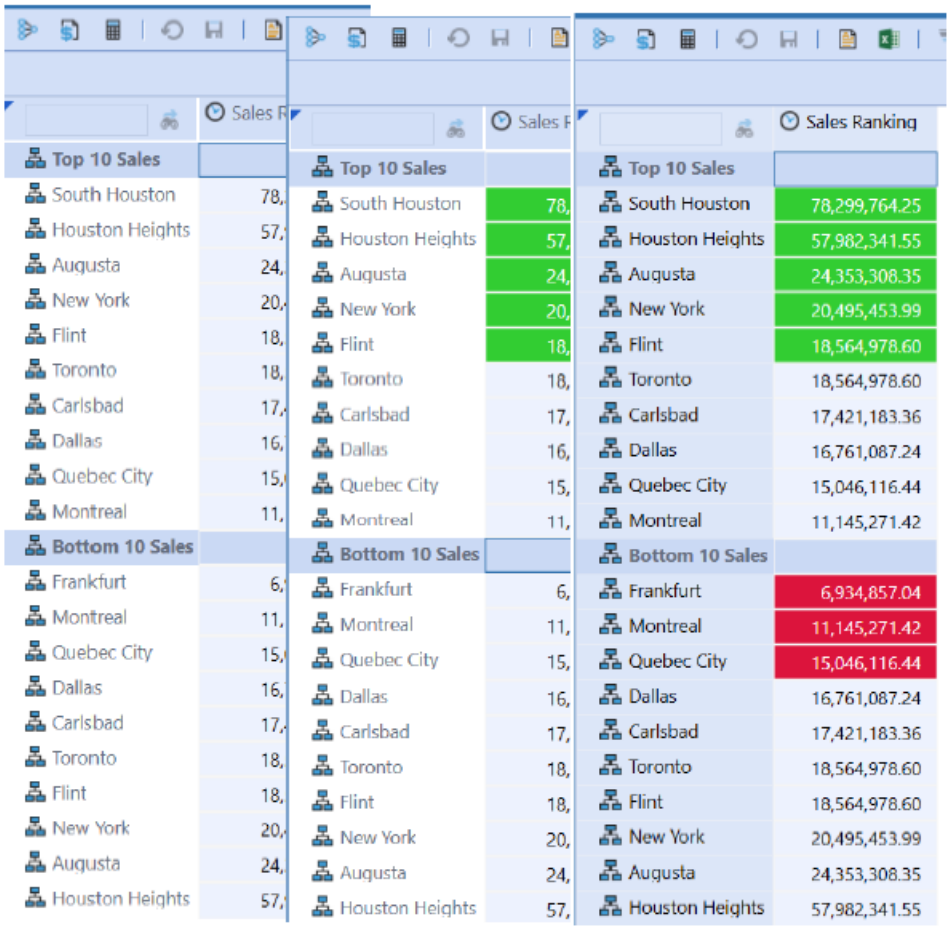
1. Conditional Formatting can be applied to the rows or columns. A definition applied to the row Formatting tab would apply to all columns. A row Override would isolate the formatting to a specified column(s).

2. The CellAmount Filter is used within multiple If/ElseIf statements to define the various tests required for the report.

ExpandedRowNum Expansion Range

Conditional Formatting provides the ability to Format an expanded range of data cells using the ExpandedRowNum Property Filter. This is useful in formatting to support "Top 10" type reports. This Property Filter best supports Cube View designs that use known expansions, such as Ranking Business Rules or Member Lists. If applied to specific rows, the formatting applies to the defined row, but the Expansion Number Reference relates to the entire Cube View. Formatting defined on subsequent rows will be impacted if the expansion members change on previous rows. The ExpandedRowNum Property

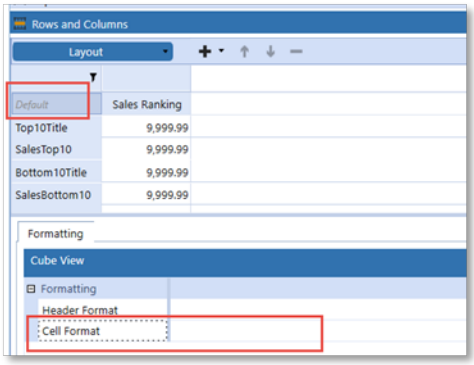
Filter can also be applied as a Default Cube View format, in which the definition will apply to all rows. This would require If/ElseIf type statements to support all rows.



Top 10 Sales	Sales R	Top 10 Sales	Sales F	Top 10 Sales	Sales Ranking
South Houston	78,	South Houston	78,	South Houston	78,299,764.25
Houston Heights	57,	Houston Heights	57,	Houston Heights	57,982,341.55
Augusta	24,	Augusta	24,	Augusta	24,353,308.35
New York	20,	New York	20,	New York	20,495,453.99
Flint	18,	Flint	18,	Flint	18,564,978.60
Toronto	18,	Toronto	18,	Toronto	18,564,978.60
Carlsbad	17,	Carlsbad	17,	Carlsbad	17,421,183.36
Dallas	16,	Dallas	16,	Dallas	16,761,087.24
Quebec City	15,	Quebec City	15,	Quebec City	15,046,116.44
Montreal	11,	Montreal	11,	Montreal	11,145,271.42
Bottom 10 Sales		**Bottom 10 Sales**		**Bottom 10 Sales**	
Frankfurt	6,	Frankfurt	6,	Frankfurt	6,934,857.04
Montreal	11,	Montreal	11,	Montreal	11,145,271.42
Quebec City	15,	Quebec City	15,	Quebec City	15,046,116.44
Dallas	16,	Dallas	16,	Dallas	16,761,087.24
Carlsbad	17,	Carlsbad	17,	Carlsbad	17,421,183.36
Toronto	18,	Toronto	18,	Toronto	18,564,978.60
Flint	18,	Flint	18,	Flint	18,564,978.60
New York	20,	New York	20,	New York	20,495,453.99
Augusta	24,	Augusta	24,	Augusta	24,353,308.35
Houston Heights	57,	Houston Heights	57,	Houston Heights	57,982,341.55

1. Design or open a report which supports formatting for ExpandedRowNum , such as a ranking report in the example.

2. Determine how the formatting should be applied, as a default, row or column. The example will use the Cube View Default Formatting.



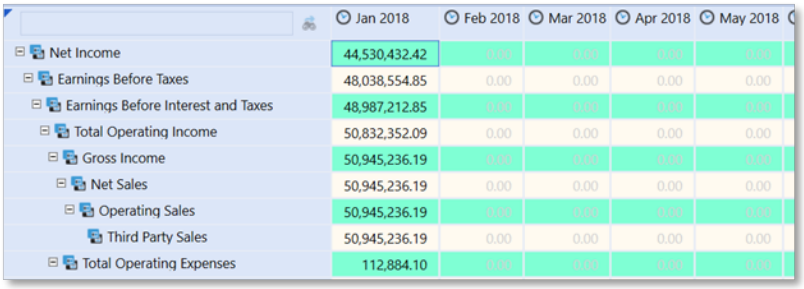
3. Cell Format is applied for Conditional Formatting using the ExpandedRowNum filter. Being zero-based, and having to account for each row and its expansions:

a. Condition1 – Rows < 6 is defined because the text header row “Top10Title” initiates the count at zero.

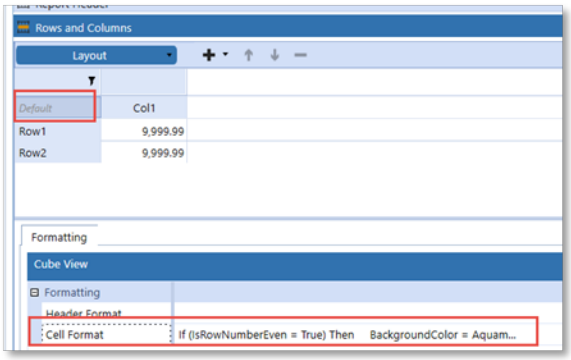
b. Condition2 – Rows > 11 and < 15 is defined because all the rows up to Row4, “SalesBottom10”, reflect rows 0-11 on the Cube View. The conditional row references must reflect all the Cube View Expansions.

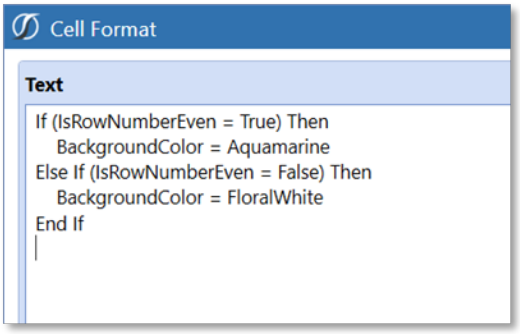
Test for Row IsRowNumberEven

The IsRowNumberEven Property Filter may be useful to vary formatting by the even/odd numeric expansion of rows on a cube view. For example, to replicate a “green-bar” style report the IsRowNumberEven would be a suitable Property Filter.



1. In this example the formatting can be applied to the Cube View Default Cell Format since it will globally apply to all rows.

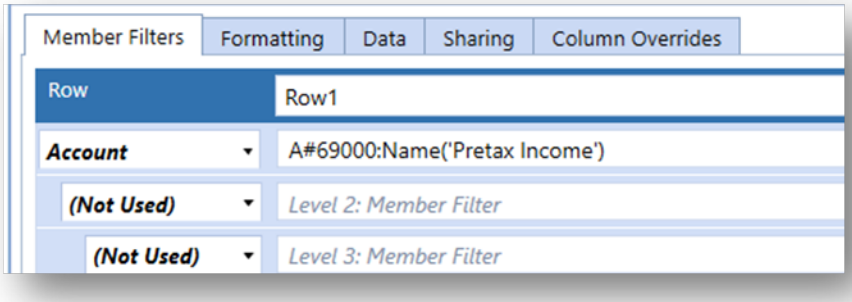




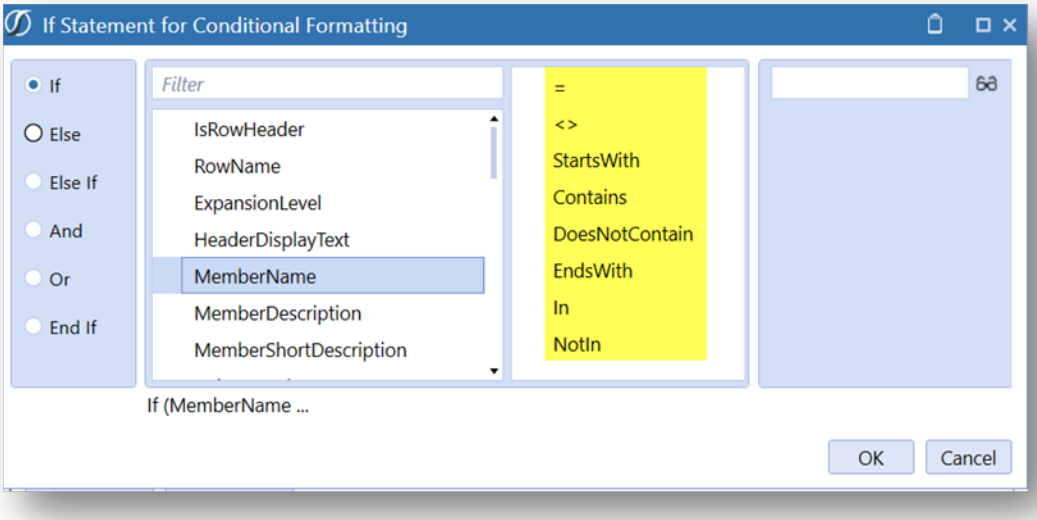
MemberName, MemberDescription or HeaderDisplayText

The ability to format based on the Name or Description is greatly enhanced by adhering to a standardized metadata naming convention. Summary level members having keywords such as “Total” or prefixes or suffixes such as “Tot” could be used in Conditional Formatting. Members could be formatted using dynamic criteria, such as StartsWith or EndsWith.

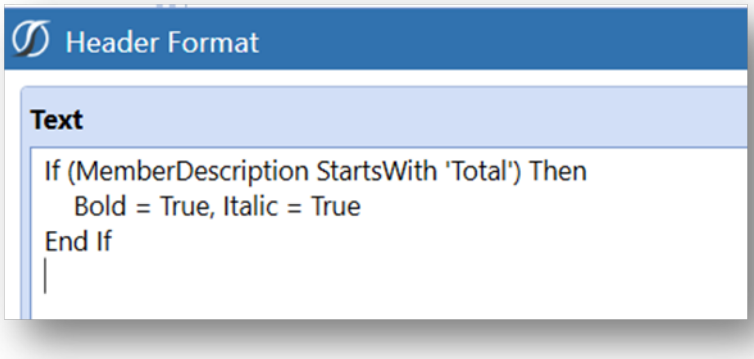
HeaderDisplayText differs from the MemberName and MemberDescription Property Filter in that it references the custom Name parameter in a Member Filter.



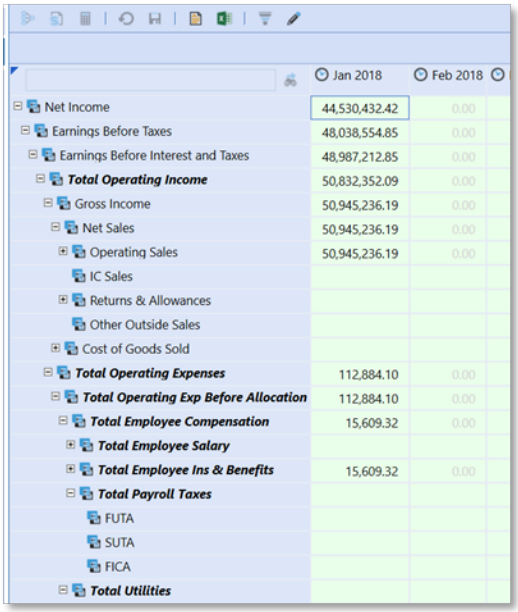
Dynamic Criteria can be applied to the Name and Description Property Filters to apply the required formatting.



1. Apply Conditional formatting to Row Header.

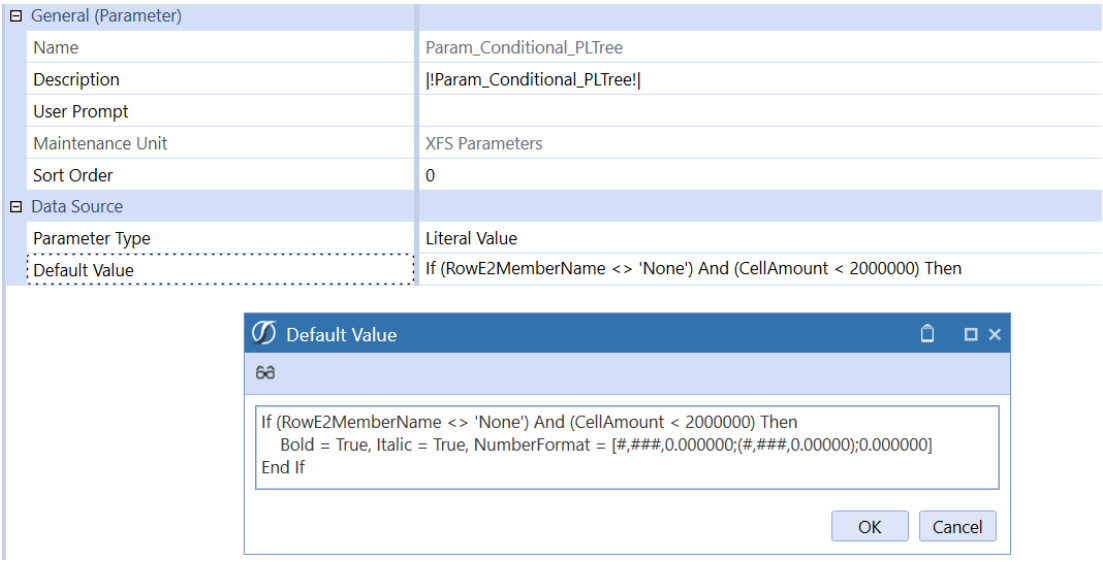


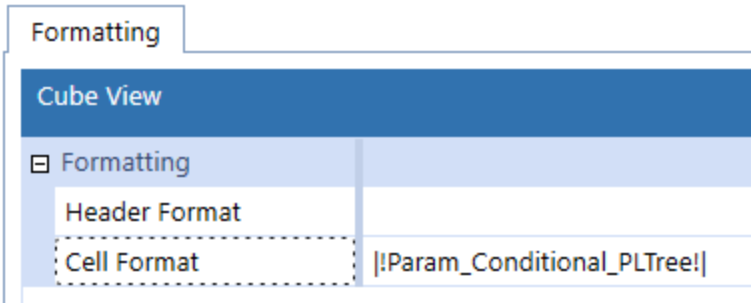
The result is a dynamically formatted report.



Parameter Formatting

Conditional Formatting definitions can be applied to a Cube View as a Literal Parameter. To apply, select the Format string from the Cube View, Copy (Ctrl-C), select the Default Value property of a Literal Value-type Parameter and Paste (Ctrl-V). Once saved, this Parameter can be referred to in a Cube View Format. Per the example below, the reference of |!Param_Conditional_PLTree!| in a Cube View Format would apply the associated Format string.





Cube View Profiles

Cube View Groups are organized into Cube View Profiles which are then assigned to various functions in XF. Choose the icon to create a new Profile. Choose the icon to assign a Group to a Profile. This allows the user to select which Groups will be in the Profile.

The Cube View Profile's Visibility setting controls what Cube Views are viewed throughout the application. This is the key property for all Cube View Profiles. Any combination of the following settings is available:

OnePlace
This allows the Cube View Profile to be viewed in the Cube View section under the OnePlace Tab.

Dashboards
This allows the Cube View Profile to be used within a Dashboard Data Adapter and viewed in the Dashboard section under the OnePlace Tab.

Excel
This allows the Cube View Profile to be downloaded into Excel through Cube View Connections.

Forms
This allows the Cube View Profile to be used as a Form Type under Form Templates.

Workflow
This allows the Cube View Profile to be attached to a Workflow Profile. This can be completed in the Workflow Profiles section under Data Quality Settings.

Never
This is used for a Cube View Profile that is expired, or no longer being used.

Always
This allows the Cube View Profile to be viewed in all the options mentioned above.

Application Dashboards

Dashboards are contained in Dashboard Groups made up of Components, Data Adapters, potentially Parameters, and Files. All these objects are managed and shared across Dashboard Maintenance Units which are then assigned to Dashboard Profiles.

Dashboard Toolbar

 **Create Maintenance Unit**
All Dashboards and their corresponding Components, Data Adapters, Parameters, and Files are kept in a Maintenance Unit. This is the first step to building a Dashboard.

 Create Group
Use this to create Dashboard Groups which is where all Dashboards are organized.

 **Create Profile**
Use this to create a Dashboard Profile which is where all Dashboard Groups are organized.

 **Manage Profile Members**
Use this to assign Dashboard Groups to Dashboard Profiles.

 **Create Dashboard**
Use this to create a Dashboard.

> **NOTE:** A Dashboard Maintenance Unit and a Dashboard Group need to be created first for this icon to be available.

 **Create Dashboard Component**
Use this to create a Component to assign to a Dashboard.

 **Copy Selected Dashboards, Components, Adapters, Parameters, Files, and Strings**
Use this to create copy of the selected Dashboards, Components, Adapters, Parameters, Files, and Strings within or across Dashboard Maintenance Units (DMU).

Multiple items can be selected all at once using Shift+click or Ctrl+click. Items can be copied and pasted multiple times and each time the item is pasted a suffix of _Copy will be added. For every additional instance of the Dashboard item that is pasted a suffix of _ Copy (instance#) will be added.

> **NOTE:** Users can Copy using right-click on the Dashboard Item or toolbar menu Copy button.

 **Paste Selected Dashboards, Components, Adapters, Parameters, Files, and Strings**
Use this to paste copies of selected Dashboards, Components, Adapters, Parameters, Files, and Strings within or across Dashboard Maintenance Units (DMU).

Items can be pasted multiple times and each time the item is pasted a suffix of _Copy will be added. For every additional instance of the Dashboard item that is pasted a suffix of _ Copy (instance#) will be added.

> **NOTE:** Users can Paste using right-click on the Dashboard Item or toolbar menu Paste button.

 **Create Dashboard Data Adapter**
Use this to create a Data Adapter to assign to a Component.

 **Create Parameter**
Use this to create a Parameter to use in a Dashboard or Cube View.

 **Create File**
Use this to store files to be used in a Dashboard.

 **Create String**
Used with XFString functionality and displayed as a caption in a Cube View.

 **Delete Selected Item**
This allows the deletion of a single child item (e.g., Data Adapter or Component) within a Dashboard Maintenance Unit, or the deletion of an entire Maintenance Unit including all child items.

 **View Dashboard**
Use this to run a Dashboard from the Application Tab.

 **View Dashboard in Design Mode**
Select a Dashboard and click the black arrow in order to Set Selected Dashboard as Default. Click the icon to launch the default Dashboard in design mode. The Dashboard must be set as the default prior to viewing it in design mode. Select Clear Default Dashboard in order to remove the current saved Dashboard from the default state. See Dashboard Design Mode in "Presenting Data With Extensible Documents" on page 253 for more details on this feature.

 **Show Objects that Reference the Selected Item**
Use this to see other areas where the selected item is being used. For example, a user can see where a Parameter is being used in an application and therefore know the impact when wanting to make a change.

 **Object Lookup**
See Object Lookup.

 **Navigate to Security**
This icon appears in the Dashboard Maintenance Group, Dashboard Group, and Profile Security properties and when clicked it navigates to the Security screen. This is an easy way to make changes to Security Users or Groups before assigning them to specific Dashboard Maintenance Units, Groups, and Profiles.

Dashboard Maintenance Group Properties

Is Mobile
If set to True, the Dashboards within this Maintenance Unit can be used with the OneStream Mobile Solution. If set to False, the Maintenance Unit may only be used within the OneStream application. This property cannot be changed once the Maintenance Unit is saved.

> **NOTE:** Dashboards intended for OneStream Mobile have Dashboard Component limitations. These limitations are noted under Dashboard Components. Any Dashboard within a Mobile Dashboard Maintenance Unit can be launched from the Application Dashboard screen but cannot be assigned to Workflows or used in OnePlace.

Dashboard Group Properties

General (Dashboard Group Unit)

Name
The name of the Dashboard Group.

Description
A short description of how the Dashboard Group is used, or what it contains.

Security

Access
Members of this group can access the Dashboards within the Dashboard Group.

Maintenance
Members of this group have the authority to maintain the Dashboards within the Dashboard Group

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Dashboard Properties

General

Name
The name of the Dashboard.

Description
A quick description of the Dashboard.

Page Caption
This is used to give a name to the Dashboard when it is displayed. The name will be displayed at the top left of the Dashboard. If the Page Caption is left blank, then it will default to the name given to the Dashboard.

Dashboard Group
The Dashboard group to which it belongs.

Formatting

Layout Type

Canvas
A Component docks to the top, bottom, right, or left of the Dashboard. The Component only shows in the small space defined by the dock position and does not display fully on a screen. Slide bars are used to view the Components.

Dock
A Component docks to the top, bottom, right, or left of the Dashboard. Use Dock Position to determine how much of the screen will be used for this layout.

Grid
This allows the ability to make a Dashboard in a grid format by using rows and columns to add Components, Lines, or Moveable Splitters.

Horizontal Stack Panel
Each Component will display horizontally. Horizontal Stack Panel Dashboards are generally used as part of other Dashboards.

Tabs
Each Component will display in its own tab.

Uniform
Each Component is docked, but all are equal in size.

Vertical Stack Panel
Each Component will display vertically. Vertical Stack Panel Dashboards are generally used as part of other Dashboards.

Wrap
See Canvas

Is initially Visible if Embedded
When set to True, the selected Dashboard will be hidden if it is retrieved from another Dashboard. The hidden Dashboard can be set to visible from a Parameter Component by listing its name in the Dashboard to Show property under User Interface Action and selecting Refresh for the Dashboard containing the Embedded Dashboard.

Display Format
This allows unique display formatting per Dashboard for background color, dialog width and height, and border formatting. See Display Format Settings.

Literal Parameter Values

Name Value Pairs (e.g., Param1=Value1,…)
Enter a comma-separated list of name-value pairs for this Dashboard's non-changing Parameter values. Piped variable names cannot be used in this setting.

Action (Primary Dashboard Only)

Load Dashboard Server Task
Dashboard Extender Rules can run upon launching and refreshing Dashboards. This only applies to the main Dashboard. Embedded Dashboards cannot process these actions.

No Task
A Dashboard Extender Business Rule is not being used on this Dashboard.

Execute Dashboard Extender Business Rule (Once)
This runs the assigned Business Rule once upon refresh or initial launch

Execute Dashboard Extender Business Rule (All Actions)
This does an iterative action and runs the Business Rule as many times as needed.

Load Dashboard Server Task Arguments
Enter the arguments required by the server task. When executing a Dashboard Extender Business Rule, the arguments include {BusinessRuleName}{FunctionName}{Optional Named-Value Pairs} each enclosed in curly brackets. Click the ellipsis and select the desired argument format and then enter each object.

```
Example: {DashboardLoadBRName}{TestFunction}{Param1=[Value1], Param2=[Value2]}
```

Grid Layout Type

This only becomes available if Grid is chosen as the Layout Type.

Number of Rows
The number of rows the Dashboard will use for the grid layout.

Number of Columns
The number of columns the Dashboard will use for the grid layout.

Row/Column Type

Component
Use the Component option if a Content or Parameter Component is needed for the row or column of the grid layout for the Dashboard.

Line
Use the Line option if a line is needed for the row or column on the Dashboard.

Moveable Splitter
Use the Moveable Splitter option if one is needed for the row or column on the Dashboard. This allows the ability to move the grid up and down, or left and right.

Row/Column Height
Utilize Row/Column Height to customize the sizing of the rows and columns heights and widths to be displayed on the Dashboard. Auto expands the size based on the contents of the row. You can use an * to create a fractional value of the remaining space. For example, if there are three rows, then each row will take a third of the space.

Display Format Settings

General

Background Color
This is used to display the background color of a singular Dashboard.

InnerBackgroundColor
This is used to display the background color of a Dashboard when using Dashboards within other Dashboards.

Dialog

DialogDisplayStyle
Controls how a Dashboard is sized when viewed as a Dialog Box. If the specified value exceeds the current screen, the value will be changed to the maximum display setting for height and width to fit to screen.

Specify **Maximize** or **Normal**. The default is **Normal**. **Maximize** opens using the Dialog Maximize mode to full screen. **Normal** opens to the defined Dialog Height and Width settings.

DialogWidth
Customize the width of the dialog for the Dashboard. The dialog width supports up to 10,000. If set to -1, the size will set at run time to the maximum width for the active screen.

DialogHeight
Customize the height of the dialog for the Dashboard. The dialog height supports up to 10,000. If set to -1, the size will set at run time to the maximum height for the active screen.

EnableSystemClose
This is used to control the display and use of the Close button of the dialog. Setting this to True will remove the Close button from the user interface.

Styles

TabControlStyle

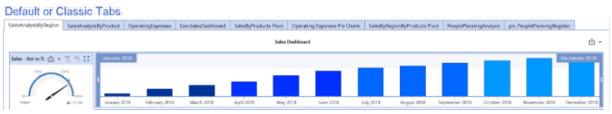
Choose from Classic, No Border, or Rounded Corners to define how tabs appear in the application. The tab control functionality remains the same.

TabControlStyle is only available in the Windows version.

Dashboard Tabs

There are three different tab styles that can be selected for dashboards:

1. Use Default or Classic – The original style for dashboard tabs.



2. No Border – Rounded corners and no borders.



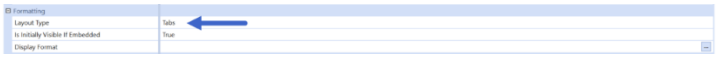
3. Rounded Corners – Rounded on the edges with borders.



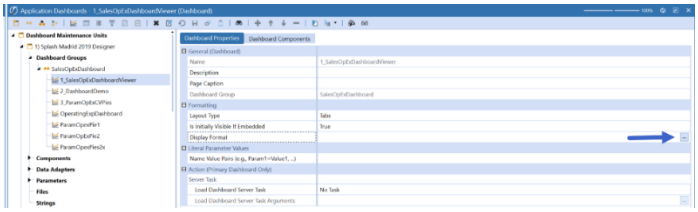
These tabs are only available for use with the dashboards and do not apply to the rest of the product.

Select a Tab

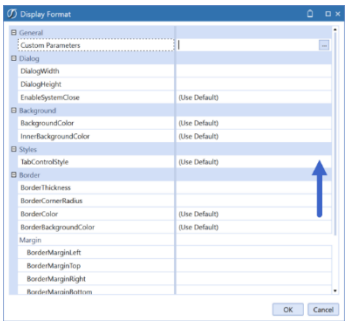
1. Go to **Application > Dashboards** and select a dashboard.
2. Click to open the dashboard and in **Dashboard Properties > Formatting** make sure the Layout Type is set to Tabs.



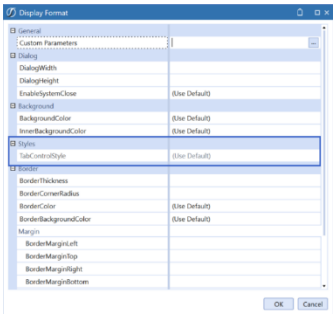
3. Go to Display Format and click the ellipsis to edit.



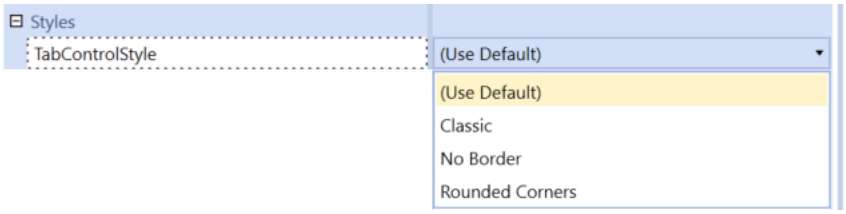
4. Go to **Styles > TabControlStyle** and click into the field to get a menu option.



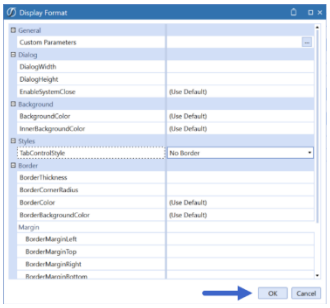
If the Layout Type is not set for Tabs, the field will be greyed out.



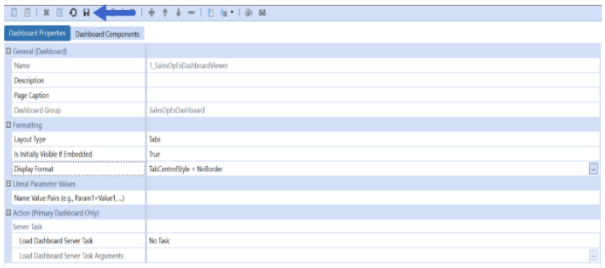
5. Choose the type of tab for the dashboard.



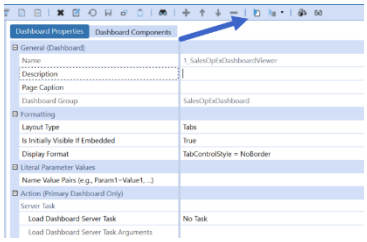
6. Click **OK**.



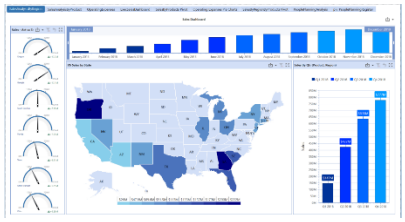
7. Click **Save**.



8. Click **View Dashboard**.



9. The tabs have no borders.



Border

BorderThickness
This is used to customize the border thickness for the Dashboard.

BorderCornerRadius
This is used to customize the border corner shape for the Dashboard. If left blank, the border will be square.

BorderColor
This is used to customize the outer border coloring for the Dashboard.

BorderBackgroundColor
This is used to display the border background color of a Dashboard when using Dashboards within other Dashboards.

Margin

BorderMarginLeft/Top/Right/Bottom
Used to customize the margin of the border on the Dashboard.

Padding

BorderPaddingLeft/Top/Right/Bottom
Used to customize the padding or spacing of the border on the Dashboard.

Dashboard Components

General

Name
The name of the Dashboard Component.

Description
A free form field to enter a description of the Dashboard Component.

Components

 **Add Dashboard Component**
Use this to add a Dashboard Component to assign to a Dashboard.

 **Move Up**
Use this to move a Dashboard Component Up in the Components list.

 **Move Down**
Use this to move a Dashboard Component Down in the Components list.

 **Remove Selected Dashboard Component**
Use this to Remove a Selected Dashboard Component from a Components list.

> **NOTE:** Ability to select multiple components when adding a Dashboard Component; select CTRL and Click. Once all items are selected, click OK.

Position on Dashboard

Dock Position

Left/Top/Right/Bottom
Allows the ability to dock a Component in a specific position on the Dashboard.

Left
This sets the amount of Dashboard space to allocate to the left dock position.

Top
This sets the amount of Dashboard space to allocate to the top dock position.

Width
Enter a percentage to set the width of the Dashboard.

Height
Enter a percentage to set the height of the Dashboard.

Parameter Components

Parameter Components are objects such as a Button or List Box that, when selected, could drive additional actions, such as opening a different Dashboard or running a Custom Calculate.

Custom Calculate executed from a Dashboard Parameter Component allow the passing of a complete set of name value pairs that align to the Dimension Point of View (i.e. Entity=MyEntity,Time=2017M11,Consolidation=Local, etc) and the Custom Calculation processor will use those variables to initialize the Finance Engine Api POV Variables (i.e. api.Pov.Entity.Name will equal MyEntity). All api.Pov objects (Cube, Entity, Parent, Consolidation, Scenario, Time, View, Account, Flow, Origin, IC, UD1, UD2, UD3, UD4, UD5, UD6, UD7, UD8) are initialized and available to this function. This makes it possible to share Custom Calculation rules with standard consolidation/calculation rules because both rule sets have a fully initialized set of api.Pov variables. For Consolidation Business Rules, this POV is related to the Data Unit. When using a Parameter Component with a Cube View on the same Dashboard, api.POV is related to the 18-dimension POV that is available from each cell rendered. See the section on Custom Calculate under Finance Function Types for more information.

Button

This displays a button on a Dashboard. Buttons can be used to initiate a variety of functions including Business Rules, other Dashboards, the file explorer, Member selection, file upload screen, etc. This Component can be used with Mobile and Application Dashboards.

Formatting

Text
The text to be displayed with the button. This is an optional field. If left blank, the Text field will default to display the Name of the Button. To clear the default Name from displaying, |SPACE|, can be entered.

Tool Tip
The text to be displayed when hovering over the button.

Display Format
The formatting assigned to the control. See Component Display Format Properties.

Image File Source Type
The Image (if any) displayed on the button.

URL
The image displayed on the button is based on a URL.

Dashboard File
The image displayed on the button is in a file stored in the Dashboard Maintenance Unit File Section.

Application Database File
The image displayed on the button is in a file on the Application Database Share.

System Database File
The image displayed on the button is in a file on the System Database Share.

File Share File
The image displayed on the button is in the File Share.

URL or Full Name File
The URL, file path or file name for the displayed image.

URL Syntax
Access a built-in toolbar image, or use an image from any web server

Built-in OneStream Image Example
/OneStream.ClientImages;component/Misc/ToolbarImage.png

Web Server Example

http://www.onestreamsoftware.com/img/onestream-logo.png

Database File System Example
Enter the path and file name Documents/Public/TestImage.png

Dashboard File Syntax
Enter the name of the file resource TestImage.png

The following Excel properties are used to specify an Excel file from either an Extensible Document or Report Book in order to display it as an Image or Button on a Dashboard.

Excel Page Number
Enter the page number of the Excel document to display.

Excel Sheet
Enter the name of the Excel worksheet to display.

Excel Named Range
Enter the named range from Excel to display. The named range must be the specified Excel sheet in the Excel Sheet property, or the Excel Sheet property must be blank in order to use a named range.

See Image under Component Display Format Properties to position and align the Excel image as needed.

Button

Button Type
Specify the functionality to be assigned for the selected button.

Standard
Displays a generic button that can have custom functionality assigned such as display a Dashboard, execute a Business Rule, etc.

File Explorer
This sets the button to display the File Explorer dialog.

File Upload
This sets the button to display the File Upload dialog.

Select Member
This sets the button to display the Select Member dialog.

Action

Bound Parameter
This is name of the Parameter the Component will represent. Piped variable names are not available in this setting. The Component will use the Parameter to get its list of options. The selection will specify a value for the Parameter when it is referenced

elsewhere via piped variable naming. Click  and begin typing the name of the Parameter in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name is unknown, expand a Dashboard Maintenance Unit and scroll through the list to select the correct one. Once the Parameter is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Parameter Value for Button Click (Button Component Only)
The value or string to pass into the Bound Parameter.

Apply Selected Value to Current Dashboard
If set to True, the Bound Parameter on the current Dashboard will use the current updated value or use the value prior to update. If set to False, the current Dashboard will not be updated.

Save Action

Selection Changed Save Action
Essentially, what happens when this button is pressed.

No Action
When the Parameter Components are changed, the changes will not be saved.

Save Data for Components
This will save the data modified via the Dashboard Components specified in Selection Changed Server Task Arguments Property. Separate multiple components listed here with a comma.

Prompt to Save Data for Components
This will ask the user if the modified data should be saved or not for a defined list of Dashboard Components.

Save Data for all Components
This will save the data modified via the Dashboard Components assigned to the Dashboard. These do not have to specified in the Selection Changed Server Task Arguments Property.

Prompt to Save Data for All Components
This will ask the user if the modified data on any included Dashboard Component should be saved or not.

POV Action

Selection Changed POV Action
No Action When Parameter Components are changed, no change will be made to the user's POV.

Change POV
This setting will change the user's POV to a specified POV when Parameter Components are changed.

Change Workflow
This changes the user's Workflow to a specified Workflow when Parameter Components are changed.

Change POV and Workflow
This changes the Workflow and POV to a specified value when Parameter Components are changed.

Selection Changed POV Arguments
Enter the arguments for the selected POV action.

Change POV Example
Cube=Corporate, Entity=|!MyEntityParam!|, Scenario=Actual

Change Workflow Example
Enter a value for WFProfile, WFScenario, and/or WFTime.
WFProfile=|!MyWFProfileParam!|, WFScenario=Actual, WFTime=2012M1

Change POV and Workflow
See above for examples

> **NOTE:** The Selection Changed POV Action must be set to something other than No Action for this change to occur.

Server Task

Selection Changed Server Task

No Task
When Parameter Components are changed, no server task is executed.

Execute Dashboard Extender Business Rule (server type)
Executes the assigned Business Rule when Parameter Components are changed. For a long-running Business Rule, it is optionally able to run on a specific server type, such as a Consolidation server type. Here are the options:

Execute Dashboard Extender Business Rule (General Server)

Execute Dashboard Extender Business Rule (Stage Server)

Execute Dashboard Extender Business Rule (Consolidation Server)

Execute Dashboard Extender Business Rule (Data Management Server)

Execute Finance Custom Calculate Business Rule
Executes a single year custom calculation from a Finance Business Rule when Parameter Components are changed. The calculation is performed on the Cube View assigned to the Dashboard Data Adapter and calculates time based on the Cube View's Time Member set in the Point of View. This is considered a partial calculation and does not store the calculated data or run the calculation during a consolidation. Running a custom calculation from a Dashboard will impact calculation status for the affected data unit even if the data does not change. A calculated Dimension Member can call this Business Rule in order to do a full stored calculation.

See "About the Financial Model" on page 2 for an example of this calculation logic.

Execute Data Management Sequence
Executes the assigned Data Management Sequence when Parameter Components are changed.

Calculate
Executes a Calculation when Parameter Components are changed.

Force Calculate
Executes a Force Calculate when Parameter Components are changed.

Calculate with Logging
Executes a Calculate with Logging when Parameter Components are changed.

Force Calculate with Logging
Executes a Force Calculate with Logging when Parameter Components are changed.

Translate
Executes Translate when Parameter Components are changed.

Force Translate
Executes Force Translate when Parameter Components are changed.

Translate with Logging
Executes Translate with Logging when Parameter Components are changed.

Force Translate with Logging
Executes Force Translate with Logging when Parameter Components are changed.

Consolidate
Executes Consolidate when Parameter Components are changed.

Force Consolidate
Executes Force Consolidate when Parameter Components are changed.

Consolidate with Logging
Executes Consolidate with Logging when Parameter Components are changed.

Force Consolidate with Logging
Executes Force Consolidate with Logging when Parameter Components are changed.

> **TIP:** For more details on these Calculation Types, see Data Management in "Application Tools" on page 848.

Selection Changed Server Task Arguments
Enter the Parameter Components to which the Save action applies. If Save Data for all Components or Prompt to Save Data for All Components is selected, this can be left blank.

Dashboard Extender Business Rule Example (each enclosed with curly braces)
{Business Rule Name}{Function Name}{Optional Name-Value Pairs}

Finance Custom Calculate Business Rule Example (each enclosed with curly braces)
{Business Rule Name}{Function Name}{Optional Name-Value Pairs}

> **NOTE:**
> Name Value Pairs can have settings for Cube, Parent and any Dimension Type. It can also have a setting for any Time Member Filter including CurrentPeriod, AllPriorInYearInclusive or AllInYear. It can have any other name-value pair for use by the Business Rule since they are passed into the rule using the CustomCalculateArgs object.

Data Management Sequence Example (each enclosed with curly braces)
{Sequence Name}{Optional Name-Value Pairs}

Calculation, Translation or Consolidation Example (each enclosed with curly braces)
{Data Unit Member Script}
{E#|!EntityParam!|:C#Local:S#Actual:T#|!TimeParam!|}

User Interface Action
Selection Changed User Interface Action

No Action
When Parameter Components are changed, no user interface action is executed.

Redraw
This repaints the screen without making a connection to the database acquiring updated data.

Refresh
This refreshes the Dashboard specified in the Dashboards to Redraw property which makes a connection back to the database acquiring all new data.

Close Dialog
This closes a dialog upon performing a specified action in a Dashboard.

Close All Dialogs
This closes all open dialogs upon performing a specified action in a Dashboard.

Open Dialog
Opens a Dashboard in a modal window.

Open Dialog With No Buttons
Performs an Open Dialog action and does not display the close button.

Open Dialog With No Buttons and Redraw
Performs an Open Dialog, allows the user to apply changes, and then Redraw without displaying the close button.

Open Dialog With No Buttons and Refresh
Performs both an Open Dialog & Refresh action without displaying the close button.

Open Dialog and Redraw
Performs both an Open Dialog & Refresh action.

Open Dialog and Refresh
Performs both an Open Dialog & Refresh action.

Open Dialog, Apply Changes, and Redraw
Performs an Open Dialog, allows the user to apply changes, and then Redraw.

Open Dialog, Apply Changes, and Refresh
Performs an Open Dialog, allows the user to apply changes, and then Refresh.

Open Dialog, Apply Changes, and Redraw if OK
Performs an Open Dialog, allows the user to apply changes, and then Redraws once the user selects OK.

Open Dialog, Apply Changes, and Refresh if OK
Performs an Open Dialog, allows the user to apply changes, and then Refreshes once the user selects OK.

Dashboards to Redraw
Comma separated list of Embedded Dashboards to redraw when the user changes the selection in this Parameter Component.

Dashboards to Show
Comma separated list of embedded Dashboards to make visible when the user changes the selection in this Parameter Component. This is typically used when multiple Parameter Components are needed to collect settings to display an Embedded Content Dashboard. After the last selection has been made, that Parameter Component will show the previously hidden Embedded Content Dashboard.

Dashboard to Hide
Comma separated list of embedded Dashboards to hide when Parameter Components are changed.

Dashboards to Open in Dialog
Single Dashboard to open in a modal dialog when the selected button is clicked.

Navigation Action
Selection Changed Navigation Action

No Action
No navigation action is performed when Parameter Components are changed.

Open File
When Parameter Components are changed by a user, a new page will open. This is specified in the Selection Changed Navigation Arguments field.

Open Page
When Parameter Components are changed by a user, a new page will open. This is specified in the Selection Changed Navigation Arguments field.

Open Website
When Parameter Components are changed by user, a website will open in a new browser. This is specified in the Selection Changed Navigation Arguments.

Selection Changed Navigation Arguments
Enter the arguments for the selected navigation.

Open Page Example
Specify the page name followed by a colon and the page type's arguments separated by two ampersands
XFPage=Dashboard:NameofDashboard or XFPage=Workflow:NameofWorkflow

Open Page in New Tab Example
An option in the Open Page Navigation type allows dashboards launched from within a dashboard to launch into a new tab. Valid values are True and False.

XFPage=Dashboard:MyDashboardName, OpenInNewXFPage=True

Open File or Website Example

Specify the file source type (e.g., Dashboard, Application, System, FileShare or URL) and the file name. Also use PinNavName=True/False or PinPOVName=True/False to open or close the Navigation or POV panes.
FileSourceType=FileShare, FullFileName=Document/Public/NameofFile, OpeninXFPageIfPossible=False

> **NOTE:** Click  and begin typing the argument string in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name is unknown, scroll through the list to select the correct one. Once the argument string is selected, click CTRL and Double Click. This will enter the correct string into the appropriate field.

Chart (Advanced)

See Advanced Chart Examples in "Presenting Data With Extensible Documents" on page 253 for some examples on the Diagram Types and associated properties.

Action
See Button

Diagram Type

Polar2D
This is used to display data as a circular graph and displays values on the basis of angles.

Radar2D
This is used to display data as a circular graph and has multiple axes along which data can be plotted.

Simple2D
This is commonly used to compare percentage values of different point arguments in the same series.

XY2D
This is commonly used to show filled areas on a diagram. Values can be used separately or aggregated.

> **NOTE:** The properties below do not apply to all of the Diagram Types.

Show Toggle Size Button

This controls whether the toggle  icon displays on the Dashboard at runtime.

Swap Axes
If set to True, this exchanges the X axis with the Y axis.

Domain Color
This is the chart's background color.

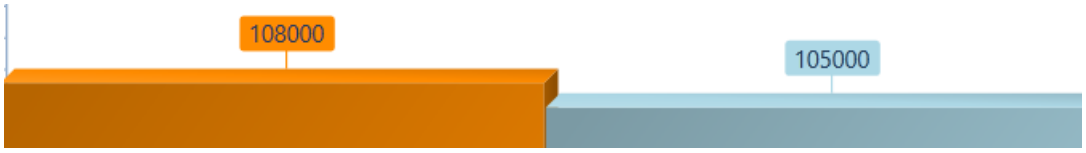
Show Point Labels
If set to True, this displays data values above each data series on the chart.

Point Label Text Format
Within curly braces enter a Value Identifier and optionally a colon followed by a Format String. The Value Identifier can be S for series name, V for value, or A for argument (argument is typically used for the X axis text format). Format Strings specify how to display the series name, value, or argument.

For example, to display a value to two decimal places enter {V:0.00} where 0.00 is the Format String. Another common example is {V:0,,M} which will display the value in the millions or {V:0,T} which will display the value in thousands.

In order to apply a standard number format to a value enter {V:NumberFormat}.

For example, {V} displays a value as follows:



Applying a number format after the colon displays the value in a desired format.
{V:#,###,0}



Any text written within the curly braces after the Format String will be displayed as text. Additionally, any text written before or after the curly braces will also be displayed as text. Refer to MSDN's topic on Format Strings for additional information.

Enable Animations
This controls how the chart renders at runtime. Set this to True to include chart animations upon launching the Dashboard.

Show Border
Set this to True in order to display a border around the chart.

Use Clockwise Rotation
Set this to True to display the legend in clockwise order.

Show Legend
Set this to True in order to create and display a customized legend for the Dashboard chart.

Title
Enter the legend title.

Vertical/Horizontal Position
This controls where on the screen the legend will display.

Orientation
This determines whether the legend displays vertically or horizontally.

Show Check Boxes
If set to True, this creates a check box next to each legend item. Users can then uncheck/check specific data points in order to hide/display them while viewing the Dashboard Chart.

Show Border
Set this to True in order to display a border around the legend.

Crosshair Enabled
A crosshair is similar to a point label, but only displays when the user hovers over the data series. Set this to True, in order to enable the crosshair function.

Show Crosshair Lines
Identifies where the axis hits per data point.

Show Crosshair Labels
This displays the crosshair data in a pop-up box.

Crosshair Label Mode

Show Common for all Series
This displays the crosshair data for the entire chart no matter where the user is hovering.

Show for Each Series
This displays crosshair data for each series simultaneously.

Show for Nearest Series
This only displays crosshair data when the user is hovering on a specific series.

Crosshair Label Text Format
See Point Label Text Format.

Show X-Axis/Show Y-Axis
Set this to True in order to display the X and Y axis. To disable either axis, set the appropriate property to False.

Title
Enter a title for each axis.

Argument Type (X-Axis Only)
This specifies the type of information feeding into the chart's arguments.

DateTime
Use this if dates are included in the arguments. This causes the chart's x-axis to be continuous meaning the x-axis ticks are independent of the point's argument.

Double
This causes the chart's x-axis to be continuous meaning the x-axis ticks are independent of the point's argument.

String
This causes the chart to be discrete meaning the axis ticks are dependent on the point's arguments.

Text Format
See Point Label Text Format.

Label Rotation Angle
Enter a value to rotate the X or Y axis labels. The default is 0 resulting in no label rotation.

Logarithmic
Setting this to True will force the axis values to follow a logarithmic pattern specified in the Logarithmic Base property below.

Logarithmic Base
Set the Logarithmic Base value. For example, logarithmic values with base 10 yields the axis values 0, 1, 10, 100, 1000, 10000, etc.

Use Automatic Range
If this is set to True, this sets the minimum and maximum values automatically depending on the points contained in the chart. In order to customize the minimum/maximum value, set this to False and specify the values in the properties below.

Minimum/Maximum Value
Specify the minimum and maximum range values.

Use Automatic Step
Set this to True in order to create the tick marks by certain interval values automatically. Set this to False, to specify the specific intervals for the tick marks.

Step
Specify the intervals for the tick marks.

Reverse Order
By default, the order of values on a chart begins at the bottom and works its way to the top, so the first color in the legend is the bottom value's color. Setting this property to True, will reverse that order. When the order is reversed, the values are displayed top to bottom, thus following the order of the legend.

Interlaced
Set this to True for the chart's domain color to alternate between the interlaced color. If this is set on the x axis, the color will display horizontally. If this is set on the y axis, the color will display vertically.

Interlaced Color
Enter the desired interlaced color.

Show Grid Lines
Set this to True to display grid lines at each data point on the axis.

Show Minor Grid Lines
Set this to True to display grid lines at each tick mark on the chart's axis.

Polar2D Types

PolarArea
The data series displays as a filled area on a circular diagram.

PolarLine
The data series displays in a continuous line on a circular diagram.

PolarPoint
The data series displays in a series of small circles on a circular diagram.

Radar2D Types

RadarArea
The data series displays as a filled area on a circular grid with multiple axes along which data can be plotted.

RadarLine
The data series displays as a line on a circular grid with multiple axes along which data can be plotted.

RadarPoint
The data series displays as a series of small circles on a circular grid with multiple axes along which data can be plotted.

Simple2D Types

Funnel
A funnel chart displays a wide area at the top, indicating the total points' value, while other areas are proportionally smaller.

NestedDonut
This is similar to a Doughnut Chart but compares the data with one doughnut nested in another one.

PieAndDonut
This is used to compare the percentage values of different data points in the same series.

XY2D Types

AreaRange
This displays the data series as filled areas on a diagram, with two data points that define minimum and maximum limits. This chart is used to illustrate the difference between start and end values.

BarRangeOverlapped/Waterfall
This displays either vertical or horizontal bars along the Y axis (the axis of values). Each bar represents a range of data with two values. This chart type is used to show activity from different data series one above another to compare.

BarRangeSideBySide/Waterfall
This displays either vertical or horizontal bars along the Y axis (the axis of values). Each bar represents a range of data with two values. This chart type is used to show activity from different data series grouped by their settings.

BarSideBySide
This displays the data series as individual bars where the height of each bar is determined by the data value.

BarSideBySideFull/SideStacked
This can stack different bars and combine them into groups displayed side-by-side across the same axis value.

LineScatter
This is a type of Line Chart where the data points are connected by a continuous line.

LineStep
This is used to display to what extent values have changed for different points in the same series.

Point
This is used to show points from two or more different series on the same chart plot.

Stock
This is used to show variation in stock prices over the course of time.

> **NOTE:** See Chart (Basic) under Content Components for all other XY2D Chart Types.

Model Display
Change the look of the series by choosing between three tiers (Basic, Moderate, Advanced) to determine which preset model the chart series will use. Selecting Moderate or Advanced provides a more enhanced view of the chart.

Show Markers
This is used in conjunction with Line Charts to display a circular marker at each end of the line. Set this to True to display line markers.

Marker Size
Enter a value for the marker size. Values are entered in pixels.

Bar Width
This is used in conjunction with Bar Charts. Enter a value to control the width of each bar on the chart.

Line Thickness
Enter a value measured in pixels to control the line thickness displayed in a Line Chart.

Line Style Type
This determines whether a Line Chart will display Solid or Dashed lines.

Pie Hole Radius Percent
This is used in conjunction with Pie and Donut Charts and controls how large the middle hole is. A 0 value will result in no hole.

Series 1-10 Color
Select a color for each Data Series. For example, if a chart is displaying data for an Actual and Budget Scenario, data displayed for Actual would be one data series and data displayed for Budget would be a second data series. In this example, a color can be entered into Series 1 Color and Series 2 Color. By default, the order of values on a chart begins at the bottom and works its way to the top, so the first color in the legend is the bottom value's color. See the Reverse Order property for details on changing this order.

Series 1-10 Point Colors
Enter a color for the data points within a specific data series. If there are several data points and each one needs to be a different color, enter a comma separated list of colors. If there are more data points in the series than specified colors, the data points will cycle through the colors and repeat as needed.

Data Series Source Type

Cube View
A Cube View from the chart's Data Adapter is being used as the data source.

Business Rule
A Dashboard DataSet Business Rule from the chart's Data Adapter is being used as the data source. Utilizing a Business Rule gives more control to the chart's data series and provides additional customized settings.

Suppress Zeros
If set to True, this removes all results that are zero.

Row List Type
This specifies the rows to include from the chart's Data Adapter.

All Rows
The chart will include all rows.

First Row
The chart will only include the first row.

Row Index List
The chart will include the list of rows specified in the Row Index List field.

Row Index List
Enter the list of rows to include in the chart.

Cube View Data Point Legend Type

Default
The legend text comes from the row headers.

Annotation
The legend text comes from the Annotation View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Assumptions
The legend text comes from the Assumptions View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Audit Comment
The legend text comes from the AuditComment View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Footnote
The legend text comes from the Footnote View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Variance Explanation
The legend text comes from the VarianceExplanation View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Check Box

This provides a small box that when selected is filled with a check mark. This Component can be used with Mobile and Application Dashboards.

Formatting
See Button

Action
See Button

Cube View

Use this Component to attach a Cube View to a Dashboard. This Component is not compatible with Mobile Dashboards.

Cube View

Click the  and select the desired Cube View Name.

Show Header
Select True in order to display the Cube View's Page Caption, select False in order to hide it.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Actions
For all Action settings and examples, see Button earlier in this section.

> **NOTE:** In order to enable Component Actions, the Cube View must have Navigation Link Parameter(s) configured otherwise, the actions will not function.

Combo Box

This displays a drop-down list of strings. This Component can be used with Mobile and Application Dashboards.

Formatting
See Button

Action
See Button

Gantt View

This is a graphical illustration of a schedule over time and is used for relational or hierarchical data (non-Cube data). This Component can use a SQL query to query the data, but in order to fill these Components with data, a Dashboard Data Set Business Rule must be used within a Data Adapter. The Business Rule must use an XFGanttTaskCollection object that helps the user convert a normal data source into the object-based data source required to feed these new hierarchical Components. See Gantt View Component Business Rule Example in "Implementing Security" on page 346 for an example of the Dashboard Data Set Business Rule. This Component is not compatible with Mobile Dashboards.

Action
See Button

Show Header
When set to True, the grid Name/Description will display as the Component's header on the Dashboard, when set to False, it will be hidden.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Grid View

This displays data from a Data Adapter in a grid. Similar to the SQL Table Editor, but data is not editable. This Component is not compatible with Mobile Dashboards.

> **NOTE:** Grid View dashboard component should not be used for large data sets as it is not a component that uses paging. In this instance a "SQL Table Editor" component should be used to display the data to the end user and it will use paging to return the full data set.

Grid View Multiselect
Allow Multiselect will generate the Bound Parameter as a comma delimited list.

Use one of the following selection methods:

- Select all rows with the Select All checkbox.
- Select multiple rows using the Shift key.
- Select individual rows with Ctrl-click or select each row individually.

Deselect each row individually or click the Deselect All toolbar button.

Show Column Settings Button 
Shows (if set to True) or Hides (if set to False) the Column Setting Button which allows user to reorder and set visibility of columns.

Formatting
See Button

Action
See Button

Grid View

Table Name
The name of the table created in the data Parameter.

Show Header
When set to True, the grid Name/Description will display as the Component's header on the Dashboard, when set to False, it's hidden.

Show Column Settings Button

When set to True, Column Setting  **will show on the Dashboard, if set to False, it's hidden.**
Allow Column Reorder
When set to True, you can drag columns and put them in a different order, if set to False, you can't drag them to put them in a different order.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Show Group Panel
When set to True, the column grouping option will be shown on the Dashboard. Active users can drag and drop column headers to a group area to apply grouping on the data in the grid. If set to False, it's hidden.

Show Row Headers
When set to True, the grid row headers will be shown on the Dashboard, if set to False, it's hidden.

Show Column Headers
When set to True, the grid column headers will be shown on the Dashboard, if set to False, it's hidden.

Show Horizontal Grid Lines
When set to True, the horizontal grid lines will be shown on the Dashboard, if set to False, it's hidden.

Show Vertical Grid Lines
When set to True, the vertical grid lines will be shown on the Dashboard, if set to False, it's hidden.

Default for Columns are Visible
If set to True, all columns will be hidden unless overridden on an individual column.

Retain Table Column Order
Default value which allows reordering of the columns displayed. If this setting is True, then the column order can be changed via the Grid View Column Format section.

Column Name for Bound Parameter
Specify the name of the database column to be used to change the value of the Bound Parameter when a database row is selected. This is used when a SQL Table Editor is being used to affect the display of other Dashboard Components. (e.g., when showing detailed information for the selected row.)

Save State
Enables User Preferences for Column: Order, Visibility, Filtering, Sorting and Width. If this setting is True, then the column activity can be changed and saved via the Grid View Column Format section.

Vary Save State By
Apply Vary Save State By to workflow profile settings and scenario. The current Save State elements will have the control state tied to the current Workflow Profile and Workflow Scenario settings. If you select **False**or **Use Default**, Vary By Save State will not apply.

When Vary Save State By is enabled, the related Dashboard Component will have the additional reset option of **Reset All States**, which can be used to clear the user's Save States across all the Vary Save State By parameters.

Grid View Column Format

Column Name
Column name from the table where the selected formatting is to be applied. Specified name must match the column name from the table exactly.

Description
Column description to be displayed. By default, the column name from the table is displayed.

Column Display Type

Standard
This displays the default data in the column.

OneStreamClientImage
This replaces the data in the column with the associated image.

WorkflowStatusImage
This replaces the data in the column with the associated Workflow status indicator image.

IsVisible
Setting to override the default Columns Visible setting. Settings are True, False, or Use Default.

ParameterName
The assigned Parameter name to be used to store the Parameter value from the specified column.

Background Color
Background color to be displayed on the selected column. Choose color from drop down options.

IsGroupable
This determines whether the column can be used in the Group panel on the grid. Settings are True or False.

IsFilterable
This setting, located at the top of the column, turns the filter button on and off. Settings are True or False.

ShowDistinctFilters
This setting turns the filter option on and off, which enables users to click check boxes to select filtered Members. Settings are True or False.

ShowFieldFilters
This enables and disables advanced filtering on the specified column. Settings are True or False.

IsSortable
This enables and disables sorting on the specified column. Settings are True or False.

IsMultilineText
This setting allows columns to display data on mulrows if the column is not wide enough to display the full value. Settings are True or False.

> **TIP:** The data will wrap on string spacing. If there are no blank spaces, the column data will not wrap. Additionally, keyed fields cannot be wrapped.

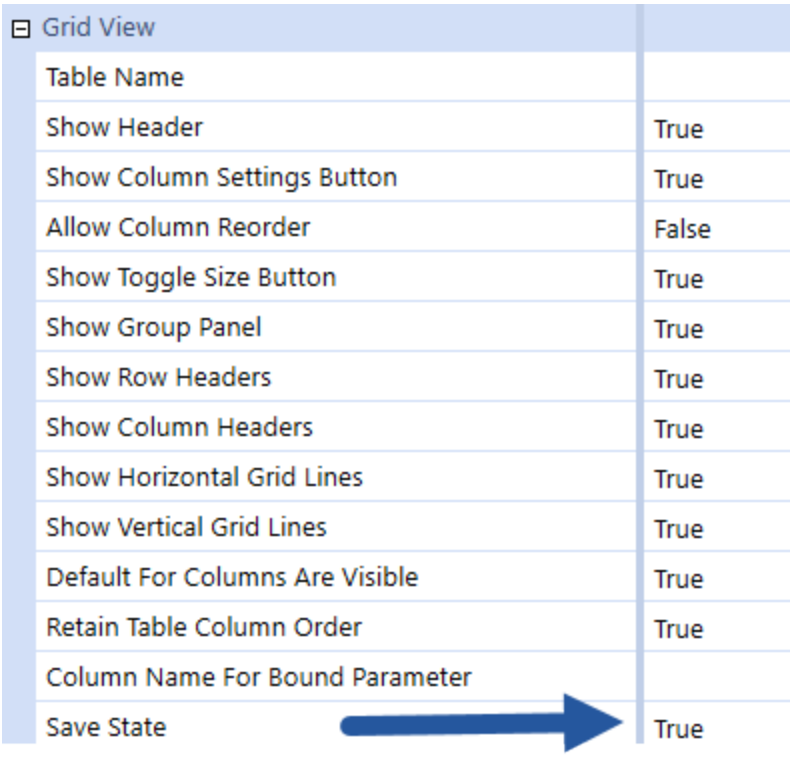
DataFormatString
Specify a number and date format to the data in the column. For example, mm/dd/yyyy will return the current Month/Day/Year using a slash. MM-dd-yyyy will return the Month-Day-Year using a dash. N0 will return a number without a decimal point, and #,###,0 will return a number without a decimal and a comma depicting the thousandth place. See Application Properties in "Application Tools" on page 848 for more examples of number formats.

Width
Specifies the default column width to be displayed.

Drag and Drop

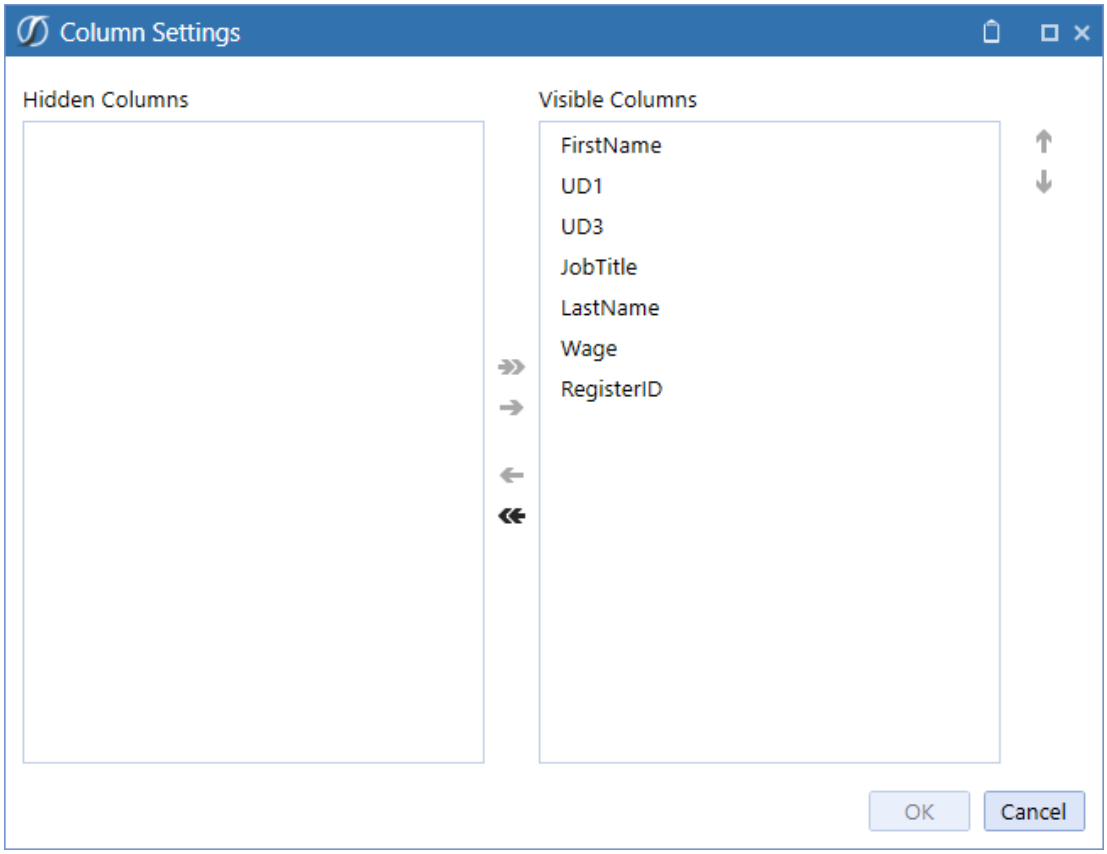
You can rearrange the columns, drag and drop the headers, and sort the columns.

If Save State is set to True, the changes to the headers and columns will be saved.

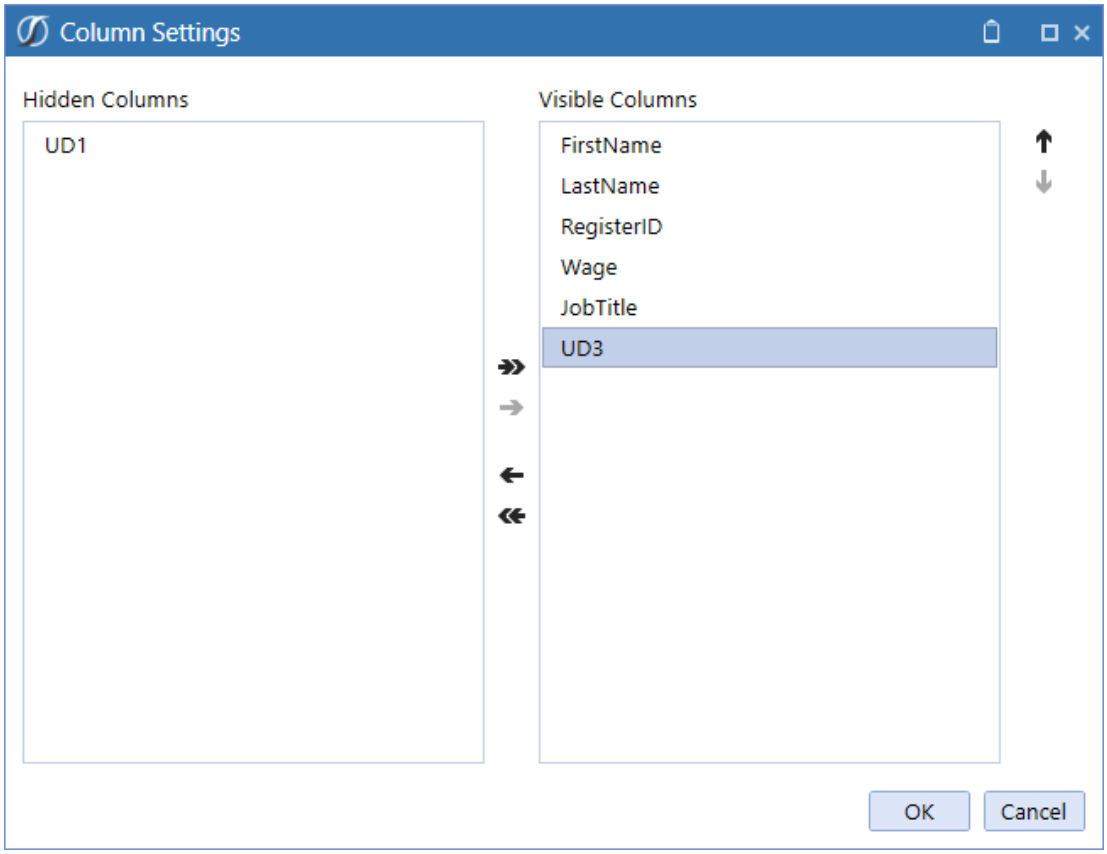


Grid View	
Table Name	
Show Header	True
Show Column Settings Button	True
Allow Column Reorder	False
Show Toggle Size Button	True
Show Group Panel	True
Show Row Headers	True
Show Column Headers	True
Show Horizontal Grid Lines	True
Show Vertical Grid Lines	True
Default For Columns Are Visible	True
Retain Table Column Order	True
Column Name For Bound Parameter	
Save State	True

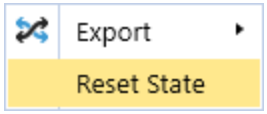
If Save State is set to False, and you view the dashboard, you can't drag and drop the headers. You can click Column Settings which opens the Column Settings window.



You can hide columns and change the order that the columns are shown on the dashboard.



Reset State

When you view a dashboard, you can right click Reset State 

to go back to the default settings of the grid view component.

Sort Column

When you click on a column header it will sort the column:

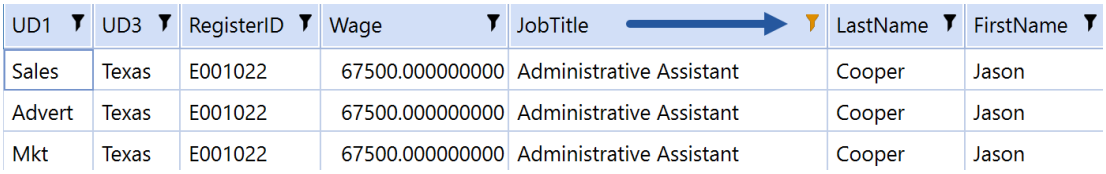
- first click, ascending order,
- second click, descending order,

- third click, no sorting order.

If Save State is set to True, the changes to the sort order will be saved.

Filter

When a new filter is applied to the grid, the filter icon is orange to show that it's been changed.



UD1	UD3	RegisterID	Wage	JobTitle	LastName	FirstName
Sales	Texas	E001022	67500.000000000	Administrative Assistant	Cooper	Jason
Advert	Texas	E001022	67500.000000000	Administrative Assistant	Cooper	Jason
Mkt	Texas	E001022	67500.000000000	Administrative Assistant	Cooper	Jason

List Box

This is a rectangular control that displays a list of strings to be selected by the user at run time. This Component is not compatible with Mobile Dashboards.

Formatting
See Button

Action
See Button

Map

The Map Component is used to display specific locations on a geographical map via a Dashboard DataSet Business Rule. Within each location, users can pass in Parameters in order to perform specific actions and display additional data. Map Components can only display data via a Dashboard DataSet Business Rule using the XFMapItemCollection objects. Define the data set in the Business Rule, assign the rule to a Data Adapter, and the Data Adapter to the Map Component. See Map Dashboard Component Business Rule Examples in "Implementing Security" on page 346 for examples on using this component.

Action
See Button.

Show Toggle Size Button

This controls whether the toggle  icon displays on the Dashboard at runtime.

Display Type

Humanitarian
This displays all countries/states/cities in English. The geographical location labels display smaller than Standard and Transport.

Standard
This displays all countries/states/cities in the respective local language. The map displays geographical location labels and road lines.

Transport
This displays all countries/states/cities in the respective local language. The map displays major cities with large labels.

Zoom Level
Enter the zoom value to which the map will open upon running the Dashboard.

Center Latitude/Longitude
Enter the GPS coordinates to use upon launching the Dashboard.
Note: To define the exact GPS coordinates refer to a GPS coordinate website.

Member Tree

This is a hierarchical collection of labeled items represented in a tree node. This Component is not compatible with Mobile Dashboards.

Formatting
See Button

Action
See Button

Radio Button Group

This displays a choice of mutually exclusive related options where users can only choose one. This Component can be used with Mobile and Application Dashboards.

Formatting
See Button

Action
See Button

Supplied Parameter

This is a control that holds a Parameter value for use on a Dashboard, but it will not be displayed. This Component can be used with Mobile and Application Dashboards.

Bound Parameter
See Button

Text Box

This provides a box for entering text. This Component is not compatible with Mobile Dashboards.

Formatting
See Button

Action
See Button

Multiline
Set this to True for word wrap or click Enter and go to the next line. Set this to False for one string of text.

Tree View

This provides a graphical illustration of hierarchal data. This is used for relational or hierarchical data (non-Cube data).

Action
See Button

SQL Table Editor

Displays a grid linked to a SQL table and the contents of the table are shown in the grid. Settings in the object determine whether the grid allows changes to the table data. This Component is not compatible with Mobile Dashboards.

Action
See Button

SQL Table Editor
Database Location

Application
Select if the table to be displayed is located in the application database.

Framework
Select if the table to be displayed is located in the framework database.

External
Select if the table to be displayed is located in an external database.

External Database Connection
Connection information to enable connecting to an external database. This is only needed if the Database location is set to External.

Table Name
The name of the table being displayed in the control.

Where Clause
The SQL string where clause used to pull data from the table.

Order by Clause
The SQL string to order the results of the table.

> **NOTE:**
> The Order by Clause property does not allow SQL Functions, like YEAR (effectiveDate). When run inside a dashboard, the Table Editor's columns allow clicks to change the order to ascending, descending, or no sort. SQL functions can not be allowed in the ordering.

Default for Columns are Visible
If set to True, all columns will be hidden unless overridden on an individual column. Settings are True or False.

Default for Allow Column Updates
If set to True, the data in the existing table can be modified, if set to False, it cannot be modified.

Show Title Header
Show or Hide entire bar including the items within the bar. If you set it to False, the Default For Allow Column Updates, Process Selection Changed For Inserts, Allow Inserts, and Allow Deletes remain enabled.

Show Title
Show or Hide the text in the Title Header.

Show Column Settings Button
Shows (if set to True) or Hides (if set to False) the Column Setting Button which allows user to reorder and set visibility of columns.

Show Deselect All Button
Shows or Hides Deselect All Button which allows the user to deselect all selected rows.

Process Selection Changed For Inserts
If set to True, (and the “Allow Inserts” property is also set to True), it will allow the Insert button to process the selection changed event which is often configured to refresh a portion of the Dashboard. If set to False, it will not allow the Insert button to process the selection changed event.

Allow Inserts
If set to True, new rows of data can be added to existing data in the table. If set to False, new rows cannot be added.

Allow Deletes
If set to True, rows of data can be deleted from the existing data in the table. If set to False, rows cannot be deleted.

Retain Table Column Order
If set to True, the column order can be changed via the SQL Table Editor Column Format section. If set to False, the order cannot be changed.

Read Only Text Color
This field sets the default color to standard black text. The setting can be changed to any color including a system color (e.g., XFReadOnlyText).

Column Name for Bound Parameter
Specify the name of the database column to use to change the value of the Bound Parameter when a database row is selected. This is used when a SQL Table Editor is being used to affect the display of other Dashboard Components (e.g., when showing detailed information for the selected row.)

Allow Multiselect
If set to True, the multiple selection of records will be enabled by item selection or using a selection check box. The active selected items will be passed to the defined Bound Parameter field as a comma delimited list. The Bound Parameter format will be as: item1, Item2, Item3. If the 3 values A, B, C,D are selected (where C,D is one value) the resulting bound parameter string is A, B, "C,D". If set to False, only a single Bound Parameter can be passed at a time and the selection boxes will be deactivated from the user interface.

Rows Per Page
Specify how many rows to display before a page break. This is a numeric value between 1 and 3000. By default, this property is set to -1, which turns OFF the property and uses your defined user preference property Grid Rows Per Page. Any value greater than 3000 results in a maximum value of 3000.

Save State
If set to True, user settings on the Component are retained. User preferences for Columns saved will be for: Order, Visibility, Filtering, Freeze Bar, Sorting and Widths.

> **NOTE:** Reset Save State Back To Default: Right-click on the Dashboard to enable the “Reset State” to return back to its Component Properties settings.

Vary Save State By
Apply Vary Save State By to workflow profile settings and scenario. The current Save State elements will have the control state tied to the current Workflow Profile and Workflow Scenario settings. If you select **False**or **Use Default**, Vary By Save State will not apply.

When Vary Save State By is enabled, the related Dashboard Component will have the additional reset option of **Reset All States**, which can be used to clear the user's Save States across all the Vary Save State By parameters.

Data Manipulation Buttons

Show Data Manipulation Buttons
Hide or Show Insert Row(s), Delete Row(s), Cancel All Changes Since Last Save and Save. Settings are True or False.

Show Insert Row(s) Button
Hide or Show Add Row Button. Settings are True or False.

Show Delete Row(s) Button
Hide or Show Remove Row Button. Settings are True or False.

Show Cancel All Changes Since Last Save Button
Hide or Show Cancel Button. Settings are True or False.

Show Save Button
Hide or Show Save Button. Settings are True or False.

Server Task

Create Table if Necessary
The option to create the table if it does not already exist. Settings are True or False.

Table Creation Script
The SQL script to create the new table.

Save Data Server Task

No Task
There is not a performed task for a SQL table save data event.

Execute Dashboard Extender Business Rule
This will use a Dashboard Extender Business Rule to perform a save data event.

Save Data Server Task Arguments
Enter the arguments required by the server task.

Dashboard Extender Business Rule Example (each enclosed in curly braces)
{Business Rule Name}{Function Name}{Optional Name-Value Pairs}

> **TIP:** The data will wrap on string spacing. If there are no blank spaces, the column data will not wrap. Additionally, keyed fields cannot be wrapped.

DataFormatString
Specify a number/date format to the data in the column. For example, mm/dd/yyyy will return the current Month/Day/Year using a slash. MM-dd-yyyy will return the Month-Day-Year using a dash. N0 will return a number without a decimal point, and #,###,0 will return a number without a decimal and a comma depicting the thousandth place. See Application Properties in "Application Tools" on page 848 for more examples of number formats.

Width
This specifies the default column width to be displayed.

SQL Table Editor Column Format

ColumnName
Column name from the table where the selected formatting is to be applied. Specified name must match the column name from the table exactly.

Description
Column description to be displayed. By default, the Column name from the table is displayed.

Column Display Type
See Grid View for Column Format

IsVisible
Setting to override the default Columns Visible setting. Settings are True, False, or Use Default

AllowUpdates
This is a setting to override the Default For Allow Column Updates setting for each individual column. If set to True, users can modify data displayed in the grid. The Use Default setting uses the Default For Allow Column Updates setting.

ParameterName
The assigned Parameter name to be used to store the Parameter value from the specified column.

DefaultValue
The default value to be entered when allowing new records to be added. This helps ensure that invalid blank cells are not created.

IsMultilineText
If set to True, this will allow columns to display data on multiple rows if the column is not wide enough to display the full value.

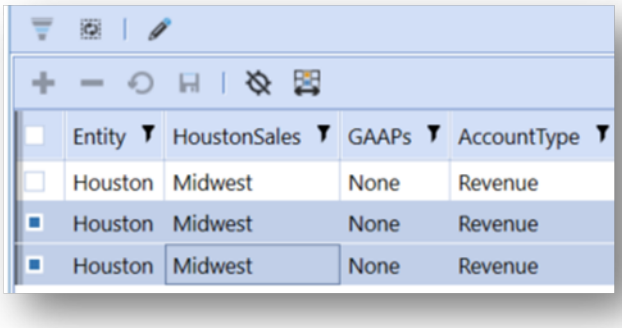
SQL Table Editor Multiselect

Enabling the Allow Multiselect on the SQL Table Editor Component will expand the functionality of the Component for use in interactive dashboards.

- Allow Multiselect will generate the Bound Parameter as a comma delimited list.
- Selection Methods can be performed with the Select All check box, selecting a range using Shift key, and by item using Ctrl-Click.
- Deselecting can be done by item or using the Deselect All toolbar button.
- Applying a Column Filter after selections are activated is not allowed. Applying a column filter will clear any existing selected records. The column must be first filtered, once filtered, selections can be performed.
- Defer Refresh button can be used to manually control the execution of tasks defined in the Actions properties of the SQL Table Editor Component. This user-controlled execution of actions may provide better performance within complex dashboards.

> **NOTE:** Defer Refresh remains checked after the Refresh button is

clicked in SQL Table Editor.



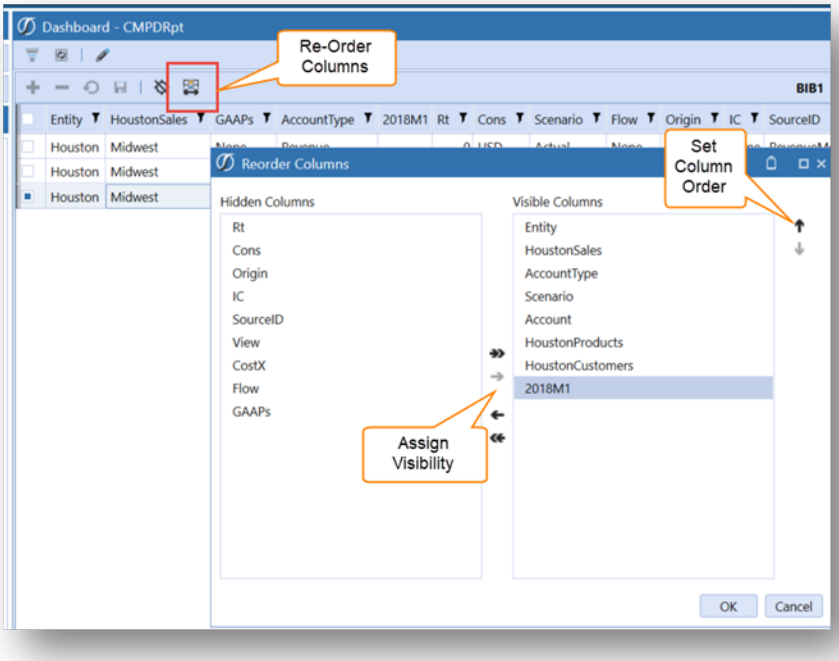
NOTE: Multi-select will retain selected items after column filtering and sorting by utilizing table's primary key columns. If the referenced table does not contain a primary key column(s), then the selection will not be retained across pages or after filtering or sorting columns.

SQL Table Editor Save State User Preferences

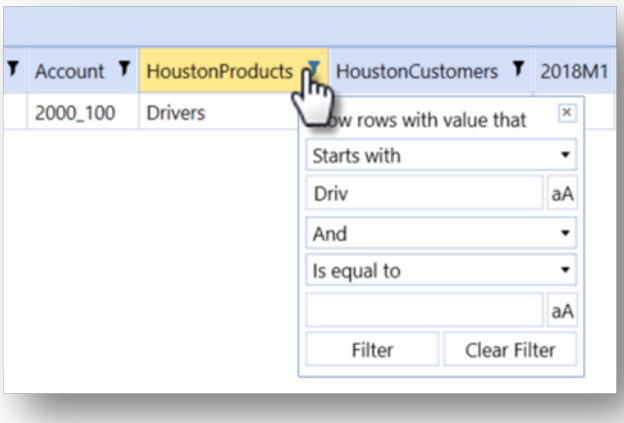
The Save State will retain user preferences for the display of the SQL Table Editor.

The Column Order button can be selected by the user to modify the presentation of the SQL Table Editor. These are user-based preferences which will be saved only if the Saved State is set to True.

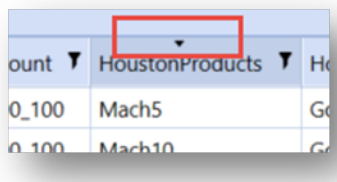
- Set the Column Order
- Assign Columns to be Visible or Hidden



The Column Filters can be set by the user and will be preserved if the Saved State is set to True.



However, the Column Sort will not be preserved once the SQL Pivot Grid is deselected or the dashboard is closed.



Save State for Freeze Bar

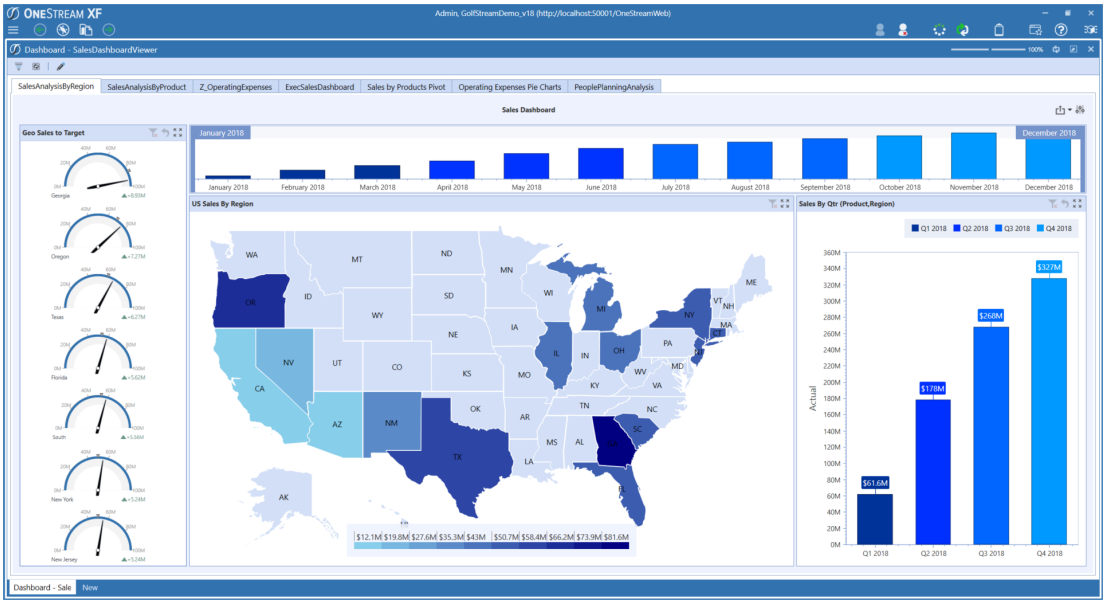
When Save State is set to **True** the Freeze bar will retain its position if you drag it to a certain column.

Content Components

BI Viewer

This is an Interactive Dashboard Engine that is used to quickly create a Business Intelligence (BI) visualization of data from existing or new Data Adapters. The user can quickly create BI Dashboards that will allow the user to visualize and analyze data.

The BI Dashboards are a powerful tool and allow the user to dynamically add data and build Charts, Gauges, Maps, Grids, Cards. Etc. This BI component integrates well with the Cube View MD Data adapter, allows the user at design time to; Add Calculated fields to the Data Source to create new fields and measures, design a path for Drill Down, Multi-Select filtering and Conditional formatting for dynamic viewing at runtime and provides the ability Customize Palette Colors.



Key Elements of the BI Viewer

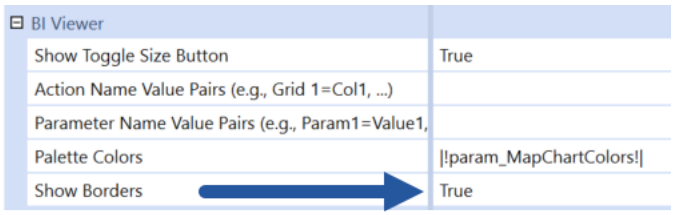
- Compatible with existing dashboards
- Simple to build, share, and reuse components
- Fast drag and drop ad hoc data exploration
- Easily combine OneStream and non-OneStream data
- Bring trusted, validated OneStream data to the masse

Key Items for a Quick Start

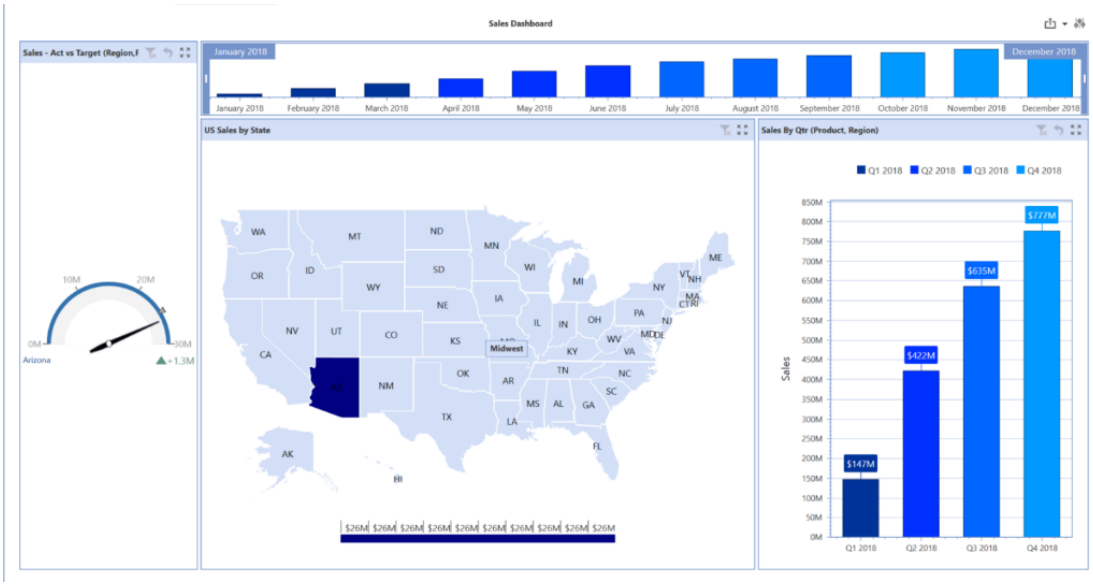
- Data Adapter – used to source the data and render the dataset
- BI Viewer Component – to design the dashboard
- Dashboard Component – to display the BI Dashboard
- Literal Parameter (optional) – to store the color palette

Show or Hide Borders

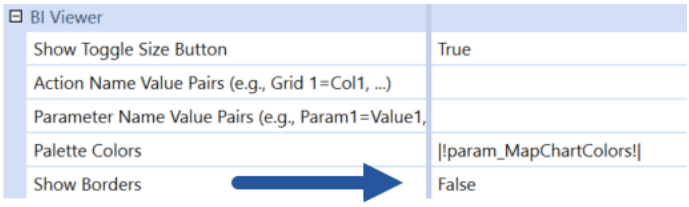
In Component Properties > BI Viewer when Show Borders is set to True



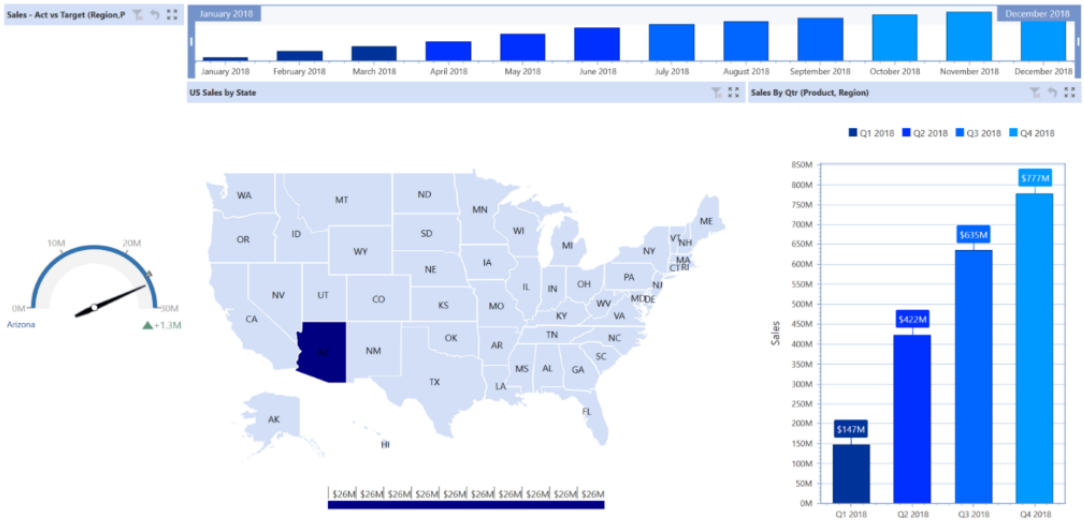
and you view the dashboard, borders show.



If Show Borders is set to False



and you view the dashboard, borders don't show.



Additional information on the use and design elements of BI Viewer can be found in the BI Viewer Design and Reference Guide.

Book Viewer

This is used to display a Report Book in a Dashboard. This Component is not compatible with Mobile Dashboards.

File Source Type

Dashboard File
Display a Book stored in a Dashboard Maintenance Unit File section.

Application/System Database File
Display a Book stored in the Application or System Database Share.

File Share File
Display a Book from the File Share.

Full File Name
The name of the Book. Click the ellipsis and browse to the desired Book's file name.

Show Header
Select True in order to display a header derived from the Component's Name or Description.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Initial Content Item
Enter a number to navigate to a specific page in the Report Book when the Dashboard runs.

Chart (Basic)

This is used to display a chart in a Dashboard. This Component can be used with Mobile and Application Dashboards.

Chart Type

Area
An area chart or area graph displays graphically quantitative data and it is based on the line chart. The area between axis and line are commonly emphasized with colors, textures and hatchings. Commonly, two or more quantities are compared with an area chart. Area charts are used to represent cumulated totals using numbers or percentages over time. Use the area chart to show trends over time among related attributes.

Bar
A bar graph is a chart that uses vertical bars to show comparisons among categories. One axis of the chart shows the specific categories being compared, and the other axis represents a discrete value.

Bubble
A bubble chart is a variation of a scatter chart in which the data points are replaced with bubbles, and an additional Dimension of the data is represented in the size of the bubbles.

CandleStick
A candlestick chart is a combination of a line and bar chart, in that each bar represents the range of price movement over a given time interval.

Doughnut
A doughnut chart is functionally identical to a pie chart, except for a blank center and the ability to support multiple statistics as one.

Horizontal Bar
A horizontal bar graph is a chart that uses horizontal bars to show comparisons among categories. One axis of the chart shows the specific categories being compared, and the other axis represents a discrete value.

Horizontal Stacked Bar
A horizontal stacked bar chart stacks multiple data points in each bar on the chart instead of a single data point.

Line
A line chart displays information as a series of data points connected by straight line segments.

Pie
A pie chart is a circular chart divided into sectors, illustrating numerical proportion

Range
The range chart displays a range of data by plotting two Y values per data point, with each Y value being drawn as a line chart. The range between the Y values can then be filled with color.

Scatter
A scatter chart displays numerical values along the horizontal and the vertical axis, combining these values into single data points that are displayed in uneven intervals.

Spline
A spline chart is a specialized form of a line chart. Unlike conventional charts which connect data points with straight lines, a spline chart draws a fitted curve through the data points.

Spline Area
A spline area chart is a specialized form of an area chart. Unlike conventional charts which connect data points with straight lines, a spline chart draws a fitted curve through the data points.

Spline Range
The spline range chart displays a range of data by plotting two Y values per data point, with each Y value drawn as a line chart. The range between the Y values can be filled with color.

Stacked Area
The stacked area chart stacks two or more data series on top of one another.

Stacked Area 100
The stacked area 100 chart displays multiple series of data as stacked areas. The cumulative proportion of each stacked element is always 100% of the Y axis.

Stacked Bar
A stacked bar chart stacks multiple data points in each bar on the chart instead of a single data point.

Stacked Bar 100
A stacked bar 100 chart displays multiple data series as stacked bars where the cumulative proportion of each stacked element always totals 100%.

Stacked Line
A stacked line chart has lines that do not intersect because they are cumulative at each point.

Stacked Spline
A stacked spline chart has lines that do not intersect because they are cumulative at each point.

Stacked Spline Area
A stacked spline area chart is very similar to a spline chart. Data is displayed using different colors in the "area" below the line. Each series of points is represented with a different color.

Stacked Spline Area 100
The stacked spline area 100 chart is a variation of the spline area chart. The areas are stacked so that each series adjoins, but does not overlap the preceding series. This chart displays contributions for each data point to the category as a percentage that totals to 100%.

Stick
A stick chart is a combination of a line and bar chart.

Waterfall
A Waterfall chart is a visualization of the sequence of positive and negative values that arrive at a final value.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Show Legend
If set to True, a legend containing a list of the variables will appear in the chart and an example of each appearance. This information allows the data from each variable to be identified in the chart.

Legend Title
The text to be displayed under the legend.

Legend Position
The location of the legend in relation to the chart. The options are Bottom, Left, Top, Right.

Chart X/Y Axis

Title
The title for the horizontal axis of the chart.

Label Rotation Angle
The angle to display the X Axis & Y Axis labels.

Use Automatic Range
If set to True, it automatically determines the range of values to display on the X & Y Axis based on the values being shown in the graph, if set to False, it needs to be set manually in the following fields.

Minimum Value
Manually set the X & Y Axis starting value. This can only be set if Use Automatic Range is False.

Maximum Value
Manually set the X & Y Axis maximum value. This can only be set if Use Automatic Range is False.

Step
Manually set the change in values displayed on the X & Y Axis. This can only be set if Use Automatic Range is False.

Chart Data

Data Series Source Type
The Data Source for the chart.

Cube View
A Cube View from the chart's Data Adapter is being used as the data source.

One Column Multiple Rows
One column and multiple rows from the chart's Data Adapter are being used for the data source.

One Row Multiple Columns
One row and multiple columns from the chart's Data Adapter are being used for the data source.

Suppress Zeroes
If set to True, this removes all results that are zero.

Row List Type
This specifies the rows to include from the chart's Data Adapter.

All Rows
The chart will include all rows.

First Row
The chart will only include the first row.

Row Index List
The chart will include the list of rows specified in the Row Index List field.

Row Index List
Enter the list of rows to include in the chart.

Column List Type for X Axis
This specifies the columns from the Data Adapter to include in the chart's X axis. When the Data Series Type is set to Cube View, all columns are included.

Column List
A specified list of columns used as X Axis types for the chart. These columns are entered in the Column List for X-Axis field.

All Columns
All columns are used as X-Axis Members.

All Numeric Columns
All columns with numeric values are used as X-Axis Members.

Column List for X Axis
The column names used as X-Axis Members. This field is only used when Column List is selected as the Column List Type for X Axis.

Use Column Headers for X Axis
If set to True, the column names are used as X-Axis Members, if set to False, the values/text in the named column are used as X-Axis Members.

Column List Type for Data
This specifies the columns from the Data Adapter to include in the chart. When the Data Series Type is set to Cube View, all columns are included.

Column List
A specified list of columns used as Data Sources for the chart. These columns are entered in the Column List for Data field.

All Columns
All columns are used as Data Sources.

All Numeric Columns
All columns with numeric values are used as Data Sources.

Column List for Data
The column name containing the data to display in the chart. This field is only used when the Column List Type field for Data is set to Column List.

Cube View Data Point Legend Type

Default
The legend text comes from the row headers.

Annotation
The legend text comes from the Annotation View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Assumptions
The legend text comes from the Assumptions View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Audit Comment
The legend text comes from the AuditComment View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Footnote
The legend text comes from the Footnote View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Variance Explanation
The legend text comes from the VarianceExplanation View Member in the Cube View instead of the default. The Data Adapter must include this information for this option.

Column for Legend Label
The legend text comes from the column name specified here.

Legend Labels List
Comma separated strings used in the legend to identify the data series.

Chart (Advanced)

This Component can be used with Mobile and Application Dashboards to display charts.

Series Type

Waterfall

A waterfall chart (also known as a Walk or Bridge chart) is a type of chart that provides a visual story of the net changes of values between two identified points, such as starting and ending values in income statements, balance sheets, and operational expenses. You can build a waterfall chart with data supplied in a particular format from a Data Adapter. You can also convert existing BarRangeSideBySideWaterfall charts to the new waterfall chart type.

Waterfall charts display net changes of a single value per bar. They provide positive variance values above the bar and negative variance values below the bar, as shown in the following image.



When you select the Waterfall type chart, the Waterfall Series Properties section provides configurations specific to the Waterfall chart:

- **Start Bar Color**: Sets the color of the first bar in the series.
- **Total Bar Color**: Sets the color of the bar that represents a Total.
- **Rising Bar Color**: Sets the color of all bars whose values are positive (but are not Start or Totals).
- **Failing Bar Color**: Sets the color of all bars whose values are negative (but are not Start or Totals).
- **Total Included in Series**: Indicates if the data source includes a total value (a sum). If set to TRUE, the chart identifies the last value in the data source as a Total bar on the chart. If set to FALSE, the chart auto-calculates a sum and adds the result as a Total bar on the chart.
- **Total Value Label**: Sets the label of the Total bar.
- **Include Subtotals**: Indicates auto-calculated subtotals added to the waterfall chart. If set to TRUE, you can indicate where you would like to place the subtotal bar(s). If FALSE, no subtotals are defined. Default is False.

- **Subtotal Indexes**: Enter a comma separated list of number(s) to indicate where you would like your subtotal bar(s) to be placed. For example, to display a subtotal after your first delta value, you would enter 1. You can also enter 2,4 for example, which would display a subtotal after the second delta value and also after the fourth delta value. These numbers count the delta values.
- **Subtotal Labels**: Enter a comma separated list of labels for each subtotal. Each label needs to have unique text. The number of labels must equal the number of subtotal indexes specified. If nothing is listed, defaults to “Subtotal 1,” “Subtotal 2,” “Subtotal 3,” and so forth.
- **Subtotal Bar Color**: Sets the color of bar(s) that represent a subtotal. Defaults to XFDarkBlueBackground.
- **Label Position**: Sets the position of the bar labels. Default is Auto. Options include:
    - **Auto**: Labels are placed above the bar for rising values and below the bar for falling values.
    - **Center**: Labels are placed in the center of the bars.
    - **InsideEnd**: Labels are placed on the inside bottom of the bar for falling values and on the inside top of the bar for rising values.
    - **InsideStart**: Labels are placed on the inside bottom of the bar for rising values and on the inside top of the bar for falling values.

Create a Waterfall Chart

1. From the My Company Name, LLC Application tab, click **Dashboards**.
2. Expand **Dashboard Maintenance Units** and then expand the appropriate maintenance unit.
3. Click the **Components** label and then, from the toolbar, click **Create Dashboard Component**.
4. In the **Create Dashboard Component** dialog, click **Chart (Advanced)** and then click **OK**.

5. In the Name field, type a name for the new waterfall chart.
6. Scroll down to the Series Properties section and select **Waterfall** in the Type field.
7. Click **Save**.

If you have an existing BarRangeSideBySideWaterfall chart type, you can change it to waterfall by selecting **Waterfall** in the Type field.

Data Explorer

This is a Component linked to a Cube View and displayed in the standard Data Explorer view which is seen when a Cube View is launched from within the Analysis area on the OnePlace Tab. To use this, name the Component and add a Data Adapter linked to a Cube View. This Component is not compatible with Mobile Dashboards.

Data Explorer Report

This is a component linked to a Cube View and displayed in Report Viewer as if generated on the fly from a Data Explorer Window. To use this, name the Component and add a Data Adapter linked to a Cube View. This Component can be used with Mobile and Application Dashboards. See Report in the Cube Views section.

File Viewer

This is used to present files such as PDF's stored on the OneStream file share. This Component can be used with Mobile and Application Dashboards.

There are only three situations where users can see these files:

1. They must have the ManageFileShare system role
2. The files must be stored in a folder under the Incoming folder.

   Example: \\MyServerName\OneStreamShare\Applications\MyApplicationName\Incoming\MyDashboardFiles

3. The file is placed in one of the folders under \\MyServerName\OneStreamShare\Applications\MyApplicationName\Groups and then in a named folder with the same name as a User Group. The file must be in the folder with same name as the User Group and the user must have permissions to that Group.

File Source Type

URL
Display a file from an internal or external web page.

Dashboard File
Display a file stored in a Dashboard Maintenance Unit File section.

Application/System Database File
Display a file stored in the Application or System Database Share.

File Share File
Display a file from the File Share.

URL or Full File Name
The URL or name of the file being used. Enter the full URL name, or click the ellipsis and browse to the desired file.

Show Header
Select True in order to display a header derived from the Component's Name or Description.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Show PDF Toolbar
Select True to display the PDF Toolbar while viewing the Component on a Dashboard, select False to hide it.

Auto Play (audio and video files)
If set to True, the video/audio files shown in the Dashboard Component will automatically start.

Process Extensible Document
If set to True, the File Viewer Component will run and process the attached Extensible Document, if set to False the unprocessed file will display which is mainly used for testing purposes.

> **NOTE:** An Extensible Document is a Text, Word, PowerPoint, or Excel file that uses Parameters in its content. The file name must contain .xfDoc before the extension.

```
Example: StatusReport.xfDoc.docx
```

See Extensible Document Framework in "Presenting Data With Extensible Documents" on page 253 for more details on this feature.

Image

This is used to display an image on a Dashboard. This Component can be used with Mobile and Application Dashboards.

Formatting
See Label

Image

File Source Type
The Image (if any) to display.

URL
The image displayed is located on a URL.

Dashboard File
The image displayed is located in a file stored in the Dashboard Maintenance Unit File Section.

Application Database File
The image displayed is located in a file on the Application Database Share.

System Database File
The image displayed is located in a file on the System Database Share.

File Share File
The image displayed is located in the File Share.

URL or Full Name File
The URL, file path or file name for the displayed image.

URL Syntax
Access a built-in toolbar image, or use an image from any web server

Built-in OneStream Image Example
/OneStream.ClientImages;component/Misc/ToolbarImage.png

Web Server Example
http://www.onestreamsoftware.com/img/onestream-logo.png

Database File System Example
Enter the path and file name Documents/Public/TestImage.png

Dashboard File Syntax
Enter the name of the file resource TestImage.png

The following Excel properties are used to specify an Excel file from either an Extensible Document or Report Book in order to display it as an Image or Button on a Dashboard.

Excel Page Number
Enter the page number of the Excel document to display.

Excel Sheet
Enter the name of the Excel worksheet to display.

Excel Named Range
Enter the named range from Excel to display. The named range must be the specified Excel sheet in the Excel Sheet property, or the Excel Sheet property must be blank in order to use a named range.

See Image under Component Display Format Properties to position and align the Excel image as needed.

Label

This is used to display text strings on a Dashboard. This Component can be used with Mobile and Application Dashboards.

Formatting
Text (use {1}, {2} for Data Table Cells) (Label Component Only)
The text to display in the Label. Use {1}, {2} to reference cells from the associated Data Adapter's Data Table.

Example: Sales and Profit for |!EntityParam!| are {1} and {2}

Tool Tip
The text to display when a user's mouse hovers over the Component.

Display Format
The formatting assigned to the control. See Component Display Format Properties

Data Table Cells from Adapter

Number of Data Table Cells
Specify the Data Table Cells available for display if the Label Component is being used, or to determine which State to display if the State Indicator Component is being used.

The following properties become available if a number is specified in the Data Table Cells field.

Data Row Selection Type
This specifies how the data cell row from the attached Data Adapter is identified and passed into the Label placeholder.

First Row
The specified row is the first row of data from the Data Adapter.

Row Index (0-based)
The row is specified by entering the row number in the Key Column Value or Row Index field. This selection uses 0-base row numbering where the first row is identified as row 0. (e.g., if there are six rows returned in the Data Adapter, enter 5 to get the last row)

Key Column Name and Value
The row is specified by querying the attached Data Adapter. Enter the column name to search in the Key Column Name field and enter the string/value to search in the Key Column Value or Row Index field. The row where the value is found will be the specified row.

Key Column Name
This property is only available when Key Column and Value is selected for the Data Row Selection Type. Enter the column name to search.

Key Column Value or Row Index
This property is only available when Row Index (0-based) or Key Column Name and Value is selected for the Data Row Selection Type. Enter the Key Column value/string to search or enter the Row Index Number.

Result Column Name
Enter the column name to return to the Label placeholder.

Number Format
The formatting applied to a value returned to the label placeholder if a string is not returned.

Logo

This is used to display a logo on a Dashboard. This Component can be used with Mobile and Application Dashboards.

Formatting
See Label

Password Box

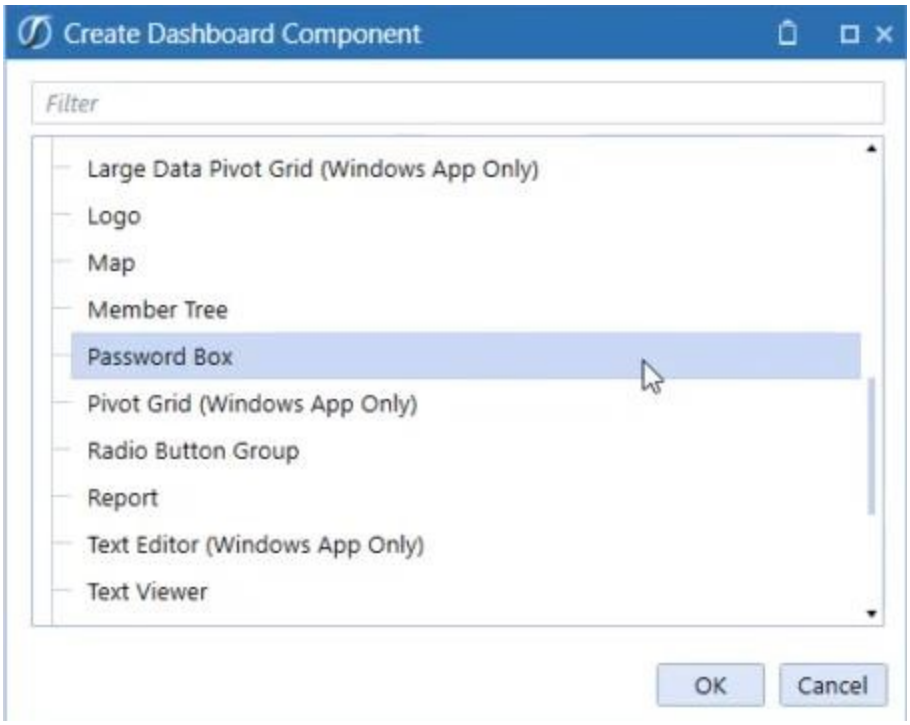
The Password Box displays a text box in which the text is hidden so as you are typing your text displays as bullets. If you are entering a password, for example, your password characters are hidden.

When you create a new Password Box, you can enter text for a Tool Tip that displays when you hover over the text box.

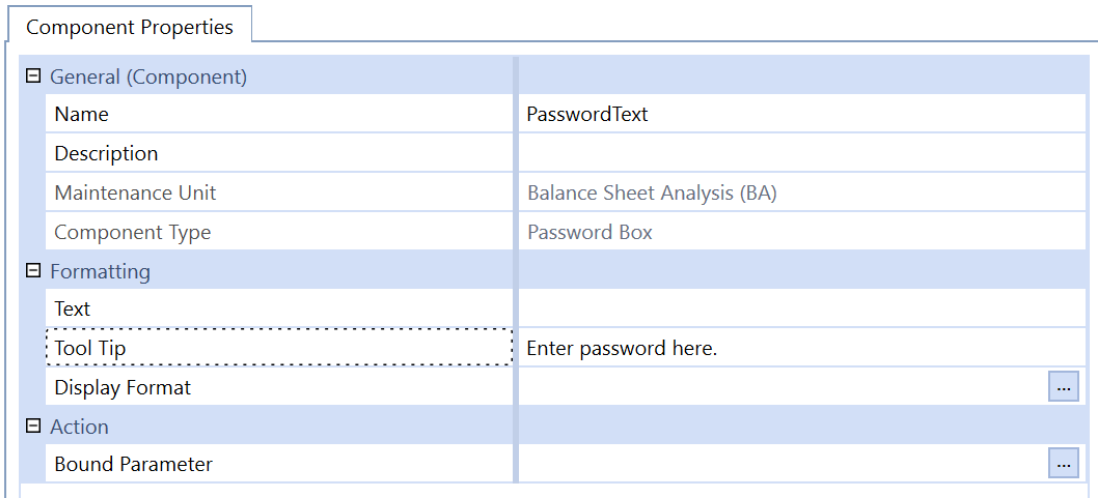
Create a Password Box

1. Go to **Presentation > Dashboards**.
2. Expand a Dashboard Maintenance Unit and then expand Components.

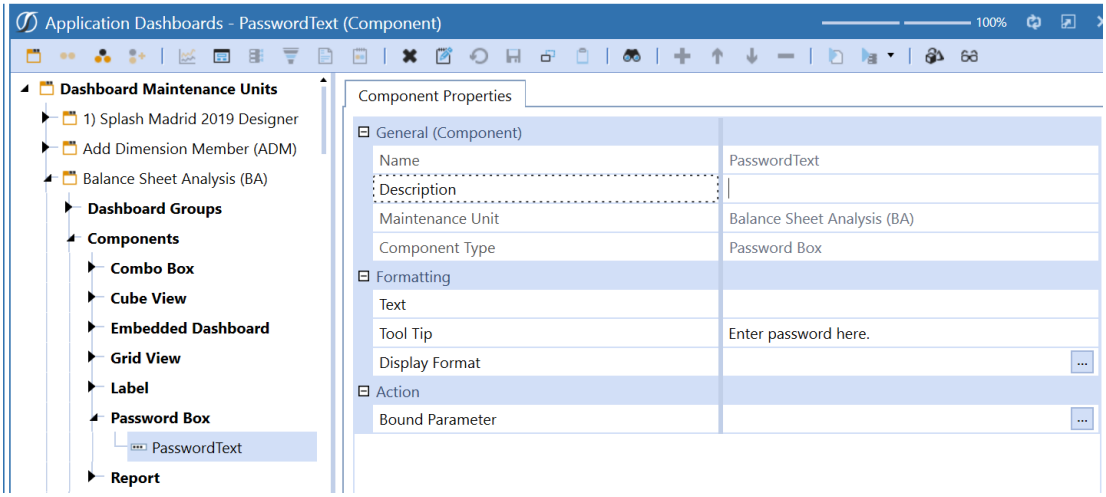
3. Click **Create Dashboard Component**. The Create Dashboard Component window opens.
4. Select **Password Box** and click **OK**.



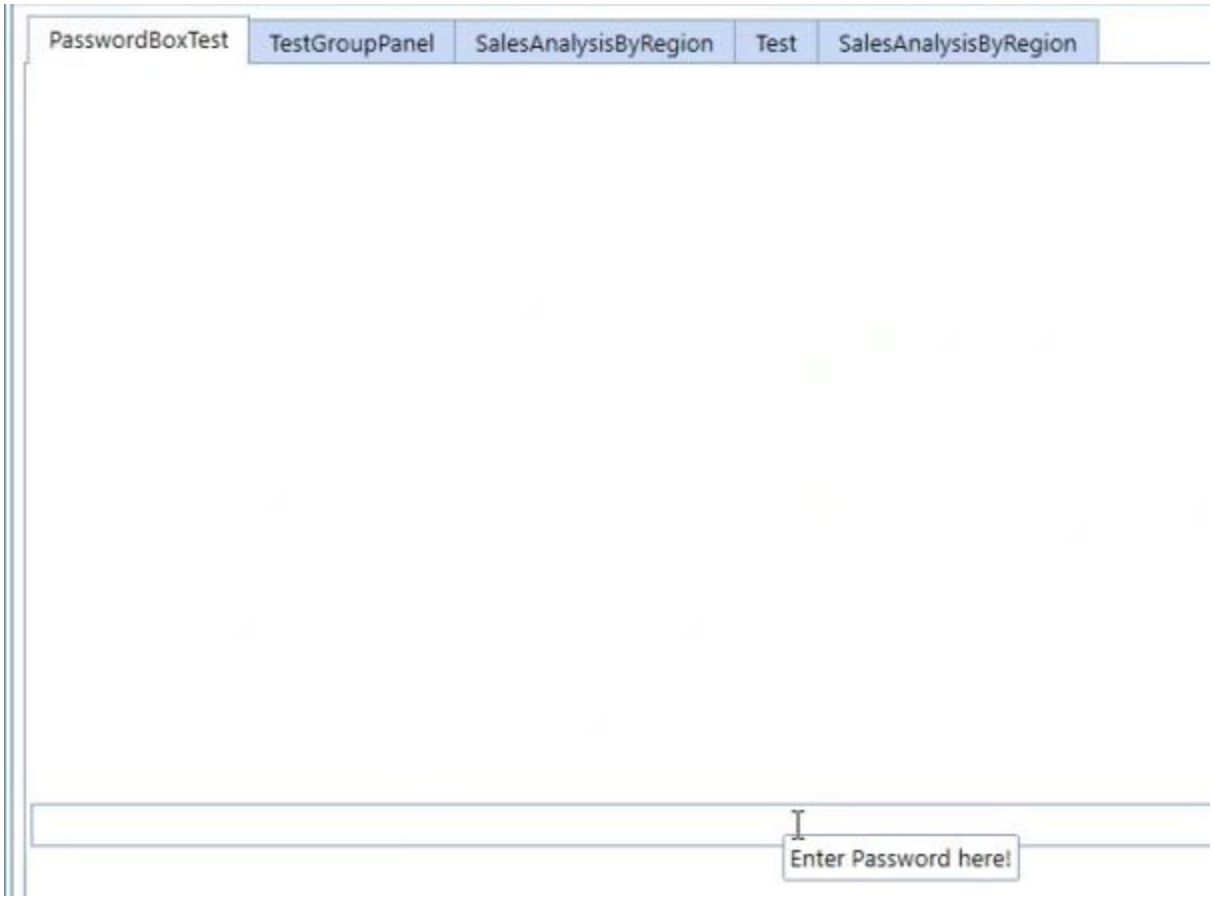
5. In Component Properties, enter the Name; this field is required. You can also add text for Tool Tip, which appears when you hover over the text field.



6. Click **Save**.
7. The new Password Box component now appears in the Components list.



8. Add the PasswordBox component to the Dashboard and then run the Dashboard.
9. After you generate, you see the text box and the Tool Tip.

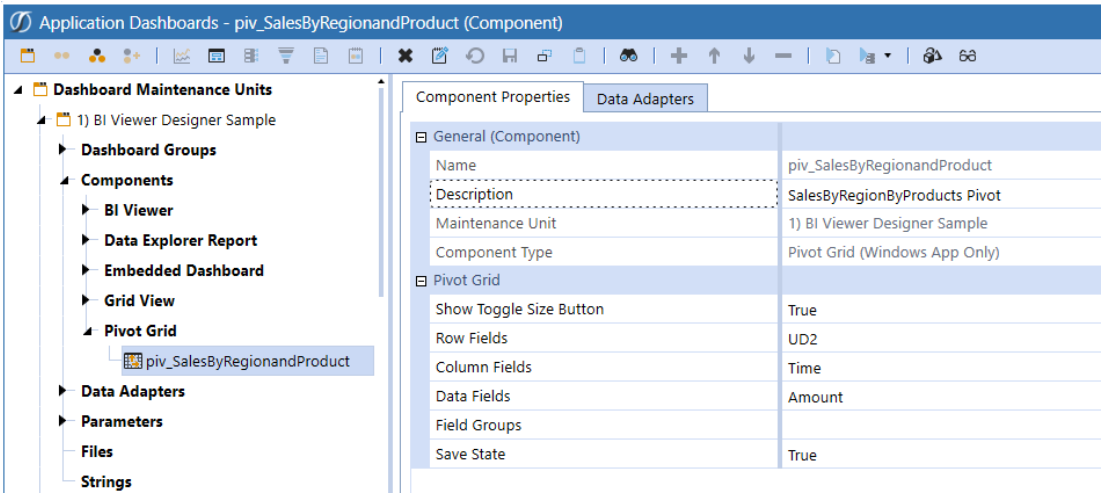


Pivot Grid

The Pivot Grid is a component within the Dashboard Maintenance Unit that allows you to create a pivot table, utilizing data from any existing and new Data Adapters to perform multi-dimensional analysis. At runtime, the user can customize the layout of the report using simple drag-and-drop operations and conditional formatting based on their analysis requirements. In the Pivot Grid, data can be summarized, calculated fields (text and decimal) can be added and displayed in a cross-tabular format that can be sorted, grouped and filtered. The Pivot Grid also supports drill-down (to view the underlying Data Adapter Results Table). The resulting output can be printed or exported to various file formats (such as PDF, XLS and XLSX).

All Data Adapters are supported when using the Pivot Grid. Utilizing Cube View MD (Multi-Dimensional) as the source of a Data Adapter will return the selected Cube View as a Multi-Dimensional Fact Table and provide an easy to use source table for the Pivot Grid. The results of the Cube View MD are Dimensions (Entity, Consolidation, Scenario, time, View, Account, Flow, Origin, IC, UD1-UD8) as columns.

Component Properties



Name
The name of the Pivot Grid.

Description
A quick description of the Pivot Grid.

Maintenance Unit
The Maintenance Unit to which the Component belongs.

Component Type
The type of Component

Pivot Grid

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Row Fields
Enter a comma separated list of Column Names (from the Results Table) to be placed in the Row Area of the Pivot Grid by default.

Column Fields
Enter a comma separated list of Column Names (from the Results Table) to be placed in the Column Area of the Pivot Grid by default.

Data Fields
Add a Measure (from the Results Table) to be assigned as the default Measure. Multiple measures can be added using a comma “,” to separate the column names.

Field Groups
Enter a comma separated list of Column Names (from the Results Table) to be grouped together as a default.

Save State
Enables the Save Button on the Pivot Grid when set to True and Disables the Save button when set to False.

> **NOTE:** Layout button on Pivot Grid when copying Dashboards:

When copying a Dashboard that contains a Pivot Grid or Large Data Pivot Grid, the Pivot Grid and Large Data Pivot Grid component layouts are saved per dashboard location, not by component. Next time each dashboard is run the Pivot Grids should have different saved layouts.

Additional information on the use and design elements of the Pivot Grid can be found in the Pivot Grid.

Report

This Component can be used with Mobile and Application Dashboards.

Auto Fit to Page Width
If set to True, this will auto fit the Report to the area allocated in the Dashboard.

Text Editor

This is used to display documents created with the Text Editor feature in a Dashboard. It also can process Extensible Documents when embedded in a Dashboard. This Dashboard Component is only compatible with the OneStream Windows App. If using any version other than the OneStream Windows App to see files created with the Text Editor feature within a Dashboard, information will not display, and an error message appears telling the user that Text Editor documents are not available in the OneStream browser version. See Text Editor in "Application Tools" on page 848 for more information.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

File Source Type

Dashboard File
Display a file stored in a Dashboard Maintenance Unit File section.

Application/System Database File
Display a file stored in the Application or System Database Share.

File Share File
Display a file from the File Share.

Allow Create File
If set to True, this allows users to create text files.

Allow Open File
If set to True, this allows users to open text files.

Allow Save File
If set to True, this allows users to save text files.

Show Ribbon
Select True to enable users to see the Ribbon below the Menu Bar, select False to hide the Ribbon.

Text Viewer

This is used to view text and rich text documents similar to those created in Microsoft Word. This is available in the OneStream Windows App version. Documents cannot be created or edited using this tool.

Spreadsheet

This is used to display spreadsheet files created with the Spreadsheet feature in a Dashboard. See Spreadsheet in "Application Tools" on page 848 for more information.

> **NOTE:** There are some configuration changes necessary for the Spreadsheet referenced in a Dashboard if functions such as XFGetCell or XFSetCell are included in that XLSX file that reference a custom Parameter that is driven by the Dashboard.
>
> In this case, the function available to Excel Add-in and Spreadsheet called XFGetDashboardParameterValue should be used. If that function is used within an XLSX file that is using a function like XFGetCell or XFSetCell (or similar) where these are referencing a custom parameter value (e.g. ParamEntity) that is on the Dashboard that references this Spreadsheet from within it as a Component.
>
> The practice to get this Custom Parameter value is to use XFGetDashboardParameterValue to fetch the text from that Parameter or its default value and place it in a cell on the Spreadsheet (e.g. B1). Then the cell that is using a retrieve function such as XFGetCell would reference this other cell (i.e. B1).

Spreadsheet

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

File Source Type

Dashboard File
Display a file stored in a Dashboard Maintenance Unit File section.

Application/System Database File
Display a file stored in the Application or System Database Share.

File Share File
Display a file from the File Share.

Url or Full File Name
Displays the URL or Full name of the file being used.

Process Extensible Document
Defaults to True. It will process Extensible Documents when embedded in a dashboard.

Refresh Spreadsheet When Opened
If set to True, will automatically refresh the spreadsheet file when it is opened.

Allow Create File
If set to True, allows users to create spreadsheet files.

Allow Open File
If set to True, allows users to open spreadsheet text files.

Allow Save File
If set to True, allows users to save spreadsheet files.

Allow Submit Data
If set to True, the Submit button on the Ribbon is enabled and users can load data to the forms channel.

Allow Calculate Data
If set to True, the Calculate button on the Ribbon is enabled and users can call calculate options using it.

Show Ribbon
Select True to enable users to see the Ribbon below the Menu Bar, select False to hide the Ribbon.

State Indicator

This is used to indicate a specific status on a Dashboard. This Component is not compatible with Mobile Dashboards.

Formatting
See Label

Data Table Cells from Adapter
See Label

States

State Indicator Type
The type of image used for indicating the status. Valid states start at index 0 and include the following:

Lamp
Off, Green, Yellow, Red

Arrow
Up, Down, Left, Right Arrow is displayed

Smile
Very Happy, Happy, Neutral, Sad

Traffic Lights
Off, Green, Yellow, Red

Default State Index
The default state is 0-4.

State Selection Type (Image = Off)
Specify the State selection type and then define the Minimum Amount, Maximum Amount and/or a list of comma-separated text items that the value from the first Data Table Cell must satisfy in order for the State to be selected.

(Not Used)
The State is not used.

Minimum Amount
The minimum amount for the State to be selected.

Minimum Amount Inclusive
The minimum amount including the specified value for the State to be selected.

Maximum Amount
The minimum amount for the State to be selected.

Maximum Amount Inclusive
The maximum amount including the specified value for the State to be selected.

Range
The amount between two values for the State to be selected.

Range Minimum Amount Inclusive
The amount between two values including the minimum amount for the State to be selected.

Range Maximum Amount Inclusive
The amount between two values including the maximum amount for the State to be selected.

Range Minimum and Maximum Amount Inclusive
The amount between two values including both the minimum and the maximum amount for the State to be selected.

Equals Text Item
If the string equals the string specified in the Text Items field, it should be selected for the specified State.

Starts with Text Item
If the value starts with the string specified in the Text Items field, it should be selected for the specified State.

Ends with Text Item
If the value ends with the string specified in the Text Items field, it should be selected for the specified State.

Contains Text Item
If the value is listed in the Text Items field, it should be selected for the specified State.

Minimum Amount
The value used in State tests for minimum amount.

Maximum Amount
The value used in State tests for maximum amount.

Text Items
The text values used in the types: Equals Text Item, Starts with Text Item, Ends with Text Item & Contains Text Item.

Web Content

This is used to display a URL or file embedded in a OneStream Dashboard. It can be used with Mobile and Application Dashboards.

> **NOTE:** This component uses *Microsoft Edge WebView2 Runtime* to embed the web content. It must be installed on the client device. If the client device does not have it installed, you will receive an error when accessing a dashboard that is configured with a Web Content component.

Web Content Type

URL
The URL to a web page. This can be internal or external.

Dashboard File
The image displayed on the button is based on a file stored in the Dashboard Maintenance Unit File Section.

Application Database File
Display a file from the Application Database share.

System Database File
Display a file from the System Database share.

File Share File
Display a file from the file share.

URL or Item Name
Item to display (URL or file) in the control.

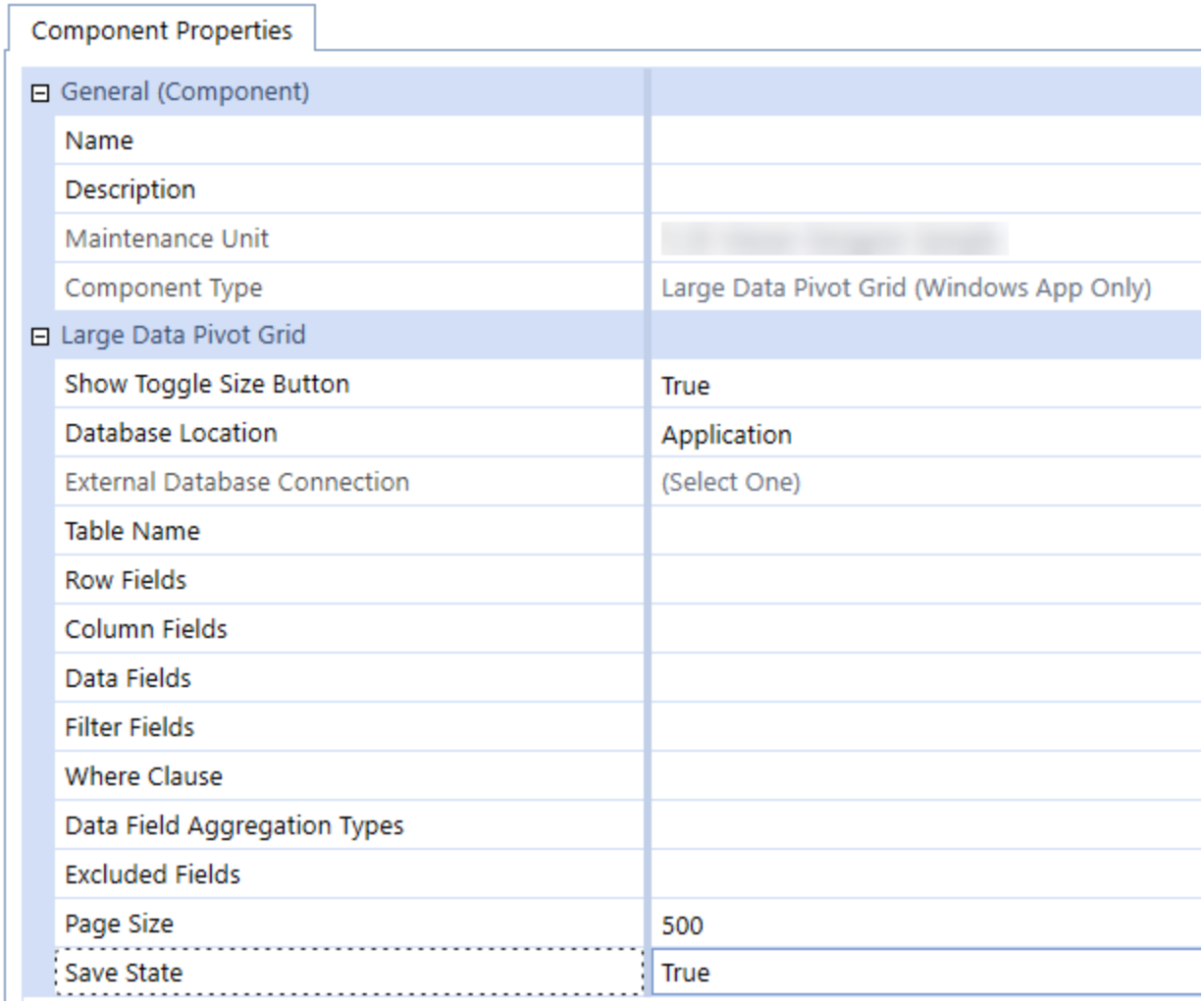
Show Header
Select True in order to display a header derived from the Component's Name or Description.

Show Toggle Size Button
Select True to enable the toggle button and allow users to toggle the size of the Component at run time, select False to hide the toggle button.

Large Data Pivot Grid

The Large Data Pivot Grid is a Dashboard Component that supports connecting to external tables or large database tables for “pivot” style analytic reporting. The Large Data Pivot Grid allows the designer to integrate data, found in external tables, seamlessly into the OneStream environment through a Dashboard for analytic reporting. The Large Data Pivot Grid’s Paging feature and Server Based Processing enables the component to manage very large data sets/tables.

In some cases, use of this component will require server configuration settings to allow users the ability to access the specific database table.



Property	Setting
Show Toggle Size Button	True/False, to activate resize button.
Database Location	Identify the type of table location, External, Application or Framework
External Database Connection	Database Connection defined in the Application Server Configuration
Table Name	Table Name to be retrieved
Row Field	Comma-separated database column names to be placed in Row area by default
Column Fields	Comma-separated database column names to be placed in Column area by default
Data Fields	Comma-separated database column names to be placed in Data area by default
Filter Fields	Assign Dimensions as a default filter and assign filtering
Where Clause	Used to assign global filters to focus the returned results from the source table
Data Field Aggregation Types	List of comma-separated key value pairs that specify one aggregate function type per data field. Supported Sum, Average, Min and Max.
Excluded Dimensions	Allows Database Column Dimensions to be excluded from the Pivot

Property	Setting
Page Size	Number of records returned in a page. Defaults to 500 with a maximum value of 3000.
Save State	Enables the Save Button on the Large Data Pivot Grid when set to True and Disables the Save button when set to False

Component Display Format Properties

The following properties are available under the Display Format field for Parameter and Content Components. Not all properties in this section are available on all Components.

General

Custom Parameters
Click the ellipsis in order to select and assign a custom Parameter such as a Cube View Style to the Cube View Header. See Cube View Styles in "Using Parameters" on page 237 for more details on this feature.

IsVisible

This determines whether the Component is visible on the Dashboard. Settings are True, False, or Use Default.

ShowSearch

This adjusts the behavior of the ComboBox component. When True, the ComboBox retains typed text and autocomplete is enabled. When False, typed text is not retained and autocomplete is disabled.

HorizontalAlignment

This determines how the Component should be aligned horizontally on the area allocated in the Dashboard.

Left
The Component is aligned on the left of the allocated area.

Center
The Component is aligned in the center of the allocated area.

Right
The Component is aligned on the right of the allocated area.

Stretch
The Component is stretched to fill the allocated area.

Use Default
Use the default setting for horizontal alignment.

VerticalAlignment
This determines how the Component should be aligned vertically on the area allocated in the Dashboard.

Top
The Component is aligned on the top of the allocated area.

Center
The Component is aligned in the center of the allocated area.

Bottom
The Component is aligned on the bottom of the allocated area.

Stretch
The Component is stretched to fill the allocated area.

Use Default
Use the default setting for vertical alignment.

Width
The width of the control.

Height
The height of the control.

MarginLeft, Top, Right, and Bottom
The spacing used on the sides of the control.

BorderThickness
The thickness of the border used when displaying the control.

FontFamily
The font type used on the Component (e.g., Ariel, Times Roman, etc.).

FontSize
The font size used on the control text.

Bold
If set to True, the font will be bold.

Italic
If set to True, the font will be italicized.

Color
The color of the text displayed in the control.

TextColor
Choose a color from the drop-down options for the control text.

BackgroundColor
Choose a color from the drop-down options for the text background.

BorderColor
Choose color from the drop-down options for the border of the control.

HoverColor
Choose color from the drop-down options to change the hover color of a button Dashboard component.

Image

HorizontalContentAlignment
This determines how the Image's content should be aligned horizontally on the area allocated in the Dashboard.

VerticalContentAlignment
This determines how the Image's content should be aligned vertically on the area allocated in the Dashboard.

ImageStretch
This setting allows the image to be re-sized when being displayed.

None
This does not re-size the image.

Fill
The image stretched to fill the control.

Uniform
This preserves the aspect ratio of the image.

UniformtoFill
This scales the source image to fit within the bounds of the image object and keeps the source image centered within the image object.

ImageCropLeft, Top, Width, Height
Use these settings to crop and position the image in order to align the desired content appropriately.

Label

LabelPosition
The location where the control label is placed.

None
This does not display a label for the control.

Left
This displays the label to the left of the control.

Top
This displays the label above the control.

Right
This displays the label to the right of the control.

Bottom
This displays the label below the control.

Use Default
Use the default label display location

LabelFontFamily
The font type to use on the label (e.g., Ariel, Times Roman, etc.).

LabelFontSize
The font size to use on the label.

LabelBold
If set to True, the font is bold.

LabelItalic
If set to True, the font is italicized.

Colors

LabelZeroOffsetForFormatting
This holds a number with the default value of 0.0. When a Label is being used to display a number, and the number is greater than the number in this field, it will be displayed using the color associated with LabelTextColor. Otherwise, the number will be displayed using the color associated with LabelNegativeTextColor.

LabelTextColor
Choose a color from the drop-down options for the label text.

LabelNegativeTextColor
Choose a color from the drop-down options for the label's negative text.

Embedded Components

Embedded Dashboard
When a Dashboard is created in the Maintenance Unit, an Embedded Dashboard is also created. These Embedded Dashboards are used for sharing across Dashboard Groups in the same Maintenance Unit.

Data Adapters

Data Adapters specify the kind of data used within a Dashboard. Once the Data Adapter is configured and pointing to the appropriate data, attach it to a Dashboard Component in order to display it on a Dashboard.

General Properties

Name
The name of the Data Adapter.

Description
A quick description of the Data Adapter.

Maintenance Unit
The Maintenance Unit to which the Data Adapter belongs.

There are three command types:

Cube View

Choose a Cube View as the source of a Data Adapter. Additional options can be selected here to include supplemental information for the resulting tables. However, adding on to what is defaulted may have a slight impact on performance:

Cube View
This command type allows for a pre-configured Cube View to be the Data Source for a Dashboard. Click  and begin typing the name of the Cube View in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name is unknown, expand a Cube View Group and scroll through the list to select the correct one. Once the Cube View is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Data Table Per Cube View Row
At the creation of the Data Adapter, the default is set to True. When set to True, a Data Table is created for each row in the Dashboard. This allows for conditional formatting per Cube View row. Set this to False in order to merge the rows into one table. This will omit any undefined Cube View row.

Include Title
At the creation of the Data Adapter, the default is set to False. When set to True, the title will be displayed from the Report section of the Cube View as the title for the Dashboard. Settings are True or False.

Include Header Left Label 1-4
At the creation of the Data Adapter, the default is set to False. When set to True, the left header labels will be displayed from the report section of the Cube View for the Dashboard.

Include Header Center Label 1-4
At the creation of the Data Adapter, the default is set to False. When set to True, the center header labels will be displayed from the report section of the Cube View for the Dashboard.

Include Header Right Label 1-4
At creation of the Data Adapter, the default is set to False. When set to True, the right header labels will be displayed from the report section of the Cube View for the Dashboard.

Include… POV
If set to True, the POV information for the Cube, Entity and all other Dimensions are included. Use these if the report or Dashboard needs this information.

Include Member Details
If set to True, additional Member property details are included in the results.

Include Row Navigation Link
If set to True, this data Adapter will include a row navigation link from a Cube View.

Include HasData Status
Includes additional true/false data on whether the row of results contains data for filtering purposes. Settings are True or False.

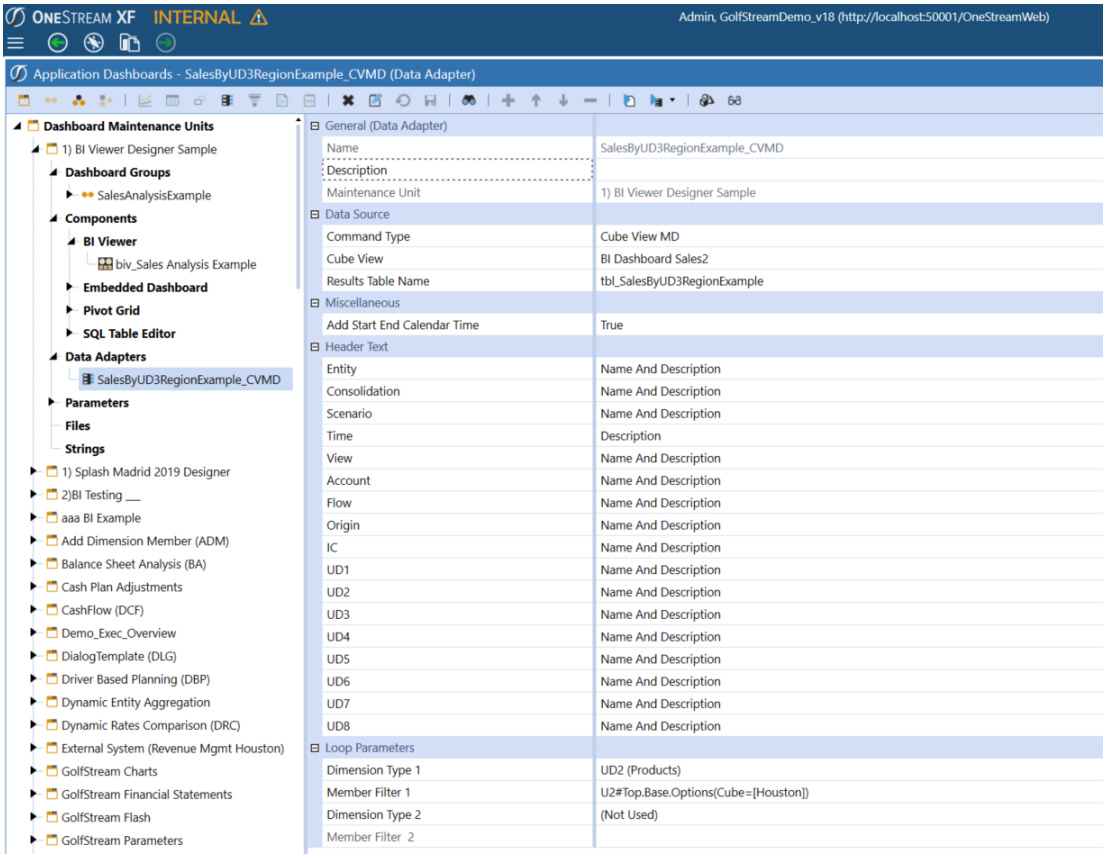
Include … View Member Text
This determines whether different Data Attachment text is going to be part of the results. This is necessary for showing text in a Data Explorer object or for using a Waterfall Chart and wanting to optionally show comments. Settings are True or False.

Results Table Name
This specifies the name of the resulting table generated when the Data Adapter is run, otherwise it will default with a name of Table.

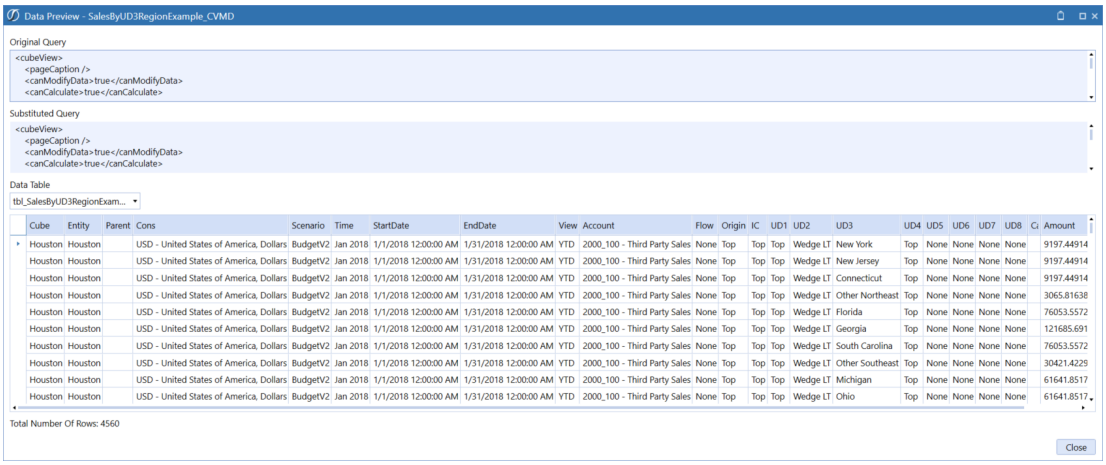
Cube View MD

Choose a Cube View MD (Multi-Dimensional) as the source of a Data Adapter. This Command Type will return the selected Cube View as a Multi-Dimensional Fact Table versus the reporting table that is returned by the Cube View Command Type. The results of the Cube View MD are Dimensions (Entity, Consolidation, Scenario, time, View, Account, Flow, Origin, IC, UD1-UD8) as columns. This simplifies the report building process in the BI Designer, Pivot Grid, and Dashboard development. There are additional Loop Parameter options that can be selected here to include incremental information from the modified Cube View definition in the resulting tables. Adding on to what is defaulted, however, may have a slight impact on performance.

Cube View MD Data Adapter example



Results Table from the Cube View MD Data Adapter example above.



Cube View
This command type allows for a pre-configured Cube View to be the Data Source for a

Dashboard. Click  and begin typing the name of the Cube View in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name is unknown, expand a Cube View Group and scroll through the list to select the correct one. Once the Cube View is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Results Table Name
This specifies the name of the resulting table generated when the Data Adapter is run, otherwise it will default with a name of Table. It is optional but highly recommend that a name is defined here to distinguish between different Data Adapters if there are many assigned when using the BI Designer.

For example; tbl_OperatingExpenses can be used to identify the Results Table Name and the Name of the Data Adapter (OperatingExpenses_CVMD in this example) associated with this table.

Add Start End Calendar Time
When set to True, the Data Table incorporates the Start and End Date used in the POV / Time Profile for the Cube View and creates two additional columns in a Date/Time Field Type Format; StartDate, EndDate for each row in the Dashboard. This allows for the ability to utilize the Date Grouping functions in the BI Designer. Set this to False to not add or display these Date Time fields.

Entity
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Entity. When set to Name, the Entity Name will be displayed in the results table from the Cube View. When set to Description, the Entity Description will be displayed in the results table from the Cube View.

Consolidation
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Consolidation. When set to Name, the Consolidation Name will be displayed in the results table from the Cube View. When set to Description, the Consolidation Description will be displayed in the results table from the Cube View.

Scenario
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Scenario. When set to Name, the Scenario Name will be displayed in the results table from the Cube View. When set to Description, the Scenario Description will be displayed in the results table from the Cube View.

Time
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Time. When set to Name, the Time Name will be displayed in the results table from the Cube View. When set to Description, the Time Description will be displayed in the results table from the Cube View.

View
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the View. When set to Name, the View Name will be displayed in the results table from the Cube View. When set to Description, the View Description will be displayed in the results table from the Cube View.

Account
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Account. When set to Name, the Account Name will be displayed in the results table from the Cube View. When set to Description, the Account Description will be displayed in the results table from the Cube View.

Flow
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Flow. When set to Name, the Flow Name will be displayed in the results table from the Cube View. When set to Description, the Flow Description will be displayed in the results table from the Cube View.

Origin
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the Origin. When set to Name, the Origin Name will be displayed in the results table from the Cube View. When set to Description, the Origin Description will be displayed in the results table from the Cube View.

IC
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the IC. When set to Name, the IC Name will be displayed in the results table from the Cube View. When set to Description, the IC Description will be displayed in the results table from the Cube View.

UD1-UD8
At the creation of the Data Adapter, the default is set to Name And Description. This will display both the Name and Description of the UD1-UD8. When set to Name, the UD1-UD8 Name will be displayed in the results table from the Cube View. When set to Description, the UD1-UD8 Description will be displayed in the results table from the Cube View.

Loop Parameters
This section allows changes to be made to the output of a Cube View definition being used in a table for reporting. The Loop Parameter filters the results and considers the additional parameters to be passed to the Cube View definition and add those results to the table accordingly.

The parameter(s) overrides the POV. So, if the Entity POV is set to CT, and the loop filter parameters are set to NY, MA, and NJ, then data for those will be returned and NOT CT. A Loop must be used in order to change parameters.

For example, a Loop Parameter may be used to loop through a list of Entities in the Cube View definition and return multiple Entities for that specific Cube View. The Dimension Type and Member Filters should be added here to pass along the appropriate Loop (e.g. Dimension Type=Entity, Member Filter= E#US.Base) which applies to each Entity included in the Loop.

> **NOTE:** It is recommended to not loop on any Dimensions that already exist in the Cube View's rows or columns.

At the creation of the Data Adapter, the default for each Dimension Type (1 & 2) are set to (Not Used) and Member Filter (1&2) are greyed out. This will display the results without any consideration of additional parameters to pass to the query. When the Dimension Types are set along with the Member Filters, the results will consider the additional parameters to be passed to the Cube View definition and add those results to the table accordingly.

Dimension Type 1
The Dimension Type containing the list of Members. e.g., Entity or Account

At the creation of the Data Adapter, the default for each Dimension Type (1 & 2) are set to (Not Used) and Member Filter (1&2) are greyed out. This will display the results without any consideration of additional parameters to pass to the query. When the Dimension Types are set along with the Member Filters, the results will consider the additional parameters to be passed to the Cube View definition and add those results to the table accordingly.

Member Filter 1
Enter a Member Filter here to determine what is seen in the Parameter.

At the creation of the Data Adapter, the default for each Dimension Type 1 is set to (Not Used) and Member Filter 1 is greyed out. This will display the results without any consideration of additional parameters to pass to the query. When the Dimension Types are set along with the Member Filters, the results will consider the additional parameters to be passed to the Cube View definition and add those results to the table accordingly.

The name of the Dimension containing the list of Members. Start typing in the blank field

OR click the ellipsis button  in order to launch the Member Script Builder and enter a Member Script to change the Cube View definition. The example below is changing the POV for the Products.
Example: UD2; U2#Top.Base

Dimension Type 2
At the creation of the Data Adapter, the default for Dimension Type 2 is set to (Not Used) and Member Filter 2 is greyed out. This will display the results without any consideration of additional parameters to pass to the query. When the Dimension Types are set along with the Member Filters, the results will consider the additional parameters to be passed to the Cube View definition and add those results to the table accordingly.

Member Filter 2
Enter a Member Filter here to determine what is seen in the Parameter.

At the creation of the Data Adapter, the default for Dimension Type 2 is set to (Not Used) and Member Filter 2 is greyed out. This will display the results without any consideration of additional parameters to pass to the query. When the Dimension Types are set along with the Member Filters, the results will consider the additional parameters to be passed to the Cube View definition and add those results to the table accordingly.

The name of the Dimension containing the list of Members. Start typing in the blank field

OR click the ellipsis button  in order to launch the Member Script Builder and enter a Member Script to change the Cube View definition. The example below is changing the POV for the Products.
Example: UD2; U2#Top.Base

Dimension Leveling

The Dimension Level property setting in the Cube View MD Data Adapter displays dimensional data as a hierarchical tree in the BI Viewer. Dimension leveling allows you to display data in a hierarchical structure into which you can drill down to view child data. After the data is leveled, you can use the BI Viewer to view data as a tree, a pivot table, a chart, or a grid.

Prerequisites

To use dimension leveling to display hierarchical data, you must first create a cube view MD data adapter with data.

Create the Data Adapter

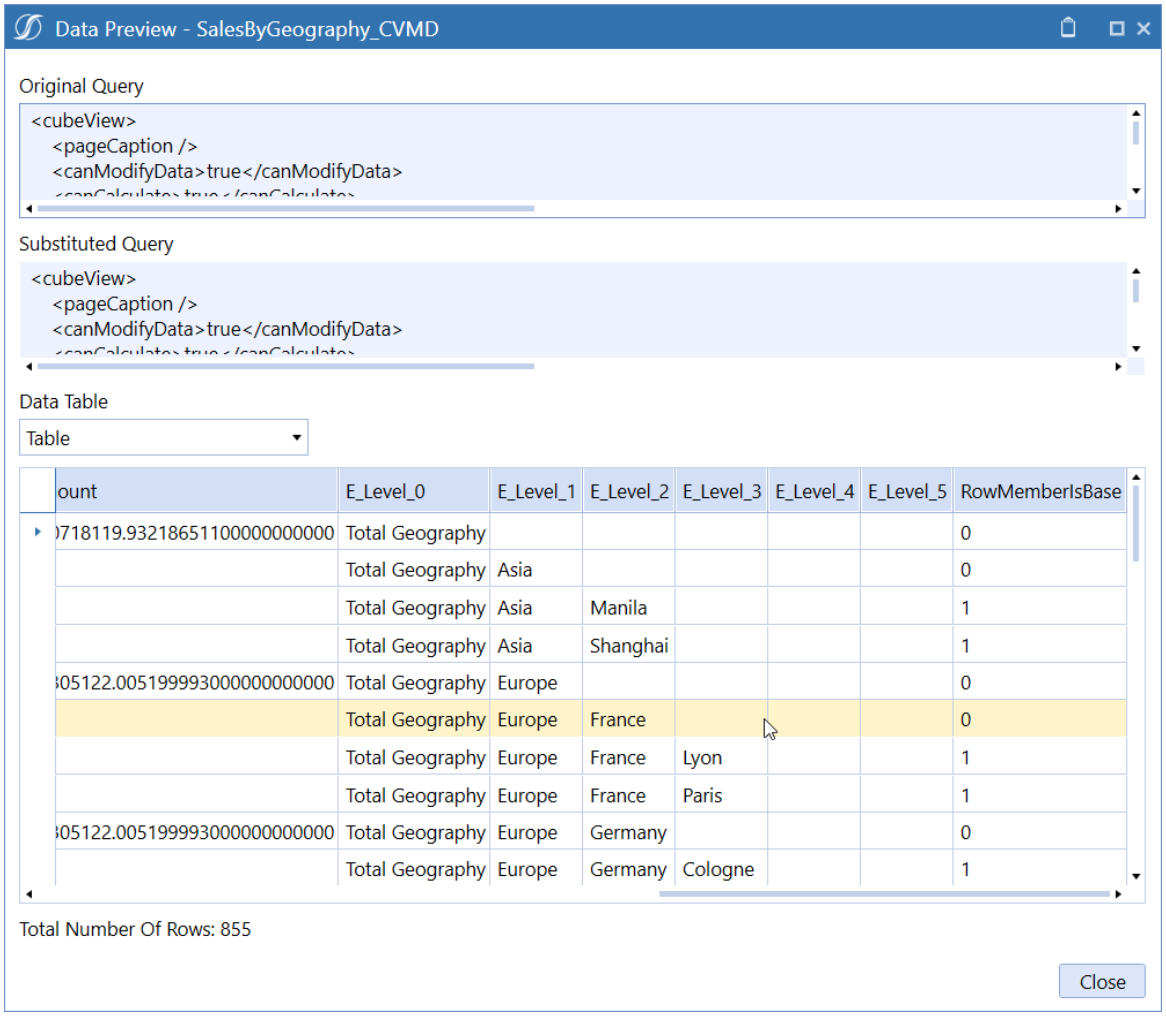
Cube View MD Data adapters allow you to pull data from a Cube View. To create a data adapter:

1. Inside the OneStream application, click the **Application Dashboards** tab at the bottom of the screen.
2. Expand the appropriate Dashboard Maintenance Unit.
3. Click the **Data Adapter** label.
4. Click the **Create Data Adapter** button on the toolbar.
5. In the Name field, type the name of the data adapter.
6. In the Command Type field, click the drop-down arrow and select **Cube View MD**.
7. Click the **Edit** button ()at the far right of the Cube View field.

8. In the **Object Lookup** dialog box, select the appropriate Cube View and then click **OK**.
9. In the Dimension to Level field, click the drop-down arrow and select the appropriate leveling option. With this step, you are leveling on this dimension, which in this case is Entity.
10. Select one of the following:
    - **Outermost Row** - hierarchy uses the first row and first level (of row) definition.
    - **Outermost Column** - hierarchy uses the first column and first level (of column) definition.
    - **Both** - hierarchy uses the first row and first level definition and uses the first column and first level (of column) definition.

    > **NOTE:** *When Data Adapter is run, the Data Table will generate the additional columns for the levels including a column (s) to determine the status of the level:*

    RowMemberIsBase = 1: Row Member contains the Base level of data
    RowMemberIsBase = 0: Row Member is not the Base level of data
    ColumnMemberIsBase= 1: Column Member contains the Base level of data
    ColumnMemberIsBase= 0: Column Member is not the Base level of data
11. Click **Save**.
12. Test the data adapter by clicking **Test Data Adapter**. The **Data Preview** dialog box displays the table data.



> **NOTE:** When Data Adapter runs, the Data Table generates the additional columns for the levels including columns to determine the status of the level.

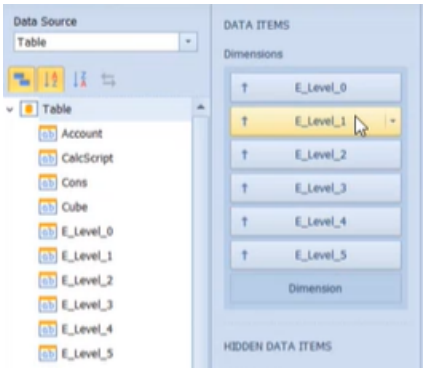
Each dimension leveled column is prefixed with an E to indicate it is an Entity, followed by a level number. A RowMemberIsBase value of 1 indicates that there is no remaining child data.

13. Click **Close**.

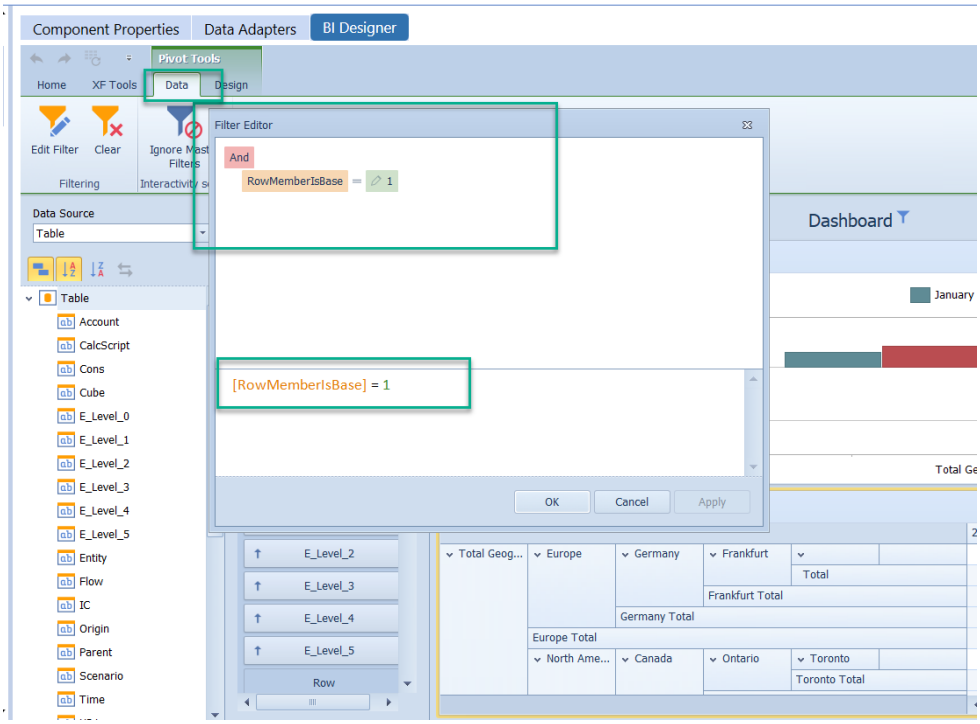
View Results in the BI Viewer

You can view data in various ways using the BI Viewer. For example, you can configure the BI Viewer to display data in pivot tables and charts at the same time. To configure the BI Viewer:

1. Click the Application Dashboard tab at the bottom of the window.
2. Create a new BI Viewer component:
    a. Click the **Components** label in the tree.
    b. Click the **Create Dashboard Component** button on the toolbar.
    c. In the **Create Dashboard Component** dialog box, click **BI Viewer** and then click **OK**
    d. On the Component Properties tab, in the Name field, type the name of the new component.
    e. Click the **Data Adapters** tab at the top of the window.
    f. Click the **Add Dashboard Component** button on the toolbar.
    g. In the **Add Data Adapter** dialog box, select the appropriate data adapter and then click **OK**.
    h. Click **Save**.
3. Design the BI Viewer dashboard:
    a. Click the **BI Designer** tab at the top of the window.
    b. In the Data Source field, click the drop-down arrow and select the data source from which to pull data. This is usually a table.
    c. Drag each dimension level that you want to view from the Table view into the Data Items column under Dimensions.

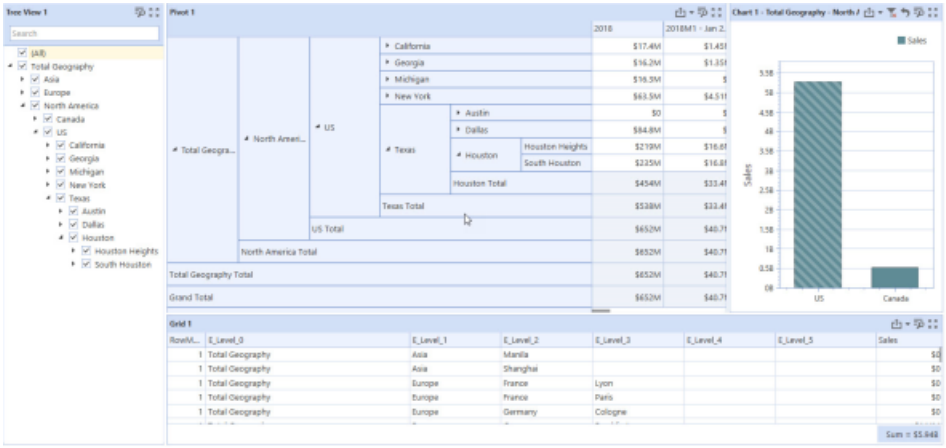


d. If you want to filter items based on whether they are base items, drag the **RowNumberIsBase** item into the Data Items column but under Hidden Data Items. This item will not display in the resulting dashboard but will be available for you to filter on if necessary.



e. From the BI Designer ribbon, select the type of dashboard item you want to view in the dashboard. For example, select **Filter Element** > **Tree View**. In the resulting tree view in the dashboard notice that you can expand parent members down to their base child members.

   If you add a Grid, all levels of the parent entity display in their own columns. If you want to see a pivot table, select **Pivot** from the ribbon and notice that each level is expandable similar to tree view.



Conclusion

With Dimension leveling, you can view data in an easy-to-understand, hierarchical format. With the BI Viewer, you can design various dashboard items in which to view the dimension leveled data.

Method Query

> **TIP:** To view an example Method Query, leave the Method Query field blank, click Save, and then click **Test Data Adapter** .

Method Type

BusinessRule
Use the Business Rule option when creating a custom rule to incorporate within a Method Query. The Business Rule is used as the first set of {} within the Method Query.

```
Example Method Query: {XFR_DataUnitCompare}{DataUnitComparisonDataSet}
{Cube1=|!Members_Cubes!|, Entity1=|!Members_Entities_AllDims_Base!|, Parent1=[], Cons1=|!Members_Cons_
Statutory!|,
Scenario1=|!Members_Scenarios_AllDims_Base!|, Time1=|!Members_Time_WFYear_Base!|, Cube2=|!Members_Cubes!|,
Entity2=|!Members_Entities_AllDims_Base!|, Parent2=[], Cons2=|!Members_Cons_Statutory!|,
Scenario2=|!Members_Scenarios_AllDims_Base_Var!|, Time2=|!Members_Time_WFYear_Base!|, View=|!Members_View_
Numeric!|, SuppressMatches=|!DataUnit_SuppressMatches!|}
```

CertificationforWorkflowUnit
This lists all Certification Questions for the particular Workflow Unit.
Example Method Query: {Workflow Profile Name}{Scenario Name}{Time Name}{Include Descendants}{} or {Dallas}{Actual}{2011M2}{true}{}.

ConfirmationforWorkflowUnit
This lists the Confirmation Rules results for a particular Workflow Unit.
Example Method Query: {Workflow Profile Name}{Scenario Name}{Time Name}{Include Descendants}{Filter} or {Montreal}{Actual}{2011M6}{true}{} Name}{Include Descendants}{Filter} or {Montreal}{Actual}{2011M6}{true}{}

DataUnit
This returns all rows of data related to the specified Data Unit (i.e. Cube, Entity, Parent, Consolidation Member, Scenario, Time and View).
Example Method Query: {Cube}{Entity}{Parent}{Cons}{Scenario}{Time}{View} {True} {Empty String or Filter Expression}

DataUnitComparison
This returns all rows from two different Data Units specified for comparison purposes.
Example Method Query: {Cube1}{Entity1}{Parent1}{Cons1}{Scenario1}{Time1} {Cube2}{Entity2}{Parent2}{Cons2}{Scenario2}{Time2}{View}{True}{True}{Empty String or Filter Expression}

Excel
This returns data sourced from an Excel file.

Parameters for method type 'ExcelFile' should include: {FileSourceType} {UrlOrFullFileName}{Sheet}{NamedRange}{UseFirstRowForColumnNames} {IncludeNumericColumns}{Filter}, each enclosed within curly braces.

Example: {Application}{Documents/Public/MyExcelfile.xfDoc.xlsx}{Sheet1 or Empty} {MyDataRange or Empty}{False}{False}{}.

FormsStatusForWorkflowUnit
This lists detailed information about the Forms for a particular Workflow Unit.
Example Method Query: {Workflow Profile Name}{Scenario Name}{Time Name}{Form Status}{Filter} or {Houston}{Actual}{2011M1}{All}{}

Groups
This returns the Group ID, Name, Description and whether or not this is an Exclusion Group.
Method Query Example: {GroupName = 'FinanceGroup'}

GroupsforUsers
Select User properties and all of the Groups to which the user. This returns the same group properties as the Group Method Query.
Method Query Example: {UserName = 'Administrator'}{}

ICMatchingforWorkflowUnit
This returns a detailed Intercompany Matching Report table for the given Workflow Unit and several other Parameters. The Parameters here override what is already set up in the Workflow Profile.
Method Query Example: {Workflow Profile Name}{Scenario Name}{Time Name}{Plug Account Override}{Suppress Matches Override}{Tolerance Override}{Filter} or {Flint}{Actual}{2011M1}{Empty String or A#MyPlugAccount}{Empty String or true/false}{Empty String or 0.0}{Empty String or Filter Expression}.

ICMatchingPlugAccountsforWorkflowUnit
This returns the list of Intercompany Plug Accounts for a given Workflow Profile and Scenario Type configured for the Workflow Profile.

Method Query Example

```
{MyWorkflowProfileName}{Actual}{2011M1}
{PlugAccount for Workflow Parameter Set (Exclude A#)}{Empty String
or C#MyCurrencyOverride}{Empty String or V#MyViewOverride}{Empty String or A#MyPlugAccountOverride}{Empty
String or true/false}{Empty String or 0.0}{Empty String or E#MyEntityOverride}{Empty String or
E#MyPartnerOverride}{Empty String or MyDetailDimsOverride
(F#All:O#Top:U1#All:U2#All:U3#All:U4#All:U5#All:U6#All:U7#All:U8#All)}{Empty String or Filter Expression}
```

JournalforWorkflowUnit
This lists the Journals entered for a given Workflow Unit

```
{Workflow Profile Name}{Scenario Name}{Time Name}{Journal Status}{Filter} or  {Frankfurt}{Actual}{2011M3}
{All}{}
```

Members
This returns Dimension ID, Member information such as ID, Name and Description, and a few other properties for the chosen Dimension and Member Filter.

```
{Account}{MyAccountDim}{A#Root.TreeDescendants}
{Empty String or Filter Expression}
```

UserCubeSliceRights
This lists each user's Data Access settings on a given Cube.
Example Method Query: {UserName}{CubeName}{Filter} or {AllUsers}{AllCubes}{}.

UserEntityRights
This returns the Cubes and Entities the user has access to according to the security settings under Entities.
Method query example: {UserName}{CubeName}{Filter} or {US Clubs Controller} {AllCubes}{}.

Users
This returns all properties associated for the chosen User Name.
Method query example: {UserName = 'Administrator'}

UserScenarioRights
This returns all accessible Scenarios and many related Scenario properties for the chosen User Name filter and Cube.
Method query example: {AllUsers}{AllCubes}{Empty String or Filter Expression}

UserinGroups
This returns a list of Users and selected User properties for the chosen User Group.
Method Query Example: {GroupName = 'FinanceGroup'}{}

UserWorkflowProfileRights
This lists the rights assigned to users for Workflow Profiles.
Method query example: {User Name}{Workflow Cube Name}{Workflow Profile Type} {Filter} or {Administrator}{GolfStream}{AllProfiles}{}.

WorkflowandEntityStatus
This returns properties for Workflow status, status code/description, last executed step, date/time information, completed steps, and data status for the chosen Workflow Unit including both the Workflow Profile level and individual Entity level.
Method query example: {MyWorkflowProfileName}{Actual}{2011M1} {AllProfiles}{Descendants}{Empty String or Filter Expression}

WorkflowCalculationEntities
This lists the Entities that appear under Calculation Definitions for this Workflow Profile.

WorkflowConfirmationEntites
This lists the Entities that appear under Calculation Definitions with a Confirmed check box for this Workflow Profile.

WorkflowProfileandDescendantEntities
This creates a list of Entities and all descendants located under Entity Assignment for this Workflow Profile.

WorkflowProfileEntities
This creates a list of Entities located under Entity Assignment for this Workflow Profile.

WorkflowProfileRelatives
This lists related Workflow Profiles based on certain criteria.
Method query example: {Workflow Profile Name}{Scenario Name}{Time Name} {Workflow Profile Type}{Relative Type}{Include Requesting Profile}{Filter} or {GolfStream}{Actual}{2011M1}{AllProfiles}{Descendants}{true}{}.

WorkflowProfiles
This lists the Workflow Profiles.
Method query example: {WorkflowProfileType}{Filter} or {AllProfiles}{Type = 'InputAdjChild'}.

WorkflowStatus
This lists the status, lock status and last step completed of a given Workflow Unit.
Method query example: {Workflow Profile Name}{Scenario Name}{Time Name}{Workflow Profile Type}{Relative Type}{Filter} or {Houston}{Actual}{2011M1}{AllProfiles} {Descendants}{}

WorkflowStatusTwelvePeriod
This returns status value and text summary for 12 months for a given Workflow Profile, Scenario and Year. For Workflow Profile Type, options are AllProfiles, CubeRoot, Default, Review, BaseInput, InputImportChild, InputFormsChild, InputAdjChild and ParentInput.
Method query example: {MyWorkflowProfileName}{Actual}{2011}{AllProfiles} {Descendants}{Empty String or Filter Expression}

Method Query
The query ran for this Data Adapter.

Results Table Name
This specifies the name of the resulting table generated when the Data Adapter is run, otherwise it will default with a name of Table.

WorkflowLockHistory
Displays all Lock history details in a report for a given Workflow Profile with the ability to filter by Scenario, Time, Workflow Profile, Origin, Channel, Time, User and Lock Status. Method query example:{Workflow Profile Name}{Scenario Name}{Time Name}{Workflow Profile Type}{Relative Type}{Filter}

Method Query Parameter Options

Workflow Profile Type
AllProfiles, AllProfilesExceptInputChild, AllProfilesWithTemplates, AllTemplates, BaseAndParentInputProfile, BaseInput, ClassStandardProfiles, ClassTemplateProfiles, CubeRoot, Default, InputAdjChild, InputChildren, InputFormsChild, InputImportChild, NonInputParentProfiles, ParentInput and Review.

Workflow Profile Relative Type
Ancestors, Descendants, FirstLevelChildren, Siblings and Unrelated.

Workflow Status or Forms Status
Completed, HasError, InProcess, NoStatus, NotExecuted and Unknown.

Journal Status
Approved, Posted, Rejected, Submitted

SQL

A SQL query against either the Application or Framework database can be written as a Data Source. Reference substitution variables such as |WFProfile| from within the SQL statement.

Database Location

Application
The current OneStream Application database where Stage and financial Cube data resides.

Framework
The connected OneStream Framework database where security and log data resides.

External
Any other database outside of OneStream.

External Database Connection
If External is the chosen Database Location, select the External Database Connection name here. This list is defined in the OneStream Server Configuration Utility.

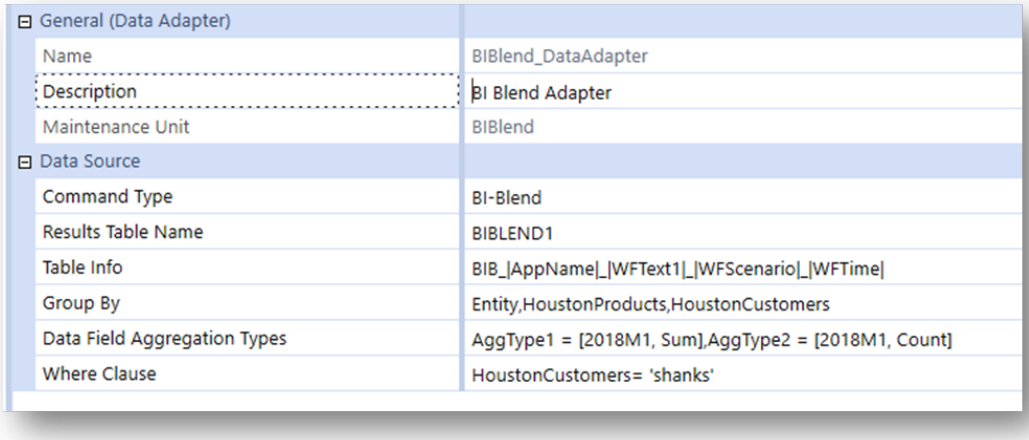
SQL Query
The SQL statement ran for this Data Adapter.

Results Table List
This specifies the name of the resulting table generated when the Data Adapter is run, otherwise it will default with a name of Table.

BI Blend Adapter

The purpose of the BI Blend Adapter is to provide Dashboard designers with a pre-defined interface to querying BI Blend tables. The data sourced by the BI Blend Adapter can be used to design standard OneStream Dashboard.

The BI Blend Workflow process is designed to generate large external database tables formatted in a column store index optimized for analytic reporting. The overall number of records that may be generated by the BI Blend process may be too large for the Dashboard Components to process. Therefore, the designer should manage the returned dataset by defining an appropriate Where Clause to retrieve a “slice” of the BI Blend table which is suitable for the BI Blend Adapter.



General (Data Adapter)	
Name	BIBlend_DataAdapter
Description	BI Blend Adapter
Maintenance Unit	BIBlend
Data Source	
Command Type	BI-Blend
Results Table Name	BIBLEND1
Table Info	BIB_|AppName|_|WFText1|_|WFScenario|_|WFTime|
Group By	Entity,HoustonProducts,HoustonCustomers
Data Field Aggregation Types	AggType1 = [2018M1, Sum],AggType2 = [2018M1, Count]
Where Clause	HoustonCustomers= 'shanks'

Results Table Name
Define a table name to store the content of the BI Blend adapter query.

Table Info
This defines the name of the BI Blend table name to be queried. This label supports the use of Parameters and Substitution Variables.

Group By
This defines the source database columns, and their order, which are to be returned to the adapter. These labels must match the names specified on the database. Any field to be pivoted must be in the Group by list.

Data Field Aggregation Types
The Data Field Aggregation Type is used to identify which database column should be used as the Measure field. The adapter can support multiple database columns as Measures. Each defined measure can be defined to derive the results as a different Aggregation Type. Parameters and/or Substitution Variables are supported.

- Sum
- Min
- Max
- Avg
- Count

The syntax required is to define each Aggregation Type result as a unique key.
AggregationType = [databaseColumnName, Type]

- AggType1 = [2018M1, Count], AggType2 = [2018M1, Sum]
- AggType1 = [|WFYear|M1, Count]

Where Clause
The is used to “pre-filter” the table. The BI Blend Adapter will query the source table and return all the results to the client for processing, such as for use in a Pivot Grid. The size of the query must be managed to ensure the overall performance of the Dashboard report is optimized. The Where Clause uses standard SQL syntax to define the filters which are applied to the query.

- DatabaseColumn = ‘Text’
- DatabaseColumn Like ‘2019%’ - As all columns beginning with 2019
- DatabaseColumn1 = ‘CostCenter’ And DatabaseColumn2 = ‘Midwest’

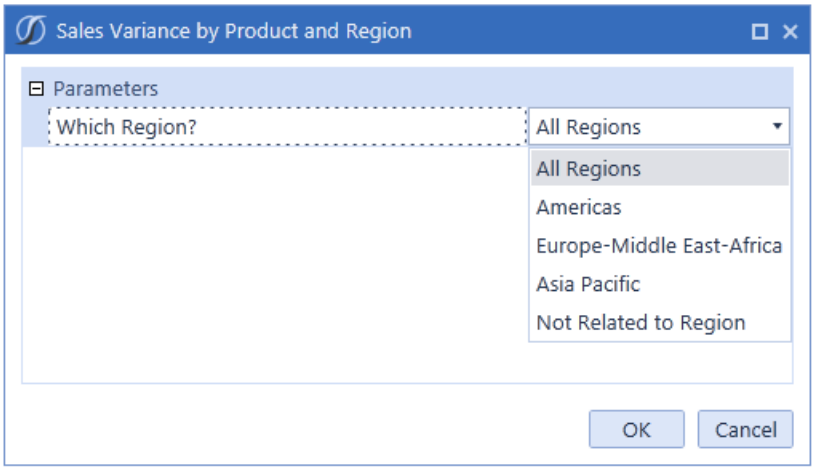
Direct Load Reporting Data Adapter Method Types

Dashboard reporting against Direct Load Workflow activity is simplified with specialty Data Adapter Methods.

- **Direct Load Info**: Retrieves results from the StageDirectLoadInformation table.
  Method query example: {Workflow Profile Name}{Scenario Name}{Time Name}{Filter}
- **Stage Summary Target Data**: Query designed to automatically determine the method used to manage Summary Target Data, as Row or Blob, and appropriately return the results.
  Method query example: {Workflow Profile Name}{Scenario Name}{Time Name}{Filter}

Parameters

Parameters prompt the user for values that help filter data in the resulting Dashboard. They are not required for Dashboards, but once an administrator learns how to use them, he/she will likely add multiple to the Dashboards. See "Using Parameters" on page 237 for more details on how to use Parameters in Dashboards and Cube Views.



General Parameter Properties

Name
The name of the Parameter.

Description
A quick description of the Parameter.

User Prompt
This is a free form message that will appear to users giving them a specific instruction.

Maintenance Unit
A Parameter is created and then assigned to a Dashboard Maintenance Unit. This cannot be changed once the Parameter is created.

Sort Order
This organizes and puts the Parameters in order.

Below are the different types of Parameters:

Input Value
This Parameter will prompt the user for a value to type in by hand.

Default Value
For the Input Value Parameter, leave the Default Value blank. This will allow a user to manually key in an input value.

Literal Value
A Literal Value Parameter specifies a fixed Parameter value to replace a custom substitution variable name.

Default Value
This will allow a user to manually key in an input value.

Delimited List

This is a list of options that mean something to the user but are associated with Values that are linked back to the Cube.

Default Value
This will allow a user to manually key in an input value.

Display Items (comma delimited)
Enter a personalized comma delimited list from which the user will choose when running this Dashboard.

Display Items (comma delimited)	Atlanta, Austin, Corporate, Houston, New York, Ottawa
Value Items (comma delimited)	AtlantaEntities, AustinEntities, CorpEntities, HoustonEntities, NewYorkEntities, OttawaEntites

Value Items (comma delimited)
Enter the options in a comma delimited list as they appear in the application.

Display Items (comma delimited)	Atlanta, Austin, Corporate, Houston, New York, Ottawa
Value Items (comma delimited)	AtlantaEntities, AustinEntities, CorpEntities, HoustonEntities, NewYorkEntities, OttawaEntites

> **NOTE:** If a Delimited List Parameter is used in a Cube View or Component Title, surround it in two exclamation points in order to refer to the Display Items and not the Value. (e.g., |!!ParameterName!!|.

Bound List

This is a list of Members created by using a predefined Method Query or entering a specific expression to get the Members wanted in the list.

For example, to list all Entities from a Dimension, enter this Method Query with a Command Type of Member:

{Dimension type}{Dimension name}{Member Filter}{where clause}

Or specifically:

{Entity}{CorpEntities}{E#Root.TreeDescendants}{}

Default Value
This will allow a user to manually key in an input value.

Result Format String Type

Default
This is the default option when creating a Parameter and will follow the formatting set in the Default Value.

Custom
This is the custom option to customize the format string. When Custom is chosen, the Result Custom Format String is enabled.

Result Custom Format String
Specify a Format string for the Parameter's display text based on .NET's String.Format syntax.

For example, if a Parameter's value is Blue and the custom format string is "The color is {0}.", then the display text would be The color is Blue.

Command Type

Method
This Parameter will use a Method Query

SQL
This Parameter will use a SQL Query.

If Method is chosen for Command Type, the following properties are available:

Method Type
See Method Query under Data Adapters for details on these options.

Method Query
The query ran for this Parameter.

Results Table Name
This specifies the name of the resulting table generated when the Data Adapter is run, otherwise it will default with a name of Table.

Display Member
Determines the returned display of the member. Enter the field as Name or **Description**" to display results as required.

Value Member
Enter the name of the Member as it appears in the application.

If SQL is chosen for Command Type, the following properties become available:

Database Location (If SQL Command Type)

Application
The current OneStream Application database where Stage and financial Cube data resides.

Framework
The connected OneStream Framework database where security and log data reside.

External
Any other database outside of OneStream.

External Database Connection (If External is chosen for Database Location)
If External is the chosen Database Location, select the External Database Connection name here. This list is defined in the OneStream Server Configuration Utility.

SQL Query
The SQL statement ran for this Parameter.

> **TIP:** If the Method Query syntax is unknown while building Parameters, simply leave it blank and click this button  in order to run the Parameter and get a sample set of results. This will reveal what the syntax is and include an example.

Member List

This is a list of Members displayed based on a Member Filter for a Dimension.

Default Value
This will allow a user to manually key in an input value.

Display Member
Determines the returned display of the member. Enter the field as “Name”, “Description” or “Name and Description” to display results as required.

Cube

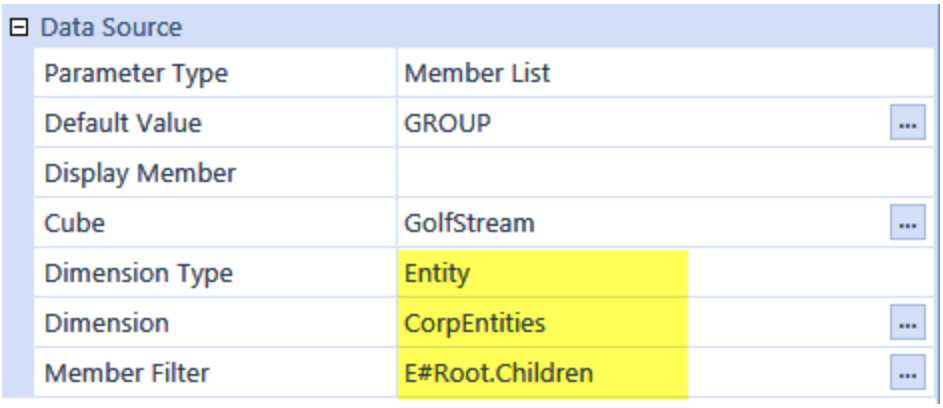
The name of the Cube containing the list of Members. Click  and begin typing the name of the Cube in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. Once the Cube is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Dimension Type
The Dimension Type containing the list of Members. e.g., Entity or Account

Dimension

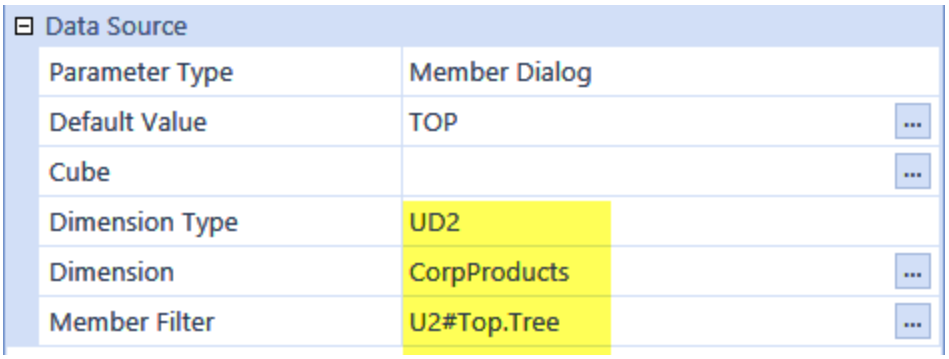
The name of the Dimension containing the list of Members. Click  and begin typing the name of the Dimension in the blank field. As the first few letters are typed, the names are filtered making it easier to find and select the one desired. If the name of the Dimension is unknown, expand the correct Dimension Type, and scroll through the list. Once the Dimension is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

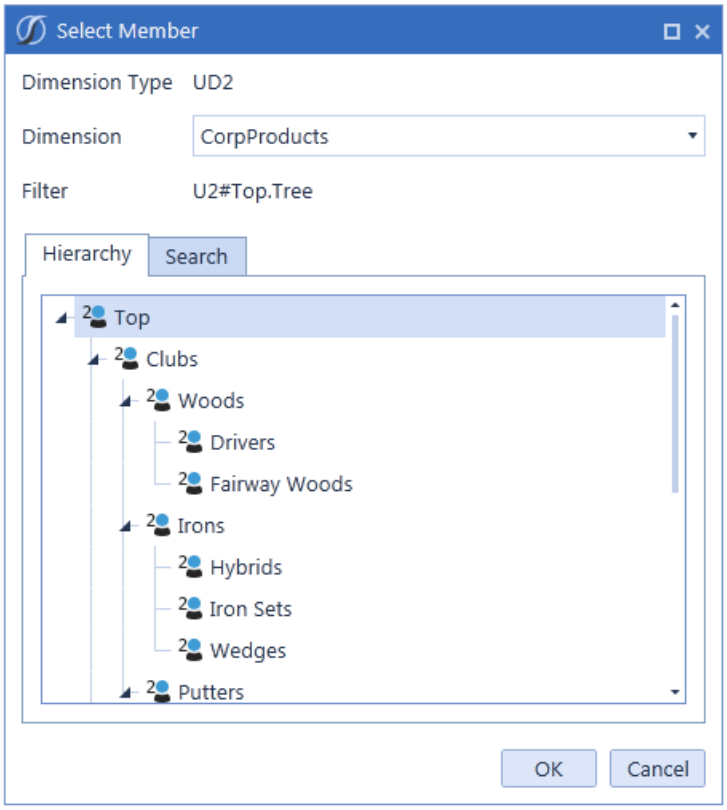
Member Filter
Enter a Member Filter here to determine what is seen in the Parameter.



Member Dialog

This is a list of Members displayed in a Dimension hierarchy based on the Member Filter for the Dimension. See Member List for property definitions.





> **TIP:** Dashboard-based Parameters are very similar to those used by Forms. if a Form is run and it references a Parameter by name and the name cannot be found in that Form Template, it will look for a parameter of the same name under Dashboard Parameters and use it. If a Dashboard Parameter was already created, it can be used for Dashboards and Forms.

Files

Administrators use the File option to upload images and documents to create personalized, company-specific Dashboards. Items such as PDF report books and Word or Excel Extensible Documents can also be stored and used in Dashboards. You can:

- Specify a file name and a brief description.
- Identify the maintenance unit to which the file belongs.

- Upload or browse to the content file to use.

Strings

Strings are setup as an object type under a Dashboard Maintenance Unit. These Strings can be used with XFString functionality and displayed in a Cube View as a Caption or Heading, for example. See section on Report Alias for details on use.

Dashboard Profiles

Once a Dashboard Group is completed, it is organized into a Dashboard Profile. The Profiles are then assigned to various functions throughout XF. Choose the  icon to create a new Profile. Choose the  icon to assign a Group to a Profile. This allows the user to select which Groups will be in the Profile.

The Dashboard's Visibility setting controls what Dashboards are viewed throughout the application. This is the key property for all Dashboard Profiles. The options are as follows:

Never
This is used for Dashboards that are expired, or no longer being used.

Always
This allows the Dashboard to be available in OnePlace and Workflow.

OnePlace
This allows the Dashboard to be viewed in the Dashboard section under the OnePlace Tab.

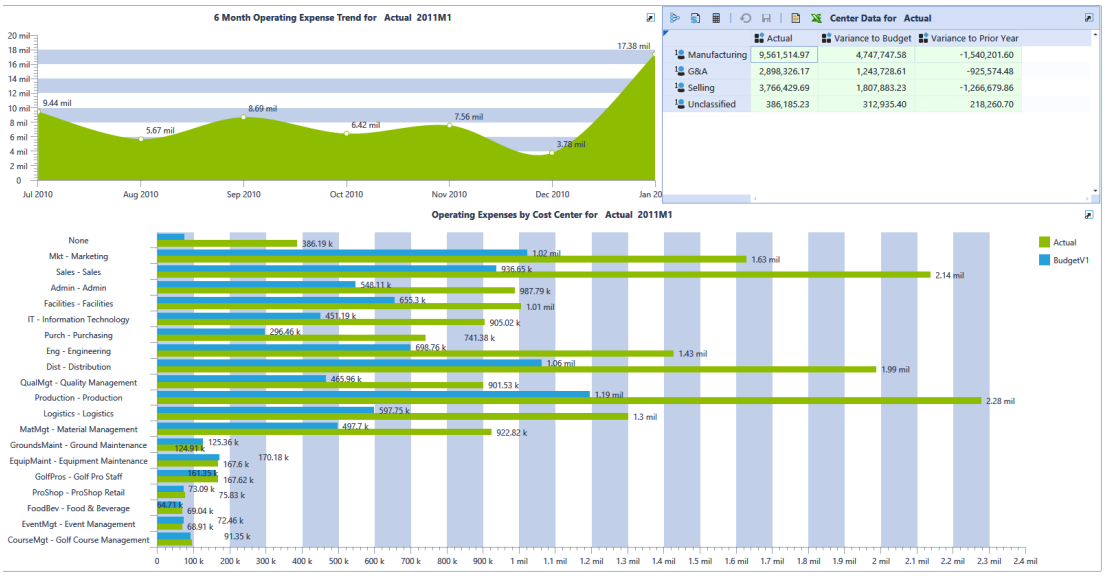
Workflow
This allows the Dashboard to be attached to a Workflow Profile. This can be completed in Workflow Profiles under the Integration Settings and Data Quality Settings.

Previewing Dashboards

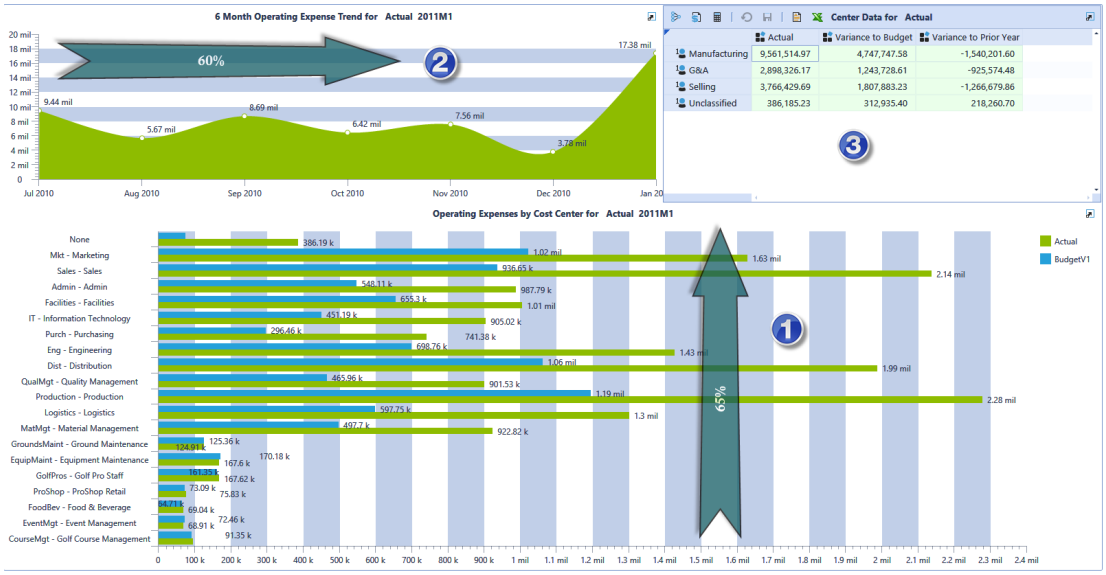
Click  to preview a completed Dashboard.

Once in preview mode, Parameters may need to be entered, and then click Ok to get the Dashboard to run. Click  to go back to Parameters and run the Dashboard again under a different input value.

Click  to toggle back to design mode.



The example above shows a Dashboard with two Chart Components and one Data Explorer Component.



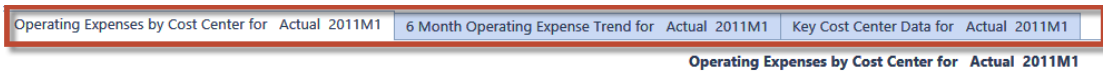
In this example above, there are three Components listed in the Dashboard Components tab in the order in which they appear on the screen.

Component 1 has the Dock Position set to Bottom and Height to 65%.

Component 2 has the Dock Position set to Left and Width to 60%.

Component 3 has the Dock Position set to any position such as Right and all other setting were left blank. The Dashboard will automatically dock this last Component to fill the rest of the available space.

Set layout type to Tabs in order to view each Component in its own tab.



By right clicking on a Profile under OnePlace Dashboards on the left in the Navigation Pane, a user can export all the Dashboards in the Profile out to a combined PDF file. Right click and choose Export All Reports in this Profile… and then choose Combined PDF File or PDFs in Zip File. This is a quick and easy way to produce Report books. The only exception is that currently graphs and charts do not export to PDF in these mass forms.

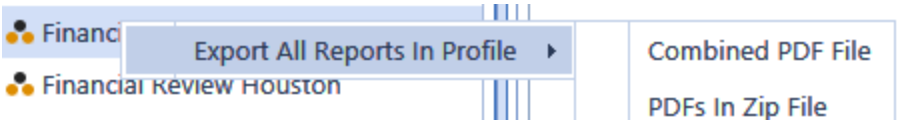


Table Views Spreadsheet Control

Table Views is a Onestream Windows Application only spreadsheet control. The primary purpose of Table Views is to provide an easier method to creating Dashboards where relational data is required. The use of Table Views in Spreadsheet enables the designer to work in a more flexible environment to design a form or data collection tool.

Accessed via the OneStream Windows Application Spreadsheet, the Table Views provide a client-based tool to support Dashboard forms. Table Views are not intended as an alternative to other tools, such as the SQL Table Editor or Grid Viewer, Dashboard Components.

Key Use

- Tool kit item for advanced Marketplace or dashboard designers
- Designed to collect records from relational tables, or other sources
- Present the information in the Spreadsheet format
- Utilize client-side functionality, found in the Spreadsheet tool, such as calculations and pick-list validation lists
- Update table records only

Design Considerations

- The current functionality is designed to update records in target tables
- Does not perform inserts, to create new records
- Controlling elements must be designed into the Table View Business Rule by the creator to ensure data integrity, security and performance

Table View Size Considerations

- Spreadsheet support of Table Views depends upon the number of rows and row content
- The Spreadsheet Control does not support paging, therefore all rows and content must be returned
- Performance testing and design expectations is to support approximately 8000 KB of data per Table View.

Overview

A Table View definition for the Windows Application Spreadsheet Tool is defined in a Business Rule. The Administrator designing the rule can define the rows and columns which should be returned to the Spreadsheet from the source table presented in the Table View.

The Table View Business Rule can collect data from multiple data sources. For example, a single Spreadsheet worksheet can display a Table View which collects data from two or more sources.

The Administrator has full control over the write back “save” process through Business Rules. When designing the Table View Business Rule, the BRAPI Authorization functions should be designed into the Business Rule to control access to the viewing or modifying the data. This can be applied to the entire table or to specific cells. A workbook can contain multiple Table Views. These can be on the same worksheet or across worksheet pages.

A single Business Rule file can be used to define multiple Table Views by calling the Business Rule argument, TableViewName. Additionally, a single named range can be used to manage table data cells within the Spreadsheet using user defined named ranges (XFTV_*).

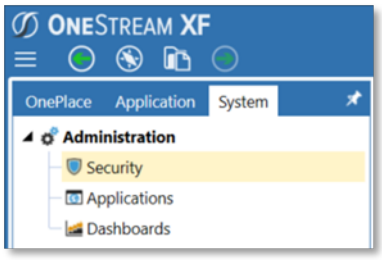
> **NOTE:** When browsing for Table Views Business Rule, only Spreadsheet Type Rules will be displayed in the Object Lookup dialog.

Report Alias (Displaying Alternate Descriptions for Members)

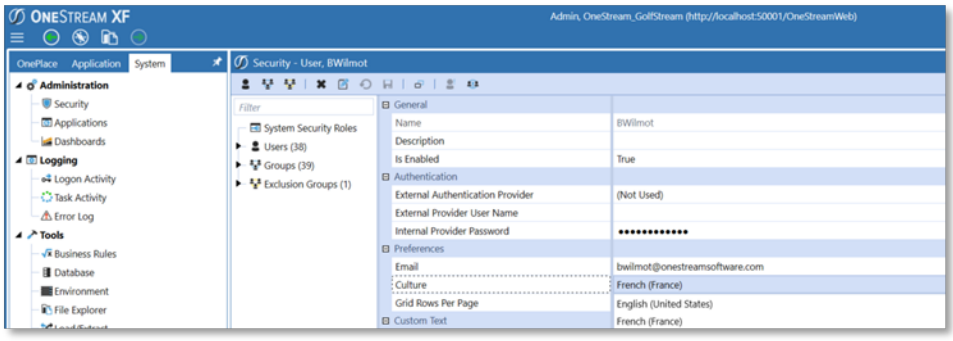
Report Alias functionality can make an end user's reporting analysis or forms entry easier by rendering headings and headers in other languages at runtime so that the user can see these objects in their respective language based on the user's Culture Property setting. Displaying alias descriptions for Members shown in the Headers of Cube Views as well as alias descriptions for Cube View and Report Headings is supported.

User Culture

A User's culture is set in the Culture property field in each User's configuration. This is located within the Security section in the System tab under Administration.



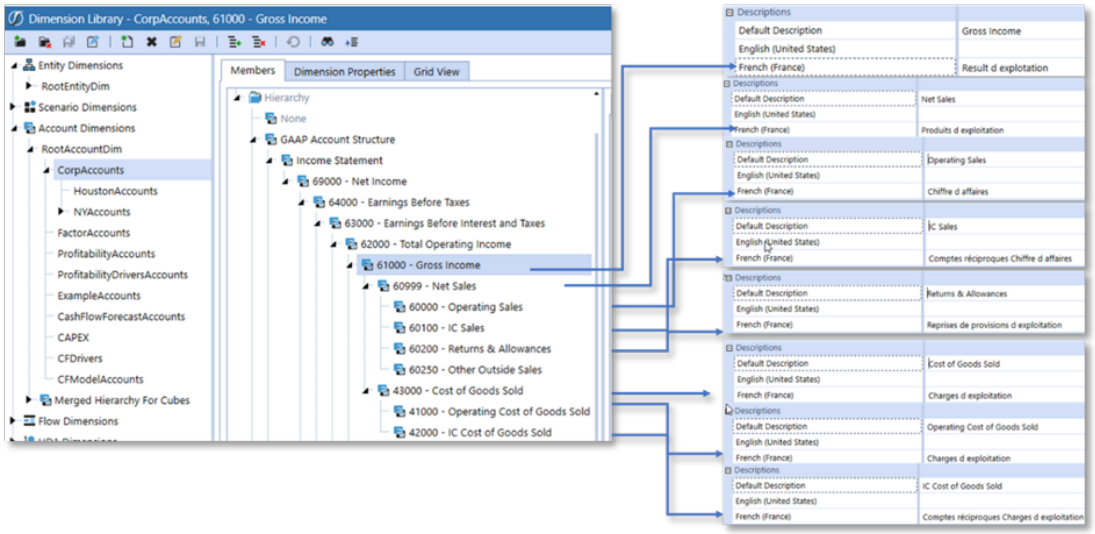
When the User is selected, a property grid will display. The Preferences tab within the property grid will contain an option for Culture which can be selected from the dropdown field. These options are controlled in the OneStream Server Configuration Utility and additional languages can be added there as needed.



Alias Dimension Member Descriptions

Dimension members can have more than one Description to reflect other languages for that culture. The properties for the members will be reflected in Cube Views and Quick Views as related to the user's default or prompted culture settings.

In this example, select the Dimension tab (e.g. Account Dimension shown below). Next select the desired Dimension members (e.g. 61000 – Gross Income) to be updated. In the Descriptions field under the Member Properties tab, enter the translated description (e.g. Result d explotation) next to the language (e.g. French) being updated.



Alias Member Descriptions in Cube Views

Dimension members can have more than one Description to reflect other languages for that culture. The properties for the members will be reflected in Cube Views and Quick Views as related to the user's default or prompted culture settings. This can be achieved by making certain changes to the Cube View General Settings.

From the Application tab, select Cube Views, then select an existing Cube View from the Cube View Groups area (or create a new one). From the Designer tab click on General Settings and then select the Header Text box.

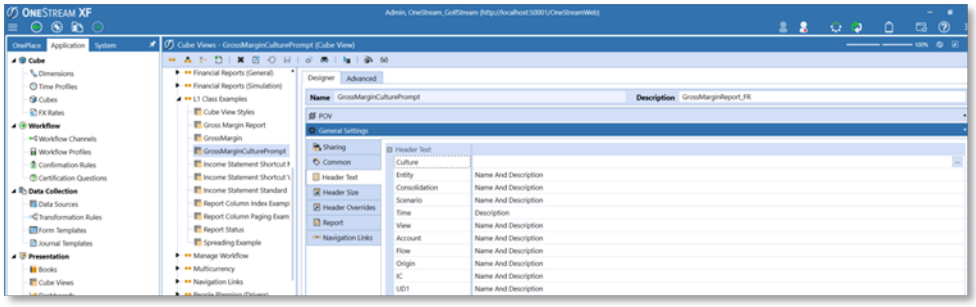
The Culture setting is associated with how the Member Description will be displayed in the Cube View. This setting can be set multiple ways to display in different languages associated with the application. Selecting the ellipsis (…) at the end of the Culture field will provide options to define how the Members are displayed in the Cube View:

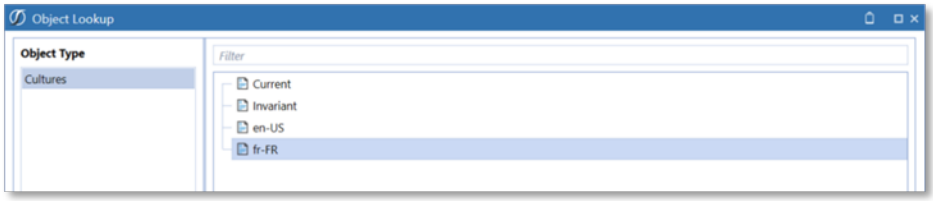
Current (default) – When blank, reacts the same as Current, which means the current User's Culture setting is used to apply a Report Alias during Cube View rendering.

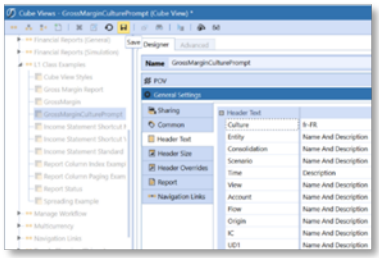
Invariant will display the Members in their Default Description as defined in the Member Properties of that item.

Selecting other cultures (e.g. fr-FR, as shown below) will display Members in their respective languages for any User running the Cube View.

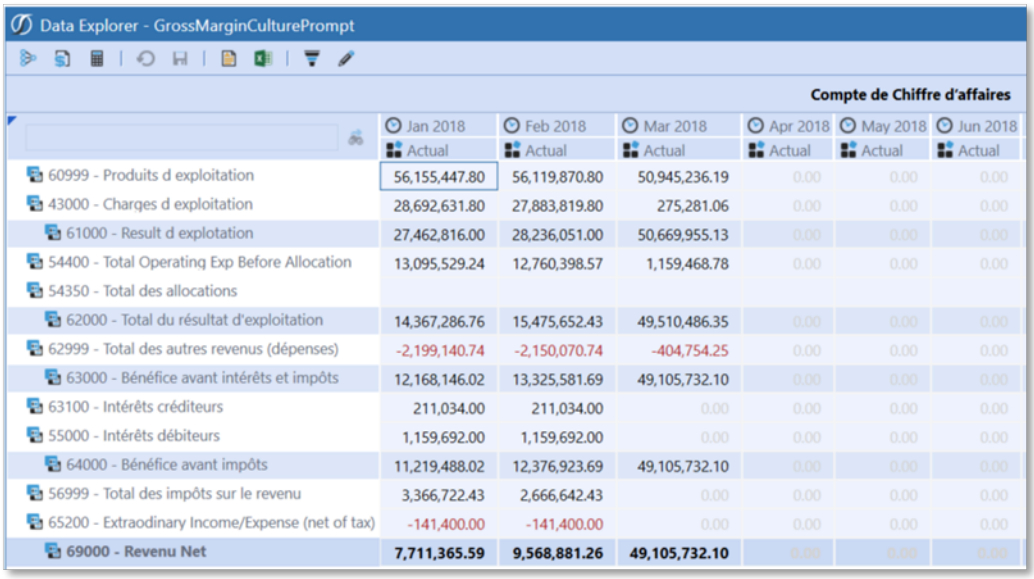
In the example below, we selected a Culture of "fr-Fr" and Saved the Cube View to display the members in French.







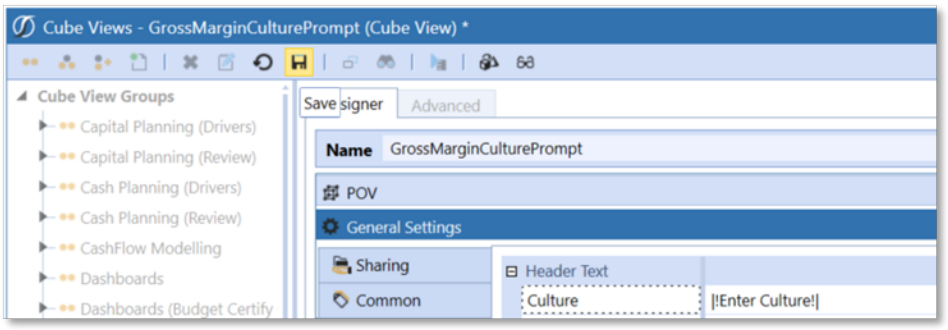
The results display the Account Members in French for the given Cube View.



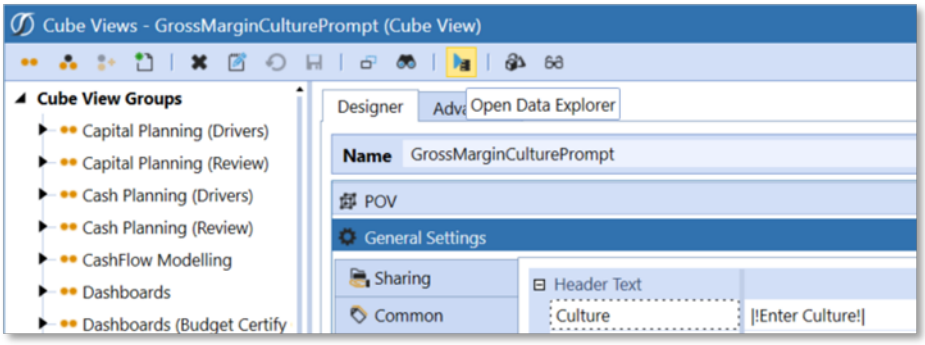
Modifying the Culture Setting to Prompt the User for an Alternate Language

The Culture setting can also be set as a prompt to provide the option to change the language each time the Cube View renders. The user can type in a Parameter to be used to prompt the user for a culture that will override the user's culture setting established in their security setup.

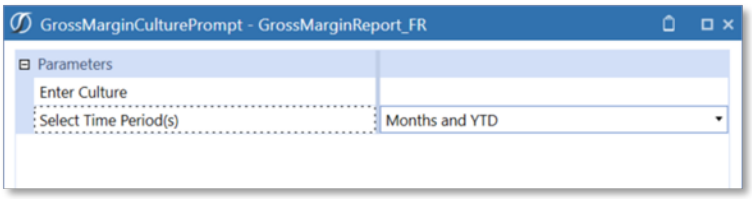
Below, the Parameter|!Enter Culture!| was entered in the Culture field and selected the Save button.



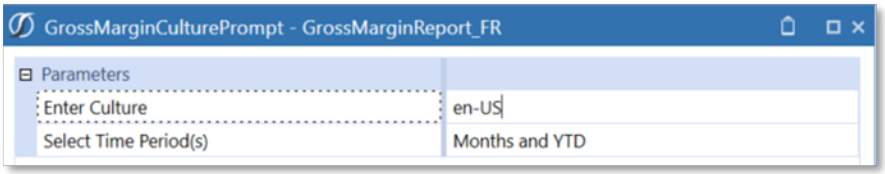
Run the Cube View via the Open Data Explorer button



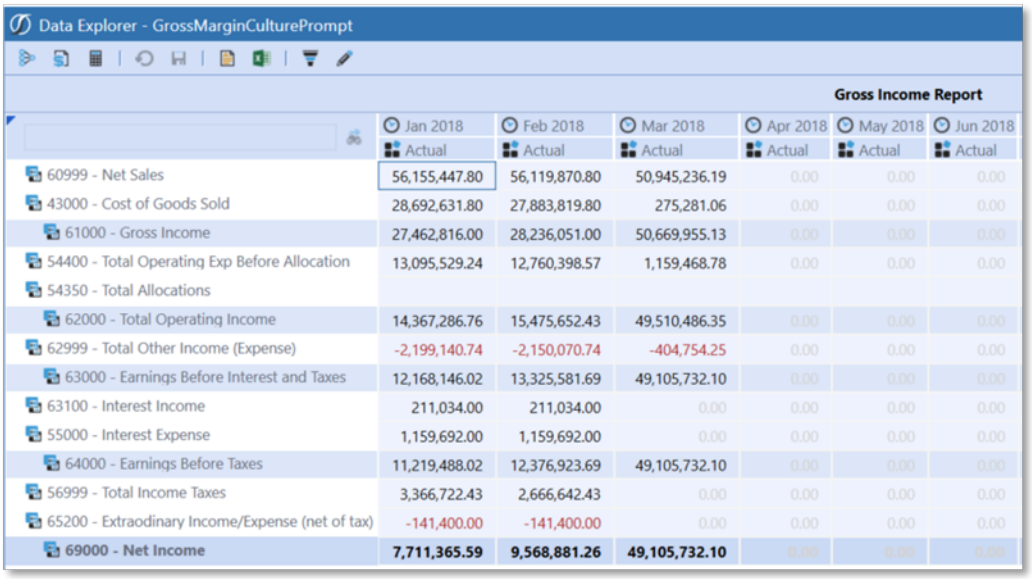
The user is prompted to enter the Culture, which they can type in. Alternatively, there could be a Parameter set up under Application Dashboards which is a delimited list of applicable Cultures for this Application.



The user can modify the Culture to reflect English by typing in “en-US” and click the OK button.



This results in a Cube View displayed in English accounts.


Data Explorer - GrossMarginCulturePrompt

Gross Income Report

	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	Jun 2018 Actual
60999 - Net Sales	56,155,447.80	56,119,870.80	50,945,236.19	0.00	0.00	0.00
43000 - Cost of Goods Sold	28,692,631.80	27,883,819.80	275,281.06	0.00	0.00	0.00
61000 - Gross Income	27,462,816.00	28,236,051.00	50,669,955.13	0.00	0.00	0.00
54400 - Total Operating Exp Before Allocation	13,095,529.24	12,760,398.57	1,159,468.78	0.00	0.00	0.00
54350 - Total Allocations						
62000 - Total Operating Income	14,367,286.76	15,475,652.43	49,510,486.35	0.00	0.00	0.00
62999 - Total Other Income (Expense)	-2,199,140.74	-2,150,070.74	-404,754.25	0.00	0.00	0.00
63000 - Earnings Before Interest and Taxes	12,168,146.02	13,325,581.69	49,105,732.10	0.00	0.00	0.00
63100 - Interest Income	211,034.00	211,034.00	0.00	0.00	0.00	0.00
55000 - Interest Expense	1,159,692.00	1,159,692.00	0.00	0.00	0.00	0.00
64000 - Earnings Before Taxes	11,219,488.02	12,376,923.69	49,105,732.10	0.00	0.00	0.00
56999 - Total Income Taxes	3,366,722.43	2,666,642.43	0.00	0.00	0.00	0.00
65200 - Extraodinary Income/Expense (net of tax)	-141,400.00	-141,400.00	0.00	0.00	0.00	0.00
69000 - Net Income	**7,711,365.59**	**9,568,881.26**	**49,105,732.10**	0.00	0.00	0.00

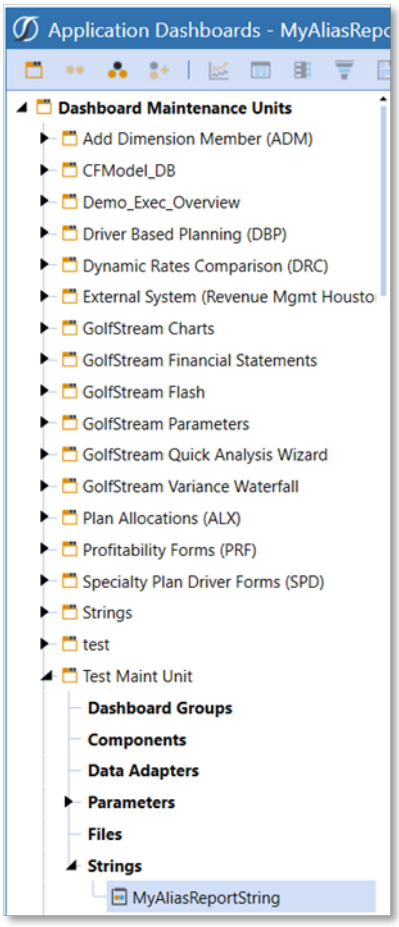
Alias for Headings: Strings within Dashboard Maintenance Unit

Strings are setup as an object type under a Dashboard Maintenance Unit. These Strings can be used with XFString functionality and displayed in a Cube View as a Caption or Heading in a Cube View.

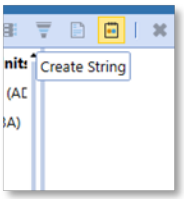
Reference Alias via XFString

It is possible to use Alias strings with the XFString function to display page captions in another designated culture.

Example: In the Application tab, select Dashboards under the Presentation section. In the Dashboard Maintenance Units section, we selected “Test Maint Unit” group.



Under the Strings section we used the “Create String” button:



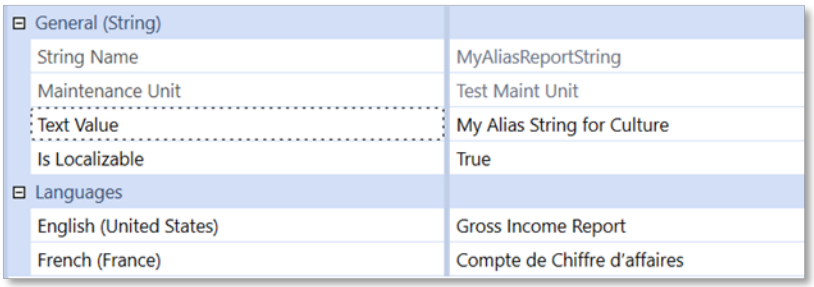
This adds a new String called MyAliasReportingString. This will be used in our Cube View example to display the Page Caption of the Cube View report in multiple languages based on the User’s default culture setting and via a parameter to prompt the user for a specific culture to render that respective language.

Below the Description for the Languages set forth in this String are:

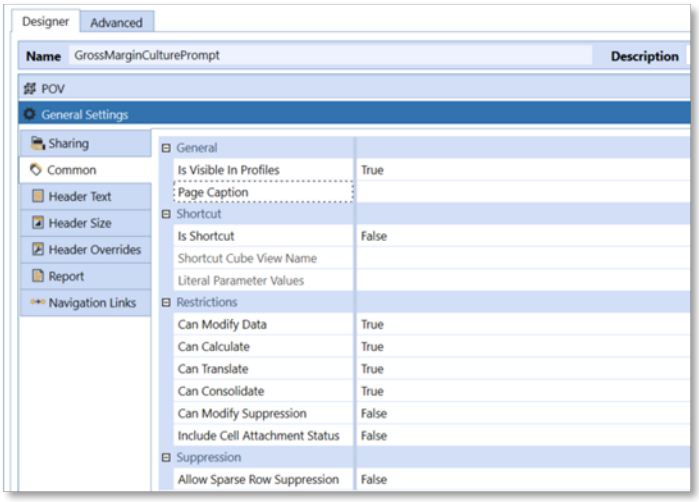
English (United States): Gross Income Report

French (France): Compte de Chiffre d'affaires

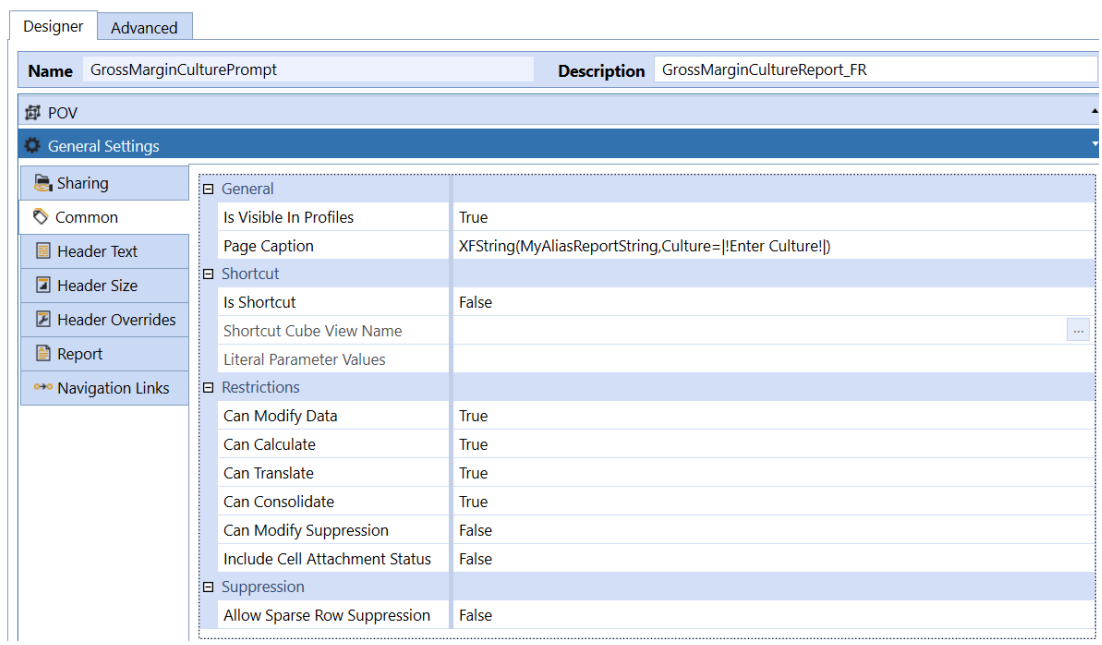
From the General (String), set the Is Localizable value to True



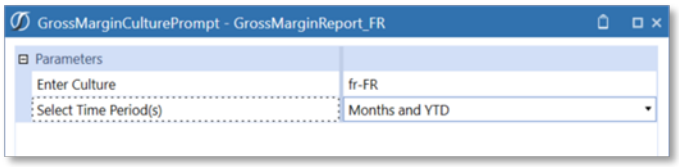
In the Cube View within the Designer tab under the Common section there is a Page Caption property in the General section. The Page Caption section will be updated with an XFString function to call a String from the Dashboard Maintenance Units.



Type in “XFString(MyAliasReportString, Culture=|!Enter Culture!|)” to the Page Caption field and select the Save button. This formula will call the String, “MyAliasReportString.”

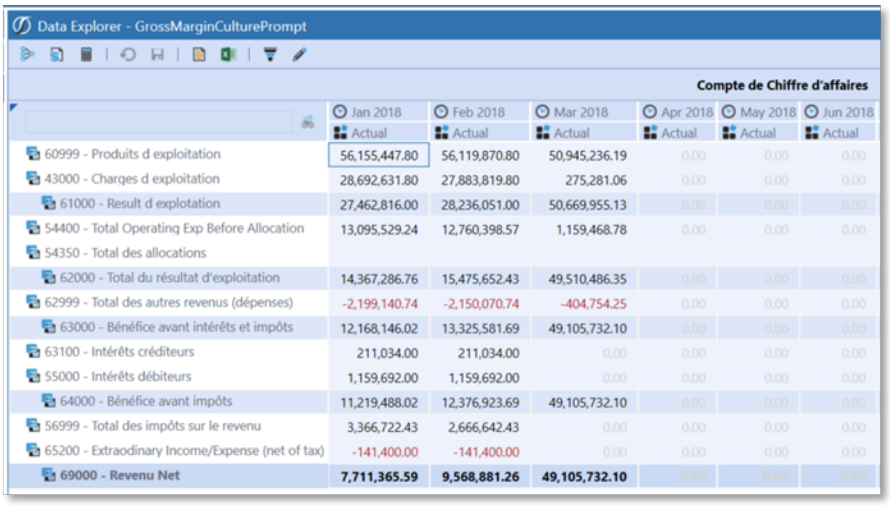


Using a parameter within the Page Caption in this instance will prompt the user to type in the culture of the language they wish the report caption to render.



The results shown below reflect the page caption of “Gross Income Report” in French:

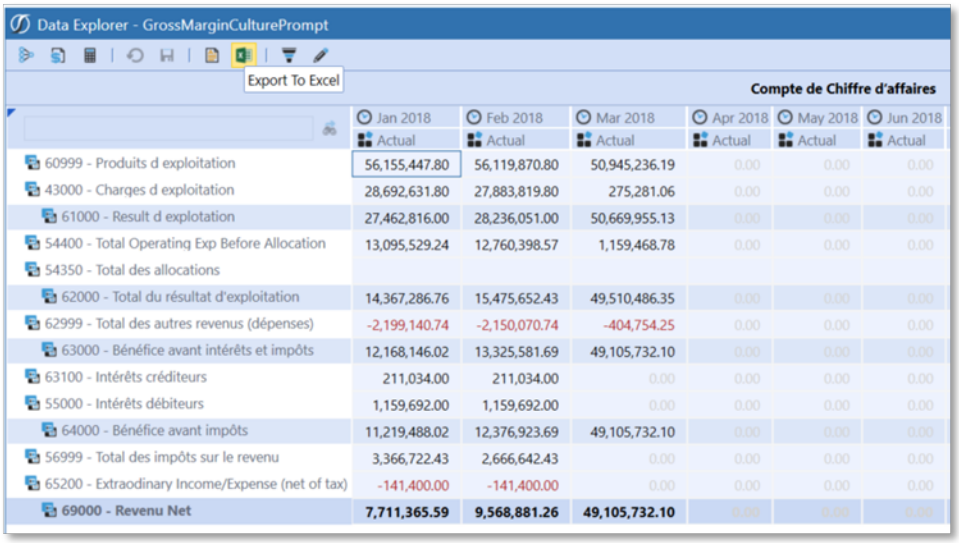
“Compte de Chiffre d’affaires”



Report Alias with Spreadsheet and Excel

If alias properties are populated, the result is translated or alias member names being rendered in the Spreadsheet feature and Excel Add-in from Quick Views, exported Cube Views and using Cube View Connections.

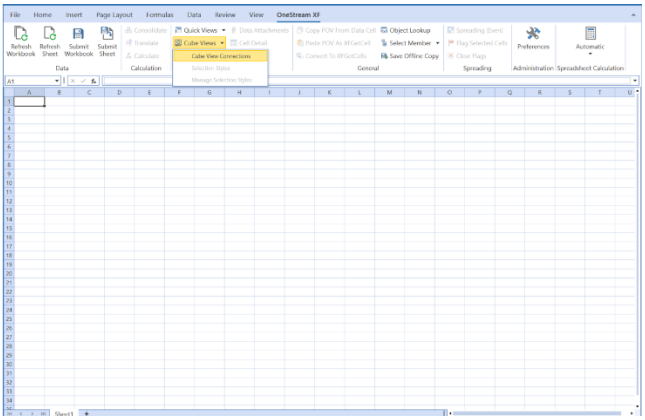
For example, in the Cube View via Data Explorer, click the **Export To Excel** button.



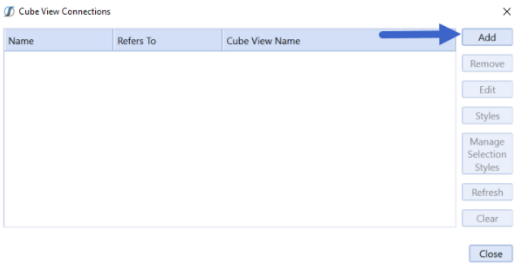
This will render the Cube View in Excel in the respective language.

	A	B	C	D	E	F	G	H
1						GrossMarginCultureReport_FR		
2								
3		Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018
4		Actual	Actual	Actual	Actual	Actual	Actual	Actual
5	60999 - Produits d exploitation	56,155,447.80	56,119,870.80	50,945,236.19	0.00	0.00	0.00	
6	43000 - Charges d exploitation	28,692,631.80	27,883,819.80	275,281.06	0.00	0.00	0.00	
7	61000 - Result d explotation	27,462,816.00	28,236,051.00	50,669,955.13	0.00	0.00	0.00	
8	54400 - Total Operating Exp Before Allocation	13,095,529.24	12,760,398.57	1,159,468.78	0.00	0.00	0.00	
9	54350 - Total des allocations							
10	62000 - Total du résultat d'exploitation	14,367,286.76	15,475,652.43	49,510,486.35	0.00	0.00	0.00	
11	62999 - Total des autres revenus (dépenses)	-2,199,140.74	-2,150,070.74	-404,754.25	0.00	0.00	0.00	
12	63000 - Bénéfice avant intérêts et impôts	12,168,146.02	13,325,581.69	49,105,732.10	0.00	0.00	0.00	
13	63100 - Intérêts créditeurs	211,034.00	211,034.00	0.00	0.00	0.00	0.00	
14	55000 - Intérêts débiteurs	1,159,692.00	1,159,692.00	0.00	0.00	0.00	0.00	
15	64000 - Bénéfice avant impôts	11,219,488.02	12,376,923.69	49,105,732.10	0.00	0.00	0.00	
16	56999 - Total des impôts sur le revenu	3,366,722.43	2,666,642.43	0.00	0.00	0.00	0.00	
17	65200 - Extraodinary Income/Expense (net of tax)	-141,400.00	-141,400.00	0.00	0.00	0.00	0.00	
18	69000 - Revenu Net	7,711,365.59	9,568,881.26	49,105,732.10	0.00	0.00	0.00	

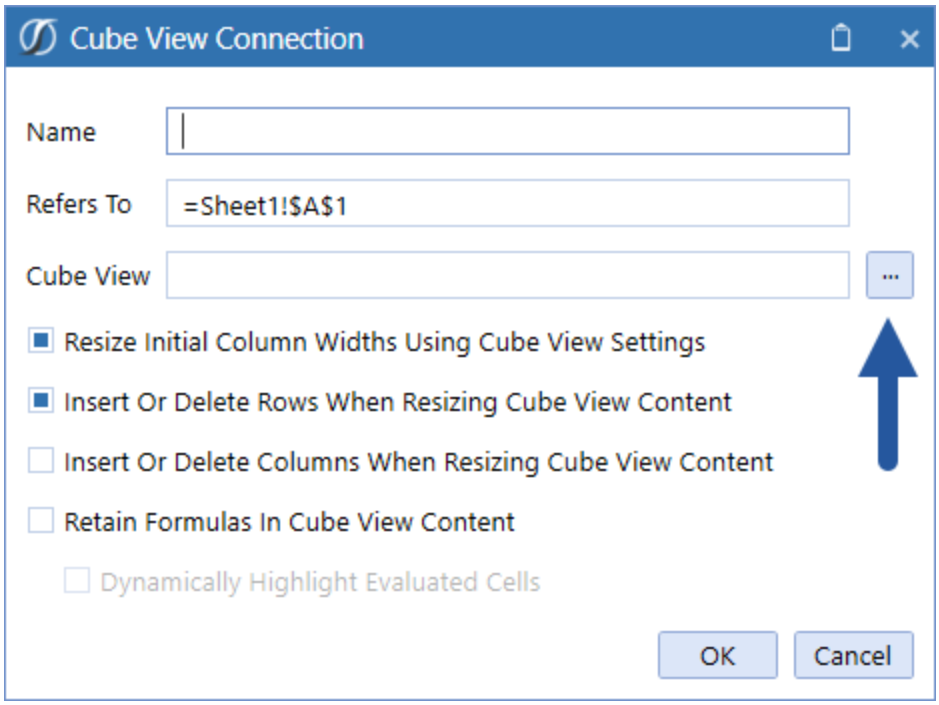
Using Cube View Connections in Spreadsheet and Excel Add-in will also render the Cube View in the language that is established. Open a new or existing Spreadsheet and select Cube Views > Cube Veiw Connections in the OneStream menu.



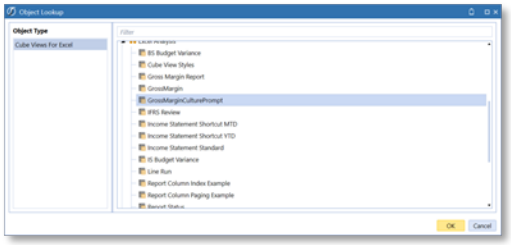
Click Add in the Cube View Connections dialog box.



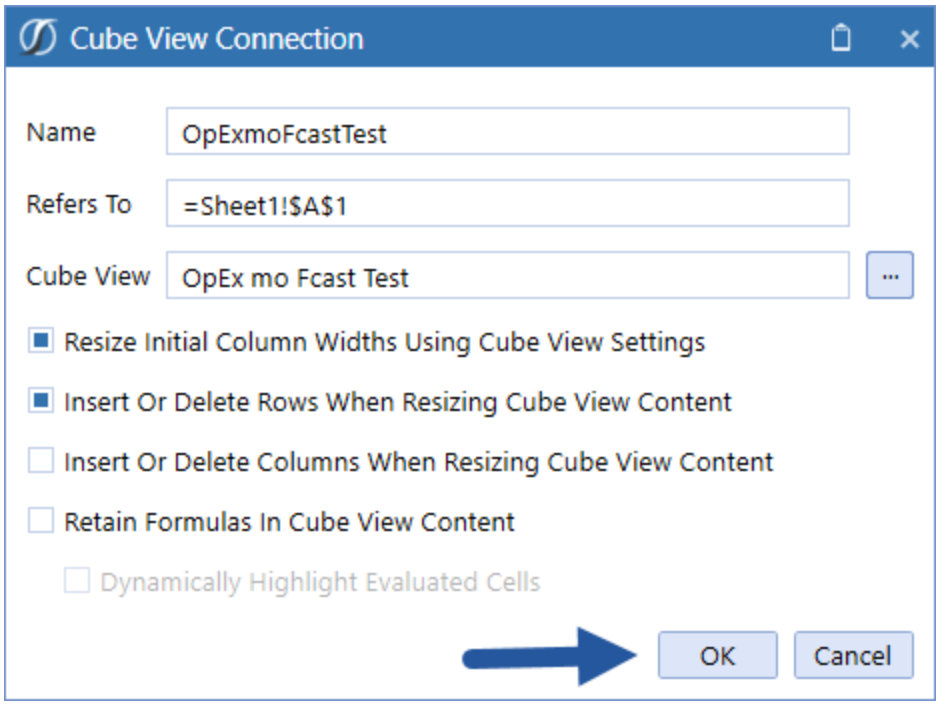
Click the ellipsis in the next Cube View Connection dialog box.



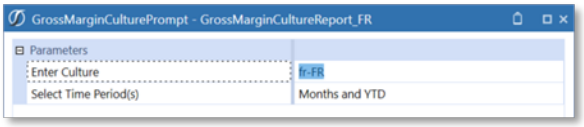
Search for your Cube View (Object Type) and then select and click OK.



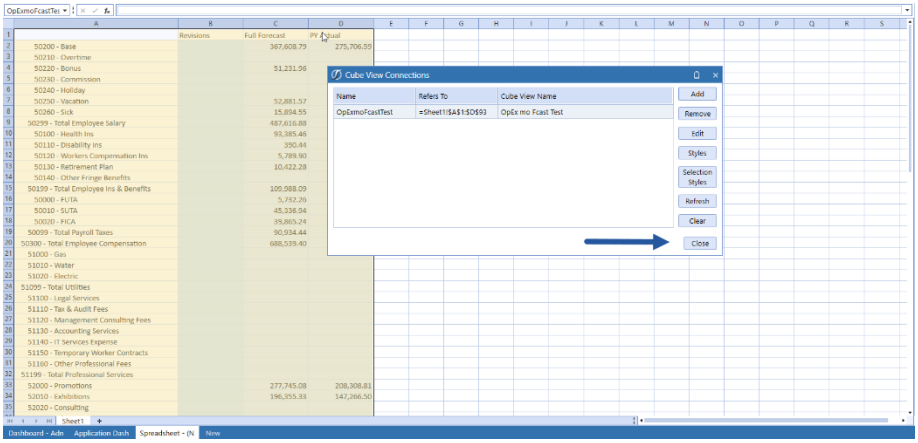
In the Cube View Connection dialog box, check your settings and click OK.



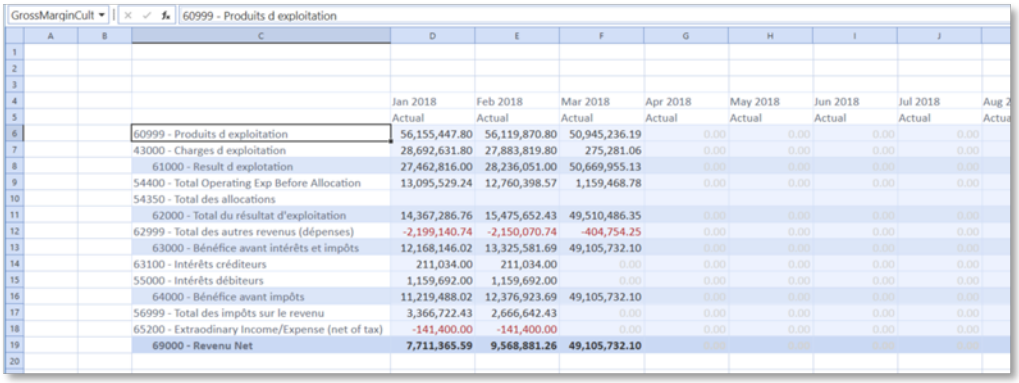
This Cube View we selected contains a prompt for Culture and Time Periods, enter those accordingly and click OK.



This Cube View is now added. Click Close to view the results.



The results of the Cube View connection with the Language updates (Report Alias) in the Cube View.



	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	Jun 2018 Actual	Jul 2018 Actual
60999 - Produits d exploitation	56,155,447.80	56,119,870.80	50,945,236.19	0.00	0.00	0.00	0.00
43000 - Charges d exploitation	28,692,631.80	27,883,819.80	275,281.06	0.00	0.00	0.00	0.00
61000 - Result d exploitation	27,462,816.00	28,236,051.00	50,669,955.13	0.00	0.00	0.00	0.00
54400 - Total Operating Exp Before Allocation	13,095,529.24	12,760,398.57	1,159,468.78	0.00	0.00	0.00	0.00
54350 - Total des allocations							
62000 - Total du résultat d'exploitation	14,367,286.76	15,475,652.43	49,510,486.35	0.00	0.00	0.00	0.00
62999 - Total des autres revenus (dépenses)	-2,199,140.74	-2,150,070.74	-404,754.25	0.00	0.00	0.00	0.00
63000 - Bénéfice avant intérêts et impôts	12,168,146.02	13,325,581.69	49,105,732.10	0.00	0.00	0.00	0.00
63100 - Intérêts créditeurs	211,034.00	211,034.00	0.00	0.00	0.00	0.00	0.00
55000 - Intérêts débiteurs	1,159,692.00	1,159,692.00	0.00	0.00	0.00	0.00	0.00
64000 - Bénéfice avant impôts	11,219,488.02	12,376,923.69	49,105,732.10	0.00	0.00	0.00	0.00
56999 - Total des impôts sur le revenu	3,366,722.43	2,666,642.43	0.00	0.00	0.00	0.00	0.00
65200 - Extraodinary Income/Expense (net of tax)	-141,400.00	-141,400.00	0.00	0.00	0.00	0.00	0.00
69000 - Revenu Net	**7,711,365.59**	**9,568,881.26**	**49,105,732.10**	0.00	0.00	0.00	0.00

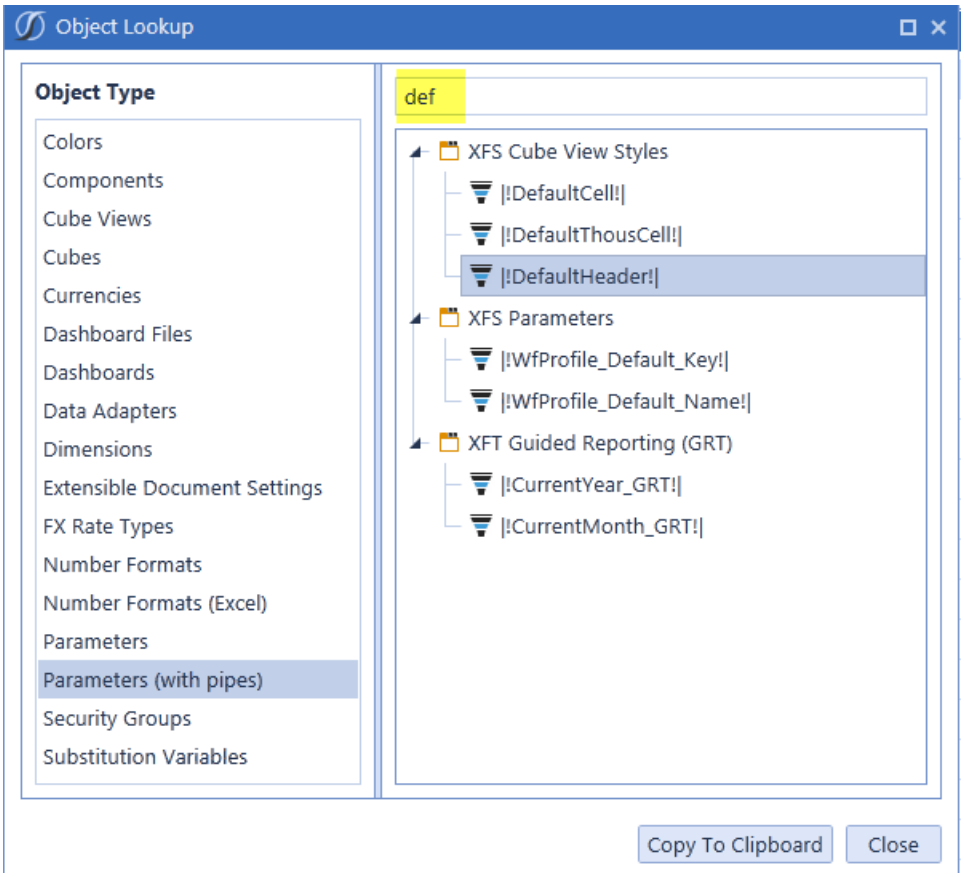
Object Lookup

Use this dialog throughout the application to look up an object to assign rather than having to remember a specific name or format.

Using Object Lookup in Cube Views

Parameters (with Pipes) Example

When designing a Cube View Header, click the Object Lookup icon and select Parameters (with Pipes) from the Object Type menu. If the name of the specific Parameter is known, begin typing it in the filter at the top of the dialog. Select the desired Cube View Styles Parameter, such as DefaultHeader, and click Copy to Clipboard or click CTRL/Double Click to copy.

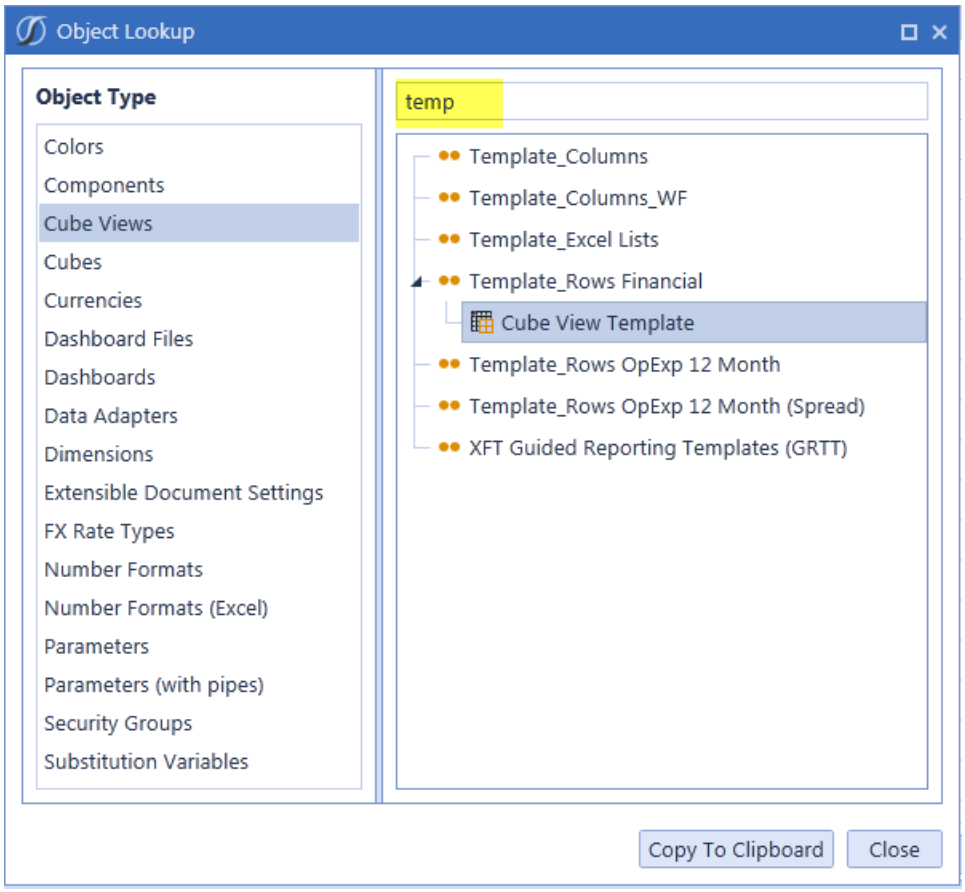


Next, click into the empty field where the copied Parameter needs to go, and click CTRL+V. This will paste the Parameter into the Cube View field.

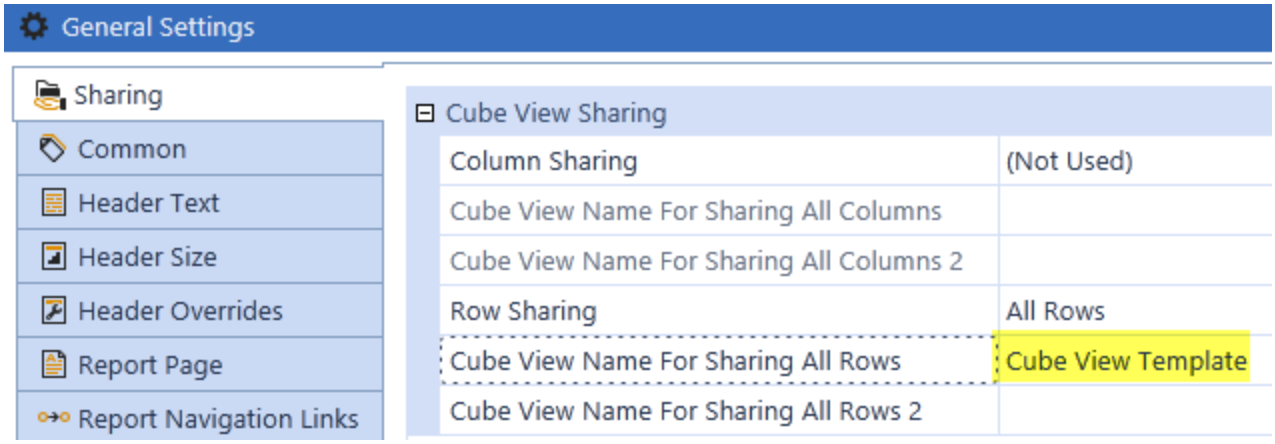


Cube Views Example

Another example of how this feature can be used is when using Cube View Templates to create Cube View Rows or Columns. Open the Object Lookup, and begin typing the desired Cube View Template name, select the Cube View Template, and click Copy to Clipboard.



Then paste it into the Cube View Name For Sharing All Rows property.



Extensible Document Settings

There is a variety of item types that can be used in Extensible Documents, however each one needs to be configured a specific way for the image to process correctly at run-time. An example of each item type's configuration is provided below. For more details on how to utilize and configure these report item types in an Extensible Document, see Extensible Document Framework in "Presenting Data With Extensible Documents" on page 253.

Insert Content in Office Image

Chart/Chart Report

To insert a Chart or Chart Report Dashboard Component into an Extensible Document, the following string needs to be updated and pasted into the Title field when configuring the image:

```
{XF}{ItemLocation}{ItemType}{ChartComponentName}
```

Example

{XF}{Application}{Chart}{Waterfall}

{XF}{Application}{ChartReport}{Waterfall}

> **NOTE:**
> Use this for all Chart (Advanced) Dashboard Components.

Cube View Report
To insert a Cube View Report into an Extensible Document, the following string needs to be updated and pasted into the Title field when configuring the image:

{XF}{Application}{ItemType}{CubeViewName}

Example
{XF}{Application}CubeViewReport}{BalanceSheetSummary}

Excel Sheet/Excel Named Range
To insert an Excel Sheet or Excel Named Range into an Extensible Document, the following string needs to be updated and pasted into the Title field when configuring the image:

{XF}{Application}{ItemType}{FilePath}

Example
{XF}{Application}{ExcelFile}
{Documents/Users/jsmith/Favorites/VarianceReport.xfDoc.xlsx}

> **NOTE:** For Excel Named Range Item Types, the Excel Named Range Name is configured in the formatting string. (e.g., ExcelNamedRange=TotalAssets)

PDF
To insert a PDF into an Extensible Document, the following string needs to be updated and pasted into the Title field when configuring the image:

{XF}{Application}{ItemType}{FilePath}

Example
{XF}{Application}{FileViaPDF}{Documents/Users/jsmith/Favorites/IS.pdf}

Report
To insert a Report Dashboard Component into an Extensible Document, the following string needs to be updated and pasted into the Title field when configuring the image:

{XF}{ItemLocation}{ItemType}{ReportComponentName}

Example
{XF}{Application}{Report}{UserTaskActivity}

Options

The following options are available when formatting Extensible Document Image Content. Each Image Type has a formatting string which is located in the Object Lookup Dialog under Extensible Document Settings|Insert Content in Office Image. The user can copy and paste the desired formatting string into the Description field when configuring the image. If changes need to be made to the string, delete the current option and replace it with the correct one. The list below covers all the formatting options for every Image Type.

Item Location
Application, System

Item Type
Chart, ChartReport, CubeViewReport, ExcelFile, FileViaPDF, Report

FillMode Options
Width, Height, LargestSide, SmallestSide

Anchor Options
BottomCenter/Left/Right, MiddleCenter/Left/Right, TopCenter/Left/Right

Cropping Options
This allows a user to narrow in on a portion of the image before other settings are applied. The default setting is 0 which means cropping is not being used.
CropLeft, CropTop, CropWidth, CropHeight

XFCell

XFCell is a retrieve function used mainly in text documents such as Microsoft Word or PowerPoint. The specific Dimension details provided in the function obtains a single cell of data from OneStream and displays the updated value on an Extensible Document at run-time. Examples of common XFCell formulas are provided below. See Extensible Document Framework in "Presenting Data With Extensible Documents" on page 253 for more details on how to configure XFCells in an Extensible Document.

The following example pulls data for a specific Entity and Account:
XFCell(E#US:A#Sales)

Additional Dimension Members can be added for more specific detail:
XFCell(E#US:A#Sales:T#2014)

> **NOTE:** Any Dimensions not specified in the formula will come from the user's POV.

Number formatting and scaling can also be added to an XFCell.
The example below is using the number format N3 with a scaling of 6
XFCell(E#US:A#Sales, NumberFormat=N3, Scale=6)

Culture Invariant is a default culture not associated with a specific country. It is typically used when users need to convert a number to a string, but do not want the result to be different if one user is running the string on a French PC and another user is using an English PC.
XFCell(E#US:A#Sales, Culture=Invariant)

Include Member Scripts in XFCells in order to retrieve data for specific Dimension Members. Culture User is based on the computer's Windows settings and the User settings.
XFCell(Memberscript, Culture=User, NumberFormat=N3,DisplayNoDataAsZero=True, Scale=3, FlipSign=True, ShowPercentageSign=False)

Using Business Rules in Extensible Documents

Business Rules can also be referenced in an XFCell function. The following details need to be updated for this to work correctly.

BR#[BRName, FunctionName=yourFunctionName, Name1=Value1, AnotherName=[AnotherValue]]

Example
BR#[BRName=FMK_Helper, FunctionName=GetUserSetting, SolutionID=MBL, FieldName=[Period]]

Application Tools

Various application tools provide you the ability to manage how you work with the OneStream application. These tools include setting application security roles, setting application properties, and scheduling data management sequences. There are a wide variety of tools at your disposal to help configure the application according to your needs. In this section you will learn how to use these tools and others to manage the application environment.

Application Security Roles

Below are the specific Application-level security roles and what they control:

Administer Application
This role allows a user to administer the application and load zip files. This is useful when multiple applications exist in one environment and different groups of administrators/users need to administer separate applications.

Administrator Database
This application-level role is intended for a few people that are allowed to mass delete metadata and data, primarily using the database page.

This roleType is unlike most other roleTypes because Administrators are not automatically given access to operations that require this role.

Open Application
This allows the user to see and open the application.

Modify Data
This allows the user to modify data. The user is basically a read-only user throughout this application if he/she does not have this role.

View All Data
This allows a group of users to view all data in the application.

Create Audit Attachments
This allows the user to create data attachments for supporting documentation.

Create Footnote Attachments
This allows the user to create a footnote attachment for supporting documentation.

Certify and Lock Descendants
This allows the user to certify and lock descendants from the Workflow. This is typically an administrator function.

Unlock and UnCertify Ancestors
This allows the user to uncertify and unlock ancestors from the Workflow. This is typically an administrator function.

Preserve Import Data
The administrator will lock the Workflows and then preserve imported data when changes need to be made. The Workflow can then be unlocked so changes can be made.

Restore Import Data
This allows the administrator to restore imported data to the original state from the Preserve Import process.

Unlock Workflow Unit
This allows a user to unlock a Workflow Unit, however, the user must also have Workflow Execution access in order to lock a Workflow Unit.

View Source Data Audit
This allows a user to view the Source Data Audit Report within the Import Workflow.

Encrypt Business Rules
This allows a user to Encrypt and Decrypt a rule from the Business Rule screen in the Application tab, if the user is in the role.

Manage Application Properties
This allows a user to update this application's properties.

Manage Metadata
This allows a user to edit metadata under the Dimension Library for this application.

Manage FX Rates
This allows a user to update FX Rates.

Manage Data
This allows users to manage data in all aspects included, but not limited to exporting data and clearing data completed through Data Management. This is typically an administrator function.

Manage Cube Views
This allows a user to create new Cube Views and manage Cube View Groups and Profiles.

Manage Data Sources
This allows a user to create new Data Sources.

Manage Transformation Rules
This allows a user to create new Transformation Rules and manage Transformation Rules Groups and Profiles.

Manage Confirmation Rules
This allows a user to create new Confirmation Rules and manage Confirmation Rules Groups and Profiles.

Manage Certification Questions
This allows a user to create new Certification Questions and manage Certification Question Groups and Profiles.

Manage Workflow Channels
This allows a user to create new Workflow Channels.

Manage Workflow Profiles
This allows a user to create new Workflow Profiles.

Manage Journal Templates
This allows a user to create new Journal Templates and manage Journal Groups and Profiles.

Manage Form Templates
This allows a user to create new Form Templates and manage Forms Groups and Profiles.

Manage Application Dashboards
This allows a user to create new Application Dashboards and manage Dashboard Groups and Profiles.

Manage Application Database Files

Two file systems which are stored in the Framework database (i.e., the System database) and each Application database. Users in the security roles for ManageSystemDatabaseFiles and ManageApplicationDatabaseFiles have full read and write access to his/her user folders in those two database file systems, respectively. These folders are private to the user and access is intentionally restricted to just the user and managers. Security cannot be edited for a user folder. Users can be given read and/or write access to specific folders in the database file systems using the individual folders' security settings, however this excludes access to User folders and sub-folders.

Below are the specific Application-Level User Interface Roles and what they control:

Application Load Extract Page

This gives access to the Load/Extract screen located in |Application |Tools|. This is typically restricted to administrators.

Application Properties Page

This gives access to the Application Properties screen located in |Application |Tools|. This is typically restricted to administrators.

Application Security Roles Page

This gives access to the Application Security screen located in |Application |Tools|. This is typically restricted to administrators.

BookAdminPage

This gives access to the Book Designer screen located in |Application|Presentation|. This is typically restricted to administrators, or any users who create Report Books.

Business Rules Page

This gives access to the Business Rules screen located in |Application |Tools|. This is typically restricted to administrators.

Certification Questions Page

This gives access to the Certification Questions screen located in |Application| Workflow|. This is typically restricted to administrators.

Confirmation Rules Page

This gives access to the Confirmation Rules screen located in |Application |Workflow|. This is typically restricted to administrators.

Cube Admin Page
This gives access to the Cube Admin screen located in |Application |Cube|. This is typically restricted to administrators.

Cube Views Page
This gives access to the Cube Views screen located in |Application |Presentation|. This is typically restricted to administrators, or any users who create Cube Views.

Dashboard Admin Page
This gives access to the Dashboard Admin screen located in |Application |Presentation|. This is typically restricted to administrators.

Data Management Admin Page
This gives access to the Data Management Admin screen located in |Application |Tools|. This is typically restricted to administrators.

Data Sources Page
This gives access to the Data Sources screen located in |Application |Data Collection|. This is typically restricted to administrators.

Dimension Library Page
This gives access to the Dimension Library screen located in |Application |Cube|. This is typically restricted to administrators.

FX Rates Page
This gives access to the FX Rates screen located in |Application |Cube|. This is typically restricted to administrators.

Form Templates Page
This gives access to the Form Templates screen located in |Application |Data Collection|. This is typically restricted to administrators.

Journal Templates Page
This gives access to the Journal Templates screen located in |Application |Data Collection|. This is typically restricted to administrators.

Transformation Rules Page
This gives access to the Transformation Rules screen located in |Application |Data Collection|. This is typically restricted to administrators.

Workflow Channels Page
This gives access to the Workflow Channels screen located in |Application |Workflow|. This is typically restricted to administrators.

Workflow Profiles Page
This gives access to the Workflow Profiles screen located in |Application |Workflow|. This is typically restricted to administrators.

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Application Properties

This is where default properties are set for the application and for properties that differ by Scenario Type.

General Properties

Global Point of View

These are enabled when forcing Global Scenario and Global Time through Transformation settings. An initial value should be configured even if the Transformation setting is not being used.

Global Scenario
This is the default Scenario users will see when looking at Workflow.

Global Time
This is the default Time users will see when looking at Workflow.

Company Information

Company Name
Place company name here for it to appear on automatically generated reports from Cube Views.

Logo File (png, height ~ 50 pixels)
Attach a logo file in order for it to appear on Cube Views and Reports. An image format of PNG is required approximately 50 pixels high.

Workflow Channels

UD Dimension Type for Workflow Channels

The Origin Dimension controls data load, but in some cases other User Defined Dimensions require their own layer of locking. For example, a company plans by Entity by Product. One Entity can have five products done by different people. Each channel can be locked separately to protect that layer of data instead of locking the entire Entity.

Formatting

Number Format

This shows the format for numeric values displayed throughout the application. Configure to show additional degrees of precision to the right of the decimal point. This setting can be overridden through Cube View formatting.

N0
This setting will not show any decimals or zeroes

N1-N6
These settings will show X amount of decimals. If N2 is chosen, two decimals are displayed, N5 will display five decimals, etc.

> **NOTE:** The N in the above settings indicates that these settings are international.

The following formats use 10000.001 as an example.

#,###,0\%
This returns 10,000% and -10,000%

#,###,0
This returns 10,000 and -10,000

The three sections in a number format, separated by semi-colons, represent the format for positive numbers, negative numbers and zeros.

#,###,0;(#,###,0);0
This returns 10,000 and (10,000)

#,###,0.00%
This returns 10,000.00% and -10,000.00%

#,###,0.00
This returns 10,000.00 and -10,000.00

#,###,0.00;(#,###,0.00);0.00
This returns 10,000.00 and (10,000.00)

> **NOTE:** In order to vertically align positive and negative numbers in reports where parenthesis are used for negative values, include trailing spaces in the positive number format. This will account for the trailing parenthesis used by negative numbers.
> Example: #,###,0.00 ;(#,###,0.00);0.00

> **NOTE:** Click  , select the desired format, and click CTRL and Double Click. This will enter the correct format into the appropriate field.

Currencies

All currencies used in the application must be listed here in order to be used on the Entity, to do any translation of currency, or enter any rates. The list of currencies will include any available currencies that are pre-Euro, or phased out currencies for historical data loading purposes. If a now defunct or new currency is not listed and is needed for the application, call OneStream Support.

Transformation

Enforce Global POV
If set to True, this will enforce the current Global Scenario and Time setting for all users, so they cannot change their Workflow View. If the Global POV is enforced,  will display on the Import task during the Workflow.

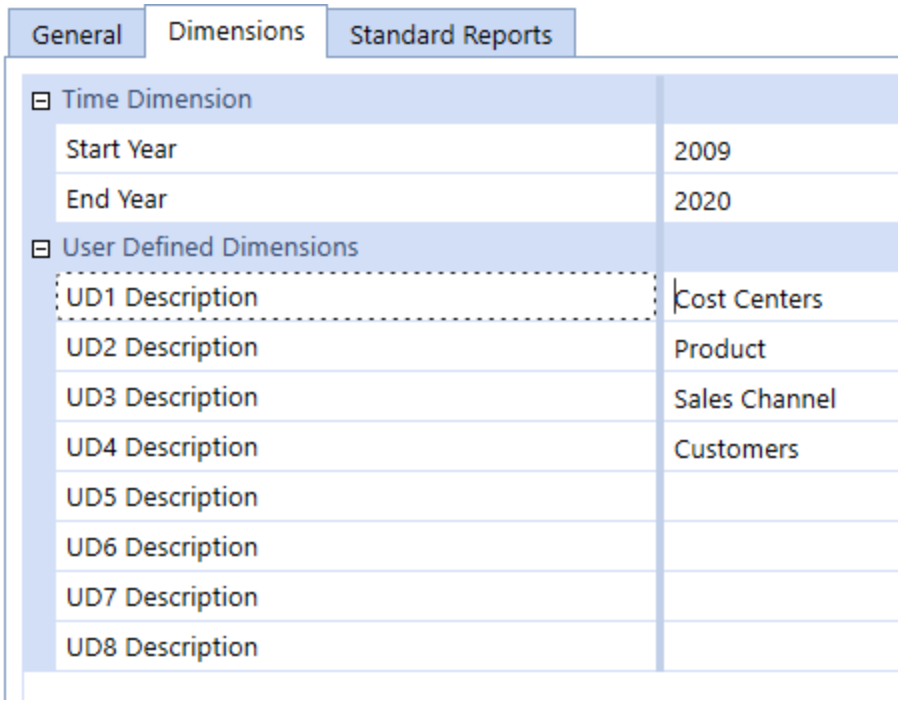
Allow Loads Before Workflow View Year
If set to True, this will enforce the current Workflow View setting to allow data loading to time periods prior to the current Workflow year. If this is set to False, data cannot be imported to time periods prior to the current Workflow year and  will display on the Import task during the Workflow.

Allows Loads After Workflow View Year
If set to True, this will enforce the current Workflow setting to allow data loading to time periods after the current Workflow year. If this is set to False, data cannot be imported to time periods after the current Workflow year and  will display on the Import task during the Workflow.

Certification

Lock after Certify
If set to True, this will auto lock after certification in the Workflow.

Dimension Properties



Time Dimension

Start Year
The starting year of the application.

End Year
The ending year of the application.

User Defined Dimensions (Descriptions)

Used to apply a custom description to applied to the eight User Defined dimensions. The description applies to the dimension type, not to each dimension and will be visible to the user in various interfaces in the OneStream Application. The descriptions display in the hover/tool-tips, pop-up windows and other dimension interfaces. These are viewable in:

- Point of View
- Dimension Library
- Cube View Member Filters
- Drill Down Dimension headers
- Excel Add-in / Spreadsheet

UD1-8 Description
Enter a generic description that best describes the purpose of each User Defined dimension. See example above.

Standard Reports

These settings will be applied with auto-generating a report from a Cube View.

Logo

Height
Enter a numerical value to determine the Height of the report. (e.g. 105 pixels)

Bottom Margin
Enter a numerical value to determine the Bottom Margin size.

Title

Top Margin
Enter a numerical value to determine the Top Margin size.

Font Family
The font displayed in the Title of the report.

Font Size
Enter a numerical value to determine the size of the font.

Bold
If set to True, the Title will be bold in the report.

Italic
If set to True, the Title will be in italics in the report.

Text Color
Use the ellipsis icon to choose a text color for the report Title.

Header Labels

This is where the default Header Label properties are defined for all the reports in the application.

Top/Bottom Margin
Enter a numerical value to determine the Top/Bottom Margin size.

Font Family
The font displayed in the Header Labels of the report.

Font Size
Enter a numerical value to determine the size of the font.

Bold
If set to True, the Header Labels will be bold in the report.

Italic
if set to True, the Header Labels will be in italics in the Report.

Text Color
Use the ellipsis icon to choose a text color for the Header Labels.

Header Bar

Background Color
Use the ellipsis icon to choose a Header Background color.

Line Color
Use the ellipsis icon to choose a Header Line color.

Footer

Text
An open field to enter footer text.

Font Family
The font displayed in the Footer.

Font Size
Enter a numerical value to determine the size of the font in the Footer.

Show Line
If set to True, the report will show a line in the Footer.

Show Date
If set to True, the report will show the date in the Footer.

Show Page Numbers
If set to True, the report will show page numbers in the Footer.

Line Color
Use the ellipsis icon to choose the color of the line in the Footer.

Text Color
Use the ellipsis icon to choose a text color in the Footer.

Business Rules

Business Rules contain calculation logic configured to run against different parts of an application. These rules are compiled with VB.NET or C# code and are created within a rich integrated development environment, or IDE.

Download the OneStream API Overview Guide and OneStream API Details and Database Documentation from MarketPlace for detailed Business Rule engine background, an API guide and information on each database related to OneStream.

There are several areas in the product using the exact same rule syntax and applying it to how data is imported, how the Cubes are calculated, and other operations. Once this syntax is understood, logic can be written.

There are three ways to write this calculation logic:

Business Rules
Business Rules are found under the Application Tab|Tools. There are nine types of Business Rules as shown below. These can be stored, secured, and then assigned to multiple areas of the product with the ability to re-use them.

Complex Expression
This logic can be created as a Business Rule or as a Complex Expression from within an application artifact such as a Data Source. The syntax is the same with the only difference being that a Business Rule can be shared across multiple application artifacts where a Complex Expression is contained within the artifact.

Member Formula
The same Business Rule syntax can be applied to Member Formulas as well. This logic stays with the Member and cannot be shared.

There are also three utility groups available when writing Business Rules:

BRAPI
BRAPI provides application programming interface to commonly used functions involving all areas of the product where a Business Rule can be used.

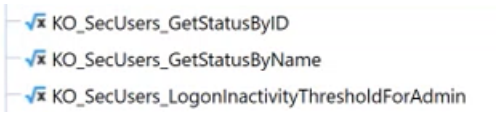
API
The more specific API provided as a Parameter to a Business Rule provides functions specific to the type of Business Rule being written. For example, when implementing a Business Rule for a finance-oriented task, API refers to the functions used for processing calculation logic and other capabilities related to processing a Cube's data and metadata.

ARGS
An argument represents the value passed to a Business Rule when the procedure is called and the calling code supplies the arguments. For example, if a Parser Business Rule is assigned to the Account Dimension, args will supply the Account Dimension data as well as a set of functions available to use against that data. Different args will be provided depending on the type of Business Rule used.

Business Rule Encryption (Decryption)

There is also functionality to Encrypt and Decrypt Business Rules with password protection when writing and saving Business Rules.

The authorized user can Encrypt Business Rule by clicking the encrypt button.

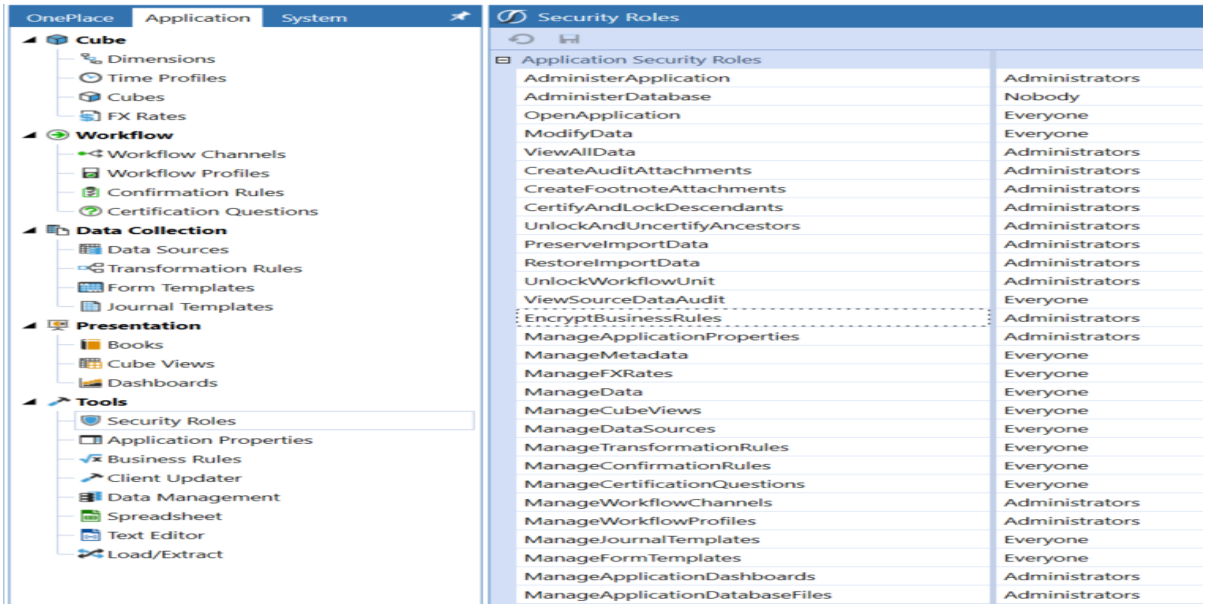


Once clicked, an Encrypt Business Rule dialog will display prompting the user for a password. The user will create and enter the password and then Re-Enter the password in the box below and click OK. The system encrypts the Business Rule, displays “Business Rule Is Encrypted” message text in the editor and the editor is in read only mode.

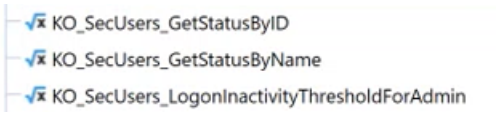
> **NOTE:** It is important to remember and record the password being used for each Business Rule being encrypted or the Business Rule will not be able to be decrypted for further changes without the assistance of OneStream Support.

To Decrypt a Business Rule, an authorized user can Decrypt Business Rule by clicking the Decrypt button  . At this time, the Decrypt Business Rule dialog box will display prompting the user for a password. User will enter the password and click OK. The system will decrypt the Business Rule, display the Business Rule text editor and then return to read/write mode again.

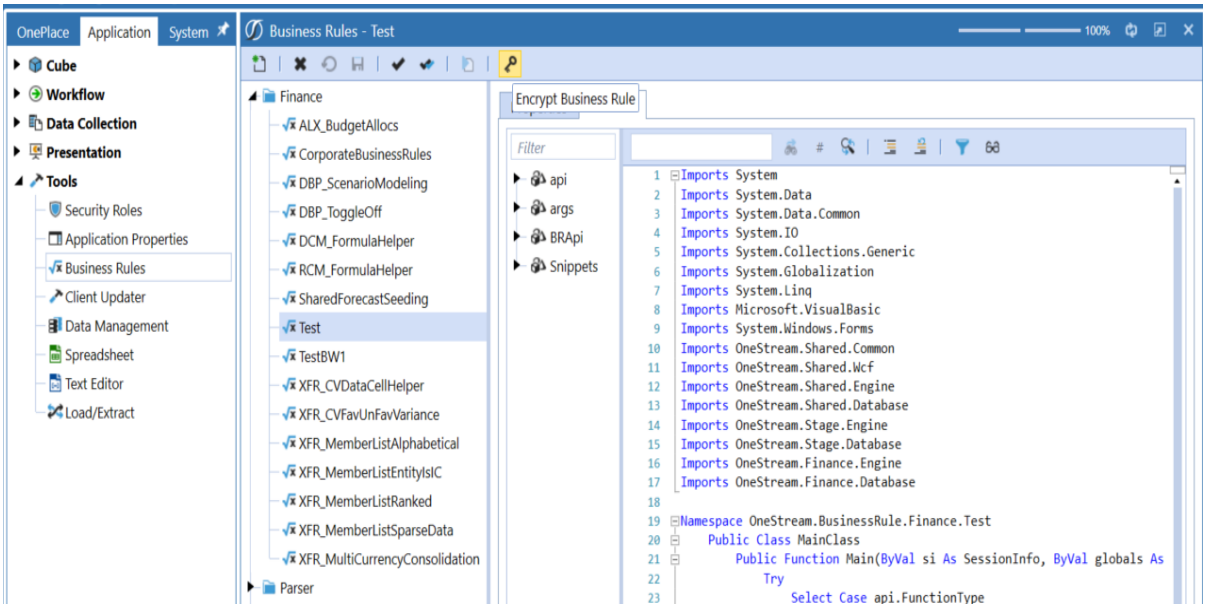
Set the proper access to Encrypt Business Rules to allow an authorized user to Encrypt and Decrypt a rule from the Business Rule screen in the Application tab, if the user is in the role.



Next advance to the Business Rules section (Application Tab>>Tools>>Business Rules) and Refresh the screen and the Encrypt Business Rule button will appear in the menu.



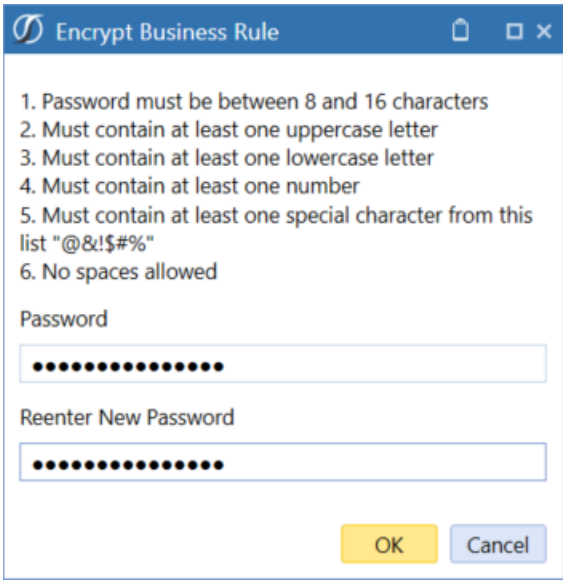
Select the Business Rule to be encrypted, then select the Encrypt Business Rule button.



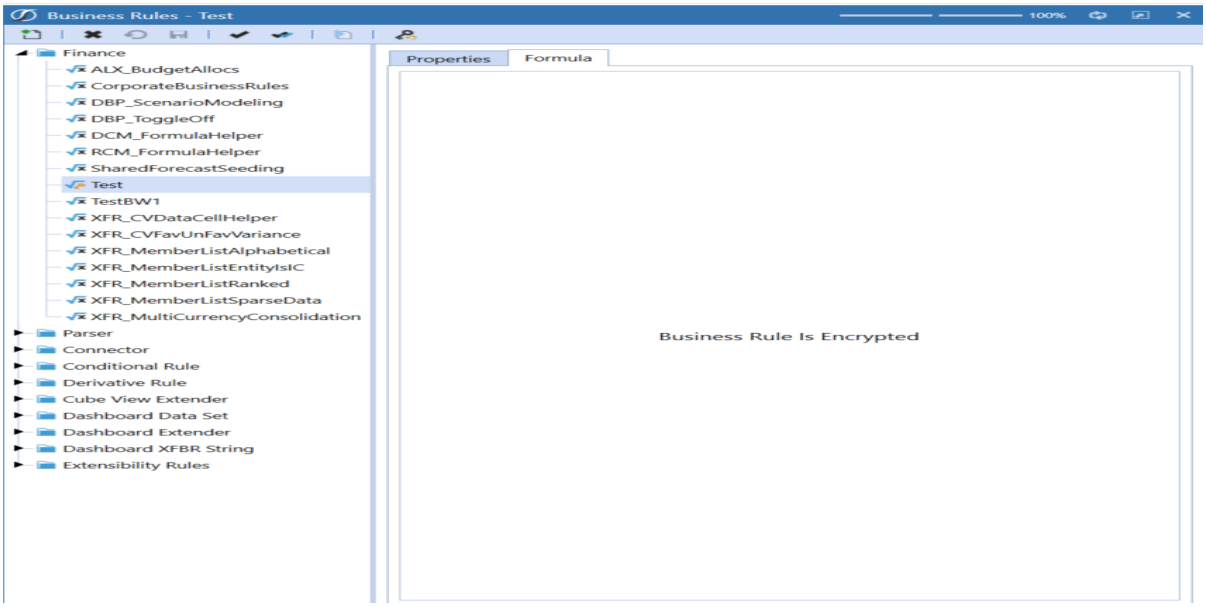
At this time, an Encrypt Business Rule dialog will display prompting the user for a password.



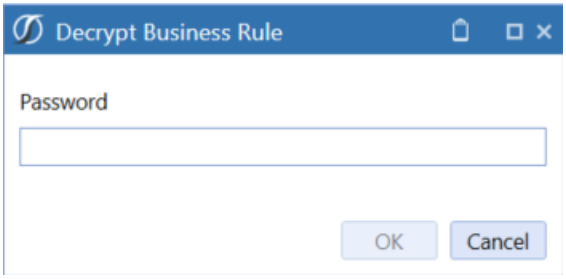
The user will create and enter the password, then Re-Enter the password in the box below and click OK.



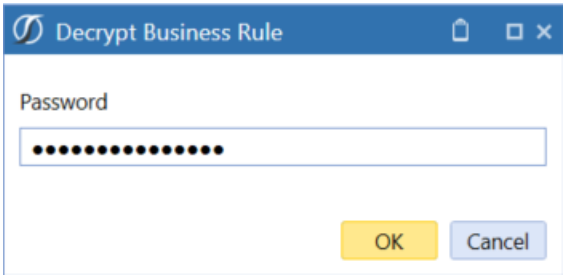
The system encrypts the Business Rule, displays “Business Rule Is Encrypted” message text in the editor and the editor is in read only mode and the Decrypt Business Rule button  is now displayed in the menu bar.



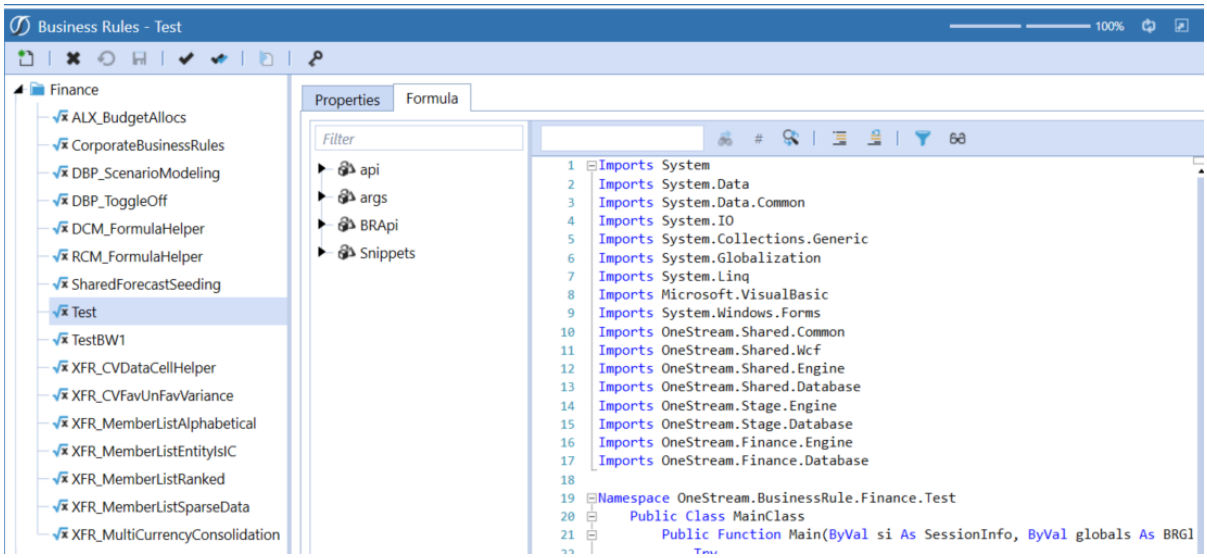
To Decrypt a Business Rule, an authorized user can Decrypt Business Rule by clicking the Decrypt button  . At this time, the Decrypt Business Rule dialog box will display prompting the user for a password.



User will enter the password and click OK.



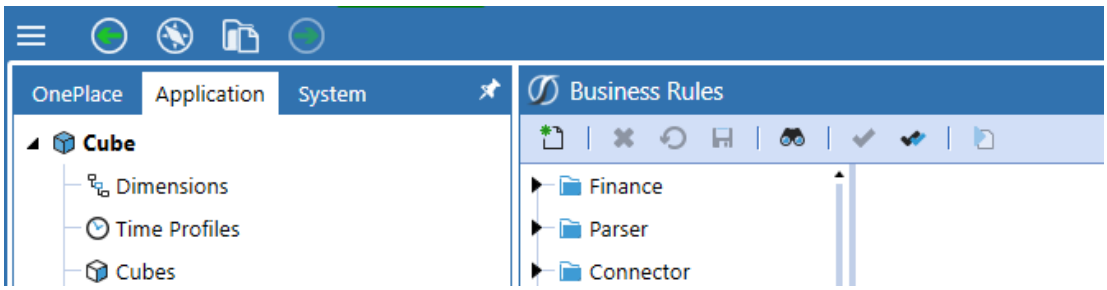
The system Decrypts the Business Rule displays the Business Rule text editor and the Business Rule is in read/write mode again.



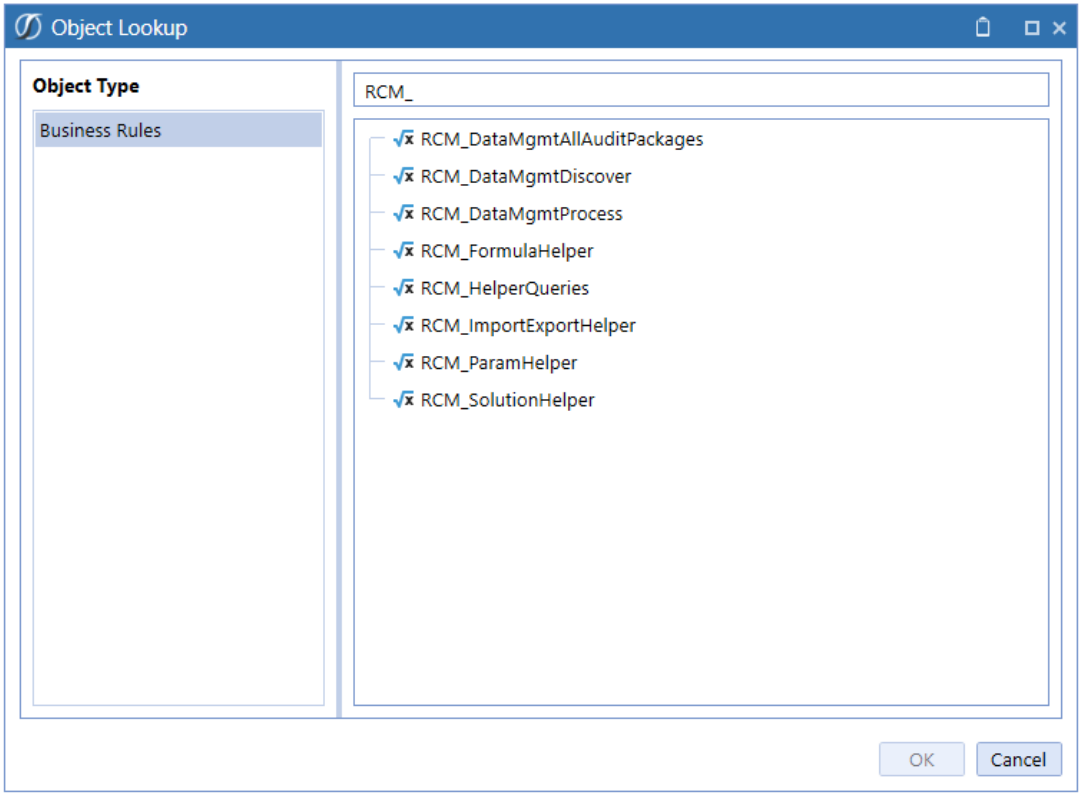
Business Rule Search

Find a business rule quickly by performing a search instead of scrolling through business rules.

1. Select the Application tab.
2. From Tools, select Business Rules.



3. Click Business Rule Search. The Object Lookup dialog box opens.
4. Start typing the start of the business rule name. All business rules that match your text display in the list.



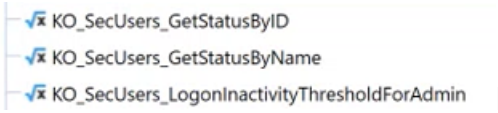
5. Select the business rule from the list and click **OK**.

Business Rule Toolbar and Hotkeys

Compile Business Rule to Check Syntax
Use this to compile a selected Business Rule in order to check its syntax.

Compile All Business Rules and Formulas to Check Syntax
Use this to compile all Business Rules and Formulas in order to check syntax. This is most commonly used after installing a software upgrade where some Rule or Formula syntax may have changed. This feature is only available for application administrators.

Execute Extender
Use this to run the selected Extender Business Rule



Encrypt Business Rule
Use this to Encrypt the Business Rule formula. Clicking this button will be prompt the user to enter a password in the Encrypt Business Rule dialog box to complete the encryption process.



Decrypt Business Rule
Use this to Decrypt the Business Rule formula. Clicking this button will be prompt the user to enter a password in the Decrypt Business Rule dialog box to complete the encryption process.

Ctrl+M
Expand /Collapse all regions and methods. Click in the script after selecting the Business Rule in order to use the hotkey.

Business Rule Client Image Types

Client images are specified via a XFClientImageType Class in a Business Rule. These images can display on certain Dashboard Parameter Components such as Buttons, Maps, SQL Table Editors, Grid Views, etc.

The Image Types are as follows:

- StatusGrayBall
- StatusWhiteBall
- StatusOrangeBall
- StatusBlueBall
- StatusRedBall
- StatusLightGreenBall
- StatusGreenBall
- StatusGrayCheckMark

- StatusGreenCheckMark
- StatusLockedWithCheckMark
- StatusLockedWithFolder

Business Rule Properties

General

Name
The name of the Business Rule

Type
The type of Business Rule (see below for a detailed description of each Business Rule Type)

Contains Global Functions for Formulas
Set this to **True** to write a function in a **Business** Rule and then call the function from Member Formulas or other Business Rules. This is helpful when the same code must be copied to multiple Member Formulas and instead of using the same complicated code, a Public function with two lines of code written in a Business Rule can be called. Only use this setting for Business Rules referenced from Member Formulas because it does incur some overhead when the system needs to compile Member Formulas.

For more details on this feature, see "About the Financial Model" on page 2.

Referenced Assemblies
Enter a list of referenced assembly names separated by semi-colons.

Reference Another Business Rule
To reference another Business Rule, enter BR\ followed by the other Business Rule name.

> **NOTE:** A rule may reference either a VB.NET or C# rule.

BR\SharedFunctionsBR
Example:

```
Dim sharedFinanceBR As New
OneStream.BusinessRule.Finance.SharedFinanceFunctions.MainClass
Dim myResult As String = sharedFinanceBR.Test(si, api, args)
```

For more details on this feature, see Referencing a Business Rule from a Member Formula or Business Rule in "About the Financial Model" on page 2.

Reference a DLL File
DLL files can be stored in the File Share's Business Rule Assembly Folder, an Application Server Configuration File, or in a common Network Share Folder to which numerous Application Servers can reference. To reference a DLL File, enter XF\ followed by the DLL file name.

XF\ThirdPartyFunctions.dll
Otherwise, use no prefix and enter the full path and file name of any DLL file stored on the application server(s) file system.

Is Encrypted
This will be set to True if the Business Rule has been encrypted or False if it has not been encrypted.

Security

Access
Members of this group will have access to the Business Rule

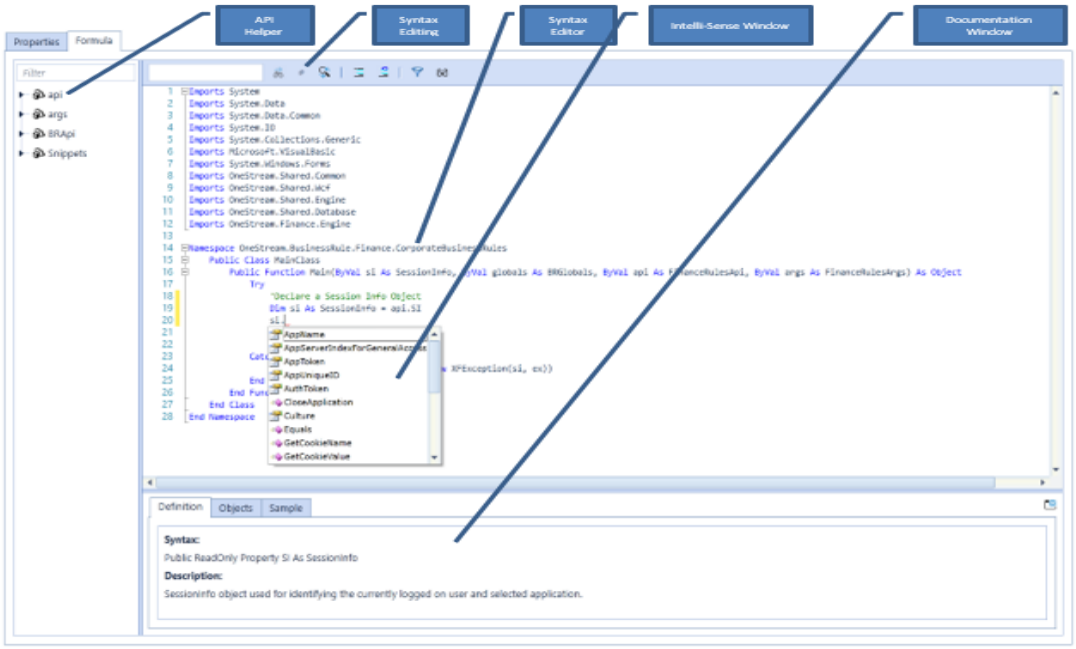
Maintenance
Members of this group have the authority to maintain the Business Rule

> **NOTE:** Click  and begin typing the name of the Security Group in the blank field. As the first few letters are typed, the Groups are filtered making it easier to find and select the desired Group. Once the Group is selected, click CTRL and Double Click. This will enter the correct name into the appropriate field.

Business Rules Editor Overview

The OneStream Business Rule editor is a powerful in-solution screen that provides integrated API context help, syntax editing with intelli-sense, and full outlining capabilities. The actual syntax content and Business Rule structure will be discussed at length in subsequent sections of this document.

The image below explains the major regions and elements of the Business Rule editor.



Business Rule Types

Finance Rule

Finance Business Rules are used to generate multi-Dimensional calculations. These Business Rules are written as Shared Business Rules and applied to a Cube or Member Formulas. Eight of these can be assigned to run at the Cube level during consolidations.

Example APIs

api.FunctionType
The expression used when special logic needs to be run and a certain process needs to be isolated.

Finance Function Type

Calculate
Additional logic during calculation of Entity, Consolidation Scenario and Time. This sets the value of one or more values (left side of Formula) equal to another (right side). It then executes a calculation for a specifically qualified Point of View. This is the most common function used.

Translate
Additional logic that uses custom translation.

FXRate
Custom logic used to determine Foreign Exchange rates for any intersection.

Consolidate Share
Additional logic used during the custom calculation of the Share Member.

Consolidate Elimination
Additional logic used during the custom calculation of the Elimination Member.

Calculation Drill Down Member Formula
Provides custom drill down results.

Conditional Input Rule
Conditional Input Rules make data cells read-only. While the settings for this can be done directly on the Cube, using a Conditional Input Business Rule offers more flexibility and still allows the use of the Cube settings. This rule can return the following: ConditionalInputResultType.Default, ConditionalInputResultType.NoInput, ConditionalInputResultType.NoInputAllowCellDetail, and ConditionalInputResultType.NoCellDetailAllowInput.

The following Business Rule example will make all cells for the Account 6000 read-only. This should be added to a Business Rule attached to a Cube.

```
Case Is = FinanceFunctionType.ConditionalInput
    If api.Pov.Account.Name.XFEqualsIgnoreCase("6000") Then
        Return ConditionalInputResultType.NoInput
    End If
    Return ConditionalInputResultType.Default
```

Confirmation Rule
Special logic that runs with Confirmation Rules.

Data Cell
Named GetDataCell calculations that can be reused such as a Better/Worse calculation in Cube Views.

Dynamic Calc Account
Special logic to use in Dynamic Calc members.

Member List and Member List Headers
A custom list of members for use in Cube Views and other areas. See Commonly Used Member Filter Functions in "Cubes" on page 431 for more details on using custom lists in a Cube View.

Finance Business Rule Example

```
Namespace OneStream.BusinessRule.Finance.CorporateBusinessRules
Public Class MainClass
	Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As FinanceRulesApi, ByVal args As
FinanceRulesArgs) As Object
		Try
			Select Case api.FunctionType
				Case Is = FinanceFunctionType.Calculate

				'Populate Headcount Flow
					If api.pov.Scenario.name = "Actual" then

				api.data.calculate("A#Headcount:F#BegBalHC=A#Headcount:F#None:T#POVPrior1")

				api.data.calculate("A#Headcount:F#EndBalHC=A#Headcount:F#None")

				api.data.calculate("A#Headcount:F#CheckHC=A#Headcount:F#BegBalHC+A#Headcount:
				F#TotalMovementHC-A#Headcount:F#EndBalHC")
					End If
					If api.pov.Scenario.name = "Variance" then
						api.data.Calculate("F#BudgetEBITDA:A#[EBITDAVar] =
				A#EBITDA:S#Budget:F#None")
						api.data.Calculate("F#ActualEBITDA:A#[EBITDAVar] =
				A#EBITDA:S#Actual:F#None")
						api.data.Calculate("F#[Bad Debt]:A#[EBITDAVar] =
				(A#54100:S#Budget:F#None-A#54100:S#Actual:F#None)")

				api.data.Calculate("F#VarianceCheckSum:A#[EBITDAVar]=F#BudgetEBITDA:
				A#[EBITDAVar]+F#VarianceEBITDA:A#[EBITDAVar]-F#ActualEBITDA:A#[EBITDAVar]")
					End If
			End Select

			Return Nothing
		Catch ex As Exception
			Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
		End Try
	End Function
End Class
End Namespace
```

Parser Rule

Parser Business Rules are used to evaluate and/or modify field values being processed by the Stage Parser Engine as it reads source data. These Business Rules are written as Shared Business Rules or Logical Expressions and applied to a Data Source Dimension.

Example API

args.Line
This will return the entire record being processed from the Data Source.

args.Value
This will return the Dimension the Business Rule is assigned to in the Data Source.

Common Usage

- Custom parsing logic
- Field value concatenation
- Field value bypassing
- Evaluate field other than current field being parsed

Parser Business Rule Example

```
Namespace OneStream.BusinessRule.Parser.XFR_ParseDelimitedTextAndGetField
	Public Class MainClass
		'-----------------------------------------------------------------------------------------------------
		'Reference Code:	XFR_ParseDelimitedTextAndGetField
		'Description:		Parse a delimited string and return a selected field from the delimited list.
		'Usage:			Parser Business Rule intended to be used on any field within a Data Source.
		'-----------------------------------------------------------------------------------------------------
		Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As ParserDimension, ByVal args As
		ParserArgs) As Object
			Try
				'Parse the line
				Dim fields as List(Of String) = StringHelper.SplitString(args.Line, ",",
				StageConstants.ParserDefaults.DefaultQuoteCharacter)
				If fields.Count >= 2 Then
					'Return the 2nd field (Zero based index)
					Return fields(1)
				Else
					'Line invalid, just return incoming value and let parser engine handle the evaluation
					Return args.Value
				End If
			Catch ex As Exception
				Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
			End Try
		End Function
	End Class
End Namespace
```

Connector Rule

Connector Business Rules are used to communicate with, collect data from, and drill back to external systems. These Business Rules are written as Shared Business Rules and applied to a Data Source.

See Connectors in "Collecting Data" on page 180 for more information on using Connectors.

Example API

args.ActionType
This will return one of the four available Connector action types.

ConnectorActionTypes.GetFieldList
This will run the SQL query to return the available field list to the Data Source for Dimension assignment.

ConnectorActionTypes.GetData
This will run the SQL query to retrieve the source data and return it to the Stage based on the Data Source Dimension assignment.

ConnectorActionTypes.GetDrillBackTypes
This will return a list of the specified drill back types. (e.g., File or Data Grid)

ConnectorActionTypes.GetDrillBack
This will run the required SQL query against the source system and will provide greater detail than what was originally imported.

Connector Business Rule Example

Namespace OneStream.BusinessRule.Connector.RevenueMgmtHouston

```
Public Class MainClass
	Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As
	ConnectorArgs) As Object
		Try
			'Get the query information
			Dim connectionString As String = GetConnectionString(si, globals, api)

			'Get the Field name list or load the data
			Select Case args.ActionType
				Case Is = ConnectorActionTypes.GetFieldList
					'Return Field Name List
					Dim fieldListSQL As String = GetFieldListSQL(si, globals, api)
					Return api.Parser.GetFieldNameListForSQLQuery(si, DbProviderType.OLEDB,
					connectionString, true, fieldListSQL, false)

				Case Is = ConnectorActionTypes.GetData
					'Process Data
					Dim sourceDataSQL As String = GetSourceDataSQL(si, globals, api)
					api.Parser.ProcessSQLQuery(si, DbProviderType.OLEDB, connectionString,
					true, sourceDataSQL, false, api.ProcessInfo)
					Return Nothing

				Case is = ConnectorActionTypes.GetDrillBackTypes
					'Return the list of Drill Types (Options) to present to the end user
					Return  Me.GetDrillBackTypeList(si, globals, api, args)

				Case Is = ConnectorActionTypes.GetDrillBack
					'Process the specific Drill-Back type
					Return Me.GetDrillBack(si, globals, api, args, args.DrillBackType.DisplayType,
					connectionString)
			End Select

		Catch ex As Exception
			Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
		End Try
	End Function

	'Create a Connection string to the External Database
	Private Function GetConnectionString(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer) As
	String
		Try

			'Named External Connection in App Server Config
			'-----------------------------------------------------------------
			Return "RevenueMgmtSystem"

		Catch ex As Exception
			Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
		End Try
	End Function

	'Create the field list SQL Statement
	Private Function GetFieldListSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer) As String
		Try
			'Create the SQL Statement
			Dim sql As New Text.StringBuilder

			sql.Append("SELECT Top(1)")
			sql.Append("TransID, PlantCode, CustId, CustName, InvNo, InvYear, InvMonth, InvDesc, GLAccount,
			WorkDay, ProdModel, BomCode, UnitPrice, Units, Amount, DestinationCode ")

			sql.Append("FROM InvoiceDocumentDetail ")
```

```
                Return sql.ToString

            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
End Function

'Create the data load SQL Statement
Private Function GetSourceDataSQL(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer) As
String
            Try
                'Create the SQL Statement
                Dim statement As New Text.StringBuilder
                Dim selectClause As New Text.StringBuilder
                Dim fromClause as New Text.StringBuilder
                Dim whereClause as New Text.StringBuilder
                Dim orderByClause as New Text.StringBuilder

                selectClause.Append("SELECT ")
                selectClause.Append("TransID, PlantCode, CustId, CustName, InvNo, InvYear, InvMonth, InvDesc,
                GLAccount, WorkDay, ProdModel, BomCode, UnitPrice, Units, Amount, DestinationCode ")

                fromClause.Append("FROM InvoiceDocumentDetail ")

                whereClause.Append("WHERE ")
                'Get the YEAR from the current XF Workflow Unit TimeKey
                whereClause.Append("(")
                whereClause.Append("invYear = " &
                TimeDimHelper.GetYearFromId(api.WorkflowUnitPk.TimeKey).ToString)
                whereClause.Append(")")

                'Get the MONTH from the current XF Workflow Unit TimeKey
                whereClause.Append(" And ")
                whereClause.Append("(")
                whereClause.Append("invMonth = 'M" &
                TimeDimHelper.GetSubComponentsFromId(api.WorkflowUnitPk.TimeKey).Month.ToString & "'")
                whereClause.Append(") ")

                'Select Houston Plant Codes
                whereClause.Append(" And ")
                whereClause.Append("(")
                whereClause.Append("PlantCode IN('H200','H210')")
                whereClause.Append(") ")

                orderByClause.Append("ORDER BY ")
                orderByClause.Append("PlantCode, CustId, WorkDay, ProdModel, DestinationCode")


                'Create the full SQL Statement
                statement.Append(selectClause.ToString)
                statement.Append(fromClause.ToString)
                statement.Append(whereClause.ToString)
                statement.Append(orderByClause.ToString)

                Return statement.ToString

            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
End Function

'Create the drill back options list
Private Function GetDrillBackTypeList(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal
args As ConnectorArgs) As List(Of DrillBackTypeInfo)
            Try
                'Create the SQL Statement
```

Conditional Rule

Conditional Rules (mapping) are used to conditionally evaluate mapping criteria during the data transformation process. These Business Rules are written as Shared Business Rules or Logical Expressions and applied to a Transformation Rule definition.

They are only applicable to Transformation Rules with the type of Composite, Range, List, or Mask either as a Business Rule or Complex Expression.

Example API's

args.GetSource
This will return the source value for the specified Dimension.

args.GetTarget
This will return the mapped or transformed value for the specified Dimension.

args.OutputValue
This will return the originally mapped target value from the Transformation Rules.

Conditional Business Rule Example 1

Conditional Rule for Dimension Member mapping based on source values. Note that if the Business Rule does not call args.OutputValue, the target field can be empty and will not be considered.

```
Namespace OneStream.BusinessRule.ConditionalRule.XFR_Conditional_Source
	Public Class MainClass
		'------------------------------------------------------------------------------------------------------------
		'Reference Code:	XFR_Conditional_Source
		'Description:		Demonstrates how to map a flow Dimension based on the source account.
		'Usage:			Used for conditional flow Member mapping based on source account.
		'------------------------------------------------------------------------------------------------------------
		Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As
		ConditionalRuleArgs) As Object
			Try
				'Grab the source account value
				Dim account As String = args.GetSource("A#")

				'Assign the flow Member based on the source account
				If account.StartsWith("1190") Then
					Return "Additions"
				Else
					'Just return value assigned to the Transformation Rule
					Return args.OutputValue
				End If

				Return Nothing

			Catch ex As Exception
				Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
			End Try
		End Function
	End Class
End Namespace
```

Conditional Business Rule Example 2

Conditional Rule for Dimension Member mapping based on target values.

```
Namespace OneStream.BusinessRule.ConditionalRule.XFR_Conditional_Target
	Public Class MainClass
		'------------------------------------------------------------------------------------------------------------
		'Reference Code:	XFR_Conditional_Target
		'Description:		Demonstrates how to map a flow Dimension based on the target account.
		'Usage:			Used for conditional flow Member mapping based on target account.
		'------------------------------------------------------------------------------------------------------------
		Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As
		ConditionalRuleArgs) As Object
			Try

				'Grab the target account value
				Dim account As String = args.GetTarget("A#")

				'Assign the flow Member based on the first character of the target account
				Select Case Left(account,1)
					Case "1","2","3"
						Return "End_Inp"
					Case Else
						Return "None"
				End Select

			Catch ex As Exception
				Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
			End Try
		End Function
	End Class
End Namespace
```

Derivative Rule

Derivative Rules (derive data prior to mapping) are used to evaluate and/or calculate values during the data derivation process. These Business Rules are written as Shared Business Rules or Logical Expressions and applied to a Derivative Rule definition.

They are only applicable to Transformation Rules with the type of Derivative either as a Business Rule or Complex Expression.

Common Usage

- Calculate mathematical expressions
- Lookup value from transformation cache for use in calculations
- Lookup value from Cube for use in calculations
- Source system check rule logic (validation rules on source data)

Derivative Business Rule Example

```
Namespace OneStream.BusinessRule.DerivativeRule.XFR_ExecuteStageCacheQuery
	Public Class MainClass
		'------------------------------------------------------------------------------------------------------------
		'Reference Code:	XFR_ExecuteStageCacheQuery
		'
		'Description:		Retrieves a value from the transformation cache calculated by another derivative rule
		'			and uses the value as an input to calculate the ratio of one account to another.
		'
		'Usage:			Derivative Business Rule intended to demonstrate how to retrieve a value from the
		'			transformation cache and use it as input to a calculation.
		'------------------------------------------------------------------------------------------------------------
		Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Transformer, ByVal args As
		DerivativeRuleArgs) As Object
			Try
				'Get Cash Value by querying the cache
				Dim valueCash as Decimal = Decimal.Zero
				Using dtCash as DataTable = api.QueryDataCache(si, "Ac = 'Cash'", False, True)
					If Not dtCash Is Nothing Then
						For Each row As DataRow in dtCash.Rows
							valueCash = row("Am")
							Exit For
						Next
					End If
				End Using

				'The current value is AR
				Dim valueAR as Decimal = args.ColumnValue

				'Return the ratio of AR/Cash
				If (valueAR <> Decimal.Zero) and (valueCash <> Decimal.Zero) Then
					Return (valueAR / valueCash)
				Else
					'Just return the value from the Stage
					Return args.ColumnValue

				End If
				Return Nothing

			Catch ex As Exception
				Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
			End Try
		End Function
	End Class
End Namespace
```

Cube View Extender

Cube View Extender Rules are used to apply advanced Cube View formatting to any Cube View while in Report view.

> **NOTE:** These rules do not apply to how a Cube View looks like in the Data Explorer Grid view.

The Extender Rule is used in conjunction with the Execute Cube View Extender Business Rule setting on the Cube View. See Cube View Extender: Advanced Cube View Formatting in "Implementing Security" on page 346 for examples on how to use this rule. See the OneStream API Overview Guide as well as the OneStream API Details and Database Documentation Guide for more details on this Business Rule.

Common Usage

The following are key uses for Cube View Extender Business Rules in formatting Reports.

- Alter Headers and Footers
    - Display different logos on select reports based on conditional logic or security and manage their placement and size
    - Customize the page number in the header or footer
      Page numbers can be on the top or bottom row of a report and the horizontal position can be specified for rows. This only applies to the top or bottom rows.
    - Format individual header and footer fields
    - Control the Left, Right, Center Subtitle widths
    - Control the font size of Title and Subtitles
    - Customize the date display
- Alter Column and Row Headers
    - Customize bottom text alignment
    - Control Word Wrap
- Apply Conditional Formatting to Data Cells

- Format cells based on their contents
- Change the text color of a value in order to effectively hide the result

Dashboard DataSet

DashboardDataSet Rules are used to create programmatic query results. This rule type combines multiple types of data into a single result set using the full syntax capability of VB.Net. These Business Rules are written as Shared Business Rules and applied to Dashboard Data Adapters or Dashboard Parameters.

Common Usage

- Combine different types of data for a report
- Build programmatic data queries (e.g., analytic plus sql)
- Conditionally build data query reports
- Conditionally build data query for Parameters
- Create geographical data to display via a Map Parameter Component in a Dashboard
- Create a data series to display via a Chart (Advanced) Parameter Component in a Dashboard

Dashboard Extender

DashboardExtender Rules are used to perform a variety of tasks associated with custom Dashboards and MarketPlace Solutions. These Business Rules can be thought of as multi-purpose rules and make up the majority of the code written in a MarketPlace Solution. In addition, they are written as Shared Business Rules and applied to Application Dashboard Parameter Components (Buttons, Combo Boxes, etc.).

Common Usage

- Execute task when the user clicks a button
- Perform a task and show a message to the user
- Perform a custom calculation
- Upload a file from the end user's machine
- Automate a Workflow
- Build a custom Workflow
- Create custom data tables
- Include Page State to store parameters and values about a specific Dashboard page instance

Dashboard XFBRString

Dashboard XFBRString Rules are used to process conditional Dashboard Parameters. These rules inspect and alter a Dashboard Parameter value using the full syntax capabilities of VB.Net or C#. Dashboard String Functions are written as Shared Business Rules and called by using a XFBR (BusinessRuleName, FunctionName, UserParam=[UserValue]) specification anywhere a standard Dashboard Parameter is used. After a Dashboard BRString rule is created, create a Dashboard Component to call the BRString using the following script.

```
BRString(brRuleName, funcNameWithinBRRule, optionalName1 = var1, optionalName2 = var2)
```

Enter the Business Rule as a Parameter using |!BRString!|

The return value from the Business Rule will be used in the Dashboard Component.

> **NOTE:** This Business Rule can be applied to any Dashboard or Cube View property where a Parameter is used.

Extensibility Rule

Extensibility Rules have these two types: Extender and Event Handlers. Extender Rules are the most generalized type of Business Rule in the OneStream platform. Use these to write a simple utility function or a specific helper function called as part of a Data Management Job. Event Handlers are exclusively called before or after a certain operation occurs within the system.

Extensibility Business Rule Example

Event Handler that sends an email notification after a ProcessCube event.

```
Namespace OneStream.BusinessRule.DataQualityEventHandler.DataQualityEventHandler
    Public Class MainClass
        '----------------------------------------------------------------------------------------------------
        'Reference Code:    DataQualityEventHandler
        '
        'Description:               Event handler method that provides an opportunity to supplement a normal data
                                    quality action with your own custom functionality.
        '                               (Example: email after ProcessCube or publish report to SharePoint after
                                        failed Confirmation).
        '
        'Usage:                     Executes when a Data Quality action is run and fires this Business Rule.  If you have
                                    written code in that handles the specified event operation the code will be executed.
        '----------------------------------------------------------------------------------------------------
        Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Object, ByVal args As
        DataQualityEventHandlerArgs) As Object
            Try
                'Define a switch to control event processing, since many of these are reference examples we do not
                want them to run all the time
                Dim processEvents as Boolean = False

                'Set the default return values
                Dim returnValue As Object = args.DefaultReturnValue
                args.UseReturnValueFromBusinessRule = False
                args.Cancel = False

                'Evaluate the operation type in order to determine which subroutine to process
                Select Case args.OperationName
                    Case Is = BREventOperationType.DataQuality.ProcessCube.NoCalculate
                        'Execute a Data Management job after process Cube runs
                        Me.XFR_HandleProcessCubeNoCalculate(si, globals, api, args)

                    Case Is = BREventOperationType.DataQuality.Certify.FinalizeSetCertifyState
                        'Send an email after a Workflow Profile executes its certification
                        Me.XFR_HandleFinalizeSetCertifyState(si, globals, api, args)

                End Select

                Return returnValue

            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function

#Region "ProcessCube.NoCalculate Helpers"

        Private Sub XFR_HandleProcessCubeNoCalculate(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Object,
        ByVal args As DataQualityEventHandlerArgs)
            '----------------------------------------------------------------------------------------------------
            'Reference Code:    XFR_HandleProcessCubeNoCalculate
            '
            'Description:               Run a Data Management Sequence after the Workflow process Cube task is
                                        run.
            '                               Note: the Data Management Sequence name is assigned to a
                                            Workflow Profile CalcDef filter field
            '                           so this event does not have to be modified, the user can simply
                                        edit the CalcDef grid
            '                           for a Workflow Profile and this Business Rule will execute the
                                        specified sequence.
            '
            'Usage:                     Used to supplement the standard "ProcessCube" functionality associated
```

```
                                        with a Workflow Profile by allowing a Data Management Sequence to be
                                        executed for the Workflow Profile as well.
                '-----------------------------------------------------------------------------------------------------
                Try
                        'Get the DataUnitInfo from the Event arguments so that we can get the name of the
                        DataManagement sequence to process.
                        Dim calcInfo As DataUnitInfo = DirectCast(args.Inputs(2), DataUnitInfo)
                        If Not calcInfo Is Nothing Then
                                'Make sure that a Sequence name as assigned to the filter value of the Calc Definition of
                                the executing Workflow Profile
                                If calcInfo.FilterValue <> String.Empty Then

                                        'Now, execute the DataMgmt Sequence that was specified in the FilterValue
                                        (In a background thread)
                                        BRApi.Utilities.StartDataMgmtSequence(si, calcInfo.FilterValue, Nothing)

                                End If
                        End If

                Catch ex As Exception
                        Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
                End Try
        End Sub

#End Region

#Region "FinalizeSetCertifyState Helpers"
        'Apply tag this to Text1 of users that should be notified when a child Workflow certifies
        Public const NotifyCertifyCompleted as String = "#NCC"

        Private Sub XFR_HandleFinalizeSetCertifyState(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Object,
        ByVal args As DataQualityEventHandlerArgs)
                '-----------------------------------------------------------------------------------------------------
                'Reference Code:        XFR_HandleFinalizeSetCertifyState
                '
                'Description:                   Send an email to users assigned the Workflow execution group of the Parent
                                                Workflow Profile of the Workflow Profile that just certified.
                '
                'Usage:                         Used to provide email notification when a dependent Workflow Profile
                                                certifies.
                '-----------------------------------------------------------------------------------------------------
                Try

                        'Check the before / after flag, we want to handle the AFTER event
                        If (args.IsBeforeEvent = False)  Then

                                'Check to see if the profile was certified, add send an email all Parents of the certifying
                                profile
                                Dim certifyInstance as CertifyInstanceInfo = DirectCast(args.Inputs(2),
                                CertifyInstanceInfo)
                                If Not certifyInstance is Nothing Then
                                        If certifyInstance.IsCertified(si) Then

                                                'Get the list of users assigned to the Parent of the Workflow
                                                profile so that we know who should get an email
                                                Dim notificationUsers as List(Of UserInfo) =
                                                BRApi.Workflow.General.GetUsersInWorkflowGroupForParents
                                                (si, certifyInstance.Workflow.WfUnitPk.CreateWorkflowUnit
                                                ClusterPk(), SharedConstants.WorkflowProfileAttributeIndexes.
                                                WorkflowExecutionGroup, True, True, NotifyCertifyCompleted)
                                                For Each userSummary As UserInfo in notificationUsers
                                                        'Send the email
                                                        me.CreateMessageAndSendMail(si, certifyInstance,
                                                        userSummary)
                                                Next
                                        End If
```

```
                End if

            End if

        Catch ex As Exception
            Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
        End Try
End Sub

Private Sub CreateMessageAndSendMail(ByVal si As SessionInfo, certInstance as CertifyInstanceInfo, userSummary as
UserInfo)
        '---------------------------------------------------------------------------------------------------
        'Reference Code:    CreateMessageAndSendMail
        '
        'Description:                Create the email message body and execute the "Send Mail" function.
        '---------------------------------------------------------------------------------------------------
        Try
            Using dbConnApp as DbConnInfo = BRApi.Database.CreateApplicationDbConnInfo(si)

                Dim emailInfo as new Text.StringBuilder
                emailInfo.AppendLine("To: " & userSummary.User.Email)

                'Create the message title
                Dim messageTitle as new Text.StringBuilder
                messageTitle.Append("OneStream Workflow ['')
                messageTitle.Append(certInstance.WorkflowProfileName)
                messageTitle.Append(", ")
                messageTitle.Append(ScenarioDimHelper.GetNameFromId(dbConnApp,
                certInstance.Workflow.WfUnitPk.ScenarioKey))
                messageTitle.Append(", ")

                messageTitle.Append(TimeDimHelper.GetNameFromId
                (certInstance.Workflow.WfUnitPk.TimeKey))
                messageTitle.Append("] is ready for you to review.")
                messageTitle.AppendLine("")

                'Create the message body
                Dim messageBody as new Text.StringBuilder
                messageBody.AppendLine("Certification Information:")
                messageBody.AppendLine("-----------------------------------------------------------")

                messageBody.AppendLine("Profile Name..... " & certInstance.WorkflowProfileName)

                Dim signOff as CertifySignOffInstanceInfo = Nothing
                If certInstance.SignOffsInDescendingTimestampOrder.Count > 0 Then
                    signOff = certInstance.SignOffsInDescendingTimestampOrder(0)
                    messageBody.AppendLine("User Name..... " & signOff.UserName)

                    messageBody.AppendLine("Time Completed..... " &
                    signOff.TimeStamp.ToLocalTime & " Local Time")

                    messageBody.AppendLine("Comments..... " & signOff.Comments)

                End If
                messageBody.AppendLine("")

                messageBody.AppendLine("Dependent Information:")
                messageBody.AppendLine("-----------------------------------------------------------")

                For Each relativeInfo as CertifyRelativeInfo in certInstance.Dependants
                    messageBody.AppendLine(relativeInfo.WorkflowProfile.Name & "  (" &
                    relativeInfo.Workflow.GetOverallStatusText("Not Started", "Completed",
                    "Locked", "Running", "") & ")")
                Next
                messageBody.AppendLine("")
```

```
                                    'Test the email by writing a log message
                                    ErrorHandler.LogMessage(si, emailInfo.ToString & vbcrlf &  messageTitle.ToString &
                                    vbcrlf &  messageBody.ToString)

                                    'Send an email message
                                    'Me.SendMail(si, userSummary.User.Email, messageTitle.ToString,
                                    messageBody.ToString)

                            End Using

                    Catch ex As Exception
                            Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
                    End Try
            End Sub

            Private Sub SendMail(ByVal si As SessionInfo, ByVal userEmailAddress as String, ByVal subject as String, ByVal
            messageBody as String)
                    '--------------------------------------------------------------------------------------------------
                    'Reference Code:       SendMail
                    '
                    'Description:                  Create the mail connection and send.
                    '--------------------------------------------------------------------------------------------------

                    Try
                    'Prepare the message
                    Dim emailConnectionName As String = "Office365Mail"
                    Dim toEmail As New List (Of String)
                      toEmail.Add("userEmailAddress")
                    Dim subject As String = "Subject"
                    Dim body As String = "Body"
                    Dim attachments As New List (Of String)
                      attachments.Add ("FileLocationString")

                    'Send the Message
                    BRApi.Utilities.SendMail(si, emailConnectionName, toEmail, subject, body, attachments)

                    Catch ex As Exception
                            Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
                    End Try
            End Sub

#End Region

        End Class
End Namespace
```

Extender

This can be used to automate custom tasks like running external scripts, backups and report publishing.

WCF Event Handler

This allows direct interaction with the Microsoft Windows Communication Foundation which means it listens to communication between the client and the web server. The rule will intercept the communication, analyze it, and if certain criteria is met, it will run its logic. This is quite flexible and has a variety of uses such as creating, reading, deleting, and updating different types of objects in the system for users in a group or Transformation Rule changes. For example, a rule can be created to e-mail an auditor about every metadata change as it happens.

Available operations

Transformation Event Handler
This can be run at various points from Import through Load. Available operations.

- StartParseAndTransForm
- InitializeTransFormer
- ParseSourceData
- LoadDataCacheFromDB
- ProcessDerivativeRules
- ProcessTransformationRules
- DeleteData
- DeleteRuleHistory
- WriteTransFormedData
- SummarizeTransFormedData
- CreateRuleHistory
- EndParseAndTransForm
- FinalizeParseAndTransForm
- StartRetransForm
- EndRetransForm
- FinalizeRetransForm
- StartClearData
- EndClearData

- FinalizeClearData
- StartValidateTransForm
- ValidateDimension
- EndValidateTransForm
- FinalizeValidateTransForm
- StartValidateIntersect
- EndValidateIntersect
- FinalizeValidateIntersect
- LoadIntersect
- StartLoadIntersect
- EndLoadIntersect
- FinalizeLoadIntersect

Journals Event Handler

This can be run before, during, or after a Journal operation such as Submission, Approval, or Post. Available operations:

- SubmitJournal
- ApproveJournal
- RejectJournal
- PostJournal
- UnpostJournal
- StartUpdateJournalWorkflow

- EndUpdateJournalWorkflow
- FinalizeUpdateJournalWorkflow

Save Data Event Handler

This is run in order to track all save events in an application.

Forms Event Handler

This can be run before, during, or after an operation such as Form Save. Available operations:

- SaveForm
- CompleteForm
- RevertForm
- StartUpdateFormWorkflow
- EndUpdateFormWorkflow
- FinalizeUpdateFormWorkflow

Data Quality Event Handler

This can be run before, during, or after data quality events like Confirmation and Certification. Available operations:

- StartProcessCube
- Calculate
- Translate
- Consolidate
- EndProcessCube

- FinalizeProcessCube
- PrepareICMatch
- StartICMatch
- PrepareICMatchData
- EndICMatch
- StartConfirm
- EndConfirm
- FinalizeConfirm
- SaveQuestionResponse
- StartSetQuestionairreState
- SaveQuestionairreState
- EndSetQuestionairreState
- StartSetCertifyState
- SaveCertifyState
- EndSetCertifyState
- FinalizeSetCertifyState

Data Management Event Handler

This can be run before or after a Data Management Sequence or Step runs. Available operations:

- StartSequence
- ExecuteStep

- EndSequence

Workflow Event Handler

This can be run before or after a Workflow execution step. Available operations:

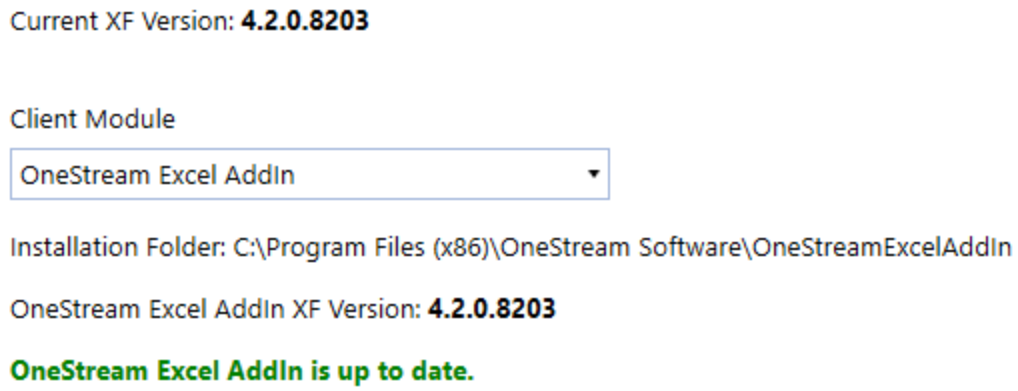
- UpdateWorkflowStatus
  WorkflowLock
  WorkflowUnlock

Client Updater

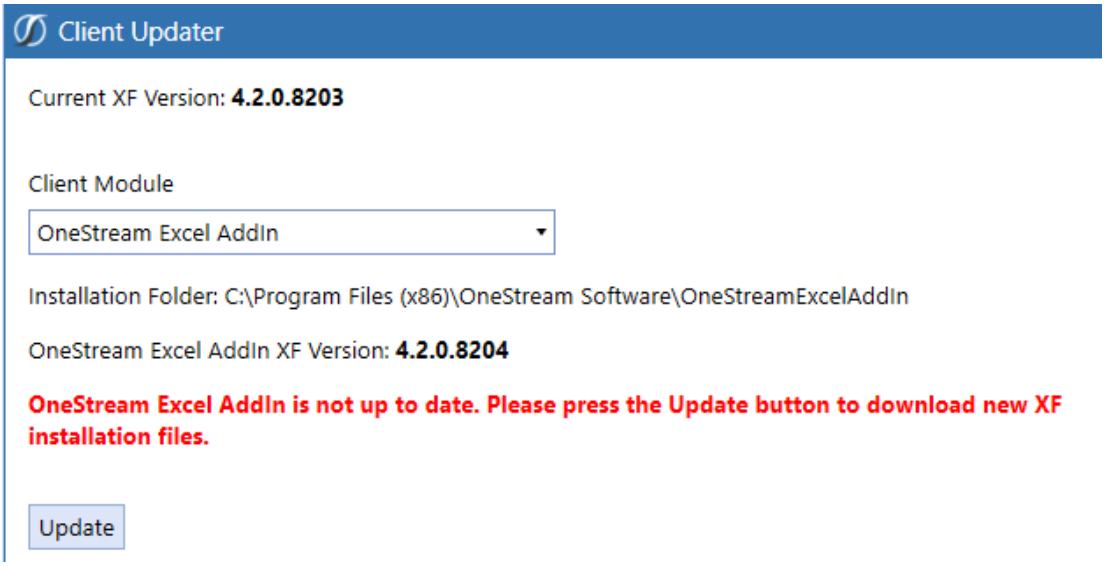
The Client Updater is used to retrieve updated software from the OneStream server for the Excel Add-In client program when the version being used does not match the version found on the server being connected. Note that in order to perform the update, the user needs to be able to write to the installation folder. From this page, the user can first save work and then restart using elevated Windows privileges using the Restart OneStream as Windows Administrator button.

Information regarding the current version is displayed at the top of the window, as well as the module being reviewed, the location of the installation folder and the version status all appear within this window.

Example of versions that match:



Example of versions that do not match:



Client Module
This field is used to select which application (OneStream Excel Add-In) needs to be compared to the current version of each that are currently installed on the user's desktop. Click the selection arrow and select the appropriate application.
If the versions do not match, click the Update button, then click OK.

> **NOTE:** If any versions of Excel are open, they must be closed before clicking OK to proceed.

> **NOTE:** A backup folder with files for the outdated version is automatically created and saved as part of the update process. It can be found in the same location as the newly updated version folder.

If this functionality has been disabled, the following message appears when trying to update those applications. "The Client Updater has been disabled by your System Administrator. Please use OneStream's full client installation program, or see your System Administrator."

Data Management

The Data Management module allows you to copy data or clear data for a Cube, Scenario, Entity, and Time. In order to do this, each Data Management Group must contain a Sequence and a Step. The Steps are created and specifically defined by Cube, Scenario, Entity, and Time. Once the Step is defined and saved, it can be assigned to a Sequence. Once these Groups are created, they are organized into Data Management Profiles.

Search

1. Click the binoculars to open the Select Data Management Object dialog box.
2. Select the Object type from the drop-down: All Items, Sequence, or Step.
3. Enter as much information as you have and click Search.
4. The search results show.
5. If you want to view the results by hierarchy, click View in Hierarchy.

Data Management Profile

Once Data Management Groups are created, they can be assigned to different Data Management Profiles. A Data Management Profile is driven by the Data Management Group.

Click  to create a Data Management Profile.

Click  to assign Groups to the selected Profile.

Data Management

A Data Management Group allows you to create different groups each containing Sequences and Steps. A Data Management Group can be assigned to multiple Data Management Profiles.

Click to create a new Data Management Group.

General

Name
The name of the new data group.

Description
A description of the new data group.

Sequences

A Sequence is an ordered series of one or more Data Management Steps which will execute in the order in which the Steps are organized. Click  to create a new Data Management Sequence.

General

Name
The name given to the Data Management Sequence.

Description (Optional)
A description of the Data Management Sequence.

Data Management Group
This indicates the Data Management Group under which the particular Sequence was created.

Application Server (Optional)
This allows the specification of a particular application server in the event the Sequence has an abnormally long run-time or one application server is preferred over another.

Task Activity

The Data Management sequence monitors the server's CPU and evaluates other queued tasks in order to make sure that they are processed in order as resources become available. If the server resource utilization is greater than the limit, the job status will be set to Queued and the task progress bar will stay on the queued task step until enough CPU resources are available to start the task. This can be monitored in Task Activity.

Use Queueing
Set this to True to use queueing for this task in order to have better control of the application server's CPU utilization. This task will not start running until CPU utilization is below the specified value, or until all previously queued tasks have been completed. The default is set to True.

Maximum % CPU Utilization To Run
Enter the maximum % CPU utilization allowed on the application server before this task is allowed to transition from queued to running. Enter a number between 1 and 100 or leave this setting blank to use the default. The default is 70%, however this can be modified in the Application Server Configuration.

> **NOTE:** Do not set a value less than 10 or the task may never start.

Maximum Queued Time Before Canceling (minutes)
Enter the number of minutes that this task is allowed to be queued before canceling it automatically. Enter a number, or leave this setting blank to use the default. The default is 20 minutes; however this can be modified in the Application Server Configuration.

When a task gets queued, the task progress dialog will stay on Task Queued. Open Task Activity to monitor the queued task and the current server CPU utilization.

> **NOTE:** Batch processing queue overrides other Workflow batch queue settings. The batch processing queue does not apply to batch script, only the Batch screen in the Workflow.

Parameter Substitutions 1-8

Parameter Name (Optional)
The name of a Parameter being used as a variable to be passed into the Sequence.

Value
The value passed into the related Parameter variable.

Sequence Steps Tab

This is where Steps are assigned and ordered to the Sequence.

Steps

There are six built in Data Management Step types.

Calculate

A Step can be created to use one of the built-in consolidation/calculation options available.

Name
The name of the Data Management Step.

Description (Optional)
The description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Calculation Type

Calculate
This executes a calculation when Parameter Components are changed. It runs calculations at the Entity level within the Local Member of the Consolidation Dimension without translating or consolidating.

Translate
This executes Translate when Parameter Components are changed. It runs the Calculate step above at the Entity level and then translates data within the Translated Member of the Consolidation Dimension for each applicable relationship.

Consolidate
This executes a Consolidate when Parameter Components are changed. This runs the Calculate and Translate steps and then completes the calculations required all the way up the Consolidation Dimension.

Force Calculate, Translate, or Consolidate
The Force menu (e.g. Force Consolidation) items will run as if every cell included is marked as needing to be calculated, translated or consolidated.

Calculate, Translate, or Consolidate with Logging
The Logging items (e.g. Force Translation with Logging) trigger additional detailed logging which can be viewed in the Task Activity area. Drill into a log to see the length of time and details about every calculation.

Force Calculate, Translate, or Consolidate with Logging
This executes a Force Calculation, Translation, or Consolidation with Logging.

Cube
Specify the Cube where the consolidation/calculation will run.

Entity Filter
Specify the Entity, list of Entities or any combination of Entity hierarchies to be included in the consolidation/calculation.

Parent Filter
If alternate hierarchies are used, a Parent may be specified in order to be included in the consolidation/calculation.

Consolidated Filter
Specify the Consolidation Member or Members to be included in the consolidation/calculation.

Scenario Filter
Specify the Scenario Member or Members to be included in the consolidation/calculation.

Time Filter
Specify the Time Member or Members to be included in the consolidation/calculation.

Execute Scenario Hybrid Source Data Copy

Copies base-level Cube data from a specified source Scenario (using the Hybrid Source Data settings) to a specified target Scenario. Data copy occurs when a standard calculation is run on the target Scenario and, by default, follows the standard OneStream calculation sequence.

Clear Data

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

Cube
Select the Cube where the consolidation/calculation will run.

Entity Filter
Select the Entity, list of Entities or any combination of Entity hierarchies to be included in the consolidation/calculation.

Scenario Filter
Select the Scenario Member or Members to be included in the consolidation/calculation.

Time Filter
Select the Time Member or Members to be included in the consolidation/calculation.

Clear Imported Data
This indicates whether the Import Member of the Origin Dimension should be included in the Clear Step. Settings are True or False.

Clear Forms Data
This indicates whether the Forms Member of the Origin Dimension should be included in the Clear Step. Settings are True or False.

Clear Adjustment Data and Delete Journals
This indicates whether the Adjustment Members of the Origin Dimension should be included in the Clear Step. Settings are True or False.

Copy Data

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

Source Cube
Select the source Cube for the data copy.

Source Entity Filter
Select the source Entity, list of Entities or any combination of Entity hierarchies to be included in the data copy.

Source Scenario
Select the source Scenario Member or Members to be included in the data copy.

Source Time Filter
Select the source Time Member or Members to be included in the data copy.

Source View
Select the View Member to be included in the data copy. This selection allows users to copy YTD data into a Periodic Member and vice versa.

Destination Cube
Select the destination Cube for the data copy.

Destination Entity Filter
Select the destination Entity, list of Entities or any combination of Entity hierarchies to be included in the data copy.

Destination Scenario
Select the destination Scenario Member or Members to be included in the data copy.

Destination Time Filter
Select the destination Time Member or Members to be included in the data copy.

Destination View
Select the destination View Member to be included in the data copy.

Copy Imported Data
Choose True or False to copy O#Import data

Copy Forms Data
Choose True or False to copy O#Forms data.

Copy Adjustment Data
Choose True or False to copy O#Adjustments data.

> **NOTE:** If the Source and Destination View fields are left blank, the data will copy to the same View Member. (e.g., YTD will copy to YTD or Periodic will copy to Periodic)

Custom Calculate

The typical use of the Custom Calculate Step is for speed of calculations during data entry and flexibility. For instance, a user could make on-the-spot changes in a Form, run this Custom Calculate and quickly experience What-if analysis based on the limited amount of data on the Form. Instead of running a full Calculate or Consolidation on a Data Unit, the Custom Calculate Data Management Step can be used to run a calculation on a slice of data within one or many Data Units. The calculation could be executed from within Data Management, by clicking Save on a Form in Workflow (through a Forms Event Handler) or related to a button on a Dashboard being used to enter Budget data, to state a few examples.

This type of calculation does not create audit information for each data cell affected, therefore will run faster than using the Copy Data Data Management Step type.

The user executing must be a member of the Scenario's Manage Data Group or the Step will fail. This helps prevent unauthorized users from launching Steps like this, which could alter or clear data unintentionally.

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

Data Units
These are the Data Unit settings for what will be affected by calculation being applied. A single Cube and Scenario can be affected by this Step. A single or multiple Entities, Entity Parents, Consolidation members and Time Periods can be affected through Filter settings for Entity, Parent, Consolidation and Time in this section using the Member Filter Builder dialog. The related Business Rule below will run once for each of the number of Data Units specified here. These Data Unit members (e.g. Entity, Scenario, Time, etc.) can be referenced in the related Business Rule with functions such as API.Pov.Entity.Name or similar, but otherwise will not need to be mentioned within the context of the Business Rule. Upon running, this will reset Calculation Status of the affected Data Units to needing calculation.

Point of View
These are the single member entries of dimensions not in the Data Unit to be affected by the calculation. Settings are for View, Account, Flow, Origin, IC and UD1-UD8. These values are provided in the Step as a convenience and to be referenced from within the Business Rule. For instance, the UD1 member listed here in the POV setting could be referenced from within the Business Rule as api.Pov.UD1.Name. This can make the Business Rule flexible since the same rule could be used against multiple Data Management Custom Calculate Steps, but run differently based on the POV setting.

```
Business Rule / Function Name
The name of the Finance-Type Business Rule and contained Function to run when this Step runs. This allows
```

the user to specify settings such as Durable Storage within the rule. A simple example of a Business Rule which calculates data with Durable Storage is displayed below:

```
Select Case api.FunctionType
Case Is = FinanceFunctionType.CustomCalculate
If args.CustomCalculateArgs.FunctionName.XFEqualsIgnoreCase("myFunctionName") Then
    api.Data.Calculate("A#Profit = A#Sales - A#Costs", True)
End If
End Select
```

> **NOTE:** When a Calculation or Consolidation runs on this same Data Unit after this Data Management Step is run, the data saved as calculated by this Step will be cleared unless it is saved with a Storage Type of Durable. ClearCalculatedData is first step in the standard Calculation Sequence that runs during a Calculation or Consolidation on Cube data. In this case, Durable data will be ignored during a calculate or even a Force Calculate or Consolidate unless a ClearCalculated function is used within the Business Rule or Member Formula to purposely clear the Durable data. However, if a calculation recalculates even data marked as Durable, it will then be replaced by the newly calculated data.

It is suggested that if this calculation within a Custom Calculate Data Management Step is to be replicated within a separate Member Formula or Business Rule, both can refer to the same saved Finance Business Rule function by name. To refer to this logic, see Defining a Reference to a Shared Business Rule in "Implementing Security" on page 346.

See Examples of Key Functions in "About the Financial Model" on page 2 for examples of using API.Data.Calculate and API.Data.ClearCalculated to store and clear Durable data as desired.

Parameters

Refer to any parameters inside the Business Rule by listing them here in name-value pairs in this fashion:

```
Name1=Frankfurt, Name2=[Houston Heights]
```

Custom Parameters can be used by using the correct syntax. This will result in a prompt to the user at run time.

```
Name3=|!myParam!|
```

Execute Business Rule

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

Business Rule
Select from the available application Business Rules to run custom scripts or procedures.

Parameters (Optional)
This field is provided to pass Parameters or variables into the selected Business Rule.

Export Data

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

File Share File Name
The name given to the file being exported to the application file share.

Include Cube in File Name
If set to True, the Cube name will be included in the file name when exporting.

Include Entity in File Name
If set to True, the Entity name will be included in the file name when exporting.

Include Parent in File Name
If set to True, the Parent name will be included in the file name when exporting.

Include Cons in File Name
If set to True, the Consolidation Member name will be included in the file name when exporting.

Include Scenario in File Name
If set to True, the Scenario name will be included in the file name when exporting.

Include Time in File Name
If set to True, the Time name will be included in the file name when exporting.

Overwrite Existing Files
Set this to True to overwrite a previously exported file when exporting.

Include Zeroes
If set to True, zero amount records will be included when exporting.

Include Member Descriptions
If set to True, Member descriptions will be included when exporting.

Include Cell Annotations
If set to True, cell annotations will be included when exporting.

Include Input Data
If set to True, input type data will be included when exporting.

Include Calculated Data
If set to True, calculated data will be included when exporting.

Cube
Specify the Cube where consolidation/calculation will run.

Entity Filter
Specify the Entity, list of Entities or any combination of Entity hierarchies to be included in the consolidation/calculation.

Parent Filter
If alternate hierarchies are used, a Parent may be specified in order to be included in the consolidation/calculation.

Consolidated Filter
Specify the Consolidation Member or Members to be included in the consolidation/calculation.

Scenario Filter
Specify the Scenario Member or Members to be included in the consolidation/calculation.

Time Filter
Specify the Time Member or Members to be included in the consolidation/calculation.

Combinations of Data Filters (use #All for all stored base-level data)
Use standard Member Filter functionality to select specific data required for all Dimensions listed below:

Account Filter (e.g., “A#IS.Descendants, A#All”)
Flow Filter
Origin Filter
IC Filter
UD1-8 Filter

Specific Data Filters
Use standard Member Filter functionality in order to have fine grain control over the data exported. Use this filter to choose more specific intersections of data.

Export File

Use the Export File Data Management Step to export an Extensible Document or Report Book to OneStream’s File Share.

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

File Share Folder
Enter the name of the File Share Folder where the desired file is saved.

File Name Suffix
Enter a suffix to include in the name of the file.

Overwrite Existing Files
Set to True to overwrite a previously exported file when exporting.

File Source Type

URL
Display a file from an internal or external web page.

Application/System Dashboard File
Display a file stored in a Dashboard Maintenance Unit File section.

Application/System Database File
Display a file stored in the Application or System Database Share.

File Share File
Display a file from the File Share.

URL or Full File Name
The URL or name of the file being used. Enter the full URL name, or click the ellipsis and browse to the desired file.

Process Extensible Document
If set to True, the Data Management Step will run and process the attached Extensible Document file, if set to False the unprocessed file will display which is mainly used for testing purposes.

> **NOTE:** An Extensible Document is a Text, Word, PowerPoint, or Excel file that uses Parameters in its content. The file name must contain .xfDoc before the extension.

```
Example: StatusReport.xfDoc.docx
```

See Extensible Document Framework in "Presenting Data With Extensible Documents" on page 253 for more details on this feature.

Read Parameter Names from Extensible Doc
If set to True, the Parameters used in the Extensible Document will prompt the user when the Data Management Sequence is run, if this is set to False, the Parameters can be specified ahead of time in the Parameters property below.

Parameters
Enter a comma separated list of name value pairs.

```
Example: ParameterName1=ValueName1, ParameterName2=[Value Name2]
```

Export Report

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Step Type
The type of Data Management Step chosen.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

File Share File Name
The name given to file being exported to the application file share.

Include Object Name in File
If set to True, the Dashboard Object will be included in the file name when exporting.

Overwrite Existing Files
Set to True to overwrite a previously exported file when exporting.

Report File Type

PDFs in Zip File
This will export all contained PDF’s individually in a ZIP file.

Combined PDF File
This will combine and then export all report PDF's into one PDF file.

Object Type
Indicate whether a Dashboard or Dashboard Profile object is to be exported.

Object Name
The name of the Dashboard or Dashboard Profile being used.

Object Parameters (Optional)
This field is provided to pass Parameters or variables used when running the report normally.

Reset Scenario

Similar to Clear Data Step, except it clears additional related application data, yet does not create audit information for each data cell affected, therefore will run faster. It clears data within a range (including parent Entity data), audit information, Workflow Status and Calculation Status as if it never existed. This is intended for Administrator use. User executing must be a member of the Scenario's Manage Data Group or the Step will fail. This helps prevent unauthorized users from launching Steps like this, which could alter or clear data unintentionally. It is recommended to only changes Manage Data Group from Nobody to a select exclusive User Group before running and then change back to Nobody afterwards. Also, ensure that your application database is backed up before performing a Reset Scenario. Note that Reset Data will clear even data marked as Durable.

Name
The name of the Data Management Step.

Description (Optional)
A description of the Data Management Step.

Data Management Group
The Data Management Group to which the Step belongs.

Use Detailed Logging
If set to True, a detailed log found in the Task Activity Log will provide additional detail about the process.

Scenario
Choose one Scenario to be reset.

Reset All Time Periods
Default is True, which will remove data and reset Workflow Status for all time periods. If False, the next three properties will be enabled.

Start Year / End Year
The first and last years' worth of time to clear from the Application and Workflow Status.

Start Time Period in First Year
Optional. Time Period referenced in First Year to begin clearing data.

Run a Sequence or Step

While highlighting a Sequence or Step, click this button:  .

When running a Sequence in Data Management, go to **System Tab > Tools > File Explorer** to find any file export.

Go to **File Share > Applications > Choose an application > DataManagement > Export > Username > Choose the latest folder**.

Spreadsheet

The OneStream Windows App Spreadsheet feature enables users to incorporate spreadsheet functionality experienced by users of the OneStream Excel Add-in without needing to have Excel loaded on their computer. It can be used for ad hoc querying/reporting, analysis, data entry, and formatted reports. The Spreadsheet feature enables users to stay within the OneStream Windows App while being able to use functionality similar to what they know and love in Excel. Similar to the Excel Add-in, the Spreadsheet feature leverages OneStream's re-usable Cube Views for fast and easy analysis. See "Navigating the Excel Add-In" on page 1177 for more details on this feature.

- Here are some other functional highlights and benefits:
- Change point-of-view, interact with Forms, assign Cube Views, drill through to source data and update Workflow status
- Utilize familiar retrieve functions for ad-hoc reporting and analysis

- Eliminate risk of errors and duplication of efforts with standardized and centralized spreadsheet controls
- Safely edit, update and analyze data as spreadsheet forms respect Application and Workflow and security
- Eliminate spreadsheet maintenance when metadata changes because Cube Views are read dynamically
- Sheet-based calculations remain intact even when rows or columns are added
- Include multiple Cube View results in the same sheet

The OneStream Windows App Spreadsheet feature can perform most of the tasks accomplished by the OneStream Excel Add-in, with some limitations. These limitations include, but are not limited to:

- Macros
- Solver
- Document properties
- No option to insert copied/cut cells in spreadsheet
- Preview format does not update for format types Effects (Superscript, Subscript, Strikethrough)
- Ability to manage conditional formatting – color scales are reversed
- Shift+End
- Spreadsheet border button does not store last selection
- Text Direction option from Alignment formatting
- Underline formatting does not appear same as in Excel
- Not all Chart options are available in Spreadsheet
- Ability to change chart colors in spreadsheet

- References to other sheets in Spreadsheet is a different process
- Ctrl+PageUp / Ctrl+PageDn correctly changes the tab but does not reset tab focus in spreadsheet
- CTRL+N creates a new spreadsheet, however if an existing spreadsheet was opened with unsaved changes, it closes the existing spreadsheet without saving edits made since last save

Some functionality is currently not supported in the Spreadsheet Tool. Functionality that is known not to be supported in the Spreadsheet feature at this time is listed below:

- Fill number formatting
- The ability to format part of a cell with different formatting
- Justify alignment option
- Managing Rules under spreadsheet conditional formatting
- Spreadsheet alignment cell format "Center Across Selection"
- Undo/Redo

The following Excel Column Charts are incompatible and unavailable with the Spreadsheet feature:

- Stacked 3-D
- 100% Stacked 3-D
- Stacked Cylinder
- 100% Stacked Cylinder
- Stacked Cone
- 100% Stacked Cone

- Stacked Pyramid
- 100% Stacked Pyramid

The following Excel Line chart is incompatible and unavailable with the Spreadsheet feature:

- 3-D Line

The following Excel Bar charts are incompatible and unavailable with the Spreadsheet feature:

- Stacked 3-D Bar
- 100% Stacked 3-D Bar
- Stacked Horizontal Cylinder
- 100% Stacked Horizontal Cylinder
- Stacked Horizontal Cone
- 100% Stacked Horizontal Cone
- Stacked Horizontal Pyramid
- 100% Stacked Horizontal Pyramid

Microsoft Excel 2016 Chart Types

There are seven new chart types added to the Spreadsheet component in the Windows application. These charts were first introduced to Microsoft Excel 2016, and are now available in our spreadsheet component as an alternative to using Excel.

The OneStream Windows application spreadsheet feature does not require that Excel be loaded on your computer. It can be used for querying and reporting, analysis, data entry, and formatted reports. The Spreadsheet feature allows you to remain in the Windows application using Excel-like functionality.

This is an enhancement to the existing spreadsheet component in the Windows application. It is available to administrators or general users with security rights to access it.

Chart Types

Microsoft Excel 2016 introduced several chart types that help you visualize financial, statistical, and hierarchical data. They include:

- Box and Whisker
- Waterfall
- Histogram
- Pareto
- Funnel
- Sunburst
- Treemap

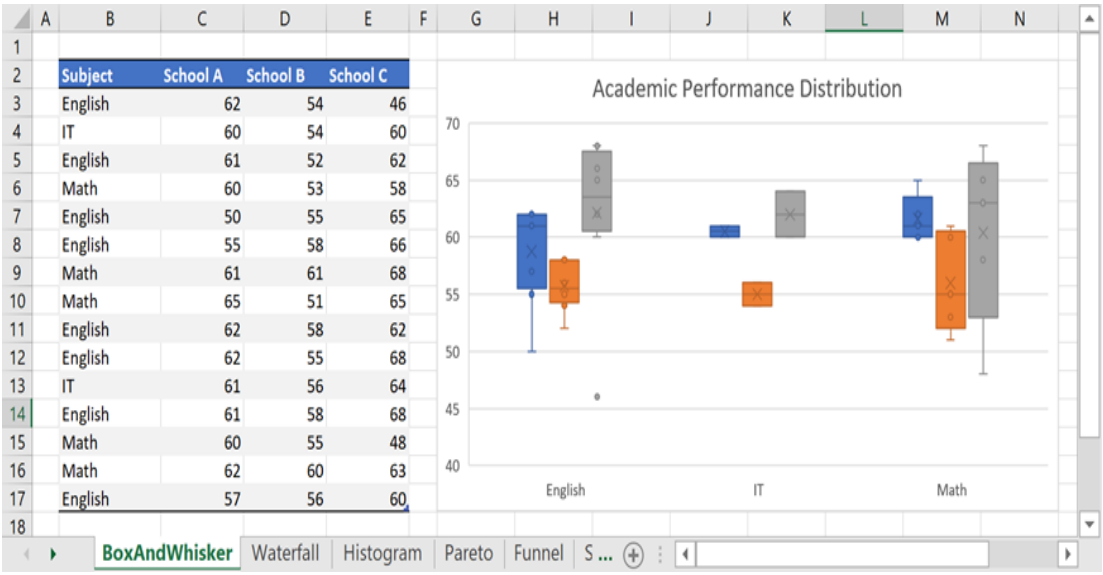
You can add charts to a OneStream spreadsheet worksheet in the same manner as any other chart type. Chart styles allow you to quickly change chart appearance. Styles change the background fill, specify the color of the data series, and apply different shape effects and outlines to the chart.

To apply Excel 2016 chart types to a predefined chart style, right-click on the chart and select one of the available styles.

Box and Whisker

A box and whisker chart shows distribution of data in quartiles, highlighting the mean and outliers. Boxes may have lines extending vertically called “whiskers.” These lines indicate variability outside the upper and lower quartiles, and any point outside those lines or whiskers is considered an outlier.

Box and whisker charts are commonly used in statistical analysis. For example, you could use a box and whisker chart to compare medical trial results or teachers' test scores.



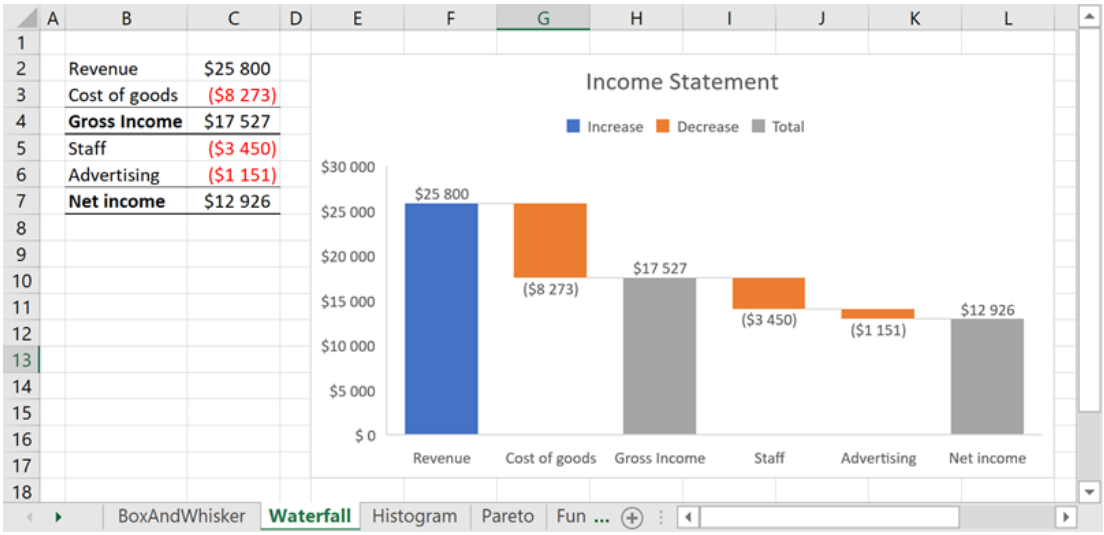
Subject	School A	School B	School C
English	62	54	46
IT	60	54	60
English	61	52	62
Math	60	53	58
English	50	55	65
English	55	58	66
Math	61	61	68
Math	65	51	65
English	62	58	62
English	62	55	68
IT	61	56	64
English	61	58	68
Math	60	55	48
Math	62	60	63
English	57	56	60

Waterfall

A waterfall chart shows a running total as values are added or subtracted. It is useful for understanding how an initial value (for example, net income) is affected by a series of positive and negative values. The columns are color coded so you can quickly tell positive from negative numbers. The initial and the final value columns often start on the horizontal axis, while the intermediate values are floating columns.

If your data includes values that are considered Subtotals or Totals, such as Net Income, you can set those values so they start on the horizontal axis at zero and don't float. To do this:

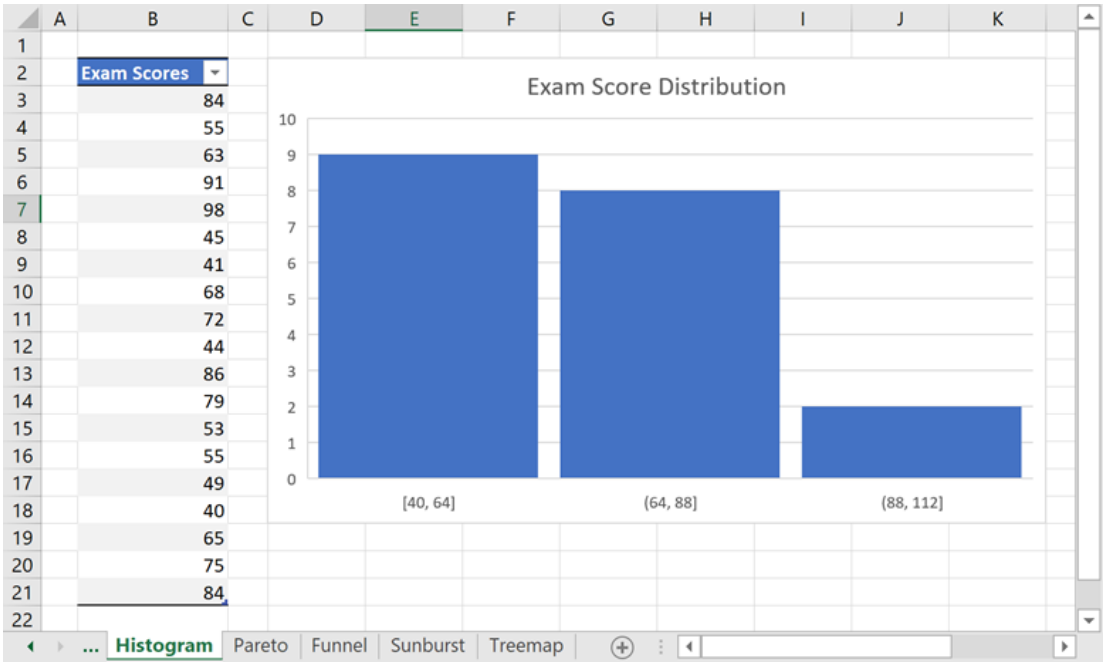
1. Right-click on the chart and select **Set as Total**.
2. In the dialog box, select the checkbox for value(s) in the dataset to be set as Total.
3. To make the column float again, clear the **Set as total** checkbox.



Revenue	$25 800
Cost of goods	($8 273)
Gross Income	$17 527
Staff	($3 450)
Advertising	($1 151)
Net income	$12 926

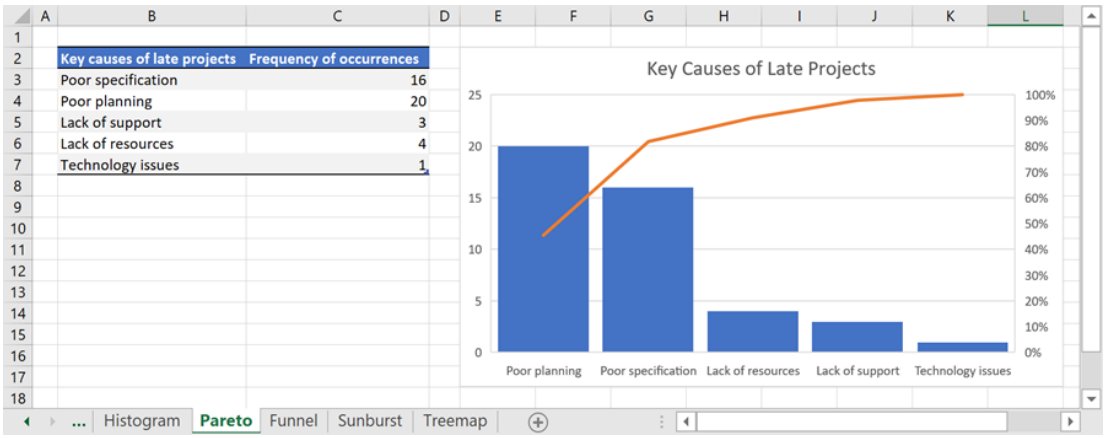
Histogram

Data plotted in a histogram chart shows the frequencies within a distribution. Each column of the chart is called a frequency bin.



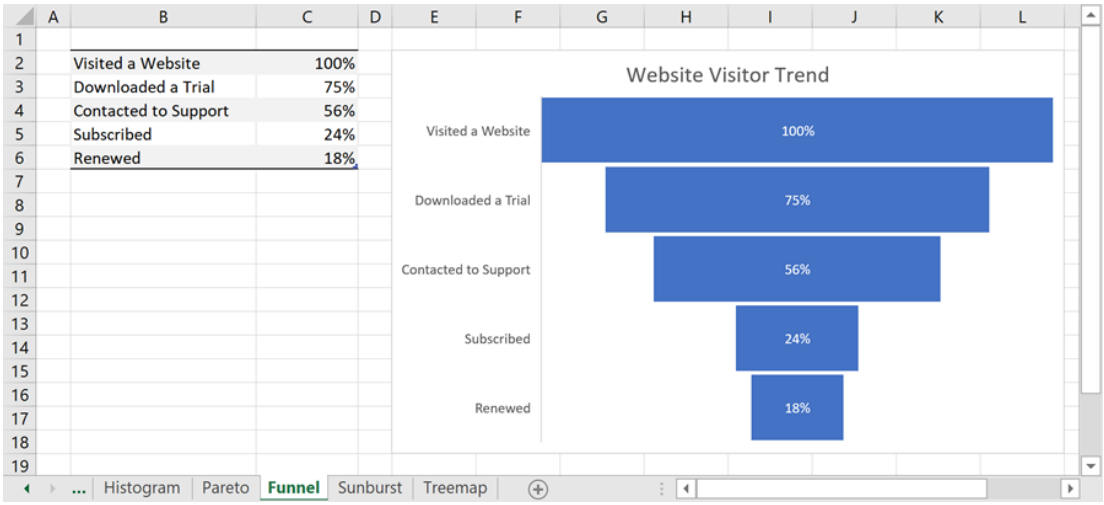
Pareto

A pareto chart is a sorted histogram that contains columns sorted in descending order along with a line representing the cumulative total percentage.



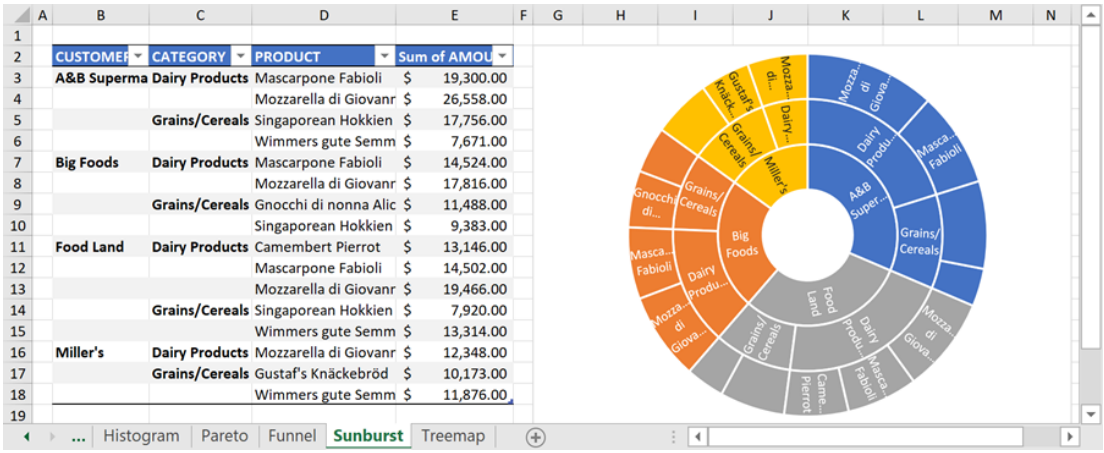
Funnel

Funnel charts show values across multiple stages in a process. Typically, the values decrease gradually, causing the bars to resemble a funnel. For example, you could use a funnel chart to show the number of sales prospects at each stage in a sales pipeline.



Sunburst

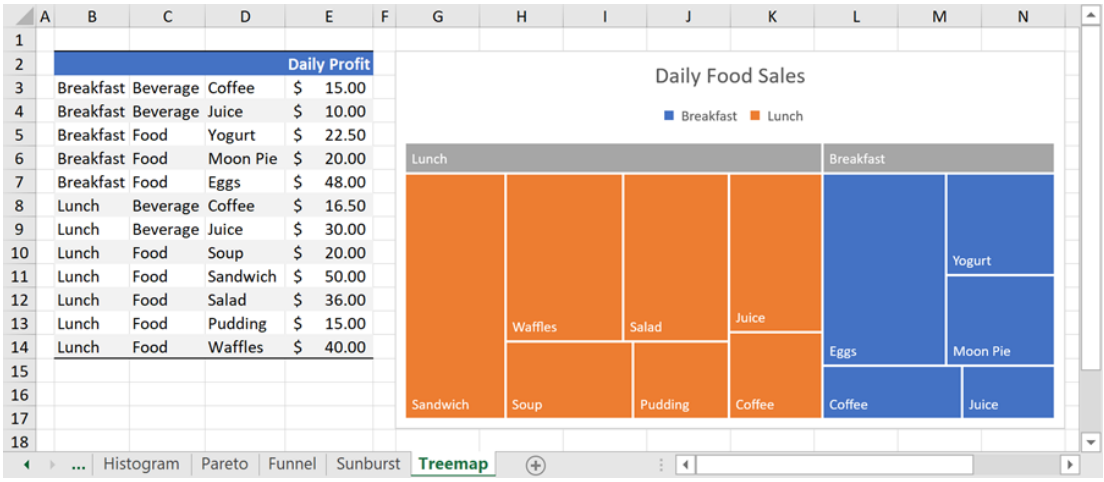
The sunburst chart displays hierarchical data and can be plotted when empty (blank) cells exist within the hierarchical structure. Each level of the hierarchy is represented by one ring or circle with the innermost circle as the top of the hierarchy. A sunburst chart without hierarchical data (one level of categories), looks similar to a doughnut chart. However, a sunburst chart with multiple levels of categories shows how the outer rings relate to the inner rings. The sunburst chart is most effective at showing how one ring is broken into its contributing pieces.



CUSTOMER	CATEGORY	PRODUCT	Sum of AMOU
A&B Superma	Dairy Products	Mascarpone Fabioli	$ 19,300.00
		Mozzarella di Giovanr	$ 26,558.00
	Grains/Cereals	Singaporean Hokkien	$ 17,756.00
		Wimmers gute Semm	$ 7,671.00
Big Foods	Dairy Products	Mascarpone Fabioli	$ 14,524.00
		Mozzarella di Giovanr	$ 17,816.00
	Grains/Cereals	Gnocchi di nonna Alic	$ 11,488.00
		Singaporean Hokkien	$ 9,383.00
Food Land	Dairy Products	Camembert Pierrot	$ 13,146.00
		Mascarpone Fabioli	$ 14,502.00
		Mozzarella di Giovanr	$ 19,466.00
	Grains/Cereals	Singaporean Hokkien	$ 7,920.00
		Wimmers gute Semm	$ 13,314.00
Miller's	Dairy Products	Mozzarella di Giovanr	$ 12,348.00
	Grains/Cereals	Gustaf's Knäckebröd	$ 10,173.00
		Wimmers gute Semm	$ 11,876.00

Treemap

The treemap chart provides a hierarchical view of your data and an easy way to compare different levels of categorization. The treemap chart displays categories by color and proximity and can show data which might be difficult to display with other chart types. The treemap chart is plotted when empty (blank) cells exist within the hierarchical structure. Treemap charts are good for comparing proportions within the hierarchy.



Conclusion

These chart types help you visualize financial, statistical, and hierarchical data inside the Windows application spreadsheet component. They are ideal for those who prefer working inside the Windows application rather than Microsoft Excel.

Retrieve Functions

Retrieving and changing data can be done by using functions. To see the functions and their Parameters, open the Spreadsheet feature and select the Formulas tab. Within the Spreadsheet feature, select Insert Function and select User Defined where it says to Select a category. See Retrieve Functions in "Navigating the Excel Add-In" on page 1177 for more details on this feature.

File, Open and File, Save As Functionality

Additional options for opening and saving files exist within the Spreadsheet feature.



Open
File type to open

Local Folder
Select a file to be opened from a location on the local computer/network.

File System
Select a file to be opened from a location within the File Explorer.

> **NOTE:** Displayed files can also be opened from here, or from OnePlace |Documents by right clicking and selecting one of the three options – “Open in Spreadsheet Page”; “Open” (opens file directly in Excel if the application is found on the local computer) or “Open With…” (user specifies program).

Application Dashboard File

Select a file to be opened from an Application Dashboard.

System Dashboard file
Select a file to be opened from a System Dashboard.

Save As
File type to be saved as.

Local Folder
Select location on local computer/network to save a file to.

File System
Select location within File Explorer to save a file to.

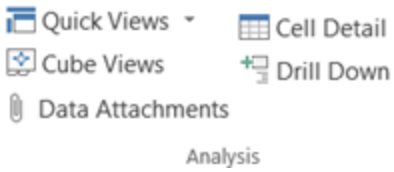
Application Dashboard
Select Application Dashboard location to save a file to.

System Dashboard file
Select System Dashboard location to save a file to.

OneStream Ribbon

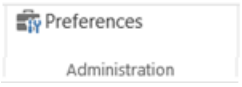
When using the Spreadsheet feature, there will be a OneStream menu item and a ribbon. See OneStream Ribbon "Navigating the Excel Add-In" on page 1177 for an explanation of the items within Spreadsheet that function the same as those in the Excel Add-In. Items documented below function differently than they do in the Excel Add-In, or do not exist in the Spreadsheet Tool.

Analysis



The File Explorer option does not exist in the Spreadsheet feature because files are automatically stored. They do not exist within Excel.

Administration

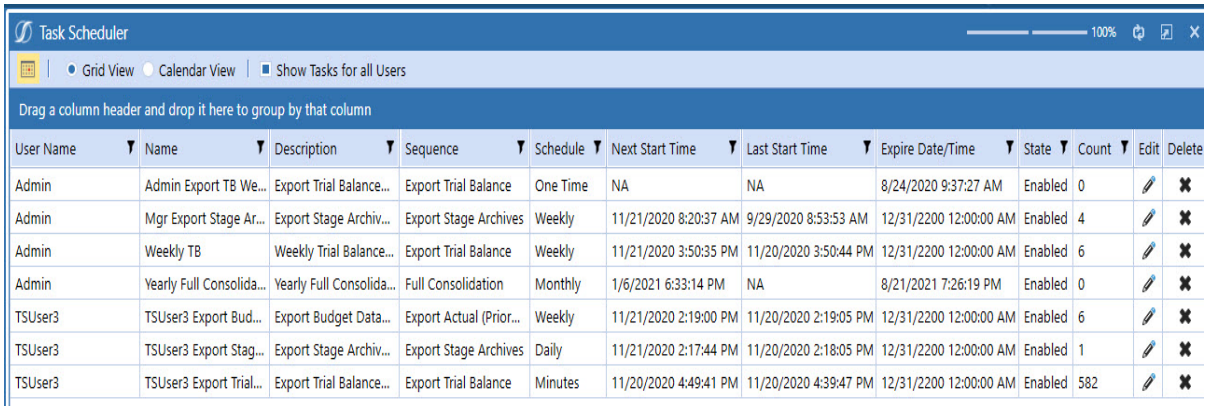


The Display Context Pane option does not exist in the Spreadsheet feature because it is not needed. The OneStream task pane automatically appears when using the Spreadsheet feature.

Under Preferences, the General options are not needed in the Spreadsheet for Windows Only tool. These options manage how Microsoft Sign In is handled, how Macros are handled, and how data is refreshed in an open workbook. The Spreadsheet feature does not utilize this functionality.

Task Scheduler

Task Scheduler provides the ability to schedule data management sequences that execute a data management step within the application. If the sequence doesn't have a step, the job will fail.



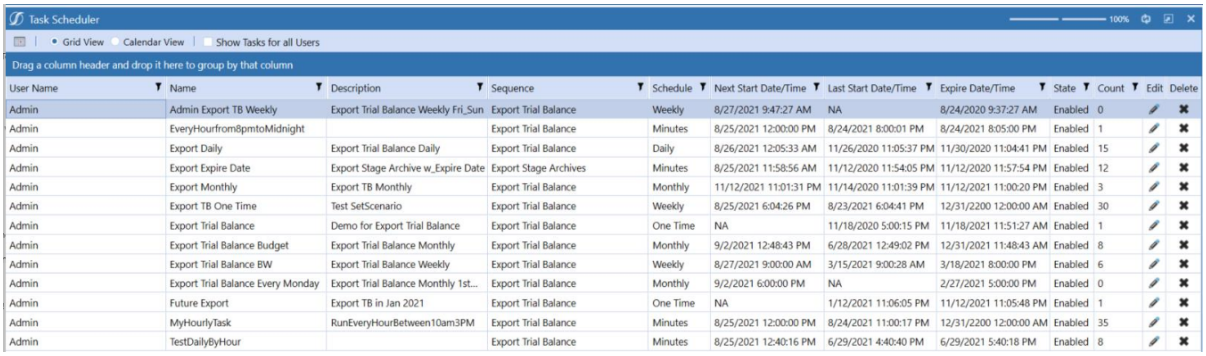
User Name	Name	Description	Sequence	Schedule	Next Start Time	Last Start Time	Expire Date/Time	State	Count	Edit	Delete
Admin	Admin Export TB We...	Export Trial Balance...	Export Trial Balance	One Time	NA	NA	8/24/2020 9:37:27 AM	Enabled	0		
Admin	Mgr Export Stage Ar...	Export Stage Archiv...	Export Stage Archives	Weekly	11/21/2020 8:20:37 AM	9/29/2020 8:53:53 AM	12/31/2200 12:00:00 AM	Enabled	4		
Admin	Weekly TB	Weekly Trial Balance...	Export Trial Balance	Weekly	11/21/2020 3:50:35 PM	11/20/2020 3:50:44 PM	12/31/2200 12:00:00 AM	Enabled	6		
Admin	Yearly Full Consolida...	Yearly Full Consolida...	Full Consolidation	Monthly	1/6/2021 6:33:14 PM	NA	8/21/2021 7:26:19 PM	Enabled	0		
TSUser3	TSUser3 Export Bud...	Export Budget Data...	Export Actual (Prior...	Weekly	11/21/2020 2:19:00 PM	11/20/2020 2:19:05 PM	12/31/2200 12:00:00 AM	Enabled	6		
TSUser3	TSUser3 Export Stag...	Export Stage Archiv...	Export Stage Archives	Daily	11/21/2020 2:17:44 PM	11/20/2020 2:18:05 PM	12/31/2200 12:00:00 AM	Enabled	1		
TSUser3	TSUser3 Export Trial...	Export Trial Balance...	Export Trial Balance	Minutes	11/20/2020 4:49:41 PM	11/20/2020 4:39:47 PM	12/31/2200 12:00:00 AM	Enabled	582		

Grid View

Go to **Application > Tools > Task Scheduler**.

The default view is the calendar view. You can change the view to a grid view which is initially blank until you've scheduled sequences.

The default is to Show Tasks for all Users, but you can click the option to turn it off. Once you've created tasks, they will show in the grid.



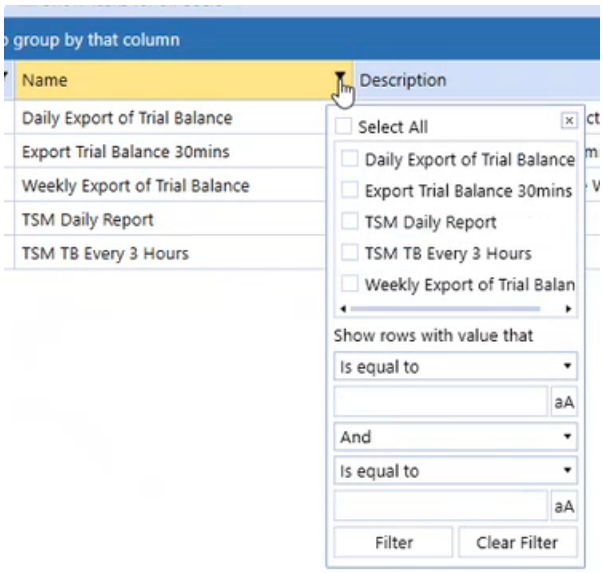
User Name	Name	Description	Sequence	Schedule	Next Start Date/Time	Last Start Date/Time	Expire Date/Time	State	Count	Edit	Delete
Admin	Admin Export TB Weekly	Export Trial Balance Weekly Fri_Sun	Export Trial Balance	Weekly	8/27/2021 9:47:27 AM	NA	8/24/2020 9:37:27 AM	Enabled	0		
Admin	EveryHourfrom8pmtoMidnight		Export Trial Balance	Minutes	8/25/2021 12:00:00 PM	8/24/2021 8:00:01 PM	8/24/2021 8:05:00 PM	Enabled	1		
Admin	Export Daily	Export Trial Balance Daily	Export Trial Balance	Daily	8/26/2021 12:05:33 AM	11/26/2020 11:05:37 PM	11/30/2020 11:04:41 PM	Enabled	15		
Admin	Export Expire Date	Export Stage Archive w_Expire Date	Export Stage Archives	Minutes	8/25/2021 11:58:56 AM	11/12/2020 11:54:05 PM	11/12/2020 11:57:54 PM	Enabled	12		
Admin	Export Monthly	Export TB Monthly	Export Trial Balance	Monthly	11/12/2021 11:01:31 PM	11/14/2020 11:01:39 PM	11/12/2021 11:00:20 PM	Enabled	3		
Admin	Export TB One Time	Test SetScenario	Export Trial Balance	Weekly	8/25/2021 6:04:26 PM	8/23/2021 6:04:41 PM	12/31/2200 12:00:00 AM	Enabled	30		
Admin	Export Trial Balance	Demo for Export Trial Balance	Export Trial Balance	One Time	NA	11/18/2020 5:00:15 PM	11/18/2021 11:51:27 AM	Enabled	1		
Admin	Export Trial Balance Budget	Export Trial Balance Monthly	Export Trial Balance	Monthly	9/2/2021 12:48:43 PM	6/28/2021 12:49:02 PM	12/31/2021 11:48:43 AM	Enabled	8		
Admin	Export Trial Balance BW	Export Trial Balance Weekly	Export Trial Balance	Weekly	8/27/2021 9:00:00 AM	3/15/2021 9:00:28 AM	3/18/2021 8:00:00 PM	Enabled	6		
Admin	Export Trial Balance Every Monday	Export Trial Balance Monthly 1st...	Export Trial Balance	Monthly	9/2/2021 6:00:00 PM	NA	2/27/2021 5:00:00 PM	Enabled	0		
Admin	Future Export	Export TB in Jan 2021	Export Trial Balance	One Time	NA	1/12/2021 11:06:05 PM	11/12/2021 11:05:48 PM	Enabled	1		
Admin	MyHourlyTask	RunEveryHourBetween10am3PM	Export Trial Balance	Minutes	8/25/2021 12:00:00 PM	8/24/2021 11:00:17 PM	12/31/2200 12:00:00 AM	Enabled	35		
Admin	TestDailyByHour		Export Trial Balance	Minutes	8/25/2021 12:40:16 PM	6/29/2021 4:40:40 PM	6/29/2021 5:40:18 PM	Enabled	8		

Whatever view you are currently on is the view you will come back to the next time you go to the page.

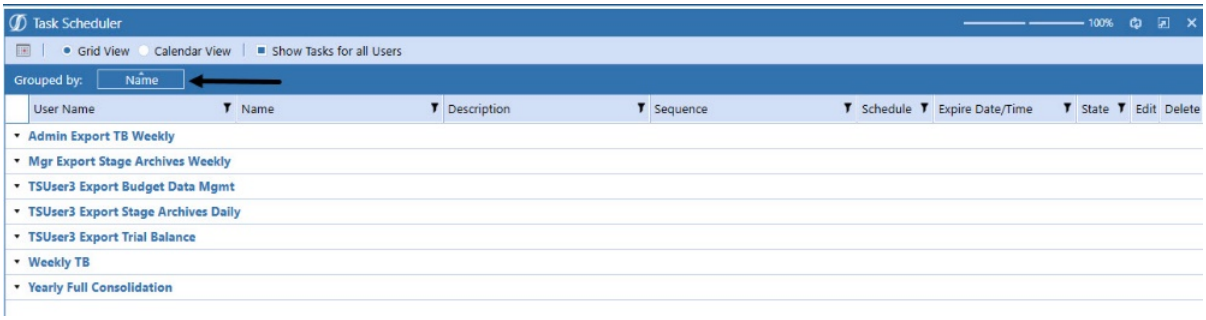
Task Scheduler Details

Field	Definition
User Name	The user that created the task.
Name	Name of the task.
Description	Description of the task.
Sequence	Data management sequence that is run by the task scheduler.
Schedule	The time frame implemented for the specific task.
Next Start Time	The next time the task is scheduled to run.
Last Start Time	The last time the task ran.
Expire Date/Time	The time and date the task will expire and no longer run.
State	Enabled or disabled.
Count	The amount of time the task has ran.
Edit	Click to edit.
Delete	Click to delete.
If enabled by an administrator:	
Invalidate Date/Time	The time and date the task will be suspended and not run until validated.
Validate Task	Validate task to keep active

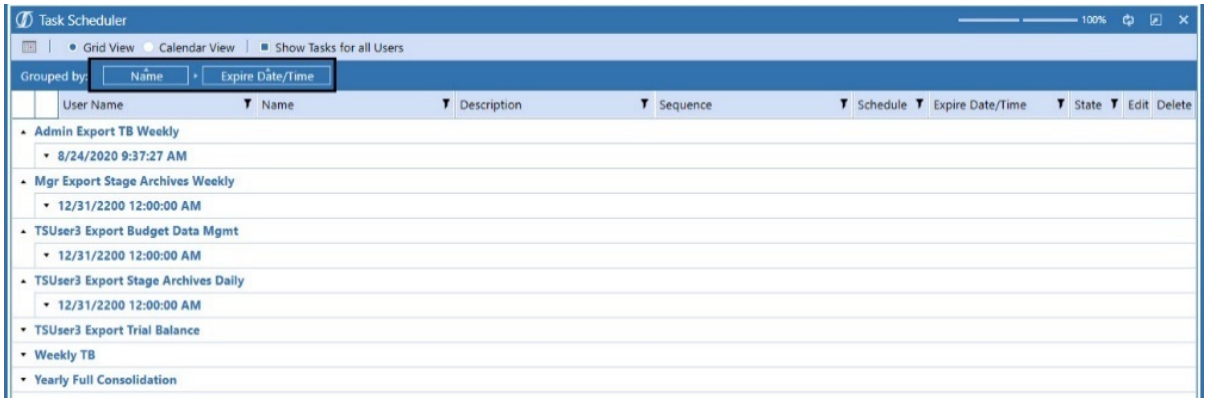
You can filter on any of the fields in the grid that have the filter icon and you can filter on multiple selections.



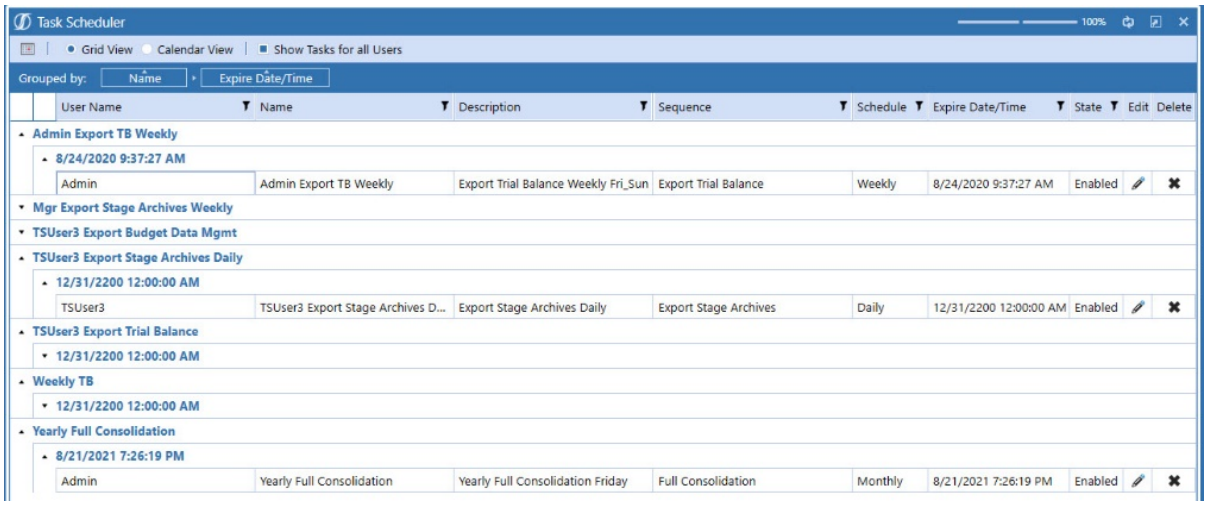
You can group by column name by dragging and dropping the group into the header bar.



You can group by more than one column.

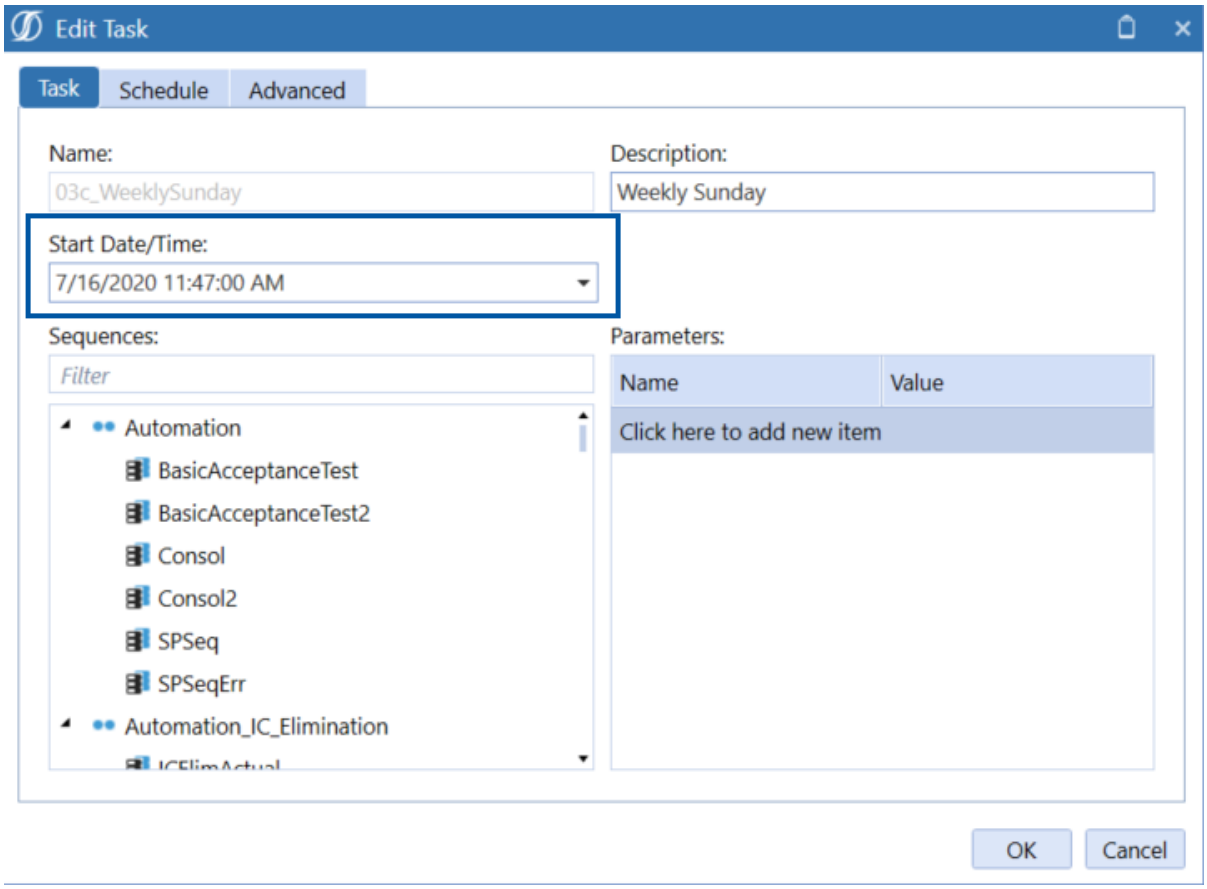


You can expand or collapse by the task.

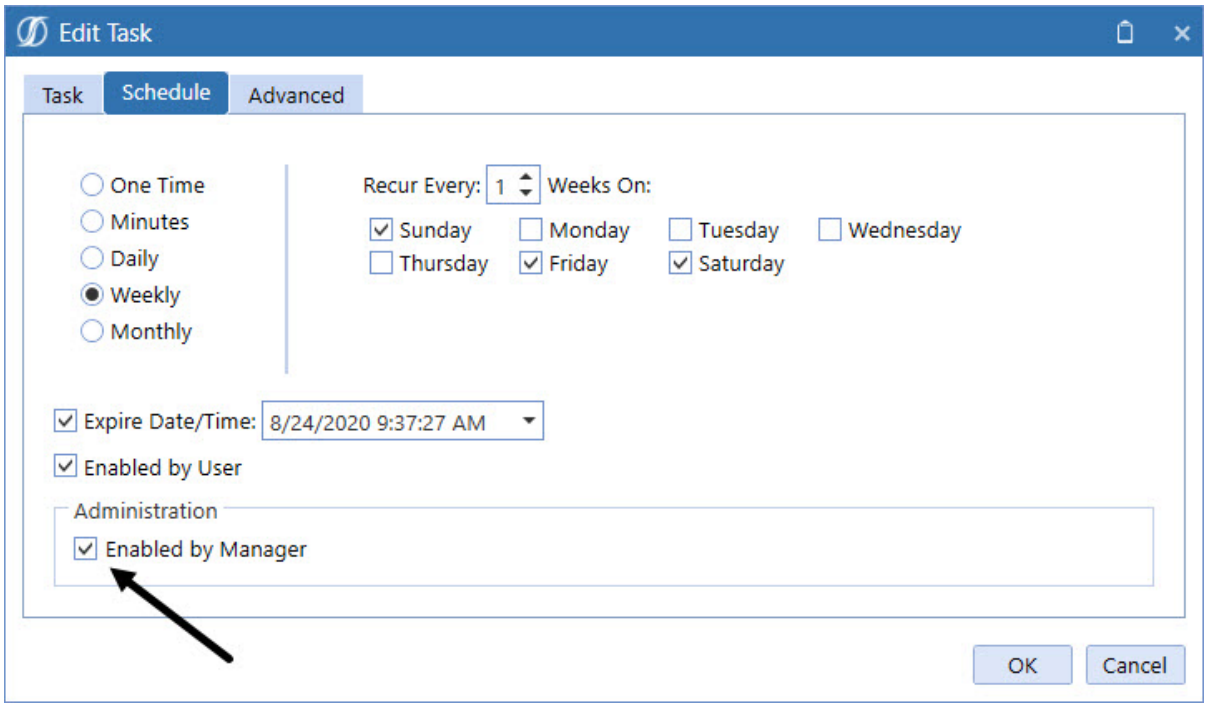


Double-click on a task or click Edit to open Edit Task. The only option that you can not change is the **Name** in the Task tab.

The **Start Date/Time** are your local time.

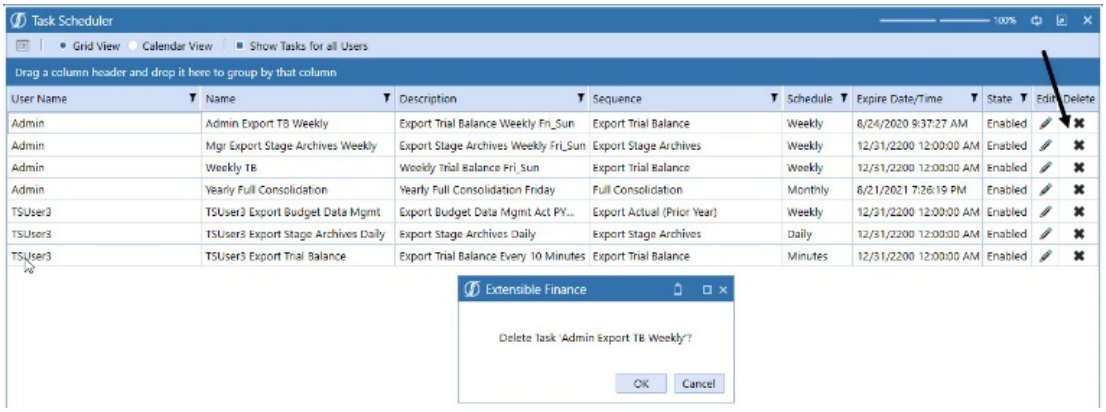


If you are not the Administrator, you will not have the rights to change the **Enabled by Manager** check box.



You can do any of the following Delete options:

- Click to **Delete**.

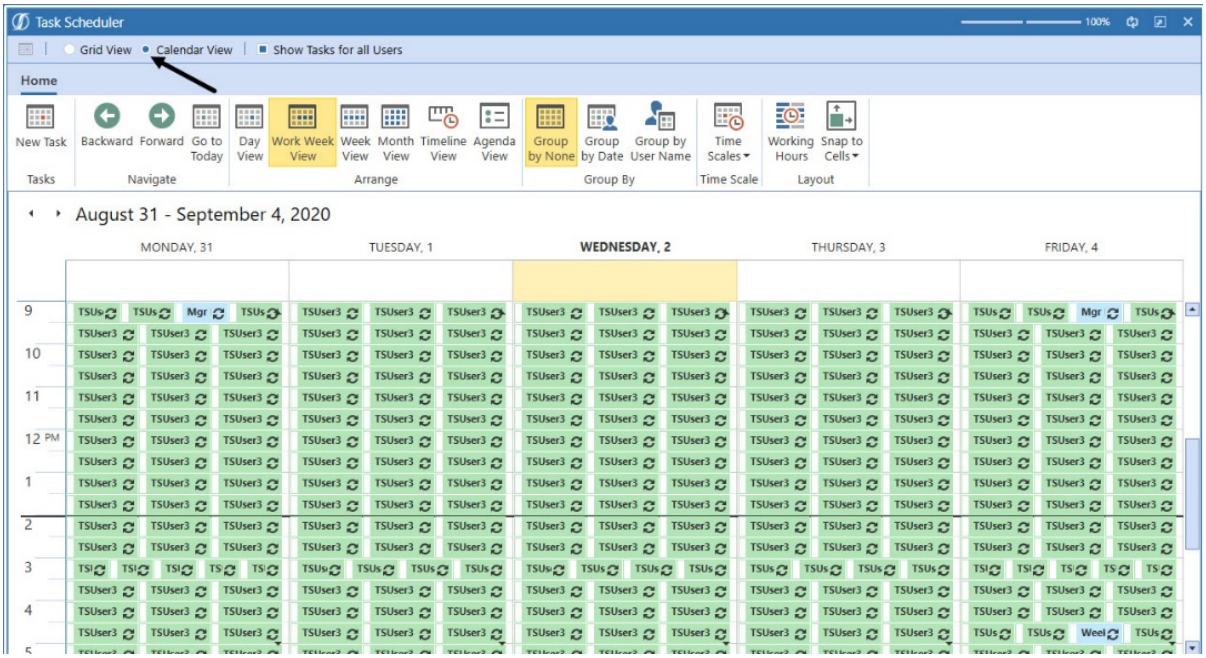


- Select the task and right-click to delete.



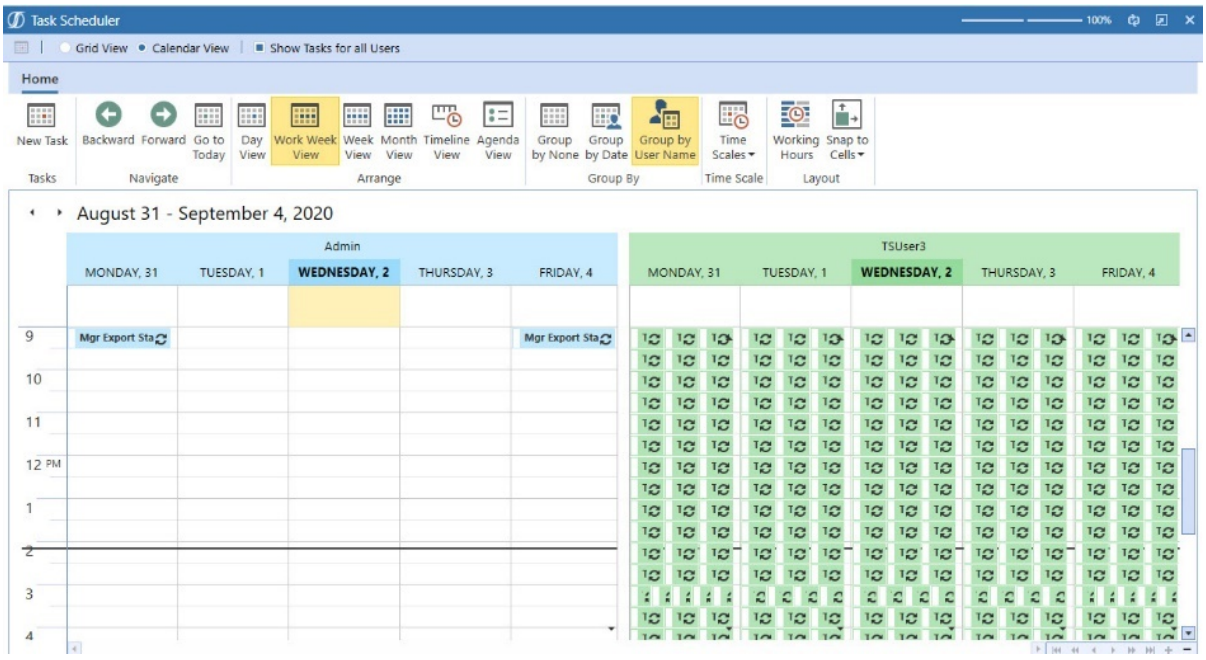
Calendar View

Provides you a view of the task in the calendar.

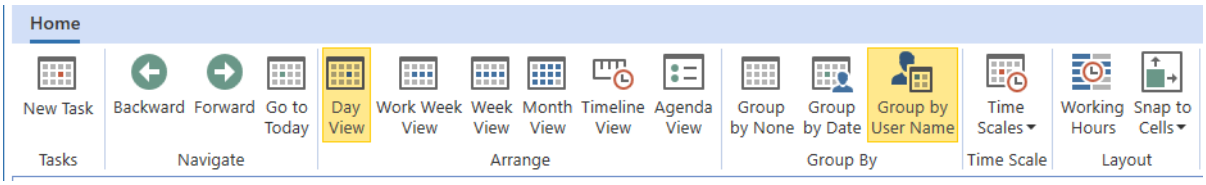


If there is more than one user showing, the tasks are color coded when Show Tasks for All Users is selected.

You can view your own tasks and all user's tasks if checked.

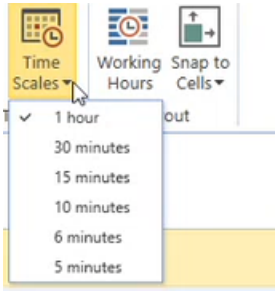


You can go backward and forward within the different views and you can view by today, work week, work, month, timeline, and agenda.

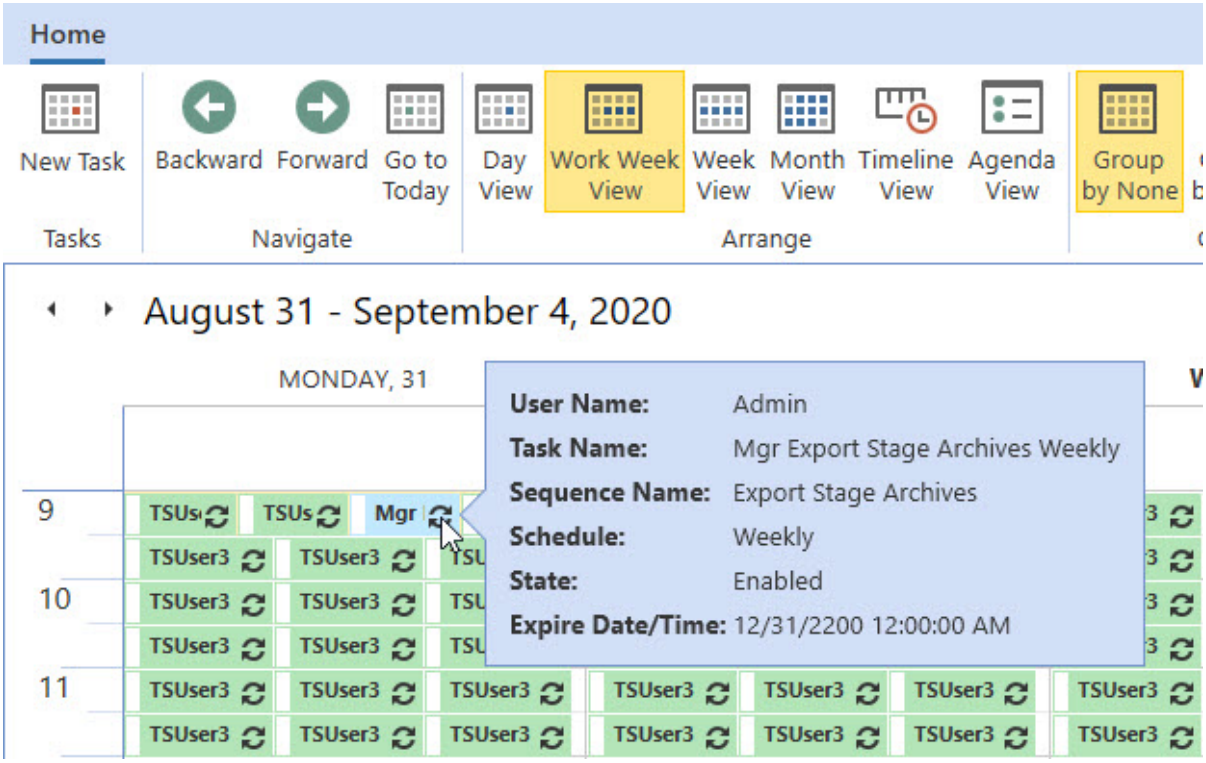


You can group by the user name, date, or no group.

When activated, you can choose to view the calendar by time scales or working hours.

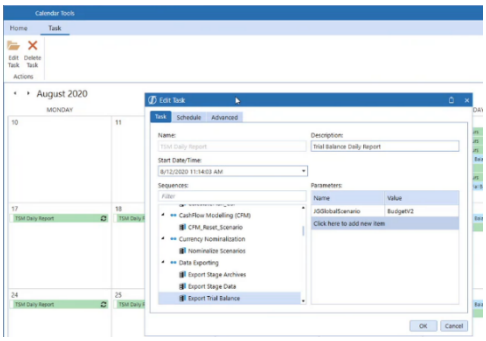


When you hover over a task on the calendar you will see the information specific to the task including User Name, Task Name, Sequence Name, Schedule, State, Expire Date/Time, if enabled, the Invalidate Date/Time.

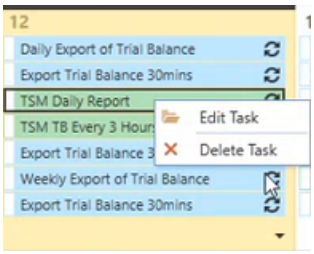


You can also create a new task, edit an existing task, or delete a task from the calendar view.

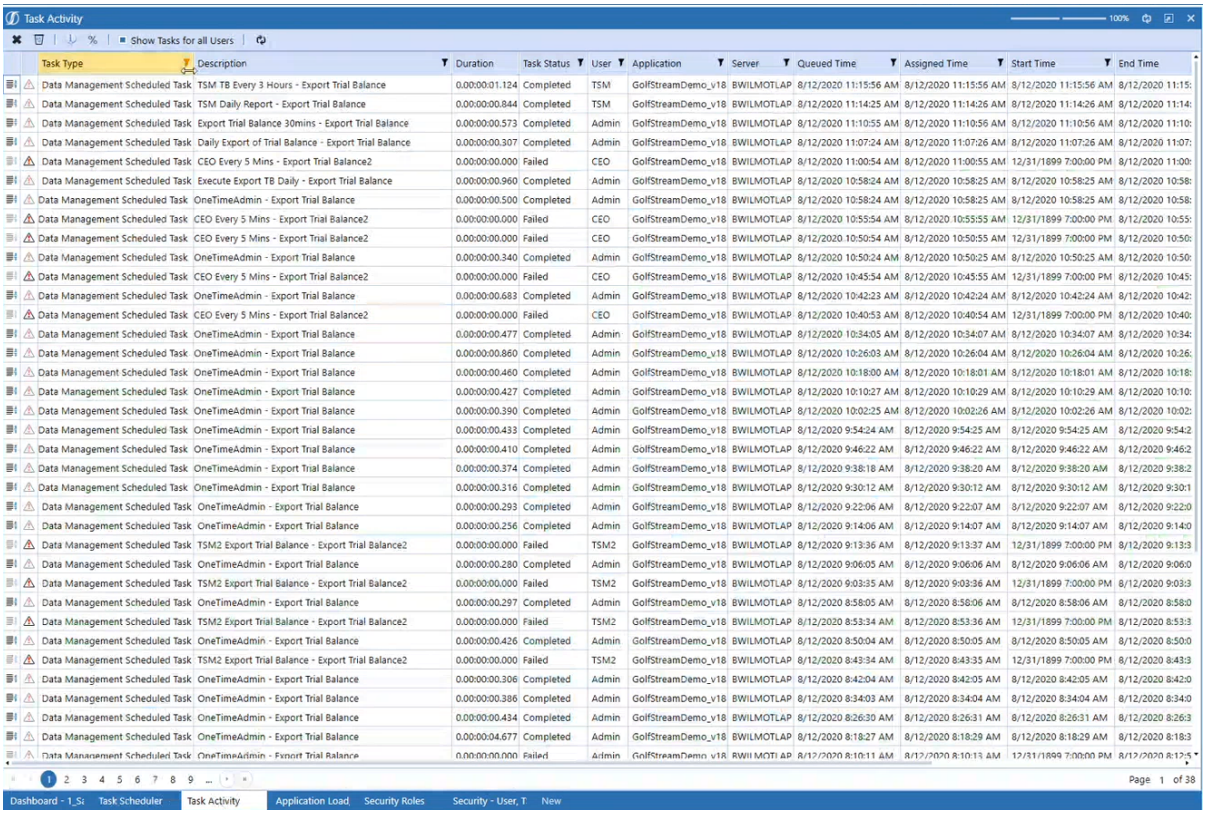
Click New Task or select a task in the calendar and click Edit Task or Delete Task.



You can also double-click on the task to edit or you can right-click to edit or delete the task.



Once the job runs, you can see the status of the job in Task Activity.

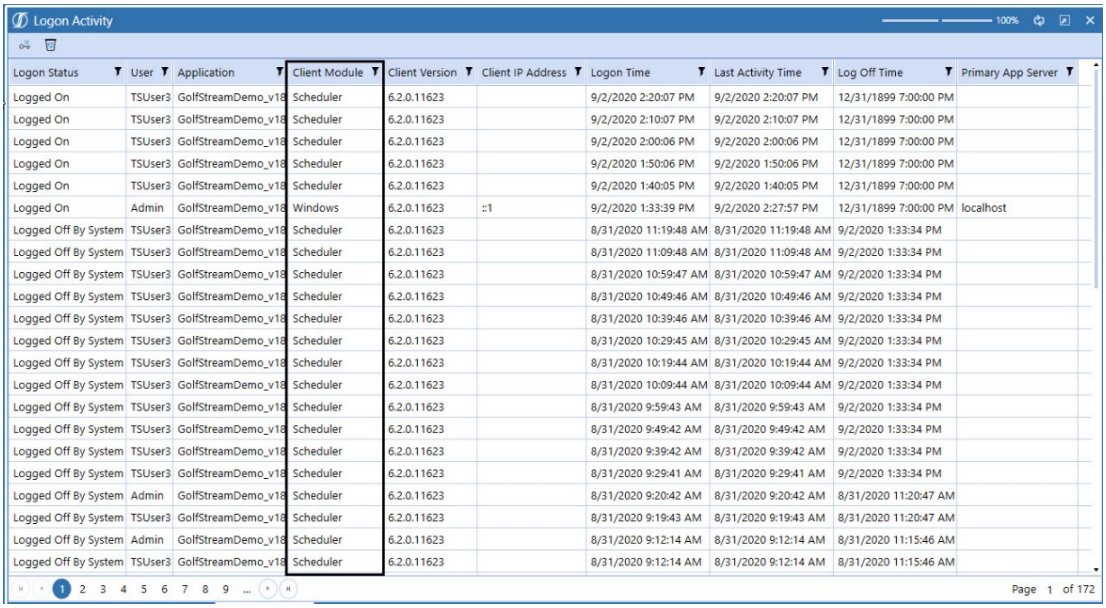


The Task Type is Data Management Scheduled Task.

The Description is the name of the task separated by a hyphen followed by the sequence.

Logon Activity

1. Go to **System > Logon Activity**.
2. In the Client Module column, you can see that the log in was through Scheduler.

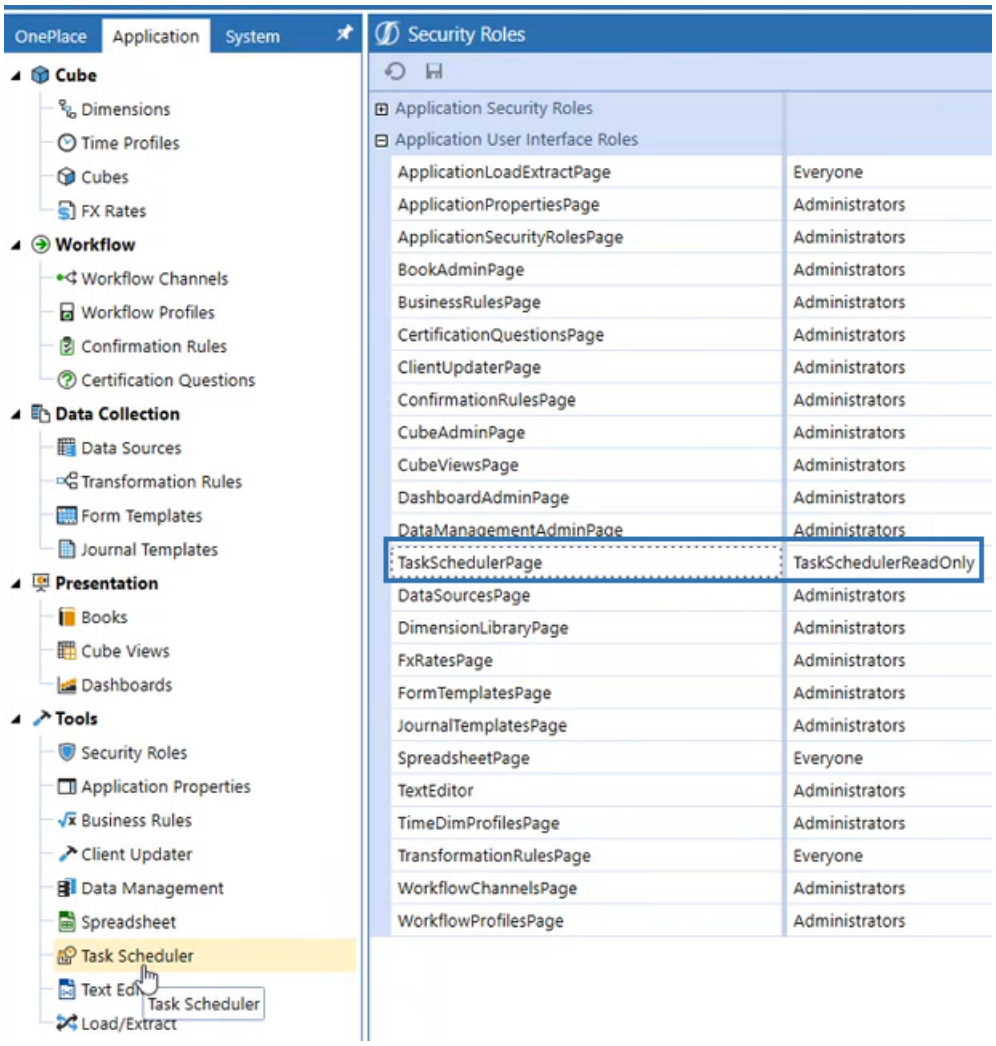


Logon Status	User	Application	Client Module	Client Version	Client IP Address	Logon Time	Last Activity Time	Log Off Time	Primary App Server
Logged On	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		9/2/2020 2:20:07 PM	9/2/2020 2:20:07 PM	12/31/1899 7:00:00 PM	
Logged On	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		9/2/2020 2:10:07 PM	9/2/2020 2:10:07 PM	12/31/1899 7:00:00 PM	
Logged On	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		9/2/2020 2:00:06 PM	9/2/2020 2:00:06 PM	12/31/1899 7:00:00 PM	
Logged On	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		9/2/2020 1:50:06 PM	9/2/2020 1:50:06 PM	12/31/1899 7:00:00 PM	
Logged On	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		9/2/2020 1:40:05 PM	9/2/2020 1:40:05 PM	12/31/1899 7:00:00 PM	
Logged On	Admin	GolfStreamDemo_v18	Windows	6.2.0.11623	::1	9/2/2020 1:33:39 PM	9/2/2020 2:27:57 PM	12/31/1899 7:00:00 PM	localhost
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 11:19:48 AM	8/31/2020 11:19:48 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 11:09:48 AM	8/31/2020 11:09:48 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 10:59:47 AM	8/31/2020 10:59:47 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 10:49:46 AM	8/31/2020 10:49:46 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 10:39:46 AM	8/31/2020 10:39:46 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 10:29:45 AM	8/31/2020 10:29:45 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 10:19:44 AM	8/31/2020 10:19:44 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 10:09:44 AM	8/31/2020 10:09:44 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:59:43 AM	8/31/2020 9:59:43 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:49:42 AM	8/31/2020 9:49:42 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:39:42 AM	8/31/2020 9:39:42 AM	9/2/2020 1:33:34 PM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:29:41 AM	8/31/2020 9:29:41 AM	9/2/2020 1:33:34 PM	
Logged Off By System	Admin	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:20:42 AM	8/31/2020 9:20:42 AM	8/31/2020 11:20:47 AM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:19:43 AM	8/31/2020 9:19:43 AM	8/31/2020 11:20:47 AM	
Logged Off By System	Admin	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:12:14 AM	8/31/2020 9:12:14 AM	8/31/2020 11:15:46 AM	
Logged Off By System	TSUser3	GolfStreamDemo_v18	Scheduler	6.2.0.11623		8/31/2020 9:12:14 AM	8/31/2020 9:12:14 AM	8/31/2020 11:15:46 AM	

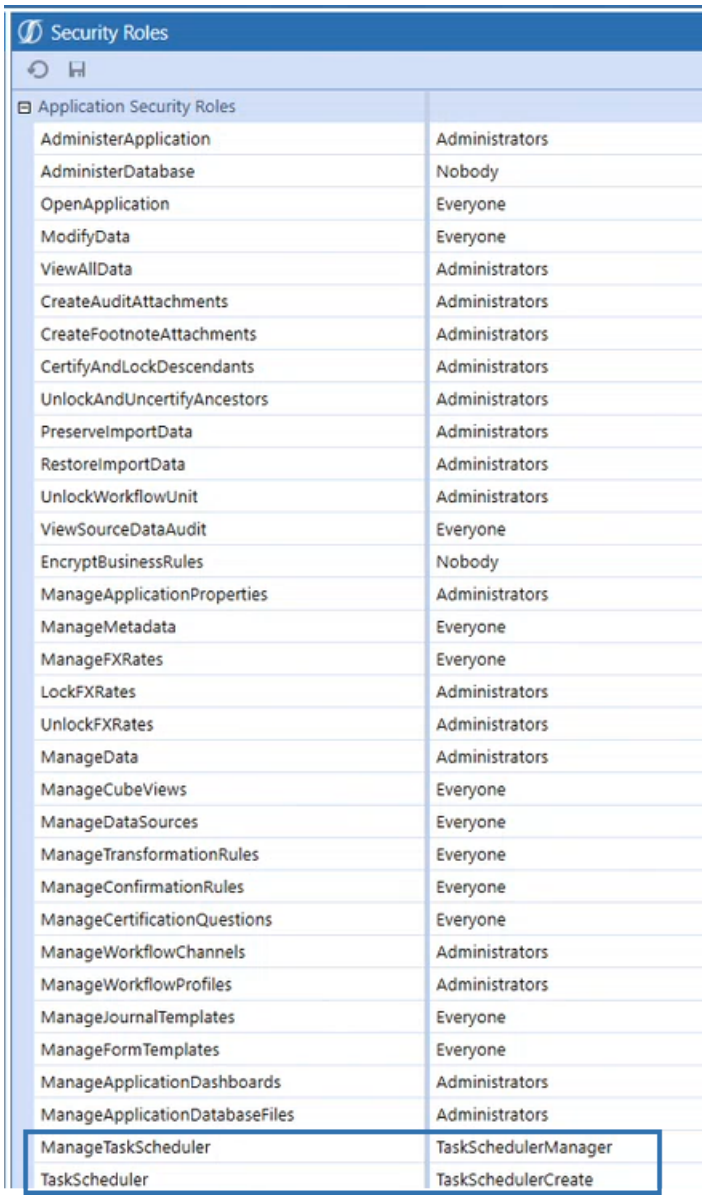
Security Roles

1. Go to **Application > Tools > Security Roles > Application User Interface Roles**.

2. You must have the TaskSchedulerPage role to see the Task Scheduler page. You can only view all user tasks with this role.

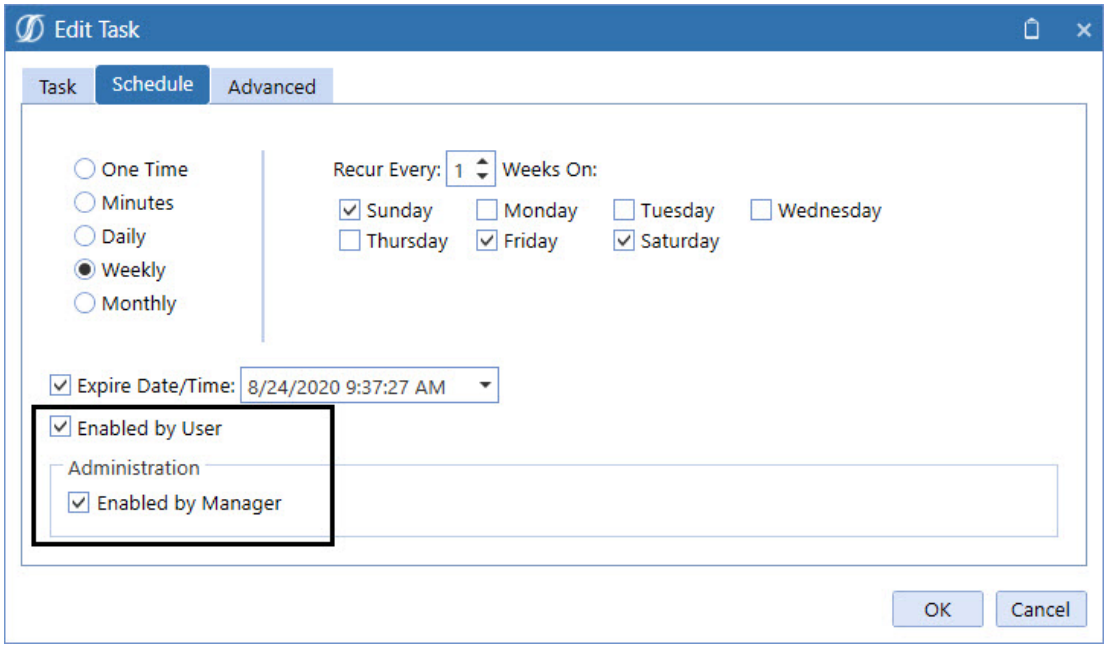


3. Go to Application Security Roles and you will see ManageTaskScheduler and TaskScheduler.



TaskScheduler allows you to create new tasks, edit your tasks, validate tasks if the setting is on. You can view all user tasks but only edit your own. You will not have access to load and extract. You cannot change the task name.

ManageTaskScheduler allows you to create your own tasks, view every task no matter who created it, edit your own tasks and other user's tasks, delete or disable your own tasks. You cannot enable or disable a task that is not your own, but you can disable the user's task in the Administration section. You can load and extract. You cannot change the task name.



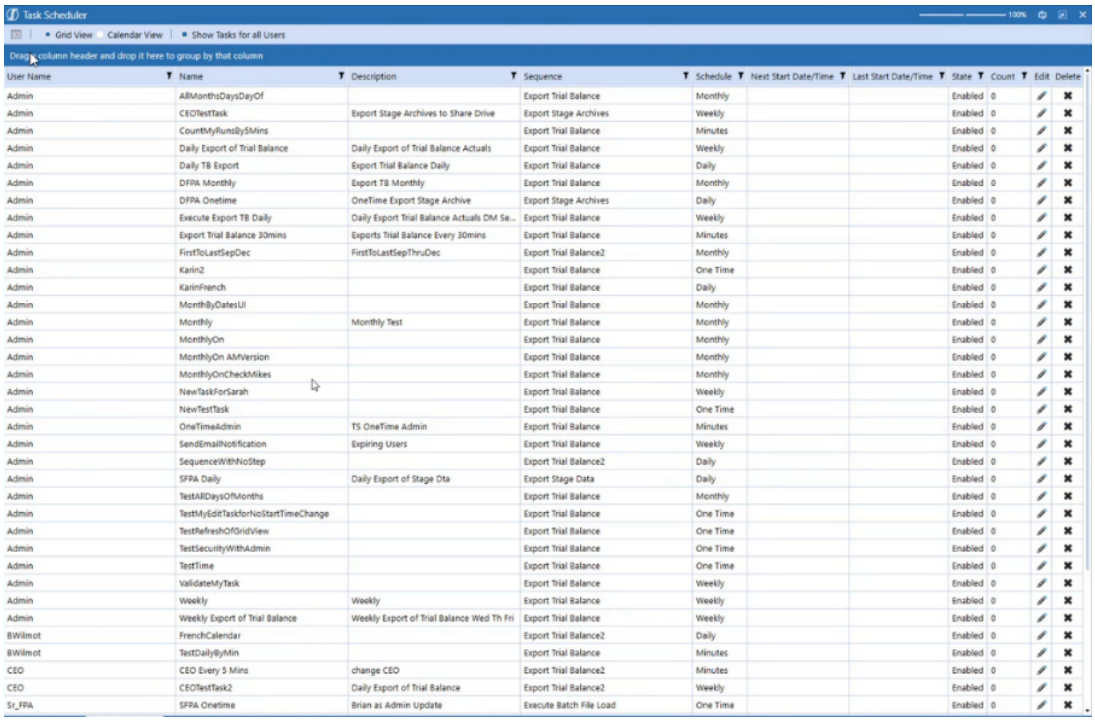
Load and Extract

If you are a manager, you can load additional task scheduler files.

Load

1. Go to **Application > Tools > Load/Extract**.
2. Select the file to load.
3. Click **Open**.
4. Click **Load**.

5. View in the Task Scheduler.

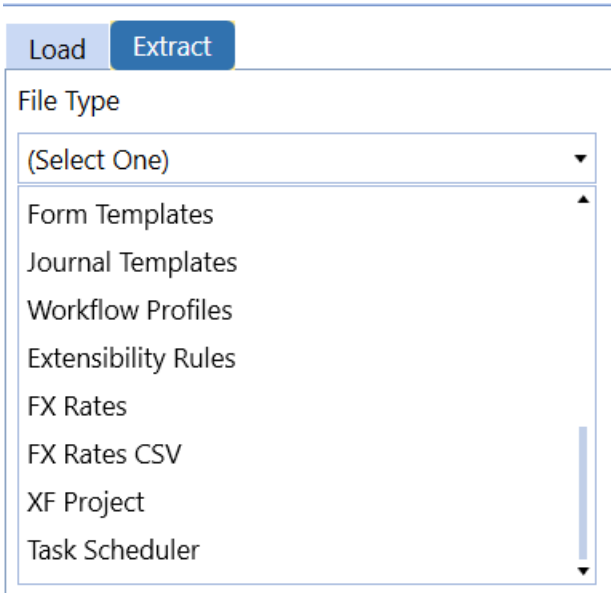


User Name	Name	Description	Sequence	Schedule	Next Start Date/Time	Last Start Date/Time	State	Count	Edit	Delete
Admin	AllMonthsDaysDayOf		Export Trial Balance	Monthly			Enabled	0		
Admin	CEOTestTask	Export Stage Archives to Share Drive	Export Stage Archives	Weekly			Enabled	0		
Admin	CountMyRunsBy5Mins		Export Trial Balance	Minutes			Enabled	0		
Admin	Daily Export of Trial Balance	Daily Export of Trial Balance Actuals	Export Trial Balance	Weekly			Enabled	0		
Admin	Daily TB Export	Export Trial Balance Daily	Export Trial Balance	Daily			Enabled	0		
Admin	DFPA Monthly	Export TB Monthly	Export Trial Balance	Monthly			Enabled	0		
Admin	DFPA Onetime	OneTime Export Stage Archive	Export Stage Archives	Daily			Enabled	0		
Admin	Execute Export TB Daily	Daily Export Trial Balance Actuals DM Se...	Export Trial Balance	Weekly			Enabled	0		
Admin	Export Trial Balance 30mins	Exports Trial Balance Every 30mins	Export Trial Balance	Minutes			Enabled	0		
Admin	FirstToLastSepDec	FirstToLastSepThruDec	Export Trial Balance2	Monthly			Enabled	0		
Admin	Karin2		Export Trial Balance	One Time			Enabled	0		
Admin	KarinFrench		Export Trial Balance	Daily			Enabled	0		
Admin	MonthByDatesUI		Export Trial Balance	Monthly			Enabled	0		
Admin	Monthly	Monthly Test	Export Trial Balance	Monthly			Enabled	0		
Admin	MonthlyOn		Export Trial Balance	Monthly			Enabled	0		
Admin	MonthlyOn AMVersion		Export Trial Balance	Monthly			Enabled	0		
Admin	MonthlyOnCheckMikes		Export Trial Balance	Monthly			Enabled	0		
Admin	NewTaskForSarah		Export Trial Balance	Weekly			Enabled	0		
Admin	NewTestTask		Export Trial Balance	One Time			Enabled	0		
Admin	OneTimeAdmin	TS OneTime Admin	Export Trial Balance	Minutes			Enabled	0		
Admin	SendEmailNotification	Expiring Users	Export Trial Balance	Weekly			Enabled	0		
Admin	SequenceWithNoStep		Export Trial Balance2	Daily			Enabled	0		
Admin	SFPA Daily	Daily Export of Stage Dta	Export Stage Data	Daily			Enabled	0		
Admin	TestAllDaysOfMonths		Export Trial Balance	Monthly			Enabled	0		
Admin	TestMyEditTaskforNoStartTimeChange		Export Trial Balance	One Time			Enabled	0		
Admin	TestRefreshOfGridView		Export Trial Balance	One Time			Enabled	0		
Admin	TestSecurityWithAdmin		Export Trial Balance	One Time			Enabled	0		
Admin	TestTime		Export Trial Balance	One Time			Enabled	0		
Admin	ValidateMyTask		Export Trial Balance	Weekly			Enabled	0		
Admin	Weekly	Weekly	Export Trial Balance	Weekly			Enabled	0		
Admin	Weekly Export of Trial Balance	Weekly Export of Trial Balance Wed Th Fri	Export Trial Balance	Weekly			Enabled	0		
BWilmot	FrenchCalendar		Export Trial Balance2	Daily			Enabled	0		
BWilmot	TestDailyByMin		Export Trial Balance	Minutes			Enabled	0		
CEO	CEO Every 5 Mins	change CEO	Export Trial Balance2	Minutes			Enabled	0		
CEO	CEOTestTask2	Daily Export of Trial Balance	Export Trial Balance2	Weekly			Enabled	0		
Sr_FPA	SFPA Onetime	Brian as Admin Update	Execute Batch File Load	One Time			Enabled	0		

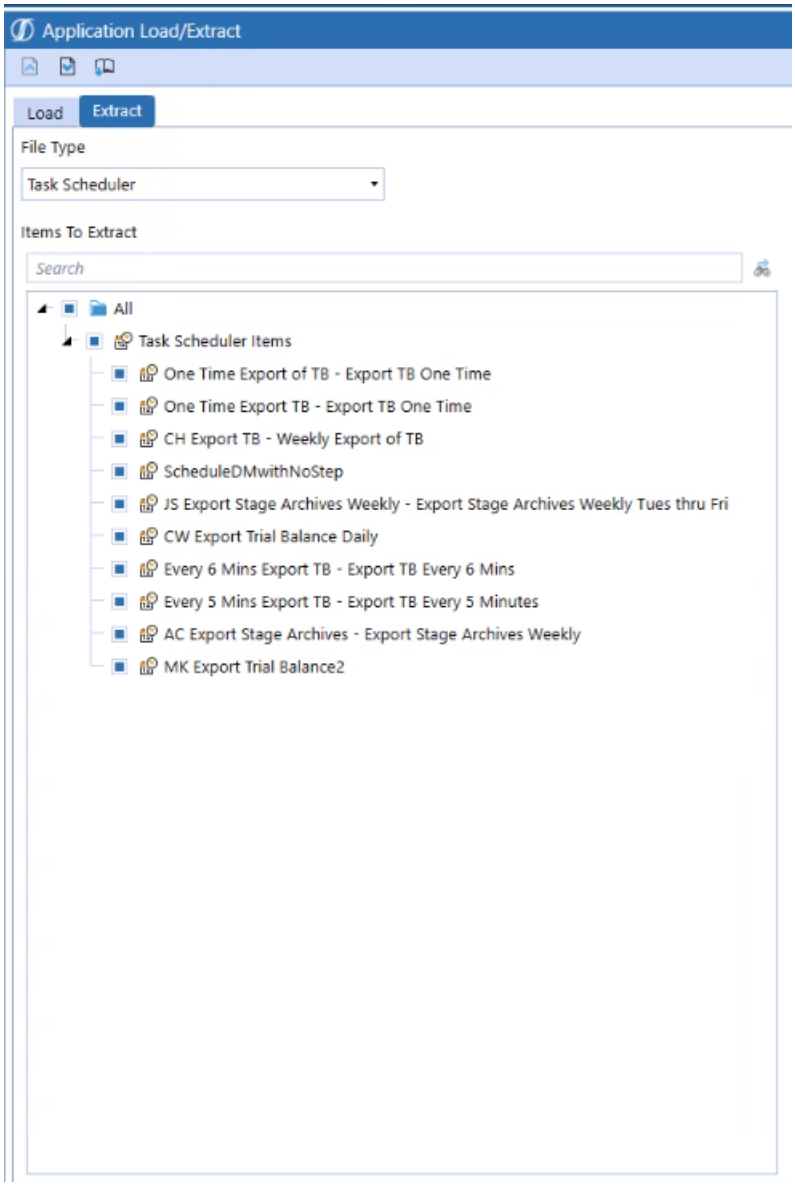
Extract

1. Go to **Application > Tools > Load/Extract**.
2. Click **Extract**.

3. Select the File Type of Task Scheduler.

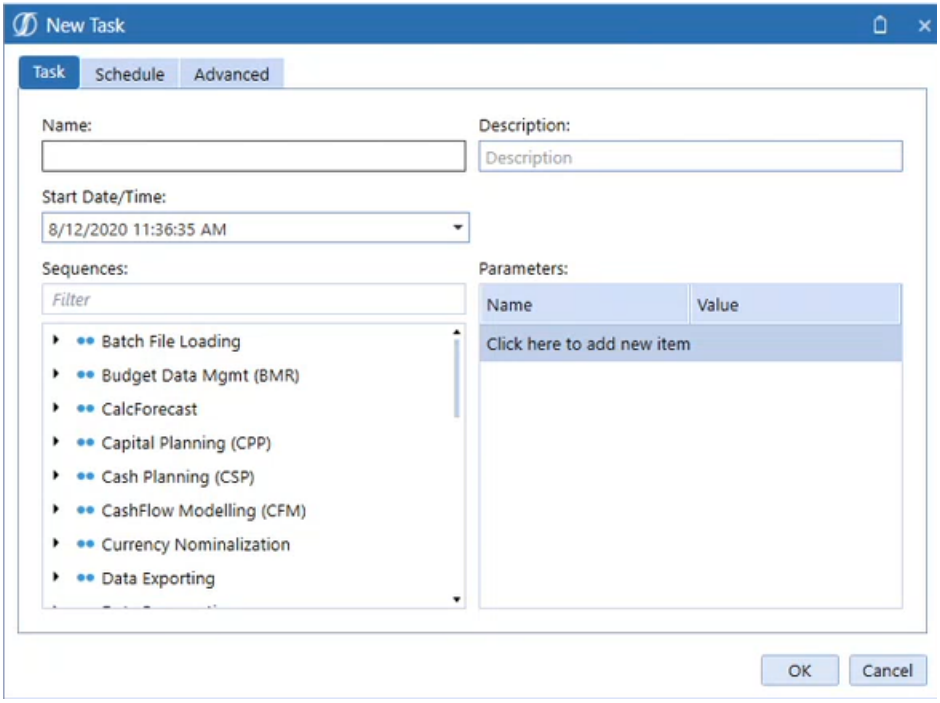


4. Select the task and click **Extract**.

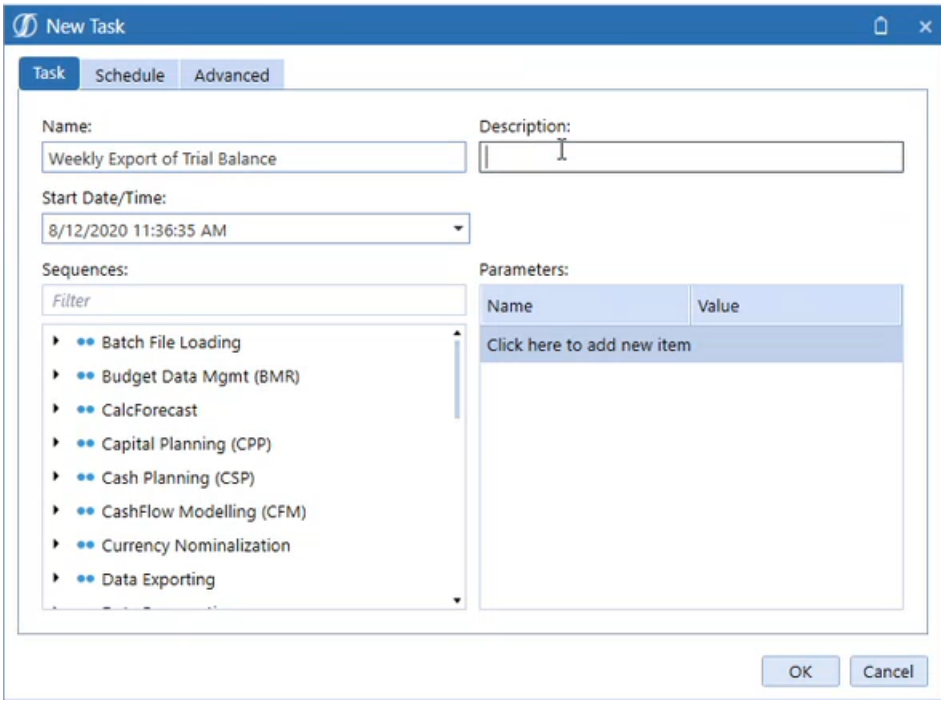

Application Load/Extract
Load
Extract
File Type
Task Scheduler
Items To Extract
Search
All
Task Scheduler Items
One Time Export of TB - Export TB One Time
One Time Export TB - Export TB One Time
CH Export TB - Weekly Export of TB
ScheduleDMwithNoStep
JS Export Stage Archives Weekly - Export Stage Archives Weekly Tues thru Fri
CW Export Trial Balance Daily
Every 6 Mins Export TB - Export TB Every 6 Mins
Every 5 Mins Export TB - Export TB Every 5 Minutes
AC Export Stage Archives - Export Stage Archives Weekly
MK Export Trial Balance2

Create a New Task

1. Click Create Scheduled Task .The New Task dialog box opens.



2. Click **Task**.

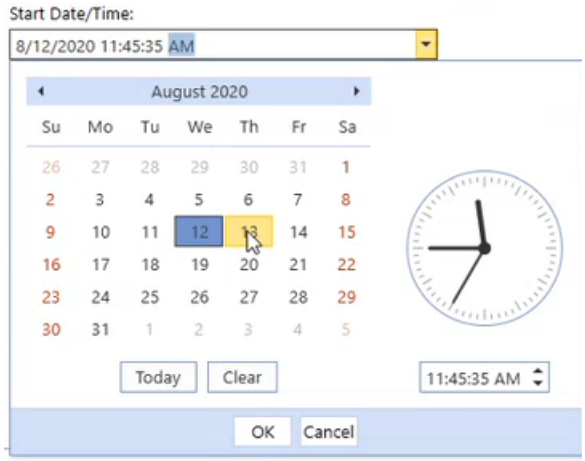


3. Enter the following details:

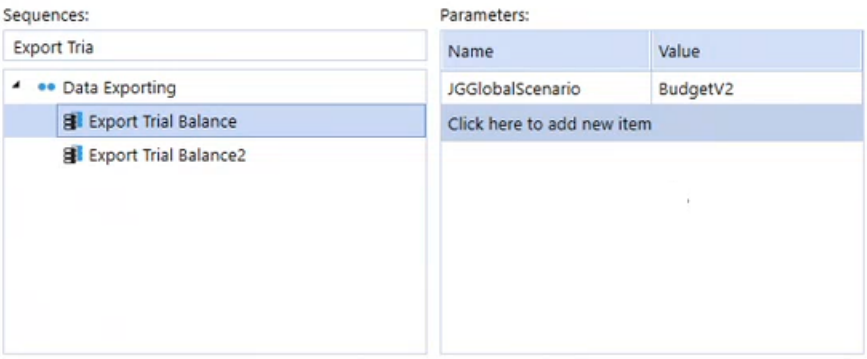
    a. Name of the task.

    b. The Description.

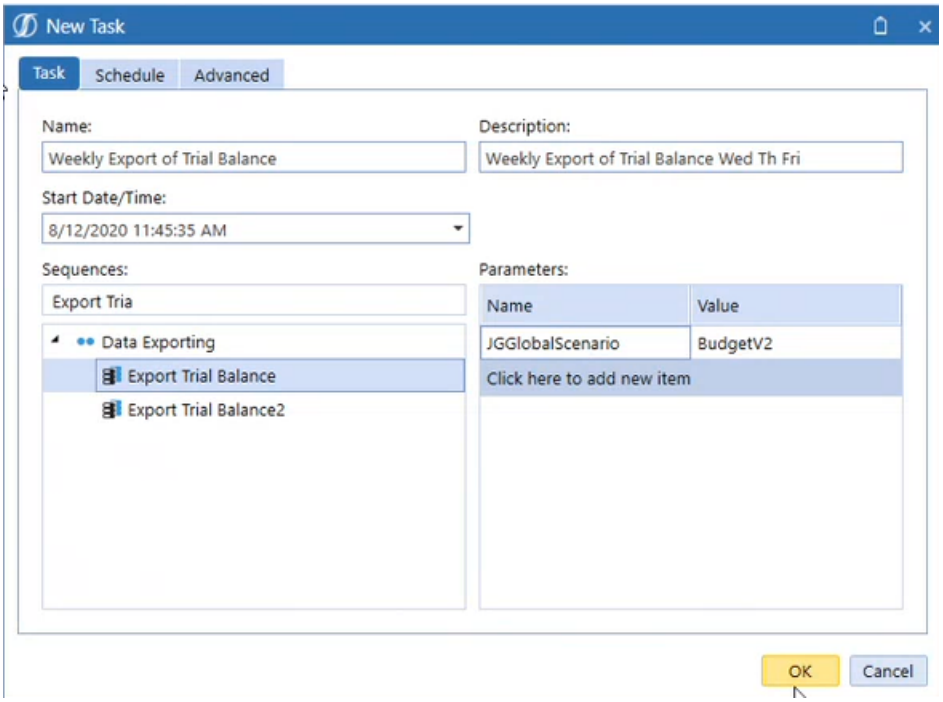
    c. Start Date/Time, which you can enter or click the drop-down to select. This should be set to the time you want the task to start running. If you don't specify a time, the value defaults to the current date and time.



d. Select the data management Sequence either by scrolling through the list or entering the sequence in the Filter field.

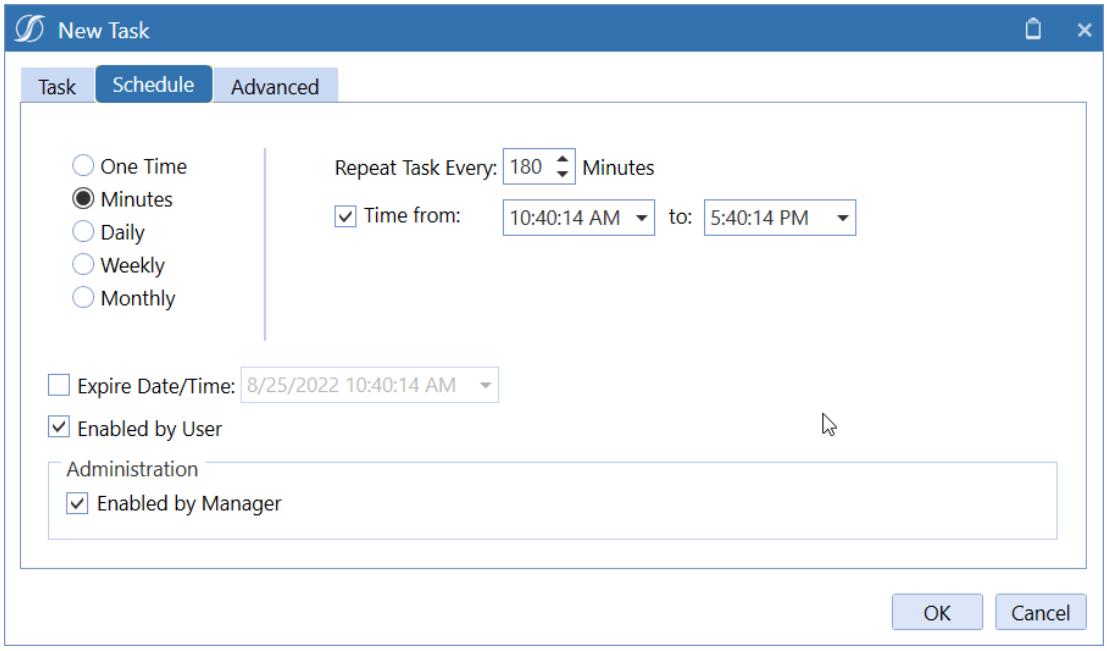


e. When you select a sequence, if there are Parameters that have been set up for the sequence, they will show. You can add additional validated parameter settings, if the parameters are not valid, the job will fail.



f. If you click **OK** before you schedule it, the default is to run it one time.

4. Click **Schedule**.



5. Enter Schedule details:

   a. One Time triggers the task to run once based on the time in the Start/Date Time: field on the Task tab.

   b. Minutes triggers the task to run on a recurring basis from 5 – 180 minutes. You can set tasks to run during predetermined times by typing the start time in the Time From: field, then typing the stop time in the To: field. By default, the Time from: field is unchecked.

      If you create a task, for example, that is set to run every 30 minutes, starting at 2:30pm and ending at 5:30pm, the first run of the task occurs at 2:30pm and runs every 30 minutes during that timeframe.

      > **NOTE:** Calendar entries are created in the Calendar view even though they may fall outside of the selected run time frame. This means, for example, that a task scheduled to run every 30 minutes between the hours of 2:00pm and 5:00pm, will display all day every 30 minutes.

c. Daily you can choose how many times it recurs.

d. Weekly you can choose how many times it recurs and the days that it runs.

e. Monthly you can choose how many times it recurs and the days that it runs.

f. Expire Date/Time when and what time it should end.

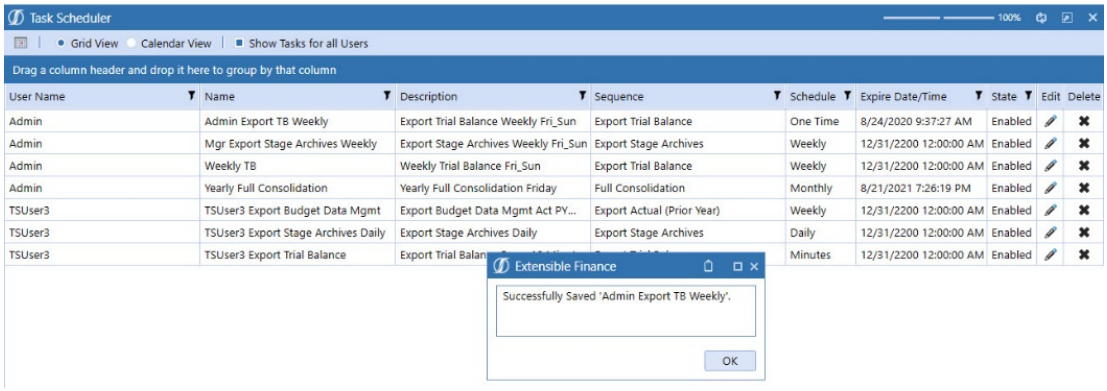
g. Enabled if checked to run.

h. Administration Enabled if checked to run.

6. Click **Advanced** to set the number of times to retry a task if it fails, the maximum is three.



7. Click **OK** and the new task has been added to the Grid View and the Calendar View.



Text Editor

This is used to create, edit and view text documents like those created in Microsoft Word. This component only works in the OneStream Windows App version.

The OneStream Windows App Text Editor feature can perform many of the tasks that can be completed in Microsoft Word, with some limitations. These limitations include, but are not limited to:

- Mail Merge
- Application of pre-defined Styles
- The Shape Fill and Shape Outline tools
- Previous and Next Comment buttons
- Spelling
- Insert Fields

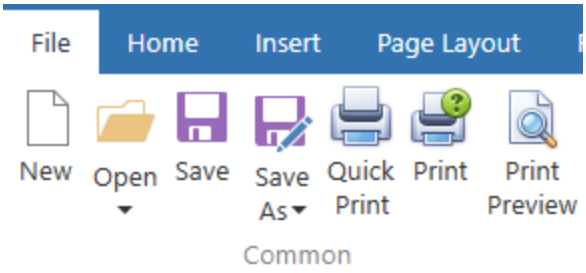
The following shortcut keys function differently in the Text Editor feature than they do in Microsoft Word. The Text Editor functionality is listed below:

- CTRL+N – Used to create a new blank document. If an existing document exists and has not been saved, using this keystroke combination will close the existing document without saving and create a new document.
- SHIFT + F3 – Used to launch the Find command
- SHIFT + F4 – Used to change case of selected word
- CTRL+SHIFT+Page Up – Used to move the cursor to the previous page
- ALT+I – Used to increase the letter/number increments within an outline or numbered list

Text Editor Ribbon

The ribbon is organized as follows:

Common



New
This creates a new text document. If clicked when an open document has unsaved changes, a window appears asking if the current changes should be saved before the new document is created.

Open
File type to open

Local Folder
Select a file to be opened from a location on the local computer/network

File System
Select a file to be opened from a location within the File Explorer

> **NOTE:** Displayed files can also be opened from here or from OnePlace | Documents by right clicking and selecting one of the three options – "Open in Text Editor Page"; "Open" (opens file in Compatibility mode, directly in Word if the application is found on local computer,) or "Open With…" (user specifies program).

Application Dashboard File
Select a file to be opened from an Application Dashboard

System Dashboard file
Select a file to be opened from a System Dashboard

Save
Save changes to the open file using the current file name. Only available after the file has been given a name.

Save As
File type to be saved as

Local Folder
Select location on local computer/network to save a file to

File System
Select location within File Explorer to save a file to

Application Dashboard
Select Application Dashboard location to save a file to

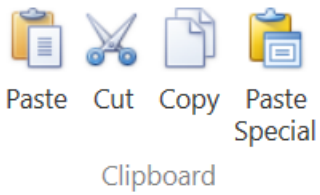
System Dashboard file
Select System Dashboard location to save a file to

Quick Print
Send the document to the default printer without changing any printer/printing properties.

Print
Displays the Print dialog box for setting options to print the displayed document.

Print Preview
Displays the Print Preview dialog box that shows how printed document looks. The Print Preview Ribbon associated with this button remembers the setting used last that dictates if it is hidden or displayed. The next time Print Preview is opened, the Ribbon is initialized the same way it was left.

Clipboard



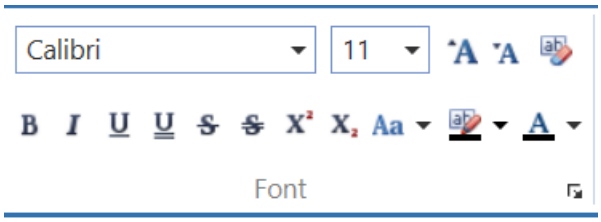
Paste
Inserts copied data into the document

Cut
Removes and transfers selected data from the document to the clipboard for placement in a different location.

Copy
Copies selected data to the to the clipboard for inclusion in a different location.

Paste Special
Displays the Paste Special dialog box for additional pasting options.

Font



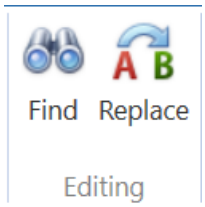
Provides options for changing the text found in the document. Examples include bold, italic, underline and text color.

Paragraph



Provides options for formatting text in the document. Examples include bullets, numbering, indenting and paragraph alignment

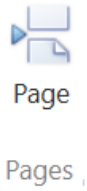
Editing



Find
Enter text to be located within the document.

Replace
Enter information to replace located text within the document.

Pages



Page
Insert a page break at the current location within the document.

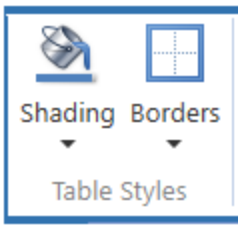
Tables



Table
Inserts a table at the current location within the document.

Table Styles

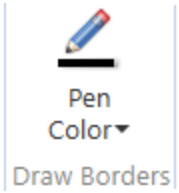
This toolbar within the Design tab only displays when working within a table.



Shading
Used to add color to the background of the selected cells.

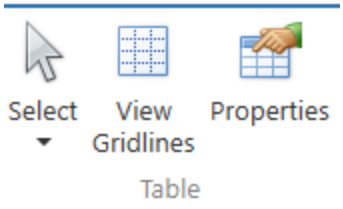
Borders
Used to customize the borders of the selected cells. Used in combination with the Pen Color button.

Draw Borders
This toolbar within the Design tab only displays when working within a table.



Pen Color
Used in combination with the Borders button. This button changes the color of the border lines selected when using the Borders button. Click this button first to select the border color, then use the Borders button to define where border lines should be displayed.

Table
This toolbar within the Layout tab only displays when working within a table.



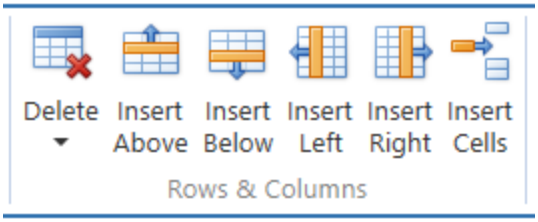
Select
Used to select the current cell, column, row or entire table.

View Gridlines
Used to show or hide the gridlines within a table. When turned on, the gridlines only appear where the display of cell borders has been turned off.

Properties
Used to display the Table Properties dialog box. Advanced formatting options such as margins, alignment, text wrapping, borders and shading can all be managed from here.

Rows & Columns

This toolbar within the Layout tab only displays when working within a table.



Delete
Used to delete cells, rows, columns or the entire table.

Insert Above
Used to add a new row directly above the selected cell.

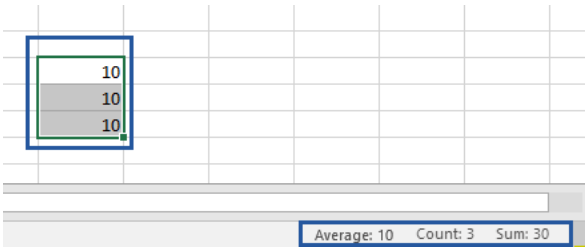
Insert Below
Used to add a new row directly below the selected cell.

Insert Left
Used to add a new column directly to the left of the selected cell.

Insert Right
Used to add a new column directly to the right of the selected cell.

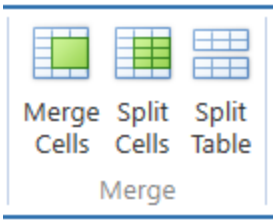
Insert Cells
Used to insert a single cell into the table. The Insert Cell dialog box appears, with options to shift cells right, shift cells down, insert an entire row or insert an entire column.

Sum Status Bar
If you highlight cells or group of cells in Spreadsheet, you can see the Average, Count, and Sum values at the bottom of the spreadsheet.



Merge

This toolbar within the Layout tab only displays when working within a table.



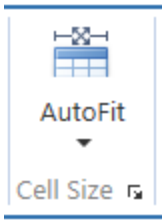
Merge Cells
Used when two or more cells are selected to join/merge them into one cell.

Split Cells
Used to split the selected cell(s) into smaller cells. The Split Cells dialog box displays and the number of new columns and rows needed can be entered.

Split Table
Used to split the table selected into two tables. The row that the selected cell(s) belongs to will become the first row of the new table that is created.

Cell Size

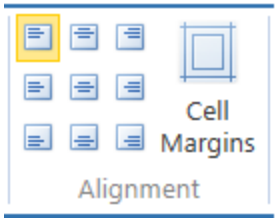
This toolbar within the Layout tab only displays when working within a table.



AutoFit
Used to automatically resize the width of the column based on the text within. Options include autofitting each cell based on the content within it, autofitting the table to take up the width of the window and setting the columns to a fixed width.

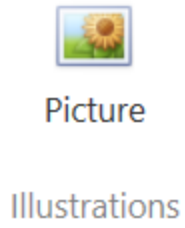
Alignment

This toolbar within the Layout tab only displays when working within a table.



Various options are available to adjust the alignment of text with the table cells. Examples include align top left, center left, bottom left, top center, center, bottom center, top right, center right, bottom right. Cell margins and spacing can be set using the Cell Margins button.

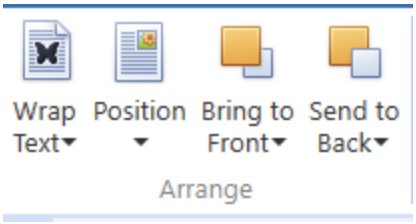
Illustrations



Picture
Inserts a picture file at the current location within the document. Standard picture file options are available to select from.

Arrange

This toolbar within the Format tab only displays when an inserted picture has been selected.



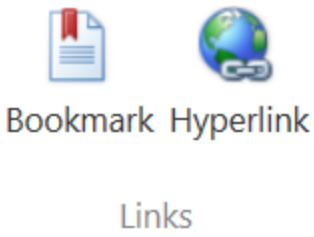
Wrap Text
Changes the way text wraps around the selected object. Six different wrap options are available including Square, Tight, Through, Top and Bottom, Behind Text and In Front of Text.

Position
Positions the selected object on the page. Text is automatically set to wrap around the object.

Bring to Front
Brings the selected object forward so that it is hidden by fewer objects in front of it. Three options are available including Bring Forward, Bring to Front and Bring in Front of Text.

Send to Back
Sends the selected object backward so that it is hidden by the objects in front of it. Three options are available including Send Backward, Send to Back and Send Behind Text.

Links

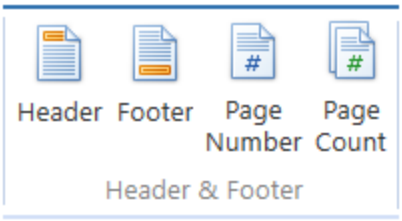


Bookmark
Creates a bookmark for selected text and assigns a name to that specific area of the document. Hyperlinks can be made to move directly to that location.

Hyperlink
Creates a link to a webpage, a file, an application, an email address or a place in the same document.

> **NOTE:** To send an email enter the following in the address field – mailto:emailusername@domainhostname. For example, mailto: jdoe@onestreamsoftware.com

Header & Footer



Header
Insert a Header into the document or go to the Header section if a Header already exists within the document.

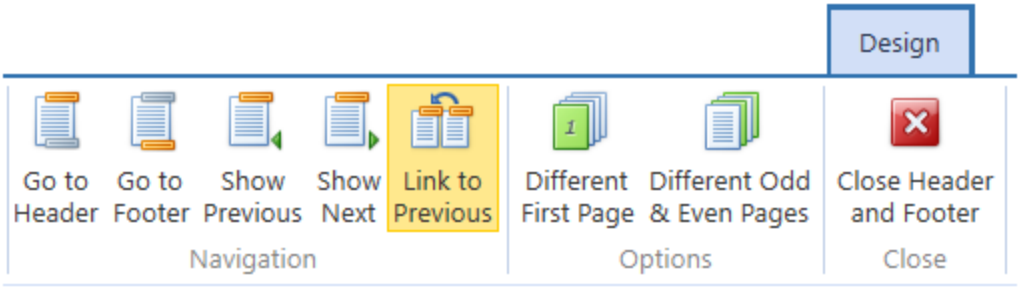
Footer
Insert a Footer into the document or go to the Header section if a Header already exists within the document.

Page Number
Inserts the current page number, wherever the cursor is located within the Header/Footer areas of the document.

Page Count
Inserts the total number of pages in the document, wherever the cursor is located within the Header/Footer areas of the document.

Navigation

This toolbar within the Design tab only displays when working within the Header/Footer areas of the document.



Go to Header/Go to Footer
Activates the Header/Footer section on the page so it can be edited.

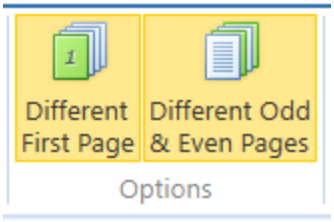
Show Previous
If the document has been broken into sections, this navigates to the previous section's Header/Footer.

Show Next
If the document has been broken into sections, this navigates to the next section's Header/Footer.

Link to Previous
Creates a link to the previous section so the Header/Footer in this section contains the same content as the previous section.

Options

This toolbar within the Design tab only displays when working within the Header/Footer areas of the document.

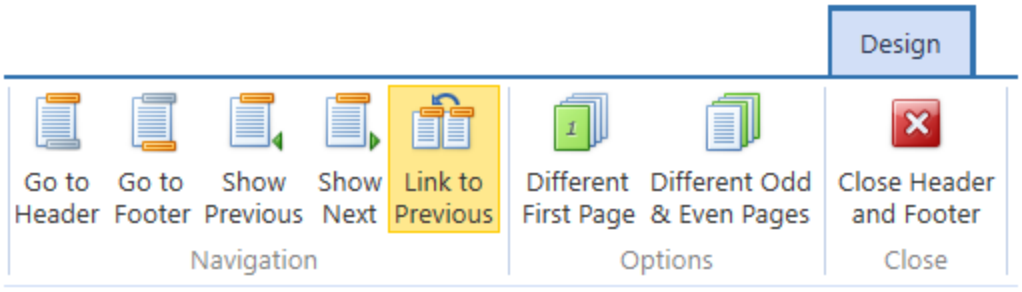


Different First Page
Used to insert a unique Header/Footer for the first page only of the document

Different Odd & Even Pages
Used to insert different Header/Footers on even and odd pages.

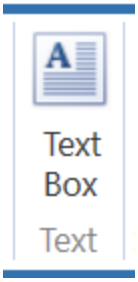
Close

This toolbar within the Design tab is only displayed when working within the Header/Footer areas of the document.



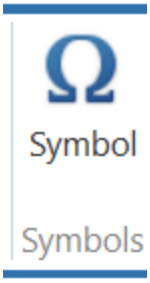
Close Header and Footer
Used to close out of the Header/Footer Tools and return to the document.

Text



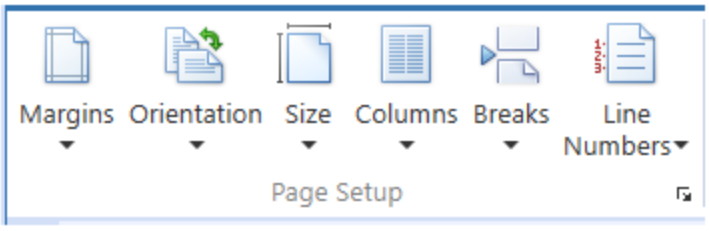
Text Box
Inserts a text box into the document.

Symbols



Symbol
Inserts standard characters and those not found on the keyboard into the document.

Page Setup



Margins
Used to set pre-defined or custom margin sizes for the entire document, or the current section.

Orientation
Used to change the pages between landscape and portrait layouts.

Size
Used to set the paper size for the current section.

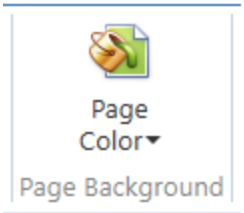
Columns
Used to split the text into two or more columns.

Breaks
Used to insert page, column or section breaks (Next, Continuous, Even or Odd).

Line Numbers
Used to insert line numbers in the margins on each line of the document. Options include restarting numbering on each page, each section, suppressing numbers for current paragraph and custom settings.

Page Setup
Opens the Page Setup dialog box where margins, orientation, paper size, headers/footers and header/footer placement can all bet set/edited.

Page Background



Page Color
Used to choose a background color for all the pages in the document.

Table of Contents

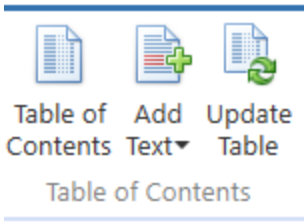
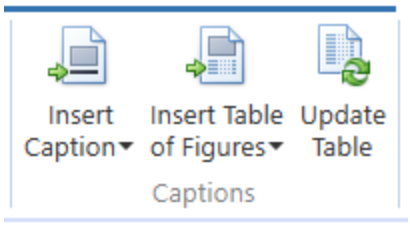


Table of Contents
Used to create a Table of Contents for the document.

Add Text
Used to add the current paragraph into the Table of Contents

Update Table
Used to update the Table of Contents so that all entries reference the correct page number.

Captions



Insert Caption
Used to add a caption to a picture or another image. It is used to describe the object associated with it and appears below the object. Captions can be created for the following items:

Figures Caption
Used to add a caption to a figure or picture within the document.

Tables Caption
Used to add a caption to a table within the document.

Equations Caption
This option is not used or supported because equations cannot be created in the OneStream Windows App Text Editor.

Insert Table of Figures
Similar to the Table of Contents, this is used to insert a table that lists all the figures or tables that are contained in the document. The following types of tables can be created.

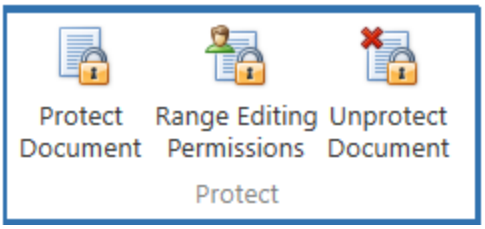
Table of Figures
Includes a list of all the Figures in the document that have captions associated with them.

Table of Tables
Includes a list of all the Tables in the document that have captions associated with them.

Table of Equations
This option is not used or supported because equations cannot be created in the OneStream Windows App version of Text Editor.

Update Table
Used to update the Table of Figures to include all entries within the document.

Protect

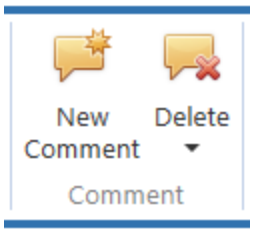


Protect Document
Used to add a password to the document, so that when protected, only users who know the password can edit the document or add comments. There are options for both of these, and only one can be implemented at a time.

Range Editing Permissions
This is not supported or used in the OneStream Windows App Text Editor.

Unprotect Document
Used to unprotect a document that has been locked for edited. Click the button and provide the previously created password to unprotect the document.

Comment



New Comment
Used to add comments to the document. Automatically numbers the comments as they are added to the document. The comment located at the top of the document is numbered 1 and additional comments are numbered sequentially down the document based on their position. If a comment is added or deleted, remaining comments in the document are automatically renumbered based on their location within the document.

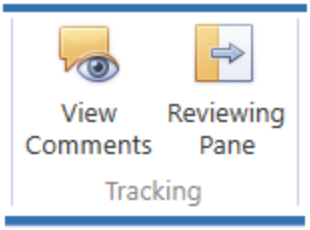
Delete
Used to delete comments in the document. Options include the following:

Delete Comment
Used to delete the selected comment only.

Delete All Comments Shown
This option is not supported in the Text Editor for OneStream Windows App.

Delete All Comments
Used to delete all comments in the document.

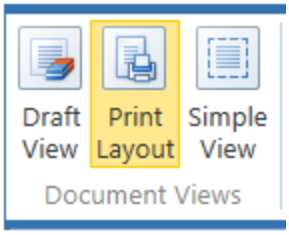
Tracking



View Comments
Used to show Comments that have been added to the document. They will be displayed in a column on the right side of the document.

Reviewing Pane
Used to show/hide Comments within the document in a separate window. The window opens on the left side of the document and can be used to select comments.

Document Views

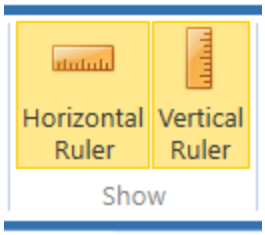


Draft View
Used to view the document as a draft for quicker editing. Certain features, such as Headers/Footers are not visible when using this view.

Print Layout
Used to show how the document will look on the printed page.

Simple View
Used to show the document as a simple memo. Page Layout features are ignored in this view.

Show



Horizontal Ruler
Used to display the Horizontal Ruler, which is used to measure and line up objects in the document.

Vertical Ruler
Used to display the Vertical Ruler, which is used to measure and line up objects in the document.

Zoom



Zoom Out
Used to change the view to see more of the page at a reduced size.

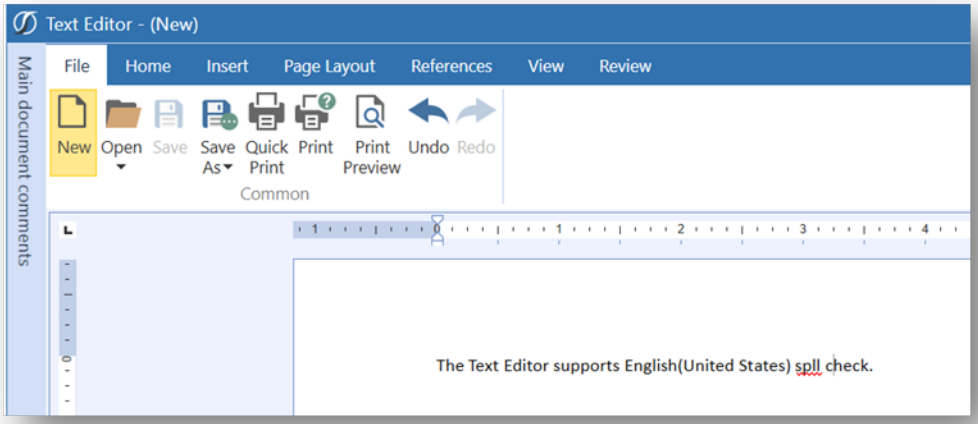
Zoom In
Used to change the view to get a close-up view of the document.

Spell Checking

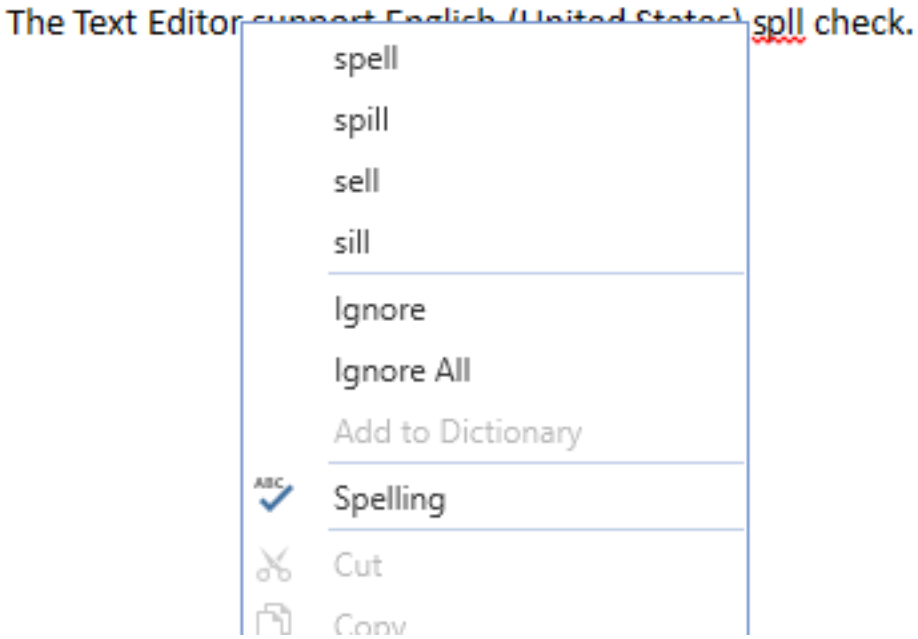
A text spell check feature is available only when using the Windows Application. This feature is set as a default to be inactive. To enable the Spell Check feature, users must have access to the Application / Tools / Text Editor. In the Text Editor Tool, the Review ribbon will allow the user to activate Spell Check using the Spell Check button.

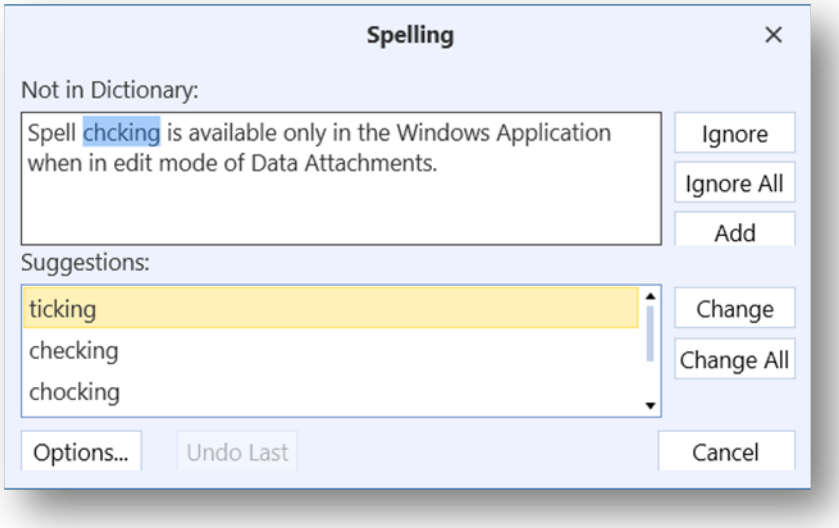
The Spell Check feature is enabled for English Culture only. The culture is determined by each user's culture assigned in OneStream User Security. The culture is assigned to the OneStream application on the Application Server Configuration Utility as "en-US". Users with cultures other than English (United States) will not have Spell Check available.

Spell Check in Text Editor
The Spell Check will be active as the user enters text, identifying any errors.

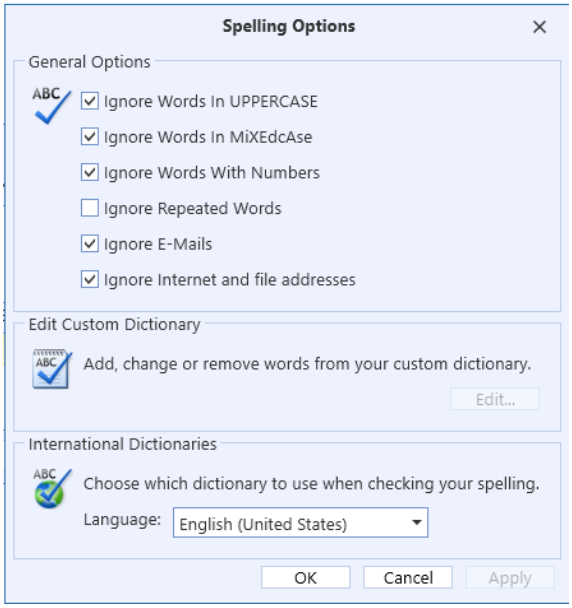


To access the Spell Check options, double-click to select the error, then a right-click will expose the Spell Check menu choices. Choosing the “Ignore” option will only be retained for the current session. Closing and re-opening to the edit mode will re-check any previously ignored items.





The Options button will allow the user to modify the Spell Check behavior within the current task session. The settings are not persisted as user preference.



Load/Extract Application Artifacts

You can import and export sections of the Application using an XML Format.

> **TIP:** Only Administrators have access to this portion of the tool.

 **Extract**
Choose an item from the drop-down list, click the Extract icon to start the extract process, then name the output file.

 **Load**
After browsing to the file, click the Load icon to initiate the process.

 **Extract and Edit**
This option is available for all extracts and allows the ability for the end user to edit the XML file as needed.

These are the list of items that can be extracted:

Application Zip File (All except for Data and FX)
This option will export all the Application structures except for data and the FX rates. After clicking on the extract icon, the end user will be presented with a pop-up box to save it in a zipped format. After clicking yes, the end user can then name his/her file. This is the most complete option in the list and can be used to create a copy of the Application.

Application Security Roles
This covers all the security roles found under Application | Tools | Security Roles. The screen will display Items To Extract and by default, All is chosen. The defined roles will be exported accordingly.

Application Properties
This covers all the Application Properties found under Application | Tools | Application Properties. After choosing this option, the screen will display Items To Extract and by default All is chosen.

Workflow Channels
This covers all the Workflow Channels found under Application | Workflow | Workflow Channels. The screen will display Items To Extract and by default All is chosen.

Metadata
This has multiple sections such as Business Rules, Time Dimension Profiles, Dimensions, and Cubes. The metadata can be found under Application | Cube | Dimension Library. OneStream can search for Dimension Member and Relationship changes by username and time stamp. For more details on the Find Modified Items feature, see Extracting and Loading Dimensions in "Implementing Security" on page 346.

Cube Views
This has multiple sections such as Groups and Profiles which go together. Cube Views can be found under Application | Presentation | Cube Views. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Data Management
This has multiple sections such as Groups and Profiles which go together. Data Management can be found under Application | Tools | Data Management. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Application Dashboards
This has multiple sections such as Maintenance Units and Profiles. Under the Groups, Dashboard Components, Dashboard Adapters, and Dashboard Parameters go together. Dashboards can be found Application | Presentations | Dashboards. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Confirmation Rules
This has multiple sections such as Groups and Profiles which go together. Confirmation Rules can be found under Application | Workflow | Confirmation Rules. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Certification Questions
This has multiple sections such as Groups and Profiles which go together. Certification Questions can be found under Application | Workflow | Certification Questions. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Transformation Rules
This has multiple sections such as Business Rules, Groups, and Profiles which go together. Transformation Rules can be found under Application | Data Collection| Transformation Rules. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Data Sources
This has multiple sections such as Business Rules and Data Sources which go together. Data Sources can be found under Application | Data Collection | Data Sources. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Form Templates
This has multiple sections such as Groups and Profiles which go together. Form Templates can be found under Application | Data Collection | Form Templates. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Journal Templates
This has multiple sections such as Groups and Profiles which go together. Journal Templates can be found under Application | Data Collection | Journal Templates. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

Workflow Profiles
This has multiple sections such as Workflow Profiles and Workflow Profile Templates. Workflow Profiles can be found under Application | Workflow | Workflow Profiles. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off. When loading Workflow Profiles via an XML file extracted previously or from a different Application, the Load process clears old property settings if they are not specified in the loaded XML file. This approach ensures that any property edits made to the Workflow Profile upon extracting it are honored when the same XML file is re-loaded.

Extensibility Rules
This only exports the Extensibility Rules in the Business Rules section; all others are exported with the object to which they are tied. (e.g., if there is an Account description rule under the Parser section, it will be exported with the Data Source.) Extensibility Rules can be found under Application | Tools | Business Rules | Extensibility Rules. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

FX Rates
Rates have their own Cube. This has multiple sections such as All FX Rate Types and All Time Periods. FX Rates can be found under Application | Cube | FX Rates. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section, or turn the sections on or off.

FX Rate CSV
This is a CSV extract of the application FX Rates which contains FxRateType, Time, SourceCurrency, DestCurrency, Amount, HasData. FX Rates can be found under Application | Cube | FX Rates.

User Authentication and Single Sign-On

When you log in to an application, your username and password are authenticated to confirm that you are a valid OneStream user. An Administrator can configure your user account to be:

- Native, with your password stored in OneStream. In this case you are configured only with native authentication.
- External, configured to authenticate through one of these external identity providers (IdPs):
    - Azure AD
    - Okta
    - PingFederate
    - SAML 2.0
    - LDAP
    - MSAD

For information about configuring these providers, see the *Installation Guide.*

How Users are Configured for Authentication

When an Administrator creates users in System Security, they specify authentication settings to indicate if a user is authenticated by an external IdP or by native authentication.

- To authenticate a user with native authentication, **External Authentication Provider** is set to **Not Used**.
- To authenticate a user with an IdP, the IdP is selected in **External Authentication Provider** and the username in the IdP is specified in **External Provider User Name**.

See "About Managing Users and Groups " on page 976.

About Managing Users and Groups

See the following topics for help defining and managing users and groups:

- "Ways to add Users and Groups to an Application" below.
- "Creating and Managing Users " on the next page.
- "Creating and Managing Groups" on page 986.

For information about how group-based assignment to system security roles determines a user's access to artifacts and capabilities, see "Manage System Security" on page 1008.

Ways to add Users and Groups to an Application

You can add users and groups to an application in three ways:

- Define them manually in System Security. See "Creating and Managing Groups" on page 986 and "Creating and Managing Users " on the next page.
- Load them in a bulk import using an XML load file that contains user and group properties and parameters. We suggest building this file using sample security Excel template provided with the Sample Templates MarketPlace solution. See "Loading Users" on page 985 and "Loading Groups" on page 993.
- Use APIs. See "Managing Users and Groups Using BRApi Functions" on page 1017.

Creating and Managing Users

By default, only an Administrator can perform the tasks described in the following topics. An Administrator can enable other users to perform these tasks by giving them specific system security roles.

In this topic:

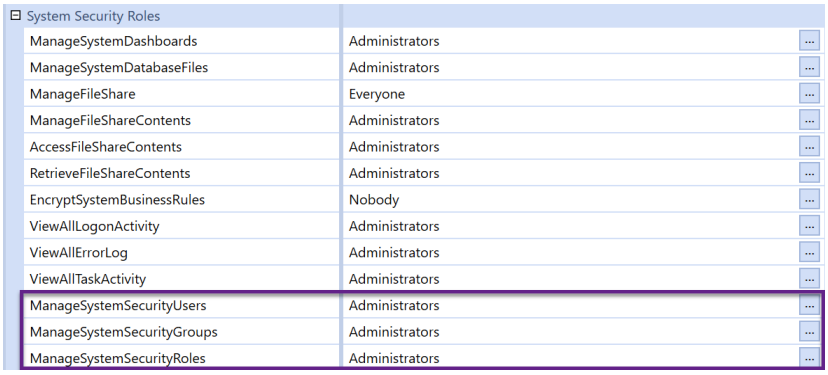
- "Tips and Best Practices" on the next page.
- "Creating Users" on the next page.
- "Managing Users" on page 981.
- "Loading and Extracting Users" on page 984.

Requirements

To let non-Administrators create and manage users and groups, grant them the required security roles. This involves assigning the group to which non- Administrator belongs, to the required roles.

1. Click **System** > **Security** > **System Security Roles**.
2. Click **Edit** by these roles to assign the group in which the user is a member:
    - **ManageSystemSecurityUsers**: Assignees can create, modify and mange users.
    - **ManageSystemSecurityGroups**: Assignees can define, modify and mange groups.
    - **ManageSystemSecurityRoles**: Assignees can manage roles to provide

group-based, functionally-tailored access to artifacts and tools.



To revoke the ability to manage users, groups and roles, remove assignees from the relevant role. See "Manage System Security" on page 1008.

Tips and Best Practices

- The Administrator is assigned to all system security roles (roles) so can always manage application and system-wide users, groups, artifacts, data, and tools. Removing or reassigning the Administrator group or assigning other users and groups to roles does not revoke the Administrator's access.
- The Administrator cannot be disabled and is unaffected by inactivity thresholds that disable users who try to log in after a specific period of time elapses.

Creating Users

1. Click **System** > **Security** > **Users**.
2. Click **Create User**.
3. Enter a name and description.
4. From **User Type**, select the license type purchased that governs the user's access to artifacts and associated OneStream offerings:

- **Interactive**: They can use all features and tools.
- **View**: They can access data, reports, and dashboards in a production environment and associated database, but cannot load, calculate, consolidate, certify, or change data.
- **Restricted**: They cannot use some MarketPlace Solutions features such as Lease, Account Reconciliation and more due to contractual limitations.
- **Third Party Access**: They can access applications with a third-party application by logging in using a named account. They cannot change data, modify artifacts or access the Windows application or a browser-based application.
- **Financial Close:** They can use Account Reconciliation and Transaction Matching MarketPlace solutions.

5. Set **Is Enabled** to **True** to activate the user. Select **False** to deactivate the user.
6. The information in **Status** will reflect the user's activity, such as their latest login. **Inactivity Threshold** displays the number of days a user can remain active in the system without logging in. The user receives an error if they try to log in after the specified number of days elapses. See "Defining an Inactivity Threshold" on page 983.
7. Read "About User Authentication" below, then "Specify Authentication Settings" on the next page.

About User Authentication

You can add and authenticate users as:

- Native users that are managed locally in OneStream.
- External users referenced by an external identity provider (IdP).

Specify Authentication Settings

1. From **External Authentication Provider**, indicate how to authenticate the user:

    - To use native authentication: Select **Not Used** and enter the user's password in **Internal Provider Password**. The first time the user logs in, they can change their password.

    - To use external authentication:

        a. Select the appropriate external IdP from **External Authentication Provider**.

        b. In **External Provider User Name**, enter the user name in the IdP. For example, if a user's name in Azure AD is Azure_LHall@azure.com, enter Azure_LHall@azure.com. This name must be unique and match the user name in the IdP.

2. "Specify Preferences and Group Membership " below.

Specify Preferences and Group Membership

1. In **Email** enter the email address with which the user can receive alerts and messages, such as those generated with business rules.

2. In **Culture** select the user's locale. Supported locals and languages are specified during OneStream server configuration. See "International Settings" on page 1019.

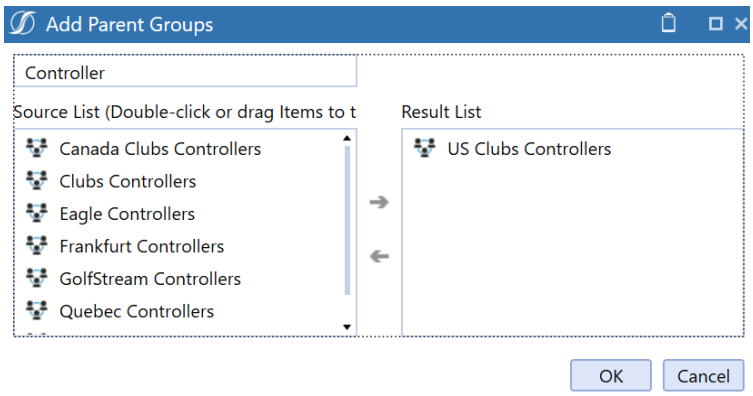
3. In **Grid Rows Per Page** specify how many rows to display on grids before a page break. Consider the rate of connectivity and screen resolution.

4. Use **Custom Text** to personalize aspects of functionality given the user's responsibilities. For example, you could define a text field to:

- Act as a metadata tag, limiting who the user can email.
- Filter a distribution list or to provide text and images for the user's default workflow profile.
- Launch a functionally-tailored view of the user's workspace, such as reporting for controller or executive.

See "Text 1-8" in "Entity Dimension" on page 441.

5. In **Group Membership**, click **Add Groups**to include the user in the groups that provide access to the features and tools that the user needs.



If the appropriate group does not exist, define it. See "Creating Groups" on page 989.

6. Click **OK**, then **Save**.

Managing Users

Perform the following tasks to edit, copy, delete and perform other management tasks. You can also manage users with API functions.

1. Ensure that you have the necessary security role. See "Requirements" on page 977.
2. Click **System** > **Security** > **Users**.

3. Select a user, then the action to take. For example:
    - **Delete Selected Item**: Permanently delete the user.
    - **Copy Selected Item**: Create a new user based on the selected user's settings. See"Copying Users" below.
    - **Show all parent groups for user**: See the groups in which the user is a member. Since group assignment to system security roles and user interface roles determines what a user can do, use this option to identify their access to artifacts.
4. Click **Save**.

Copying Users

1. Click **System** > **Security** > **Users**.
2. Select the user, then click **Copy Selected Item**.
3. In **New Name**, enter a user name.
4. Select **Copy References made by parent groups** to add the user to the original user's groups except exclusion groups.
5. Click **OK** and modify other settings as needed. See "Creating Users" on page 978.
6. Click **Save**.

Disabling Users

Administrators can disable users, preventing them from logging in by:

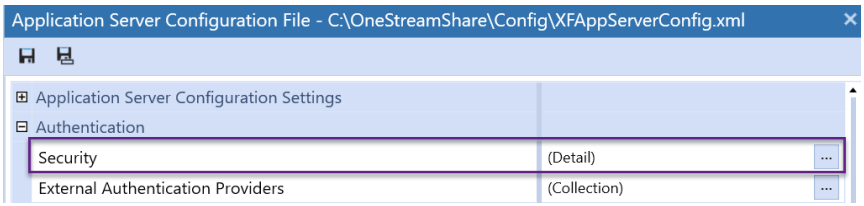
- Modifying a user's account to set **Is Enabled** to **False**. See "Disabling a User Manually" on the next page.
- Specifying an inactivity threshold to deactivate all users - native and external - that try to log in after a particular amount of time elapses. This threshold applies to users in the Administrator group, but not the Administrator. Users that try to log in after the threshold expires receive an error. See "Defining an Inactivity Threshold" on the next page.

Disabling a User Manually

1. Click **System** > **Security**.
2. Expand **Users** and select the user to disable.
3. From Is **Enabled**, select **False**.
4. Click **Save**.

Defining an Inactivity Threshold

1. Launch the Server Configuration Utility.
2. Select **File** > **Open Application Server Configuration File** and browse to: **OneStreamShare\Config\XSFAppServerConfig.xml**.
3. In **Authentication**, click **Security**.



4. In **Logon Inactivity Threshold**, enter the number of days after which inactive users who try to log in, receive an error.
5. Click **OK** then **Save**.
6. In a command prompt, reset IIS.
7. In the application, select **System** > **Security** > **Users**.
8. Select a user and review their **Logon Inactivity Threshold**.

Enabling Users

1. Select **System** > **Security**.
2. Expand **Users** and select the user.
3. In **General**, set **Is Enabled** to **True**.
4. Click **Save**.

Removing Users From Groups

Because group membership determines access to artifacts and tools, be sure that you want to remove a user from a group.

1. Select **System** > **Security**.
2. Expand **Users** then click the user.
3. In **Group Membership**, select the group and click **Remove Selected Item** .
4. Click **Save**.

Managing Users With BRApi

You can perform some user and group management tasks using BRApi functions such as CopyUser, DeleteUser, and CopyGroup. The ability to use these functions is governed by your role as an Administrator and may require a Manage System Security role. See "Manage System Security" on page 1008.

For example, if a dashboard's design includes a button that uses a BRApi function to support adding users, users that click the button are validated to ensure they are in the Administrator group or associated with the **ManageSystemSecurityUsers** role.

Loading and Extracting Users

You can bulk load user accounts, groups, and security instead of defining them manually. You can load these artifacts in two ways:

- Use the **SecurityTemplate.xlsx** file provided by the SampleTemplates MarketPlace solution to generate an xml load file. We recommend this option. See the *OneStream Sample Templates User Guide*.
- Extract users in the sample GolfStream application, modify the xml export file to specify user and group properties, and then load the file. See "Loading Users" below.

Administrators must load users and groups into a new application or one without existing users and groups. If user accounts exist, loaded users are validated by comparing their current security settings to those in the xml load file.

Requirements

By default, only Administrators can load and extract users. To let other users load and extract users, grant them these system security roles:

- SystemLoadandExtractPage System. This is a User Interface role.
- ManageSystemSecurityUsers
- ManageSystemSecurityGroups
- ManageSystemSecurityRoles

Loading Users

1. Click **System** > **Tools** > **Load/Extract**.
2. Select **Load** and browse to an xml load file.
3. Click **Load**.
4. When processing finishes, review the user list and user settings to ensure the loaded users are correctly defined.

Extracting Users

You can extract users, groups, and security roles to an xml export file.

1. Click **System** > **Tools** > **Load/Extract**.
2. Click **Extract** then select **File Type** > **Security**.
3. In **Items to Extract**, select **Users**. Select **Export Unique IDs** to also extract each user's ID.
4. Perform a task:
    - Click **Extract** to specify where to save the extract file.
    - Click **Extract and Edit** to view and modify the data in an XML Editor.

Creating and Managing Groups

By default, only an Administrator can perform the tasks described in the following topics. An Administrator can enable other users to perform these tasks by assigning specific system security roles. See "Requirements" below.

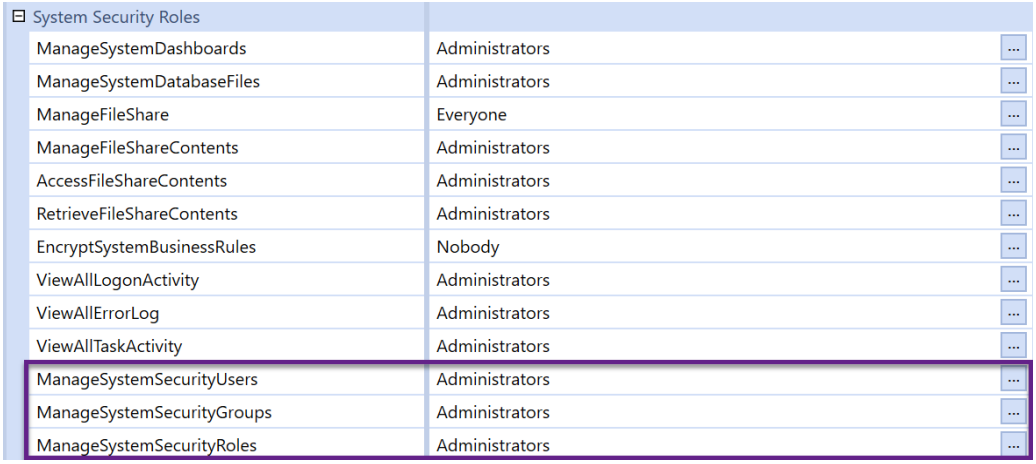
In this topic:

- "About Groups and Inherited Security" on the next page.
- "About Exclusion Groups" on page 988.
- "Tips and Best Practices" on page 988.
- "Creating Groups" on page 989.
- "Creating Exclusion Groups" on page 989.
- "Managing Groups" on page 990.
- "Loading and Extracting Groups" on page 992.

Requirements

To let non-Administrators create and manage users and groups, grant them group-based access to the required security roles.

1. Click **System** > **Security** > **System Security Roles**.
2. Click **Edit** by these roles to assign the group in which the user is a member:
    - **ManageSystemSecurityUsers**: Assignees can create, modify and mange users.
    - **ManageSystemSecurityGroups**: Assignees can define, modify and mange groups.
    - **ManageSystemSecurityRoles**: Assignees can manage roles to provide group-based, functionally-tailored access to artifacts and tools.



To revoke the ability to manage users, groups and roles, remove assignees from the relevant role. See "Manage System Security" on page 1008.

About Groups and Inherited Security

You cannot assign individual users access to tools and artifacts. System security roles (roles) to which you assign groups determine this access. Create groups to grant large numbers of users or other groups the functionally-tailored access that they require.

You can define nested, hierarchical groups to best suit your organizational entities, workflows and reporting structures. Nested groups contain lower-level child groups. In this case, child groups - and the users that they contain - inherit the access defined for the parent group.

NOTE: Groups cannot be externally authenticated.

About Exclusion Groups

Use exclusion groups to grant almost everyone - except a particular group or a small number of users - access to a tool or artifact. For example, if everyone but Jim Fey and Lee Diaz must create dashboards, define an exclusion group in which Jim and Lee are members set to "Deny Access". All other members are set to "Allow Access". To easily grant access to dashboards, assign the exclusion to which gives everyone access except Lee and Jim access.

Because groups providing access to data and artifacts may contain many groups, removing just a few users - to reflect a corporate reorganization for example, from the group hierarchy can be time consuming. To handle the reorganization, create an exclusion group with the users involved and apply it to the roles they no longer need.

Tips and Best Practices

- The Administrator is assigned to all roles, so they can always manage artifacts, data and tools. Assigning other groups to security roles does not revoke the Administrator's access.
- Child groups, nested in higher-level parent groups, can access the tools and artifact that the parent group can, given the parent group's assignment to system security roles (roles). This access is inherited in group hierarchies, from a parent level downward to child groups.
- Removing child groups from parent groups revokes access to the tools and artifacts that the parent group provides, based on its assignments to roles.
- In an exclusion group, access to artifacts is determined based on the exclusion order you specify, regardless of a user's membership in a group. To ensure that users who are in several groups can not access artifacts but everyone else can, put:
    - The groups to which the users belong at the top, set to "Allow Access".
    - The individual users below the groups and set the users to "Deny Access".

Creating Groups

1. If you are not an Administrator, be sure you meet the "Requirements" on page 986.
2. Click **System** > **Security**.
3. Click **Groups** then **Create Group**.
4. Enter an intuitive name and description.
5. In **Group Membership** specify the users or child groups to add to the group you are defining, or select a parent group to which to add your new group. Perform any task:

- To include users and groups in the new group, click **Add User** | **Add Child Group** and selecting the user or group. Members can access the artifacts and tools for each system security role to which the group is assigned.
- To revoke group membership, select users and groups and click **Remove**.This revokes their access to the tools and artifacts group membership provides based on role assignments.
- To nest the group in a parent group, click **Add Groups** in **Parent Groups That Contain This Group** and select a higher level group. Members in this parent group inherit it's access and permissions based on role assignments.

6. Click **Save**.

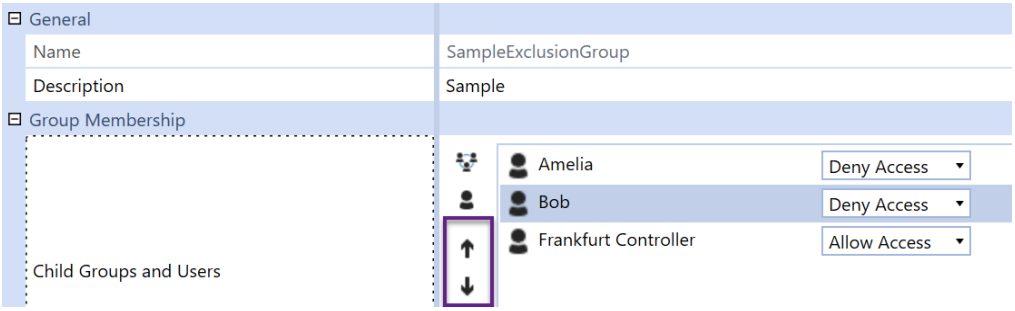
Creating Exclusion Groups

Define an exclusion group to grant almost everyone - except a particular group or a small number of users - group access to a tool or artifact.

1. Click **System** > **Administration** > **Security**.
2. Click **Groups** then **Create Exclusion Group**.
3. Enter an intuitive name and description that indicates who is being restricted by this group. For example, to omit a department, consider Everyone-But-<Department name>.

4. In **Group Membership** click **Add Child Groups** or **Add Users** to specify who to include in the group.
5. To prevent members accessing artifacts to which the group has role-based access, set particular users or groups to **Deny Access**. Otherwise, set members to **Allow Access**.
6. Use the arrows to order the exclusions carefully, because access is granted - regardless of a user's membership in a group, based on the order you specify.

   For example, if Amelia and Bob are in the Frankfurt Controller group, the order below does not restrict them from artifacts, even though they are listed first, because they are in the Frankfurt Controller group.



   To ensure Amelia and Bob can not access artifacts, put Frankfurt Controller first, set to **Allow Access**. Put Amelia and Bob below the group, set to **Deny Access**.
7. Click **Save**.

Managing Groups

1. If you are not an Administrator, meet the "Requirements" on page 986.
2. Click **System** > **Security**.
3. Select **Groups** or **Exclusion Groups** , then select a group.
4. Click to perform any task:

- **Delete Selected Item**: Permanently delete a group.
- **Rename Selected Item**: Change a group's name.
- **Copy Selected Item**: Create a group based on the existing group's settings. Select **Copy child user and group references** to add the same users or groups to the new group.
- **Show All Users**: View the users in the group.
- **Show All Groups**: View the lower level groups that are nested in the group.

5. In **Group Membership**, change who is in the current group and modify the parent groups associated with the current group. Perform any task:
   - To withdraw users and groups, select them and click **Remove**. This revokes their access to artifacts and tools based on the system security roles (roles) to which the group is assigned.
   - To add users and groups, click **Add User | Add Child Group**. This grants them access to the artifacts and tools the group provides based on it's role assignments.
   - To withdraw the current group from a parent group, select the parent and click **Remove**. This revokes access to the artifacts and tools provided by the parent group based on it's role assignments.
   - To include the current group in another parent group, click **Add Groups** and select the group.

Managing Group Membership

You can add groups and users to, and remove them from, other groups. This may created a hierarchy or impact system security role-based access to artifacts and tools. See "Tips and Best Practices" on page 988.

1. Click **System** > **Security**.
2. Expand **Groups** and select the group.
3. In **Group Membership**, perform any task:

- To include a user or group, click **Add User** or **Add Group** and select the user or group to add.
- To withdraw the current group from a parent group, select the parent and click **Remove**. This revokes access to the artifacts and tools provided by the parent group based on it's role assignments.
- To include the current group in a parent group, click **Add Groups** and select the group.

Loading and Extracting Groups

You can bulk load groups, users and security roles instead of defining them manually. You can load groups in two ways:

- Use the **SecurityTemplate.xlsx** file provided by the SampleTemplates MarketPlace solution to generate an xml load file. We recommend this option. See the *OneStream Sample Templates User Guide*.
- Extract the groups in the sample GolfStream application, modify the xml export file to specify your group properties, and then load the file. See "Loading Groups" on the next page.

Administrators must perform the load for a new or empty application that does not contain users or groups. To enable other users to load and extract groups, assign them the necessary security roles. See "Requirements" on page 985.

Requirements

To enable other users to load and extract groups, Administrators must assign the group in which these users are members, access to these roles:

- SystemLoadandExtractPage (user interface role.)
- ManageSystemSecurityGroups
- ManageSystemSecurityUsers
- ManageSystemSecurityRoles

See "Manage System Security" on page 1008.

Loading Groups

1. If you are not an Administrator, see "Requirements" on the previous page.
2. Click **System** > **Tools** > **Load/Extract**.
3. Select **Load** and browse to an XML load file.
4. Click **Load**.
5. When processing finishes, review the **Groups** list and individual group settings to ensure the loaded groups are correctly defined.

Extracting Groups

1. If you are not an Administrator, see "Requirements" on the previous page.
2. Click **System** > **Tools** > **Load/Extract**.
3. Click **Extract** then select **File Type** > **Security**.
4. In **Items to Extract**, select **Security Groups**.
5. Perform a task:
   - Click **Extract** to specify where to save the extract file.
   - Click **Extract and Edit** to modify the extracted data in an XML Editor.

System Security Roles

The following roles apply to the entire system, not just one Application.

Manage System Dashboards - Use to manage all System Dashboards regardless of access to certain Dashboards. This role links the SystemPane Role and the System User Interface Roles section, meaning this security role must include this group in order to be active.

Manage System Database Files -There are two file systems in the Framework database (such as the System database) and each Application database. Users with the ManageSystemDatabaseFiles and ManageApplicationDatabaseFiles roles have read and write access to all folders and files in these file systems, respectively. Other users can be given read and/or write access to specific folders in the database file systems using the a folder's security settings. This option ties the FileExplorerPage role from the System User Interface Roles section, meaning this security role must include this group in order to be active.

Manage File Share - The File Share is a Windows folder that Application Servers can read and write. It is configured in the XFAppServerConfig.xml file using the FileShareRootFolder setting. The File Share is a server-side storage area where external systems or IT can stage and upload ifles. Users with the ManageFileShare role can edit these folder and files using File Explorer. This option ties the FileExplorerPage role from the System User Interface Roles section, meaning this security role must include this group in order to be active.

Application Server Configurations

Application server configurations can now be made by Administrators and advanced IT persona. Common requests that resulted in support calls can now be addressed internally by advanced OneStream users with the proper access. This process also eliminates the need for an IIS restart for the changes to take place. Understand that as settings changed and saved, they are automatically applied every two minutes.

There are two system roles that manage six categories of configurations. The application maintains an audit trail so changes to the configurations are accessible. Upon install, the application server configurations are enabled by default. To mitigate misuse of configurations settings, Customer Support can disable full features, sections, and property changes via XML/App config.

System Roles

Two roles exist to grant Administrators and advanced IT users the ability to change server configurations:

System Security Role: ManageSystemConfiguration

- Default to Nobody
- Not automatically granted to Administrator

System User Interface Role: SystemConfigurationPage

- Default to Administrator Group - Administrators will have read-only rights
- System User Interface Role should be “view only” to all users assigned

System Configurations

There are six categories of system configurations:

- General
- Environment
- Memory
- Multithreading
- Recycling
- Database Server Connections

> **NOTE:** Memory and Multithreading system configurations must be enabled. Customers should contact support to have this configuration change made for them.

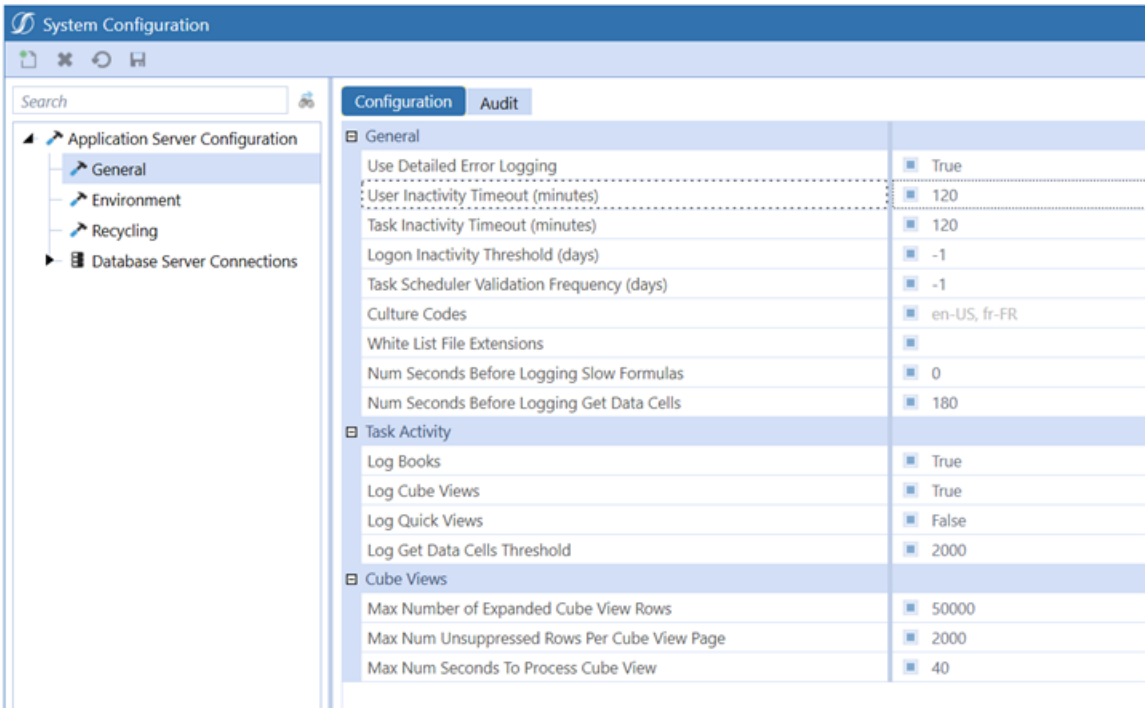
An IIS restart is not required to capture changes as they are automatically applied every two minutes. Saved changes are tracked via the Audit tab, which is available for each server configuration.

When enabled, permitted users can adjust system configurations in app by navigating to System>Administration>System Configuration.

General System Configurations

When the box and setting are greyed out, the property is set based on the configuration file. Deselect the box to adjust your custom value then save. This overrides the configuration file. Select the property's box again to default back to the configuration file.

> **NOTE:** Improperly modifying certain server configurations can impact overall environment or application performance. Consult OneStream support for recommendations.



General Menu

Use Detailed Error Logging: When true, stack trace information is shown. When false, stack trace information is not shown.

User Inactivity Timeout (minutes): Set the number of minutes a user is timed out due to inactivity.

Task Inactivity Timeout (minutes): Set the number of minutes a task is timed out due to inactivity.

Logon Inactivity Threshold (days): Set the Logon Inactivity Threshold (days) to the number of days of inactivity before the user can no longer access the system. Set to -1 to disable the setting.

Task Scheduler Validation Frequency (days): Set the number of days in which the Task Scheduler validation runs.

Culture Codes: Set the appropriate code for display settings using the standard Microsoft Local designation for each language. (ex. en-US)

White List File Extensions: When blank, any file type can be saved to a root folder then uploaded. Add custom file types by clicking the box then the ellipses to restrict the types of files which will be supported in the File Explorer.

Num Seconds Before Logging Slow Formulas: Set the number of seconds before slow formulas are logged. This will enable logging of formulas and impact consolidation performance. Disable when no longer required.

Number Seconds Before Logging Get Data Cells: Set the number of seconds before Get Data Cells are logged. Default is 180 and should only be increased for debug purposes

Task Activity Menu

Log Books: When set to True (default), a log is created in Task Activity when the items are included as Task Activity steps for that specific book. The intention of this feature is to verify entries in the Task Activity grid and the settings in the configuration file work as expected.

Log Cube Views: When set to True, a log is created in Task Activity when a Cube View is opened, a report is run or an export to Excel is completed in the data explorer. The intention of this feature is to analyze data analysis performance.

Log Quick Views: When set to True, a log is created in Task Activity when a new Quick View is created or when rows/columns are shifted/moved around. The intention of this feature is to analyze data analysis performance.

Log Get Data Cells Threshold: This logs the calls to GetDataCells and GetDataCellsUsingScript. It includes context information such as the Excel file name or the Cube View name. It only creates logs if the number of Data Cells being requested is equal to or greater than the value provided in this field.

Cube Views Menu

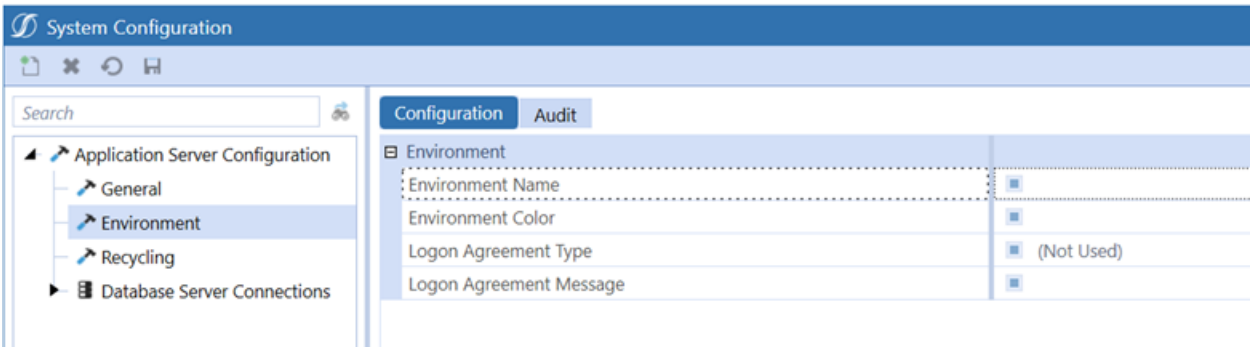
The Cube View configurations will impact all Cube Views in an application environment. They are designed to optimize the Cube View performance through managing the page size and initiating paging which will maximize the availability of server resources. These settings can be overridden to tailor the design and performance of a specific Cube View, using the General Settings/Common/Paging properties found on each Cube View.

Max Number of Expanded Cube View Rows: Set the max number of rows displayed when using an expanded Cube View.

Max Number of Unsuppressed Row Per Cube View Page: The default value of 2000 is used, which is determined by the settings on the OneStream Server Configuration Utility, The maximum value is 100,000 rows. If the Cube View performs well, but you want 2500 rows to display, for example you may want something in the tree to display in the first page, then you would increase the rows.

Max Number Seconds To Process Cube View: This setting impacts paging behavior. The default value of 20 will be used which is determined by the OneStream Server Configuration Utility. The maximum value is 600 seconds.

Environment System Configurations

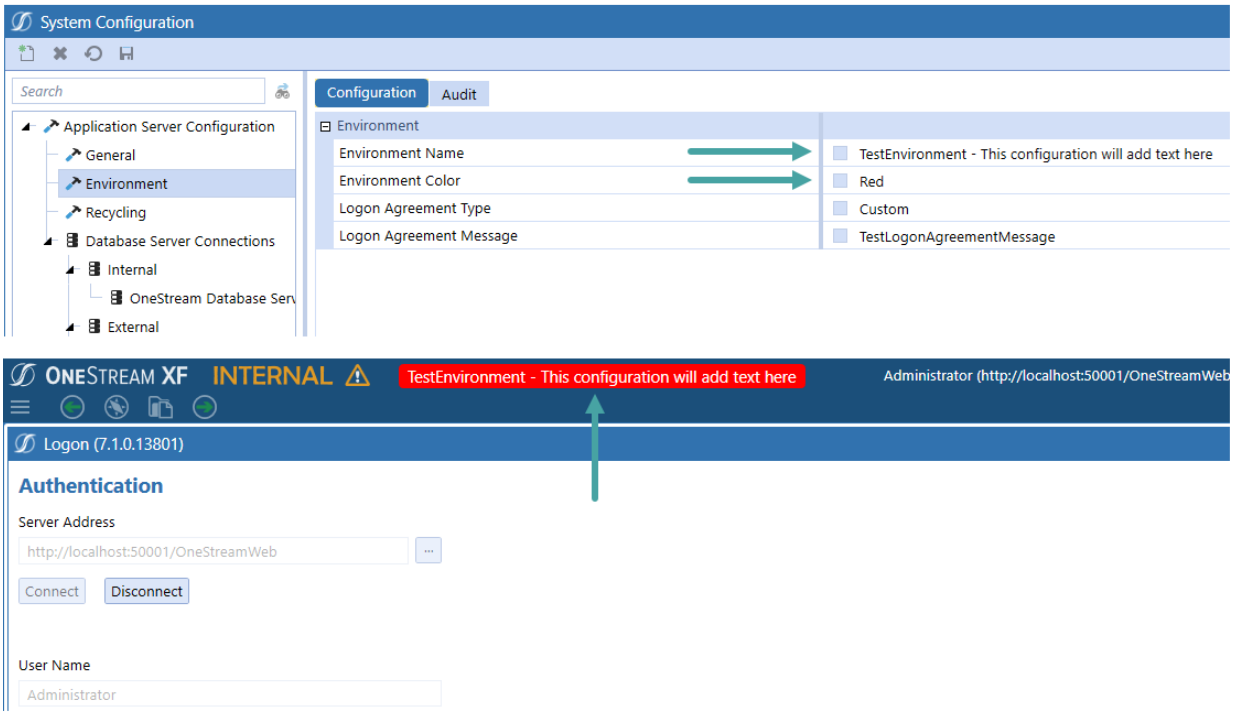


Environment

The configurations allow the Administrator to tailor the environment login process for the user by providing a custom label or by triggering an acceptance criteria upon each login.

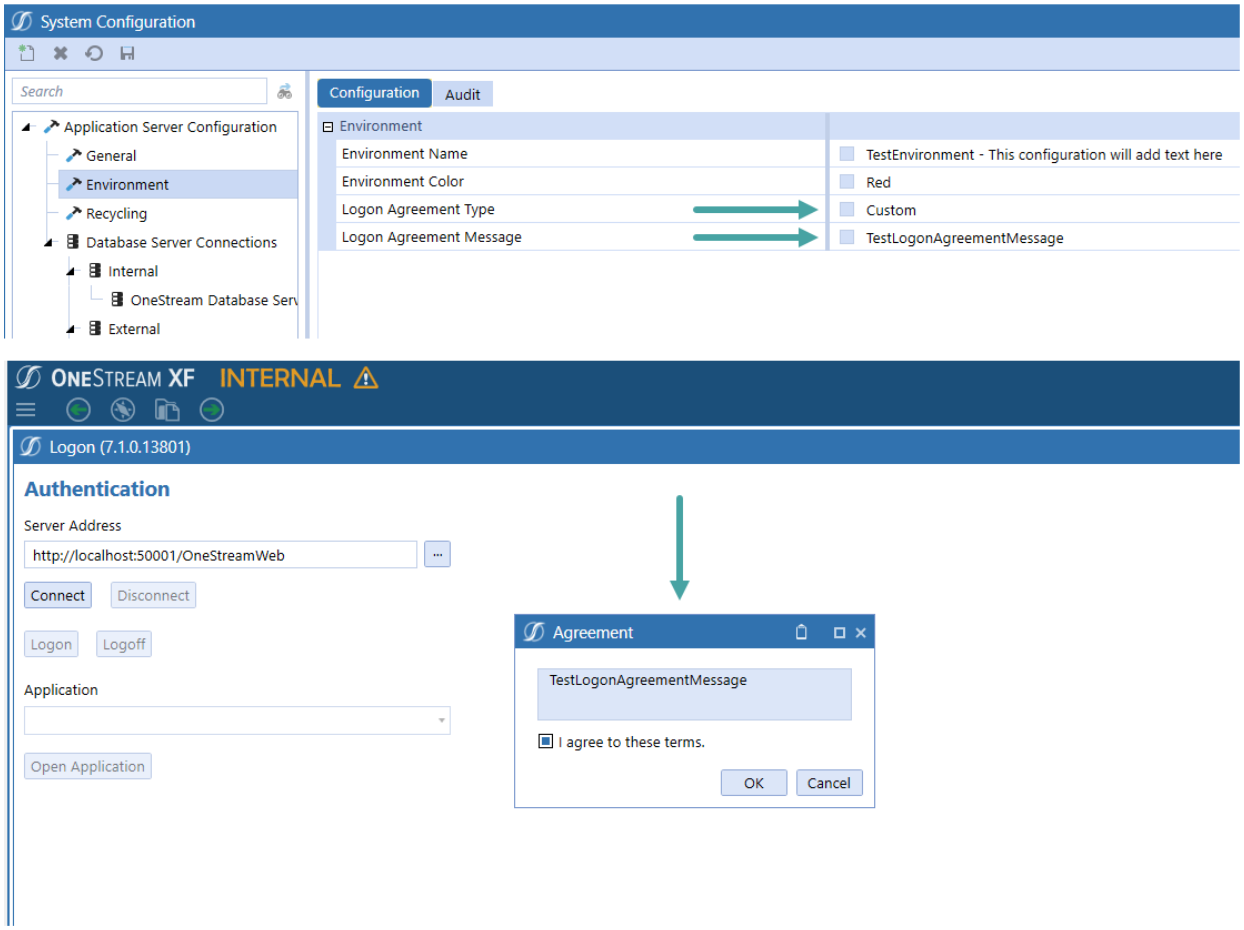
Environment Name: Enter the name to be displayed (in white) for the environment. You can enter up to 150 characters.

Environment Color: Specify a provided environment color or enter a hex value to display the name on a colored background.

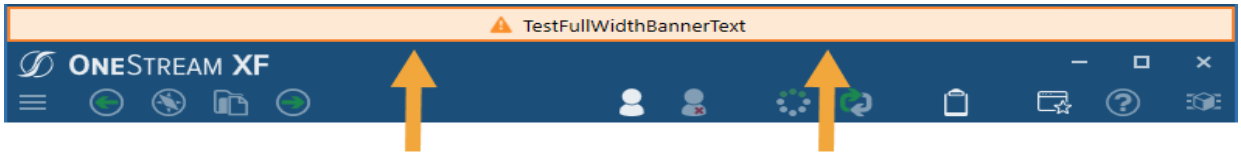


Logon Agreement Type: To display a specific message after a user logs on, select Custom. and enter the message text.

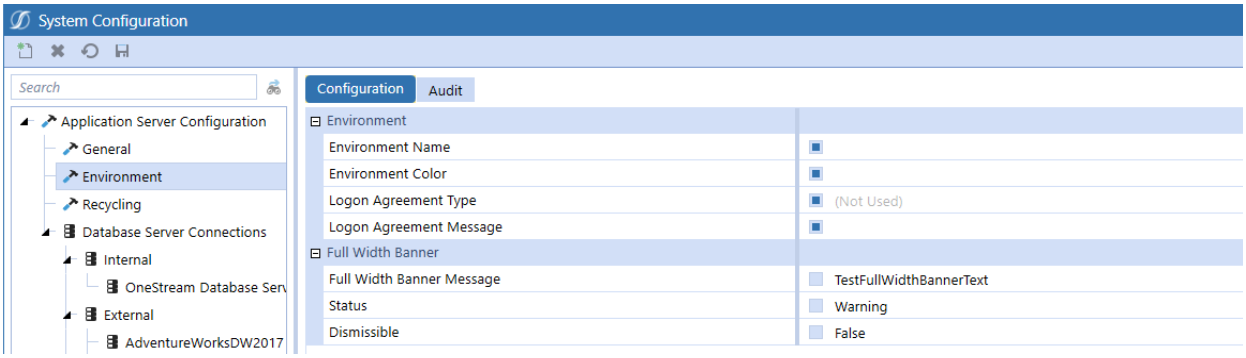
Logon Agreement Message: Enter the message text.



Full Width Banner



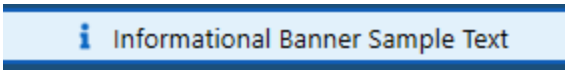
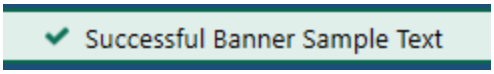
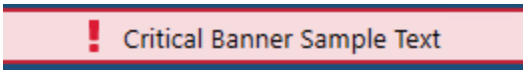
The configurations allow you to display information across the top banner indicating varying levels of severity. The banner can be permanently displayed or dismissible.



Full Width Banner Message: Enter the banner message text to be displayed.

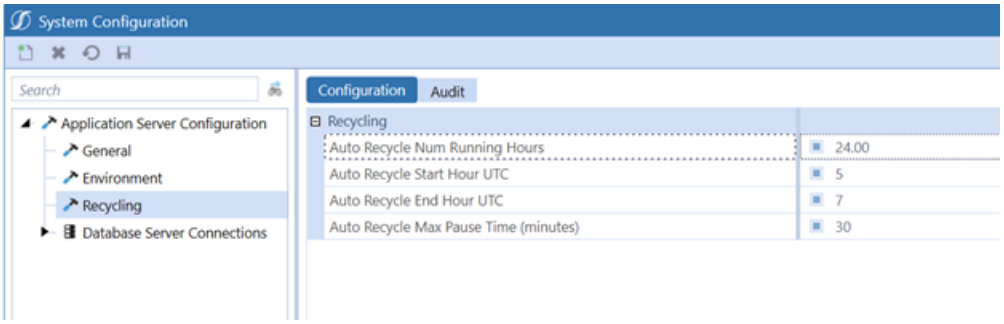
Status: Indicate the severity of the message by selecting Informational, Warning, Successful, or Critical from the drop-down menu.

Dismissible: When True, the banner may be dismissed after log in. When False, the banner cannot be dismissed.

Type	Sample
Informational	
Warning	
Successful	
Critical	

Recycling System Configurations

Overtime, server memory may become increasing fragmented, which can affect performance and stability. The default configuration of a daily recycling process is standard. The System Configuration page allows the administrator to tailor when these events occur to be best suited for their implementation.



Recycling Menu

Auto Recycle Num Running Hours: Default is 24, which means once a day, the server will recycle. Automatic Recycling allows Application Servers a chance to recycle, which is a recommended practice. These first four settings control this behavior.

Auto Recycle Start Hour UTC: Default is 5, which means 05:00 UTC time. This is the earliest time in a day when a server can automatically recycle. It is best to set this and the End Hour to be a range of time with the lowest amount of Application Server activity.

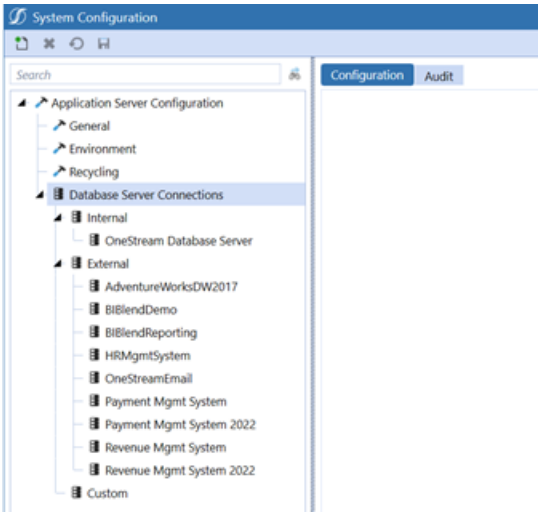
Auto Recycle End Hour UTC: Default is 7, which means 07:00 UTC time. This is the latest time in a day when a server can automatically recycle.

Auto Recycle Max Pause Time (minutes): Default is 30. This means that when it is time to recycle a server automatically, it will first pause from accepting more server tasks, but allow for existing assigned tasks to complete processing for 30 minutes before recycling. If there are no active tasks for this server, it will recycle when the time comes.

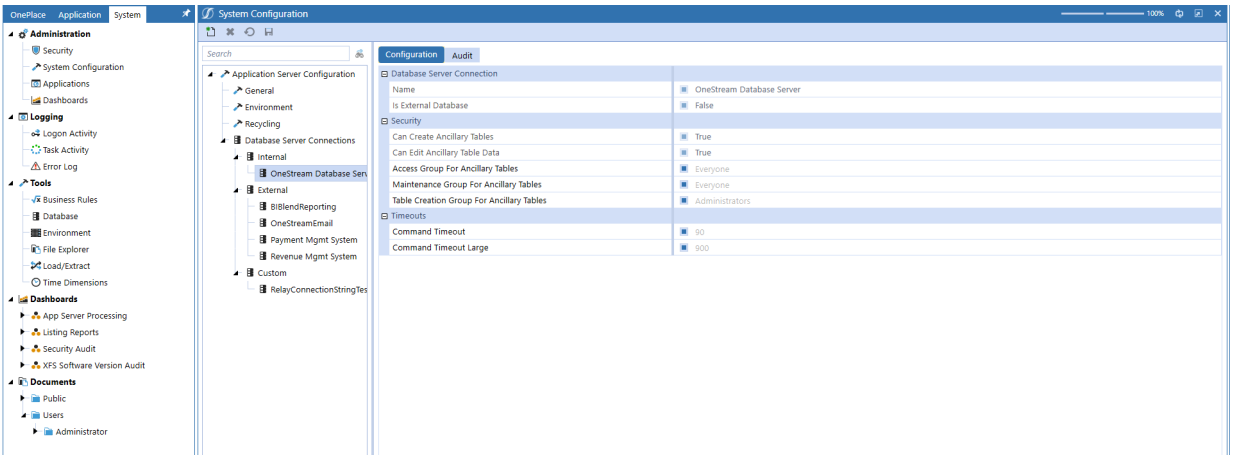
Database System Configurations

The Database Server Connections provides the Administrator with greater visibility into the structure of their environment. Additionally, the administrator can quickly and easily establish database connections to support their model's design requirements.

An IIS restart is not required to capture changes as they are automatically applied every two minutes. Saved changes are tracked via the Audit tab, which is available for each server configuration

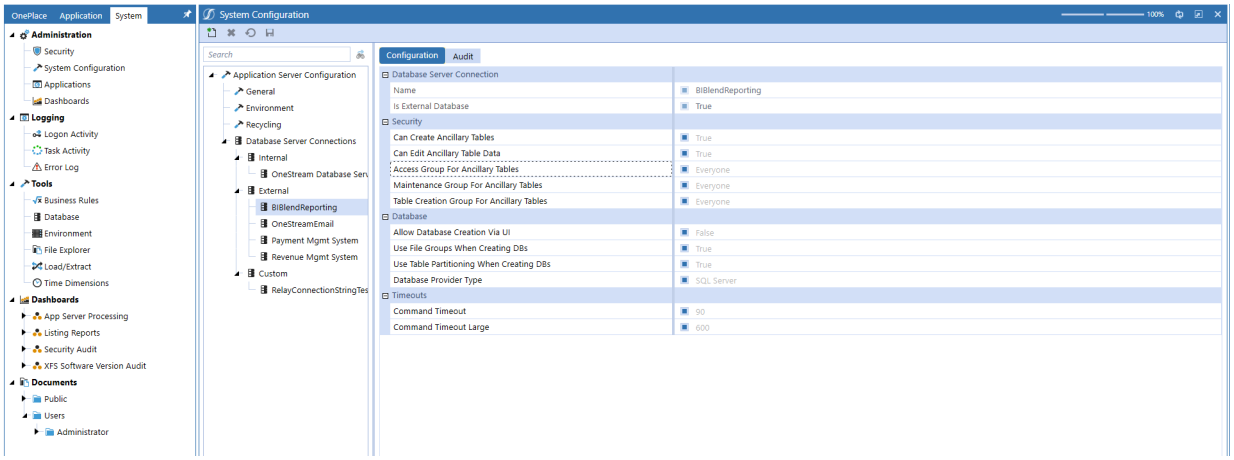


Database Server Connections



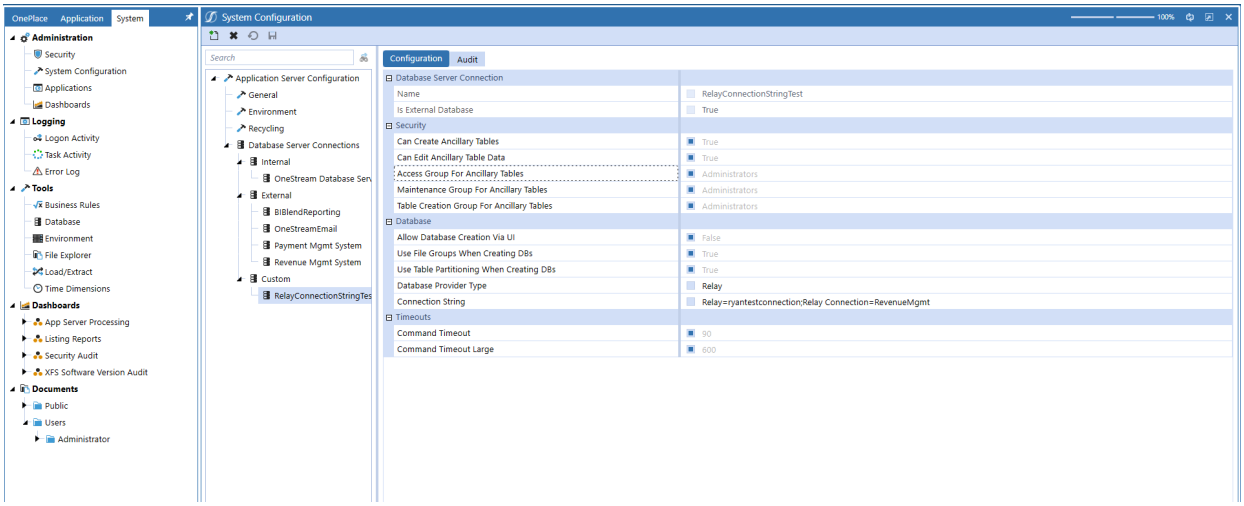
Internal Menu

Configure Database Server Connection, Security, and Timeouts settings from this menu.



External Menu

Configure Database Server Connection, Security, Database, and Timeouts settings from this menu.



Custom

Configure Database Server Connection, Security, Database, and Timeouts settings from this menu.

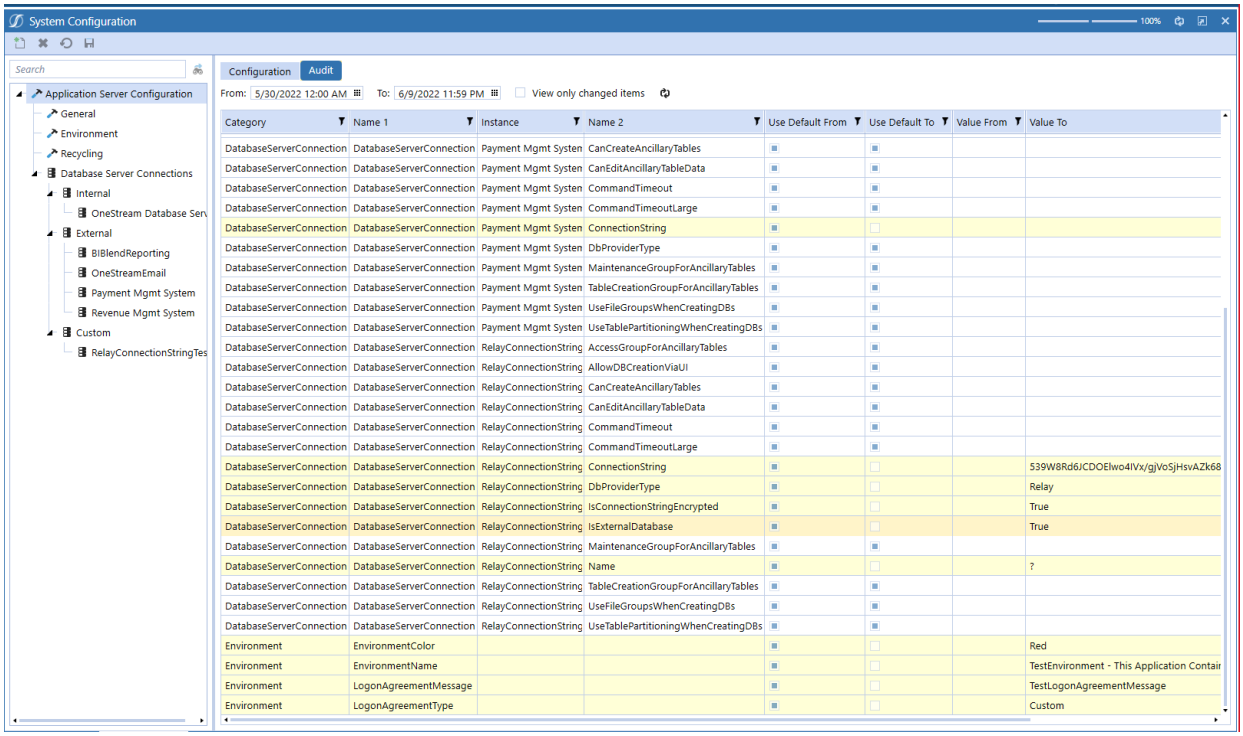
External only and the Connection String will be visible without displaying password and Customer can Edit.

- Connection String will allow for Edits
- Connection String will display “?” where password is used
- Connection String can be modified without changing password and saved with “?” not overriding original password
- Connection String password can be modified and upon save will display “?” in UI
    - Connections Strings using the following will be masked in the UI: pwd; pass; password
    - o All others will display password and need to be addressed separately – majority of connection strings password will be handled above

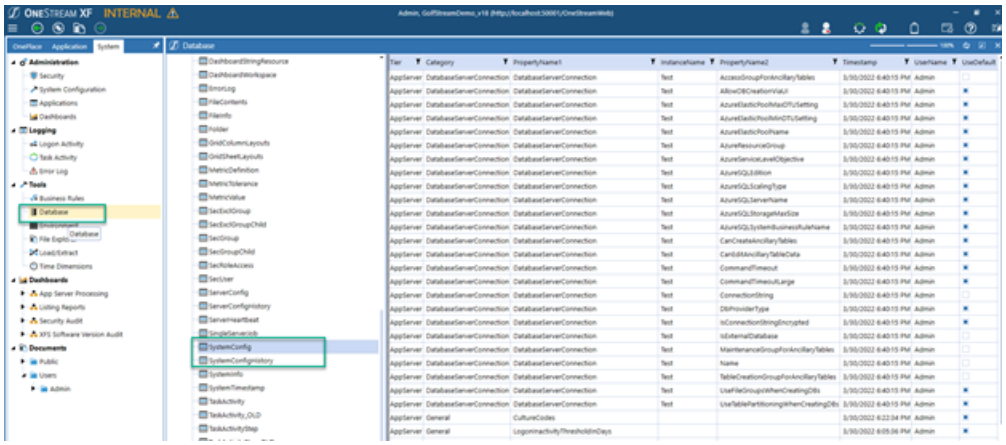
Pre-existing External Connections, when moving over to Customer Connections, should use the previous name to avoid breaking any connections with Task Scheduler, Business Rules, etc.

Audits

Configuration setting changes are tracked via the Audit tab. View changes by navigating to **System > System Configuration > Audit**.

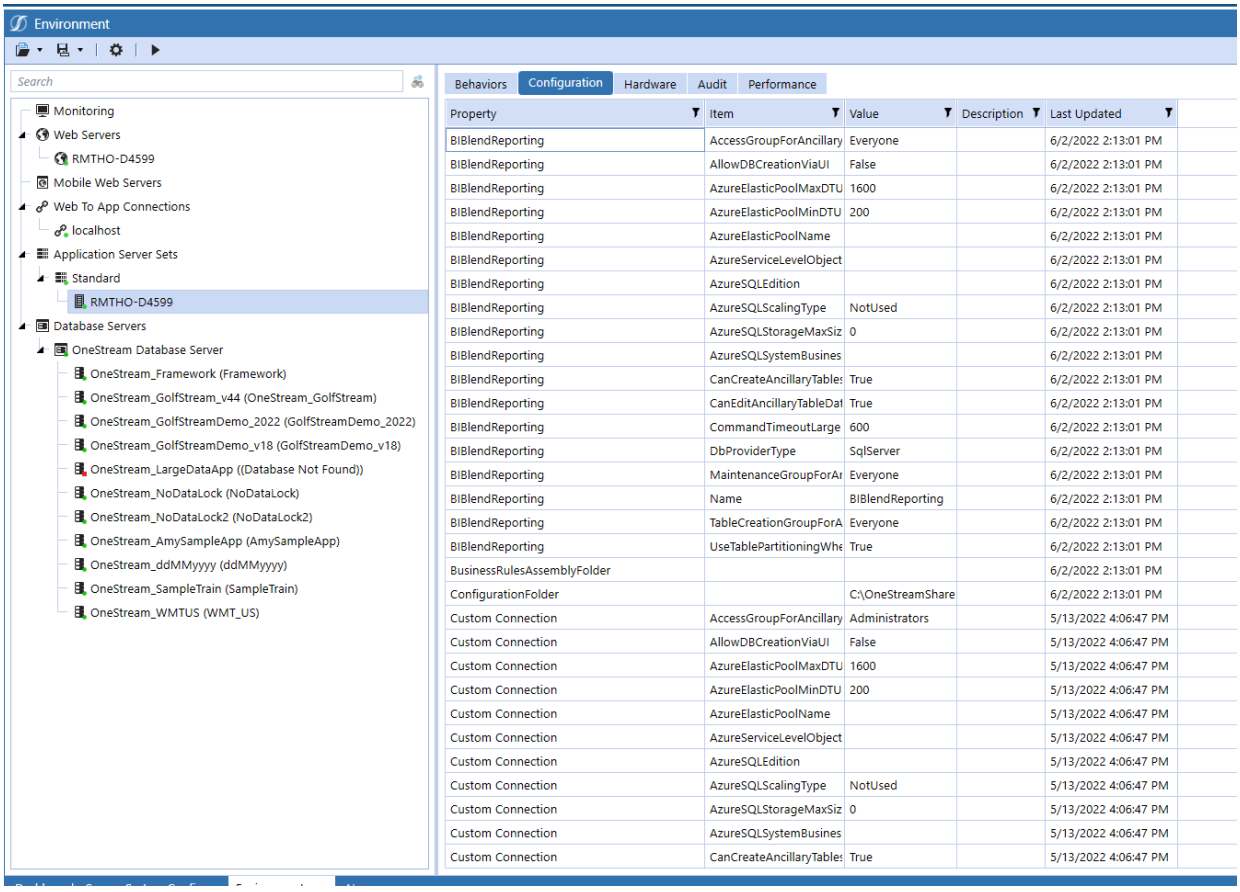


System Database Tables audits are viewed by navigating to **System > Tools > Database > SystemConfig**.



The Environment will show what settings the server is currently using. The server updates every 2 minutes. Here the user can see what settings are being picked up. The “Last Updated” column shows the date and time settings were changed. Regardless of what type of connection (Internal, External, Custom) any available configurations that can be changed will show up here.

Environment audits are viewed by navigating to **System > Tools > Environment > Application Server Sets**



Manage System Security

Manage System Security allows non-administrators to manage users, roles and groups and facilitates a comprehensive, functionally-tailored way to separate user and group responsibilities.

By default Administrators have access to all security roles. Assigning other groups to roles does not remove an Administrator's complete system access. Users with Manage System Security roles can access to the System User Interface Roles of SystemAdministrationLogon and SystemPane.

Roles are not exclusionary or limiting. If granted, users can get additional functionality through their membership in groups having corresponding role assignments. See "System Security Roles" on page 994.

For example:

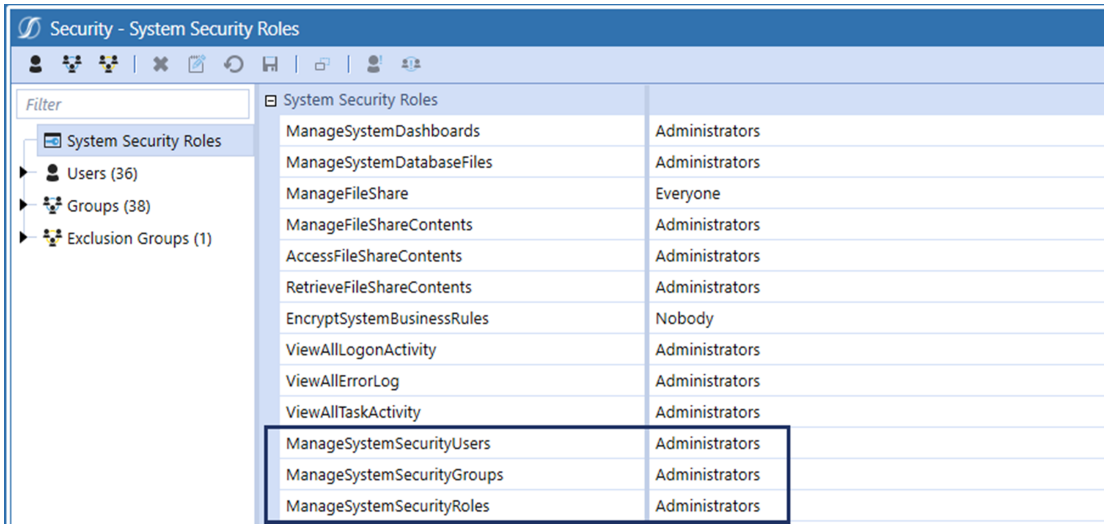
- A member of the IT team who is not an administrator might need to manage the system security roles.
- An employee in the Accounting department who reports to the Controller over consolidations may manage groups and not need access to other areas of the system.

You can delete these security roles to non-Administrators:

- **ManageSystemSecurityUsers**: Grants permission to manage users.
- **ManageSystemSecurityGroups**: Grants permission to manage groups, exclusion groups and group membership.
- **ManageSystemSecurityRoles**: Grants permission to manage system security role assignment.

Access System Security Roles

1. From the System tab, go to **Administration > Security**.
2. Select **System Security Roles**.



Manage System Security Users

This role enables you to:

- Create users.
- Modify users.
- Delete users.
- Disable users.

This role enables you to specify these user properties:

- General
- Authentication
- Preferences
- Custom Text

Limitations

Users with the Manage System Security role cannot create, modify, or delete administrators, directly or indirectly. Also, they cannot:

- Add or remove themselves to or from groups or roles.
- Delete themselves.
- Add other users to Manage System Security privileges.
- Add or remove groups they are members of from roles.

To manage group membership or copy users, the **ManageSystemSecurityGroup** is required.

Manage System Security Groups

This role lets you manage groups and exclusion groups. You can also:

- Add or remove members to or from groups and exclusion groups.
- Copy groups except groups with Administrator privileges.

Limitations

Users with this role cannot:

- Modify the Administrators group.
- Assign users to a group that establishes Administrator privileges.
- Modify your membership in other groups.
- Modify the parent group of a group in which the user is a member.

Manage System Security Roles

This role lets you manage system security roles. However, you cannot:

- Modify the **ManageSystemSecurityRole** itself because it requires Administrator level privileges.
- Assign the Everyone or Nobody groups that require Administrator level privileges.
- Add a group to a role of which you are a member.

Load and Extract

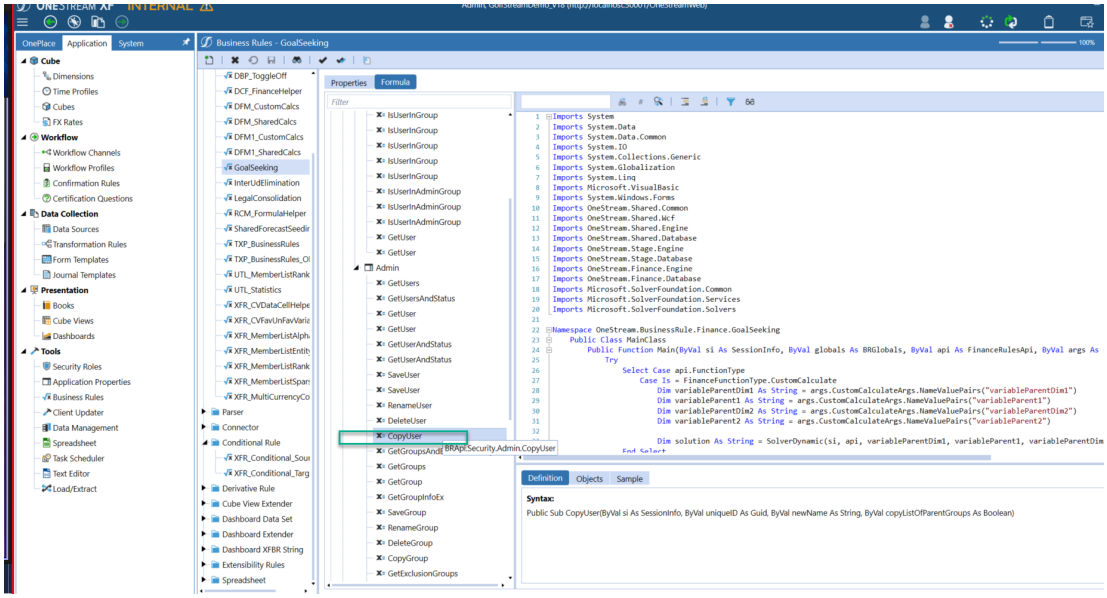
Load and Extract functionality of Security requires a user to have permissions for all three of the Manage System Security roles, as well as the System User Interface Roles of **SystemLoadandExtractPage**.

The controls limiting Manage System Security user's capabilities is enforced during the Load and Extract process. Validation occurs by comparing the current state of security in the target environment to the changed state determined by the processing of the source file. Therefore, the validation of XML loads for Manage System Security users requires that security is pre-existing to determine the changed state.

For example, although Manage System Security users cannot create Administrators, if the current Administrator Groups existed in the target environment prior to the XML load, then the XML will pass the validation and will be loaded. However, when an empty or new environment exists with no pre-existing users and groups, then an Administrator would need to perform the load.

BRApi

You can manage user and group system security using BRApi functions such as CopyUser, DeleteUser and CopyGroup. These are controlled by the assigned Manage System Security role. See "System Security Users and Groups" on page 1016 for more information.



For example, if a dashboard is created to insert new users, and a dashboard button executed a BRApi to insert a user, the system validates that the user clicking the button is in the Administrators Group or has role permission to ManageSystemSecurityUsers.

Combined Roles

When granted access to more than one of these roles, you gain more functionality within the scope of the designed capabilities and restrictions. For example, if you have both the role of users and groups, you can copy a User or you can also can add a user to a group. Certain functionality requires assignment of combined roles, such as Load and Extract.

File Share Security Roles

ManageFileShareContents

- Exposes the Contents Folder in File Explorer\FileShare under Application and System.
- Grants full rights to create, upload, download and delete folders.

AccessFileShareContents

- Exposes the Contents Folder in File Explorer\FileShare under Application and System.
- Allows only the ability to see the Contents folder and its sub-files, and allows download.

RetrieveFileShareContents

- The Contents Folder is not exposed to the user in the File Share for Application or System using the File Explorer.
- All files are accessible through the OneStream application, such as through Dashboards and Business Rules.

See Application Security Roles in Application Tools for more information on Application based security roles.

Encrypt System Business Rules - This allows a user to encrypt/decrypt a rule from the Business Rule screen in the System tab to obfuscate the contents of the rule from all users..

See Business Rules in under Application Tools for more information on Business Rule Encrypt (Decrypt) functionality and use.

View All Logon Activity - If assigned the required access to view the System tab and the System tab | Logging | Logon Activity page, users in the assigned security group can see the Logon activity for all users in the environment.

View All Error Log - If assigned the required access to view the System tab and the System tab | Logging | Error Log page, users in the assigned security group can see the Error Log for all users in the environment.

View All Task Activity - Users in the assigned security group can view the tasks and detailed child-steps through the Task Activity icon in the toolbar. If they have access to the System tab and page, they can also see this information in the System tab | Logging | Task Activity page.

System User Interface Roles

The following roles grant access to key features and tools.

SystemAdministrationLogon
This is for the System Administration application and set to Administration by default. When a security group is assigned to this role, it becomes available in the Application list during logon.

SystemPane
Based on the security group chosen, this role lets you access the System Tab found at the bottom left of the screen. By default, only administrators have access to this tab.

ApplicationAdminPage
Based on the security group chosen, this role lets you access the Application tab at the bottom left of the screen. By default, only administrators can access this tab.

SecurityAdminPage
Based on the selected security group, this role lets you view but not modify security artifacts and settings other than your password on System > Administration. By default, only administrators have access to this section.

SystemDashboardAdminPage
Based on the security group chosen, this will allow a user access to the Dashboard section found under System Tab > Administration > Dashboards. This section ties to the ManageSystemDashboards which is under the System Security Roles in the above section. By default, only administrators have access to this.

ApplicationServersPage
Based on the security group chosen, this will allow a user access to the Application Servers section found under System Tab >Tools > Application Servers. By default, only administrators have access to this.

DatabasePage
This role lets you access the Database Page on System > Tools. By default, only system administrators have access to this section.

FileExplorerPage
Based on the selected security group, this role lets you access the File Explorer on System >Tools. This section ties to the ManageSystemDatabaseFiles and ManageFileShare roles. By default, only administrators can access the File Explorer.

SystemLoadExtractPage
Based on the security group chosen, this role lets you access Load/Extract on System > Tools but you cannot actually import or extract items. By default, only administrators have access to this section.

ErrorLogPage
Based on the security group chosen, this role lets you access Error Log on System > Logging. By default, only administrators can access to this section.

LogonActivityPage
Based on the selected security group, this role lets you access to Logon Activity on System > Logging. You can view all users, but cannot log them off. By default, only administrators have access to this section.

TaskActvityPage
Based on the selected security group, this role lets you access Task Activity in System > Logging. By default, only administrators can access to this section.

TimeDimensionPage
Based on the security group chosen, this will allow a user access to the Time Dimension on System > Tools. By default, only administrators have access to this section.

System Security Users and Groups

Administrators click **System** > **Administration** > **Security** to define and manage users, groups and system security roles (roles). Users, groups and roles are not application-specific. See "Creating and Managing Groups" on page 986 and "Creating and Managing Users " on page 977.

Every user must be assigned a user ID. Users can be added as native users or as references to users stored in external repositories (e.g. Active Directory). Users can be externally authenticated with these standard providers.

- LDAP
- MSAD
- Okta

- PingFederate
- Azure AD
- SAML

For information about external authentication with standard providers, see the *Installation and Configuration Guide*.

Managing Users and Groups Using BRApi Functions

Administrators can manage users and groups with the following BRApi functions:

```
BRApi.Security.Admin.GetUsers
BRApi.Security.Admin.GetUser
BRApi.Security.Admin.GetUser
BRApi.Security.Admin.SaveUser
BRApi.Security.Admin.RenameUser
BRApi.Security.Admin.DeleteUser
BRApi.Security.Admin.CopyUser
BRApi.Security.Admin.GetGroupsAndExclusionGroups
BRApi.Security.Admin.GetGroups
BRApi.Security.Admin.GetGroup
BRApi.Security.Admin.GetGroupInfoEx
BRApi.Security.Admin.SaveGroup
BRApi.Security.Admin.RenameGroup
BRApi.Security.Admin.DeleteGroup
BRApi.Security.Admin.CopyGroup
BRApi.Security.Admin.GetExclusionGroups
BRApi.Security.Admin.GetExclusionGroup
BRApi.Security.Admin.SaveExclusionGroup
BRApi.Security.Admin.RenameExclusionGroup
BRApi.Security.Admin.DeleteExclusionGroup
BRApi.Security.Admin.CopyExclusionGroup
BRApi.Security.Admin.GetSystemRoles
BRApi.Security.Admin.GetApplicationRoles
```

BRApi.Security.Admin.GetRole

BRApi.Security.Admin.CopyExclusionGroup

Examples

Get a UserInfo object and change the User Description

```
    Dim objUserInfo As UserInfo = BRApi.Security.Admin.GetUser(si, "Administrator")
    If Not objUserInfo Is Nothing Then
        objUserInfo.User.Description = "New Description"
        BRApi.Security.Admin.SaveUser(si, objUserInfo.User, False, Nothing, TriStateBool.Unknown)
    End If
```

Get a Group and UserInfo object and add the Group to the User's list of parent Groups

```
    Dim objGroupInfo As GroupInfo = BRApi.Security.Admin.GetGroup(si, "TestGroup")
    If Not objGroupInfo Is Nothing Then

        Dim objUserInfo As UserInfo = BRApi.Security.Admin.GetUser(si, "TestUser")
        If Not objUserInfo Is Nothing Then

            If (Not objUserInfo.ParentGroups.ContainsKey(objGroupInfo.Group.UniqueID)) Then
                Dim parentGroupIDs As List(Of Guid) = objUserInfo.ParentGroups.Keys.ToList()
                parentGroupIDs.Add(objGroupInfo.Group.UniqueID)

                BRApi.Security.Admin.SaveUser(si, objUserInfo.User, True, parentGroupIDs,
TriStateBool.Unknown)
            End If
        End If
    End If
```

Create a User

```
    Dim objUser As User = New User()
    objUser.Name = "NewUser"
    objUser.Text1 = "Test Text 1"
    BRApi.Security.Admin.SaveUser(si, objUser, False, Nothing, TriStateBool.Unknown)
```

Create a Group

```
    Dim objGroup As Group = New Group()
```

```
objGroup.Name = "NewGroup"
Dim objGroupInfo As GroupInfo = New GroupInfo()
objGroupInfo.Group = objGroup
BRApi.Security.Admin.SaveGroup(si, objGroupInfo, False, Nothing, TriStateBool.Unknown)
```

International Settings

Culture-aware number and text formatting can be used with:

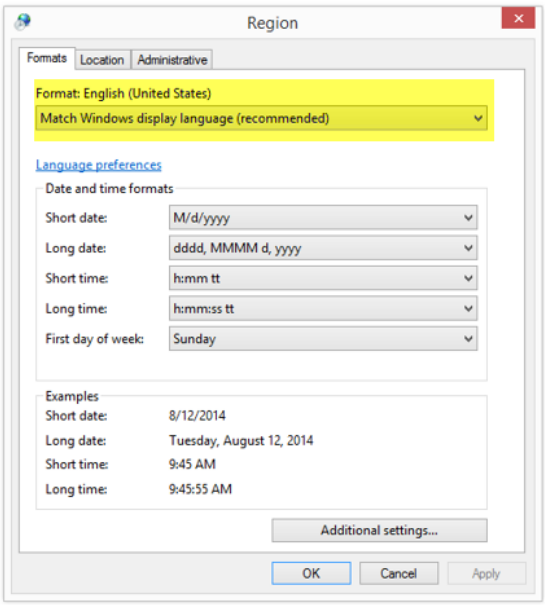
- The web-based client
- The Excel add-in
- Server components

For consistency, we recommend that each user's Culture setting match the Windows Regional settings of their primary computer.

Specifying Culture Settings on the Client Machine Operating System

Number and text formatting for Microsoft Excel is controlled by the client operating system's Windows Regional settings. To configure these settings:

1. Access the operating system's **Control Panel** and select **Region.**
2. Click **Format** and set properties to reflect regional preferences. For exmple:



3. Click **Location** and set the **Home Location** to reflect the operating system's location such as Canada, Germany or Australia.

Specifying Server Side User Culture Settings

For the web based client and server components, specify culture settings for users by modifying user profiles in Security. The necessary culture codes must first be defined in the Application Server Configuration file.

Working With System Applications

After logging on as an Administrator, you can open the System Administration application that lets you flexibly create a new application based on existing databases or copied databases. For existing Applications, click **System** > **Administration** > **Applications**.

 Create Application Reference

Click to link an application and an existing database if they are from the same release version. Select a Database Server Connection and enter a Database Schema Name. The new Application will display.

Allow Database Creation Via UI must be **True** in the Application Server Configuration.

 Create Application Database

Click to generate a new database.

Application Name
Enter the name of the new application.

Description
Provide a brief description (optional).

Database Server Connection
Select the database server from the drop-down list.

Database Schema Name
This is created by default and stored in SQL.

Time Dimension Definition
Click the ellipsis and select the desired Time Dimension XML file. See Time Dimensions in "System Tools" on page 1028 for details.

The new application displays in the Application list when you log on.

> **NOTE:** Database Status indicates if a selected application has an attached database. If the status is "Error", the database was deleted or detached and will not be available in the Application list.

 Delete Selected Application Reference

Click to remove an application's database link. This will not delete database files, just references in the application.

Test Database Connection

Select an existing application and click the test checkbox to verify an active connection.

System Dashboards

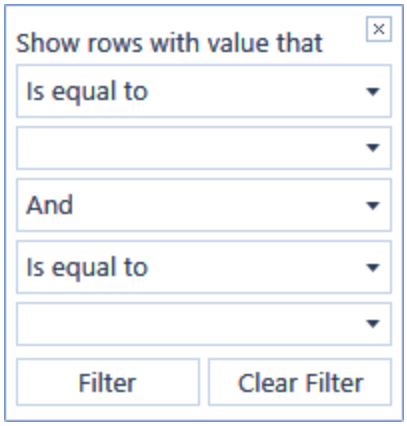
System Dashboards are similar to Application Dashboards but differ in that you can use OneStream Framework database objects such as security and users. Application Dashboards use Application-level data stored in Cubes.

See Application Dashboards in "Presenting Data With Books, Cube Views and Other Items" on page 626 for information about designing Dashboards.

Logging

Each logging section display content - that you can sort and filter - in a grid. To sort, click a column heading and select ascending or descending.

Click on  to filter by criteria such as the following:



Navigate pages by clicking page numbers, the forward button, the back button and so on. These buttons are to the bottom left of a grid. To export data, right-click, select **Export** and then an export file type.



Logon Activity

Use the following to identify who is logged on who logged off.

Logoff Selected Session
Administrators can use this to logoff any user session

 **Clear Logon Activity**
Clears all logon activity

This grid will display:

Logon Status
This shows when users logged on and logged off.

User
This shows the user ID.

Application
This shows the application the user is logged into.

Client Module
This will display items such as Excel.

Client Version
This will display the version of the application you are using.

Client IP Address
This will display the end users IP address.

Logon Time
A time stamp of when the user logged in.

Last Activity Time
A time stamp of the user's last activity.

Logoff Time
A time stamp of when the user logged off.

Primary App Server
This shows the application server the end user is utilizing.

Task Activity

You can access task activity to identify user actions in two ways:

- Click **Task Activity** at the top right section of the web client.
- Select **System** > **Logging** > **Task Activity**.

 **Clear task activity for current user**
Clears all activity for that user.

 **Clear task activity for all users**
Clears all activity for ALL users.

 **Selected task information**
Gives the ability to drill down through all steps for that activity.

 **Running task progress**
Gives the ability to view progress of other users' activities.

 **Refresh**
This refreshes the Task Activity in order to see any changes made

Task Type
This shows the user's activity. (e.g., Consolidate, Process Cube, Load and Transform, Clear Stage Data, etc.)

Description
This shows the details of the activity. (e.g., the POV, Multiple Data Units, etc.)

Duration
This displays the length of time the activity took.

Task Status
This shows the status of the activity. (e.g., Completed, Failed, etc.) Canceling the task will transition it from Canceling to Canceled.

User
This shows the user ID.

Application
This shows the application to which the task was processed.

Server
This shows the application server being utilized.

Start Time
The starting time stamp of the activity.

End Time
The ending time stamp of the activity.

Queued CPU
This provides the % CPU utilization for when the task was initiated.

Start CPU
This provides the % CPU utilization when the job began from the queue.

For more details, Task Queuing, see Data Management in "Application Tools" on page 848.

Within the grid, there are two icons on the left side of the row. If highlighted, there is the ability to drill down by clicking on them.



The first icon shows child steps within a particular task that has run. The second shows detailed information of the error when present.

Error Logs

Administrators can use the following to evaluate errors on System > Logging.



Clear error log for current user
Clears all logs for a user.



Clear error log for all users
Clears all logs for all users.

This grid will display:

Description
Displays a brief description of the error.

Error Time
Indicates when the error occurred.

Error Level
Displays the error type such as Unknown, Fatal, Warning etc.

User
Displays the user ID.

Application
Identifies the application a user is logged onto.

Tier
Displays the application tier such as App Server, Web Server or Client.

App Server
Identifies the application server to which a user was connected when they encountered an error.

System Tools

There are a variety of system tools that can be used to manage the OneStream application. These tools include system business rules, database, tools that allow you to check the overall health of the application environment, and the File Explorer to name a few. In this section you will learn how to use these and other tools to manage the application system.

System Business Rules

You can use System Extender Business Rules with Azure Server Sets for enhanced scalability at the Azure Database and Server Sets level. You can perform Server and eDTU scaling manually or using System Business Rules. If System Business Rules is selected as a Scaling Type, then a user-defined System Extender Business Rule determines if scaling is needed.You must implement the scaling function and return the proper scaling object by adding a System Extender Business Rule and assigning it appropriately.

Under each Case statement, use these rules and related Args and BRApis to check the current Server Set capacity, query metrics about a Server Set or Azure Database, and identify the impact of the Server Sets volume or level of Azure Database deployed. See "Azure Database Connection Setting and Server Sets" in the *Installation and Configuration Guide*.

Example starting point of empty System Extender Business Rule upon creation:

```
Namespace OneStream.BusinessRule.SystemExtender.ServerSet2
    Public Class MainClass
        Public Function Main(ByVal si As SessionInfo, ByVal globals As BRGlobals, ByVal api As Object, ByVal args As SystemExtenderArgs) As Object
            Try
                Select Case args.FunctionType

                    Case Is = SystemExtenderFunctionType.Unknown

                    Case Is = SystemExtenderFunctionType.GetDesiredServerSetCapacity

                    Case Is = SystemExtenderFunctionType.GetDesiredElasticDatabasePoolCapacity

                    Case Is = SystemExtenderFunctionType.GetDesiredExternalServerSetCapacity

                End Select

                Return Nothing
            Catch ex As Exception
                Throw ErrorHandler.LogWrite(si, New XFException(si, ex))
            End Try
        End Function
    End Class
End Namespace
```

Sample System Business Rule

Metric are passed to this function to help users determine if a server or database needs scaling. For server scaling, Environment metrics and Scale Set metrics are passed. For database scaling, Environment metrics and SQL Server Elastic Pool metrics are passed.

```
Select Case args.FunctionType

    Case Is = SystemExtenderFunctionType.Unknown

    Case Is = SystemExtenderFunctionType.GetDesiredScaleSetCapacity
        Dim systemExtenderScaleSetResult As New SystemExtenderScaleSetResult
        systemExtenderScaleSetResult.Capacity = args.ScaleSetArgs.CurrentScaleSetCapacity

        If (args.ScaleSetArgs.ScaleSetMetricValues.AvgCPUUtilization > 50) Then
            systemExtenderScaleSetResult.Capacity = args.ScaleSetArgs.CurrentScaleSetCapacity + 1
        End If

        Return systemExtenderScaleSetResult

    Case Is = SystemExtenderFunctionType.GetDesiredElasticDatabasePoolCapacity
        Dim systemExtenderSQLServerElasticPoolResult As New SystemExtenderSQLServerElasticPoolResult
        systemExtenderSQLServerElasticPoolResult.AzureElasticPoolDTU = args.SQLServerElasticPoolArgs.DatabaseAndEPoolDTU.AzureElasticPoolDTU

        If (args.SQLServerElasticPoolArgs.AzureElasticPoolLevelMetricValues.DTUConsumptionPercent > 90)
            systemExtenderSQLServerElasticPoolResult.AzureElasticPoolDTU = 1600
        End If

        Return systemExtenderSQLServerElasticPoolResult

    Case Is = SystemExtenderFunctionType.GetDesiredExternalScaleSetCapacity

End Select
```

Database

The Database screen allows System Administrators to view all of OneStream's database tables and provides tools for managing stored data and other information.

Tables

This gives read-only access to all data tables in the database and can be used for tasks such as trying to debug issues without having access to the database, or deletion logging.

Tools

Database Tools allow System Administrators to manage the database.

Data Records

Enter a Member Filter in order to view data for the entire system.

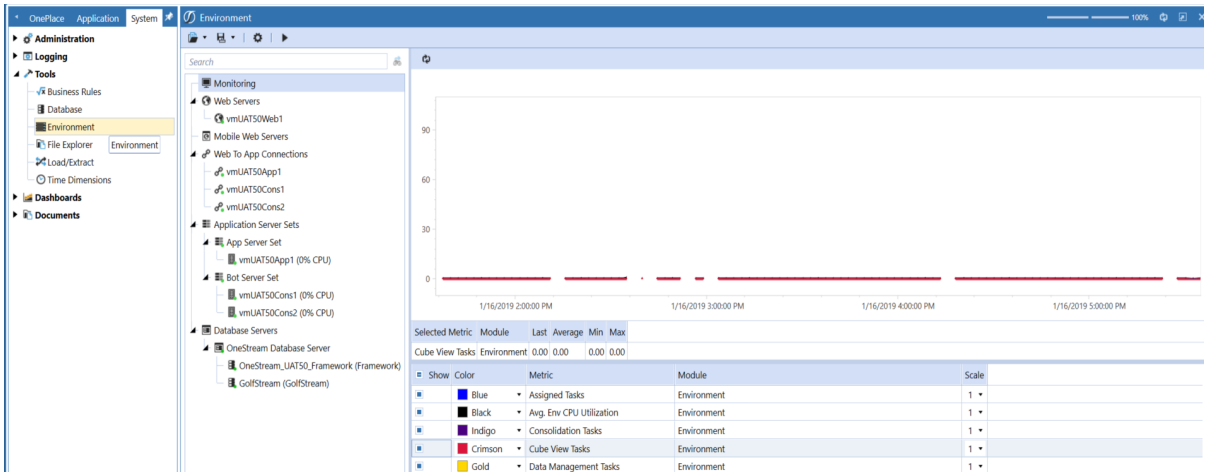
Environment

This section can be used to check the overall health of the environment, which contains Web Servers, Mobile Web Servers, Application Server Sets and Database Servers. This will check the connection status as well as the configuration.

The Environment page is designed to give both IT and power business users a way to manage and optimize their applications and the environment that is running under. Using the Environment page, the user can monitor the environment, isolate bottlenecks, look at properties and configuration changes, and scale in/out application servers and database resources if needed. They can also customize what data to collect in log files, save collection metrics files, and replay collected performance data in many ways.

To access the Environment page, select **System > Tools > Environment**.

> **NOTE:** The Environment page is only accessible via the OneStream Windows App.



Monitoring Environments

Instead of logging onto the server to collect metrics, use the Monitoring page to access real time Key Performance Indicators (KPIs) across an environment. Click **System** > **Tools** > **Environment** > **Monitoring** to:

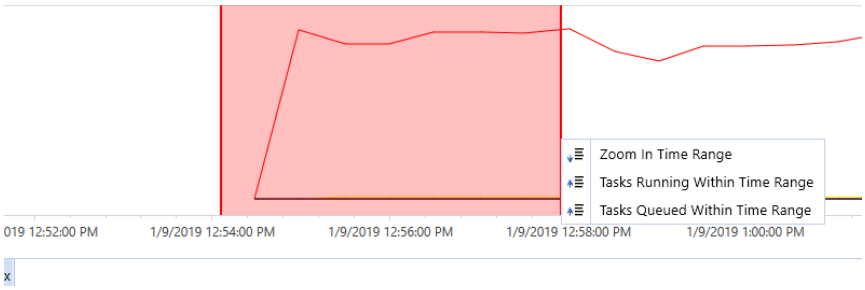
- Access user activity and interactive KPI graphs.
- Track all system components that affect stability and performance.

You can perform these tasks:

- **Open**: Access a metrics and configuration setting file from the File System or a local folder.
- **Save As**: Save metrics and configurations locally or in the File System.
- **Settings**: Specify these types of KPI metrics to monitor and the monitor frequency:
    - Environment
    - Application Servers

- Database Servers
- Server Sets

- Zoom into part of the chart to see running or queued activities.



- **Refresh Automatically Using a Timer**: Retrieve metrics based on the Play Update Frequency interval setting.

Specifying General Settings

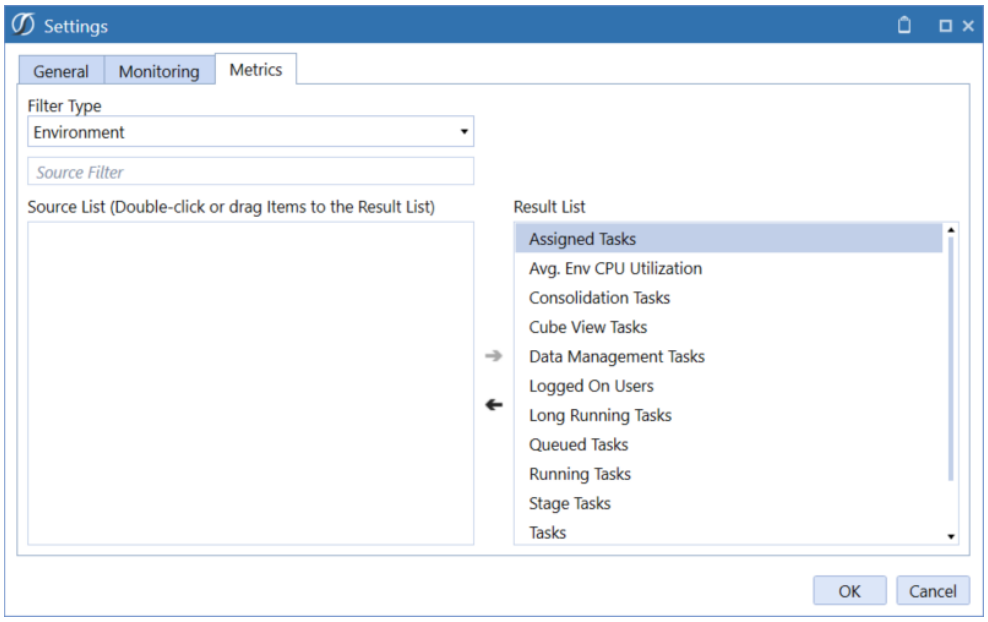
- **General Play Update Frequency (seconds):** How often to update Performance charts.
- **Metric and Task Time Range**: Indicate how much historical data to retrieve and depict on the Performance Chart. Applying a time range can help identify the cause of a server event or issue.
- **Y-Axis**: If Auto Range box is selected, the system sets the range for the Min and Max values on the Y-Axis. If cleared, you can set the Min and Max ranges on the Y-Axis.
- **Secondary Y-Axis**: Displays series of a different range of values, or different arguments (or values) in the same chart. Can be used when the numbers in a chart vary widely from data series to data series, or when there are mixed types of data.

Specifying Monitoring Settings

- **Monitoring** (Server filter): Identify specific application or database servers to evaluate.
- **Filter Type**: Specify the type of servers for which to collect metrics.
- **Source Filter**: Use to filter the Source List.
- **Source List**: Displays the servers that meet your criteria.
- **Result List**: Displays selected **Source List** items for which to collect metrics.

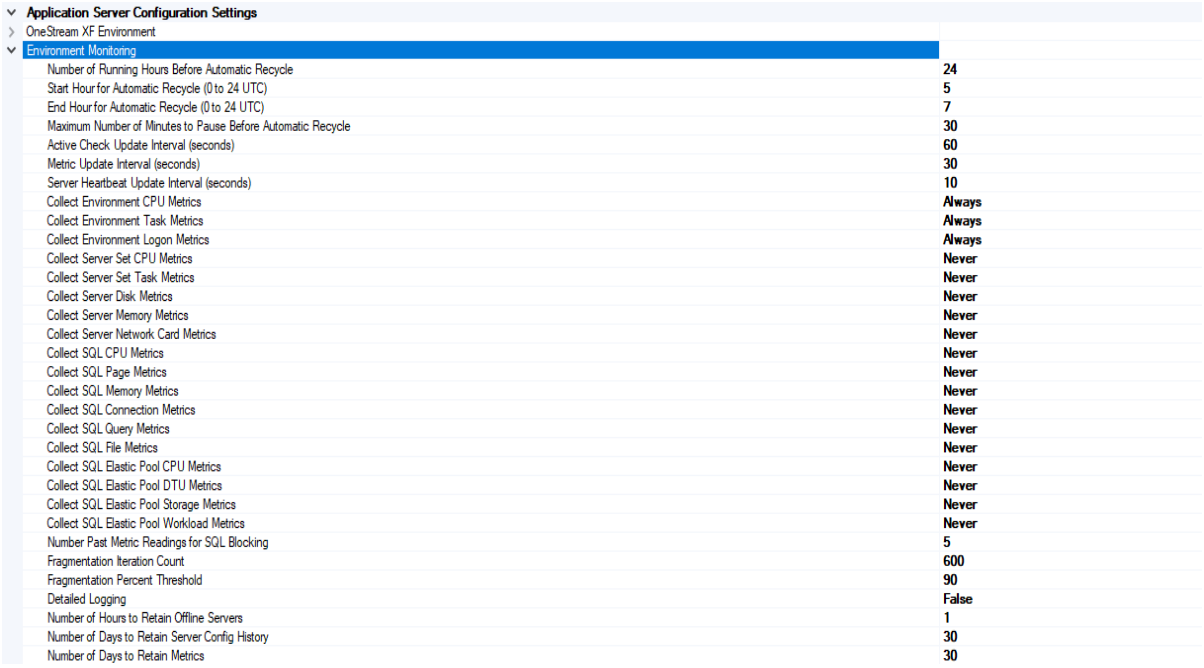
Specifying Metrics Settings

Metrics are collected based on the Metric Update Interval (seconds) setting in the Application Server Configuration utility. To minimize database access and maximize performance, some metrics are collected on every iteration, but some will skip iterations based on count settings defined for a metric.



- **Filter Type**: Refine the types of application servers, database servers or server sets for which to collect metrics.
- **Source Filter**: Use to filter the Source List.
- **Source List**: Displays the list of filtered application servers, database servers or server sets.
- **Result List**: Displays the items for which to collect metrics.

These settings shown below in the Application Server Configuration File in Environment Monitoring, determine which metrics are collected and how often.



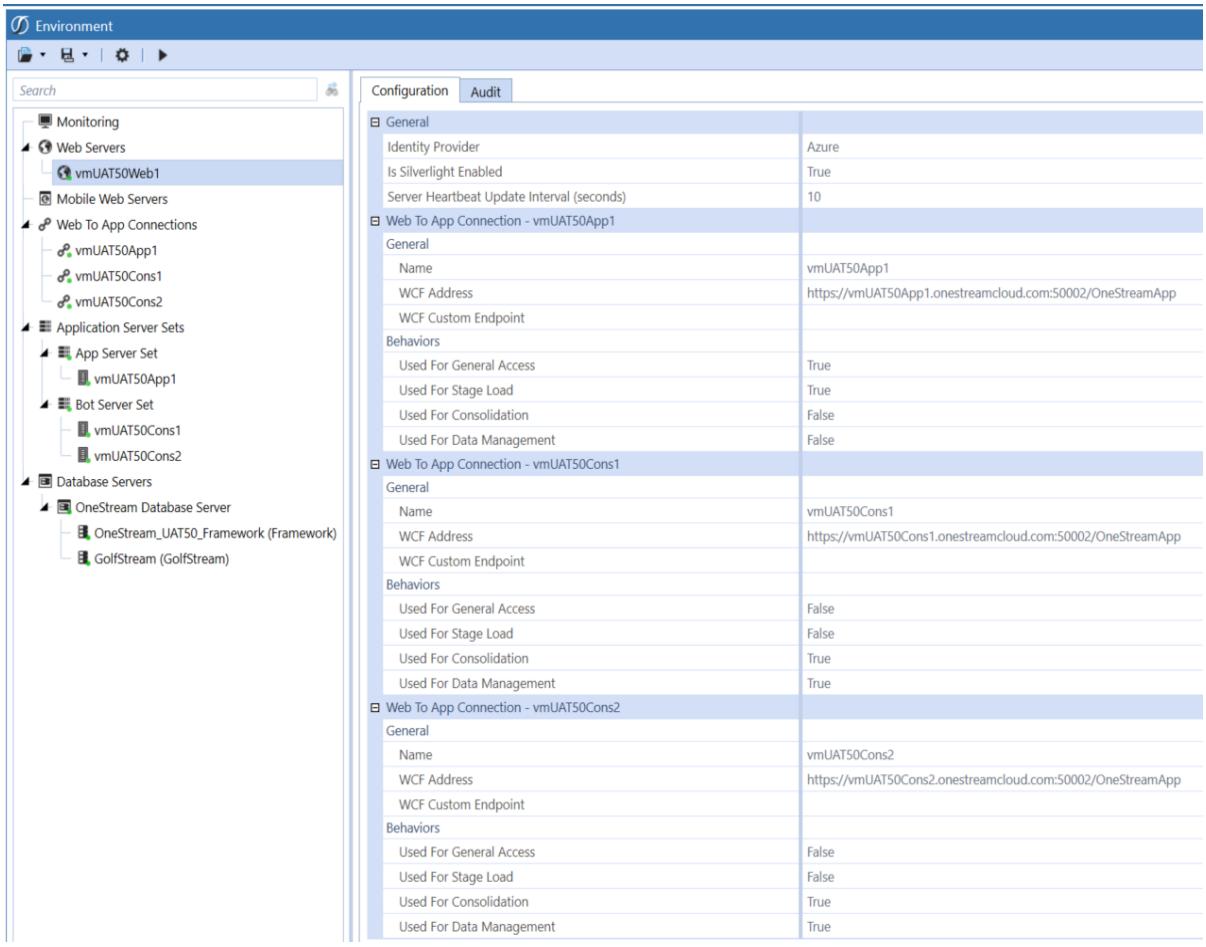
Application Server Configuration Settings	
OneStream XF Environment	
Environment Monitoring	
Number of Running Hours Before Automatic Recycle	24
Start Hour for Automatic Recycle (0 to 24 UTC)	5
End Hour for Automatic Recycle (0 to 24 UTC)	7
Maximum Number of Minutes to Pause Before Automatic Recycle	30
Active Check Update Interval (seconds)	60
Metric Update Interval (seconds)	30
Server Heartbeat Update Interval (seconds)	10
Collect Environment CPU Metrics	Always
Collect Environment Task Metrics	Always
Collect Environment Logon Metrics	Always
Collect Server Set CPU Metrics	Never
Collect Server Set Task Metrics	Never
Collect Server Disk Metrics	Never
Collect Server Memory Metrics	Never
Collect Server Network Card Metrics	Never
Collect SQL CPU Metrics	Never
Collect SQL Page Metrics	Never
Collect SQL Memory Metrics	Never
Collect SQL Connection Metrics	Never
Collect SQL Query Metrics	Never
Collect SQL File Metrics	Never
Collect SQL Elastic Pool CPU Metrics	Never
Collect SQL Elastic Pool DTU Metrics	Never
Collect SQL Elastic Pool Storage Metrics	Never
Collect SQL Elastic Pool Workload Metrics	Never
Number Past Metric Readings for SQL Blocking	5
Fragmentation Iteration Count	600
Fragmentation Percent Threshold	90
Detailed Logging	False
Number of Hours to Retain Offline Servers	1
Number of Days to Retain Server Config History	30
Number of Days to Retain Metrics	30

Web Servers

This section lists all the web servers that are participating in that environment. Each web server will display its configuration and its audited setting.

Configuration

Sample Web Server config settings



Identity Provider

Displays single sign on identity provider if used.

Server Heartbeat Update Interval (seconds)

Used to specify how often each server updates its record that it is alive and responding to user input.

Name

This is the name of the server as it is defined in the web configuration file.

WCF Address

The full URL address of the server.

WCF Connection
This examines the status of the connection. Ok = connected

Used for General Access
This examines the web configuration file to see if it has this server configured as a general server. Settings are True or False.

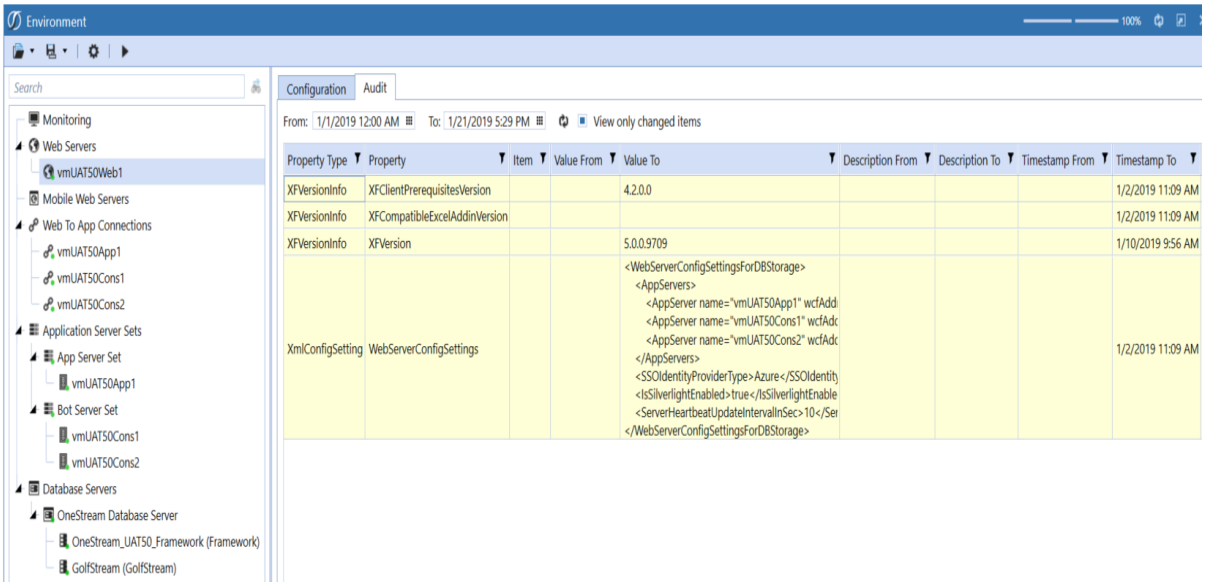
Used for Stage Load
This examines the web configuration file to see if this server is configured as a Stage server. Settings are True or False.

Used for Consolidation
This examines the web configuration file to see if this server is configured as a consolidation server. Settings are True or False.

Used For Data Management
This examines the web configuration file to see if this server is configured as a Data Management server. Settings are True or False.

Audit

Sample Web Server audit setting



Property Type
Type of server property in the hardware or software that was changed.

Property Name
The name of the property in the hardware or software that was changed.

Value From
Displays the original value of the property.

Value To
Displays the new value of the property.

Description From
Displays the original description of the setting if available.

Description To
Displays the new description of the setting if available.

Timestamp From
Displays the original date and time of the setting if available.

Timestamp To
Displays the new date and time of the setting.

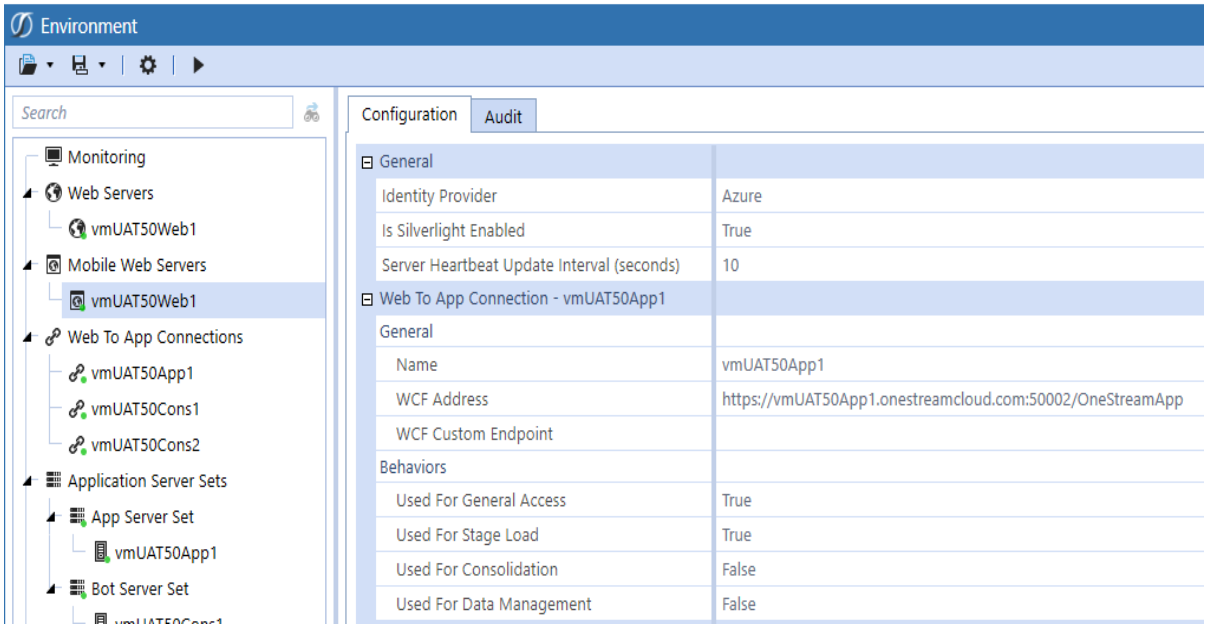
User From
Displays the original user name if available.

User To
Displays the user name of the person that made the change if available.

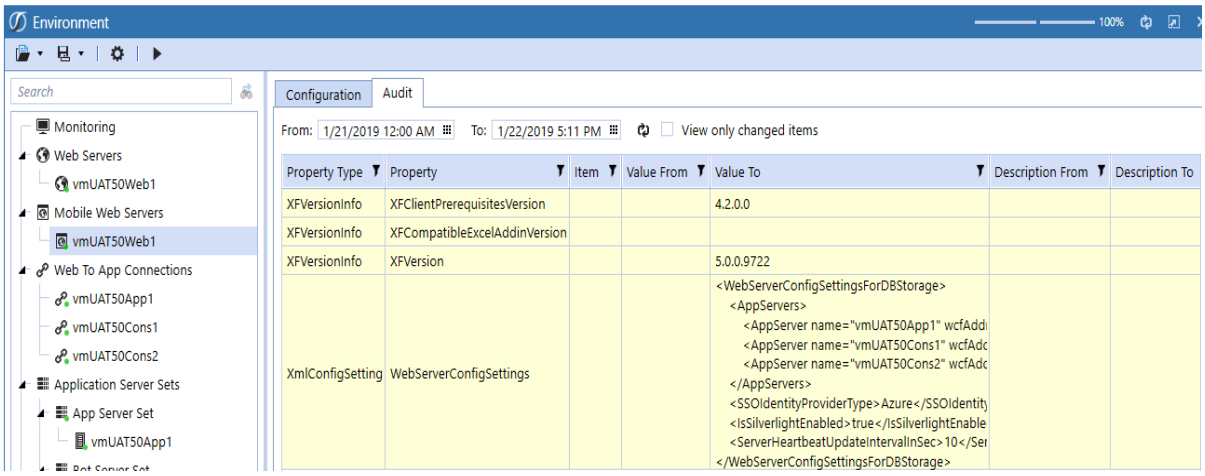
Mobile Web Servers

Similar to web server, the mobile web servers list all the web servers that are included in that environment. It pulls the information from the ServerHeartBeat table in the Framework database.

Sample Mobile Web Server Configuration



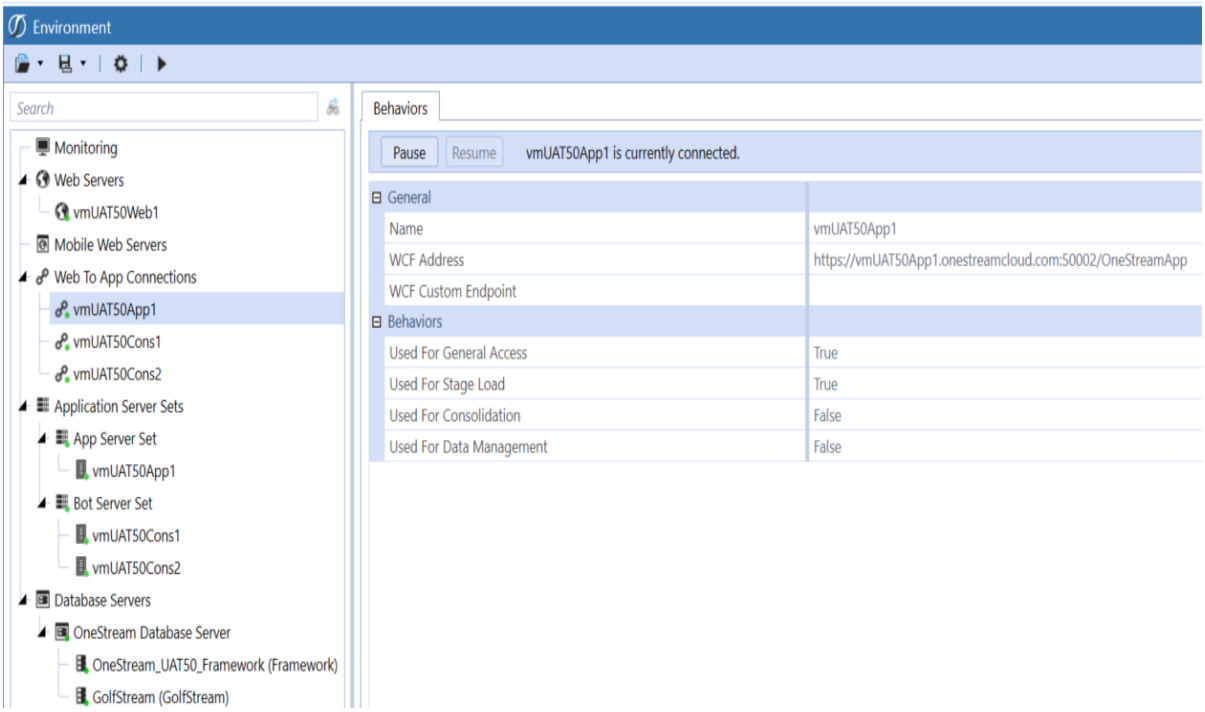
Sample Mobile Web Server Audit



WebTo App Server Connections

This section will list all the combined connections from the web server configuration files to all the application servers. From here the user can pause and then resume a specific connection to an application server or a load balancer (a load balancer could point to a multiple application server). See Installation and Configuration Guide.

Sample Web to App connection configuration:



Pause
Used to pause any request to a WCF Address connection. This connection could be either an Application Sever or a Load Balancer. This can be set in the web configuration file.

Resume
Used to Resume any request to a WCF Address connection. This connection could be either an Application Sever or a Load Balancer. This can be set in the web configuration file.

Name
This is the name of the server as it is defined in the web configuration file.

WCF Address
The full URL address of the server.

WCF Connection
This examines the status of the connection. Ok = connected

Used for General Access
This examines the web configuration file to see if it has this server configured as a general server. Settings are True or False.

Used for Stage Load
This examines the web configuration file to see if this server is configured as a Stage server. Settings are True or False.

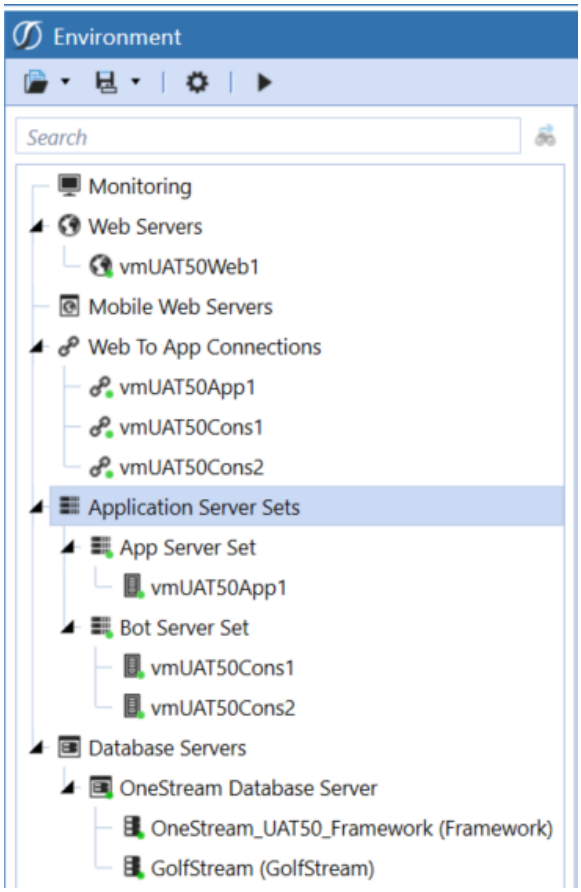
Used for Consolidation
This examines the web configuration file to see if this server is configured as a consolidation server. Settings are True or False.

Used for Data Management
This examines the web configuration file to see if this server is configured as a Data Management server. Settings are True or False.

Working With Application Server Sets

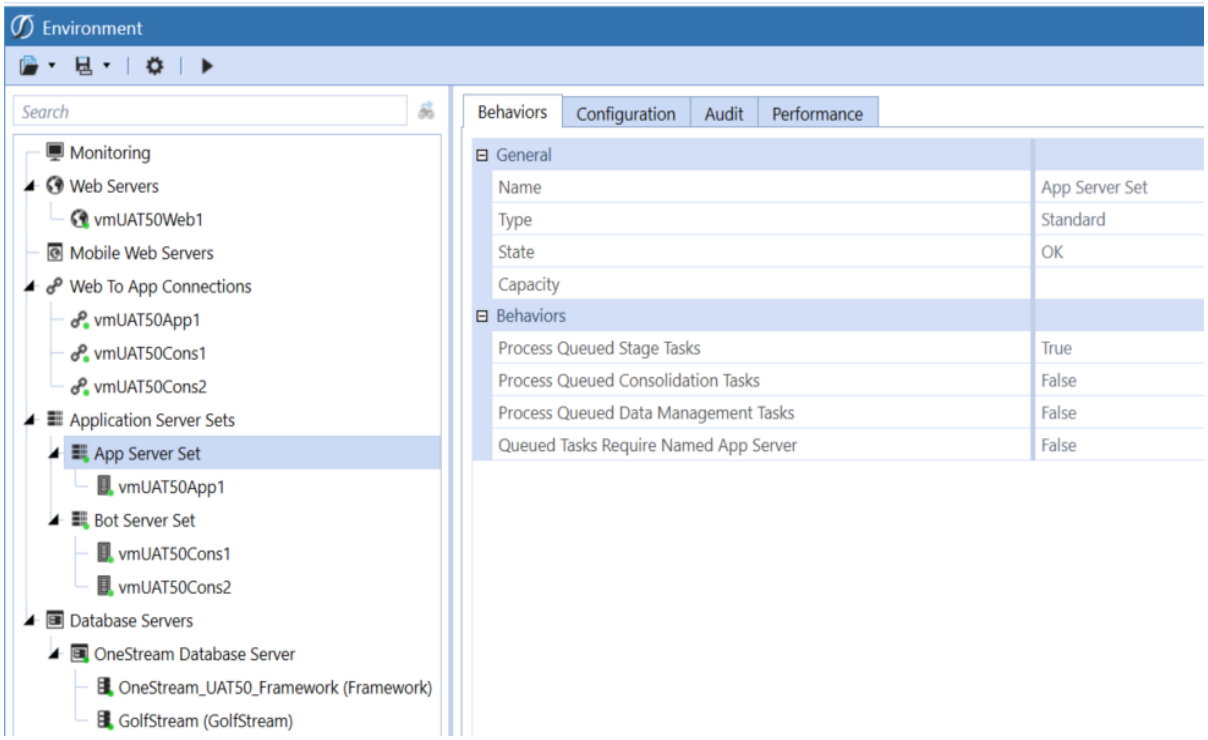
Click **Application Server Sets** to view the server sets participating in an environment. Sets display based on the Server Set configuration in the Application Server Configuration Utility. A red “X” indicates offline servers. You can access configurations for each sever set and server in a server set. If a Server is hosted on Azure, you can Scale Out/ and Scale In the Scale Set manually or using a System Business Rule.

Sample Application Server Set:



Accessing Server Sets Behaviors

Use the **Behavior** tab to view the capability of a Server Set. You can Scale Out (remove) and Scale In (add and configure) if the Scaling Type setting is set to Manual or ManualAndBusinessRule in the Server Configuration Utility file. This enables you to expand or contract server resources manually or automatically. For scaling with Azure, select Server Sets > Azure > Scaling Type. This feature will be available in a future release.

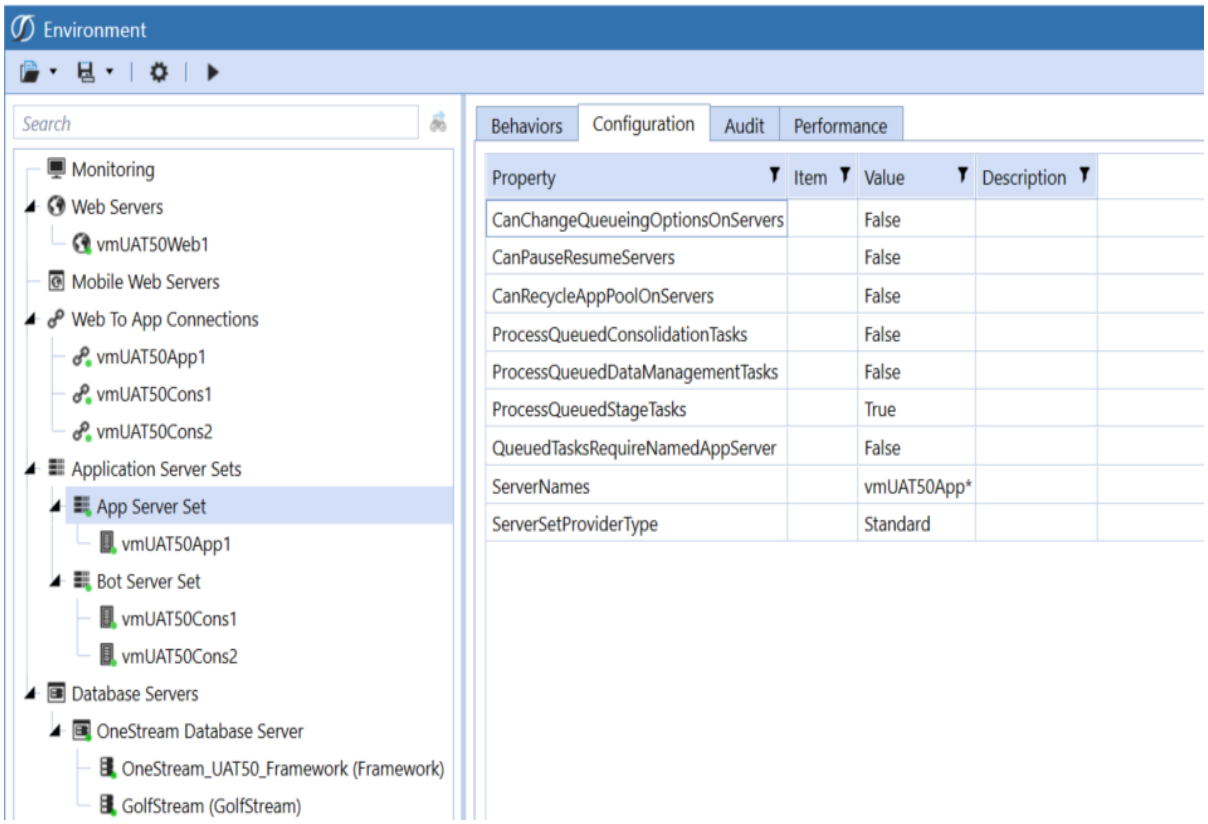


You can specify the following settings at the Server Set level using the Server Configuration Utility, but can override them at the individual Application Server level.

- **Process Queued Consolidation Tasks:** If true, the server can processes consolidation tasks.
- **Process Queued Data Management Tasks:** If true, the server can process data management tasks.
- **Process Queued Stage Tasks:** If true, the server can process stage tasks.
- **Queued Tasks Require Named Application Server:** If true, the server only runs assigned tasks.

Server Sets Configuration

Use the **Configuration** tab to view Server Set configurations defined with the Application Server Configuration Utility. For example:

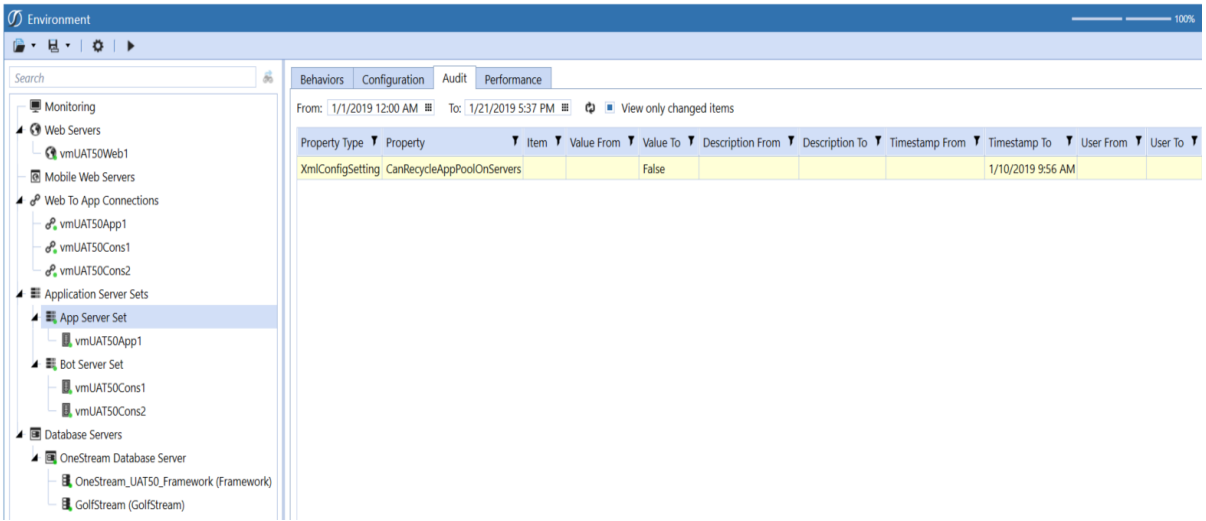


- **Azure Resource Group Name:** (Azure Scale Set Only) The resource group name for the set.
- **Azure Scale Set Name: (**Azure Scale Set Only) The scale set name in the resource group.
- **Can Change Queuing Options On Servers:** If true, Administrators can change the queuing behavior - impacting stage, consolidation and data management tasks - of specific servers.
- **Can Pause or Resume Servers:** If set to true, then the user can pause and/or resume the server from the Environment page via the Pause and Resume buttons.
- **Can Stop or Start Servers** (Azure Scale Set Only): If true, users can stop / restart the server on the Environment page.

- **Maximum | MinimumCapacity** (Azure Scale Set Only): A fail-safe setting to identify the maximum | minimum number of servers.
- **Process Queued Consolidation Tasks:** If true, the server can process consolidation tasks.
- **Process Queued <feature> Tasks:** If true, the server can process tasks such as data management and state tasks.
- **Queued Tasks Require Named Application Server:** If true, the server only runs its assigned tasks.
- **Server Names for Standard Server Sets (Supports *? Wildcards):** Specify server names if the standard server set type is used.
- **Server Set Provider Type:** Specify the external authentication provider used, such as Azure.
- **System Business Rule Name** (Azure Scale Set Only): The name of the extender business rule for Azure scale set and database scaling.

Using Server Sets Audit

The **Audit** tab identifies all property changes made in **XFAppServerConfig.xml**. Changes display in yellow. For example:

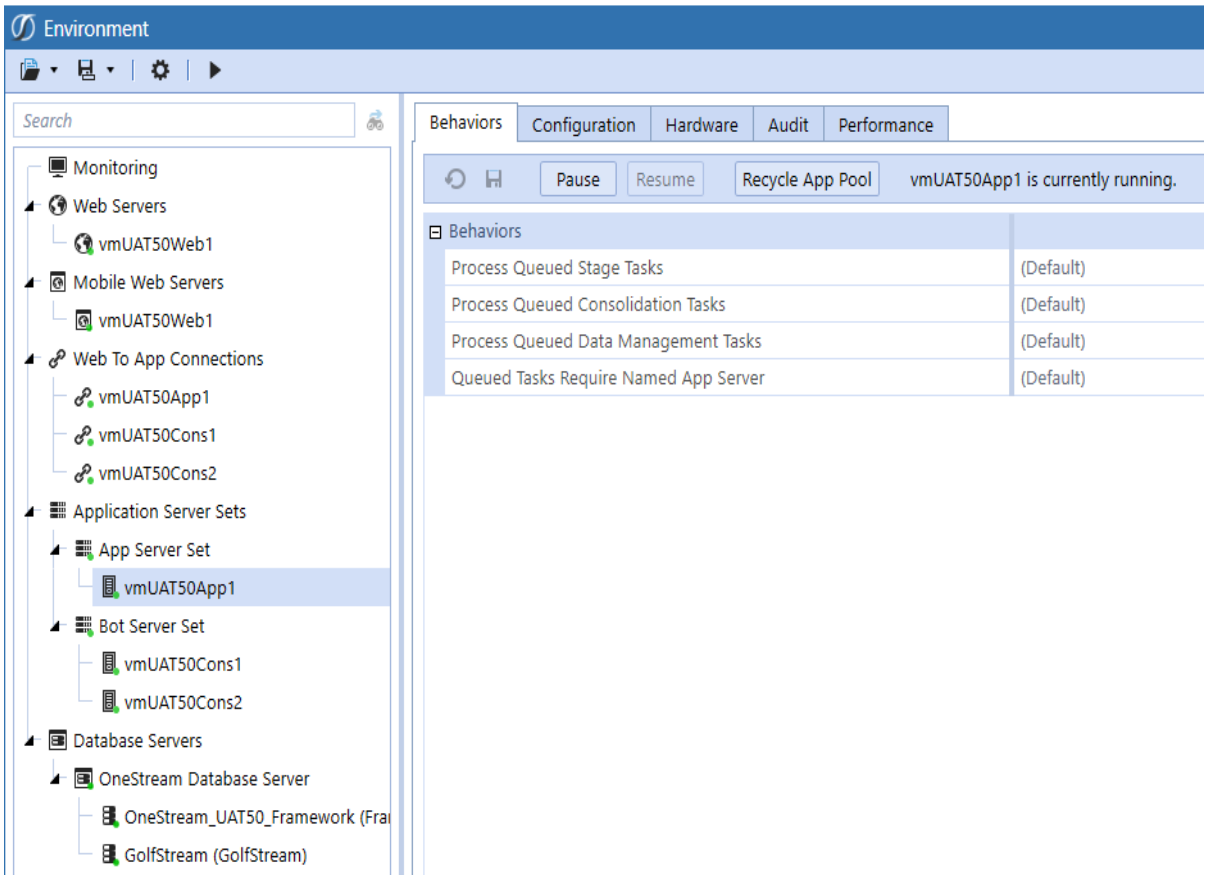


Monitoring Server Sets Performance

Use the **Performance** tab to view scale set and environment metrics, highlighting sections to drill down to time-specific records.

Application Server Behavior

When selected the user can pause and resume that server, so that none of the long duration tasks can be run on that particular server. Also, IIS can be recycled by selecting the Recycle App Pool button. Whether these buttons appear or not is based on settings in the OneStream Server Configuration Utility.



Pause
Pause will stop the server from seeking more tasks to run from the queue but will let tasks that have already started to finish.

Resume
Server will resume accepting tasks from the queue.

Recycle App Pool
Used to recycle the specific server's application pool (reset IIS).

Stop - (Azure Scale Set Only)

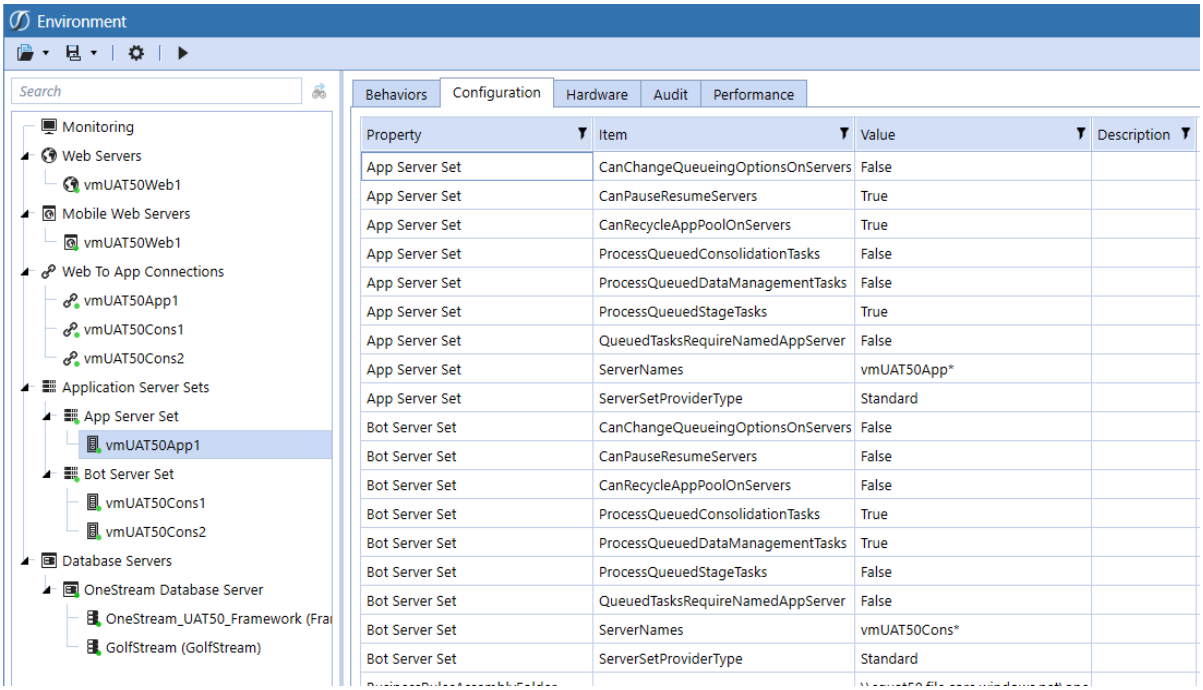
Stops the server, but while in this state will continue to incur Azure compute charges. The public and internal will be preserved.

Stop (Deallocate)- (Azure Scale Set Only)

Stopping this way will mean the cost of virtual machine will not be charged, but the public and internal IP will be deleted.

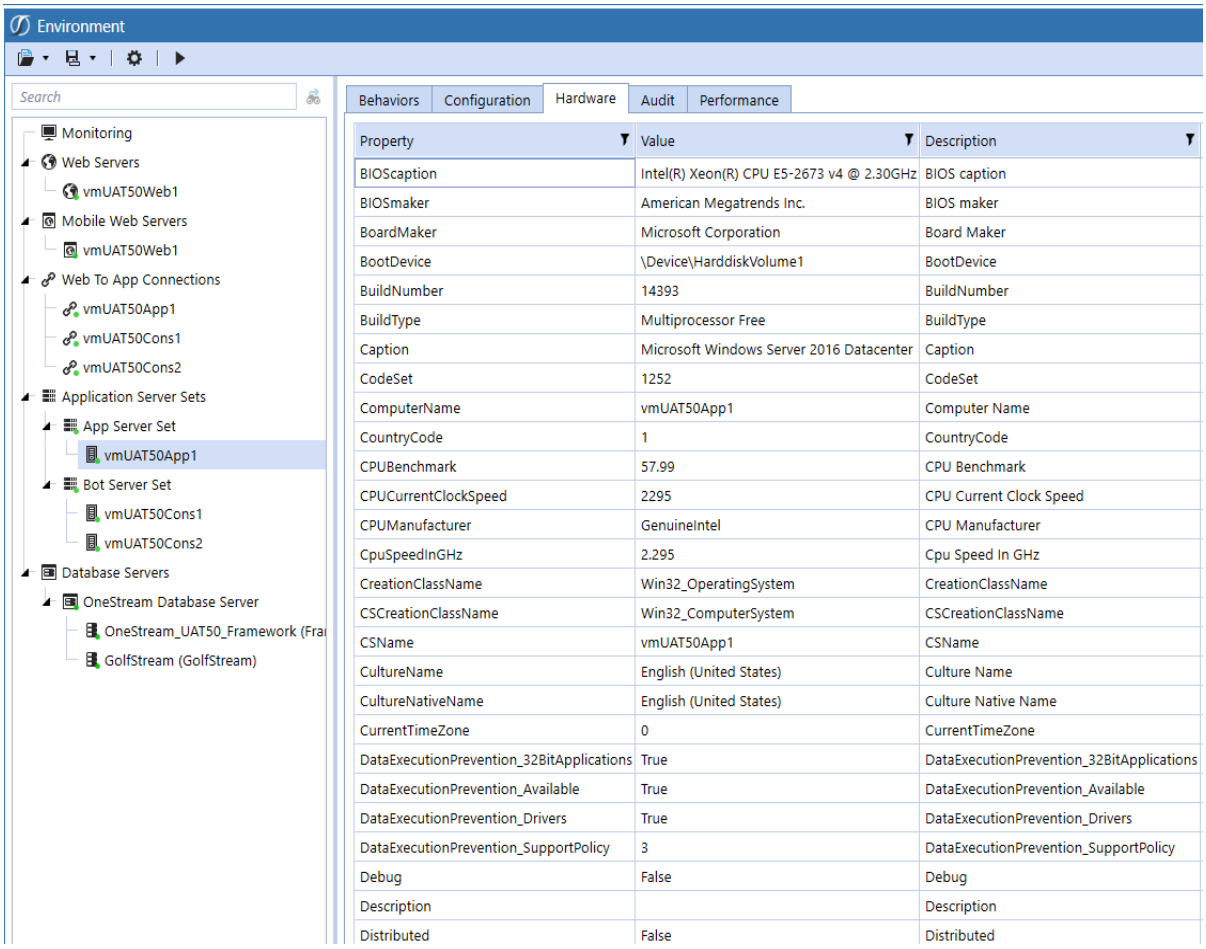
Application Server Configurations

This tab will display the server configurations from the OneStream Server Configuration Utility pertaining to that server.



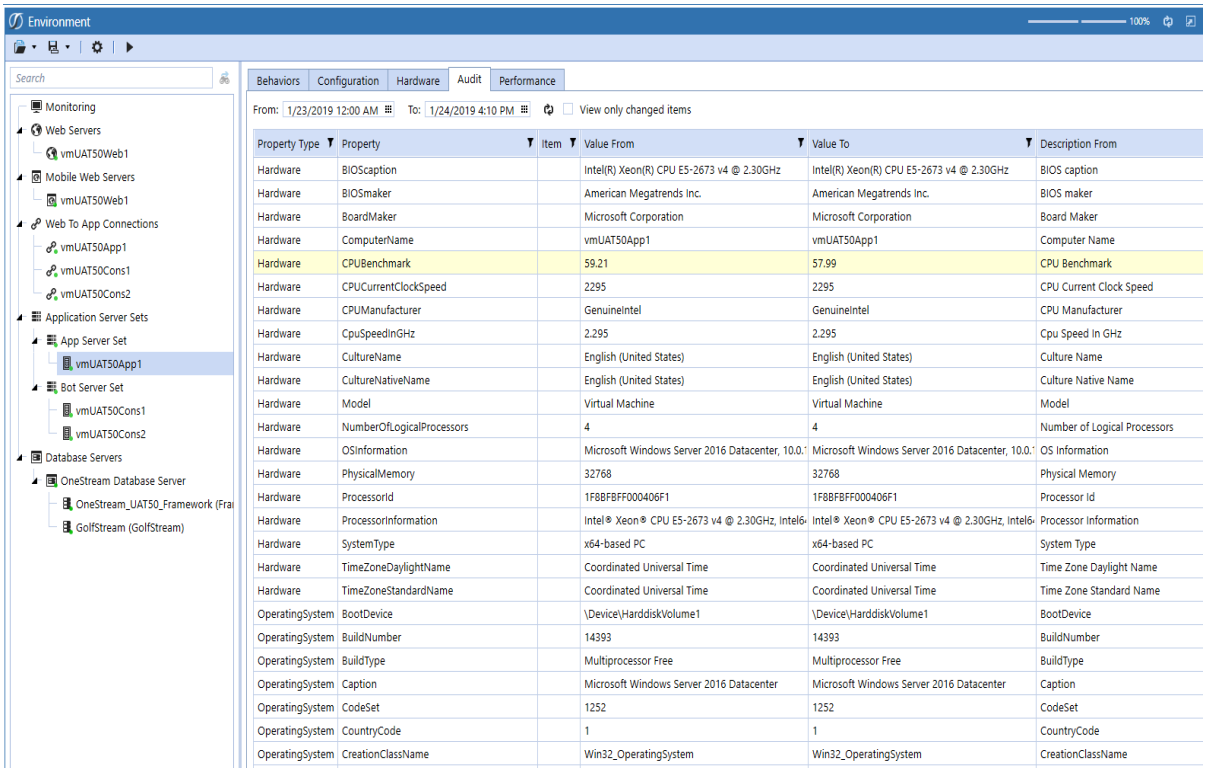
Application Server Hardware

This tab will show the machine hardware information based on settings in the OneStream Server Configuration Utility.



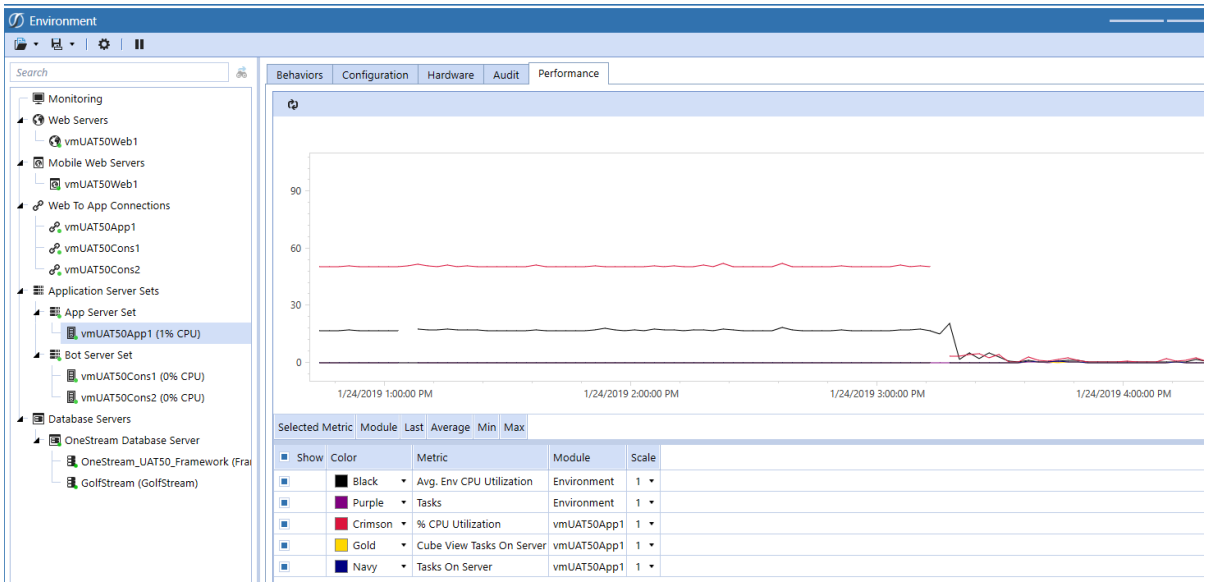
Application Server Audit

The audit tab will keep track and display any hardware and configuration changes.



Application Server Performance

This tab will display metric values pertaining to that server and the Environment.



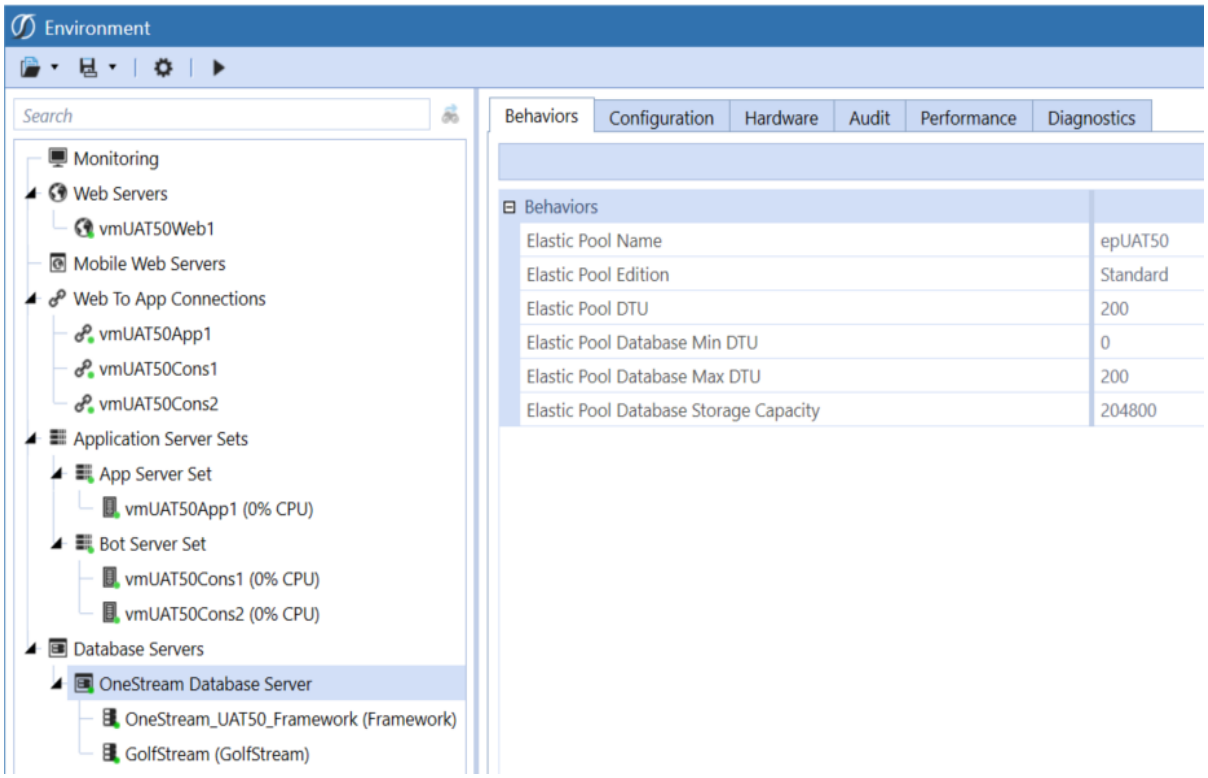
Database Servers (Connection Items)

The Database Servers section will list all the database connections based on settings in the OneStream Server Configuration Utility and all the databases that each connection is pointing to.

From the database connection items, the user can expand the SQL server elastic pool if one is configured, view hardware and server properties, view audit info, look at SQL server metrics, and run some diagnostic commands to track down performance issues.

Behaviors

Sample database connection Behavior tab:

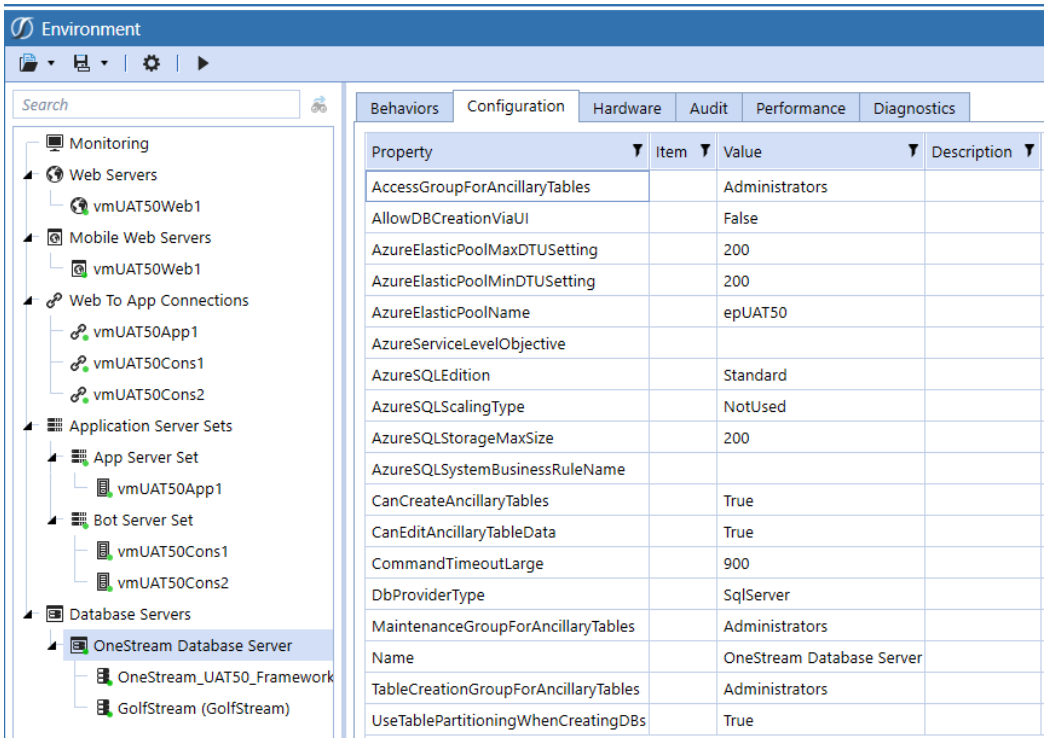


The behavior will show up if SQL Server Azure and Elastic Pool are configured and used. Using the Behavior tab, you can increase or decrease the resources available to an Elastic Pool based on resource needs. When rescaling Elastic Pool DTUs, database connections are briefly dropped. This is the same behavior as occurs when rescaling Elastic Pool DTUs for a single database (not in a pool).

Configuration

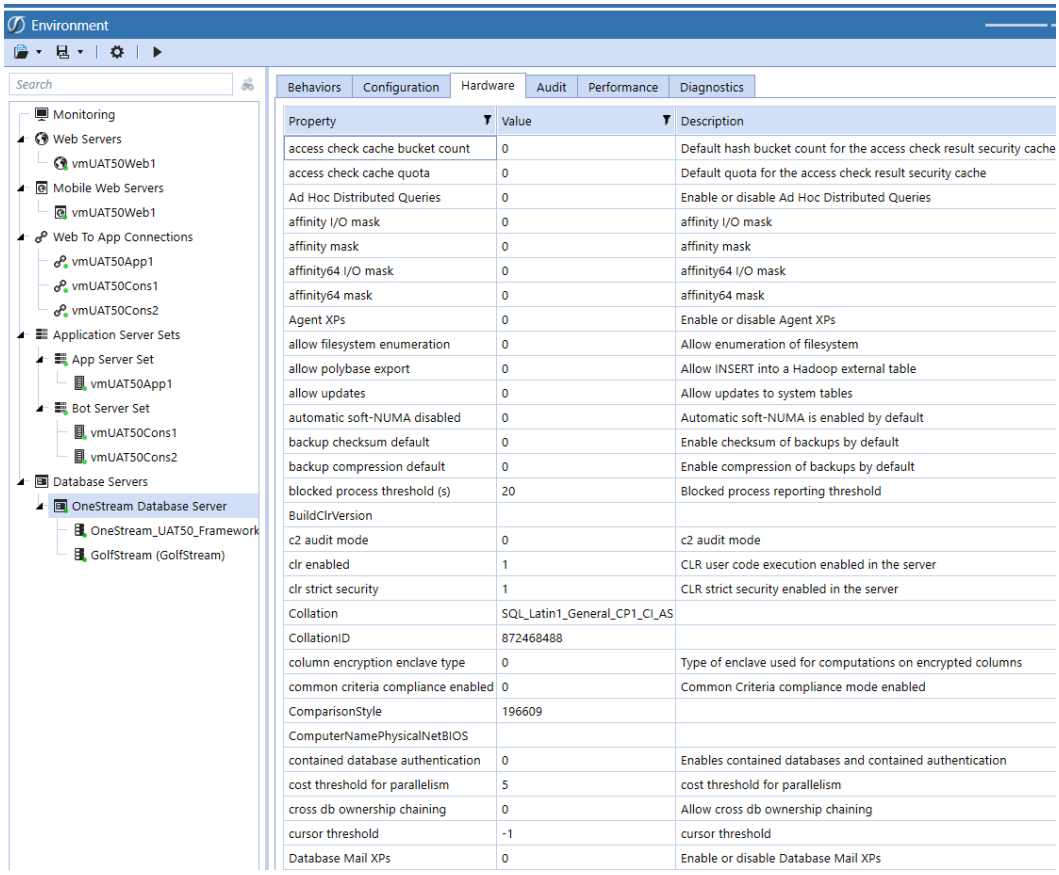
The configuration tab will display SQL server configuration properties.

Sample configuration properties



Hardware

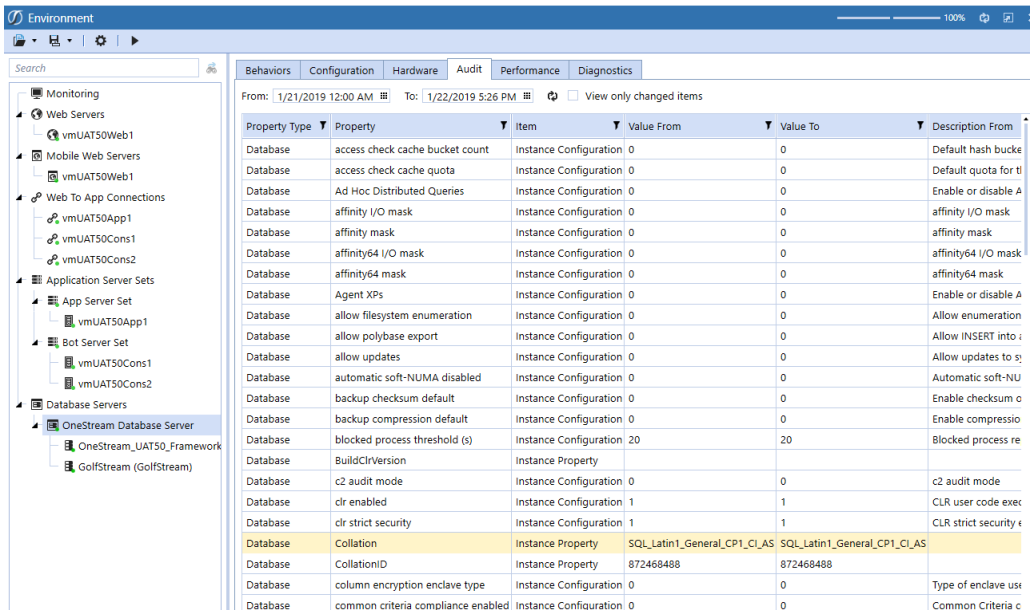
The hardware tab will display hardware related information pertaining to SQL server. Sample hardware properties:



Property	Value	Description
access check cache bucket count	0	Default hash bucket count for the access check result security cache
access check cache quota	0	Default quota for the access check result security cache
Ad Hoc Distributed Queries	0	Enable or disable Ad Hoc Distributed Queries
affinity I/O mask	0	affinity I/O mask
affinity mask	0	affinity mask
affinity64 I/O mask	0	affinity64 I/O mask
affinity64 mask	0	affinity64 mask
Agent XPs	0	Enable or disable Agent XPs
allow filesystem enumeration	0	Allow enumeration of filesystem
allow polybase export	0	Allow INSERT into a Hadoop external table
allow updates	0	Allow updates to system tables
automatic soft-NUMA disabled	0	Automatic soft-NUMA is enabled by default
backup checksum default	0	Enable checksum of backups by default
backup compression default	0	Enable compression of backups by default
blocked process threshold (s)	20	Blocked process reporting threshold
BuildClrVersion		
c2 audit mode	0	c2 audit mode
clr enabled	1	CLR user code execution enabled in the server
clr strict security	1	CLR strict security enabled in the server
Collation	SQL_Latin1_General_CP1_CI_AS	
CollationID	872468488	
column encryption enclave type	0	Type of enclave used for computations on encrypted columns
common criteria compliance enabled	0	Common Criteria compliance mode enabled
ComparisonStyle	196609	
ComputerNamePhysicalNetBIOS		
contained database authentication	0	Enables contained databases and contained authentication
cost threshold for parallelism	5	cost threshold for parallelism
cross db ownership chaining	0	Allow cross db ownership chaining
cursor threshold	-1	cursor threshold
Database Mail XPs	0	Enable or disable Database Mail XPs

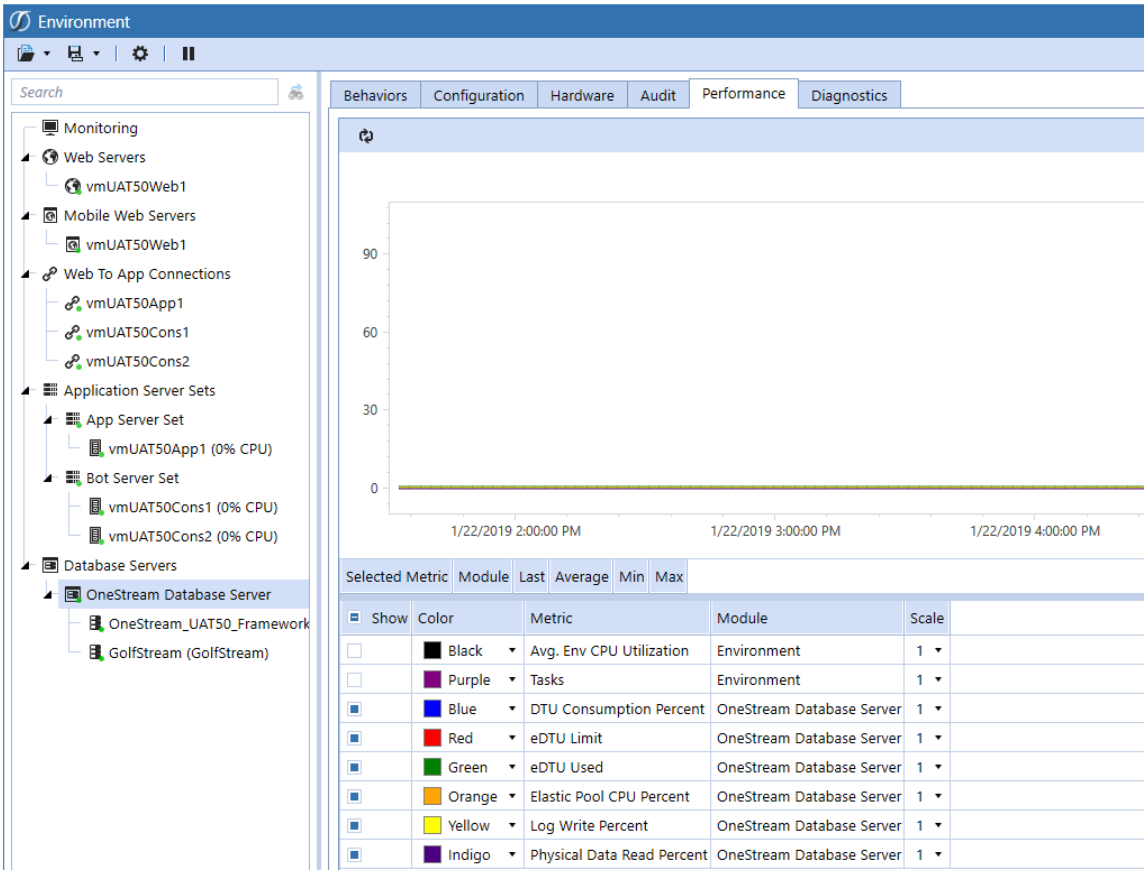
Audit

The audit tab will display any changes to the SQL Server properties. Sample configuration audit report:



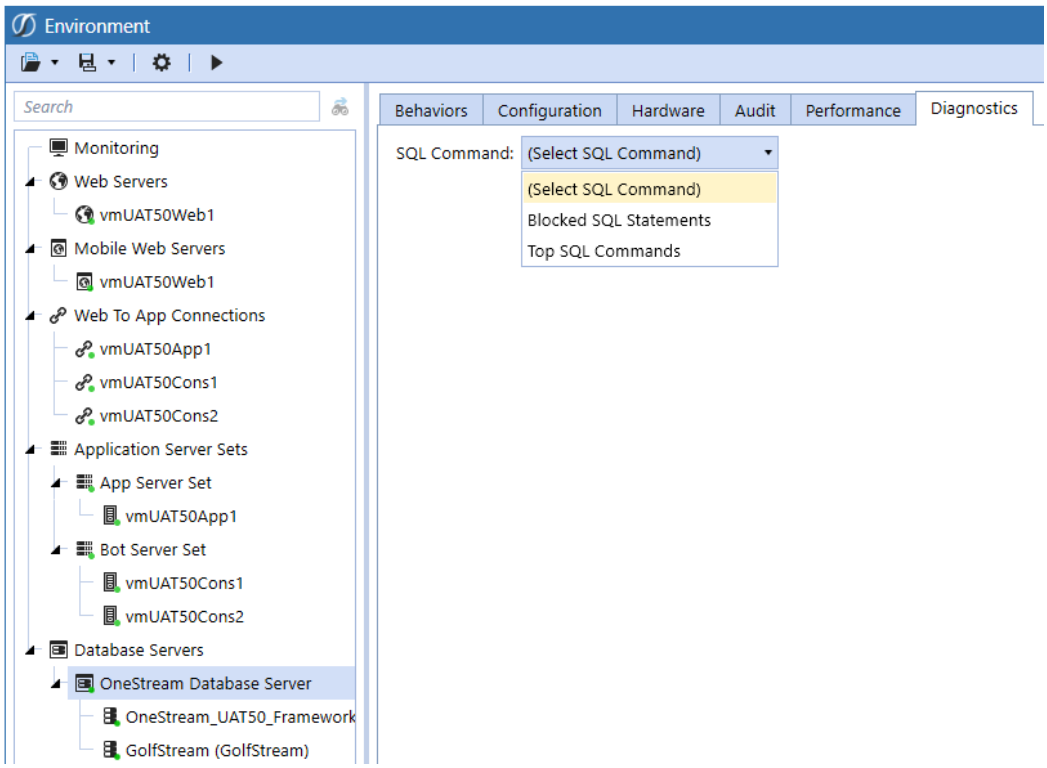
Performance

The Performance tab will display metrics pertaining to SQL Server:

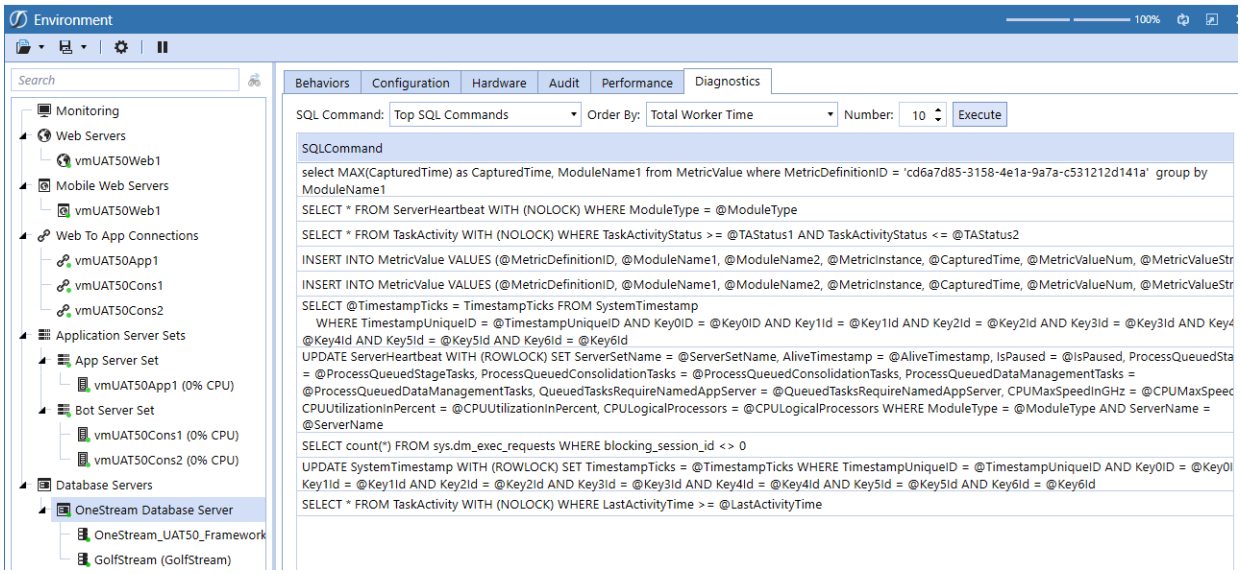


Diagnostics

The Diagnostics tab allows the user to run SQL diagnostic commands to determine performance issue on the database instance.



- SQL Deadlock information.
- The Deadlock SQL command will list out any deadlocks if any on the SQL server instance.
- Top SQL Commands will list out the top number of SQL using the order select by the user (Total Logical Reads, Total Logical Writes, Total Worker Time)

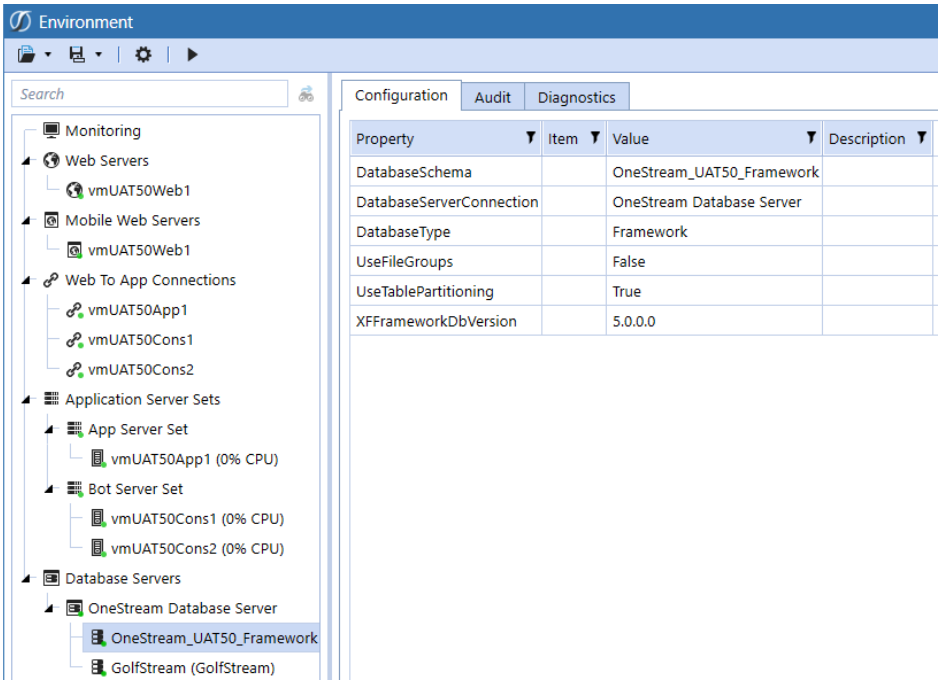


OneStream Database Servers (Schema Items)

This section will list all the database schemas that this connection is pointing to. Each schema has its own configurations, audit and diagnostic tabs.

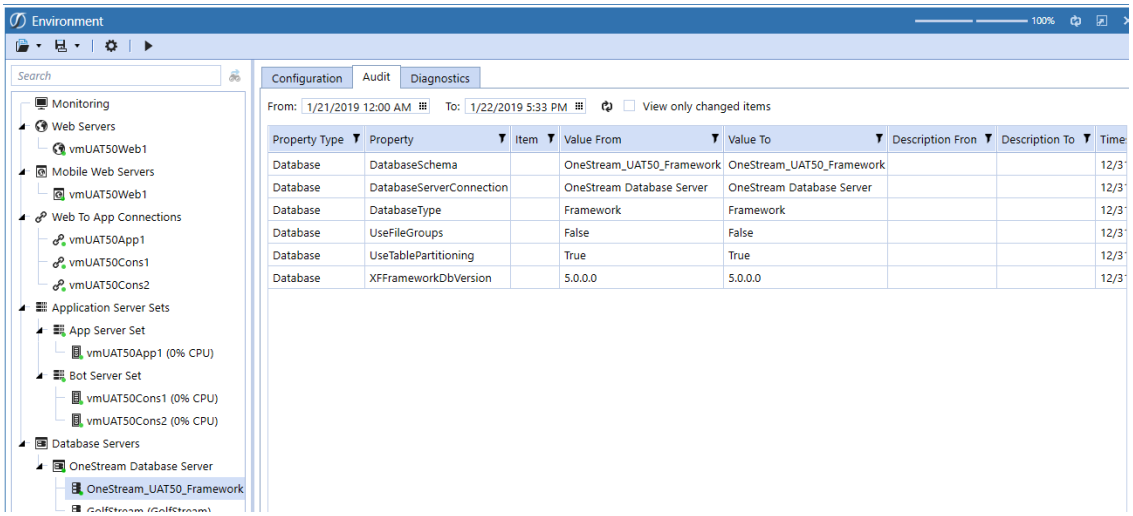
Configuration

The Configuration tab contains the application-specific information:



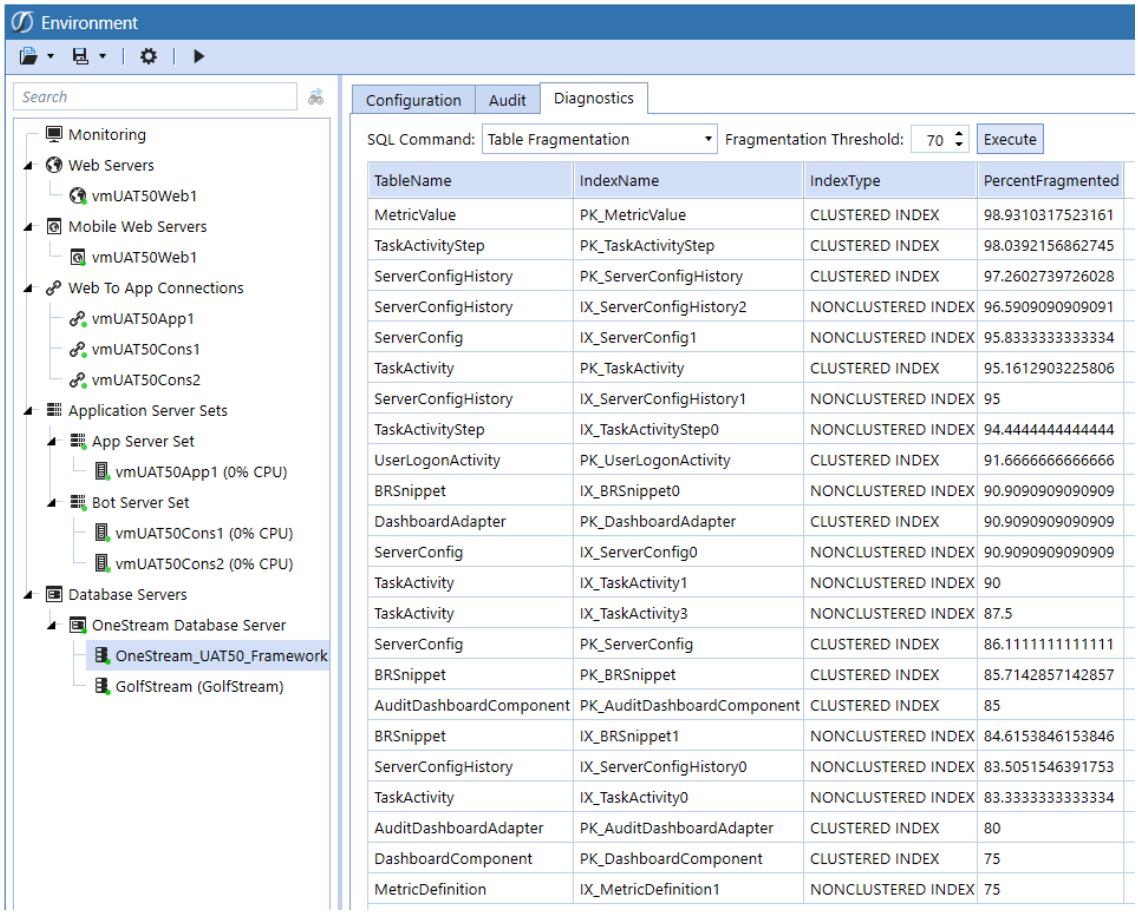
Audit

The audit tab will show if any of the application configuration has been changed.



Diagnostic

Diagnostics tab will show a report of current schema table fragmentation. Sample of table fragmentation on the framework DB showing all tables beyond 70% fragmented:



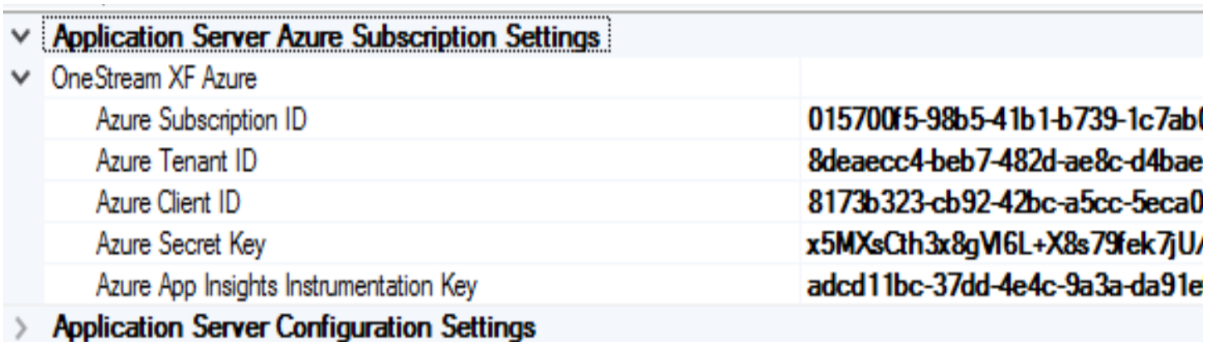
TableName	IndexName	IndexType	PercentFragmented
MetricValue	PK_MetricValue	CLUSTERED INDEX	98.9310317523161
TaskActivityStep	PK_TaskActivityStep	CLUSTERED INDEX	98.0392156862745
ServerConfigHistory	PK_ServerConfigHistory	CLUSTERED INDEX	97.2602739726028
ServerConfigHistory	IX_ServerConfigHistory2	NONCLUSTERED INDEX	96.5909090909091
ServerConfig	IX_ServerConfig1	NONCLUSTERED INDEX	95.8333333333334
TaskActivity	PK_TaskActivity	CLUSTERED INDEX	95.1612903225806
ServerConfigHistory	IX_ServerConfigHistory1	NONCLUSTERED INDEX	95
TaskActivityStep	IX_TaskActivityStep0	NONCLUSTERED INDEX	94.4444444444444
UserLogonActivity	PK_UserLogonActivity	CLUSTERED INDEX	91.6666666666666
BRSnippet	IX_BRSnippet0	NONCLUSTERED INDEX	90.9090909090909
DashboardAdapter	PK_DashboardAdapter	CLUSTERED INDEX	90.9090909090909
ServerConfig	IX_ServerConfig0	NONCLUSTERED INDEX	90.9090909090909
TaskActivity	IX_TaskActivity1	NONCLUSTERED INDEX	90
TaskActivity	IX_TaskActivity3	NONCLUSTERED INDEX	87.5
ServerConfig	PK_ServerConfig	CLUSTERED INDEX	86.1111111111111
BRSnippet	PK_BRSnippet	CLUSTERED INDEX	85.7142857142857
AuditDashboardComponent	PK_AuditDashboardComponent	CLUSTERED INDEX	85
BRSnippet	IX_BRSnippet1	NONCLUSTERED INDEX	84.6153846153846
ServerConfigHistory	IX_ServerConfigHistory0	NONCLUSTERED INDEX	83.5051546391753
TaskActivity	IX_TaskActivity0	NONCLUSTERED INDEX	83.3333333333334
AuditDashboardAdapter	PK_AuditDashboardAdapter	CLUSTERED INDEX	80
DashboardComponent	PK_DashboardComponent	CLUSTERED INDEX	75
MetricDefinition	IX_MetricDefinition1	NONCLUSTERED INDEX	75

Azure Configurations

(Azure Only or if Azure Elastic Pool Being Used)

Azure Subscription Settings

The Azure Subscription Settings must be filled in, as they are used to login and retrieve Azure settings and data. This section will should be populated when using Azure Elastic Pool or if using Scale Sets (which is a feature that will available in a future release).



Environment Monitoring

The Environment Monitoring section configures how and how often metrics are collected. What is available for metrics or monitoring is based on configurations made in the OneStream Server Configuration Utility. See Installation and Configuration Guide.

Environment Monitoring	
URL for the Automatic Recycle Service	https://*:50002/OneStreamMgmt/MgmtService.svc
Number of Running Hours Before Automatic Recycle	24
Start Hour for Automatic Recycle (0 to 24 UTC)	5
End Hour for Automatic Recycle (0 to 24 UTC)	7
Maximum Number of Minutes to Pause Before Automatic Recycle	30
Active Check Update Interval (seconds)	60
SQL Blocking Timeout Interval (minutes)	5
Metric Update Interval (seconds)	30
Server Heartbeat Update Interval (seconds)	10
Collect Environment CPU Metrics	Always
Collect Environment Task Metrics	Always
Collect Environment Logon Metrics	Always
Collect Server Set CPU Metrics	Never
Collect Server Set Task Metrics	Never
Collect Server Disk Metrics	Never
Collect Server Memory Metrics	Never
Collect Server Network Card Metrics	Never
Collect SQL CPU Metrics	Never
Collect SQL Page Metrics	Never
Collect SQL Memory Metrics	Never
Collect SQL Connection Metrics	Never
Collect SQL Query Metrics	Never
Collect SQL File Metrics	Never
Collect SQL Elastic Pool CPU Metrics	Never
Collect SQL Elastic Pool DTU Metrics	Never
Collect SQL Elastic Pool Storage Metrics	Never
Collect SQL Elastic Pool Workload Metrics	Never
Number Past Metric Readings for SQL Blocking	5
Fragmentation Iteration Count	600
Fragmentation Percent Threshold	90
Detailed Logging	False
Number of Hours to Retain Offline Servers	1
Number of Days to Retain Server Config History	30
Number of Days to Retain Metrics	30

URL for the Automatic Recycle Service

Used to specify the address of the recycle management service. The protocol for the address should be set to however the service is deployed (https or http) and the port (default is 50002). The asterisk will force the service to use the fully qualified domain name of the executing server.

Number of Running Hours Before Automatic Recycle

Used to specify how often the app servers should be restarted. The default is 24.0. Use 0.0 to turn off auto recycling. Fractional numbers may be used in this setting.

Start Hour for Automatic Recycle (0 to 24 UTC)

Used to specify the time period within each day that the server can be recycled. This setting is only used if Number of Running Hours Before Automatic Recycle is set to 24.0. The default setting is 5. With that value, the application servers will be recycled between 5:00am UTC and what the setting for the End Hour for Automatic Recycle is set to.

End Hour for Automatic Recycle (0 to 24 UTC)

Used to specify the time period within each day that the server can be recycled. This setting is only used if Number of Running Hours Before Automatic Recycle is set to 24.0. The default setting is 7. With that value, the application servers will be recycled between 7:00am UTC and what the setting for the Start Hour for Automatic Recycle is set to.

Maximum Number of Minutes to Pause Before Automatic Recycle

Used to specify the maximum number of minutes that the server should pause its ability to run newly queued tasks before recycling. The default setting is 30. This setting is the time period that the server will use to allow previously started tasks to finish. If there are no previously running tasks on the application server, the setting is ignored.

Active Check Update Interval (seconds)

How often system checks for system monitoring (i.e.; deadlocks ...)

Metric Update Interval (seconds)

How often system checks for metric updates.

Server Heartbeat Update Interval (seconds)

How often system updates that this server is alive.

Collect Environment CPU Metrics

How often to collect environment CPU metrics.

Collect Environment Task Metrics
How often to collect environment task metrics (i.e.; running tasks, Queued Tasks …)

Collect Environment Login Metrics
How often to collect environment user login metrics.

Collect Server Set CPU Metrics
How often to collect server set CPU metrics.

Collect Server Set Task Metrics
How often to collect server set task metrics (i.e.; running tasks, Queued Tasks …).

Collect Server Disk Metrics
How often to collect server disk metrics (i.e.; Average Disk read/write per sec…).

Collect Server Memory Metrics
How often to collect server memory metrics (i.e.; Available MBytes…).

Collect Server Network Card Metrics
How often to collect server network card metrics.

Collect SQL CPU Metrics
How often to collect SQL server CPU metrics.

Collect SQL Page Metrics
How often to collect SQL server Page caching metrics (i.e.; Page Life Expectancy…).

Collect SQL Memory Metrics
How often to collect SQL server CPU metrics.

Collect SQL Connection Metrics
How often to collect SQL server connection metrics (i.e.; Number of connections…).

Collect SQL Query Metrics
How often to collect SQL server Query metrics (i.e.; Number of Deletes/Inserts…).

Collect SQL File Metrics
How often to collect SQL server File growth metrics.

Collect SQL Elastic Pool CPU Metrics
How often to collect SQL server Elastic Pool CPU metrics (i.e.; Number of connections…).

Collect SQL Elastic Pool DTU Metrics
How often to collect SQL server Elastic Pool DTU metrics (i.e.; Number of connections…).

Collect SQL Elastic Pool Storage Metrics
How often to collect SQL server Elastic Pool Storage metrics (i.e.; disk storage usage…).

Collect SQL Elastic Pool Workload Metrics
How often to collect SQL server Elastic Pool Workload metrics.

Number Past Metric Readings for SQL Blocking
Used to select the past number of metric values for blocking analysis.

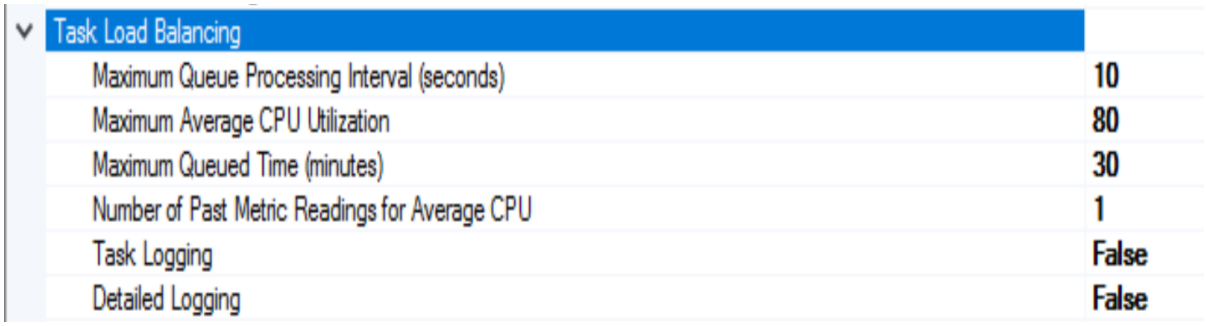
Fragmentation Iteration Count
Used for fragmentation check, every 10 hours if the ActiveCheckUpdateIntervalInSec is set to 60.

Fragmentation Percent Threshold
Used for fragmentation threshold check in percent.

Detailed Logging
If true, then log whenever we enter and exit the metric collection and the Active System check.

Number Hours To Retain Offline Servers
Remove offline servers from the heartbeat table after certain number of hours.

Task Load Balancing



Maximum Queued Processing Interval (seconds)
How often the queuing thread checks for new tasks to be run.

Number Past Metric Reading For Analysis
How many metric readings to retrieve for analyzing server demand.

Maximum Queued Time (minutes)
Maximum time to wait for a task to run before it is cancelled.

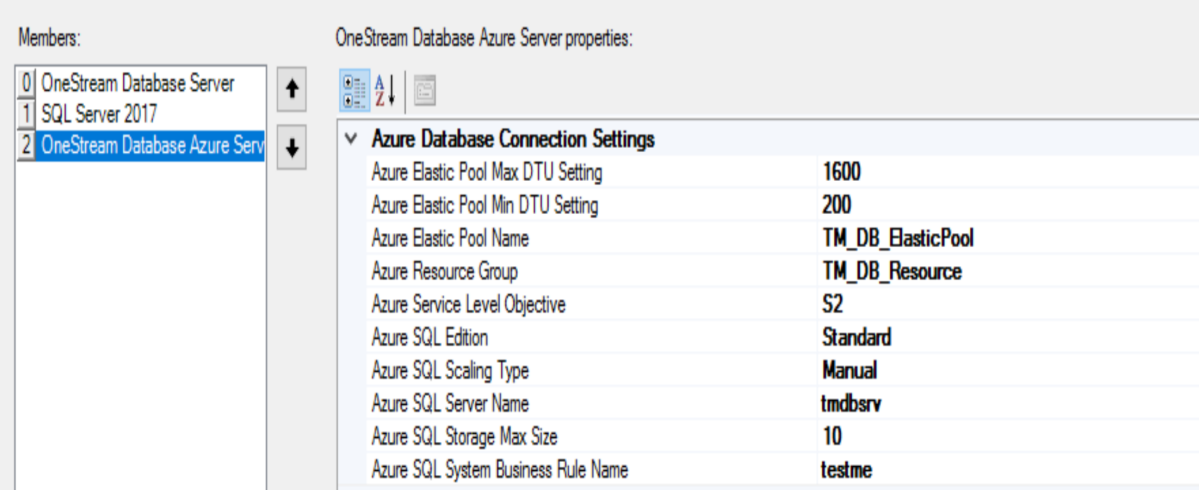
Maximum Average CPU Utilization
Maximum average CPU utilization before we determine that a server can't take a task.

Task Logging Only
If true will only logs picked up tasks.

Detailed Logging
If true, then log whenever we enter and exit the Task Load Balancing function and what was run.

Database Server Connection

The Azure section in the Database Connection Settings needs to be completed only if Azure database and/or Azure Elastic pool is used.



Sample Azure database connection settings:

Azure Elastic Pool Max DTU Setting
This is a fail-safe setting that the user can't set the DTU setting above this point.

Azure Elastic Pool Min DTU Setting
This is a fail-safe setting that the user can't set the DTU setting below this point.

Elastic Pool Name
The name of the elastic pool used with this database connection.

Azure Resource Group
The resource group name that the elastic pool is in.

Azure Service Level Objective
The service level used. This setting is used to create application on Azure.

Azure SQL Edition
The Azure SQL Server edition used.

Azure SQL Scaling Type
Manual, Business Rule or ManualAndBusiness Rule. The is used to set the type of scaling that is used to Scale Out or Scale In the SQL Server eDTUs. The default setting should be set to Not Used.

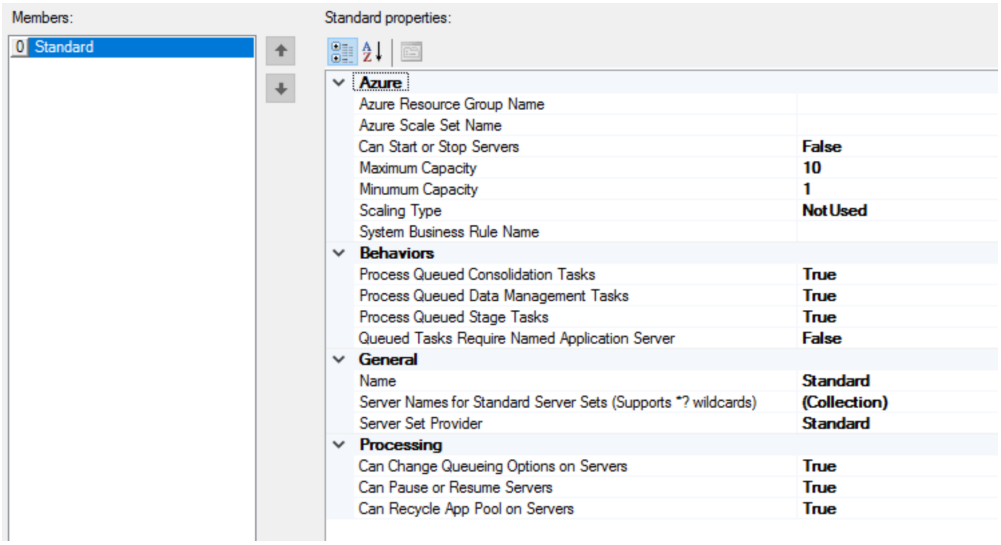
Azure SQL Server Name
The name of the SQL Server. This setting is used to create application on Azure.

Azure SQL Storage Max Size
This is used to specify the database storage size when creating a database on AZURE.

Azure SQL System Business Rule Name
If SQL Scaling Type is set to BusinessRule, this setting must be set to a business rule that is used to scale in/out. The Environment metrics and the database metrics are passed to this rule to properly determine the eDTU scaling.

Azure Server Sets Settings

This setting is used to set up the used scale sets for the different application servers:



The **Azure** section is used to set the Azure resource group name and the scale set name as it exists on Azure. The Scaling options are used to set the scaling capacity and the Scaling Type (e.g. Manual or BusinessRule). The System Business Rule Name must be set if the Scaling Type is set to Business Rule.

The **Behaviors** section is used determine how this scale set is used. Whether it can be called by the web server or it is used as a processing server for consolidations and Stage Load.

The **General** section is used to determine whether this scale set is used and who is its provider (i.e.; Azure, External …).

File Explorer

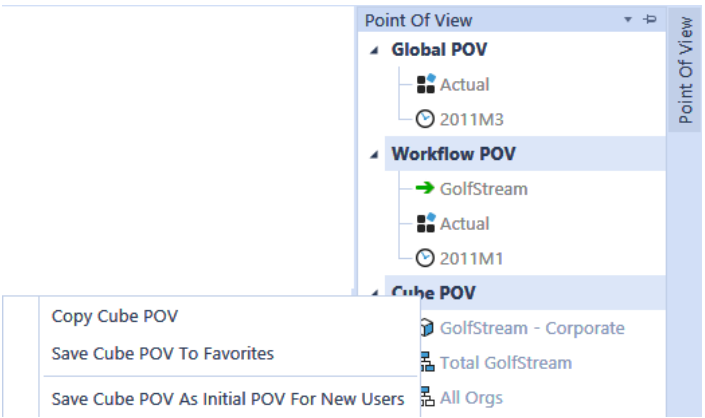
Documents and saved Point of View settings can be stored in the Application database.

 Create a new folder in the File Explorer

 Upload a specific file into any folder. If a user has Administrator rights or is in the ManageFileShare security role, he/she can upload and delete files in the Harvest folder.

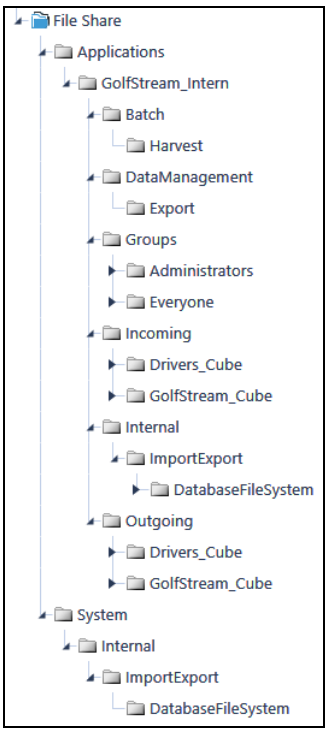
 Import or Extract from the Application database and the System database. These are sent to the main product folder created during the initial configuration (e.g. C:\OneStream).

A common Cube Point of View can be stored for continued reuse by multiple users. The POV can be stored for all users in the Public area or for the specific user in the User directory. To create a saved, named POV, right click the Cube POV node under Point of View within the Context Pane:



File Share

File Share is a self-service directory that temporarily stores files before they are imported into the Application or System Database. Files stored in an Import folder are accessible only through that Workflow Profile.



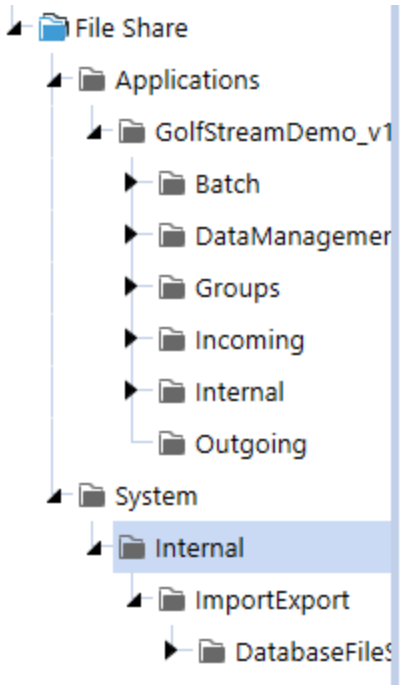
Permissions

Administrators grant permissions for folders and individual files by adding a user to the associated group:

- **Access**: View content
- **Maintenance**: View, edit, and delete content

Content Folder

Both the Application and System folders contain an auto-generated folder named Content, intended to store files larger than 300 MB.



Permissions

The Application-specific and System Content folders are managed by the following system security roles:

- **Administrator** and **ManageFileShare** Roles have full rights.
- Non-Administrators can be assigned rights to modify, access or have limited rights to the Content folders.

Uploads

By default, when this flag is set to **True**, authorized users can upload or edit files or folders in the File Share using the OneStream File Explorer (required to use Content folder). When set to **False**, no users will have upload, edit file or edit folder access to the File Share using the OneStream File Explorer. However, normal access rules will apply for browsing files and folders in the File System section.

Users will receive a Security error when attempting to write or edit the files and folders when attempting to use API or non File Explorer methods.

Supported File Sizes

The OneStream File Explorer can be used as an application interface to the File Explorer's Content Folders. The supported file size varies by interface

Windows Application

- Uploads (Applications and System): Up to 300 MB
- Uploads (Content): Up to 2 GB
- Downloads: (Application and System): Up to 2 GB
- Downloads (Content): Up to 2 GB

Whitelist File Extensions

Whitelist File Extensions provide a method of identifying which kinds of documents, according to their file extensions, are allowed to be saved into the OneStream application File Explorer. Whitelisting extensions helps to alleviate the risk of uploading malicious file types into the application.

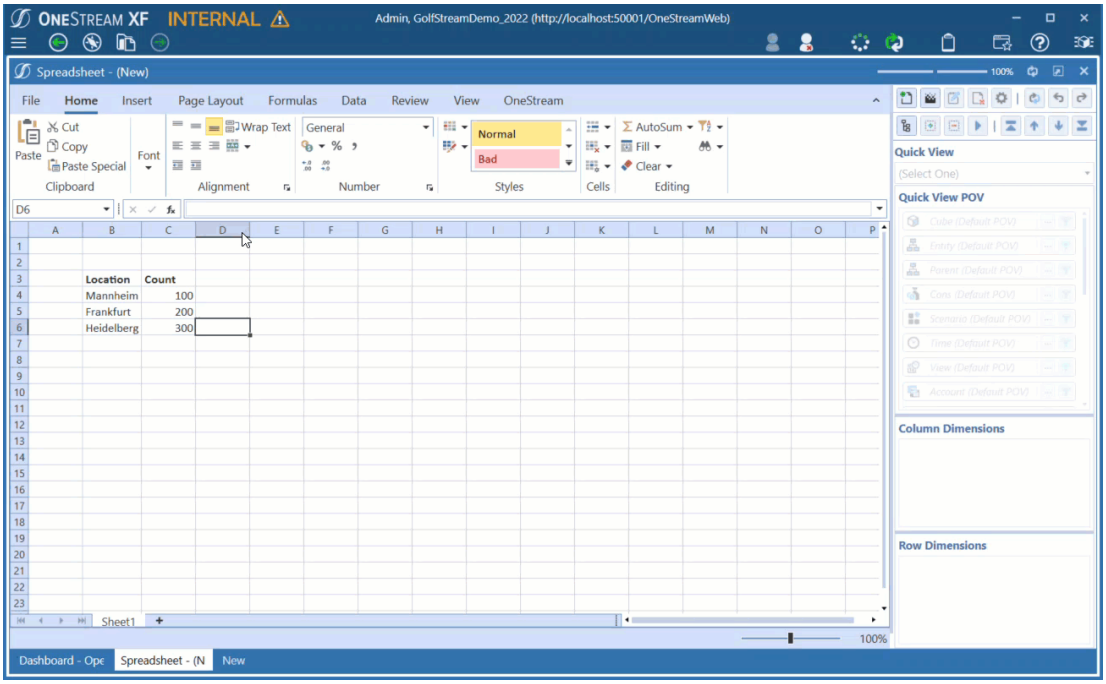
Overview

OneStream lets you save documents or upload documents from your device into the application. These documents are stored in one of three file storage root folders:

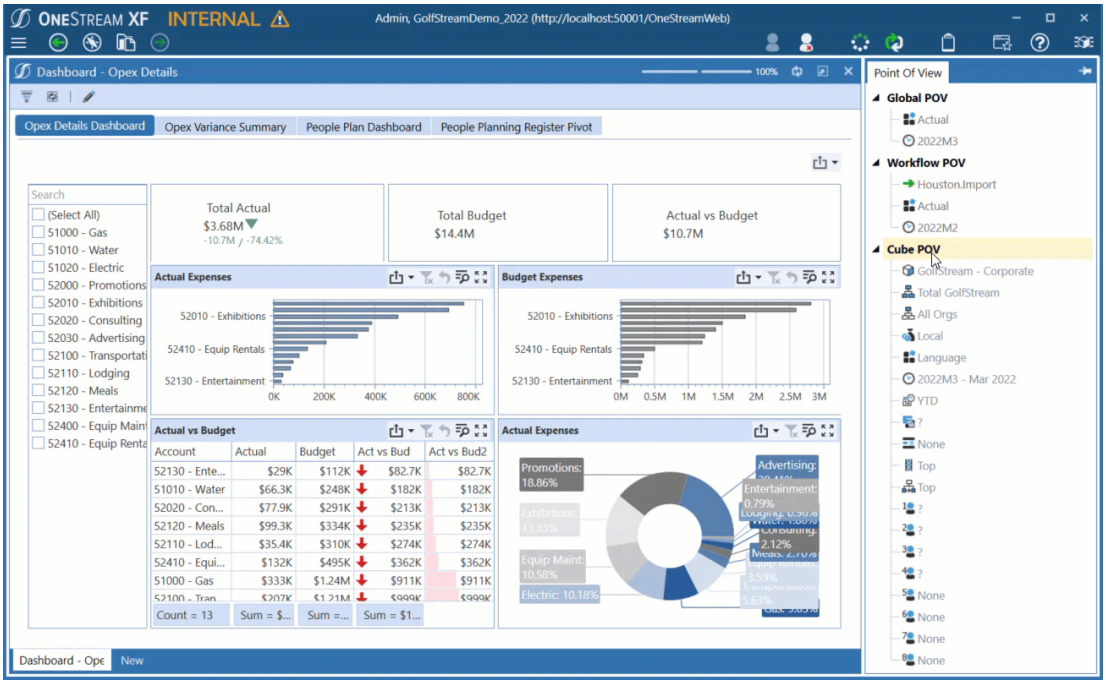
- Application Database: displays stored documents for the current application only.
- System Database: displays stored documents for the entire system without affecting the current application.
- File Share: this is a self-service directory that temporarily stores files before they are imported into the Application or System Database.

File Explorer is the product tool inside the Windows Application that lets you browse saved documents or upload new ones.

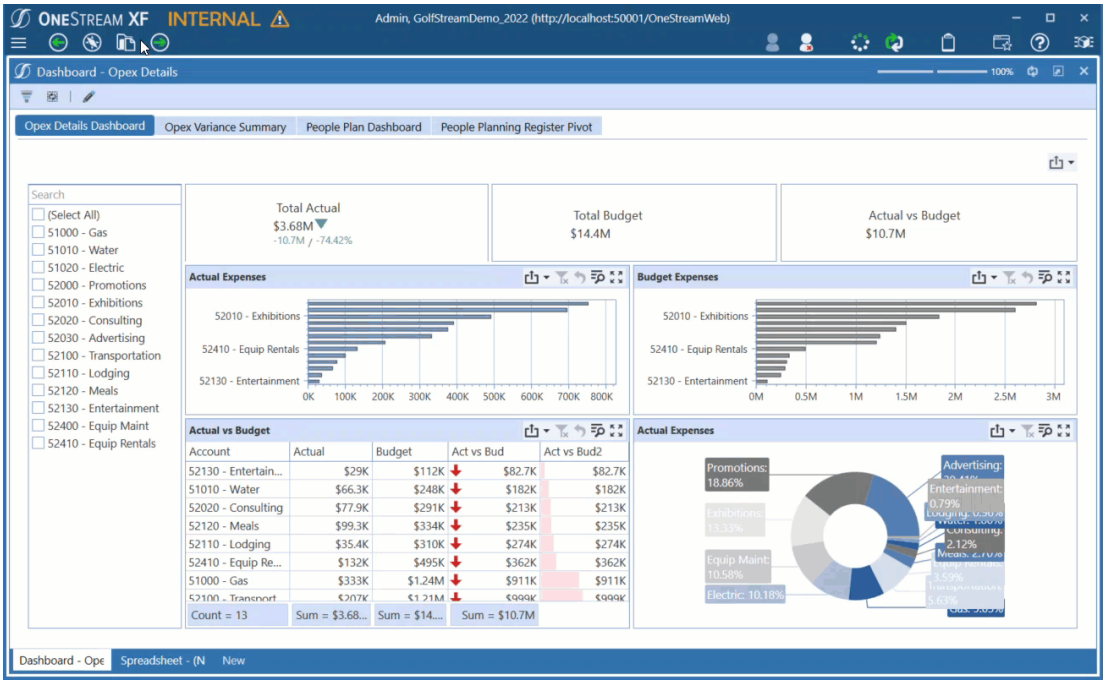
For example, a spreadsheet can be saved to any of the three root folders. A Cube POV can be saved to either the application or system folders.



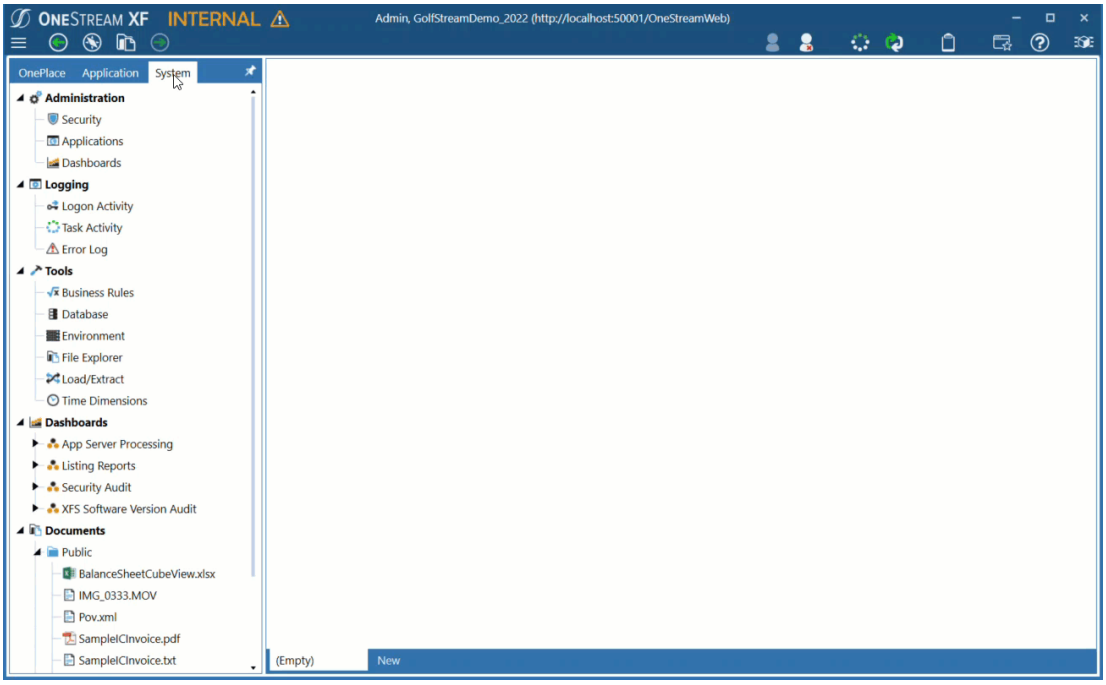
A Cube POV can be saved to either the application or system folders.



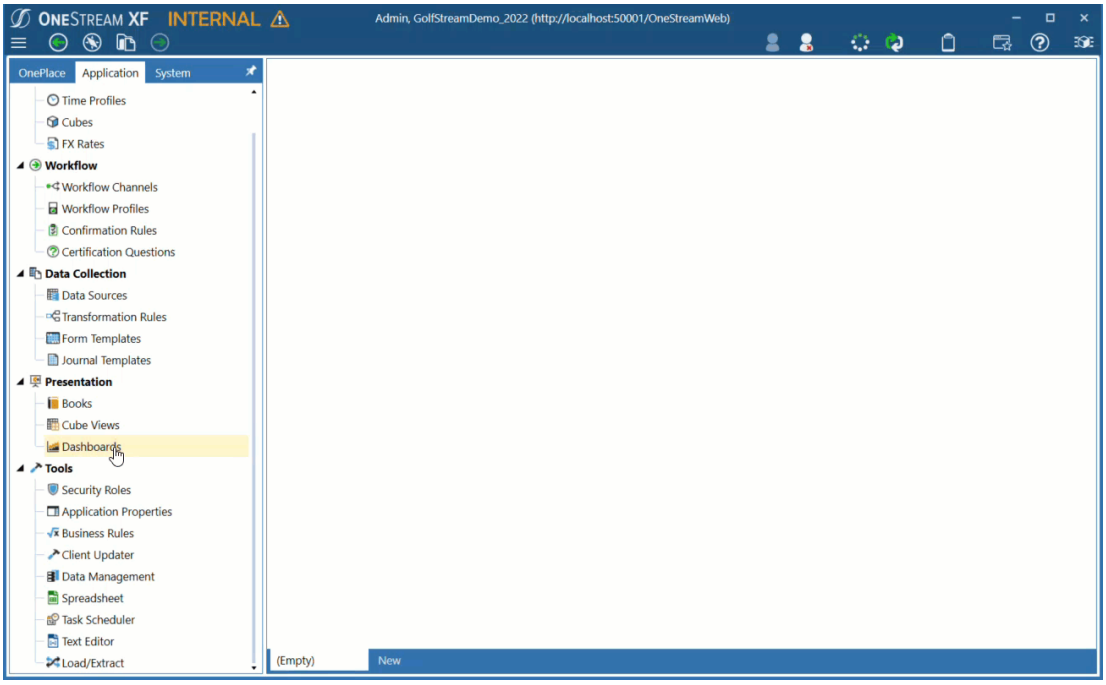
File Explorer is available from the main toolbar.



File Explorer is also available on the System tab.



The Dashboard component “File Viewer” also launches the File Explorer component.



Finally, there is a BRAPI used by marketplace solutions or custom-developed dashboards to upload documents.

Whitelist Files Extensions Prerequisites

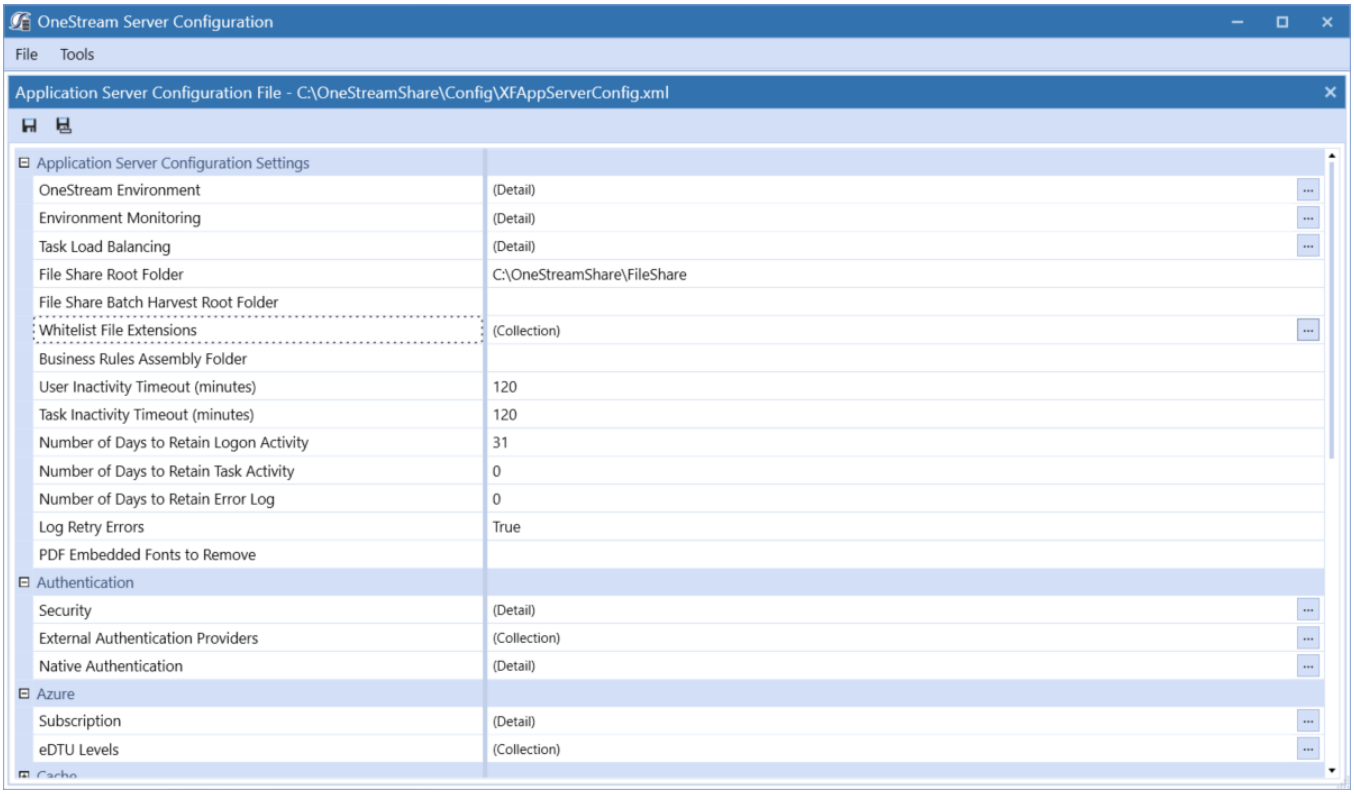
Standard File Explorer setup and security.

Define the List of File Extensions

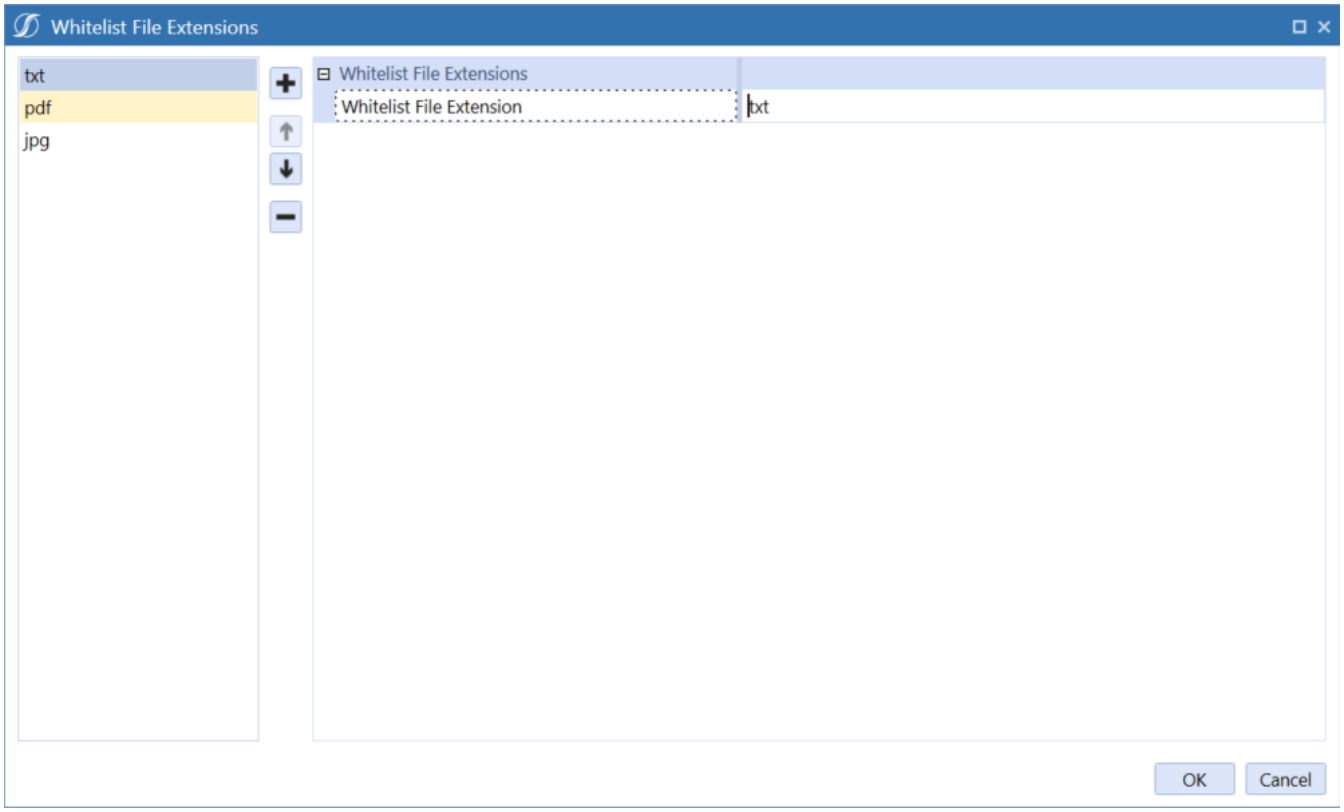
Whilelisted file extensions must be specified in the OneStream Application Server Configuration file.

To enable the whitelist and define allowed file extensions:

1. Go to **Start** > **OneStream Software** > **OneStream Server Configuration Utility**, right-click and select **Run as Administrator**.
2. On the File menu, select **Open Application Server Configuration File**.
3. Browse to the location of your XFAppServerConfigFile (typically located at C:\OneStreamShare\Config), select the application config file, and click **Open**.
4. In the Application Server Configuration Settings section, locate Whitelist File Extensions and click the ellipses (**...**) on the far-right of the field.



5. In the dialog box, click the plus sign (**+**) then type the whitelisted file extension. For example, .txt.



6. Continue adding other whitelisted file extensions.
7. When you are finished, click **OK**.
8. Click **Save** to save the changes to the Application Server Configuration File.
9. Restart Internet Information Service (IIS).

> **NOTE:** Cloud customers should contact support to have this configuration change made for them.

Also, if you enter any of the following characters, they will be automatically removed. For example, typing .txt (with a period) becomes txt.

/	^	=	'
(empty space)	&	\	[

!	*	?	]
@	(	<	.
#	)	>	
$	–	~	
%	+	`	

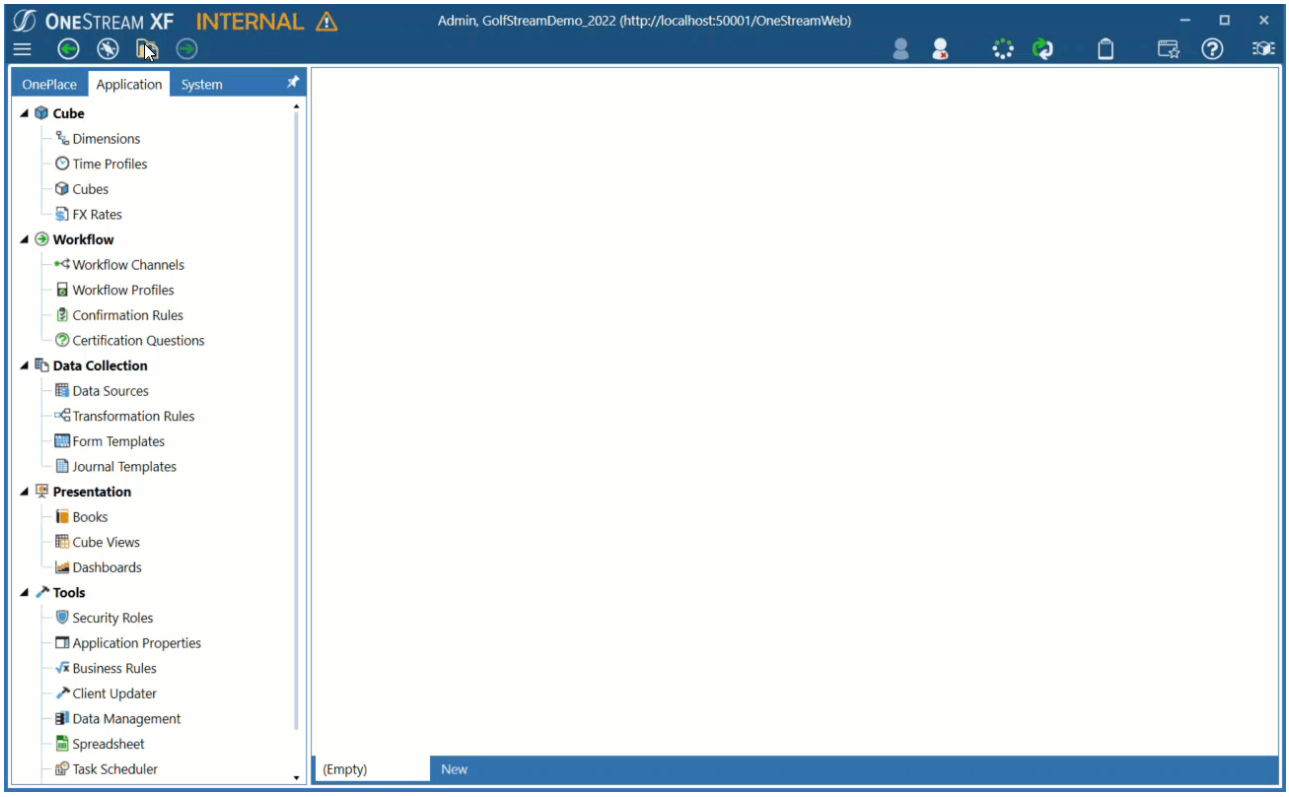
Add Documents using File Explorer

To add documents using File Explorer:

1. Navigate to any File Explorer component inside the Windows Application.
2. Select **Upload File**.
3. Browse to the file you would like to upload and click **OK**.

   If the extension of the file is whitelisted, it will be uploaded. If not, you will receive an

error message.



Troubleshooting

After a whitelist is defined, new files whose extension is not in the whitelist will be restricted from uploading.

If you upload a file that contains an exploit, malware, or a malicious script or macro, other users can download the file and infect their machine.

Conclusion

Whitelisting a file extension provides a means of allowing only certain types of documents to be saved in the File Explorer. This helps to alleviate the possibility of introducing malicious file types into the system.

Application Database/System Database

The Application Database displays stored documents for the current Application only. The System Database displays stored documents for the entire system without affecting the current application.

Documents

Public
Files available to everyone with access.

Security Access
Enables a user to access an object and read the content.

Maintenance (Group)
Enables a user to view an object and create, modify and delete objects in Groups. If in a Maintenance Group, a user does not need to be in the Access Group. The Maintenance Group also controls user profile contents.

Users
Private documents only available to named users.

Internal
Files used internally that cannot be modified.

Load/Extract System Artifacts

You can import and export sections of the System using an XML Format.

Tip: Only System Administrators have access to this portion of the tool.

 **Extract**
Choose an item from the drop-down list, click the Extract icon to start the extract process, then name the output file.

 **Load**
After browsing to the file, click the Load icon to initiate the process.

Extract and Edit

This option is available for all extracts and allows the ability for the end user to edit the XML file as needed.

The following items can be extracted:

Security

This covers System Roles, Users, Security Groups, and Exclusion Groups which can be found under the System Tab |Administration| Security. The screen will display Extract Unique IDs. If this box is checked, the unique IDs OneStream assigns to each user will be extracted with the security. When moving security changes from one OneStream environment to another, trying to load the security with the unique IDs into the destination environment can result in an error if some of the records already exist. If this is the case, uncheck this box and extract without the unique IDs. Items to Extract also displays and by default All is chosen. Choose specific items in each section or turn the sections on or off.

System Dashboards

This has multiple sections such as Maintenance Units and Profiles. Under Maintenance Units, the Groups, Dashboard Components, Dashboard Adapters, and Dashboard Parameters all go together. System Dashboards can be found under the System Tab| Administration| Dashboards. The screen will display Items To Extract and by default All is chosen. Choose specific items in each section or turn the sections on or off.

Error Log

This covers the Error Log found under System Tab| Logging| Error Log. The screen will display an Extract All Items check box along with a Start Time and End Time. If the check box is notchecked, choose the Start and End Time by clicking  . Click on the extract button and define where the file will be saved.

Task Activity

This covers the Task Activity found under System Tab > Logging > Task Activity. The screen will display an Extract All Items check box along with a Start Time and End Time. If the check box is not checked, choose the Start and End Time by clicking  . Click on the extract button and define where the file will be saved.

Logon Activity

This covers the Logon Activity found under System Tab| Logging| Logon Activity. The screen will display an Extract All Items check box along with a Start Time and End Time. If the check box is not checked, choose the Start and End Time by clicking  . Click on the extract button and define where the file will be saved.

Time Dimensions

Applications can have a monthly or weekly Time Dimension. Time Dimension Types determine if an application uses a weekly, monthly or 12/13 period frequency, and the type of calendar (such as 445 or 454.) In a new application, use a custom Time Dimension Type so users can specify the number of months in a quarter and the number of weeks in a month.

After you create a Time Dimension, an XML file is generated. New applications use this file to implement the desired Time Dimension. If a Time Dimension Type is not assigned to a new application database, the default Standard Type is used.

Note: Applications created prior to 4.1.0 can convert a monthly application to weekly application using the Database Configuration Utility. Contact Support for assistance.

Time Dimension Types

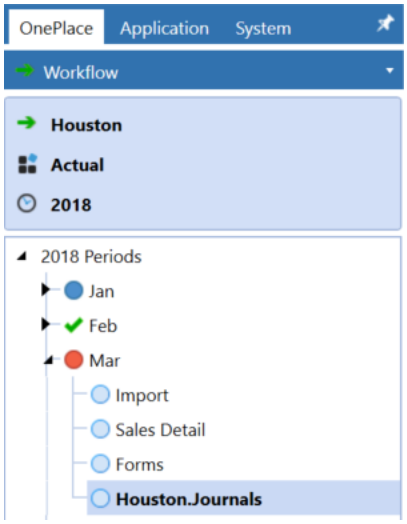
- **Time Dimension Type Standard**: Creates a Monthly Time Dimension and stores data by month in the data tables. Applications created prior to version 4.1.0 use this type.
- **StandardUsingBinaryData**: Creates a Monthly Time Dimension and stores data in a binary data table. Use this type if you may need to later convert an application to a Weekly Time Dimension.
- **M12_3333_W52_445**: Creates a 12 Month, 4 quarter, 52 Week, 445 calendar Time Dimension.
- **M12_3333_W52_454**: Creates a 12 Month, 4 quarter, 52 Week, 454 calendar Time Dimension.
- **M12_3333_W52_544**: Creates a 12 Month, 4 quarter, 52 Week, 544 calendar Time Dimension.
- **M12_3333_W53_445**: Creates a 12 Month, 4 quarter, 53 Week, 445 calendar Time Dimension.

- **M12_3333_W53_454**: Creates a 12 Month, 4 quarter, 53 Week, 454 calendar Time Dimension.
- **M12_3333_W53_544**: Creates a 12 Month, 4 quarter, 53 Week, 544 calendar Time Dimension.
- **Custom**: Creates a Time Dimension you can use to specify the months in a quarter and the in a month. This is only available for new applications.
- **Use Weeks**: If true, you can define a Custom Weekly Time Dimension. If False, you can create a Custom Monthly Time Dimension.
- **Vary Settings By Year**: If True, you can specify the number of weeks in a month for each year. If False, you can apply the number of weeks per month to each year.
- **M1- M16 Number of Weeks**: Specify the number of weeks per month. This coincides with the number of months per quarter, so any additional weeks required are enabled. If Vary Settings By Year property is True, select a year and customize the number of weeks in that year.

Using OnePlace Workflow

The top of this slider configures the Workflow View for data loading: Workflow Profile, Scenario, and Year. Clicking on any of the three items displays a pop-up window to select Workflow Profile, Scenario, and Year.

A Workflow Unit is an individual period within the selected year and Scenario combination for a particular Workflow Profile. Twelve Workflow Units or periods are always displayed for selection, but only one can be selected and active at a given time. Each Workflow Origin step available must be completed as well as the collective data confirmation and certification process for a single Workflow process to be finalized.



Tip: The available tabs will be determined by the security level.

Right-Click Options

Right-click a Workflow month, Workflow Input Type, or Dependent Status cell to display the following options. Not all options are available for every object.

Status and Assigned Entities

Displays the Workflow Status of each Origin process (Import, Forms, and Journals). See Dependent Status under Certify for more details on this feature.

Audit Workflow Process

Right-click any Workflow channel. This provides an audit for every Workflow task's process including the date and time of the process, the user performing the process, how long it took for the process to complete, and any errors that occurred during the process. It also provides audit history through Lock History > Workflow Lock/Unlock.

Lock/Lock Descendants

This will lock a particular Workflow period, or Origin process.

Unlock/Unlock Descendants

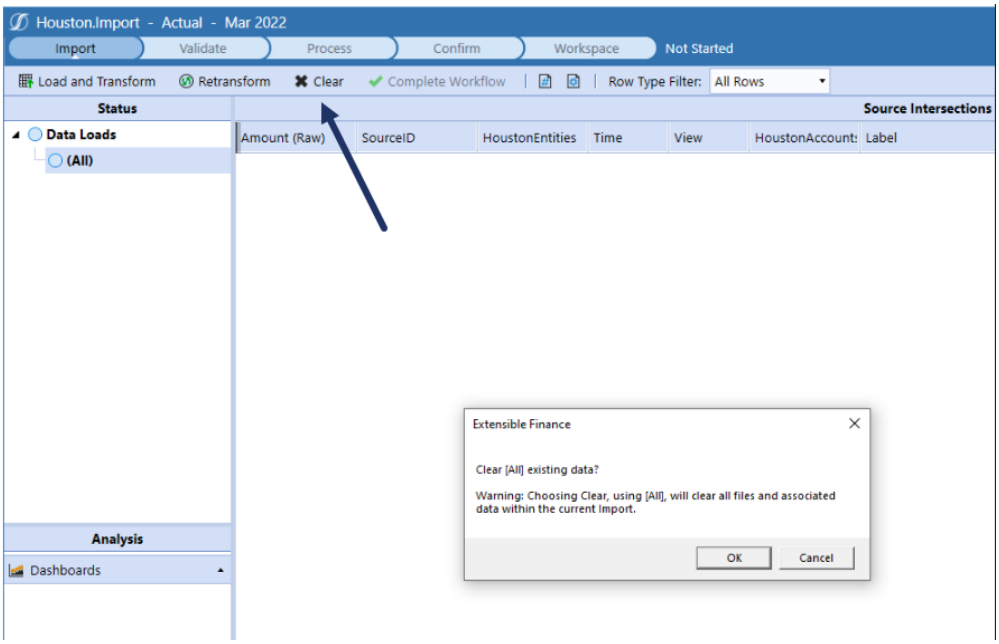
This will unlock a particular Workflow period, or Origin process.

Edit Transformation Rules

This will navigate to the Transformation Rules screen and allow a user to fix any Transformation Rule errors that occur during the Workflow process.

Clear All Data Loads

This will clear all files and data within the current import. If you select All, you will get a warning message before you are able to proceed.



Clear All 'Import' Data From Cube

This will clear all imported data from the Cube, but the data still remains in the Stage.

Clear All 'Forms' Data From Cube

This will clear all Forms data from the Cube.

Corporate Certification Management

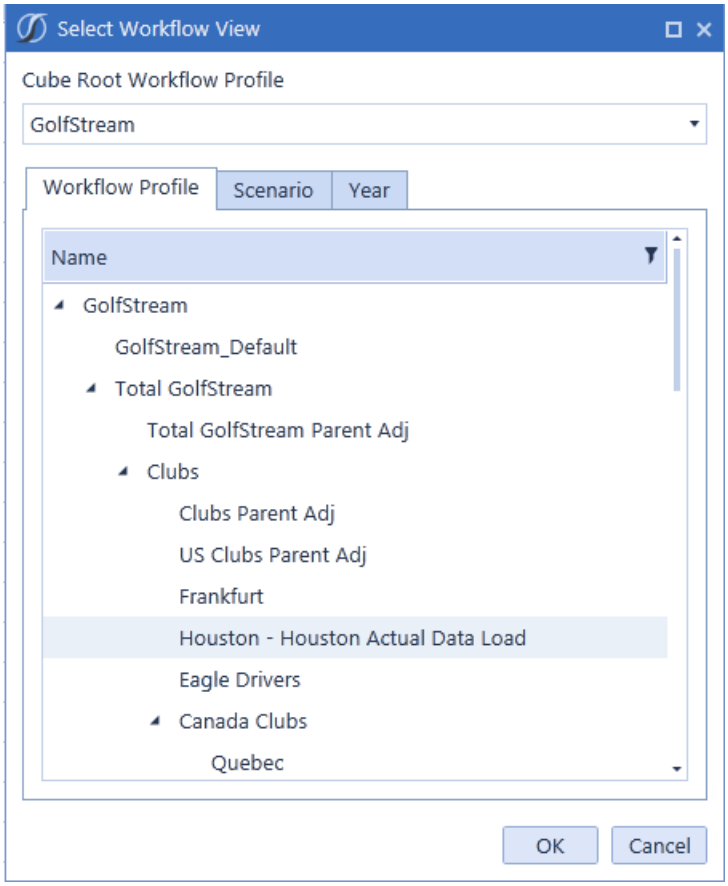
This allows a user to unlock and uncertify ancestors, or lock and certify descendants.

Corporate Data Control

This allows a user to preserve data if changes need to be made and restore the preserved data if necessary.

Workflow View Selection

A description can be added to a Workflow Profile during its design. Descriptions can only be added to Workflow Profiles using the Default Scenario Type. Scenario Type specific descriptions cannot be used.

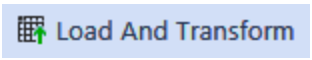


Workflow Tasks

This simplifies the data collection, consolidation, and certification process. Importing data, entering a form, making a journal entry, and signing off on reports is completed through the Workflow process.

Import

This process step gives the end user the ability to import data into the system. This can be through a defined Data Source or a Data Connector. First click on the Import Workflow Origin located under the active month, then click Import in the task bar.



After a user clicks this icon, it will prompt him/her to either search for a file on the drive or initiate the Data Connector. The system will then import the data into the Stage engine. The file will be parsed into a clean tabular format with information on the Amounts, the Source ID, and each Dimension. Once the data is loaded successfully, the Import task will change from blue to green.

Load Method

Upon clicking Load and Transform, a dialog will appear with four Load Options:

Replace

This will clear all data for the previous file that correlates with the specific Source ID and replace it with the new file's data. This can be done even if the previous data has already been loaded into the Cube. Once the file is re-loaded, the user will need to complete all Workflow Tasks and load the new data into the Cube.

Replace (All Time)

Replaces all Workflow Units in the selected Workflow View (if multi-period). Forces a replace of all time values in a multi-period workflow view

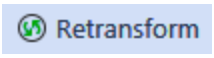
Replace Background (All Time, All Source IDs)

Replaces all Workflow Units in the selected Workflow View and all Source ID's in a background thread while the new file parse or connector execution is running. The delete is being performed while parse is being performed.

> **NOTE:** This load method always must always be used to delete ALL Source IDs. If the workflow uses multiple Source IDs for partial replacement during a load, this method cannot be used.

Append

This is used when additional rows are added to a source file and need to be loaded into the Stage. This will not change any of the data already loaded for the source file, it will only add rows that were not included in the previous file load.



This is used after data has already been loaded, but some changes have been made and the calculations need to be repeated.



This will clear all loaded data from the Stage.



View Last Source File Processed for Current Workflow Profile



View Last Log File Processed for Current Workflow Profile



When this icon displays, the Global POV is enforced and data loading is limited to the Global POV. The Enforce Global POV setting is controlled under Application|Tools|Application Properties.



When this icon displays, data cannot be imported to time periods prior to the current Workflow year. The Allow Loads Before Workflow View Year setting is controlled under Application|Tools|Application Properties.



When this icon displays, data cannot be imported to time periods after the current Workflow year. The Allow Loads After Workflow View Year setting is controlled under Application|Tools|Application Properties.

Right-Click Options

View Source Document

This will open the source file imported into the application.

View Processing Log

This will open a processing log and provide information on when and how the source file was imported.

View Transformation Rules

This provides all mapping rules for the specific intersection

Drill Back

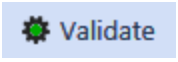
Using a SQL Connector allows a user to drill back to a source system and show detailed records from a document, PDF, website, . within the application This option is only available if data was loaded using a Connector Data Source. For more details on this feature, see Drill Back in "Collecting Data" on page 180.

Export

This will export the data into an Excel XML< CSV, Text, or HTML file

Validate

After the data is loaded, the user will then validate the map and intersections. During the Validate step two specific actions happen. First, OneStream will check to make sure each piece of data has a map. Next, OneStream will check to make sure the combination of Dimensions can be loaded into the Cube based on the constraints defined in the system (e.g. using Intercompany). Click the green Validate task in the taskbar.



Click this icon to validate the data. If there are no errors, the Validate task will change from blue to green. If there are any errors, Validate will turn red and the errors will need to be fixed before proceeding. 

Transformation Errors

The errors will be listed by the Dimension with the error, such as a new account that was added, but not mapped. The user will be able to see the Source Value and the (Unassigned) Target Value. The system will already know the Dimension and pull up the possible targets. On the right, the user will be able to use the search box and click the funnel/filter button to find the correct account. The default will be a One-To-One Transformation Rule. For more information on these rules, see Transformation Rules in "Data Collection" on page 594.



Save any changes made and then click the Retransform icon, this will automatically re-validate the data. If there is an intersection validation error, this will now appear. If there are no intersection errors, the Validate Workflow step will change from blue to green.

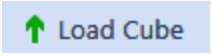
Intersection Errors

Intersection Errors mean something is not correct with the entire intersection of data. For example, a Customer Dimension may be mapped to a Salary Grade Account. This does not make sense and the system will identify this prior to the load. To fix this error, click on the bad intersection and drill down to see the GL/ERP Account; (see Drill Down in "Using OnePlace Cube Views" on page 1100 for more details). Right-click to View Transformation Rules and from there, investigate each rule for each Dimension in order to find which one does not make sense. Each Dimension will be on the left, and each Target Value Column needs to be investigated. To fix a Transformation Rule here, select the Target Value to correct, right-click and select Edit Rule. Choose the appropriate Target Value and fix the intersection error. Click Save and close the next two windows. Click the Validate icon again and if it was fixed correctly, the Validate task will change from blue to green.

See Right-Click Options under the Import Task for details on the right-click functions.

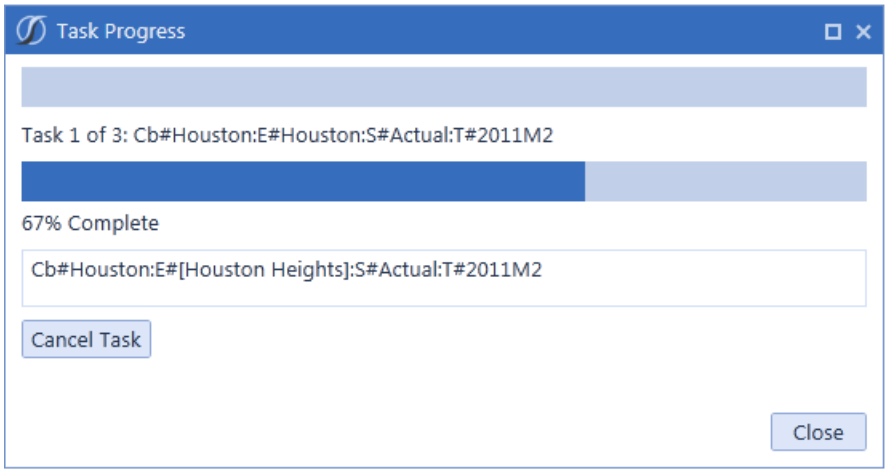
Load

This simply loads the cleansed data from the Stage to the Analytic Engine. Click the Load task in the taskbar.



Next, click the Load Cube icon. This now loads the data into the Consolidation Engine and completes the Import process.

A Task Progress dialog will appear:



A green check will appear next to the Import Origin Workflow Step.

See Right-Click Options under the Import Task for details on the right-click functions.

Pre-Process

The Pre-Process task is the same as the normal Process task. This can be added as a first step in the Form channel process. Please refer to the Process description further down in this section for more details.

Input Forms

Once in this step, there will be two options under Workflow Forms: Required and Optional. The required Forms will have to be completed before the end user can move on from this step. Click on the specific Form, and manually enter the required data.

Open Excel Form

A user can export a Form derived from a Cube View to Excel, complete it in Excel, and then submit the data back to the application.

Attachments

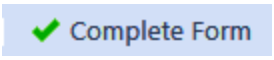
This allows the user to attach supplemental files to specific Forms.

Import Form Cells Using Excel or Comma Separated Values File

Click this to load Form data via Excel template or CSV template. See Loading Form Data in "Collecting Data" on page 180 for more details on using these templates.

Import Cell Details Using Excel or Comma Separated Values File

Click this to load Cell Details via Excel template or CSV template. See Loading Cell Detail in "Collecting Data" on page 180 for more details on using these templates.



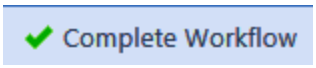
Once a Form is completed, click Save and then the Complete Form icon.
Note: A drop-down time period menu will display for a form with a defined time filter containing multiple periods. If a Form does not have a time filter defined, this will be a standard button.



This will re-open a Form and clear the data. Once the Form is updated, Complete Form must be clicked again.
Note: A drop-down time period menu will display for a form with a defined time filter containing multiple periods. If a Form does not have a time filter defined, this will be a standard button.



Checking this box enables all Forms to be completed/reverted in one step.



When each Form is completed, click Complete Workflow and a green check will appear for the Forms Origin Workflow Step.



This will re-open the Workflow. To make changes to the Form, Revert Form must also be clicked. Make any necessary changes to the Forms and click Complete Form/Workflow again.



This will run a consolidation/translation/calculation for a specific Form.



Show Report

This shows the Form in a Cube View Report.



Export to Excel

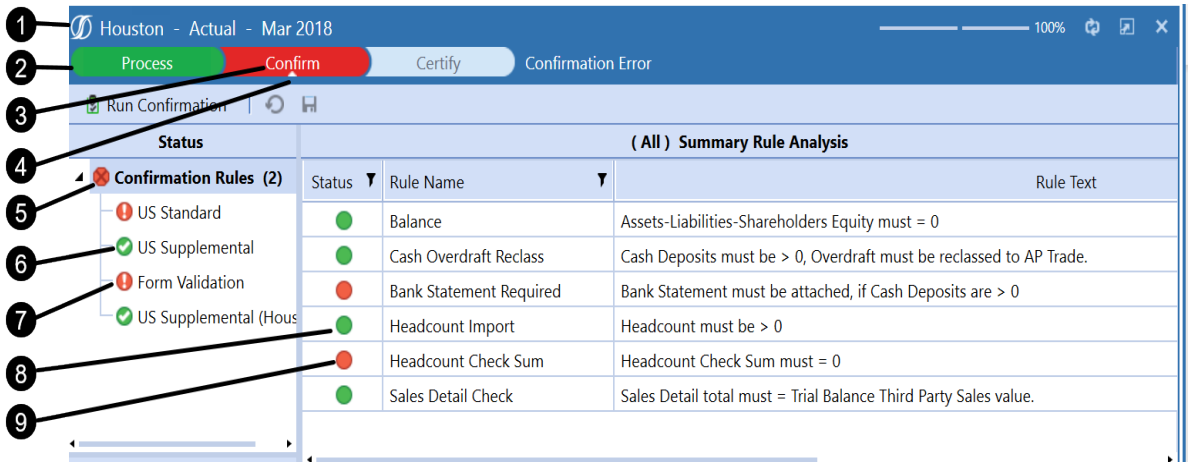
This exports a copy of the Form into Excel.

Cell Detail

Cell Detail can be entered on a Cube View used for a data entry form, or on a Cube View or Quick View in Excel. Cell Detail is available on any writeable O#Forms or O#BeforeAdj Member.

See Right-Click Options in "Using OnePlace Cube Views" on page 1100 for details on the right-click options in Forms.

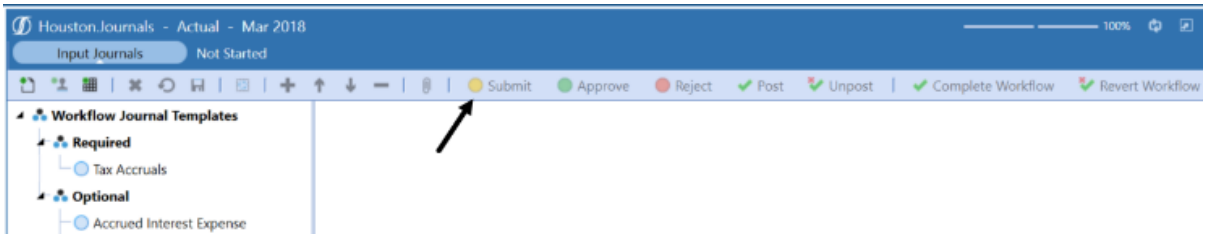
Workflow Icons



1. OneStream logo is white.
2. Workflow Status bar steps have curved edges.

3. Failed task text is white.
4. Up-arrow indicator for selected task.
5. Stop sign has an X in the middle, and a flat design style.
6. Confirmation Rules; Pass = green circle white checkmark, flat design style.
7. Confirmation Rules; Fail = red circle white exclamation mark, flat design style.
8. Status; last step completed green circle.
9. Status; last step error red circle.

Journals



The circles are all flat design style.

Input Journals

Once in this step, there will be two options under Workflow Forms: Required and Optional. The required Journals will have to be completed before the end user can move on from this step.



Click this to create a Journal if a template is not available.



Use this to create a Journal using the selected template. Manually enter the required Journal data and Click Save.

Create Journal Using Excel or Comma Separated Values File

Click this to load a journal entry via Excel template or CSV template. See Loading Journal Data in "Collecting Data" on page 180 for more details on using these templates.

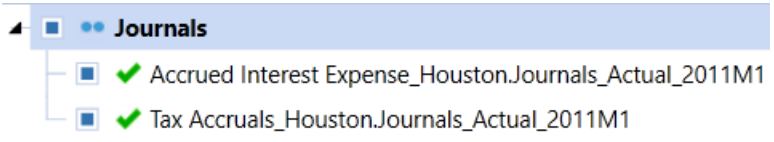
Reapply Template Settings to Journal

This will clear the data from the selected Journal and return it to the original template.

Search

Search

Type a keyword from a journal entry name and quickly navigate to the specific entry.



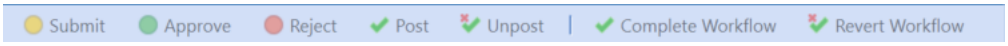
Journal Entry Checkboxes

Select multiple journal entries in the same state (e.g., completed, posted, approved, etc.) in order to Submit, Post, Approve, or Quick Post them at the same time.

Multi-select for multi journal deletion is not supported. Journals must be deleted one at a time.



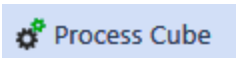
Once a Journal is completed, select Quick Post or Post. When all required Journals and any optional Journals are finished, click Complete Workflow and a green check will appear for the Journals Origin Workflow Step.



Depending on the security configuration, there are multiple options for Journals. If full security is in place, the end user will be able to create and submit. The approver will approve or reject, then the end user can post and complete the Workflow.

Process

Once in this step, click Process Cube in order to process the loaded data.



This has Calculation Definitions built behind it. This icon performs No Calculate and all the standard Calculate, Translate, and Consolidate options. Furthermore, this can be configured to filter by Entity for Reviewer level processes. Once the Cube is processed, the Process task will change from blue to green and move to the Confirm task.

Confirm



This step runs the Confirmation Rules defined for this particular Workflow. This will immediately inform users if they have passed or failed the data quality rules. The two types of statuses for this step are Warning or Error. Warning means the user is outside of the threshold, but it will not stop the process. Error means the user is outside of the threshold and this will stop the process and turn this step to red. If anything has failed, revisit one or many of the previous steps to make sure the data is accurate and complete. Once the data has passed all quality rules, the Confirm task will change from blue to green and move to the Certify task.

Certify

This is typically the final step in the Workflow process. This certifies and completes the phase of the Workflow.



Some questions may need to be answered regarding the processes. Click each set of questions under the Questionnaires area. Answer the questions by clicking in the response cell and selecting the correct answer. Comments can also be added in order to explain the answers. The status will be displayed on the right. When this is completed, click on the Set Questionnaire Status icon and select Completed and then OK.

Set Certification Status

Once each group of questions is completed, the Set Certification Status icon will be enabled, click this and select Certify in order to certify the data as complete and accurate. This will give the final green check for the month being processed and the data can now be trusted as complete and accurate by any stakeholder that is analyzing this information.

Quick Certification

This is a one click option to expedite the Certify process. No questions need to be answered. This will give the final green check for the month being processed and the data can now be trusted as complete and accurate by any stakeholder that is analyzing this information.

This data can now be used for Consolidations by users or managers responsible for this Workflow. They can look at data as it moves up and perform their own top side adjustments, confirmations and certifications at as many levels as is appropriate for the organization.

Dependent Status

Click on Dependent Status to see the status of each required Workflow task to ensure they are all completed. This will display the Workflow Profile name and all input types, the Workflow Channel, the status of each input type, the last step completed for each input type, the percentage of each step that is OK, In Process, Not Started, and steps with errors, and a record of when the last activity took place for each step. See Right-Click Options for details on these right-click functions.

Dependent Status

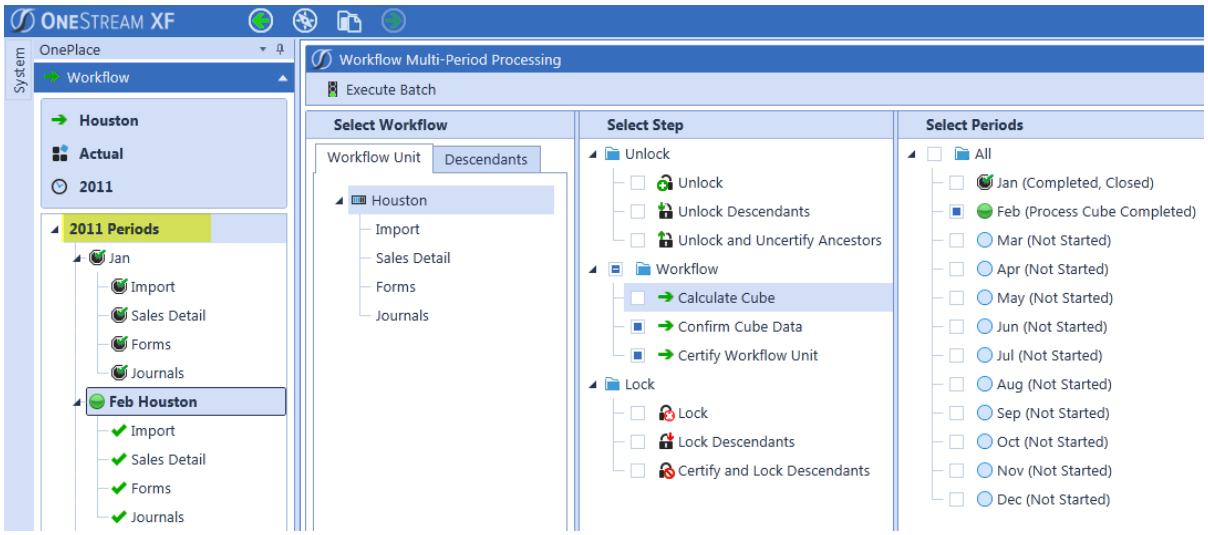
Name	Channel	Status	Last Step	% OK	% IP	% NS	% ERR	Last Activity Time
Houston			Confirmation Completed	100	0	0	0	11/25/2014 1:47 PM
Houston.Import	Standard	✔	Completed					11/24/2014 4:55 PM
Houston.Sales Detail	Standard	✔	Completed					11/24/2014 4:55 PM
Houston.Forms	Standard	✔	Completed					11/12/2014 4:49 PM
Houston.Journals	Standard	✔	Completed					9/23/2014 4:07 PM

For more details on Workflow, see Workflow in "Workflow" on page 142.

Import (Stage Only), Import, Validate (Stage Only), Import, Validate, Certify (Stage Only) This setting in the Workflow limits the data load process to only the (Import), (Import, Validate), or (Import, Validate, Certify) step. When the POV is set to this Workflow, only these steps will be available. No data will be loaded to the Cube.

Multi-Period Processing

Click on the Year in the Navigation Pane to enact Multi-Period Processing options:



From here, perform multiple Workflow tasks for one to many time periods, as shown above.

Analysis Pane

In each Workflow step at the single period process within the monthly Process, Confirm and Certify tasks, there will be an Analysis Pane under the Status Pane.

Cube Views and Dashboards for Analysis

This is where data can be viewed and analyzed in Cube Views and Dashboards. If there is a grid in any Dashboard or Cube View, these are available for further Drill Down or Annotation by right clicking the cell. See "Using OnePlace Cube Views" on page 1100 and "Using OnePlace Dashboards" on page 1134 for more details.

To view the Cube Calculation Status, click on Cube Views| Calculation Status to show a data grid presenting the Calculation Status of the current active Workflow POV. This will be available at the total Monthly (not an Origin process) Review, Process, or Certify tasks. See Calculation Status in "About the Financial Model" on page 2 for more details on this feature.

Intercompany Matching

IC Matching which will show any Intercompany discrepancies. If the button is red in the status column, click the item to see the details. Each Intercompany counterparty will be visible and again in red will be counterparties with an Intercompany variance. By clicking on the counterparty, details including the Reporting Currency, Entity Currency and Partner Currency will be visible. Select the Intercompany Partner to see the status of the Intercompany issue and any annotations the partner may have made. Select the Difference row to see both parties' statuses and annotations.

Right click on the Entity row to perform the following functions:

Set IC Transaction Status

This allows the user to update the status by selecting Not Started, Loaded, Adjusting, Disputed, Finalized. The user may also include comments for the counterparty to see.

Show Partner Workflow Status

This allows the user to see the Workflow status of the counterparty.

Show/Hide Dimension Details
This allows the user to see the Dimension details for the Intercompany accounts.

Drill Down

This will allow the user to drill down on the Dimensions in order to get more information about the Intercompany data.

See Drill Down in "Using OnePlace Cube Views" on page 1100 for more details on this feature.

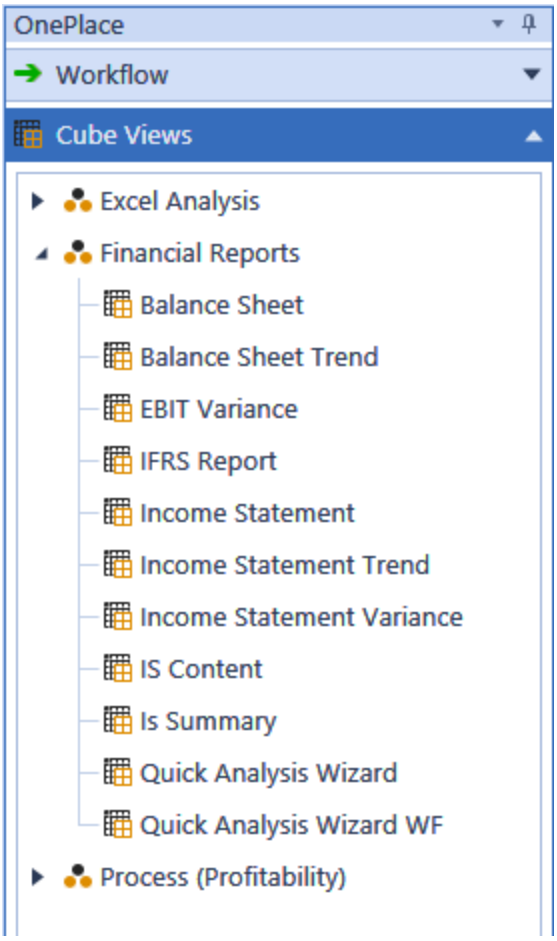
See Intercompany Eliminations in "About the Financial Model" on page 2 for more details on Intercompany.

Using OnePlace Cube Views

These Cube Views are complete and organized reports created specifically for the company's data in the Application section. A Cube View is used to query Cube data and present it to the user in variety of ways. They can be made read-only, used for editing data, and can be used as the Data Source for several different display mechanisms.

In order to copy Cube View cells from a Data Explorer Grid to an Excel spreadsheet, click CTRL, select the cells desired, and then click CTRL-C. Navigate to an Excel spreadsheet, select a cell, and click CTRL-V, this will paste the cells into Excel. This can also be done from an Excel spreadsheet into a Data Explorer Grid.

While viewing these reports, users can right click on any cell in order to learn more about any given number or piece of data. For more information on creating Cube Views, see Cube Views in "Presenting Data With Books, Cube Views and Other Items" on page 626. For information on how to use Cube Views, or advanced uses, see Cube Views in "Presenting Data With Extensible Documents" on page 253.



Toolbar

Consolidate
This consolidates the data in the Cube View

Translate
This translates the data in the Cube View

Calculate
This performs a calculation on the Cube View data

 Row Suppression

Use Default Suppression

This suppresses the data based on the Cube View's row suppression settings.

Suppress Rows

This suppresses any data rows with zeroes, no data, etc. regardless of the Cube View suppression settings.

Unsuppress Rows

This removes any data suppression set via the Cube View suppression settings and displays all data rows including those with no data, zeroes, etc.

> **NOTE:** The actions above vary based on the user's security settings and restriction properties set on the Cube View.

 Show Report

This opens the Cube View in a polished, formatted report

 Export to Excel

This will open the fully formatted Cube View in Excel.

Users can open multiple excel exports using a Cube View without being prompted to rename or save the file. A version number will change with each export in sequence.

 Select Parameters

This allows the user to select new Parameters and view the Cube View data differently.

> **NOTE:** This is based on the Parameters set for this Cube View. This feature will not apply to all Cube Views

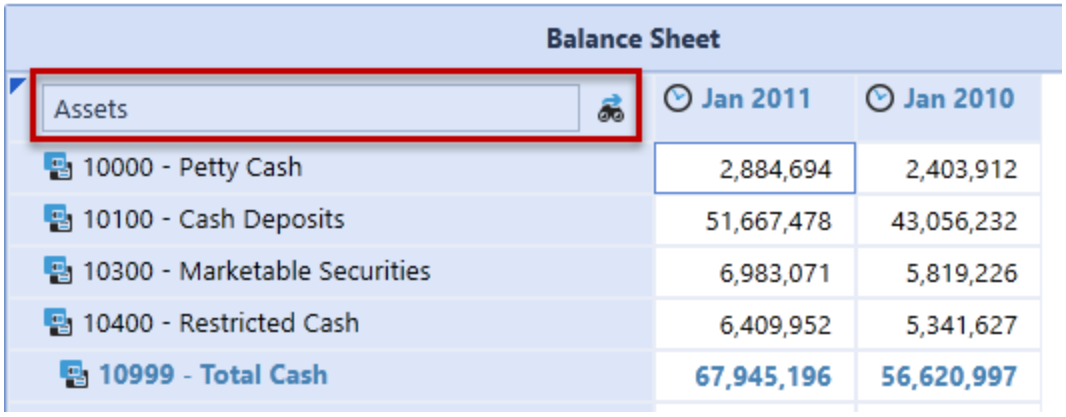
 Edit Cube View

This opens the Cube View Application page where changes can be made to the Cube View design.

> **NOTE:** This varies based on the user's security settings.

Find Next Row

When viewing a Cube View with a large number of rows, use the search filter at the top of the screen in order to navigate to the desired row. Type a keyword into the search filter and click the Find Next Row icon in order to navigate to the preferred row. Continue clicking the icon in order to navigate to any row with the keyword included in the row header name. This also works when rows are collapsed.



Balance Sheet		
Assets	Jan 2011	Jan 2010
10000 - Petty Cash	2,884,694	2,403,912
10100 - Cash Deposits	51,667,478	43,056,232
10300 - Marketable Securities	6,983,071	5,819,226
10400 - Restricted Cash	6,409,952	5,341,627
10999 - Total Cash	**67,945,196**	**56,620,997**

Copy or Paste Data to Multiple Cells

Use <Ctrl+C> or <Ctrl+V> to copy and paste values into Cube View data cells. Select the desired data cell, click <Ctrl+C> to copy the cell value and then select another cell to paste <Ctrl+V> the value. Hold down <Ctrl> to select multiple cells and paste the value into the selected cells simultaneously.

Right-Click Options

Expand/Collapse

If nested rows are used in a Cube View, right-click on any row header in order to collapse or expand the selected row content. This feature works with the RowExpansionMode property in the Cube View designer and controls how users view Cube Views in the data grid. See Rows and Columns under Cube Views in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more details.

Calculate/Translate/Consolidate

Cube Views can be set to enable processing of the Cube View data. This includes Calculate, Translate and Consolidate. There are also option to force these calculations and log the activity in the Task Activity. Each of these options can be enabled/disabled on an individual Cube View. For more details on these options, see Launching a Consolidation in "About the Financial Model" on page 2.

Spreading

Spreading can be done from a Cube View while viewing it in the Data Explorer grid, in the Spreadsheet feature and Excel Add-in. User experience may differ slightly across these three user interfaces and more functions may be available in the Spreadsheet feature than others. This functionality provides the ability to spread values over selected cells.

> **NOTE:** The Spreading Dialog can be left open while entering data. If the dialog is left open while users are spreading values on the grid, it will update to the respective spreading behavior.

Spreading Type

Fill
This fills each selected data cell with the value in the Amount to Spread property.

Clear Data
This clears all data within the selected cells.

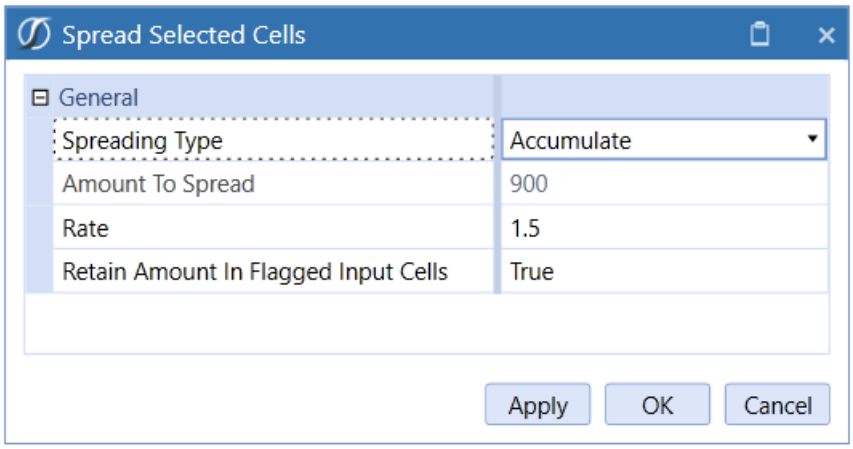
Factor
This takes the selected cell’s value and multiplies it by the rate specified.

Accumulate

This takes the first selected cell's value and multiplies it by the rate specified. It then takes that value, multiplies it by the specified rate and places it in the second cell selected, and does this for all selected cells. For example, four cells are selected and the first cell has a value of 900.

Apr 2011	May 2011	Jun 2011	Jul 2011
909.00	**14.00**	**622.50**	**33.75**
900.00	0.00	0.00	0.00

The Accumulate Spreading is setup as follows with a rate of 1.5:



When the spreading is applied the outcome is as follows:

Apr 2011	May 2011	Jun 2011	Jul 2011
1,359.00	**2,039.00**	**3,660.00**	**4,590.00**
1,350.00	2,025.00	3,037.50	4,556.25

Each cell's value is a factor of the previous cell amount.

Even Distribution

This takes the Amount to Spread and distributes it evenly across the selected cells.

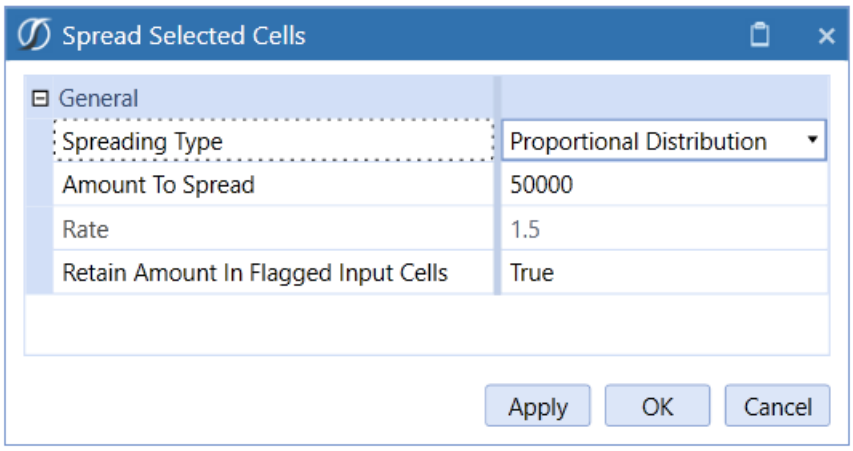
Proportional Distribution

This takes the selected cell's value, multiplies it by the specified Amount to Spread, and then divides it by the total sum of all selected cells. If all the cells have a zero value, the Amount to Spread will behave like an Even Distribution.

In the example below, four cells are selected:

Apr 2011	May 2011	Jun 2011	Jul 2011
1,359.00	**2,039.00**	**3,660.00**	**4,590.00**
1,350.00	2,025.00	3,037.50	4,556.25

A proportional amount of 50,000 is applied to the cells.



Result

Apr 2011	May 2011	Jun 2011	Jul 2011
6,162.85	**9,244.77**	**14,468.65**	**20,802.98**
6,153.85	9,230.77	13,846.15	20,769.23

445 Distribution
This takes the Amount to Spread and distributes it with a weight of 4 to the first two selected cells and a weight of 5 to the third cell.

454 Distribution
This takes the Amount to Spread and distributes it with a weight of 4 to the first selected cell, a weight of 5 to the second cell and a weight of 4 to the third.

544 Distribution
This takes the Amount to Spread and distributes it with a weight of 5 to the first selected cell and a weight of 4 to the second and third cells.

Spreading Properties

Amount to Spread
Specify the value to spread over the selected cells. The value defaults to the last cell selected. The way the amount in this field spreads varies by Spreading Type.

Rate (Factor and Accumulate Spreading Types Only)
Enter a rate to multiply by a cell value.

Retain Amount in Flagged Input Cells
Users can flag specific cells in order to retain the data within the cell. If this property is set to True, spreading will not apply to the selected flagged cells.

Include Flagged Read only Cells in Totals
Set this to True to include locked base-level cell values when calculating spreading totals. True is the default.

Flag Selected Cells
Flag cells so the original amount in the cell is retained during the spreading process.

Clear Flags
Select this to clear any flagged cells.

Apply
Enter spreading values in the dialog and select Apply to perform spreading without closing the dialog. The dialog closes upon clicking OK or Cancel.

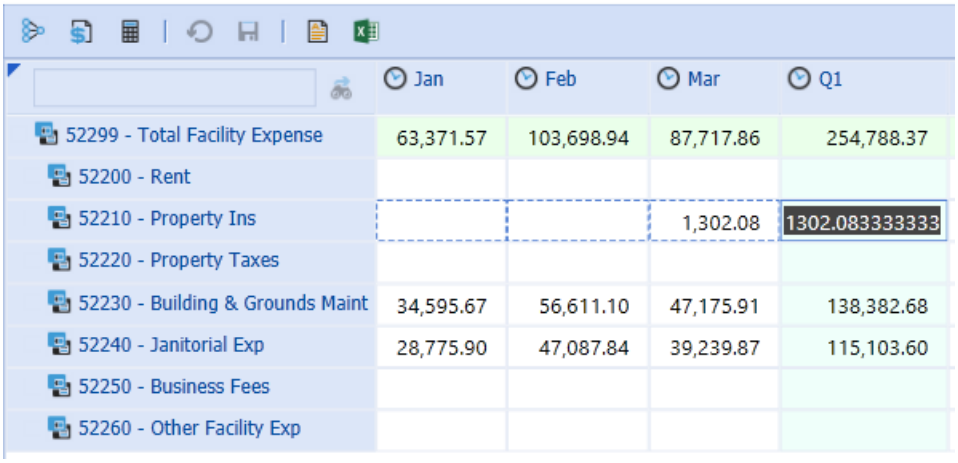
Spread Selected Cells

In order to select multiple data cells, hold the Control Key (Ctrl) on the keyboard, and click on all cells that apply. Spreading occurs across rows first and then down the columns. Once spreading has been performed using the Spreading Dialog, users can type values on specific Members without having to launch the dialog again. This spreading function applies the settings from the last time the Spreading Dialog was used, so all Spreading Types and flagged cells can be utilized. Even Distribution is the default Spreading Type if there is nothing currently set in the Spreading Dialog.

Users can select multiple Cube View data cells and type over the primary cell in order to apply spreading. If the primary selected cell is a Parent Member, a value can still be typed over it if multiple cells are selected. Any locked base-level data cells are automatically flagged when applying spreading.

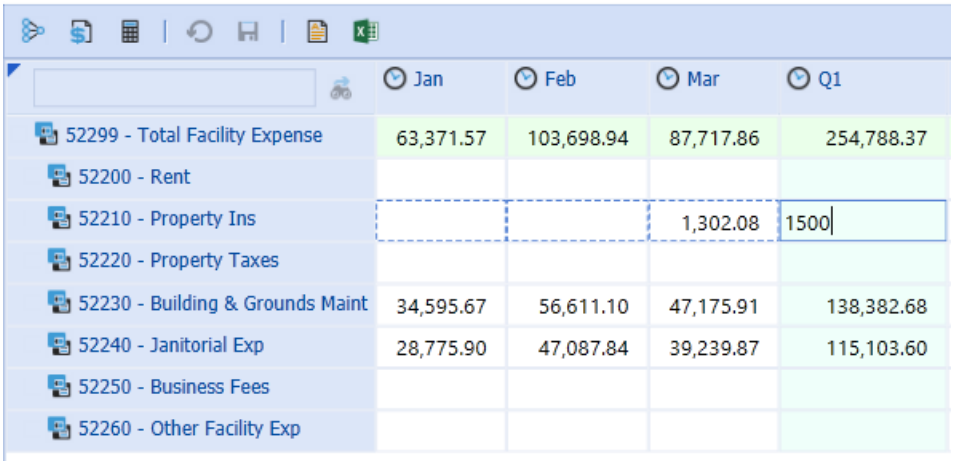
When spreading across multiple time periods on one data row, users can select the Parent Time Member and automatically apply spreading to all its Base Time Members without having to manually select them.

For example, double-click on the Q1 Parent Member and the periods associated with Q1 will be selected.



	Jan	Feb	Mar	Q1
52299 - Total Facility Expense	63,371.57	103,698.94	87,717.86	254,788.37
52200 - Rent				
52210 - Property Ins			1,302.08	1302.083333333
52220 - Property Taxes				
52230 - Building & Grounds Maint	34,595.67	56,611.10	47,175.91	138,382.68
52240 - Janitorial Exp	28,775.90	47,087.84	39,239.87	115,103.60
52250 - Business Fees				
52260 - Other Facility Exp				

Enter a value to spread on the Q1 data cell.



	Jan	Feb	Mar	Q1
52299 - Total Facility Expense	63,371.57	103,698.94	87,717.86	254,788.37
52200 - Rent				
52210 - Property Ins			1,302.08	1500
52220 - Property Taxes				
52230 - Building & Grounds Maint	34,595.67	56,611.10	47,175.91	138,382.68
52240 - Janitorial Exp	28,775.90	47,087.84	39,239.87	115,103.60
52250 - Business Fees				
52260 - Other Facility Exp				

Click <Enter> and it will automatically apply to the periods associated with the Quarter.



	Jan	Feb	Mar	Q1
52299 - Total Facility Expense	63,371.57	103,698.94	87,717.86	254,788.37
52200 - Rent				
52210 - Property Ins	500.00	500.00	500.00	1,302.08
52220 - Property Taxes				
52230 - Building & Grounds Maint	34,595.67	56,611.10	47,175.91	138,382.68
52240 - Janitorial Exp	28,775.90	47,087.84	39,239.87	115,103.60
52250 - Business Fees				
52260 - Other Facility Exp				

Allocation

Form data Allocations can be completed on a Cube View in the Data Explorer Grid, a Cube View in Excel, and Quick Views.

Allocation Type
Clear Data
This clears all Form data for the specified Destination POV.

> **NOTE:** Users can clear data for Dimension Members that are not displayed on the Form.

For property definitions, see Even Distribution.

Even Distribution
This provides an even distribution across the Destination Members.

Source POV
The Source POV determines the source intersection and applies the value from this intersection to the allocation. The Source POV defaults to the last cell selected. Users can also select a data cell and drag and drop the cell's POV into this property in order to update it. Any Members not included in the Source POV will default to the user's Cube POV.

Source Amount or Calculation Script
Use this property to override the Source POV value. Drag and drop a value from the Cube View grid, specify a source amount (e.g., 1000), or use the Source POV to specify a different source amount (e.g., A#SourcePOV*0.90).

Destination POV
The Destination POV determines the intersection where the allocation will take place. A Member for each Dimension must be specified for the allocation to take place in the correct intersection. Users can select a data cell and drag and drop a POV into this field in order to display all Dimensions. If the Destination POV is similar to the Source POV, specify as many Dimensions as necessary and the remaining Members will come from the Source POV, or leave this field blank and all POV Members will be based on the Source POV. Any Members not included in the Source or Destination POV will default to the user's Cube POV.

Dimension Type/Dimension Type 2
Allocations can be applied to Dimension Members not included in the Destination POV such as several periods or Accounts. These Members then override the Destination POV. Specify the Dimension in this property. For the Clear Data and Advanced Allocation Types, two Dimensions can be specified.

Member Filter/Member Filter 2
Specify the Dimension Members to which the allocation will apply. The Members specified in this field override the Member in the Destination POV script. For the Clear Data and Advanced Allocation Types, two Dimension Member Filters can be specified.

Save Zeroes as Not Data
Set this to True in order to suppress zeroes when saving allocation data. The default setting is True.

445 Distribution
A 445 Distribution takes the source amount and applies a weight of 4 to the first two specified destination intersections and then a weight of 5 to the third intersection. This applies the allocation across rows first and then moves down the column.

454 Distribution
A 454 Allocation takes the source amount and applies a weight of 4 to the first destination intersection, a weight of 5 to the second and then a weight of 4 to the third intersection. This applies the allocation across rows first and then moves down the column.

544 Distribution
A 544 Allocation takes the source amount and applies a weight of 5 to the first destination intersection and then a weight of 4 to the second and third intersections. This applies the allocation across rows first and then moves down the column.

For Source and Destination property definitions, see Even Distribution above.

Weighted Distribution
This applies a weighted value to each specified Destination Member. The weights are determined in a Weight Calculation Script which uses the specified Dimension intersections' cell values.

For Source and Destination property definitions, see Even Distribution above.

Weight Calculation Script
The weight calculation script calculates the value by determining

```
|SourceAmount| * (|Weight| / |TotalWeight|)
```

It then applies the weighted values to the intersections specified in the Destination POV/Member Filter combination.

These are system Substitution Variables and are determined by the following:

|Weight|
This is the weight value applied to each Member in the Destination POV.

|TotalWeight|
This multiplies the weight by number of allocated intersections. For example, if there is a weight of 5 being allocated across 12 intersections, the |TotalWeight| would be 60.

Identify specific Dimension Members separated by a colon in order to determine the |Weight| and |TotalWeight|. Any Dimensions not specified in this field will come from the Destination POV.

Users can drag and drop a POV from a data cell in order to jumpstart the calculation script. In order to apply the Members specified in the Member Filter property, delete that particular Dimension in the script.

Example

Destination POV
Cb#Houston:E#[Houston Heights]:C#USD:S#Actual:T#2011M5:V#Periodic:A#56000:F#None:O#Forms:I#None:U1#None:
U2#None:U3#None:U4#None:U5#[IFRS Adj]:U6#None:U7#None:U8#None

Member Filter
T#2011M7,T#2011M8,T#2011M9

Weight Calculation Script Example 1

A#26000:O#Top

The remaining Dimensions are determined by the Destination POV and Member Filter.

Weight Calculation Script Example 2

```
Cb#Houston:E#[Houston
Heights]:C#USD:S#Actual:V#Periodic:A#56000:F#None:O#Forms:I#None:U1#None:U2#None:U3#None:U4#None:
U5#[IFRS Adj]:U6#None:U7#None:U8#None
```

The Time Dimension was removed from the script in order to use the three Time Members in the Member Filter.

In the example above, the Weight Calculation Script is identifying three intersections of data. OneStream uses the sum of those three intersections as the |TotalWeight| and each individual intersection as the |Weight|. This determines how to spread the Source Amount amongst the Destination Members.

Enter a value in order to create an even distribution to all specified Destination Members.

Advanced
Advanced Allocations are similar to Weighted Distributions, but allow users to override two destination Dimensions, control how the weights are calculated, and offset amounts for the Source and Destination Members. See Form Allocations in "Collecting Data" on page 180 for an Advanced Allocation example.

For Source and Destination property definitions, see Even Distribution above.

For Weight Calculation Script, see Weighted Distribution.

Destination Calculation Script

This determines how to calculate the Weight Calculation Script. The default calculation is |SourceAmount| * (|Weight|/|TotalWeight|).

Example:

```
(|SourceAmount| * (|Weight|/|TotalWeight|)) *1.5
```

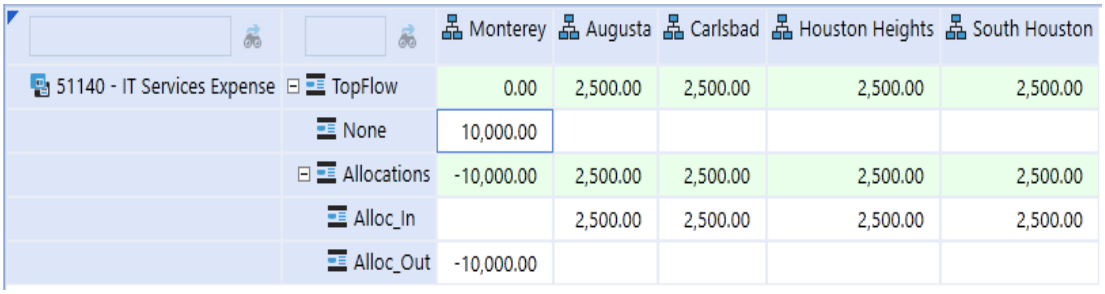
This will calculate the weighted value for each specified intersection, multiply it by 1.5 and apply that value to the destination data cell.

Translate Destination if Different Currency

Set this to True in order to translate the destination currency if it differs from the currency on the Form.

Offset

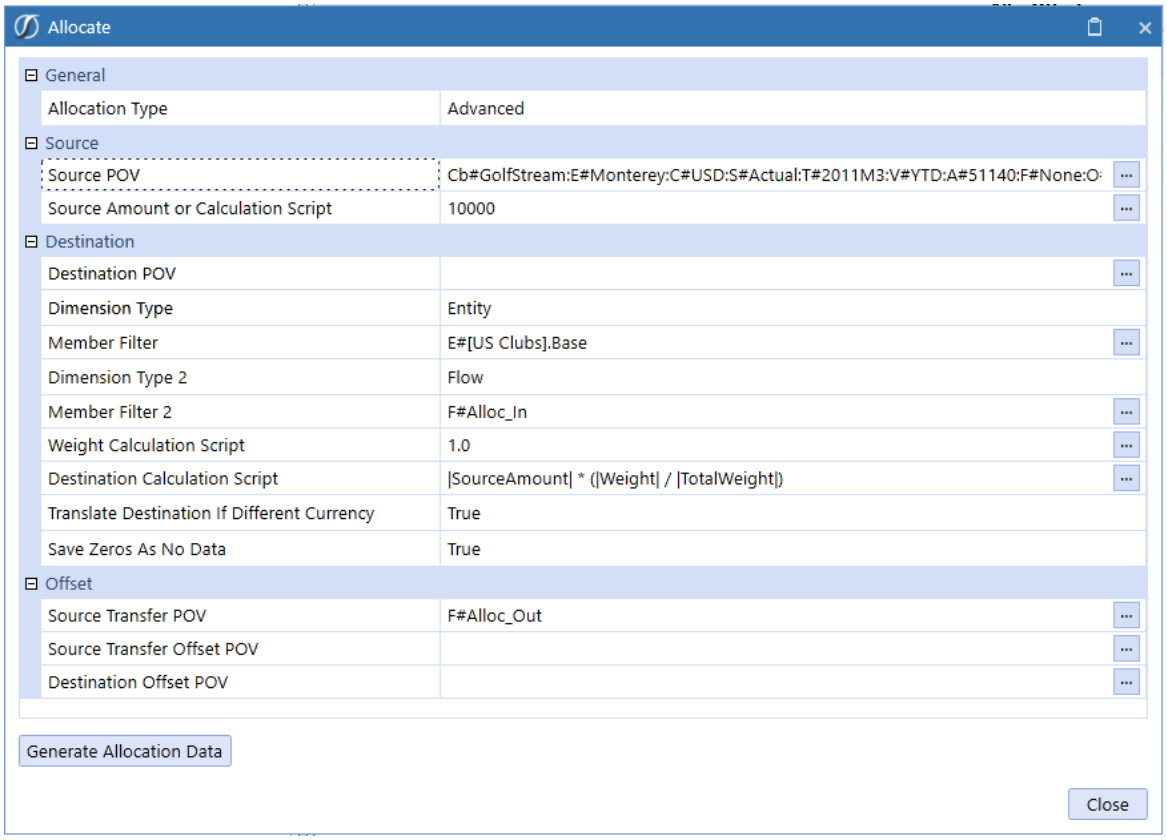
Specify specific Members to offset when doing an allocation. Transferring values out of the Source POV requires an entry in the Source Transfer POV while entries in Source Transfer Offset POV and Destination Offset POV will ensure that entries are balanced by updating a related Account.



		Monterey	Augusta	Carlsbad	Houston Heights	South Houston
51140 - IT Services Expense	TopFlow	0.00	2,500.00	2,500.00	2,500.00	2,500.00
	None	10,000.00				
	Allocations	-10,000.00	2,500.00	2,500.00	2,500.00	2,500.00
	Alloc_In		2,500.00	2,500.00	2,500.00	2,500.00
	Alloc_Out	-10,000.00				

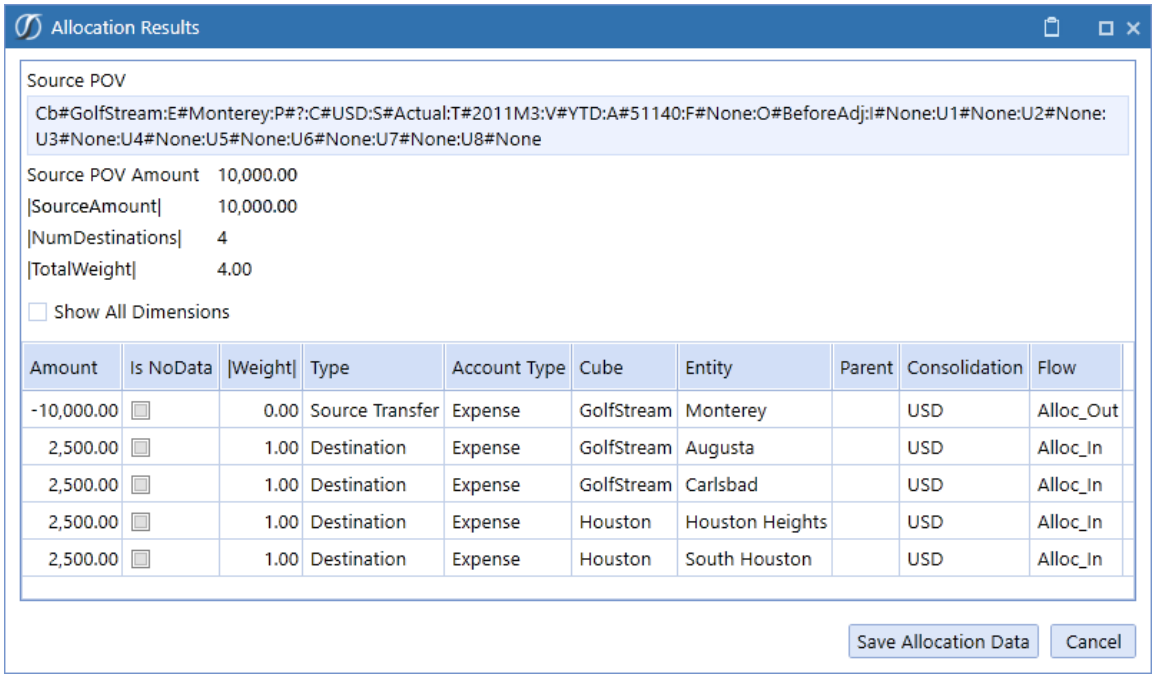
In the example above, Monterey is transferring their IT Services Expense to four other Entities.

If a balanced entry is not required, the method below can be used by configuring the Destination and Source Transfer POV.



Source Transfer POV

This is an optional field. Providing a Member Filter here will result in a transferring entry which will zero out the Source Amount. Using allocation members in the Flow Dimension in the example above, Monterey's original value is reduced to zero after netting F#None with F#Alloc_Out, the Source Transfer POV. Note that the allocated values are targeted to the Alloc_In Member in the Destination.

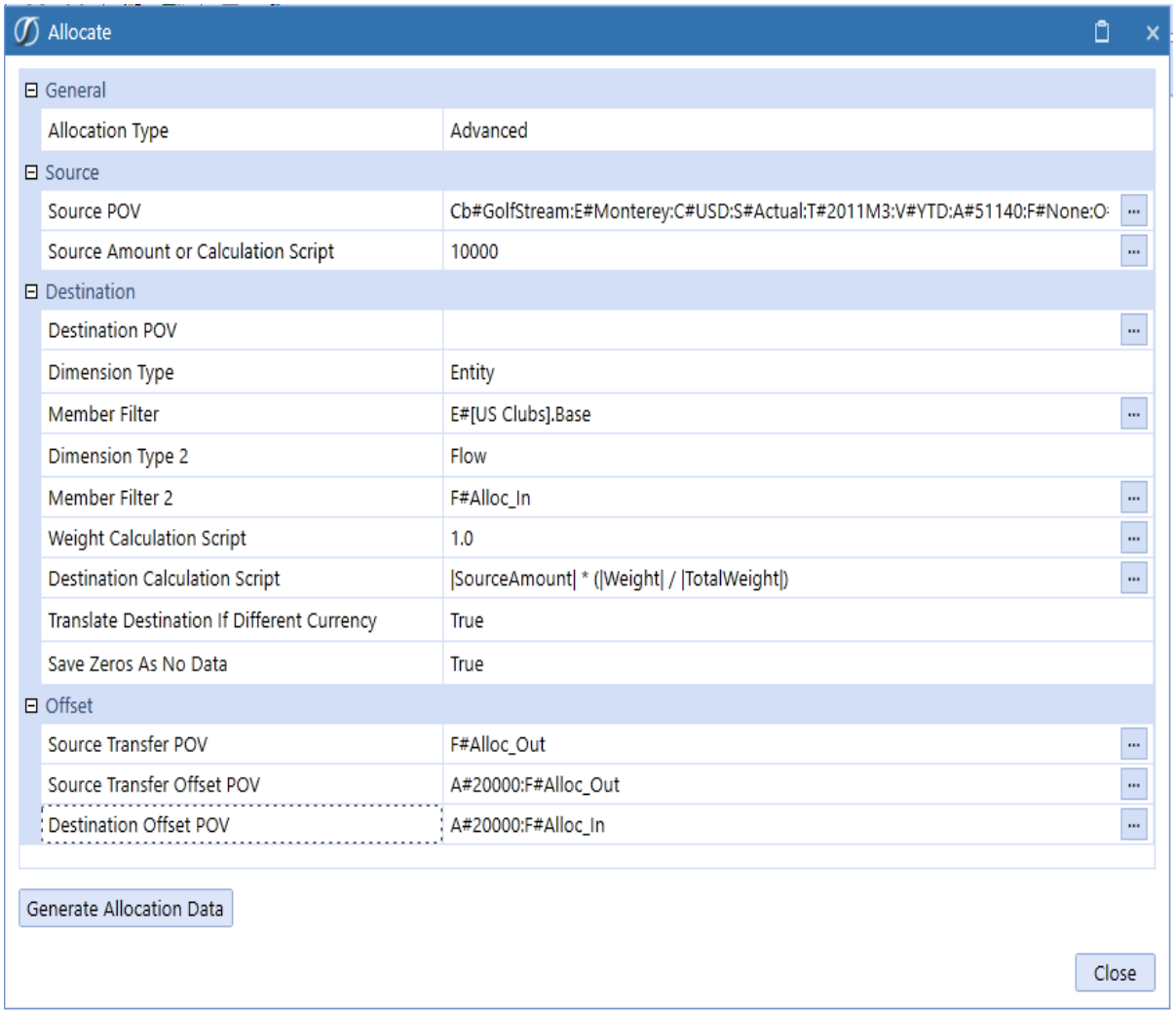


Source Transfer Offset POV

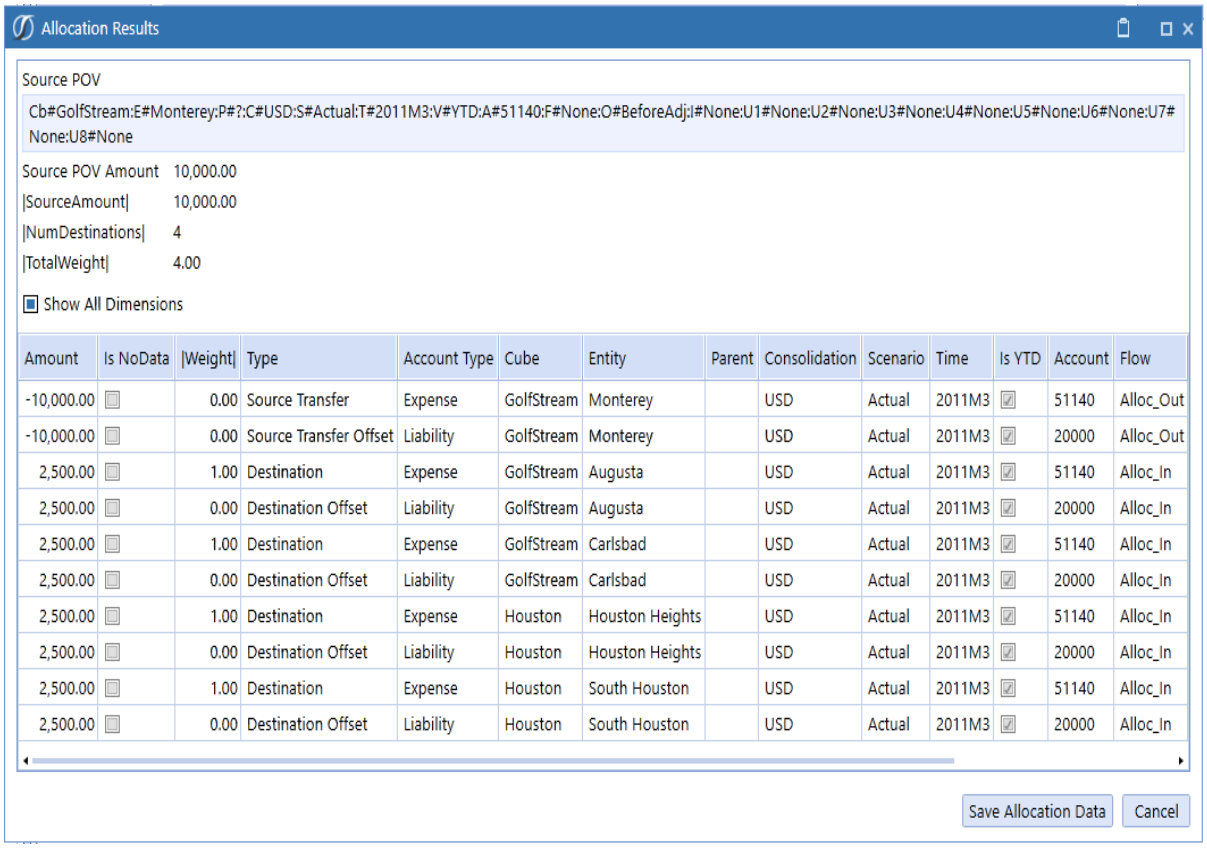
This is an optional field but required to create a balancing entry usually in a different Account in the Source. In the example below, the intersection is a different Account and results in a different intersection from the Source POV being updated to offset the Source Transfer POV update that occurs with the allocation. In the example below, an expense in the Source POV is being reduced so the offset is to a payable (Liability) Account.

Destination Offset POV

This is an optional field but required to create a balancing entry usually in a different Account in the Destination. In the example below, the intersection is a different Account and results in a different intersection from the Destination POV or Member Filter being updated to offset the allocated value updates in the Destination. In the example below, an expense in the Destination is being increased so the offset is to a payable (Liability) Account. This could have been offset to an equity clearing Account instead, as this is typical.



This results in these entries:



Allocation Results

Source POV

Cb#GolfStream:E#Monterey:P#?:C#USD:S#Actual:T#2011M3:V#YTD:A#51140:F#None:O#BeforeAdj:I#None:U1#None:U2#None:U3#None:U4#None:U5#None:U6#None:U7#None:U8#None

Source POV Amount 10,000.00
|SourceAmount| 10,000.00
|NumDestinations| 4
|TotalWeight| 4.00

Show All Dimensions

Amount	Is NoData	|Weight|	Type	Account Type	Cube	Entity	Parent	Consolidation	Scenario	Time	Is YTD	Account	Flow
-10,000.00		0.00	Source Transfer	Expense	GolfStream	Monterey		USD	Actual	2011M3		51140	Alloc_Out
-10,000.00		0.00	Source Transfer Offset	Liability	GolfStream	Monterey		USD	Actual	2011M3		20000	Alloc_Out
2,500.00		1.00	Destination	Expense	GolfStream	Augusta		USD	Actual	2011M3		51140	Alloc_In
2,500.00		0.00	Destination Offset	Liability	GolfStream	Augusta		USD	Actual	2011M3		20000	Alloc_In
2,500.00		1.00	Destination	Expense	GolfStream	Carlsbad		USD	Actual	2011M3		51140	Alloc_In
2,500.00		0.00	Destination Offset	Liability	GolfStream	Carlsbad		USD	Actual	2011M3		20000	Alloc_In
2,500.00		1.00	Destination	Expense	Houston	Houston Heights		USD	Actual	2011M3		51140	Alloc_In
2,500.00		0.00	Destination Offset	Liability	Houston	Houston Heights		USD	Actual	2011M3		20000	Alloc_In
2,500.00		1.00	Destination	Expense	Houston	South Houston		USD	Actual	2011M3		51140	Alloc_In
2,500.00		0.00	Destination Offset	Liability	Houston	South Houston		USD	Actual	2011M3		20000	Alloc_In

Save Allocation Data | Cancel

NOTE: Both the expense and liability have been removed from Monterey and transferred to the other four Entities:

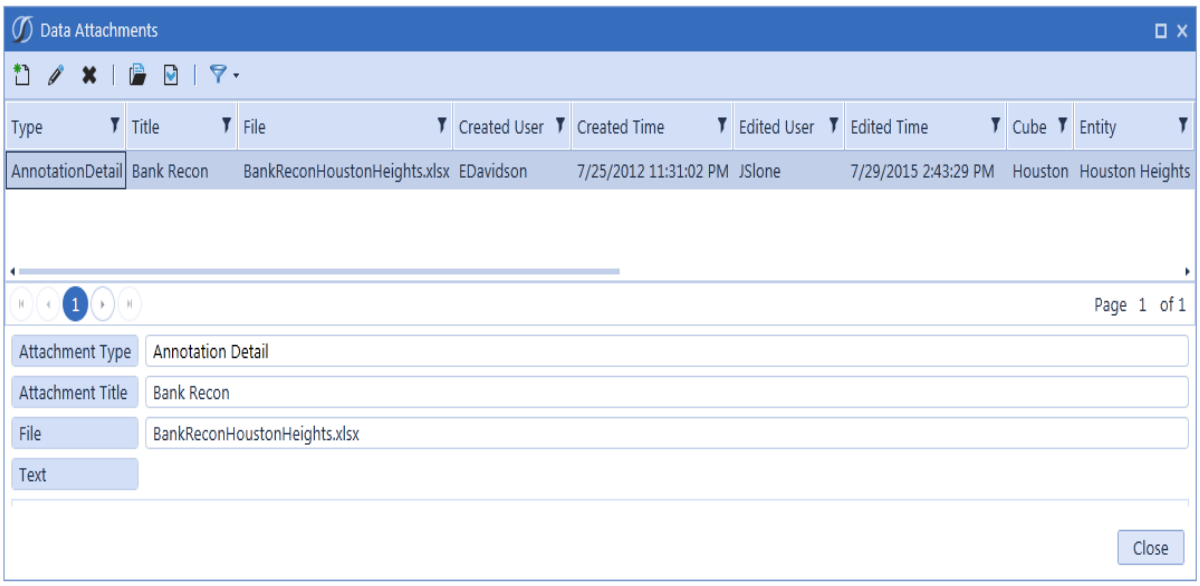
		AllocOffset				
		Monterey	Augusta	Carlsbad	Houston Heights	South Houston
51140 - IT Services Expense	TopFlow	0.00	2,500.00	2,500.00	2,500.00	2,500.00
	None	10,000.00				
	Ending Balance					
	Allocations	-10,000.00	2,500.00	2,500.00	2,500.00	2,500.00
	Alloc_In		2,500.00	2,500.00	2,500.00	2,500.00
	Alloc_Out	-10,000.00				
20000 - Trade Accounts Payable	TopFlow	0.00	3,817,398.83	2,946,851.20	6,787,789.56	10,180,434.35
	None	10,000.00	3,814,898.83	2,944,351.20	6,785,289.56	10,177,934.35
	Ending Balance					
	Allocations	-10,000.00	2,500.00	2,500.00	2,500.00	2,500.00
	Alloc_In		2,500.00	2,500.00	2,500.00	2,500.00
	Alloc_Out	-10,000.00				

Data Attachments for Selected Cell/Data Unit

Data Attachments can be added at the cell level or for the entire Data Unit and can be set up to show a red tick mark on cells that contain an attachment. These can be a textual comment, file attachment or both and with different types of attachments: Standard, Annotation, Assumptions, Audit Comment, Footnote or Variance Explanation. There can be many Standard attachments per cell or Data Unit, but only one of the other types. The other types of Data Attachments can be viewed in a row or column in a Cube View by selecting their related View Dimension Member. Attachment Types are part of the View Dimension which makes them available for a variety of reporting and explanation needed within the information delivery process. This allows them to be included within Cube View results.

Data Attachments for Selected Cell/Data Attachments for Selected Data Unit
Any cell in any grid can contain a data attachment. To attach a file, right click on any cell in a data grid and select Data Attachment for Selected Cell. Click the upper left Create

Data Attachment icon  and select an Attachment Type from the drop-down menu, give it a title, select a file to attach or simply type in text, and click OK. The attachment will now appear in the Data Attachments box.



> **TIP:** This attachment can be viewed from any data grid that employs a Workflow Unit, Scenario, and Period. To view all data attachments for any Workflow Unit, Scenario and Period, right click on any cell and select Data Attachments For Selected Data Units. This ensures that all data attachments become valuable analysis tools. This is part of the View Dimension because each is given a Type and the data attachments can be reported on as a whole and included in other types of reports.

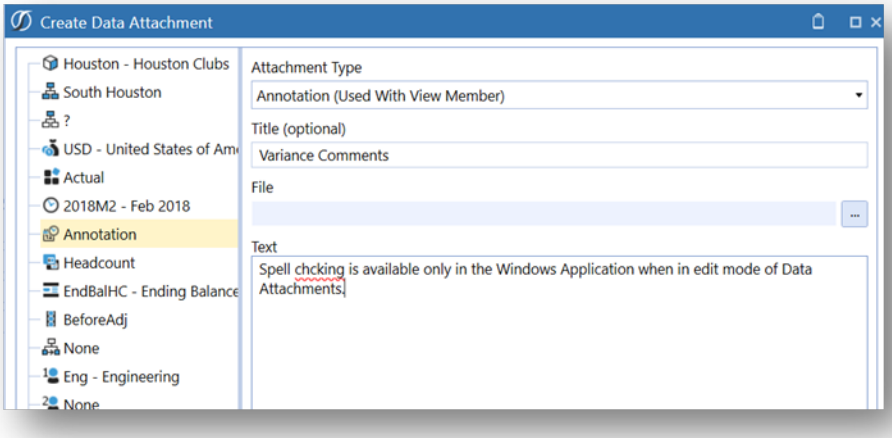
Spell Checking in Data Attachments

A text spell check feature is available only when using the Windows Application. This feature is set as a default to be inactive. To enable the Spell Check feature, users must have access to the Application / Tools / Text Editor. In the Text Editor Tool, the Review ribbon will allow the user to activate Spell Check using the Spell Check button.

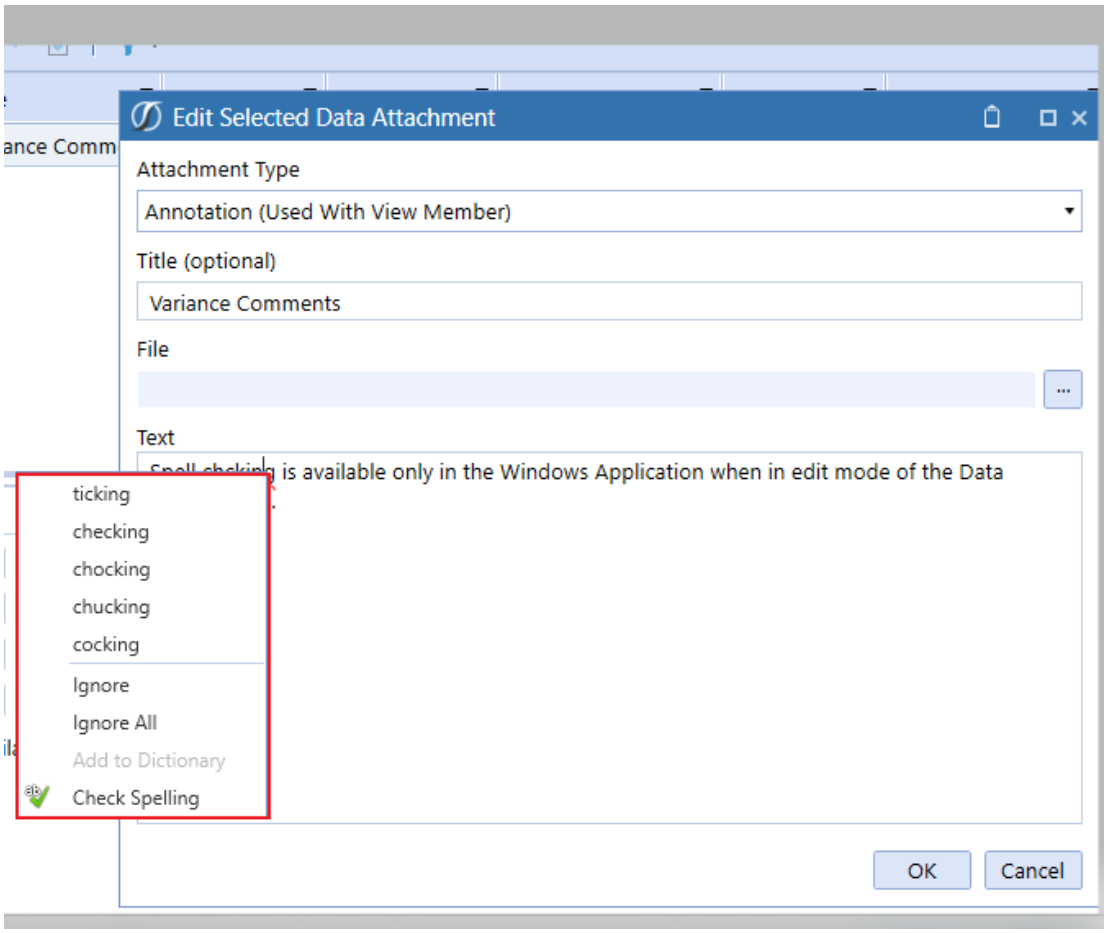
The Spell Check feature is enabled for English Culture only. The culture is determined by each user's culture assigned in OneStream User Security. The culture is assigned to the OneStream application on the Application Server Configuration Utility as "en-US". Users with cultures other than English (United States) will not have Spell Check available.

Spell Check in Data Attachments

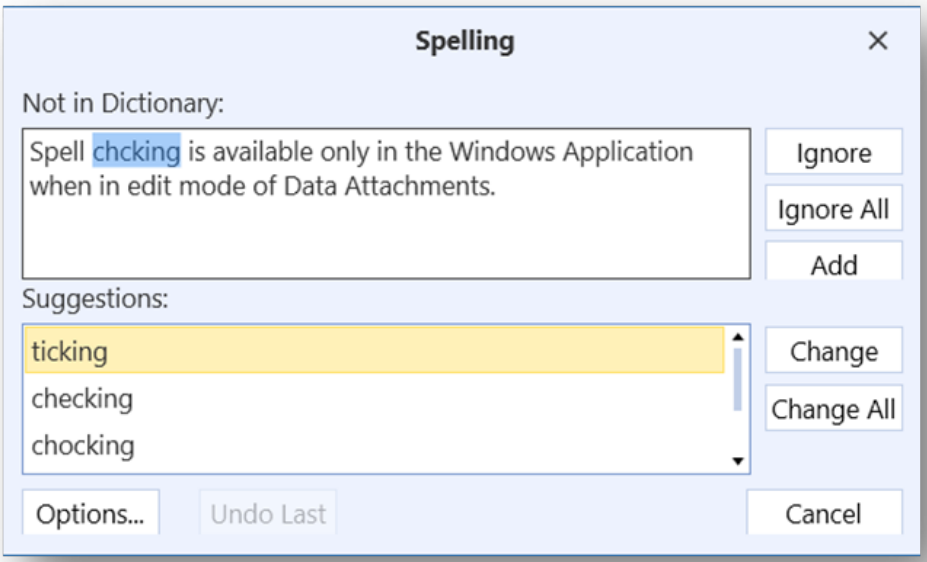
Spell Check will only be active when in the "new" or "edit" mode of Data Attachments. The Spell Check feature will actively check spelling within the selected Data Attachment type.



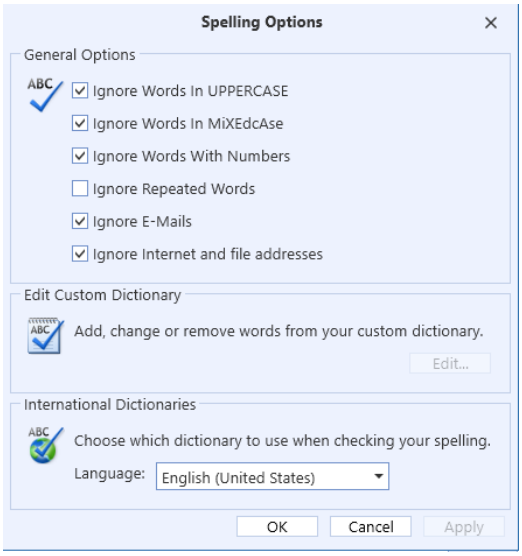
The user must right-click the triggered item to activate the Spell Check options where suggested solutions are presented. Choosing the “Ignore” option will only be retained for the current session. Closing and re-opening to the edit mode will re-check any previously ignored items.



Choosing Check Spelling will allow the checking of spelling within content of the text box from any starting point.

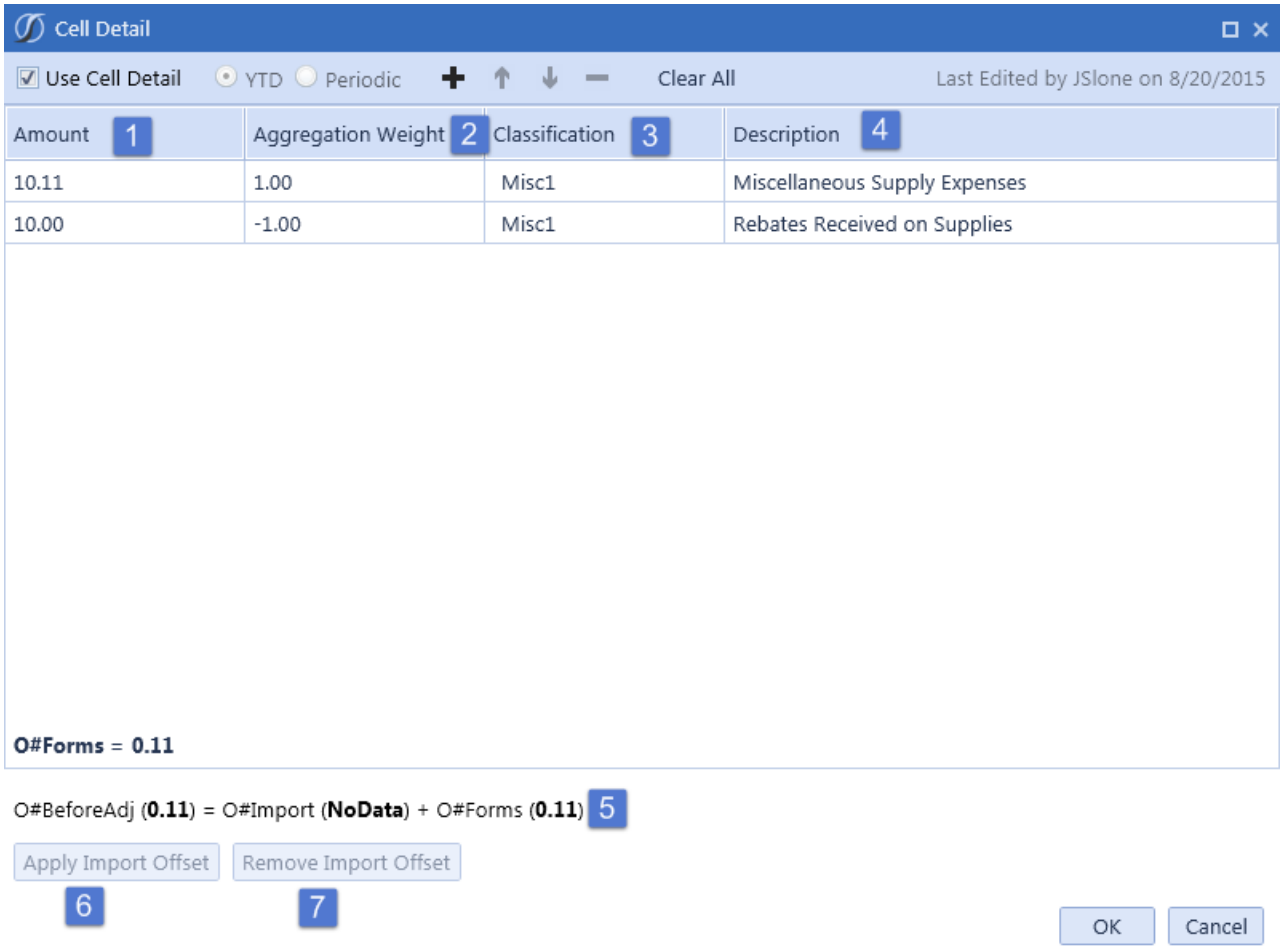


The Options button will allow the user to modify the Spell Check behavior within the current task session. The settings are not persisted as user preference.



Cell Detail

Cell Detail can be entered on a Cube View used for a data entry form, or on a Cube View or Quick View in Excel. Cell Detail can also be loaded via an Excel or CSV template. See Loading Cell Detail in "Collecting Data" on page 180 for more details on creating these templates. Cell Detail is available on any writeable O#Forms or O#BeforeAdj Member. In order to disable this by account or any other intersection, use a Conditional Input Business Rule. See Finance Business Rules in "Application Tools" on page 848 for an example of this rule.



Cell Detail Toolbar

Use Cell Detail

Check this box in order to enable Cell Detail.

YTD/Periodic
This determines how the data is being entered in the Form. This only applies to Income Statement Accounts. If a YTD Form is being used and a Periodic line item is entered, the Form will calculate the YTD value and store it accordingly



These icons add, delete, and move Cell Detail records in the grid.

Clear All
This removes all Cell Detail records in the grid but does not remove any stored numerical data from the Forms Member in the Cube.

1. **Amount**
   Enter the amount for the Cell Detail Record Or Records.

2. **Aggregation Weight**
   Enter an aggregation weight in order to calculate a cell item using simple multiplication. For example, entering a -1 will reverse the value in the amount column.

3. **Classification**
   The user can select a Classification from a drop list on each line item, where the list of Classifications is defined using a Dashboard Parameter specifically named as CellDetailClassifications. Once this Dashboard Parameter is created, Cell Detail will recognize the classifications without having to assign the Parameter to any Cube View or Form.
   Note: Users can add additional value items to a Parameter, or change existing items, however, this will not change any classification assigned and stored to a line item in a form.

4. **Description**
   Enter text information about the Cell Detail.

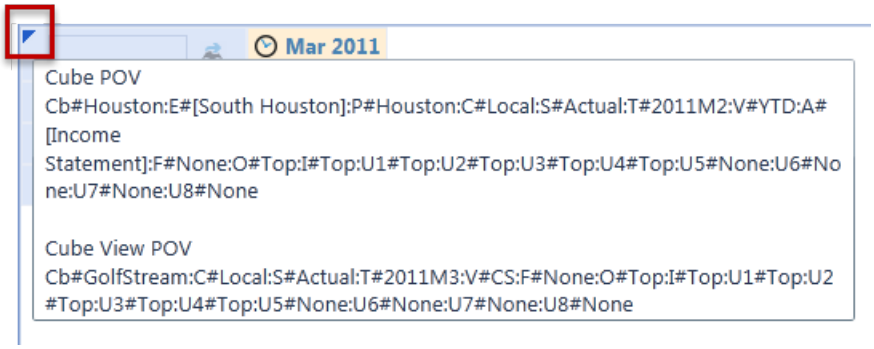
5. This displays the values that are going to be stored in the Origin Members based on what was stored in the Cell Detail form.

6. **Apply Import Offset**
   This is used mainly for Budgeting purposes. This applies the reverse amount of what is in the Import Origin Member allowing users to enter the total amount for the cell intersection without having to determine what has already been imported.

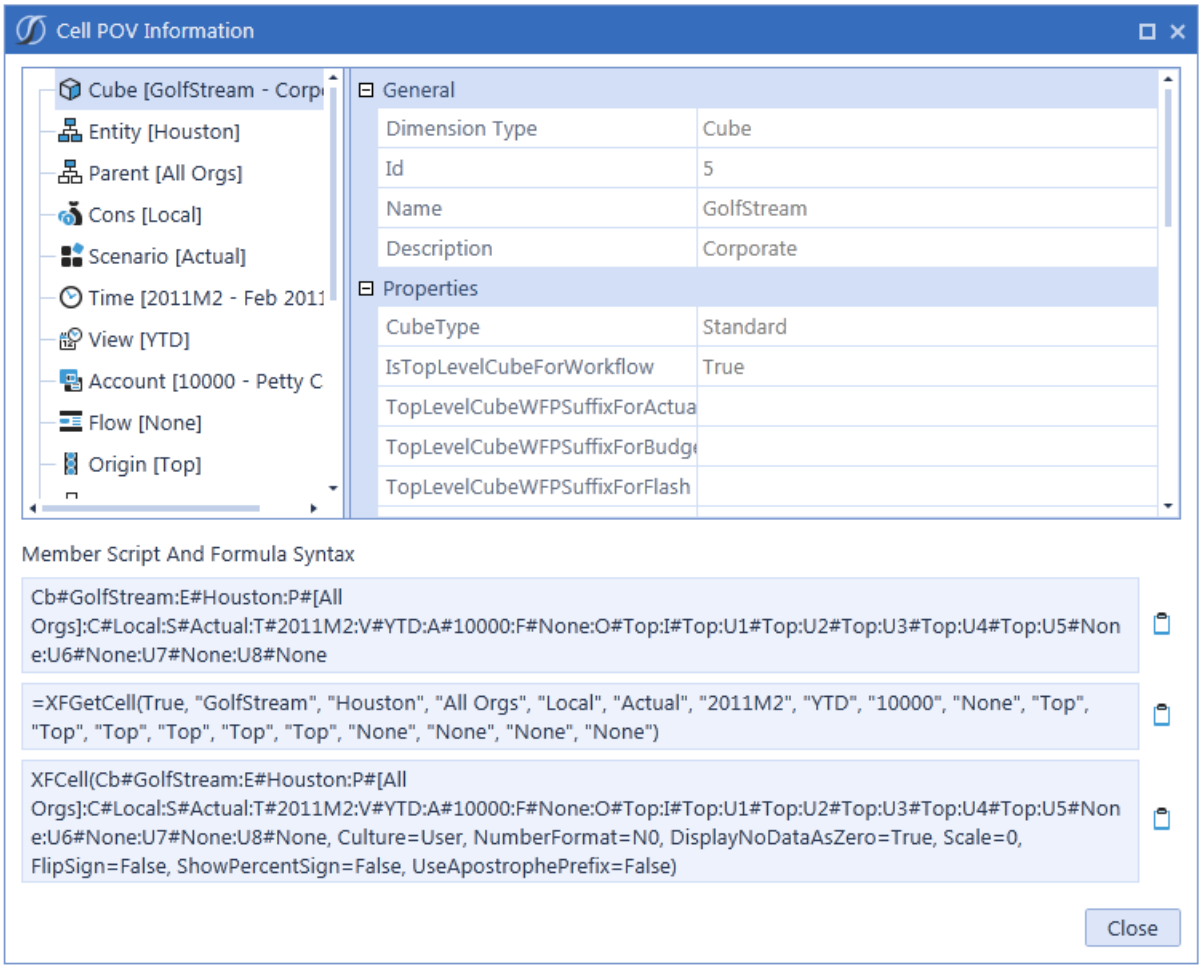
7. **Remove Import Offset**
   This removes an Import Offset Adjustment previously made via the Cell Detail form.

Cell POV Information

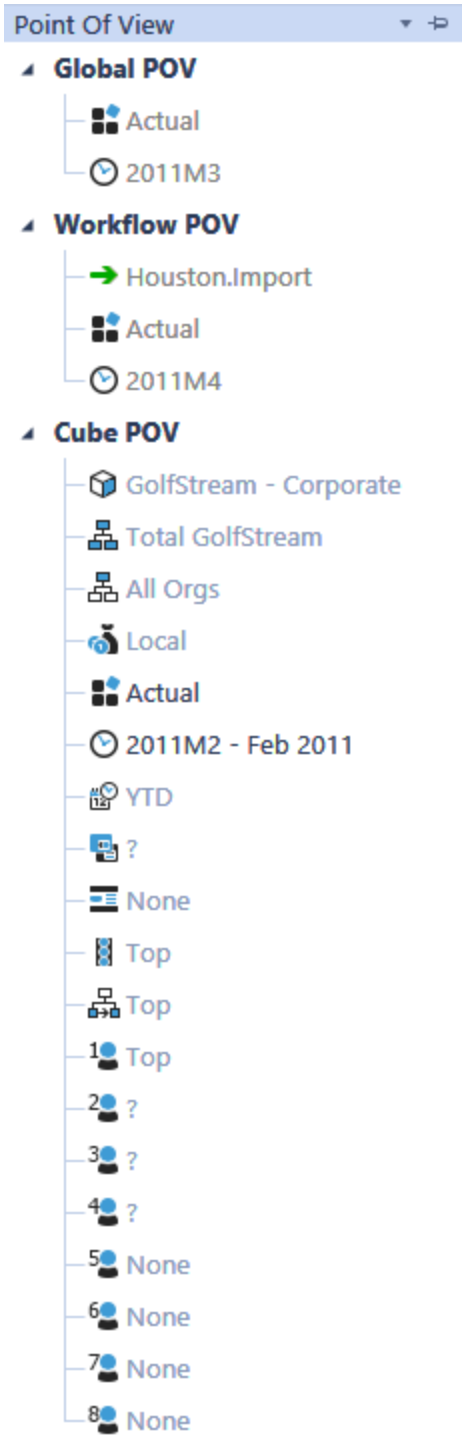
By hovering over the tick mark on a previewed Cube View, defaulted Members from this Cube View's Point of View and the Cube's Point of View settings will display in the form of a tool tip.



Right click on any cell and select Cell POV Information in order to see a detailed summary of the selected Members related to this intersection. All the major properties of these Members can be seen from this dialog. The full Member Script and formula syntax to get to this value is also displayed. Users can use the clipboards to copy and paste the retrieve functions. The XFGetCell formula can be copied in this dialog and used in an Excel file to retrieve this specific data in Excel. The XFCell formula can be copied in this dialog and used in a text file, such as Word or PowerPoint, to retrieve this specific data in an Extensible Document. See Extensible Document Framework in "Presenting Data With Extensible Documents" on page 253 for more details on this retrieve function.



Interact with the Point of View in the Context Pane for the Cube View's bolded Dimensions. When these Dimensions are changed, the Cube View's results will change. In the example below the Cube View allows the Scenario and Time to change.


Point Of View
Global POV
Actual
2011M3
Workflow POV
Houston.Import
Actual
2011M4
Cube POV
GolfStream - Corporate
Total GolfStream
All Orgs
Local
Actual
2011M2 - Feb 2011
YTD
?
None
Top
Top
Top
?
?
?
None
None
None
None

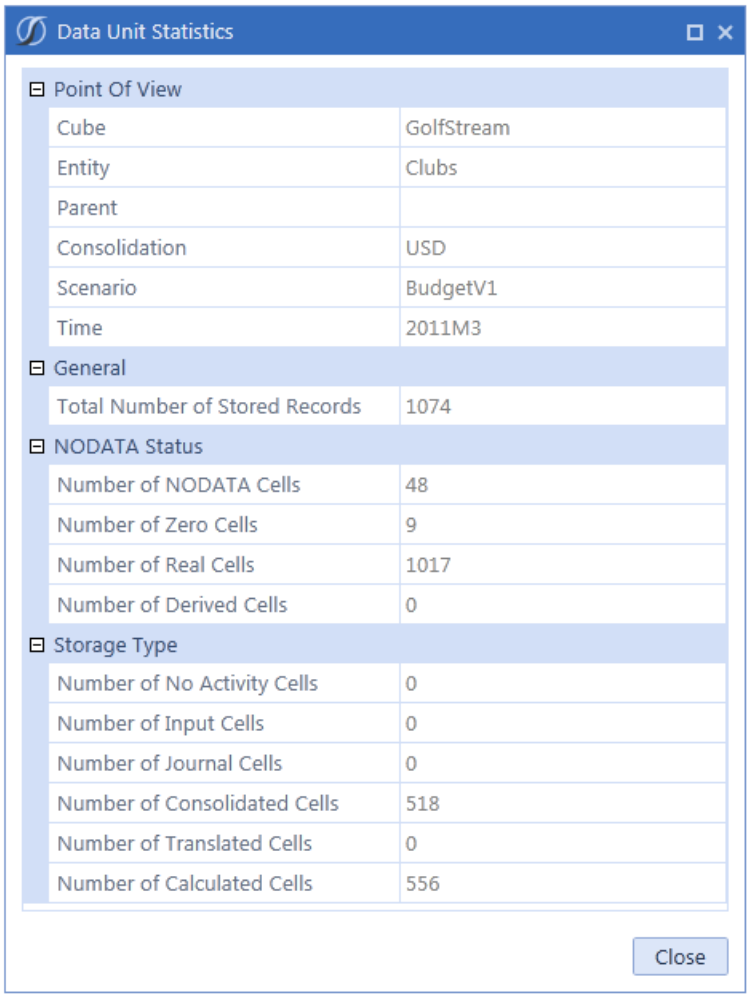
Cell Status

Right click and select Cell Status in order to view status properties and Dimension information about a specific cell.



Data Unit Statistics

Right click and select Data Unit Statistics in order to see details on the selected cell's Data Unit. (Number of: zero cells, real cells, derived cells, NODATA cells, calculated cells, consolidated cells, translated cells, journal cells, input cells, etc.)



Drill Down

When choosing Drill Down in the right click menu item in a Cube View or Quick View another tab will open with the Drill Down results. Drill down works the same whether a user is drilling from the data explorer grid in OneStream, from the Excel Add-In or OneStream Spreadsheet. An administrator might want to know what makes up Net Income for all Entities in Europe across all products groups, and with the Drill Down option this can be accomplished.

> **TIP:** Drill into any cell on a data grid or in Excel; it does NOT need to be a base level number.

The resulting screen shows the drilled back intersection in the Drill Down History section. The white cells show base amounts, meaning drilling cannot go further. The green cells can continue to be drilled.



Show Data Unit Dimensions

When selected, the upper grid shows the Members for Cube, Entity, Parent, Consolidation, Scenario, Time and View.

Download Results

These icons  allow a download of the drill results into either a CSV or Excel file.

Drill Down History
Every time an administrator drills further down a bread crumb trail of the last action is visible in the Selected Action column. This explains what happened in the drill down process to get to the most recent drill results on the bottom section of the screen. The user can always go back to this area and drill a different way into the data.

The following options become available when a user right-clicks on any field. Not all options will be available for every cell.

Entity Children Contribution (Entity Only)
This shows how each Entity contributed to the Parent.

Local Currency (Consolidation Only)
This will show the local currency Entities.

Member Children and Base
This provides two ways to drill further into a green cell in the top section. The first will drill just into the children of the Member while the other will drill down to the white base cells.

All Aggregated Data Below Cell
This drills to white cells in each Dimension.

All Stored Data in Data Unit
This drills into all of the base stored data within the full Data Unit (Cube, Entity, Parent, Consolidation, Scenario, Time and View), so this is a much broader result set than the initially drilled data.

Copy POV from Data Cell
Select this to copy the Point of View for the selected cell.

Cell POV Information
Select this to see the full Point of View for the cell.

Cell Status
Select this to see information about the cell such as if the Members have children, if it is calculated, the lock status, etc.

Calculation Inputs
This gives details on the formula source accounts for a specific account.

Load Results for Imported Cell
This will drill back to the source data for the imported cell.

Audit History for Forms or Adjustment Cell

This will drill back to the source data for a Form or Journal.

> **TIP:** OneStream keeps a bread crumb trail of all drill actions in the right side of the top drill screen under the heading Selected Action. Users will never get lost in the data as they can always start over from the top and begin a drill again.

Origin Audit Drill Down

Perform an Origin Audit Drill in order to see where data was delivered into the system. Right click on the Origin cell, typically Top and select Origin Base. This will reveal all the data that came from each Origin Member. This is now at the Origin Base and any of the following drill down processes can be performed.

Import Drill

Right click on the Origin Member Import and select All Aggregated Data. Right click again on the Origin Channel and click Load Results for Imported Cell and then select Navigate to Source Data to get down to the GL Account level. Right click on any cell in the source system data line to get down to the source document that created that line item.

Forms Drill

Right click on the Origin Channel Forms and select All Aggregated Data Below Cell. Right click again on the Origin Channel and click Audit History for Forms or Adjustment Cell. This is the specific line item that created the drilled-on value.

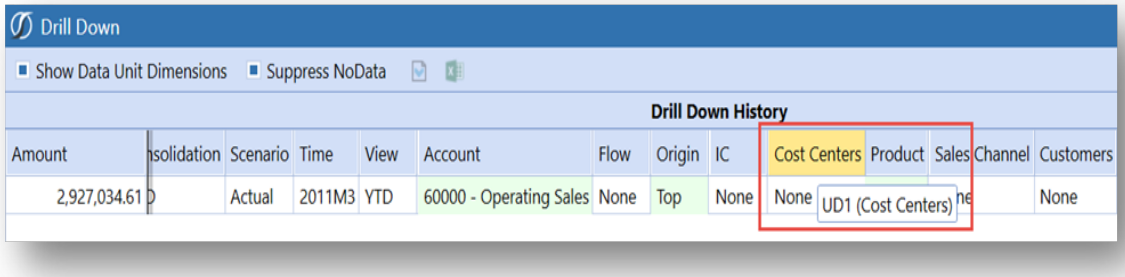
> **TIP:** To see each line item from the Form used to create the drilled-on value, click the button View All Submitted Data Cells. This is now showing all the line items from the Form used to create the actively drilled line item.

AdjInput (Journals) Drill

Right click on the Origin Channel AdjInput and select All Aggregated Data Below Cell. Right click again on the Origin Channel AdjInput and click Audit History for Forms or Adjustment Cell. This is the specific line item that created the drilled-on value. This view shows all Journal entries affecting this cell including previous Journals, deleted Journals and the current Journal.

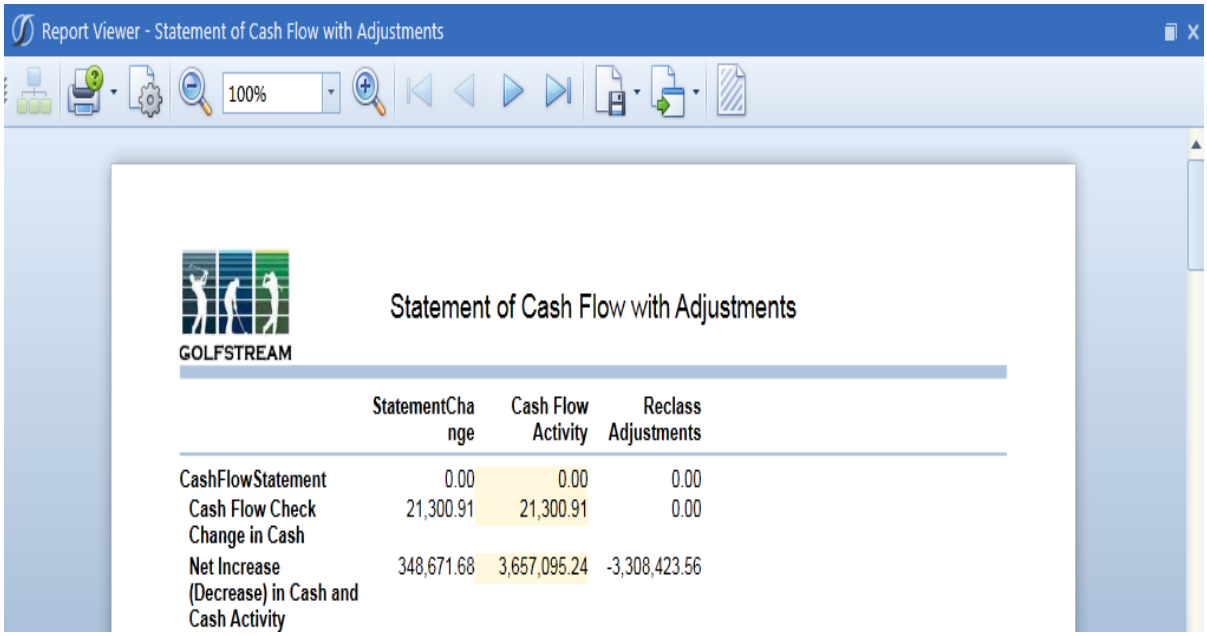
> **TIP:** To see each line item from the Journal used to create the drilled-on value, click the button View All Submitted Data Cells. This is now showing all the line items from the Journal used to create the actively drilled line item.

User Defined Description – Drill-Down
The Drill Down window displays the custom User Defined Description as the default header. If no custom description is created, the dimension type label, such as UD1, will display. See Application Properties and then User Defined Dimensions (Descriptions) for more information.



Show Cube View as a Report

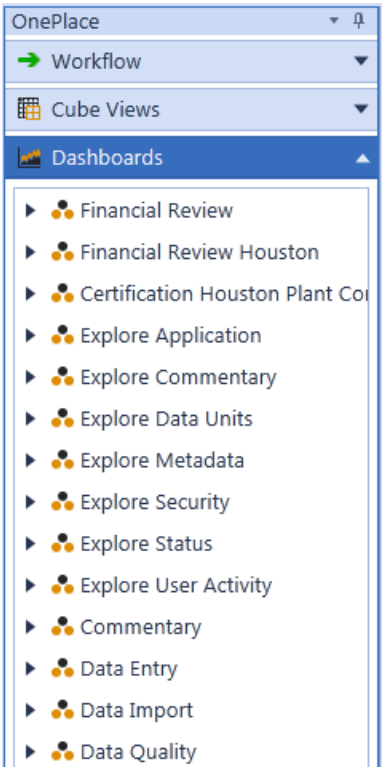
To generate a smoothly formatted presentation of the Cube View, click this button  while in preview mode and a report similar to what one would see in Dashboards will open. Control column widths and row heights from within the Cube View. See Application Tab| Application Properties in order to show a company name and logo on all reports. There are also several application-wide settings for these Data Explorer reports under Application Properties and under the Application Tab| Presentation| Cube Views.



In order to print a Cube View, first generate a Report as shown above. Once the Report is generated, print and export that view to other Formats, such as PDF, HTML, RTF (for Word), CSV, Text, XPS, MHT or Excel.

Using OnePlace Dashboards

This is the section where all pre-built Application Dashboards can be viewed.



Select a Dashboard and see a complete and organized series of reports, grids, charts, and graphs all combined. A user may be prompted to enter Parameters in order to make the Dashboard relevant. The Parameters are pre-defined when the Dashboard is created in the Application Tab.

> **NOTE:** For OneStream Windows App, you must right-click the bookmark to jump to that location.

Dashboard Toolbar

Select Parameters
Use this to select specific Parameters when viewing a Dashboard

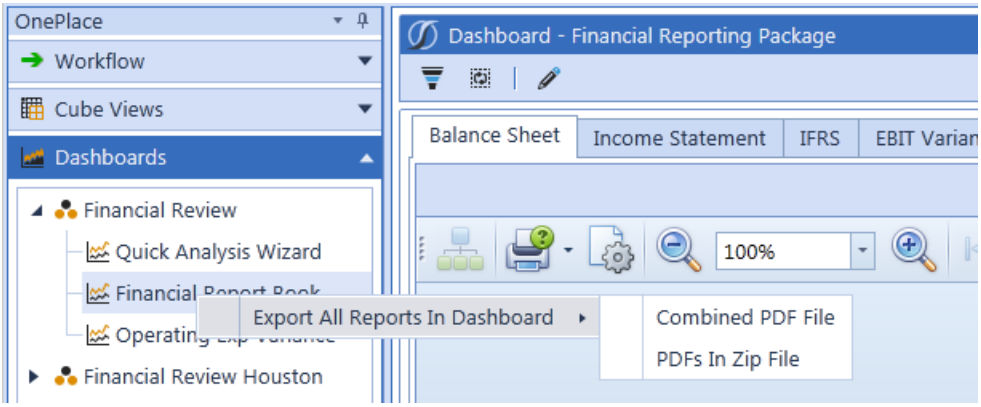
Reset Parameter Selections and Refresh Dashboard
Use this to change the Parameters and view the data differently in the Dashboard

Edit Dashboard
If security permits, select this to launch the Application Tab and make changes to the Dashboard properties and its components.

Printing Options

Select to print a single Dashboard report from the web. Click the down arrow and select Click via PDF to turn the report into a PDF first and then print.

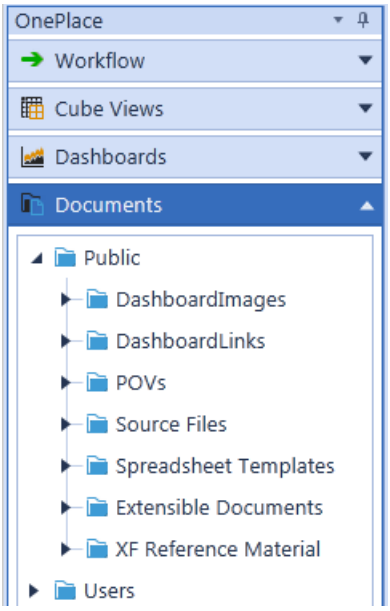
In order to save and print an entire Dashboard Book as one PDF, right-click on the Dashboard name and select Combined PDF File or PDFs In Zip File.



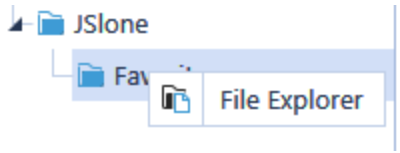
For more information on building Dashboards, see "Application Dashboards" on page 705 in Presentation.

Storing Documents

An administrator can save public documents or templates for users to access for their close process. These documents are saved in the Systems Tab|Documents where only administrators have access. However, a user can access these public documents in OnePlace.



NOTE: Right click on any document or folder and select File Explorer in order to upload files from the OnePlace or Systems tab. See File Explorer in "System Tools" on page 1028 for more details on this feature.



NOTE: Files created with either the Spreadsheet or Text Editor feature are also visible here. These files can be opened by Right clicking the file and selecting one of the three options.

- Open in Text Editor Page/Open in Spreadsheet Page
- Open- opens file in its related Microsoft application, if loaded on the local PC
- Open With… this allows the user to select which application they want to use to open the file

NOTE: The File Explorer option is also available by right clicking a file. Files can also be uploaded or opened from this window.

Getting Started with the Excel Add-In

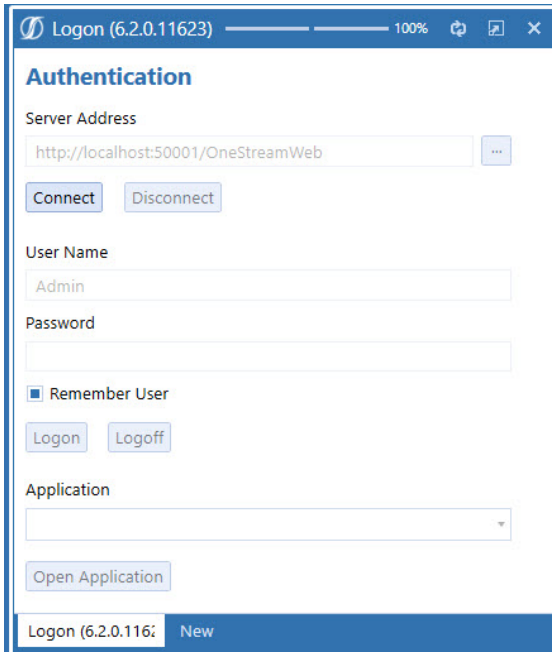
OneStream is integrated with Microsoft Excel and can be used for ad hoc querying/reporting, analysis, data entry, and formatted reports. Excel can also be used with Cube Views.

With the Add-In, you can:

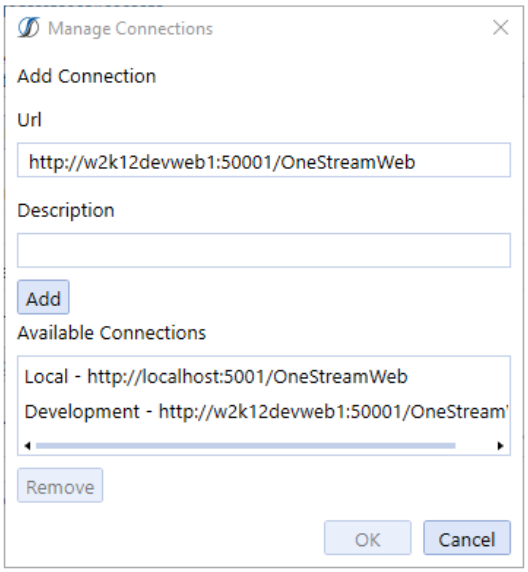
- Change point-of-view, interact with Forms, assign Cube Views, drill through to source data and update Workflow status.
- Use retrieve functions for ad-hoc reporting and analysis.
- Eliminate risk and duplication with standardized and centralized spreadsheet controls.
- Safely edit, update, and analyze data.
- Dynamically update spreadsheets when metadata changes
- Sheet based calculations remain, even when rows or columns are added.
- You can enter formulas in the Cube View and retain formulas while making changes to the sheet or workbook.
- Include multiple Cube View results in the same Excel sheet.

Log on

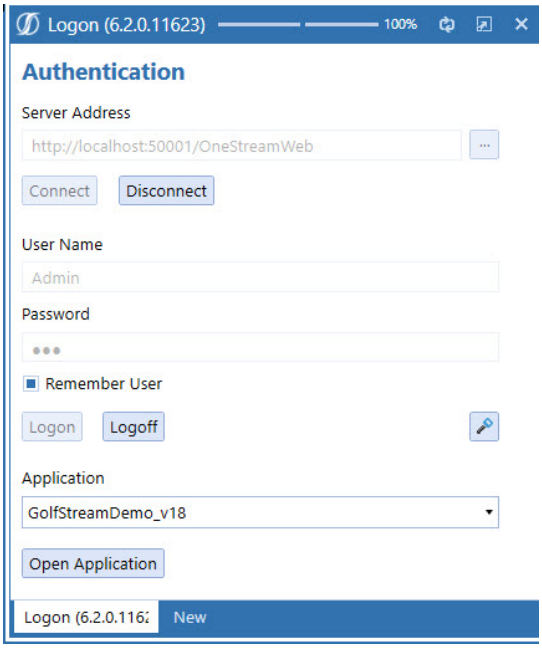
1. Click **Logon**.



2. In the Server Address field Click ... to add or select the URL for the server. The Manage Connections window opens.



> **NOTE:** If you use the External Provider Sign In, the following Authentication window opens.



3. Enter the URL of the server and a description in the Description field.
4. Click **Add** to include the list of Available Connections.
5. Select and click **OK**.

> **NOTE:** After connections have been added, they will be visible in the list.

6. Click **Connect** to authenticate the server.
7. Enter the User Name and Password.
8. Click **Logon** and then in the Application field, click the arrow and select the Application.
9. Click **Open Application** to finish.

Updating the Excel Add-In

If using the OneStream Windows App version, the Excel version is updated using the Client Updater. See Client Updater in Application Tools for more information.

If using OneStream and the Excel Add-In needs to be updated, the executable file will need to be
un-installed and re-installed. See Installing the Excel Add-In Client Package in Installation and Configuration in the Installation and Configuration Guide for more information.

Launching Excel Documents

There are three ways to launch Excel documents:

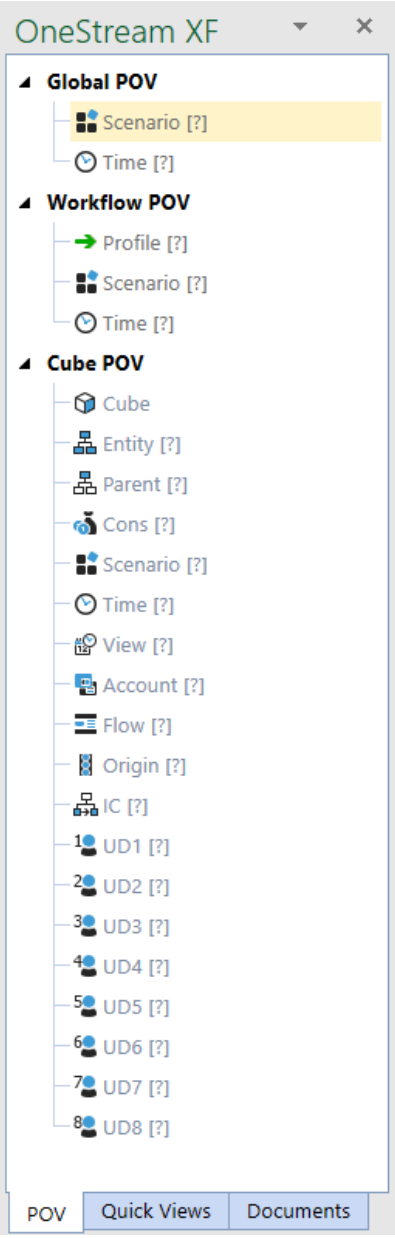
1. Documents can be found in the OnePlace tab in the Navigation Pane. There are Public and User-based documents at the Application and System level. You can load and launch Excel templates.

2. Forms In Workflow, can have an optional Excel template attached that you can launch when you’re filling out data. This can be an alternate method to do analysis or enter values.

3. Data Attachments can be linked to either a single cell or an entire Data Unit and contain text and file attachments. A reader of the comment can launch attachments.

Task Pane

The Task Pane includes three tabs: **POV**, **Quick Views**, and **Documents**.



Point of View

The three points of view are **Global POV**, **Workflow POV**, and **Cube POV**. When a cell is selected from a Cube View, the bolded Dimensions can be changed and will impact the data.

Documents

You can open **Application** or **System Documents** for **Public** or **Users** from the File Explorer.

Quick Views

You can pivot, drill back, create data sets, and design workbooks to quickly analyze data. You can enter members to generate a Quick View or even create a Quick View from another Quick View. Once you have narrowed down the data set, it can be saved and used again. See Create or Modify Quick Views using Type in Functionality for more details on how to create and modify Quick Views by entering Dimension Members.

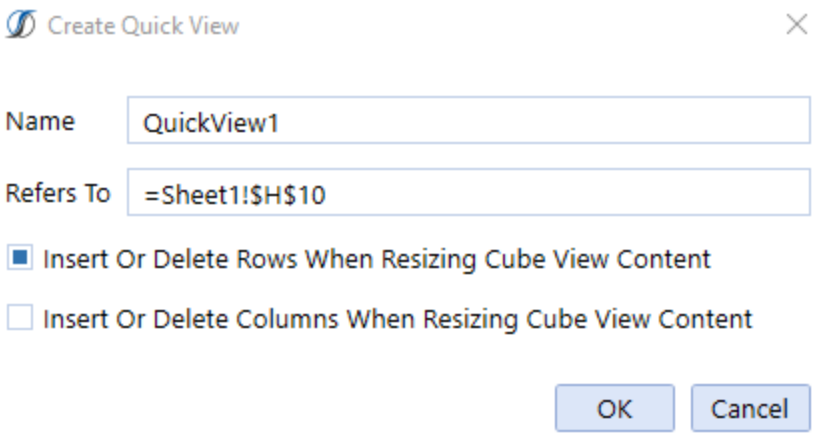
Quick View (Select One)

This option allows the ability to select a saved Quick View. It will then highlight the Quick View selected.

Quick View POV

View the available dimensions. Time and Account are used by default, but can be moved and replaced with other dimensions.

Button	Description
Select Member 	Click Select Member in the Quick View POV to select a dimension member.

Button	Description
Filter 	Click filter to launch the Member Filter Builder and query several Dimension Members at once. Click Apply in the Member Filter Builder to see the results prior to closing the Builder dialog. See Member Filters in "Cubes" on page 431 for more details on Member Filters and how to use the Member Filter Builder.
Column Dimensions	The dimensions for the column view are defined and you can drag and drop from the Quick View POV or Row Dimensions.
Row Dimensions	The dimensions in the row view are defined and you can drag and drop from the Quick View POV or Column Dimensions.
Create Quick View 	When the window opens, you can enter a name or select the default. Refers To is where the quick view shows in the Excel sheet. You can insert or delete rows or columns so when it's created, existing fields aren't overwritten. 

Button	Description
Rebuild Quick View 	This will Rebuild a Quick View when using the Type in feature of Quick View. When additional Members are added to or extended past the range of the existing Quick View, highlighting those news fields along with selecting the button will rebuild the Quick View and add the new Members and data accordingly.
Rename Selected Quick View 	Select a Quick View and choose this icon to delete it.
Delete Selected Quick View 	Select a Quick View and choose this icon to delete it.
Edit Quick View Options 	The following properties appear once the icon is selected. **Insert Or Delete Rows/ Columns When Resizing Cube View** This will move existing data either by row or column, so when the new Quick View is created, it does not overwrite the existing fields. Settings are True or False.

Button	Description
	Maximum Number of Rows/Columns Data Set Returned for Quick View Based on the data set return, a spreadsheet can potentially go beyond what the default settings are in Quick View Options. If there is more data than expected, modify the settings to increase the volume of data the Excel add-in will return. If exceeded, it will display: Maximum Columns Exceeded or Maximum Rows Exceeded. **Row Header/Columns Header Text Types** This will label the Quick View columns and rows with the chosen option. **Name** This will use the name given to the Column or Row Dimension. **Description** This will use the description given to the Column or Row Dimension. **Name and Description** This will use the name and description given to the Column or Row Dimension. **Short Description** This will use the short description given to the Column or Rown Dimension. **Suppress Repeating Member Names** If set to True, this will only display repeating Members once, if set to False, it will display the same Member multiple times. For example, if this was set to False and the None Member was being used, it would display in each row. **Primary, Upper Left, Row Header, Column Header Styles** See Style Types.

Button	Description
	Data Style This is where the data style is set for the values in a Quick View. Choose any of the default Excel versions, or create a custom version through Excel and attach it here. For more information on Styles, see Style Types. **Suppress Invalid Rows/Columns** This will suppress any cells with invalid data. Settings are True or False. **Suppress NoData Rows/Columns** This will suppress any cells without data. Settings are True or False. **Suppress Zero Rows/Columns** This will suppress any cells with zeroes. Settings are True or False. **Use Suppression Settings on Parent Rows/Parent Columns** If set to True, the previous suppression settings will be used on Parent Rows and Columns. **Zero Suppression Threshold** Enter a value to suppress all numbers below it and recognize them as Zeroes for rounding purposes. (e.g., entering 499.99 will result in every number lower than that value to be recognized as zero and therefore suppressed.)
Refresh Quick View 	This icon will refresh the data set.

Button	Description
Undo Changes and Revert to Prior Quick View Settings 	Clicking on this icon will undo any changes not wanted. OneStream will remember up to 100 previous actions
Redo Quick View Settings 	This will redo deleted changes.
Select Member 	This icon can be used to Search for Members within a Dimension Type and Dimension. This allows the resulting Members to be displayed in the Hierarchy and multi-selected Members can be added to a Quick View. See more details below on the use of this button within Quick Views
Keep Only 	This icon will clear everything except the selected items. Tip: Use the control key to keep more than one item.
Remove Only 	This icon will clear only the selected items.
Next Level 	This icon has the same function as double-clicking on a row. It will go down to the next level.

Button	Description
All Tops 	This icon will go back to the Tops of the Dimensions.
Parents 	This icon will go to the Parent of the Children selected.
Children 	This icon will go to the immediate Children under the Parent.
Base 	This icon will go to the Base of the particular branch.

Create or Modify Quick Views

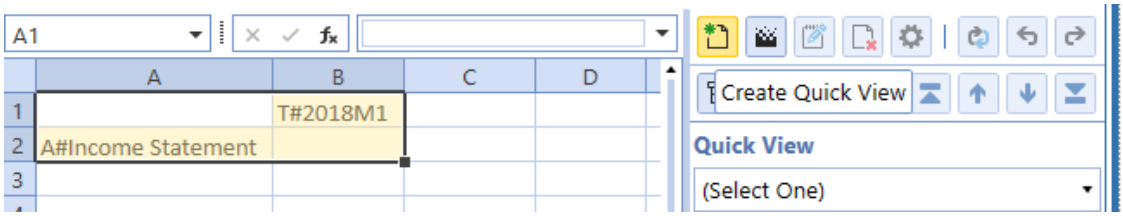
Use Type In Functionality

You can quickly analyze data in a Spreadsheet or using the Excel Add-in. You can create data sets using the Type in functionality. You can even create and/or modify a Quick View with Create Quick View and Rebuild Quick View.

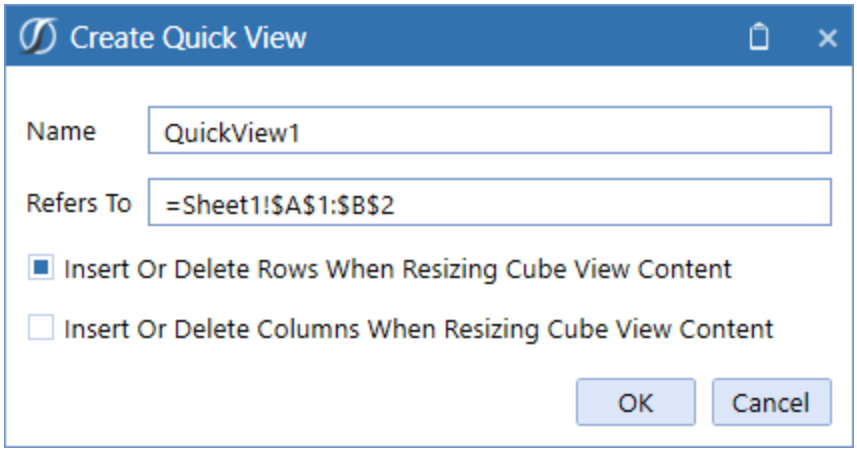
Type In to Generate/Create a Quick View

1. In Row 2 enter the DimensionType#MemberName A#Income Statement.
2. In Col B enter the DimensionType#MemberName T#2018M1.

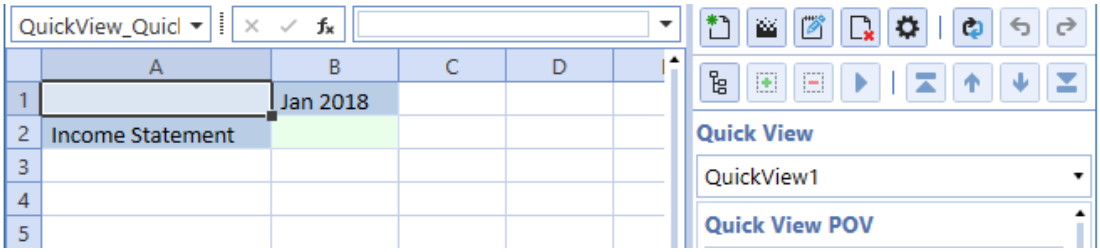
3. Then highlight the area and select Create Quick View, if using the Excel Add-in, select the Quick Views tab.



4. Click **OK** in the Create Quick View window.

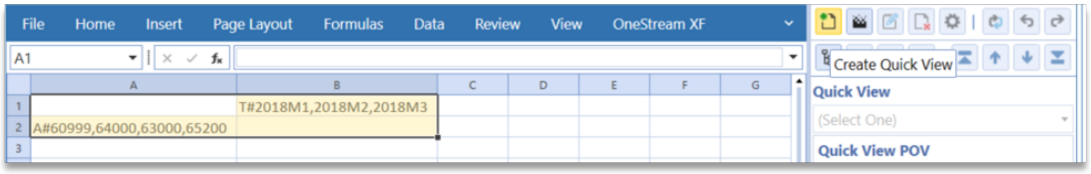


5. A new Quick View shows.

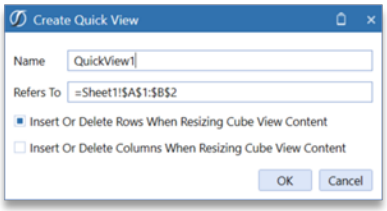


Use a comma separated member list to build the Quick View in the single row and column cell to generate the expected results.

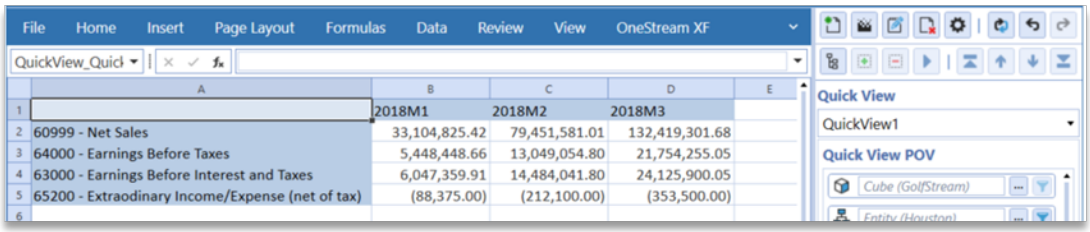
1. In Row 2 enter the DimensionType#Root A#60999,64000,63000,65200.
2. In Column B enter the DimensionType#Root T#2018M1,2018M2,2018M3.
3. Then highlight the area and select Create Quick View.



4. Click OK in the Create Quick View window.

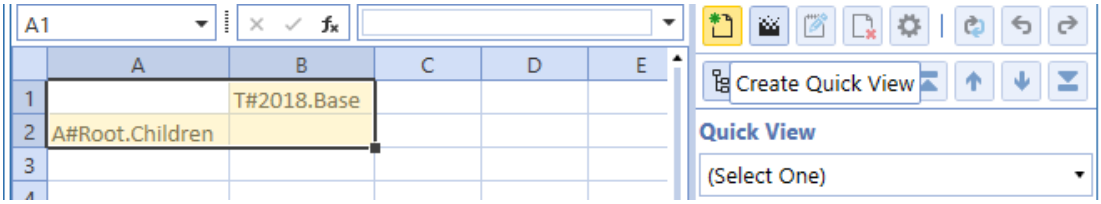


5. A new Quick View shows.

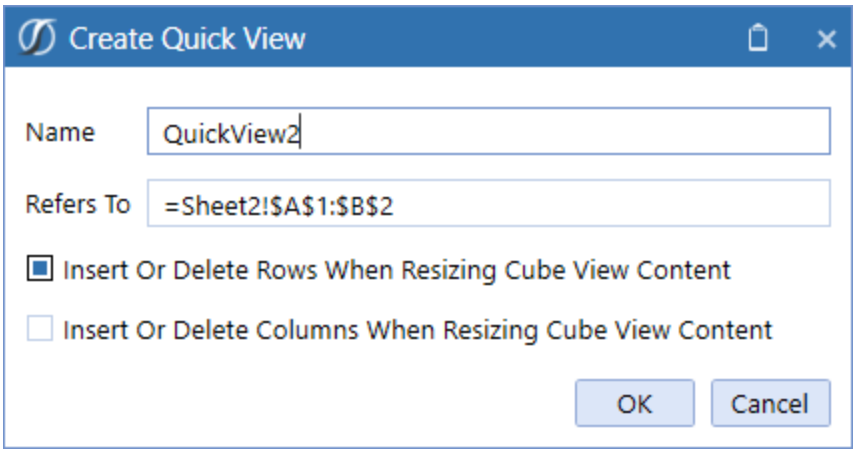


Use the Member Expansion Functions to build the Quick View.

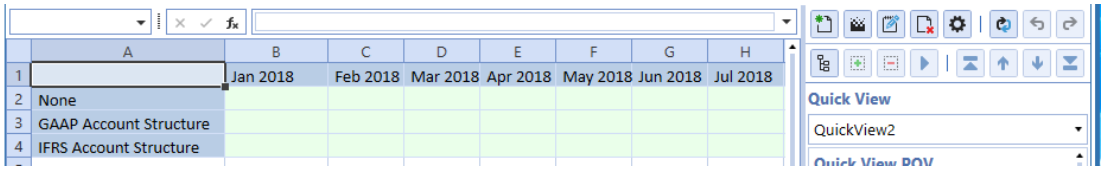
1. In Row 2 enter the DimensionType#Root A#Root.Children.
2. In Col 2 enter the DimensionType#Root T#2018.Base.
3. Then highlight the area and select Create Quick View.



4. Click OK in the Create Quick View window.

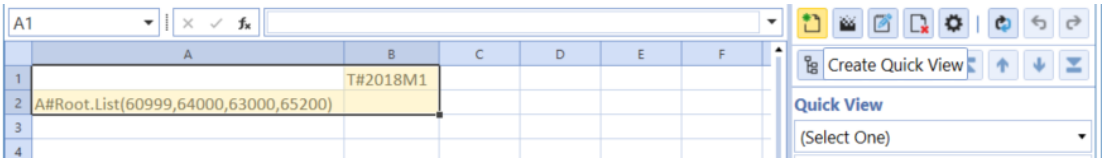


5. A new Quick View shows.

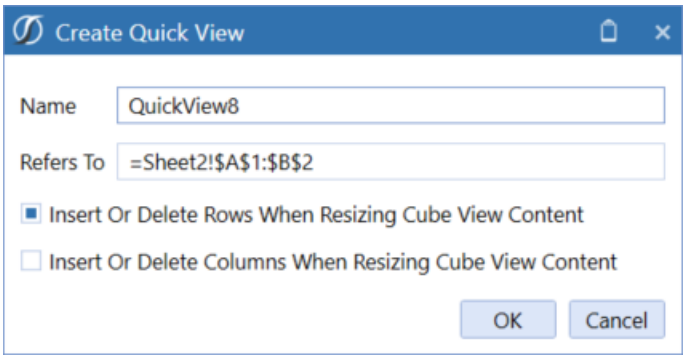


Use the Member Expansion Functions to build the Quick View using comma separated members in the current cell to generate the expected results.

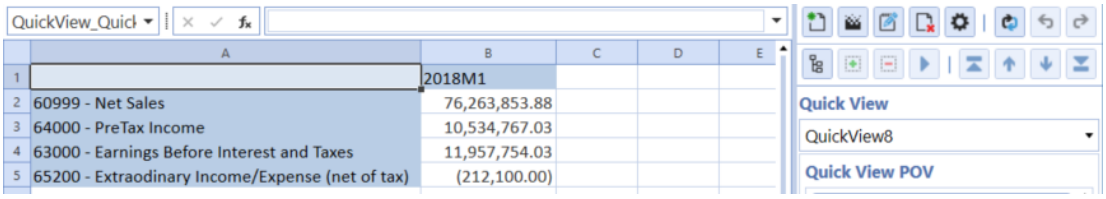
1. In Row 2 enter the DimensionType#Root A#Root.List(60999,64000,63000,65200).
2. In Column B enter the DimensionType#Root T#2018M1.
3. Then highlight the area and select Create Quick View.



4. Click **OK** in the Create Quick View window.



5. A new Quick View shows.

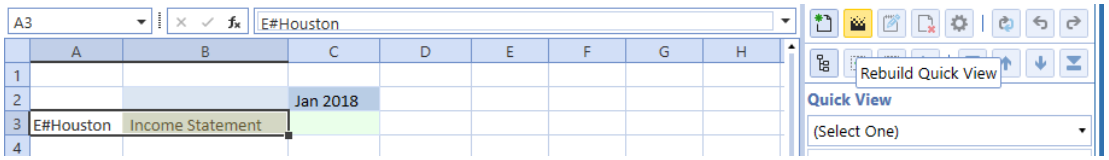


NOTE: If suppression options are on, certain items may not display.

Type in Member extending past the range of the existing Quick View

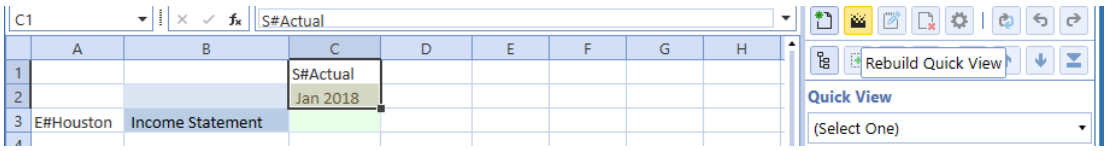
If extending with a new dimension # is required:

1. If needed, insert a new column to left of Quick View enter the DimensionType#MemberName A#69000, or enter the #Member Name.
2. Then highlight the area and click Rebuild.

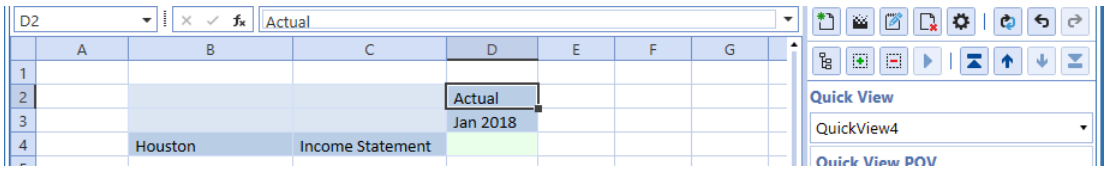


3. You can also insert a new row if needed or in the blank row above the Quick View enter the #MemberName.

4. Then highlight the area and click **Rebuild**.



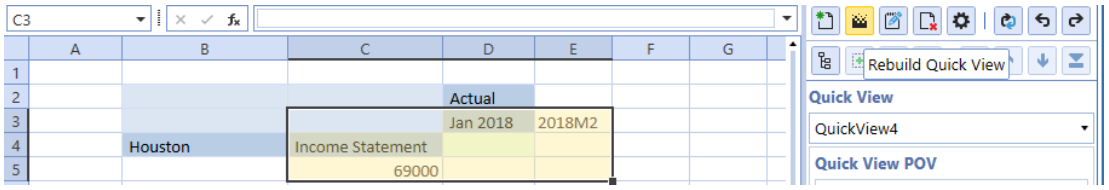
5. A new quick view shows.



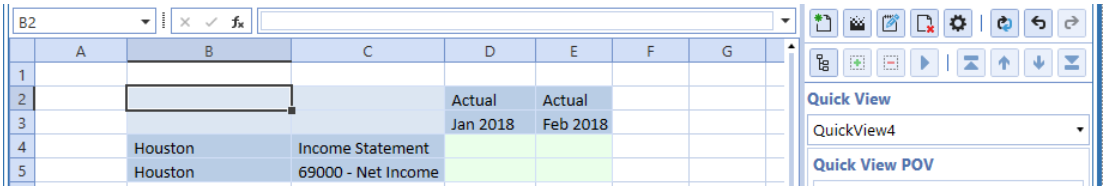
If extending with an existing dimension # isn't required:

1. In the row below the existing dimension type the member name 69000, or in the column next to the existing dimension type member name 2018M2.

2. Then highlight the area and click Rebuild.



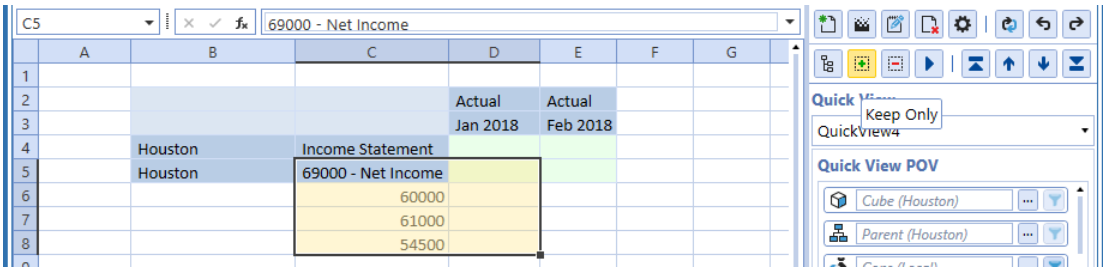
3. A new quick view shows.



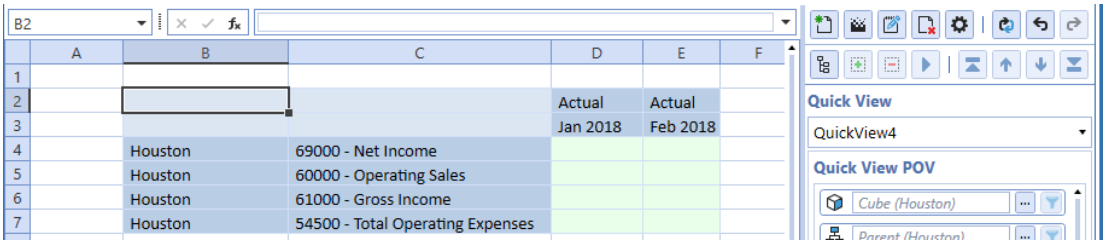
Enhance Keep Only selection to extending past the range of the existing Quick View

If extending the existing dimension # isn't required:

1. In the row below the existing dimension add the new member names 60000, 61000, 54500.
2. Then highlight the area and click **Keep Only**.



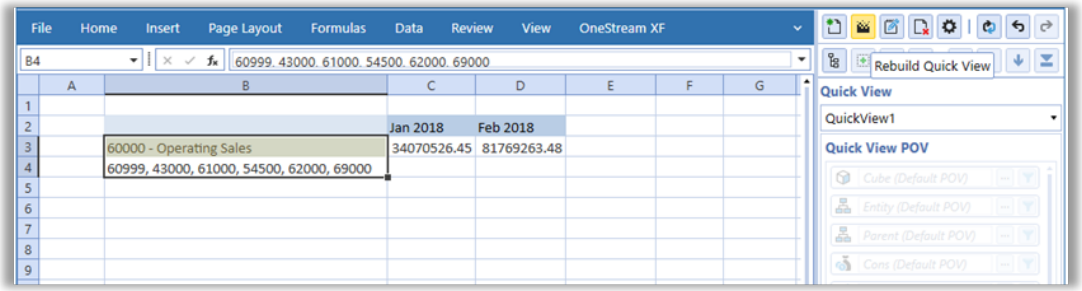
3. A new quick view shows.



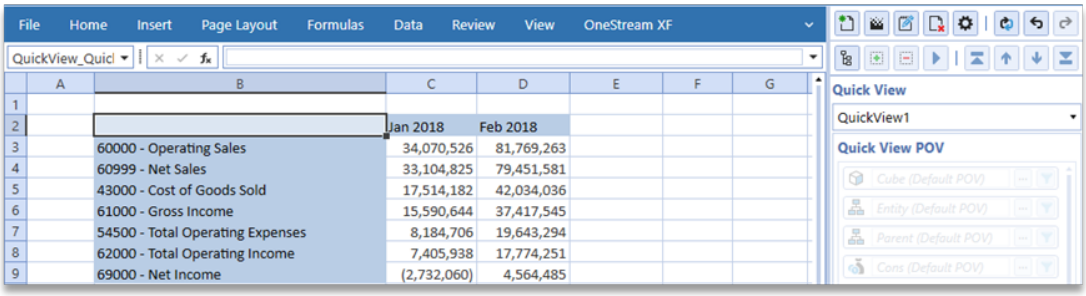
Extending past the range of the existing Quick View adding new Members in Rows and/or Columns

If extending the existing dimension # isn't required and adding to the end of the row or column, use the Type-In feature with comma separated list.

1. In the row below the existing dimension add the new member names: 60999, 43000, 61000, 54500, 62000, 69000.
2. Then highlight the area and click **Rebuild Quick View**.



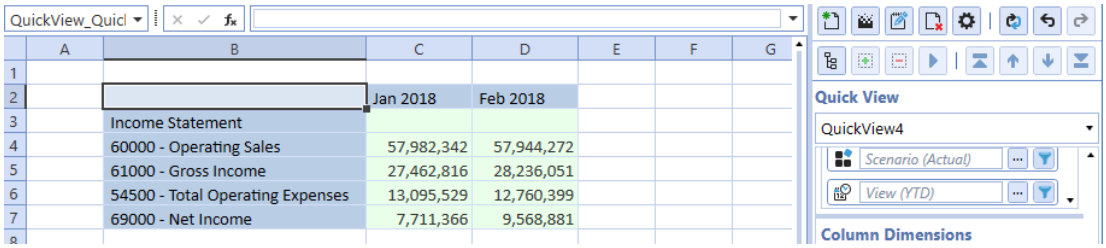
3. A new quick view shows.



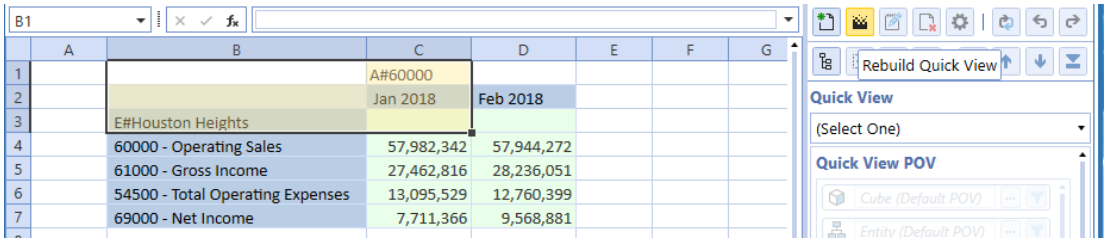
Change dimensions in existing Quick View on the existing Dimension

If changing the existing dimension to a new dimension, the Dimension# is required.

1. Click on the existing dimension and enter a new one.

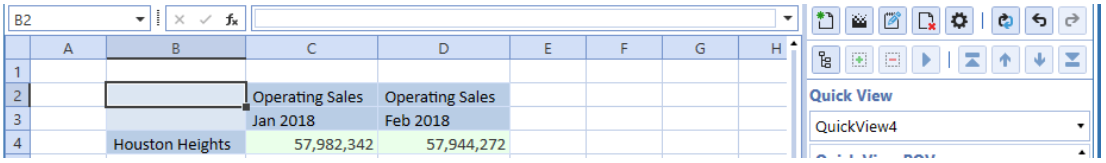


2. For example, change the Account dimension to the Entity dimension using E#Houston Heights and add the Operating Sales A#60000 above the time dimension.



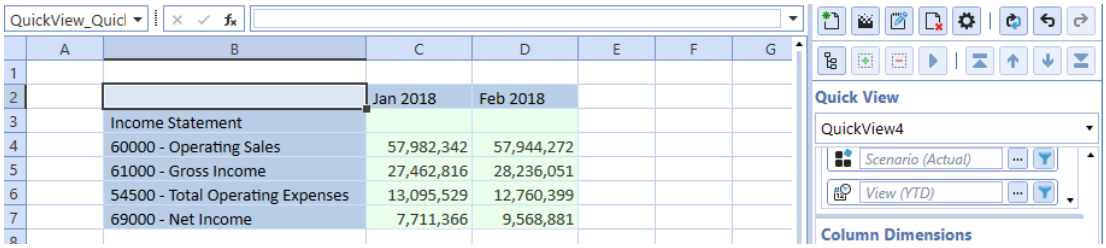
3. Then highlight the area and click **Rebuild Quick View**.

4. A new quick view shows.

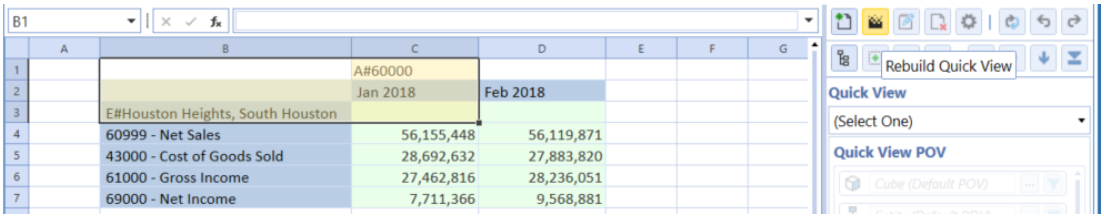


Changing one dimension to another by entering multiple members of a new dimension

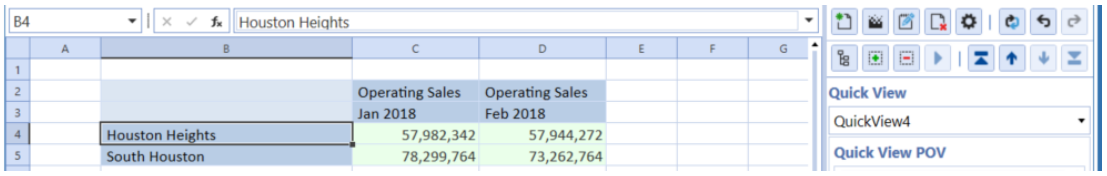
You can change from one dimension to another by entering multiple members of a new dimension in a single cell separated by a comma. For example, change the Account dimension to the Entity dimension.



1. Enter E#Houston Heights, South Houston and add Operating Sales A#60000 above the time dimension.



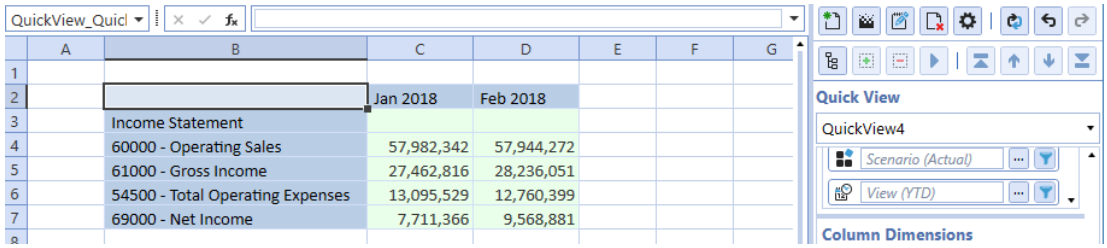
2. Then highlight the area and click **Rebuild Quick View**.
3. The two entities that were comma separated in a single cell in the two rows and the account in both columns.



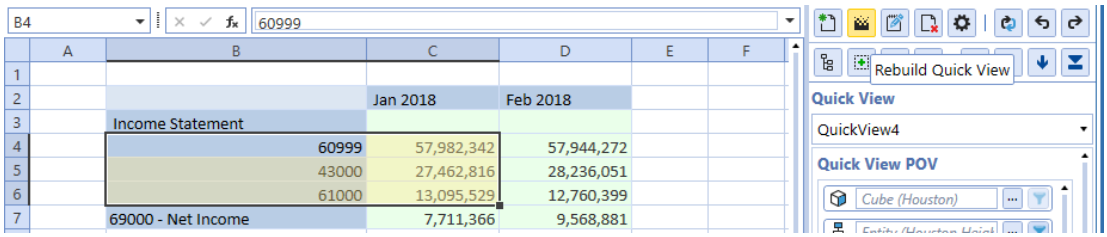
Change members on the existing dimension in an existing Quick View

You can modify members of an existing dimension in a Quick View by entering information in the existing field with a new member name.

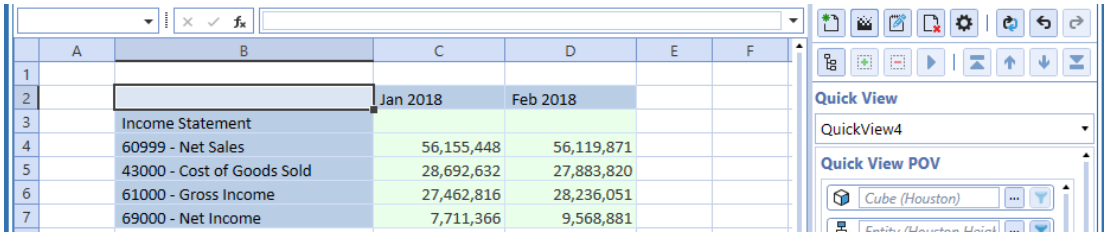
1. Enter three new members 60999, 43000, 61000. A dimension# prefix isn't necessary if it's the same dimension.



2. Then highlight the new members and click **Rebuild Quick View**.

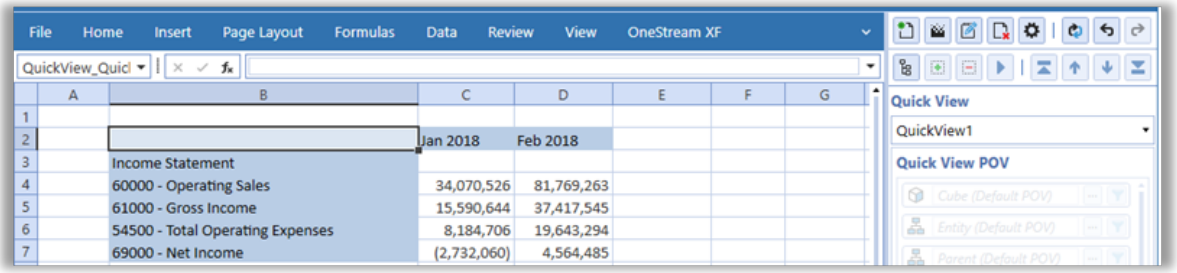


3. This results in three new members 60999, 43000, 61000 replacing 60000 and 54500.

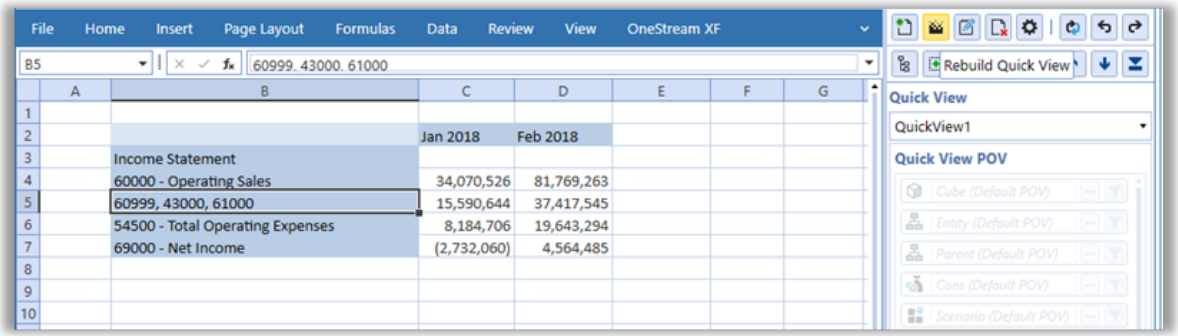


Add or insert members on the existing dimension in an existing Quick View

You can add to the members of an existing dimension by entering new information in the existing cell using the comma separated list of members.

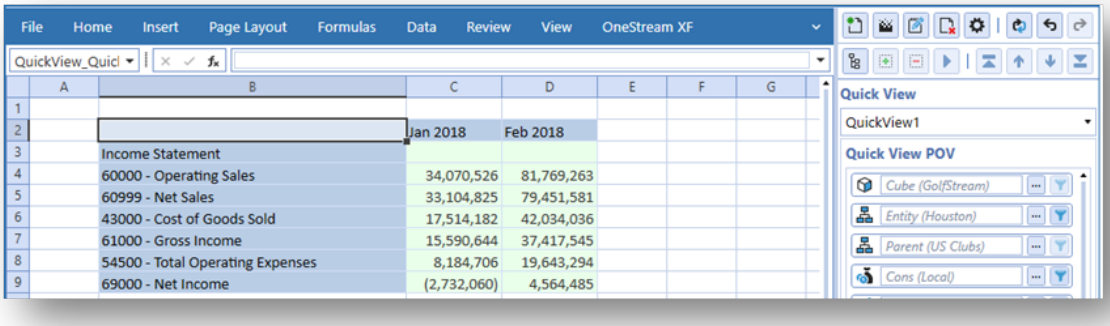


1. Enter three new members 60999, 43000, 61000 in the same cell.
   A dimension# prefix isn't necessary if using the same dimension; you need to use a space after the comma if member names are numeric or start with an apostrophe i.e; '60999,43000,61000.



2. Then highlight the new members and click Rebuild Quick View.
3. This results in three new members 60999, 43000, 61000 in addition to 60000,

61000, 54500, 69000.

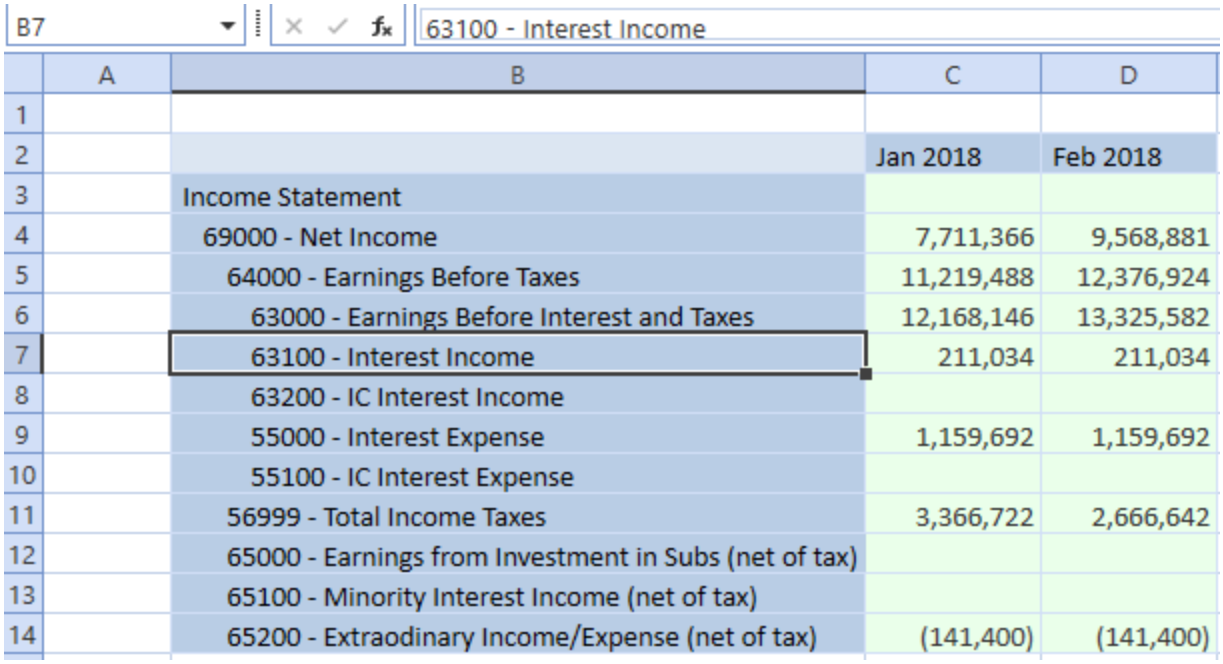


Select Member Dialog Icon in Quick Views

Use Select Member to search and show members in the hierarchy and multi-selected members can be added to a Quick View.

Default position of the selected member using Select Member Dialog button

1. Select the dimension to be located on the hierarchy.



B7 | 63100 - Interest Income

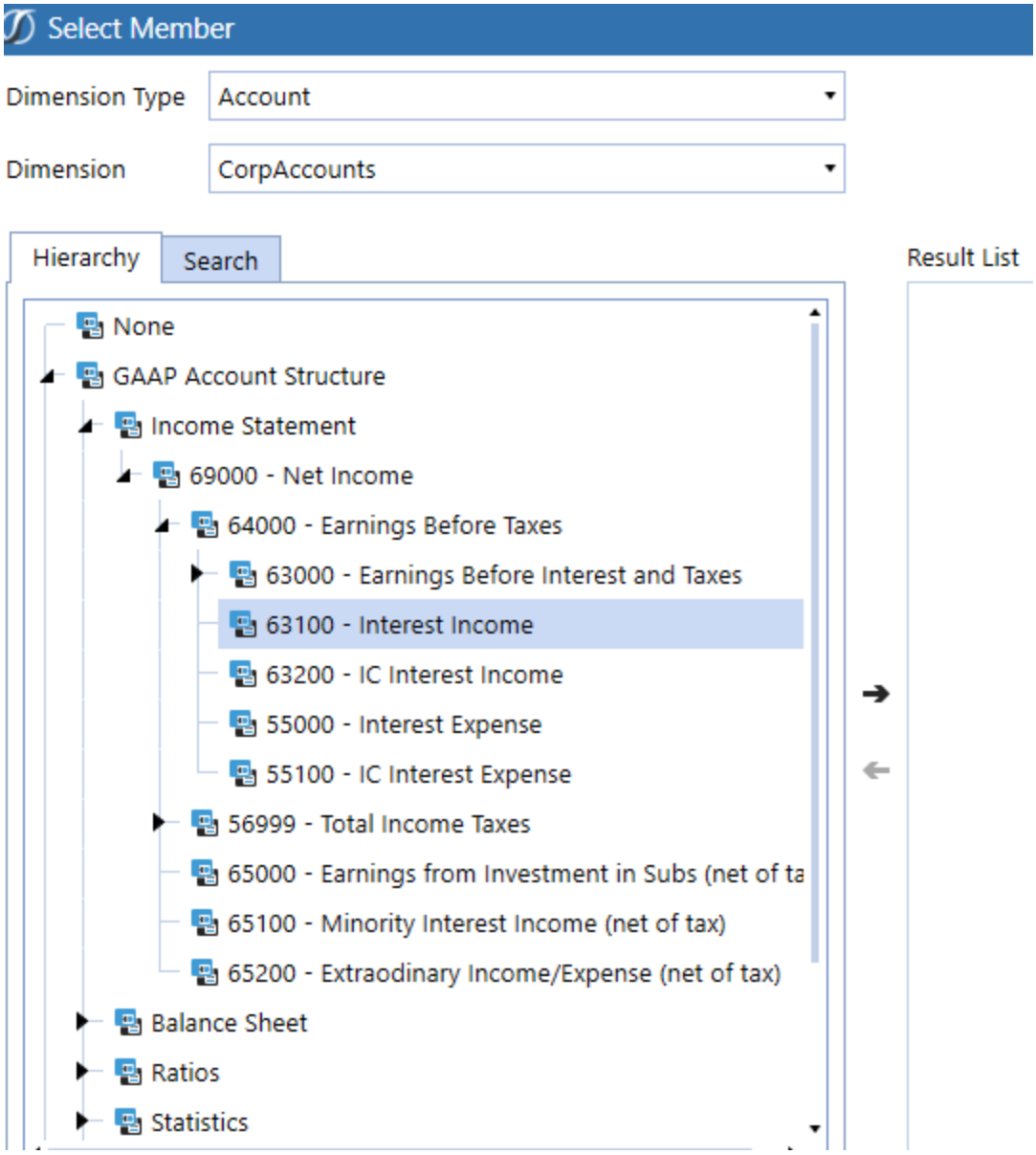
	A	B	C	D
1				
2			Jan 2018	Feb 2018
3		Income Statement		
4		69000 - Net Income	7,711,366	9,568,881
5		64000 - Earnings Before Taxes	11,219,488	12,376,924
6		63000 - Earnings Before Interest and Taxes	12,168,146	13,325,582
7		63100 - Interest Income	211,034	211,034
8		63200 - IC Interest Income		
9		55000 - Interest Expense	1,159,692	1,159,692
10		55100 - IC Interest Expense		
11		56999 - Total Income Taxes	3,366,722	2,666,642
12		65000 - Earnings from Investment in Subs (net of tax)		
13		65100 - Minority Interest Income (net of tax)		
14		65200 - Extraodinary Income/Expense (net of tax)	(141,400)	(141,400)

2. Click **Select Member**.



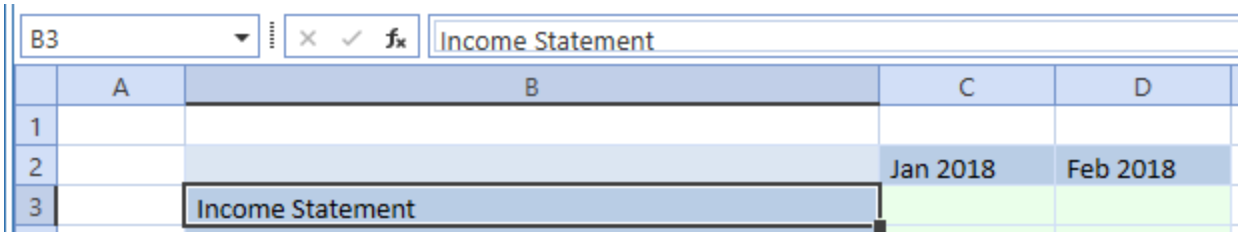
Notice that the Account selected in the Quick View by default is “63100 – Interest Income”. The “Select Member” button will default to the respective dimension type,

dimension and member when selected in the Quick View.



Multi-select members to add to a Quick View

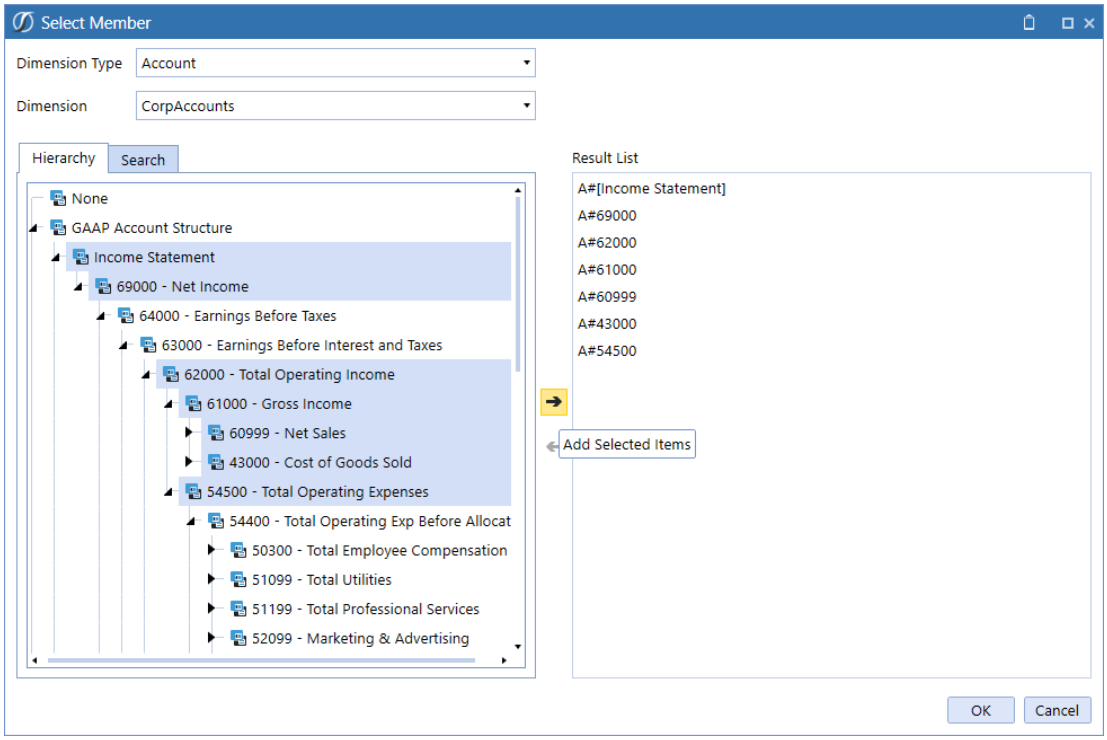
1. Select a dimension in the Quick View.



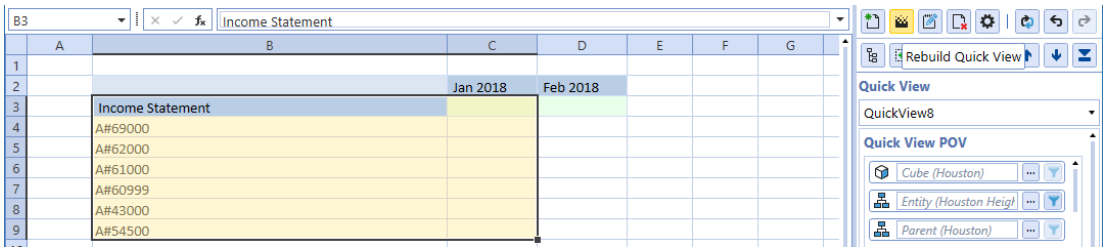
2. Click the **Select Member** button.



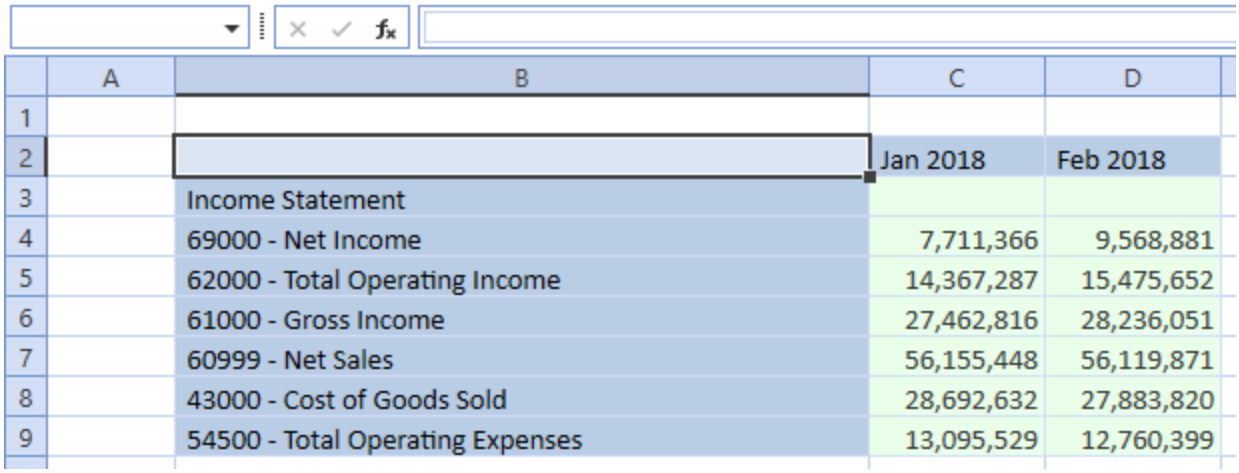
The cursor will default to the selected member in the Quick View Hierarchy. The user can now multi-select members in the Hierarchy tab by using Ctrl+click or Shift+click, then selecting the right arrow button to add these members to the Result List.



3. Highlight the new records added and click the **Rebuild Quick View** button.



The results return the members that were multi-selected in the Quick View.



	A	B	C	D
1				
2			Jan 2018	Feb 2018
3		Income Statement		
4		69000 - Net Income	7,711,366	9,568,881
5		62000 - Total Operating Income	14,367,287	15,475,652
6		61000 - Gross Income	27,462,816	28,236,051
7		60999 - Net Sales	56,155,448	56,119,871
8		43000 - Cost of Goods Sold	28,692,632	27,883,820
9		54500 - Total Operating Expenses	13,095,529	12,760,399

NOTE: To allow the Member Selector to transpose the selections to Columns, the user should first highlight the blank columns, outside the current QuickView range. The selections in the Member Selector will fill to this range without overwriting the current QuickView Column, rather than applying down rows. Once added, select the active QuickView and new column range as documented to enable the QuickView Rebuild function for Type-In.

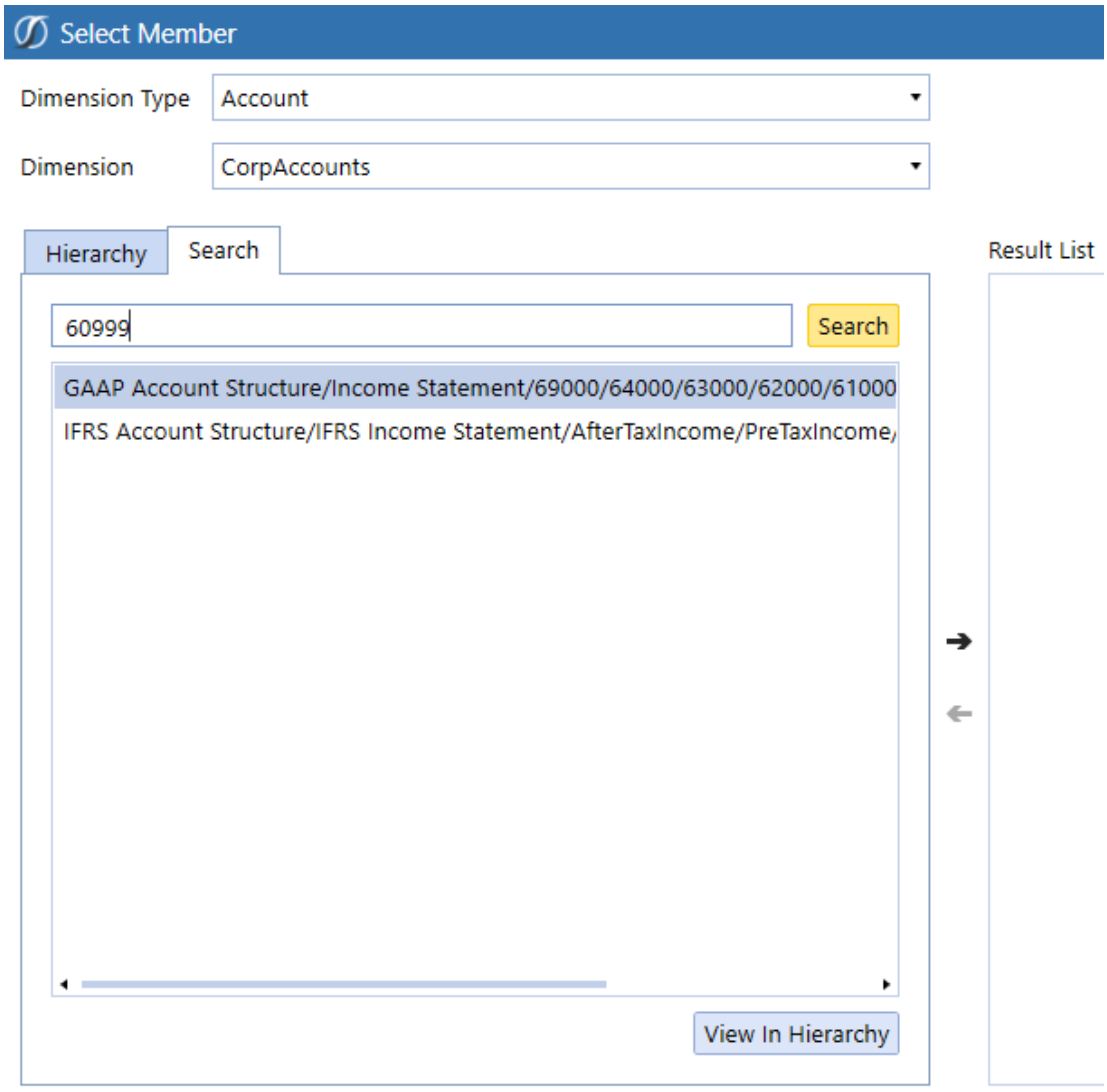
NOTE: The Select Member Dialog button on the Quick View toolbar control will include the dimension key in the result list and on OK. Separately the Select Member Dialog button on the ribbon will not include the dimension key in the result list and on OK. Users should refer to the Select Member Dialog button on the ribbon when using to build any XFGet… function. The context menu will include the dimension key or not depending if the cell is on a Quick View or not.

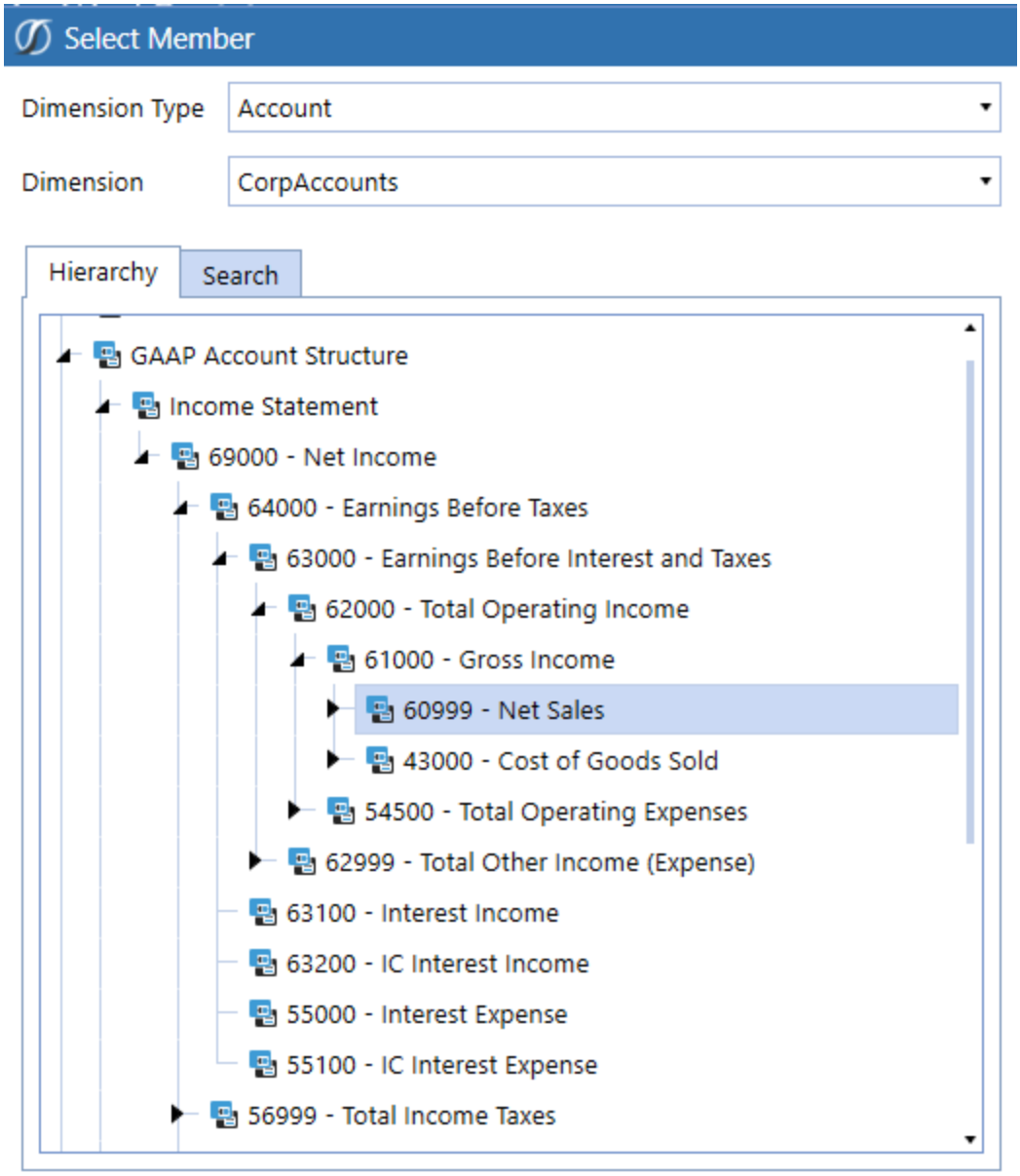
Multi-Select in a Grid View

- You can use <Ctrl + click> to select multiple rows at a time.
- You can click and drag to select multiple rows.
- Searching data using <Ctrl + F> is supported.

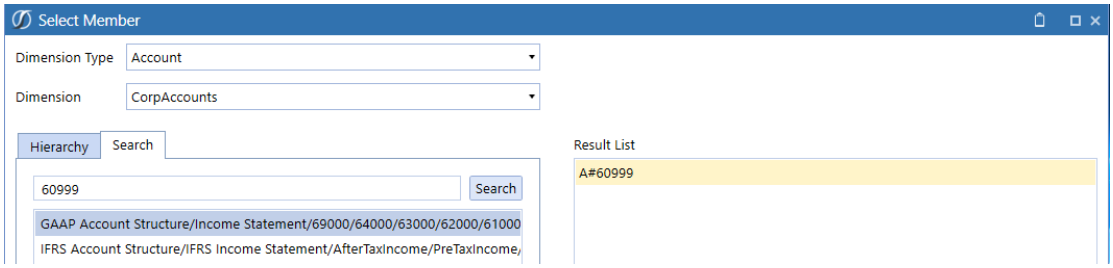
Searching for Members to Add to a Quick View

1. Select a dimension in the Quick View and cliick the **Select Member** button.
2. Switch to the search tab and type in the member name for the search and click **Search**.

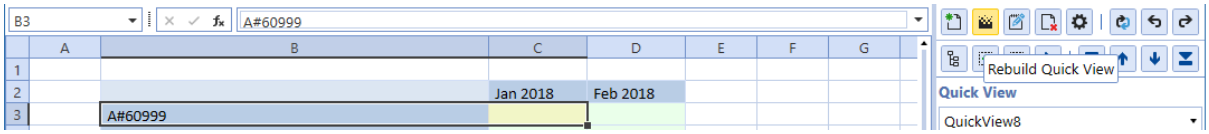




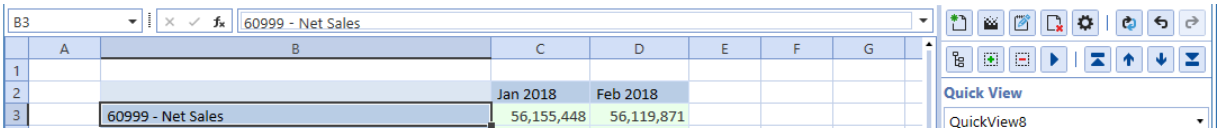
3. Select a member to add to the selected member to the result list.



4. Highlight the area and click **Rebuild Quick View**.

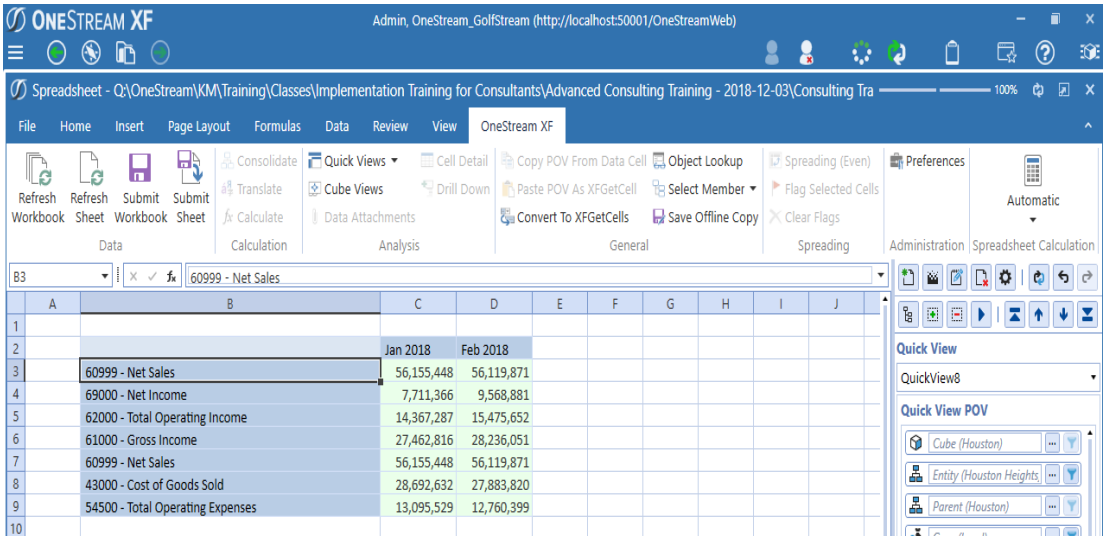


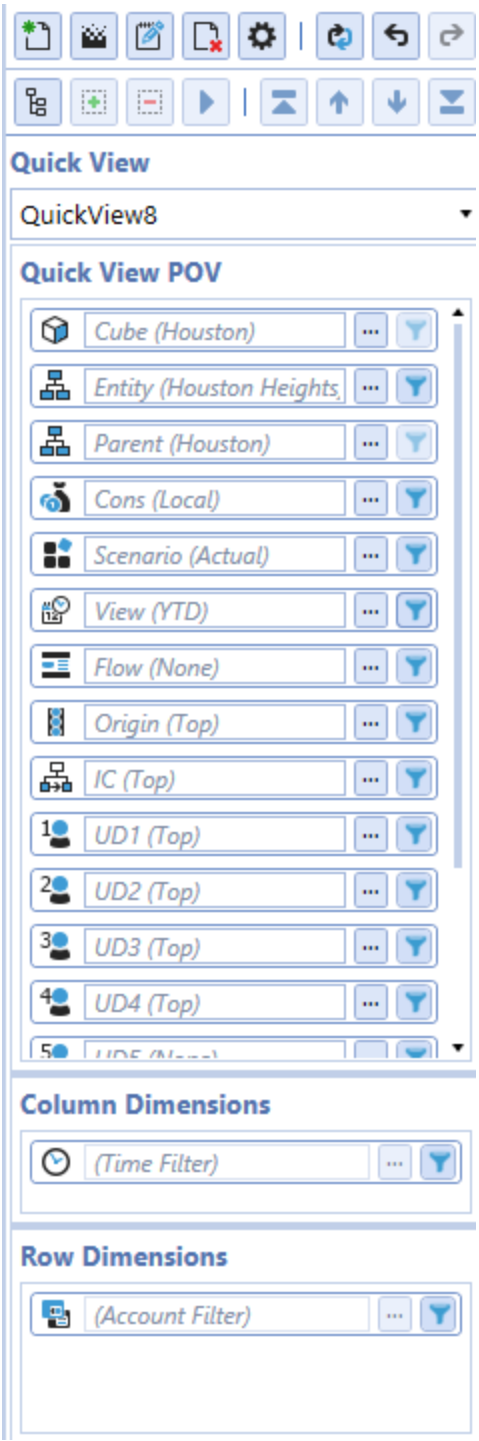
The results are:



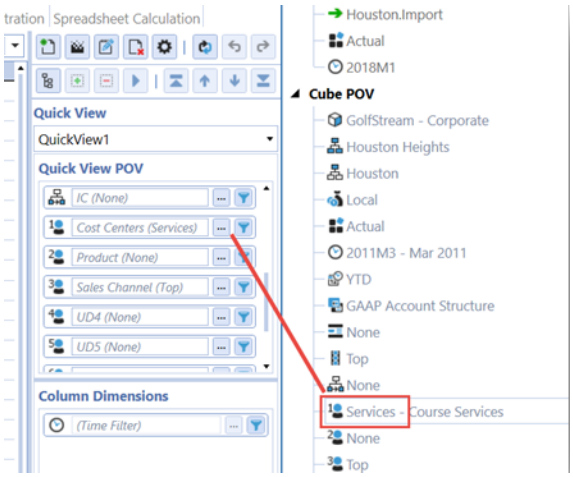
POV Controls in a Quick View

The POV Controls display the default POV settings being used when a member is not entered.


ONESTREAM XF
Admin, OneStream_GolfStream (http://localhost:50001/OneStreamWeb)
Spreadsheet - Q:\OneStream\KM\Training\Classes\Implementation Training for Consultants\Advanced Consulting Training - 2018-12-03\Consulting Tra
File
Home
Insert
Page Layout
Formulas
Data
Review
View
OneStream XF
Refresh Workbook
Refresh Sheet
Submit Workbook
Submit Sheet
Data
Consolidate
Translate
Calculate
Calculation
Quick Views
Cube Views
Data Attachments
Cell Detail
Drill Down
Analysis
Copy POV From Data Cell
Paste POV As XFGetCell
Convert To XFGetCells
Object Lookup
Select Member
Save Offline Copy
General
Spreading (Even)
Flag Selected Cells
Clear Flags
Spreading
Preferences
Administration
Automatic
Spreadsheet Calculation
B3
60999 - Net Sales
Jan 2018
Feb 2018
60999 - Net Sales 56,155,448 56,119,871
69000 - Net Income 7,711,366 9,568,881
62000 - Total Operating Income 14,367,287 15,475,652
61000 - Gross Income 27,462,816 28,236,051
60999 - Net Sales 56,155,448 56,119,871
43000 - Cost of Goods Sold 28,692,632 27,883,820
54500 - Total Operating Expenses 13,095,529 12,760,399
Quick View
QuickView8
Quick View POV
Cube (Houston)
Entity (Houston Heights)
Parent (Houston)


Quick View
QuickView8
Quick View POV
Cube (Houston)
Entity (Houston Heights
Parent (Houston)
Cons (Local)
Scenario (Actual)
View (YTD)
Flow (None)
Origin (Top)
IC (Top)
UD1 (Top)
UD2 (Top)
UD3 (Top)
UD4 (Top)
Column Dimensions
(Time Filter)
Row Dimensions
(Account Filter)

User Defined Description – Excel Addin / Spreadsheet
The User Defined Descriptions will display in the Quick View POV panel. If no custom description is entered, the dimension type name, such as UD1, will display. Hovering over the Quick View POV dimension label will also launch a tool tip which will display the dimension description. The Quick View POV default MemberFilter will also display the current Cube POV. If a member is selected, only the selected member will display in the Quick View POV panel. See application Properties and then User Defined Dimensions (Descriptions) for more information.

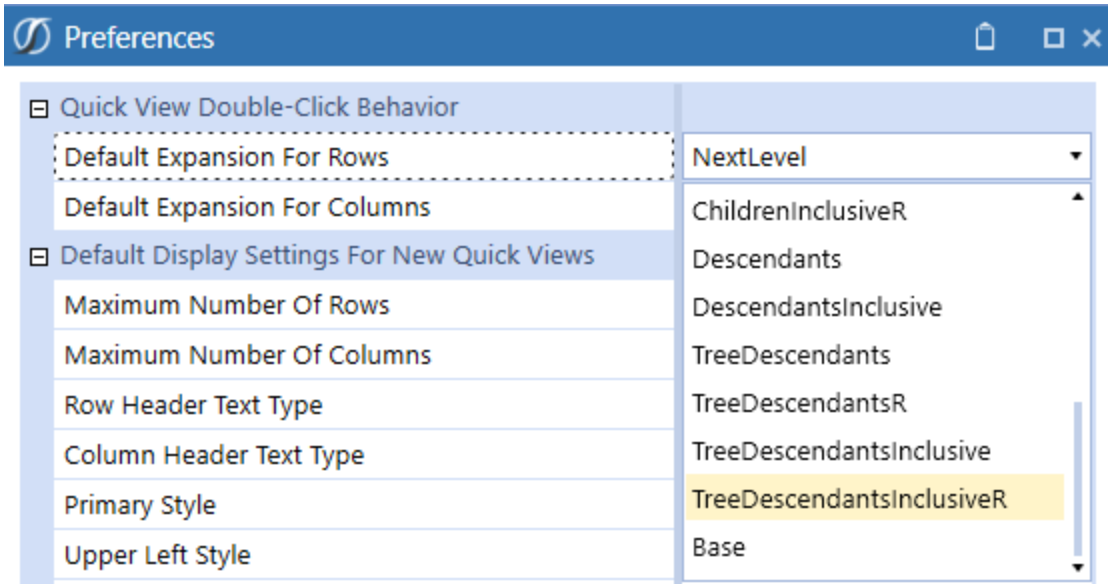


Reverse Order Members

Functionality to support reversing the direction of your Dimension Tree is now supported in with “Quick View Double-Click” behavior.

	Jan 2018	Feb 2018
61000 - Gross Income	27,462,816	28,236,051
60999 - Net Sales	56,155,448	56,119,871
60000 - Operating Sales	57,982,342	57,944,272
2000_100 - Third Party Sales	50,945,236	50,985,236
2000_200 - OEM Sales	4,606,157	4,536,127
2000_300 - Subassembly Sales	382,840	382,800
2000_400 - Parts Sales	2,048,108	2,040,108
60100 - IC Sales	15,000	15,990
60200 - Returns & Allowances	1,841,894	1,840,391
2200_100 - Third Party Returns & Allowances	728,117	727,974
2200_200 - OEM Returns & Allowances	37,372	37,312
2200_300 - Subassembly Returns & Allowances	95,952	95,052
2200_400 - Parts Returns & Allowances	980,454	980,054
60250 - Other Outside Sales		
43000 - Cost of Goods Sold	28,692,632	27,883,820
41000 - Operating Cost of Goods Sold	28,677,632	27,868,820
42000 - IC Cost of Goods Sold	15,000	15,000

To change the double-click behavior, select Preferences under the Administration menu. In the Quick View Double-Click Behavior section, select the drop-down list for Default Expansion For Rows and select TreeDescendantsR.



In this example the result is the reverse direction of the originating account on expansion for rows when using the double click.

	Jan 2018	Feb 2018
2000_100 - Third Party Sales	50,945,236	50,985,236
2000_200 - OEM Sales	4,606,157	4,536,127
2000_300 - Subassembly Sales	382,840	382,800
2000_400 - Parts Sales	2,048,108	2,040,108
60000 - Operating Sales	57,982,342	57,944,272
60100 - IC Sales	15,000	15,990
2200_100 - Third Party Returns & Allowances	728,117	727,974
2200_200 - OEM Returns & Allowances	37,372	37,312
2200_300 - Subassembly Returns & Allowances	95,952	95,052
2200_400 - Parts Returns & Allowances	980,454	980,054
60200 - Returns & Allowances	1,841,894	1,840,391
60250 - Other Outside Sales		
60999 - Net Sales	56,155,448	56,119,871
41000 - Operating Cost of Goods Sold	28,677,632	27,868,820
42000 - IC Cost of Goods Sold	15,000	15,000
43000 - Cost of Goods Sold	28,692,632	27,883,820
61000 - Gross Income	27,462,816	28,236,051

Quick View and Cube View Coloring for Data Values

Background and text colors for Quick View and Cube View data are set by default. Colors indicate the state of data in a cell.

The following tables show the default colors used in Quick View and Cube View cells.

Quick View and Cube View default background colors

Color	State
White (Hex #FFFFFF)	Default background color
Light Yellow (Hex #FFFFD7)	Cell value has not been saved
Light Red (Hex #FFEAEA)	Cell value is invalid
Light Green (Hex #EAFFEA)	Cell value is valid (value can be calculated or not calculated, or have changed metadata)

Quick View and Cube View default font colors

Color	Description
Black (Hex #000000)	Default font color.
Light Gray (Hex #D3D3D3	Cell value contains derived data.

Cell text background and text colors in a Quick View can be changed by using Excel cell properties.

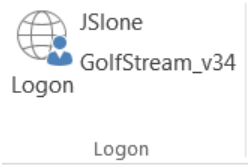
Navigating the Excel Add-In

OneStream Ribbon

After installing the OneStream Add-In, there will be a OneStream menu item and a ribbon in Excel.

The ribbon is organized as follows:

Logon



This displays the current user and application. A user can logon to a different application by clicking this icon.

Data

Refresh Workbook
This pulls down updated data from the server and refreshes the entire Excel workbook.

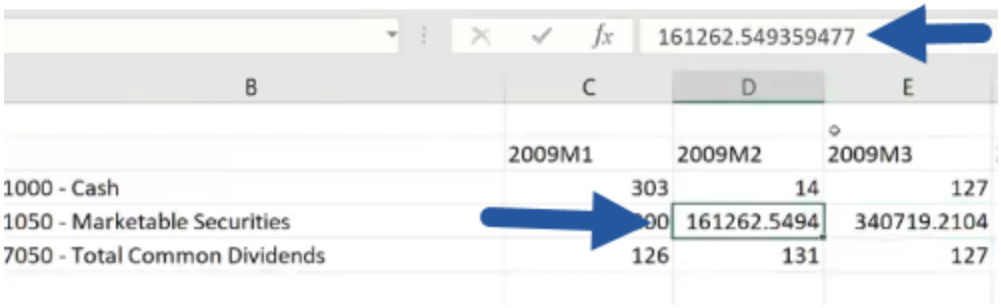
Refresh Worksheet
This pulls down updated data from the server and only refreshes the selected worksheet.

Submit Workbook
After editing data in Excel, click this icon to send it back to OneStream. This icon will send data back for every tab in the Excel workbook.

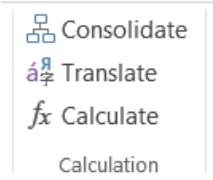
Submit Sheet
After editing data in Excel, click this icon to send it back to OneStream for Cube Views, Quick Views, XFSetCells, and Table Views on the active sheet.

	Refresh Sheet	Refresh Workbook	Submit Sheet	Submit Workbook
Function Behavior	Refreshes the selected tab only	Refreshes all tabs in the file	Identifies data changes on the selected tab and stores these changes to the database	Identifies data changes on every tab and stores these changes to the database
Data Impacts	Clears all dirty cells on selected tab only	Clears all dirty cells on all tabs regardless of selected tab	Submits all data for the selected tab only	Submits all data for all tabs
Parameter Impacts (CV Only)	Prompts the user with any Parameters used on selected tab	Prompts the user with all the Parameters used in the workbook	No prompts	No prompts

Numeric Precision
Decimals are automatically truncated after the ninth character in a cell or a function.

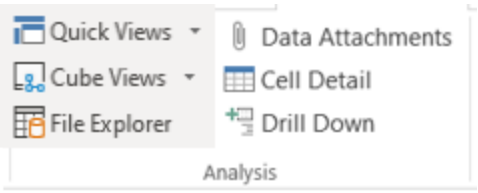


Calculation



Consolidate/Translate/Calculate
If permission is granted, these calculations can be performed on the selected cell.

Analysis



Quick Views

Create a Quick View
This will create a new Quick View in the worksheet's selected cell.

Create Copy of Selected Quick View
This will copy the selected Quick View in order to paste a version of it in another spreadsheet.

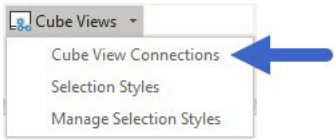
Create Quick View Using POV from Selected Cell
This will create a new Quick View based on the current POV from the selected cell. This can be done using a Quick View cell's POV or a Cube View cell's POV.

For more details on this feature, see *Quick View* in "Getting Started with the Excel Add-In " on page 1138.

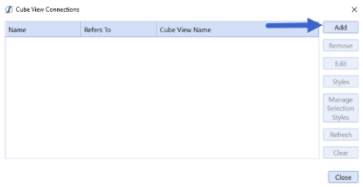
Cube Views

Add a Cube View to an Excel sheet.

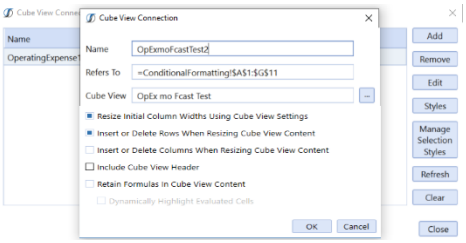
1. Click Cube Views > Cube View Connections.



2. From this window, the cube views added to an Excel workbook can be managed. You can add, remove, edit, or go to styles. Click Add, to add a new Cube View.



3. Name the connection and then choose the Cube View.



4. **Resize Initial Column Widths Using Cube View Settings** is the default setting. If you uncheck it, you can change the columns and save the Cube View. However, if you go back into the same Cube View Connection, the check box will be enabled and you'll need to uncheck it again to keep your new cube view settings.

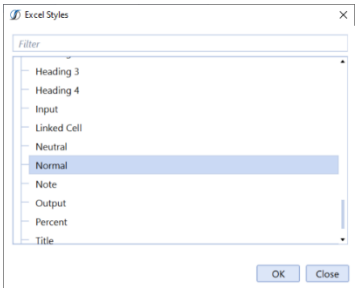
5. Select whether there needs to be inserted or deleted rows and/or columns when resizing. This setting will move around other content in the sheets if the size of the Cube View changed since the last refresh.

6. You can select **Include Cube View Header** to add header rows to the spreadsheet.

7. **Retain Formulas in Cube View Content** allows you to enter formulas in the Cube View (Excel or Spreadsheet) and retain those formulas pre and post submission of the sheet or workbook. When the sheet or workbook is refreshed the formulas will remain. If the value resulting from the value is different than the value of the OneStream database, the cell will initially become a dirty cell and will turn the cell format to yellow.

> **NOTE:** When using external Excel workbooks, or after any updates to referenced sheets within the same workbook, you must Refresh Sheet to visualize the dirty cells and then Submit Sheet, unless Dynamically Highlighted Evaluated Cells is turned on.

8. After the Cube View is added, it will appear on the sheet. If formatting was applied to the Cube View (see Cube Views in Presentation), the formatting will come forward into the Excel sheet. Otherwise, apply Excel Styles. These styles are stored in the Excel sheet and can be copied from workbook to workbook. For more information on Excel Styles, see "Styles" on page 1216.



> **NOTE:** In order to copy Excel spreadsheet cells into a Data Explorer Grid on the web, click CTRL, select the cells desired, and then click CTRL-C. Navigate to the Data Explorer Grid, select a cell, and click CTRL-V, this will paste the cells into the grid. This can also be done from a Data Explorer Grid into an Excel Spreadsheet.

Retain Formulas in Cube View Content in Excel and Spreadsheet

Retain Formulas in Cube View Content allows you to form Cube View grids of data in Excel, using the Cube Views menu function, that can be linked to other Excel models for easy submission into OneStream. This feature allows formulas (to writeable cells) in Excel (or Spreadsheet) for an attached Cube View to be retained on submission and retrieval instead of being replaced with the value of the represented formula.

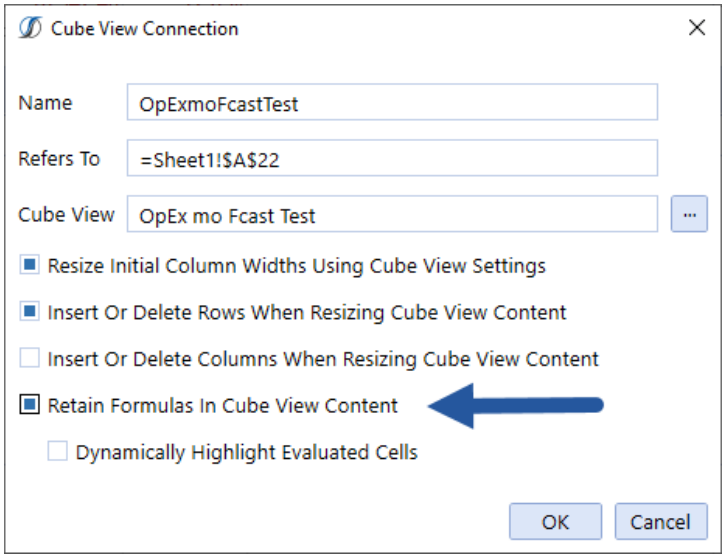
The Retain Formulas in Cube View Content feature, allows users to plan, budget or forecast and use the familiar functionality of Excel while still submitting data back to the OneStream database.

Use the Retain Formulas in Cube View Content feature to enter formulas in the Cube View (Excel or Spreadsheet) and retain those formulas pre and post submission of the sheet or workbook. When the sheet or workbook is refreshed, the formulas will remain. If the value resulting from the formula differs from the existing value in the OneStream database, the cell will initially become a dirty cell and will turn the cell format to yellow.

> **NOTE:** When using external Excel workbooks, or after any updates to referenced sheets within the same workbook, you must Refresh Sheet to visualize the dirty cells and then Submit Sheet, unless you've turned on Dynamically Highlight Evaluated Cells in the cube view.

Retain Formulas in Cube View Content links to other Excel worksheets or worksheets in other Excel workbooks.

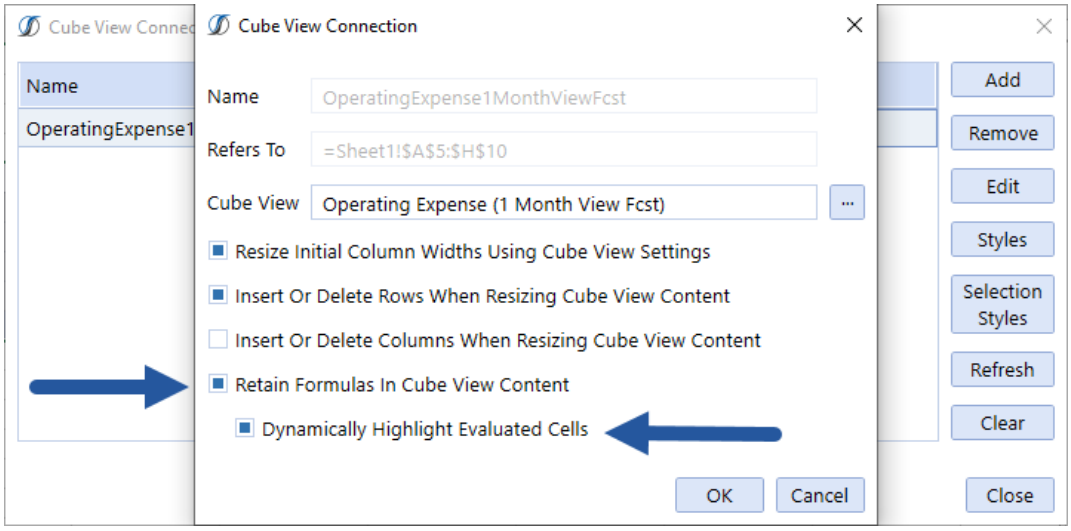
1. From the **OneStream** menu, select Cube Views > Cube View Connections.
2. Click **Add** in the Cube View Connection window or click Edit if you already have a cube view.
3. Click **Retain Formulas in Cube View Content** box and click **OK**.



4. Add the Cube View, if one is not already selected, and click Close.

Dynamically Highlight Evaluated Cells in Excel or Spreadsheet

When **Retain Formulas in Cube View Content** is enabled, the option to **Dynamically Highlight Evaluated Cells** becomes available to enable. When it's enabled, every time you make a change to a cell in Excel or Spreadsheet that is referenced in a Cube View, the cell will immediately update and show the update with a change in color. This cell update is called a dirty cell, which indicates that the cell value is different from the information in the OneStream database.

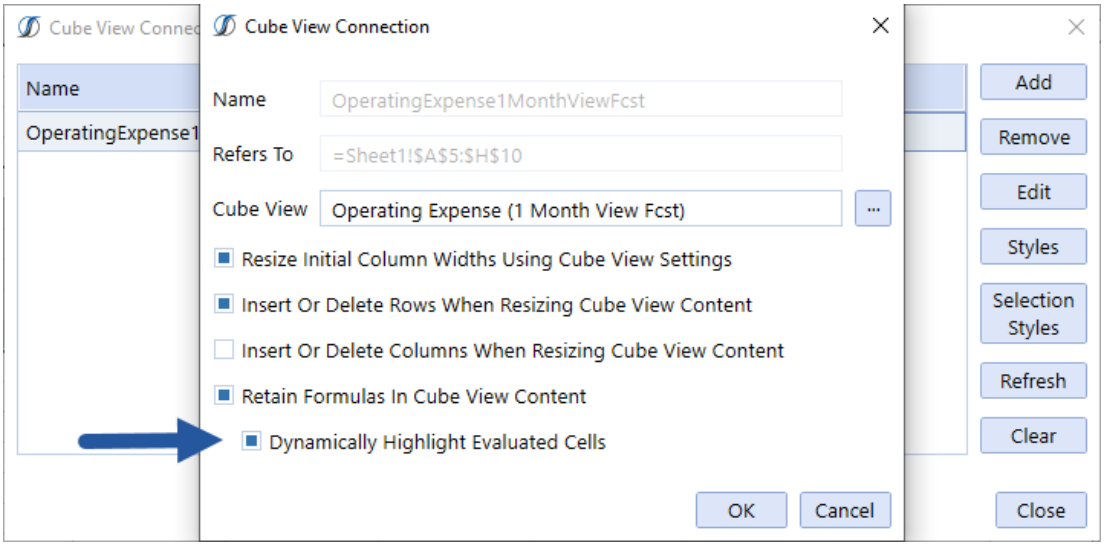


Dynamically Highlight Evaluated Cells saves you a step because the cell changes without requiring a refresh. This feature identifies the values in the cube view that have changed relative to its original value in the database. Evaluating all the cells in the spreadsheet.

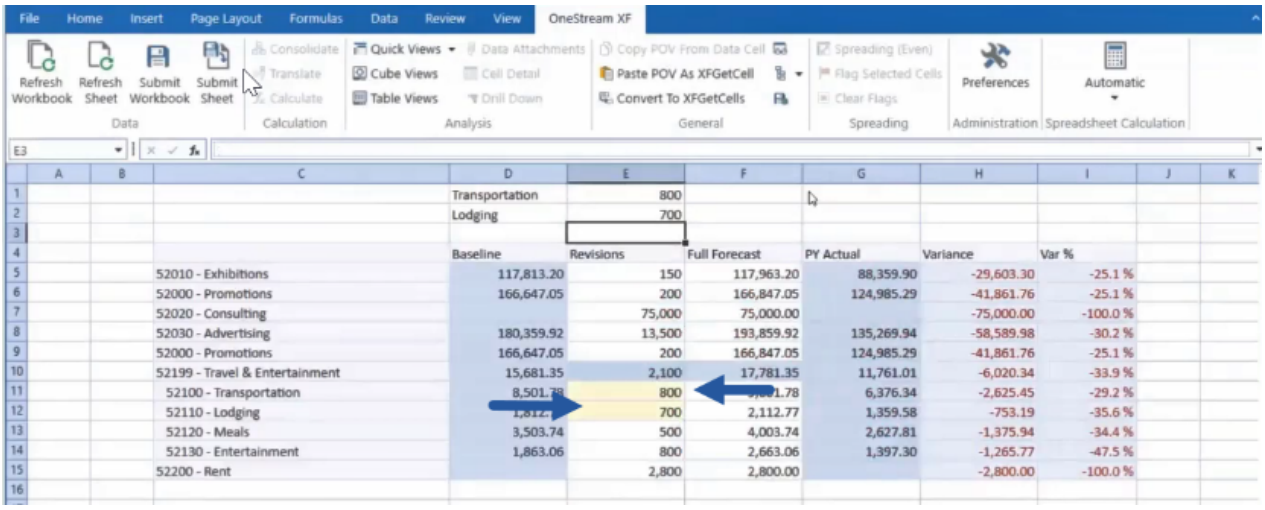
Excel users who want to continue working in Excel to access can log in through the OneStream menu, update the cube view content and submit it to the database without leaving Excel. You can also perform these tasks in Spreadsheet within the application.

You can **Retain Formulas in a Cube View Content** that are related to values within a function, within an existing workbook, within a sheet, within other sheets, in external workbooks, and in external renamed worksheets in Excel. Spreadsheet also offers this functionality, but it doesn't allow you to point the cell references to external workbooks.

Click **Refresh Sheet** to see all changes within the cube view content and then click **Submit Sheet** or activate **Dynamically Highlight Evaluated Cells** and the cell updates automatically.



When a value for a formula in the cube view is changed by a cell reference, or a function related to a different cell is modified, if the value is different than what is in the database, a dirty cell is created. This means the value of the cell is different than the value of what is in the database and the cell will change colors.

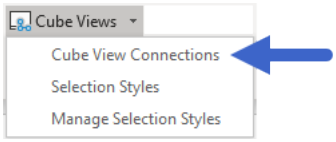


The number of cells with formulas in the cube view determines the amount of time it takes to update the cells. You can turn the feature on or off and only use **Refresh Sheet** to update the values in the cells. Changes will show very quickly, no matter the size of the worksheet, when using Spreadsheet.

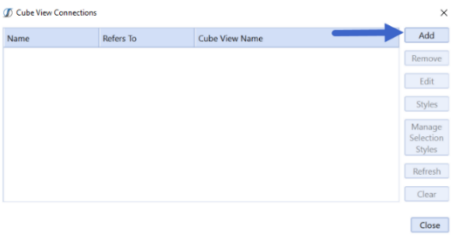
Using Retain Formulas and Dynamically Highlight Evaluated Cells

You can use retain formulas and dynamically highlighted evaluated cells within a cube view to automatically display updated values in an existing workbook, a sheet or sheets, external workbooks, and external renamed worksheets in Excel. You can also do this in Spreadsheet within the OneStream application, however, you can't point the cell references to external workbooks.

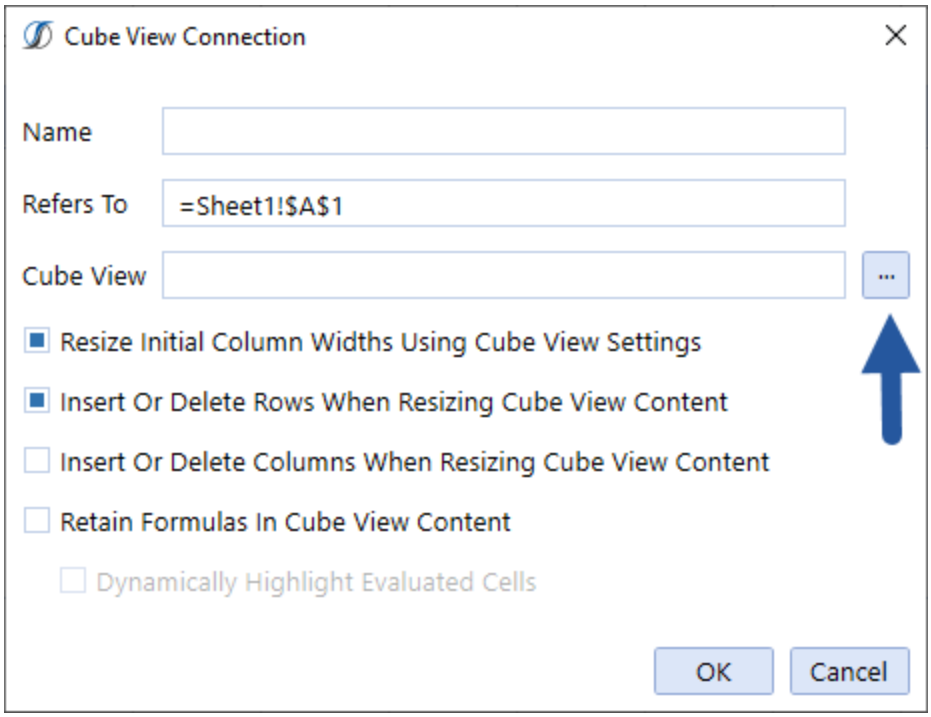
1. In Excel, go to the OneStream menu and Log on.
2. Click **Cube Views** > **Cube View Connections**.



3. Click **Add**.

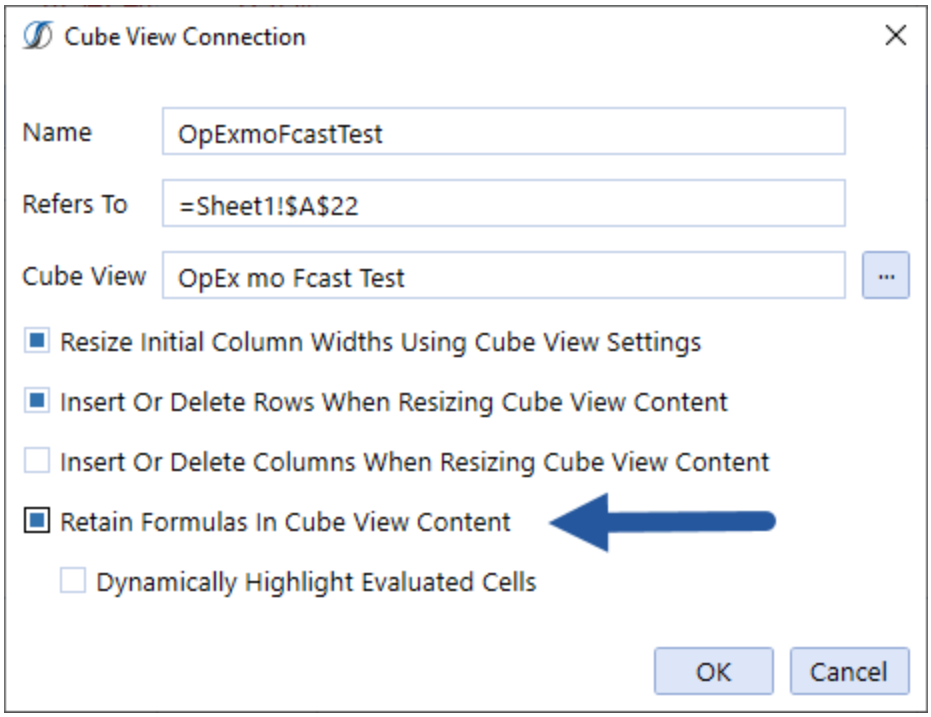


4. In the **Cube View Connection** window, click **Cube View**.

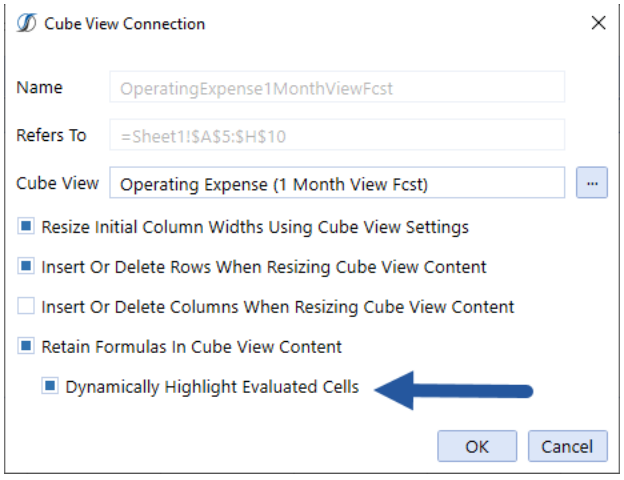


5. Select your choice and click **OK**.

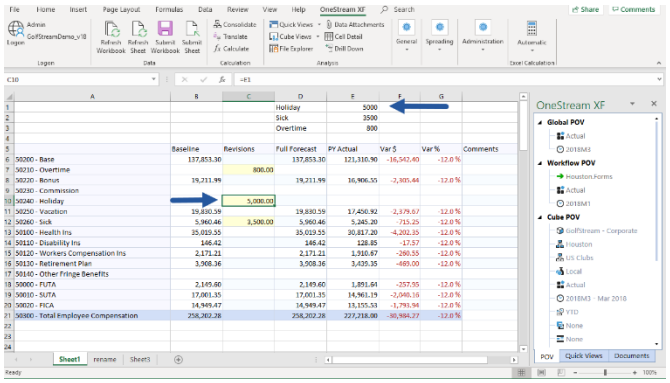
6. Click **Retain Formulas in Cube View Content** to activate **Dynamically Highlight Evaluated Cells**.



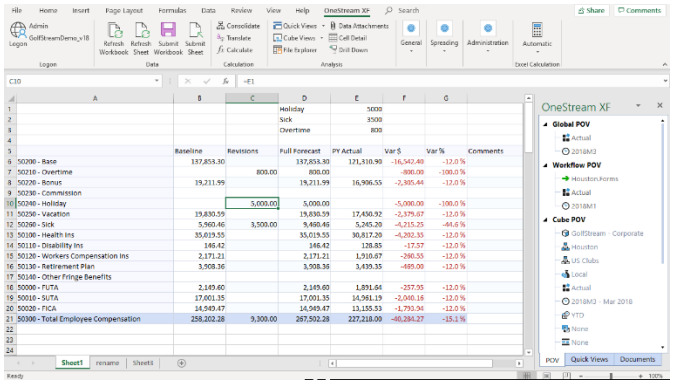
7. Then click **Dynamically Highlight Evaluated Cells** so you can see the changes as they are made.



8. Even if you don't activate the dynamically highlight evaluated cells feature, you can click **Refresh Sheet** after you make changes to see them.
9. If you're prompted, click **OK** once you've selected the parameters for the cube view.
10. Once the cube view has been added, you can click **Edit** to review, if needed.
11. Make changes to the sheet and press <Enter> to see the updated cell, which will change from white to yellow.



12. Click **Submit Sheet** to automatically save changes to the database.

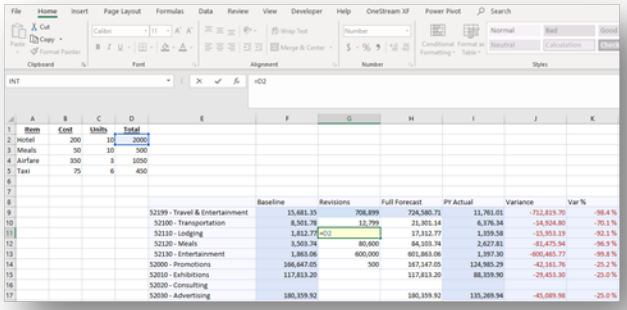


Use Cases

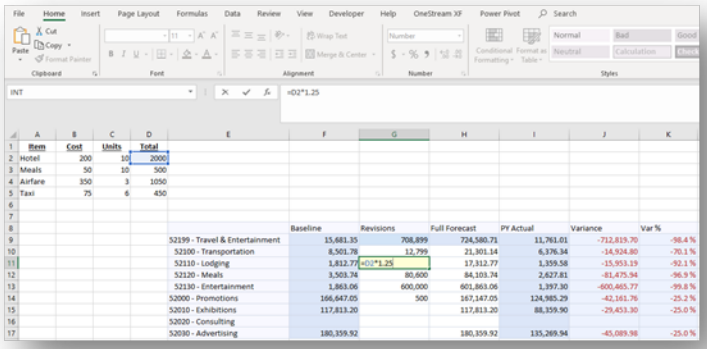
These use cases are for both Excel and Spreadsheet unless otherwise noted.

The placing of formulas or cell references. Retain Formulas can reference the following types of formulas. In all instances the formula will stay after refresh and/or submission.

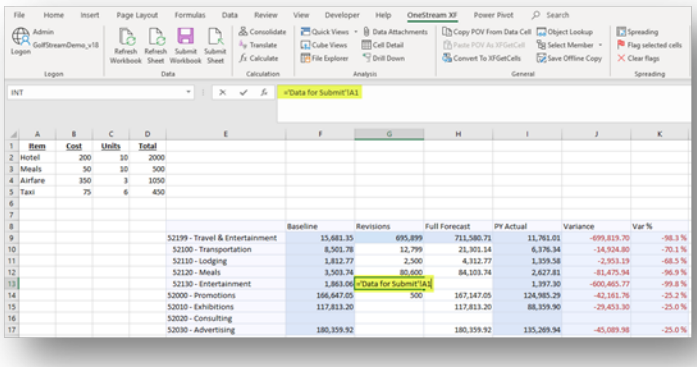
Cell References of individual cells of data on the same sheet.



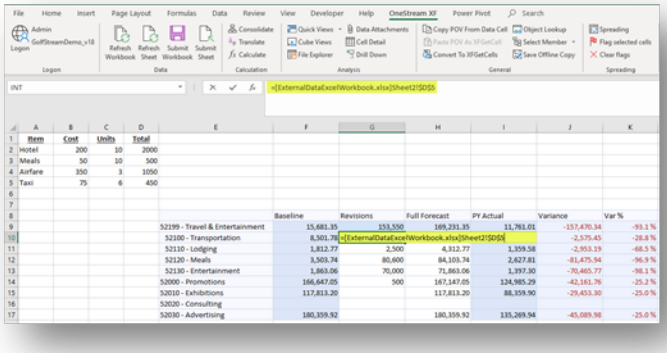
Cell References to a cell on the same sheet, factored by another value.



Cell References to cells on other sheets. These can also be factored by another value as well.



Referenced cell(s) on another saved workbook can also be factored by another value. (This applies to Excel only.)



Best Practices

Well-Formed Grid

It is suggested to create a “Well-Formed Grid” (Root.List or Comma Separated List) in Cube Views. When using this “Well-Formed Grid” (Root.List or Comma Separated List) in Cube Views, the Excel/SpreadSheet relative (=C2) and absolute formulas (=C2) will be retained.

However, when using these relative and absolute formulas within an Excel/Spreadsheet formula, users can use either the cell reference or text within the formula depending upon how members will be added or removed:

- =VLOOKUP(D30,Sheet1!A:B,2,FALSE) will work in a List or Comma-Separated list (Well-formed grid) when Accounts are added to the end.
- =VLOOKUP("52000 - Promotions",Sheet1!A:B,2,FALSE) will work in a case when a Member of a Row is moved up or down.

Member Expansion Functions

When using Member Expansion Functions in Cube Views for Excel and SpreadSheet, the cell being referenced within the function (Vlookup, etc), will need to be adjusted and/or referenced as text.

- =VLOOKUP("52000 - Promotions",Sheet1!A:B,2,FALSE) will work in a Dynamic or when a Member of a Row is moved.
- =VLOOKUP(D30,Sheet1!A:B,2,FALSE) will NOT work in a Dynamic or when a Member of a Row is moved as this is using the cell ref of D30.

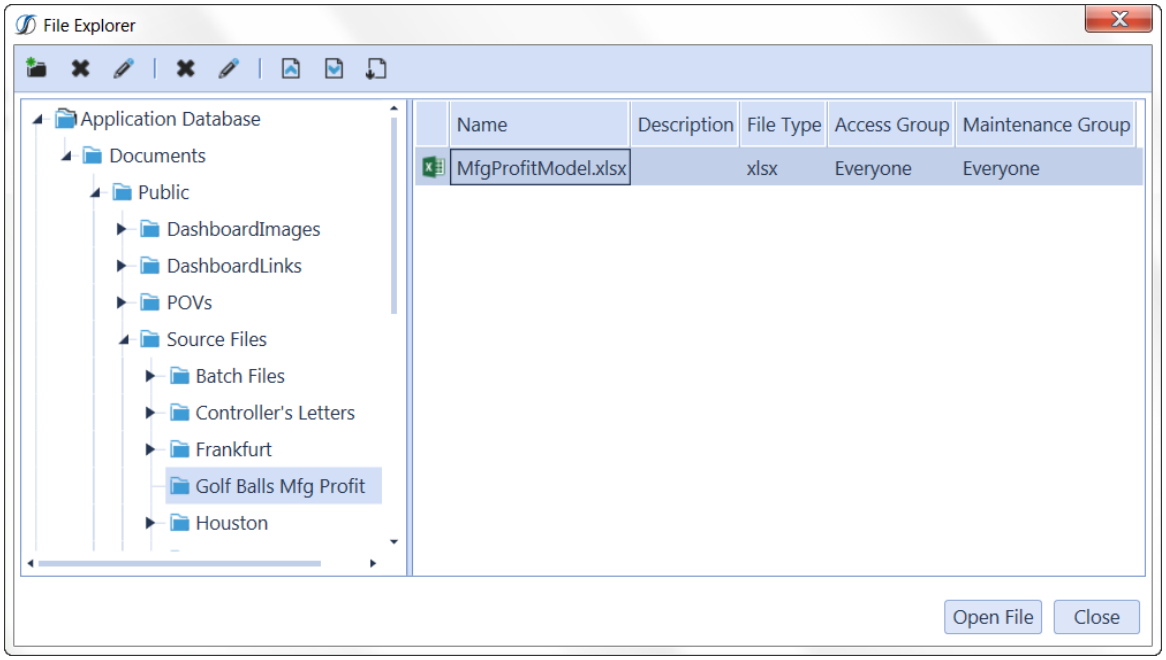
Other Notable Considerations

- Deselecting the Retain Formulas for Cube View Content will eliminate all formulas that were established /existed on the Cube View grid.
- Pivoting the existing Dimensions of the Cube View will break formulas.
- Changing the “structure” of the Cube View grid in the rows or columns will also break the formulas. For example; If you have Account, Entity, UD3 as the dimensions used in the row and switch it to UD3, Entity, Account, it will break the formulas.
- Users can change the POV to select a new dimension. This will change the Cube View results but retain the existing formulas that were established. The user at this point can choose to utilize the existing formulas, modify or delete. If the original formulas are modified or deleted, the last action will be saved.
- Linking to a white cell (writeable cell) to another cell in a different workbook will work ONLY in Excel and NOT in Spreadsheet.
- Prior to establishing links to an external workbook, the user should save the external workbook being referenced.
- When the user renames or saves as the (referenced) file, the user will need to update the links to the newly created file. Updating the links on the spreadsheet should be done BEFORE doing a refresh or submit.
- Formulas with cell references (VLOOKUP, INDEX(MATCH(, etc) that return errors (#N/A, #ERROR, etc) or non-numeric data will not retain the formula and return to its original value from the Cube View ; this error text cannot be converted into a number so the formulas will not retain.

- If a Dimension Member Name is renamed; i.e.; “52200 – Rent” is now “52200 – Rent Commercial”, the formula will break.

File Explorer

Use this option to upload and download files.



Create Folder

This creates a new folder under the selected folder on the left-hand side of the File Explorer pane.

Delete Selected Folder/File

This deletes the selected folder on the left-hand side of the File Explorer pane or the selected file.

Edit Selected Folder/Edit Selected File Information

This edits the Description, Maintenance Group, and Access Group for the selected folder or file.

Upload File

This uploads the selected file and allows the user to save.

Download Selected File

This downloads the selected file and allows the user to save.

Download Selected File's Content File

This downloads the selected file's content file and allows the user to save.

Data Attachments

This pulls up the Data Attachments dialog to show existing comments or attachments on a selected cell, or to allow data attachment edits.

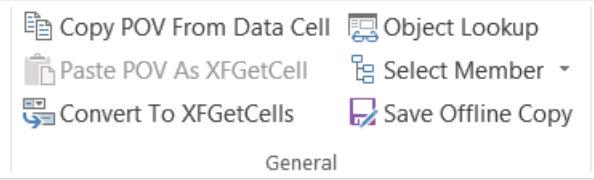
Cell Detail

Enter Cell Detail for a Cube View or Quick View data cell. See Cell Detail in "Using OnePlace Cube Views" on page 1100 for more details on this function.

Drill Down

Drill down on a specific cell in order to see more details or gather more information. See Drill Down in "Using OnePlace Cube Views" on page 1100 for more details on this function.

General



Copy POV from Data Cell
This captures the Point Of View of the currently selected cell. After clicking this option, the Paste POV As XFGetCell becomes available and the Copy POV From Data Cell goes to grey. The ability to paste this into another cell is now available and OneStream will automatically convert this into an XFGetCell formula with all of the appropriate Parameters.

Paste POV As XFGetCell
This option is only available after clicking Copy POV From Data Cell. After clicking this option, OneStream will convert the copied cell into an XFGetCell formula. Click Refresh Data to retrieve the data.

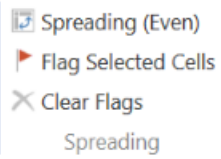
Convert to XFGetCells
This will convert an existing Quick View into an XFGetCells. After clicking this option, OneStream will prompt with the following: Are you sure you want to convert all of the data in Quick View 'Name of the Quick View' to XFGetCells? By clicking OK, the Quick View definition will be deleted and converted to XFGetCells.

Object Lookup
Use the Object Lookup to insert objects from OneStream into Excel such as Foreign Exchange Rate Types when building formulas. If creating an Extensible Document in Excel, users can also use the Object Lookup to insert Parameters, Substitution Variables, or Image Content. See Object Lookup in "Presenting Data With Books, Cube Views and Other Items" on page 626 for more details on this feature.

Select Member
Select a Dimension Type from the drop-down list in order to view the Members of that Dimension. Select a Member of the hierarchy, and the Member name will display in the selected cell.

Save Offline Copy
Use this to save an offline copy of the current worksheet without the functions. Users without the Excel Add-In can open this copy and see the saved values.

Spreading

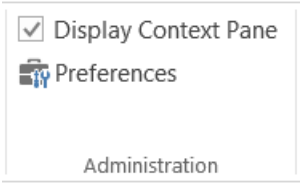


Allows users to see what type of spreading was used to spread data values over several columns or rows without having to type in each cell's values.

Spreading Types

Spreading (Even)
This distributed the active cell amount evenly across all selected cells.
Spreading (445)
This distributed the active cell amount using a weighted 445 pattern across all selected cells.
Spreading (454)
This distributed the active cell amount using a weighted 454 pattern across all selected cells.
Spreading (544)
This distributed the active cell amount using a weighted 544 pattern across all selected cells.
Spreading (Factor)
Multiplied all cells in the data range by the specified rate.
Spreading (Fill)
Filled all cells in the data range with a specified value.
Spreading (Proportional)
Distributed a value in all cells in the data range by the proportional based on the number of cells in the range.
Spreading (Accumulate)
This starts with the active cell amount and cumulatively multiplies it by the specified rate.
Spreading (Clear)
Cleared all data that was previously entered in the data range.
Flag Selected Cells
Flags selected cells so the original amount in the cell is retained during the spreading process.
Clear Flags
Select this to clear any flagged cells.

Administration



Display Context Pane

In order to display the OneStream task pane on the right-hand side of the screen, check this box. To hide the task pane, uncheck the box.

Preferences

General

Enable Microsoft Sign In

Set this to True if Azure is used for authentication to sign into the Excel Add-In. Setting this property to true will enable the Microsoft Sign In button on the login dialog allowing users to enter their Azure credentials. Set this to False, to disable the Microsoft Sign In button and users will be prompted to enter their username and password.

Enable Macros for Event Processing

If set to True, this enables Excel macros for OneStream API calls. The default is False.

Invalidate Old Data When Workbook is Opened

If set to True, this will force a data refresh on the opened workbook. The default is False.

Use Minimal Calculation for Refresh Sheet

This is for Excel Add-In only, not the Spreadsheet feature in OneStream Windows App. The default is True this will only calculate formulas and Excel functions in the active sheet. Set to False to revert to a full calculation of all workbooks and all sheets.

> **NOTE:** Performance is best when Excel is set to use Manual Calculation Mode.

Disable Interactive User During Refresh
Accounts for a known Excel situation when running on certain touchscreen hardware. If the **Refresh Sheet** or **Refresh Workbook** is pressed but the cells containing functions do not complete their calculations when processed, change the **Disable Interactive User During Refresh** setting under **Preferences** to True.

> **NOTE:** Setting this to True may result in incompatibility issues with other Excel Add-ins.

Retain All Formatting when Saving Offline Copy
This is for Excel Add-In only, not Spreadsheet. The default is False to derive basic formatting and better performance. Set this to True to obtain all character by character formatting, this will force a data refresh on the opened workbook.

Quick View Double-Click Behavior
Default Expansion for Rows/Columns
This determines what level of expansion displays when a user double-clicks a Quick View Row or Column Header. NextLevel is the default setting and allows multiple expansion paths when a user double clicks a row or column header. There is also the ability to double-click an expanded item to collapse it again. This feature only works with the NextLevel setting.

For the following properties, See Quick View in "Getting Started with the Excel Add-In " on page 1138 In
Default Display Settings for New Quick Views
Default Suppression Settings for New Quick Views

Excel Calculation



The Excel Calculation icon has the option of Automatic, Automatic Except for Data Tables, and Manual. It is recommended that the Calculation be set to Manual when using OneStream spreadsheets because the Automatic setting results in an Excel re-calculation every time a OneStream's interactive workbook changes data (e.g., when navigating a Quick View). However, this is not forced because a user might prefer Excel's Automatic calculation, especially when there is not a significant amount of OneStream data in the workbook.

Right-Click Options

When working with a Cube View in Excel, the following right-click options are available:

Quick View
See Quick View in "Navigating the Excel Add-In" on page 1177.

Expand
Select the cell of a Member and choose how to view its data.

AllTops
This returns the Top of the given Dimension.

AllBase
This returns all Base Members of the given Dimension regardless of what Member is selected.

All
This returns all Members in a given Dimension.

NextLevel
This returns the next level of Members under the selected Member.

KeepOnly
This will only keep the selected Members.

Parents
This returns the direct Parents of the selected Member regardless of how many hierarchies to which the Member belongs.

Ancestors
This returns all Members up the chain from the selected Member.

Children
This returns the first level of Children under the selected Member.

ChildrenInclusive
This returns the selected Member and its first level of Children.

Descendants
This returns every Member under the selected Member in a list, not a hierarchy.

DescendantsInclusive
This returns the selected Member and every Member under it in a list, not a hierarchy.

TreeDescendants
This returns every Member under the selected Member in a hierarchy.

TreeDescendantsInclusive
This returns the selected Member and every Member under it in a hierarchy.

Base
This returns the Base level for the selected Member.

Paste POV
This allows a user to Paste a POV into a selected cell in order to change the data within that Quick View.

Apply POV from Selected Cell
This allows a POV to be passed from a selected cell within a Quick View.

Apply User POV
This allows a Point of View to be passed between Quick Views.

Clear POV
This will clear the POV for the selected Quick View.

For the following properties, refer to Quick View in "Navigating the Excel Add-In" on page 1177

Undo
Redo
Options
Refresh

Calculate / Translate / Consolidate
Similar to the icons in the Ribbon, but here there is also the choice to do Force operations and additional Logging.

Select Member
Select a Dimension Type from the drop down list in order to view the Members of that Dimension. Select a Member of the hierarchy, and the Member name will display in the selected cell.

Copy POV from Data Cell
See General

Paste POV As XFGetCell
See General

Convert to XFGetCells
See General

Cell Detail
See Analysis

Data Attachments
See Analysis

Cell POV Information
This gives a detailed summary of the selected Members related to this intersection as well as the full Member Script used to get this value. All the major properties of these Members can be seen from this dialog.

Cell Status
This returns a long list of properties about a given cell.

Drill Down
See Analysis

Spreading

This allows users to enter data into an aggregate Member, like an annual time period, and spread values over several columns or rows without having to type in each cell's values.

Spreading Type

Fill
This fills each selected data cell with the value in the Amount to Spread property.

Clear Data
This clears all data within the selected cells.

Even Distribution
This takes the Amount to Spread and distributes it evenly across the selected cells.

445 Distribution
This takes the Amount to Spread and distributes it with a weight of 4 to the first two selected cells and a weight of 5 to the third cell.

454 Distribution
This takes the Amount to Spread and distributes it with a weight of 4 to the first selected cell, a weight of 5 to the second cell and a weight of 4 to the third.

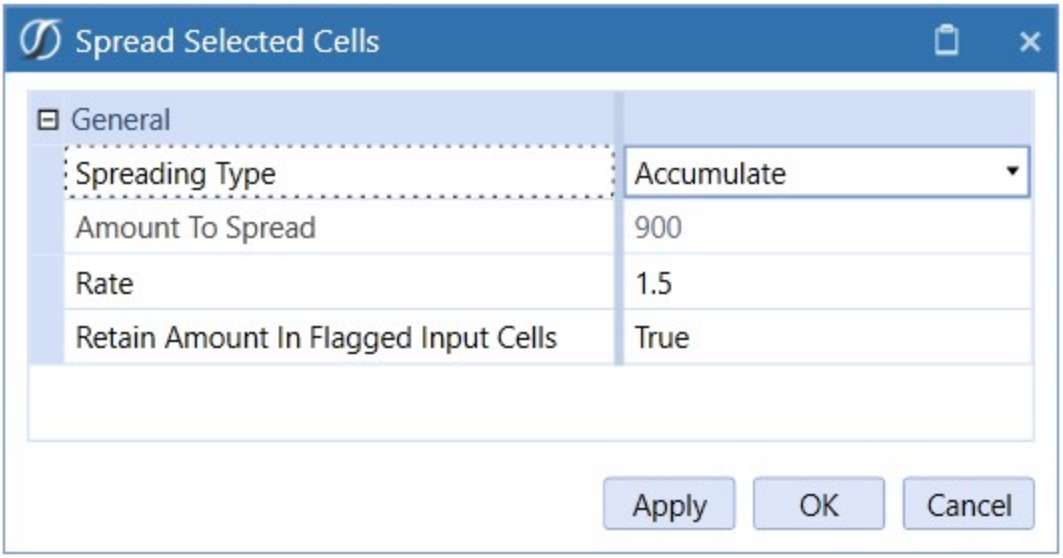
544 Distribution
This takes the Amount to Spread and distributes it with a weight of 5 to the first selected cell and a weight of 4 to the second and third cells.

Factor
Multiply all cells by the specified rate.

Accumulate
This takes the first selected cell's value and multiplies it by the rate specified. It then takes that value, multiplies it by the specified rate and places it in the second cell selected, and does this for all selected cells. For example, four cells are selected and the first cell has a value of 900.

Apr 2011	May 2011	Jun 2011	Jul 2011
909.00	**14.00**	**622.50**	**33.75**
900.00	0.00	0.00	0.00

The Accumulate Spreading is setup as follows with a rate of 1.5:



When the spreading is applied the outcome is as follows:

Apr 2011	May 2011	Jun 2011	Jul 2011
1,359.00	**2,039.00**	**3,660.00**	**4,590.00**
1,350.00	2,025.00	3,037.50	4,556.25

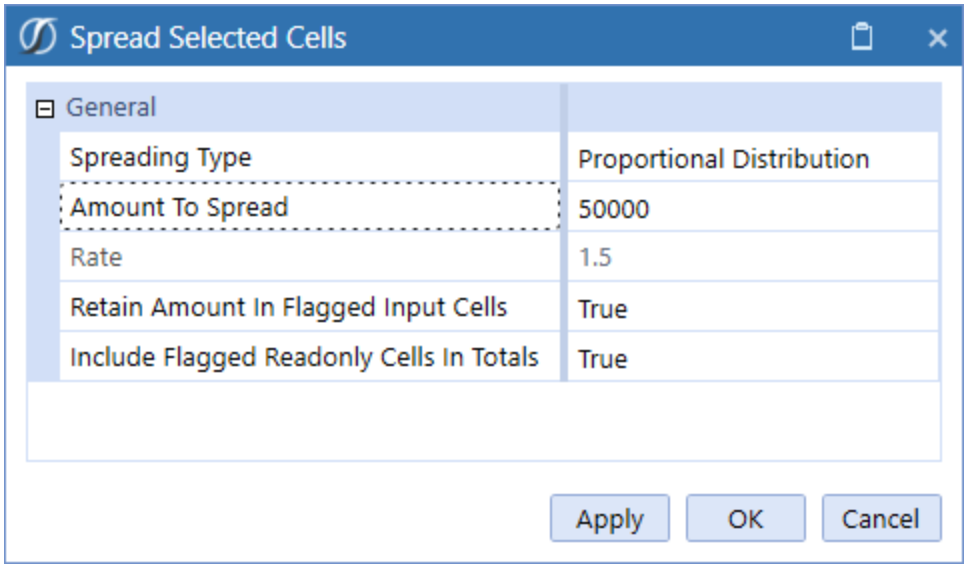
Each cell's value is a factor of the previous cell amount.

Proportional Distribution

This takes the selected cell's value, multiplies it by the specified Amount to Spread, and then divides it by the total sum of all selected cells. If all the cells have a zero value, the Amount to Spread will behave like an Even Distribution.

Apr 2011	May 2011	Jun 2011	Jul 2011
1,359.00	**2,039.00**	**3,660.00**	**4,590.00**
1,350.00	2,025.00	3,037.50	4,556.25

A proportional amount of 50,000 is applied to the cells:



Result:

Apr 2011	May 2011	Jun 2011	Jul 2011
6,162.85	**9,244.77**	**14,468.65**	**20,802.98**
6,153.85	9,230.77	13,846.15	20,769.23

Spreading Properties

Amount to Spread
Specify the value to spread over the selected cells. The value defaults to the last cell selected. The way the amount in this field spreads varies by Spreading Type.

Rate (Factor and Accumulate Spreading Types Only) Enter a rate to multiply by a cell value.

Retain Amount in Flagged Input Cells
Users can flag specific cells in order to retain the data within the cell. If this property is set to True, spreading will not apply to the selected flagged cells.

Include Flagged Readonly Cells in Totals
Set this to True to include locked base-level cell values when calculating spreading totals. True is the default.

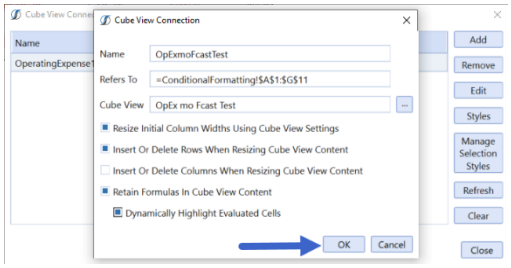
Retain Formatting in Cube Views with Selection Styles and Conditional Formatting

Using Selection Styles

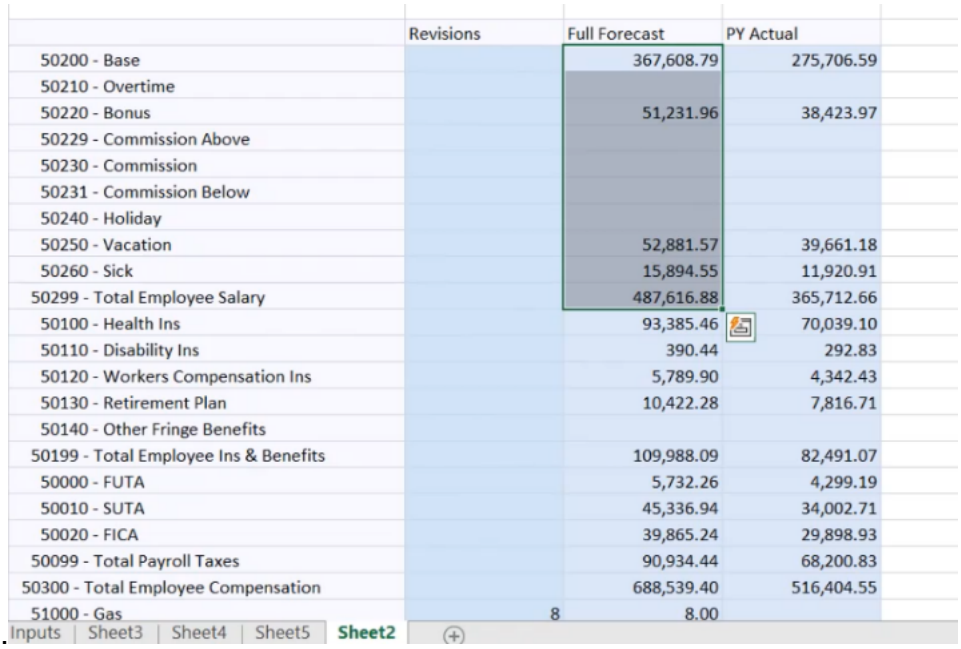
You can bring an existing cube view into Excel or Spreadsheet and format using functionality that is included in Excel, to create highly formatted reporting. You can also modify it locally as well as in spreadsheet. You can use existing cube view formatting, add new styles to apply changes to rows, columns, or cells, or a combination of existing styles with new styles, and add conditional formatting.

Creating a Selection Style

1. Log in using the OneStream menu.
2. Click **Cube Views** > **Cube View Connections**.
3. Click **Add**.
4. Select the cube view, click **OK**, then **Close.**



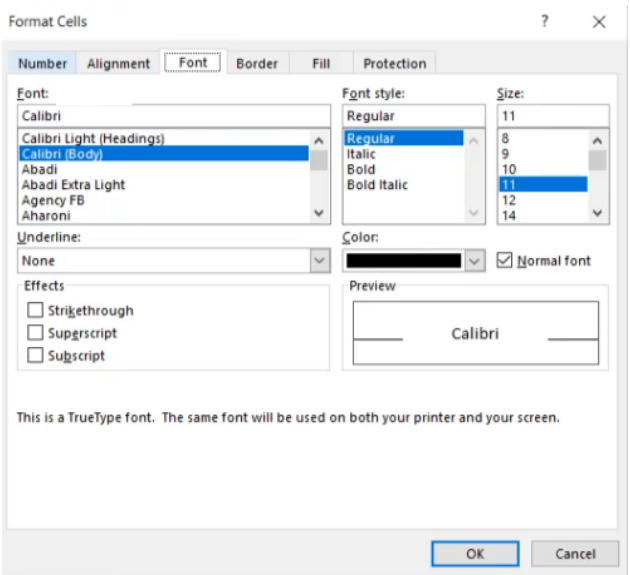
5. Select the cell, a group of cells, a column, or row to format.



	Revisions	Full Forecast	PY Actual
50200 - Base		367,608.79	275,706.59
50210 - Overtime			
50220 - Bonus		51,231.96	38,423.97
50229 - Commission Above			
50230 - Commission			
50231 - Commission Below			
50240 - Holiday			
50250 - Vacation		52,881.57	39,661.18
50260 - Sick		15,894.55	11,920.91
50299 - Total Employee Salary		487,616.88	365,712.66
50100 - Health Ins		93,385.46	70,039.10
50110 - Disability Ins		390.44	292.83
50120 - Workers Compensation Ins		5,789.90	4,342.43
50130 - Retirement Plan		10,422.28	7,816.71
50140 - Other Fringe Benefits			
50199 - Total Employee Ins & Benefits		109,988.09	82,491.07
50000 - FUTA		5,732.26	4,299.19
50010 - SUTA		45,336.94	34,002.71
50020 - FICA		39,865.24	29,898.93
50099 - Total Payroll Taxes		90,934.44	68,200.83
50300 - Total Employee Compensation		688,539.40	516,404.55
51000 - Gas	8	8.00	

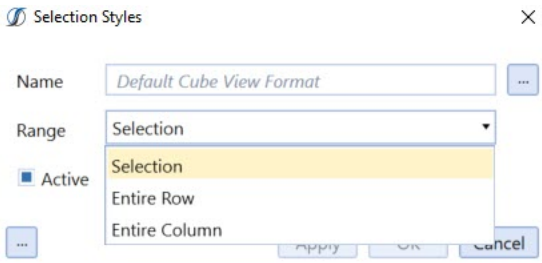
Inputs | Sheet3 | Sheet4 | Sheet5 | Sheet2

6. Either right-click to open Format Cells or use the Home menu to choose formatting.

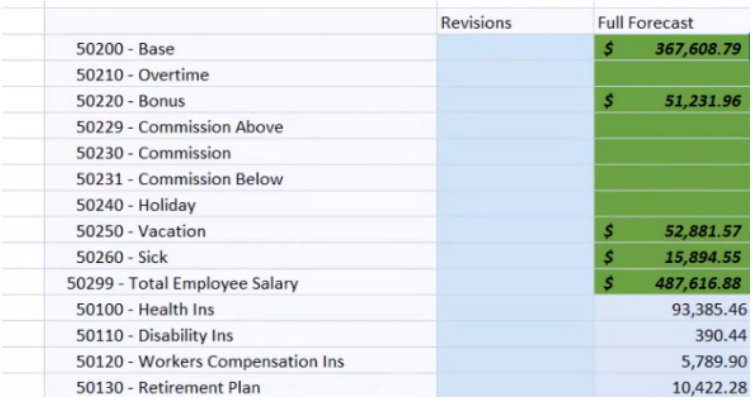


7. After formatting, click **OneStream** > **Cube Views** > **Selection Styles**.

8. Enter a Name and Range to apply to the current Selection, Entire Row, or Entire Column. Then click **OK**.



9. The formatting is applied to cube view.



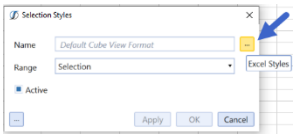
	Revisions	Full Forecast
50200 - Base		$ 367,608.79
50210 - Overtime		
50220 - Bonus		$ 51,231.96
50229 - Commission Above		
50230 - Commission		
50231 - Commission Below		
50240 - Holiday		
50250 - Vacation		$ 52,881.57
50260 - Sick		$ 15,894.55
50299 - Total Employee Salary		$ 487,616.88
50100 - Health Ins		93,385.46
50110 - Disability Ins		390.44
50120 - Workers Compensation Ins		5,789.90
50130 - Retirement Plan		10,422.28

10. Save the file to save the formatting to the cube view.

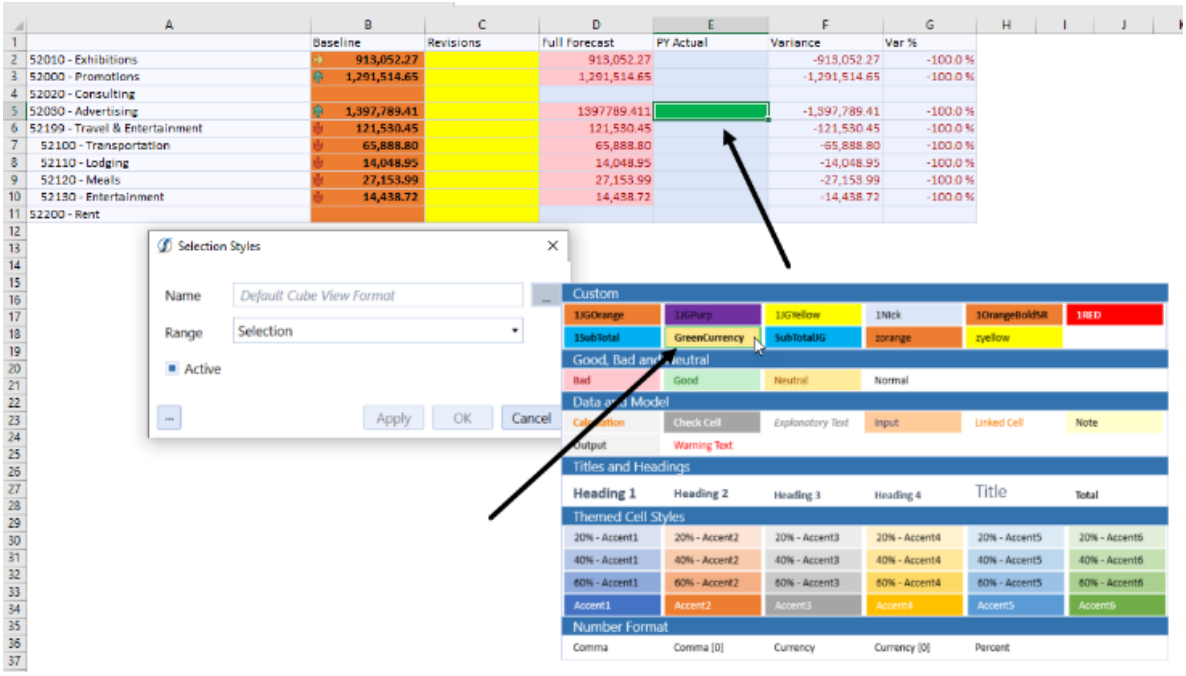
Using an Existing Style

1. Select the cell, a group of cells, a column, or row to format, then click **Cube Views** > **Selection Styles**.

2. Click Excel Styles to select a style. If a style is not selected the Default Cube View Format is used.



3. On the style palette, hover to view the styles.



4. Click the style to use and then Apply or OK.

5. Save the file to save the cube view formatting.

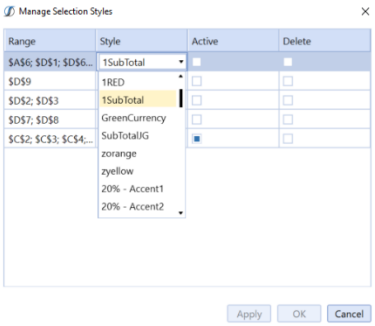
Adding a Selection Styles Shortcut

In Excel, right-click Selection Styles then click Add to Quick Access Toolbar. This adds a shortcut to your toolbar that launches the Selection Styles window.

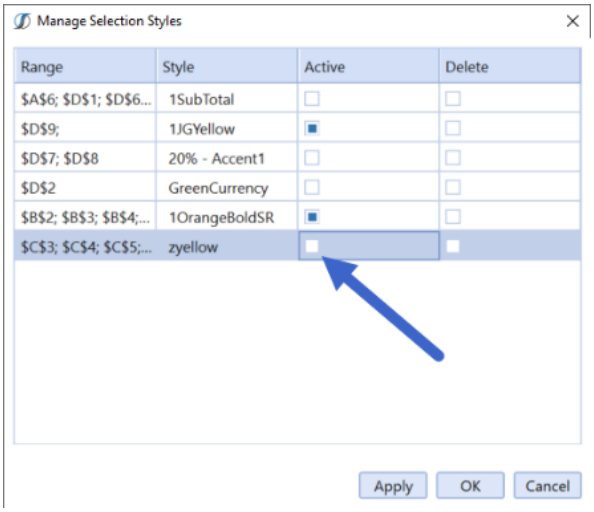


Reviewing Styles and Ranges

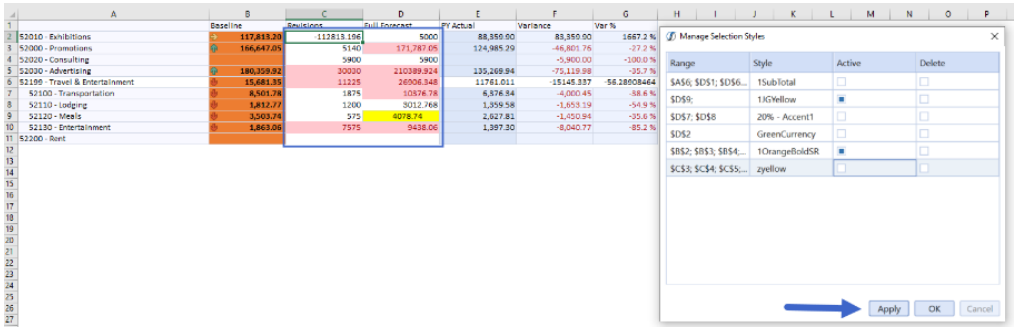
1. Click **Cube Views** > **Manage Selection Styles**.
2. Review your styles that are applied to the cube view.
3. Modify selected styles.



4. Enable or disable Active styles as needed and click **OK**.

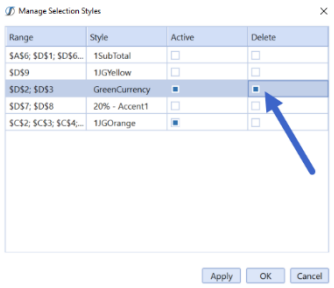


5. Click **Apply** to preview the changes, or **OK** to apply the changes.



6. In Selection Styles, you will see style that are no longer Active. Click **Activate** to enable them.

7. You can delete a style from the cube view but it will be available in the current workbook.



8. Save the file to save the cube view formatting.

Using Right-click Menu Options

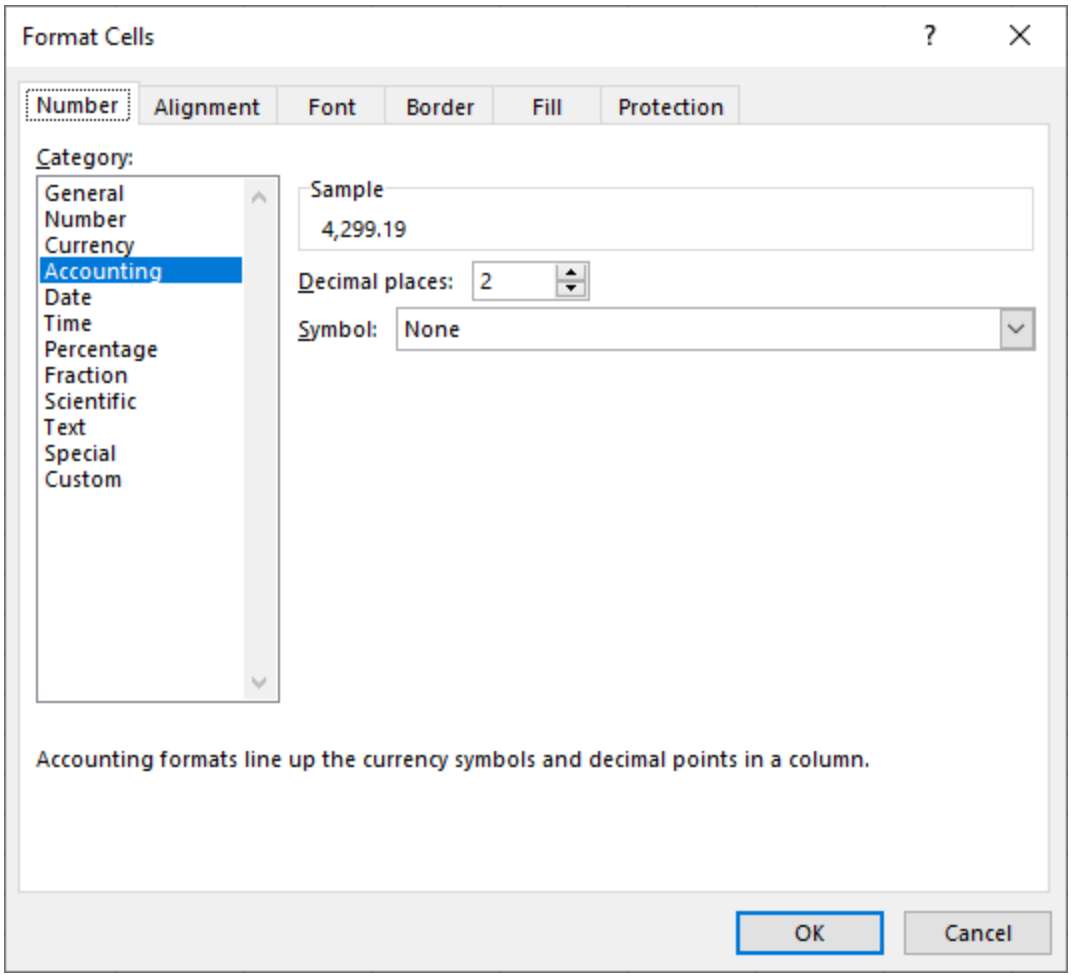
You can manage selection styles by right-clicking in a cube view and selecting **OneStream** > **Cube Views** > **Cube View Connections** > **Selection Styles** > **Manage Selection Styles**.

Modifying and Duplicate Styles

1. In the Home menu, click **Styles** and right-click a style.

2. Click **Modify** or **Duplicate** and then **Format**.

3. Make any necessary changes and click **OK**.



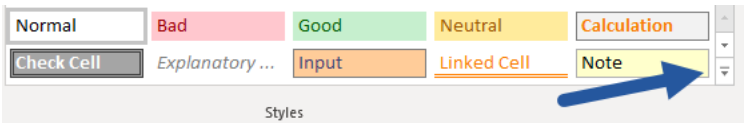
4. Save the file.

Merging Styles

You can use styles created in other workbooks in Excel only.

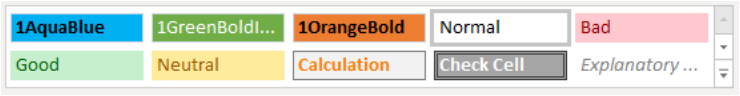
1. Open a new workbook.
2. Add a cube view.

3. Click **Home** > **Styles** then the **More** arrow.



4. Click **Merge Styles**, select the style, and click **OK**.

The style is now available in the workbook.

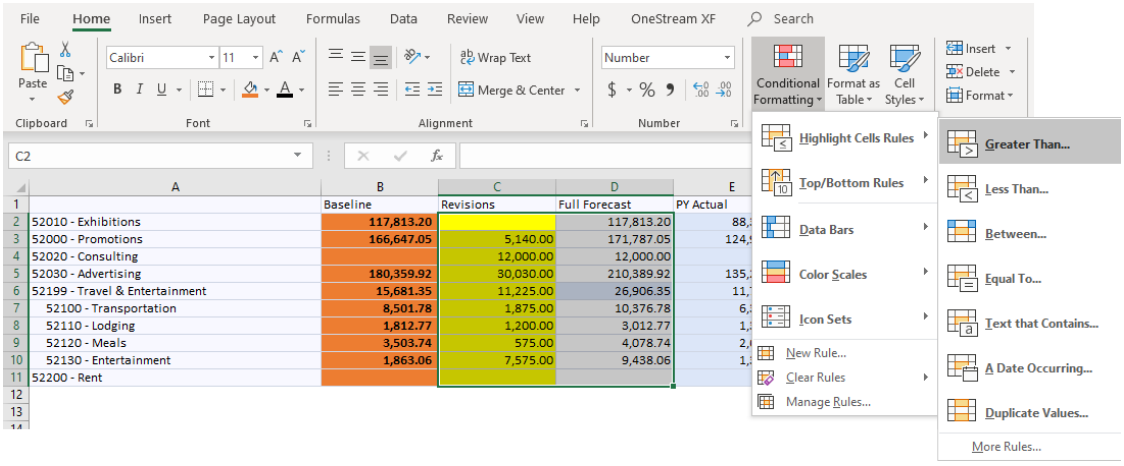


Conditional Formatting

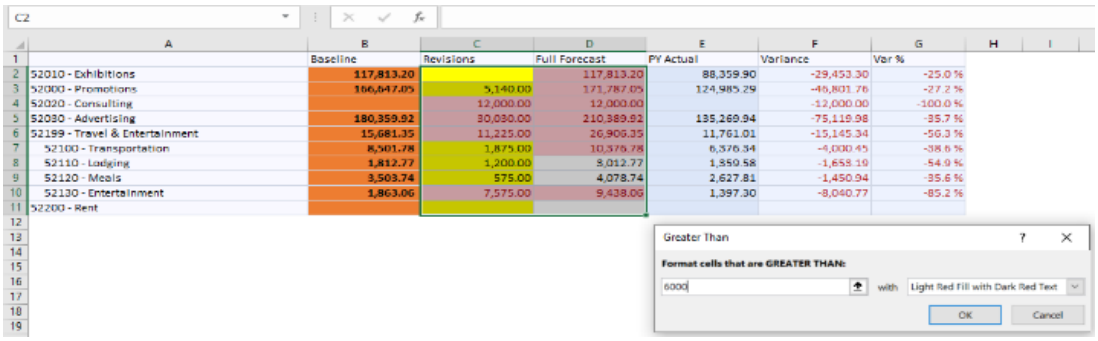
Use Conditional Formatting in Cube Views to visually explore and analyze data. You can highlight cells or ranges of cells, identify key values, and represent data using data bars, color scales, and icon sets that correspond to specific variations in the data. If there are any existing formats prior to applying Conditional Formatting, they will be retained if the range of cells containing the conditional formats do not meet the conditions of the rule. All styles from the cube view and the selection styles that had been previously applied to that range are overridden by conditional formatting.

Create Conditional Formatting in an Existing or New Cube View

1. Click Home > Conditional Formatting > Highlight Cells Rules > Greater Than.

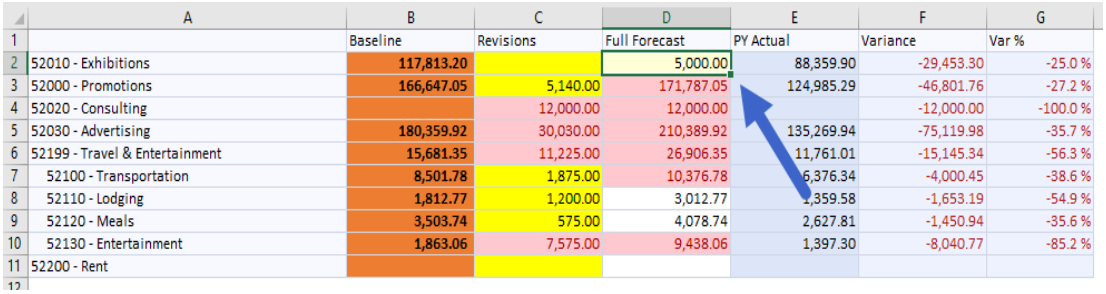


2. Enter 6000 and click OK.



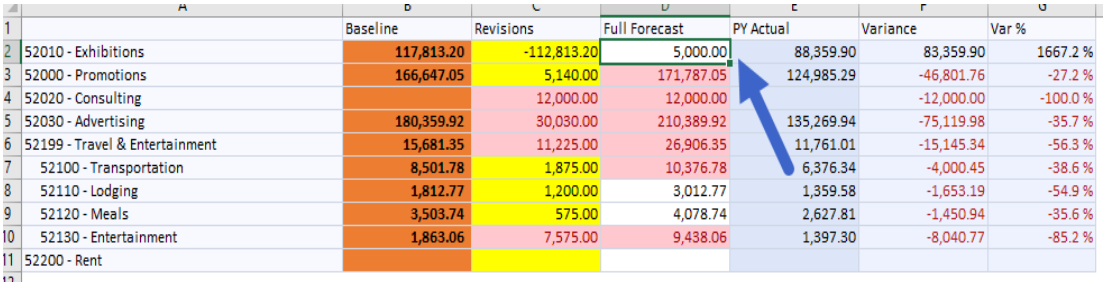
3. Go to OneStream and click Refresh Sheet to see that your changes have been applied.

4. If you make a change that is different than the value in the database, the cell will change to pale yellow, until you refresh or submit.



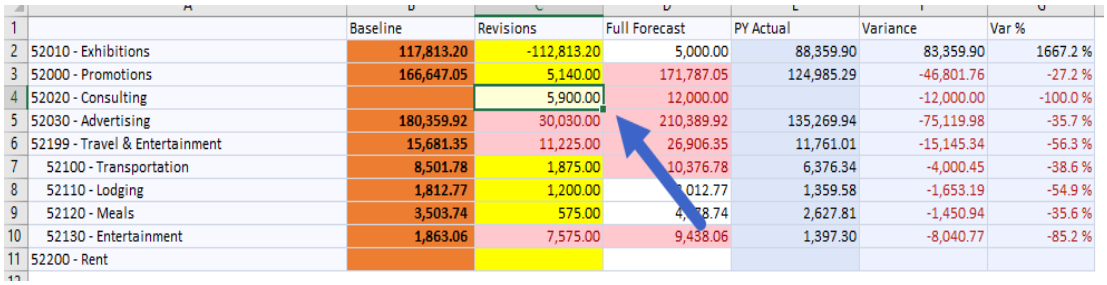
	A	B	C	D	E	F	G
1		Baseline	Revisions	Full Forecast	PY Actual	Variance	Var %
2	52010 - Exhibitions	117,813.20		5,000.00	88,359.90	-29,453.30	-25.0 %
3	52000 - Promotions	166,647.05	5,140.00	171,787.05	124,985.29	-46,801.76	-27.2 %
4	52020 - Consulting		12,000.00	12,000.00		-12,000.00	-100.0 %
5	52030 - Advertising	180,359.92	30,030.00	210,389.92	135,269.94	-75,119.98	-35.7 %
6	52199 - Travel & Entertainment	15,681.35	11,225.00	26,906.35	11,761.01	-15,145.34	-56.3 %
7	52100 - Transportation	8,501.78	1,875.00	10,376.78	6,376.34	-4,000.45	-38.6 %
8	52110 - Lodging	1,812.77	1,200.00	3,012.77	1,359.58	-1,653.19	-54.9 %
9	52120 - Meals	3,503.74	575.00	4,078.74	2,627.81	-1,450.94	-35.6 %
10	52130 - Entertainment	1,863.06	7,575.00	9,438.06	1,397.30	-8,040.77	-85.2 %
11	52200 - Rent						

5. If you submit, it will revert to the formatting that was in the cube view since it is no longer greater than 6000.



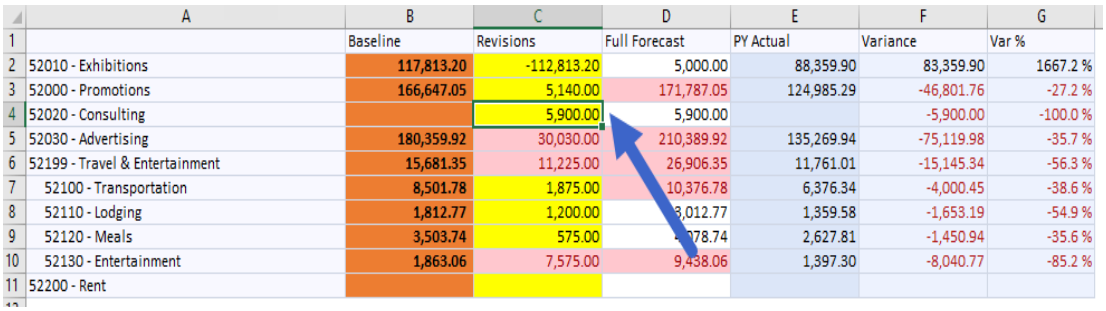
		Baseline	Revisions	Full Forecast	PY Actual	Variance	Var %
2	52010 - Exhibitions	117,813.20	-112,813.20	5,000.00	88,359.90	83,359.90	1667.2 %
3	52000 - Promotions	166,647.05	5,140.00	171,787.05	124,985.29	-46,801.76	-27.2 %
4	52020 - Consulting		12,000.00	12,000.00		-12,000.00	-100.0 %
5	52030 - Advertising	180,359.92	30,030.00	210,389.92	135,269.94	-75,119.98	-35.7 %
6	52199 - Travel & Entertainment	15,681.35	11,225.00	26,906.35	11,761.01	-15,145.34	-56.3 %
7	52100 - Transportation	8,501.78	1,875.00	10,376.78	6,376.34	-4,000.45	-38.6 %
8	52110 - Lodging	1,812.77	1,200.00	3,012.77	1,359.58	-1,653.19	-54.9 %
9	52120 - Meals	3,503.74	575.00	4,078.74	2,627.81	-1,450.94	-35.6 %
10	52130 - Entertainment	1,863.06	7,575.00	9,438.06	1,397.30	-8,040.77	-85.2 %
11	52200 - Rent						

6. If you make a change to a cell that has conditional formatting and a selection style,



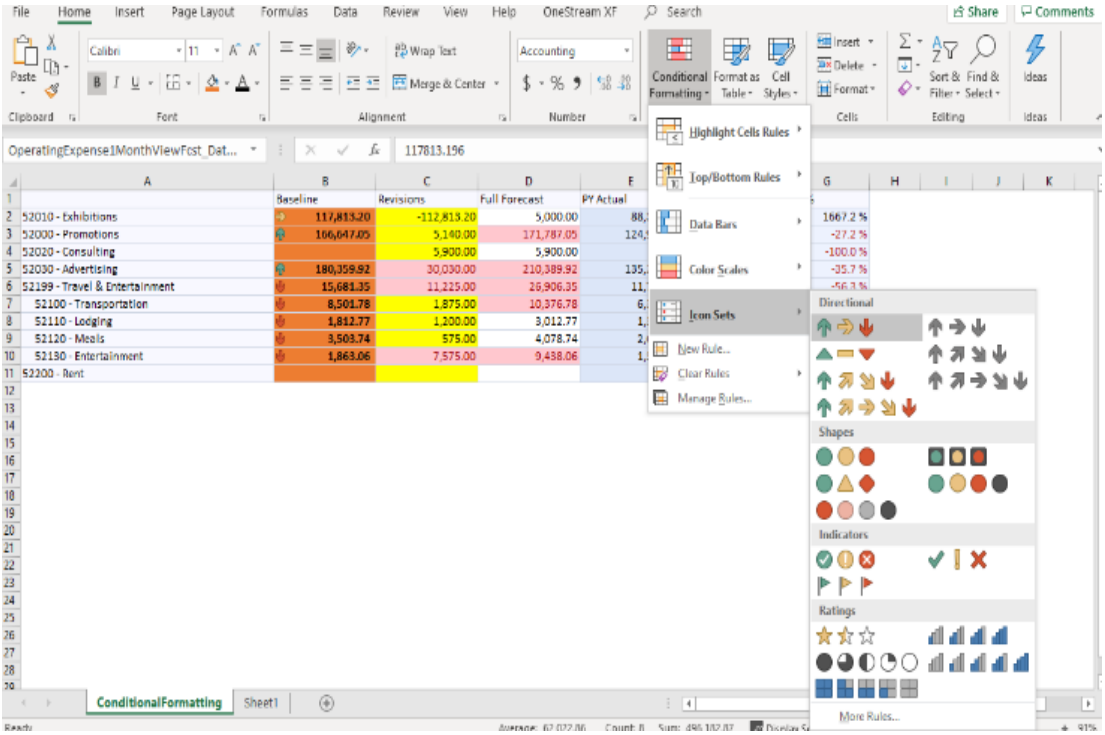
		Baseline	Revisions	Full Forecast	PY Actual	Variance	Var %
2	52010 - Exhibitions	117,813.20	-112,813.20	5,000.00	88,359.90	83,359.90	1667.2 %
3	52000 - Promotions	166,647.05	5,140.00	171,787.05	124,985.29	-46,801.76	-27.2 %
4	52020 - Consulting		5,900.00	12,000.00		-12,000.00	-100.0 %
5	52030 - Advertising	180,359.92	30,030.00	210,389.92	135,269.94	-75,119.98	-35.7 %
6	52199 - Travel & Entertainment	15,681.35	11,225.00	26,906.35	11,761.01	-15,145.34	-56.3 %
7	52100 - Transportation	8,501.78	1,875.00	10,376.78	6,376.34	-4,000.45	-38.6 %
8	52110 - Lodging	1,812.77	1,200.00	3,012.77	1,359.58	-1,653.19	-54.9 %
9	52120 - Meals	3,503.74	575.00	4,078.74	2,627.81	-1,450.94	-35.6 %
10	52130 - Entertainment	1,863.06	7,575.00	9,438.06	1,397.30	-8,040.77	-85.2 %
11	52200 - Rent						

when you submit, it will convert back to the selection style since it is no longer greater than 6000.



	A	B	C	D	E	F	G
1		Baseline	Revisions	Full Forecast	PY Actual	Variance	Var %
2	52010 - Exhibitions	117,813.20	-112,813.20	5,000.00	88,359.90	83,359.90	1667.2 %
3	52000 - Promotions	166,647.05	5,140.00	171,787.05	124,985.29	-46,801.76	-27.2 %
4	52020 - Consulting		5,900.00	5,900.00		-5,900.00	-100.0 %
5	52030 - Advertising	180,359.92	30,030.00	210,389.92	135,269.94	-75,119.98	-35.7 %
6	52199 - Travel & Entertainment	15,681.35	11,225.00	26,906.35	11,761.01	-15,145.34	-56.3 %
7	52100 - Transportation	8,501.78	1,875.00	10,376.78	6,376.34	-4,000.45	-38.6 %
8	52110 - Lodging	1,812.77	1,200.00	3,012.77	1,359.58	-1,653.19	-54.9 %
9	52120 - Meals	3,503.74	575.00	4,078.74	2,627.81	-1,450.94	-35.6 %
10	52130 - Entertainment	1,863.06	7,575.00	9,438.06	1,397.30	-8,040.77	-85.2 %
11	52200 - Rent						

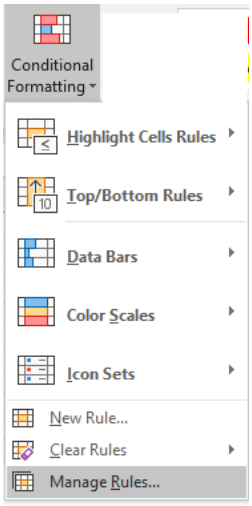
7. To add icons, go Home > Conditional Formatting > Icon Sets and select the icons to use, in this example, select the arrows.



8. The icons are part of the cube view.

	A	B	C	D	E	F	G
1		Baseline	Revisions	Full Forecast	PY Actual	Variance	Var %
2	52010 - Exhibitions	117,813.20	-112,813.20	5,000.00	88,359.90	83,359.90	1667.2 %
3	52000 - Promotions	166,647.05	5,140.00	171,787.05	124,985.29	-46,801.76	-27.2 %
4	52020 - Consulting		5,900.00	5,900.00		-5,900.00	-100.0 %
5	52030 - Advertising	180,359.92	30,030.00	210,389.92	135,269.94	-75,119.98	-35.7 %
6	52199 - Travel & Entertainment	15,681.35	11,225.00	26,906.35	11,761.01	-15,145.34	-56.3 %
7	52100 - Transportation	8,501.78	1,875.00	10,376.78	6,376.34	-4,000.45	-38.6 %
8	52110 - Lodging	1,812.77	1,200.00	3,012.77	1,359.58	-1,653.19	-54.9 %
9	52120 - Meals	3,503.74	575.00	4,078.74	2,627.81	-1,450.94	-35.6 %
10	52130 - Entertainment	1,863.06	7,575.00	9,438.06	1,397.30	-8,040.77	-85.2 %
11	52200 - Rent						
12							

9. You can also create, edit, delete, and view all conditional formatting rules.



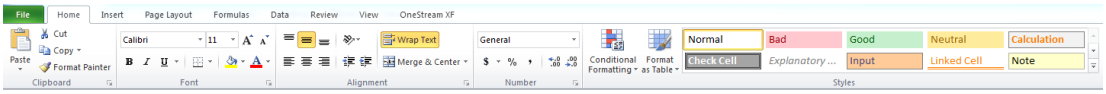
10. If you save the workbook, the conditional formatting is saved.

Styles

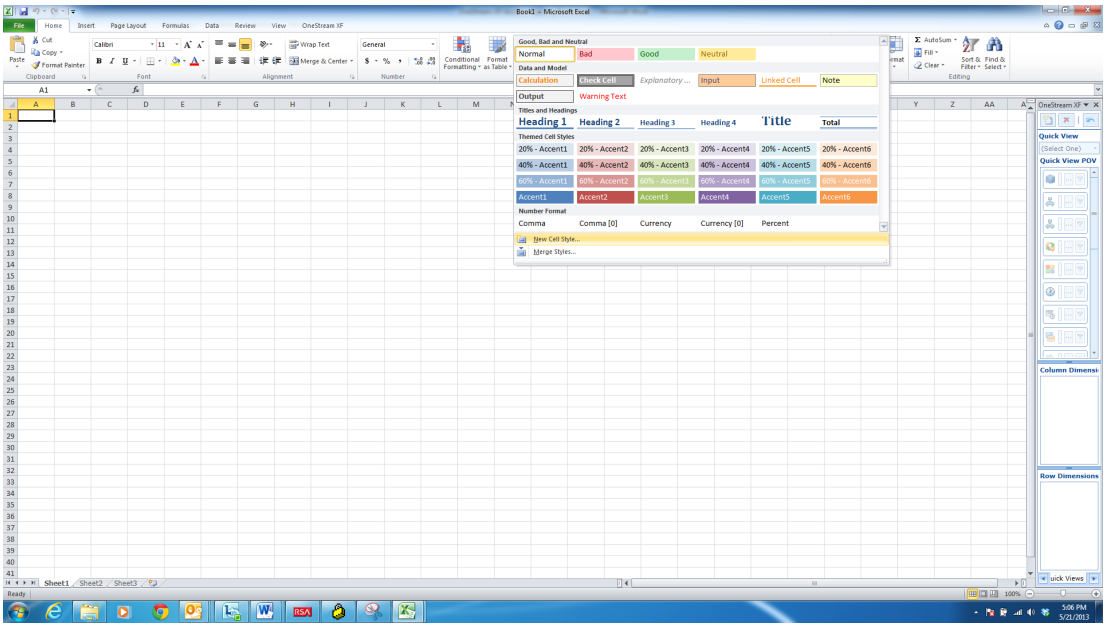
The same standard Styles are used in Excel, however, if you want to create a new style in order to change the format of how the numbers are displayed, see the example that follows.

Creating a Custom Style

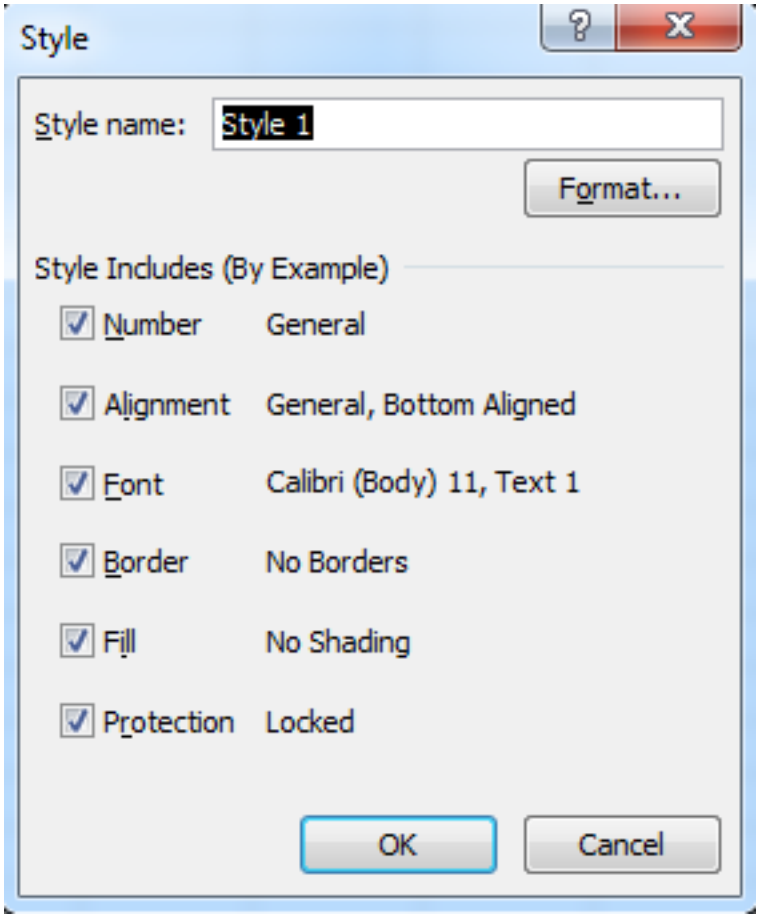
The following example was created in the Excel 2010 Version.
On the Home Tab, click on the new style sheet.



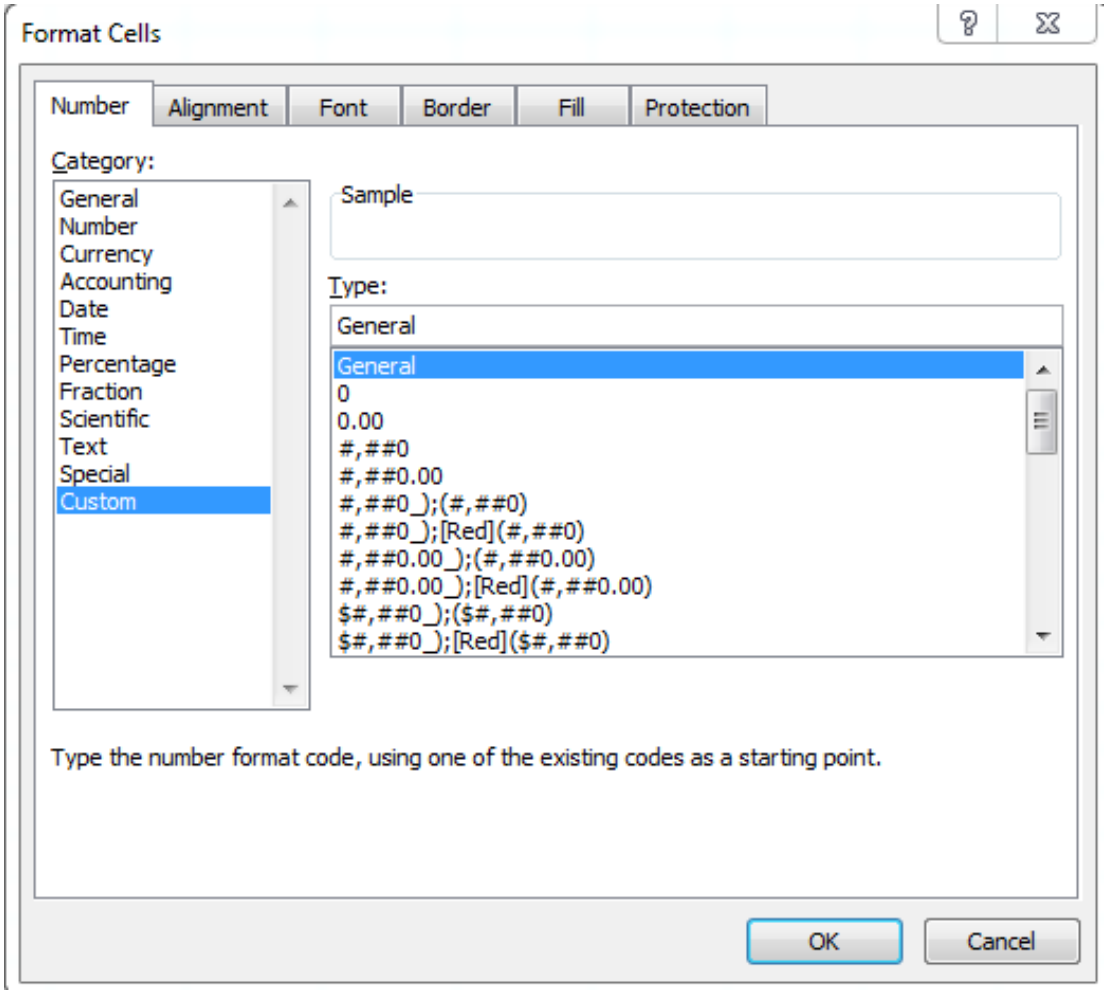
Select New Cell Style



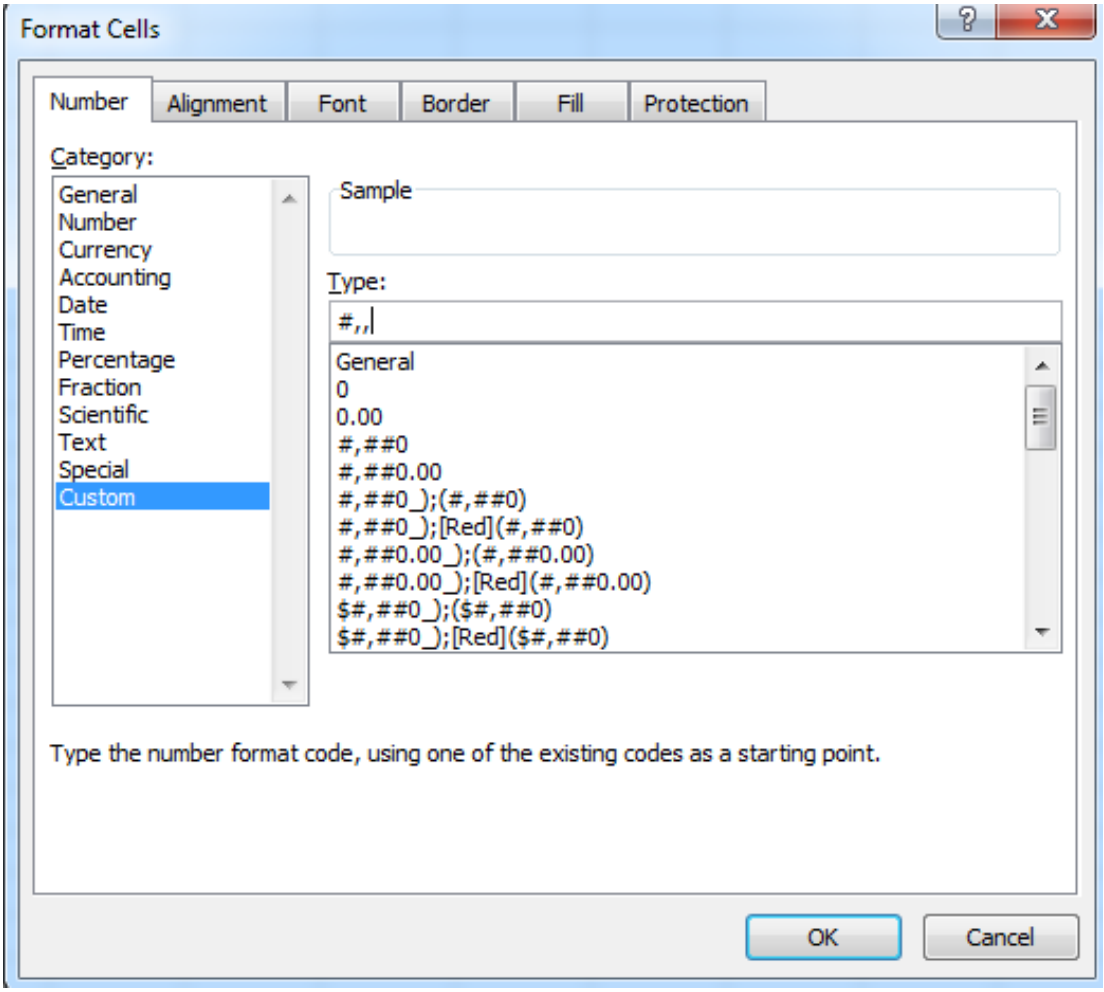
A new style window will appear, click Format.



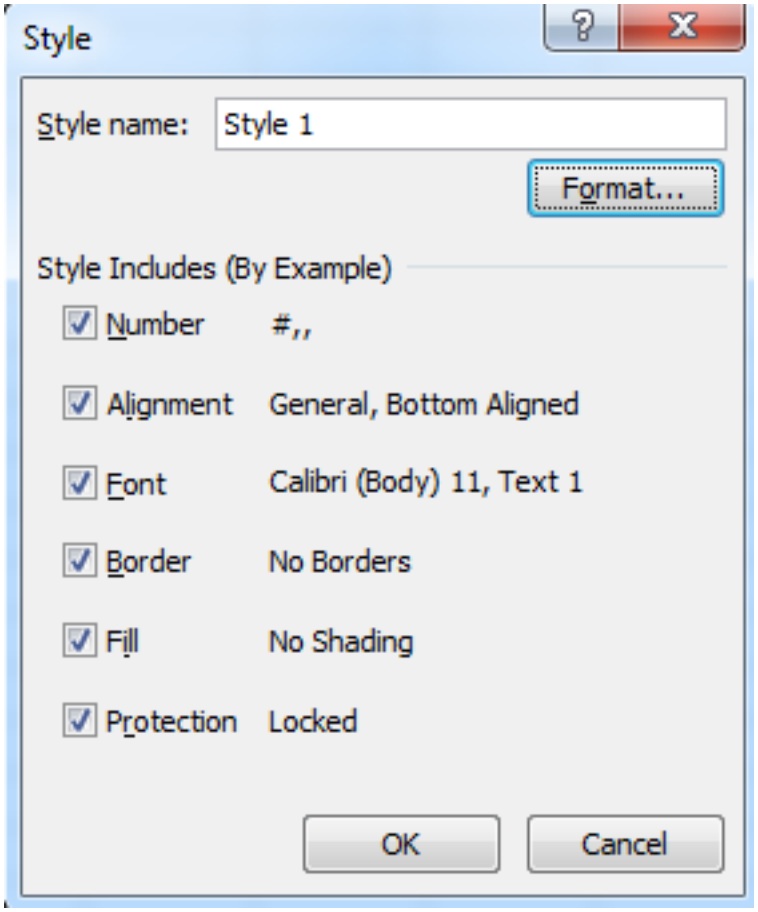
The format page will then display, click Custom.



Finally, under Type, enter the custom formatting. This example will be formatting for Millions. (#,,)


Format Cells
Number
Alignment
Font
Border
Fill
Protection
Category:
General
Number
Currency
Accounting
Date
Time
Percentage
Fraction
Scientific
Text
Special
Custom
Sample
Type:
#,,
General
0
0.00
#,##0
#,##0.00
#,##0_);(#,##0)
#,##0_);[Red](#,##0)
#,##0.00_);(#,##0.00)
#,##0.00_);[Red](#,##0.00)
$#,##0_);($#,##0)
$#,##0_);[Red]($#,##0)
Type the number format code, using one of the existing codes as a starting point.
OK
Cancel

Click OK.



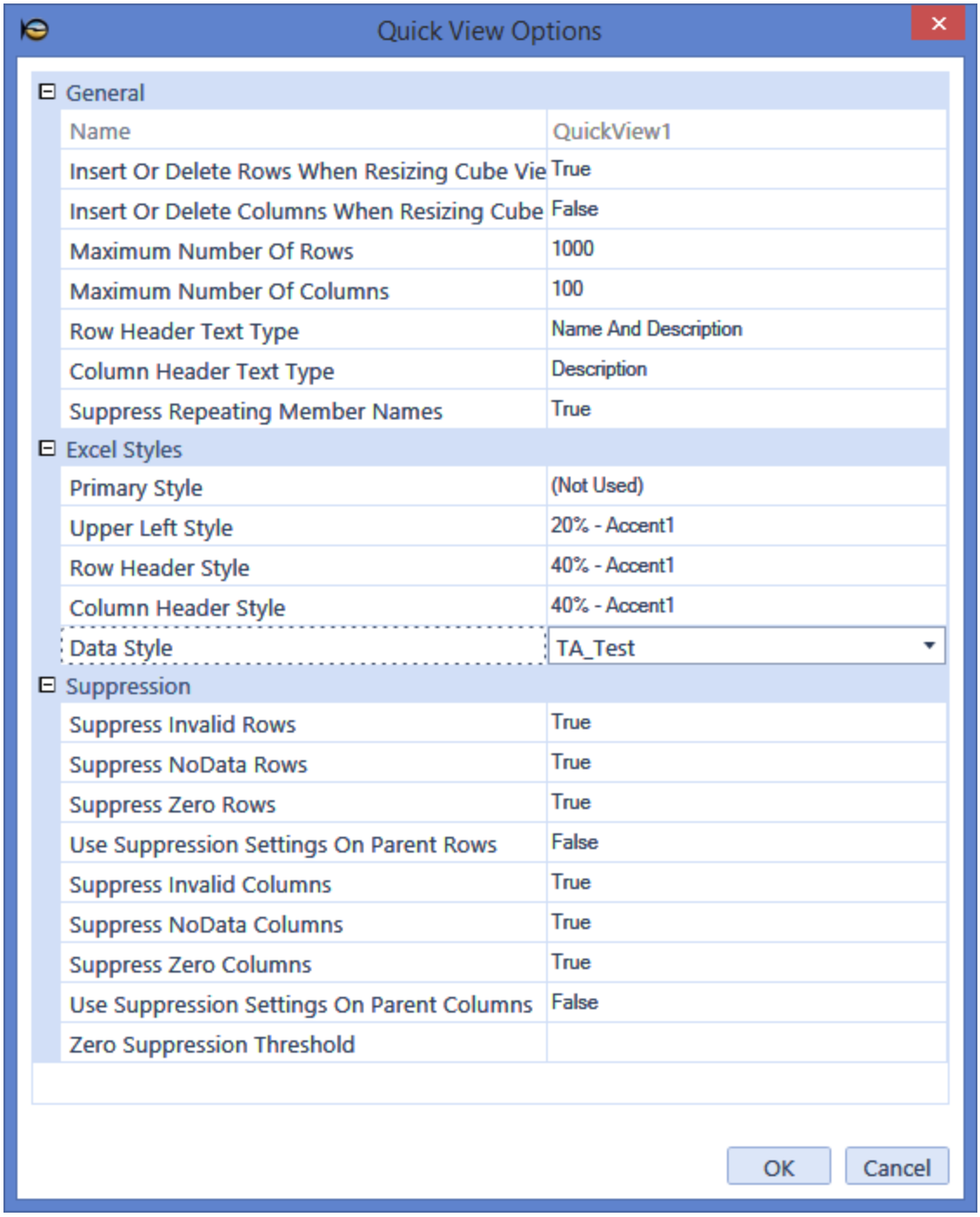
Type in a Style Name and click OK.

Now that a new style sheet has been created in Excel, it can be assigned to a Quick view.

This is the Quick View before the formatting:

	2013M2 - Feb 2013	
	MXPISTN - Federal-Mogul Puebla Pistons	
	MXN - Mexico, Pesos	USD - United States of America, Dollars
6099 - Total Revenue	389672805.8	30671437.83
1699 - Net Inventories	192558938	15068034.87

To add the formatting, click on the Edit Quick View Options  in the Quick View Tab on the right side of the screen.



This is the Quick View after the update:

	2013M2 - Feb 2013	
	MXPISTN - Federal-Mogul Puebla Pistons	
	MXN - Mexico, Pesos	USD - United States of America, Dollars
6099 - Total Revenue	390	31
1699 - Net Inventories	193	15

Creating Excel Forms and Reports

Well-designed Cube Views help you create flexible and rich Excel-based forms and reports. You can retrieve capabilities through formula, but inserting Cube Views in a spreadsheet offers a richer experience with less maintenance.

Named Regions

Bringing a Cube View into Excel creates several Named Regions that you can select, refer to, and use with Styles. Named Regions are created for the Cube View, column headers, row headers, and data sections.

If there are multiple named columns or rows in the Cube View, go to the intersection-based Named Regions and use different formatting to differentiate sections. For example, a Total row is separated from detailed data. This combination of Named Regions and Styles generates a nicely formatted report:

	Net Income	Net Sales	Cost of Sales	Total Cur Assets
Clubs	5,719,400	204,339,789	114,594,599	282,477,228
NA Clubs	20,559,431	196,445,083	103,266,897	278,972,392
Canada Clubs	(15,679,089)	23,664,927	16,938,624	6,961,760
Montreal	(6,671,953)	10,070,182	7,207,925	2,962,451
Quebec City	(9,007,136)	13,594,745	9,730,699	3,999,309
US Clubs	35,947,682	173,219,127	86,642,475	272,149,769
Augusta	11,058,078	23,378,642	11,434,701	47,394,427
Carlsbad	11,920,655	17,421,183	5,151,048	40,585,020
Houston	12,983,949	132,419,302	70,056,727	184,172,322
Frankfurt	(11,216,955)	5,967,276	8,562,133	2,649,158

Retrieve Functions

Retrieving and changing data can be done by using functions. To see the functions and their Parameters, open Excel and select the Formulas tab. Select Insert Function and select OneStreamExcelAddIn.XFFunctions where it says to Select a category.

The output of the function will look something like this: =XFGetCell(A1,A2,A3,A4,A5)

The equivalent functions like XFGetCell provide a separate Parameter to specify each Dimension Member without using the Member Script syntax. (e.g., E#CT:A#Sales would not be used, CT and Sales would be used in the correct Parameter for that Dimension)

Here are the main functions to use:

> **NOTE:** If a field within the function is unneeded, enter a double quote to ignore it.

XFGetCell
This function retrieves data based on the Parameters supplied. Each Parameter needs to be defined.
XFGetCell(NoDataAs Zero, Cube, Entity, Parent, Cons, Scenario, Time, View, Account, Flow, Origin, IC, UD1, UD2, UD3, UD4, UD5, UD6, UD7, UD8)

XFGetCell5
This has the same functionality as XFGetCell except it limits the User Defined Dimensions to five instead of eight.

XFGetFXRate
This function retrieves rates from the system. Each Parameter needs to be defined.
XFGetFXRate(DisplayNoDataAsZero, FXRateType, Time, SourceCurrency, DestCurrency)

XFGetCalculatedFxRate
This function directly retrieves an exchange rate even if only the inverse rate exists in the system.

XFGetMemberProperty
This function retrieves any Dimension Member property from the Member Properties tab in the Dimension Library. Note there are no spaces used when defining property name.
XFGetMemberProperty(“DimTypeName”,“MemberName or Script”,“PropertyName”, “VaryByCubeTypeName”,“VaryByScenarioTypeName”,“VaryByTimeName”)

> **NOTE:** f the function does not need to vary by Cube Type, Scenario, or Time, enter a double quote in order to ignore it.

Example: Retrieving Currency for the Houston Entity
XFGetMemberProperty(“Entity”,”Houston”,”Currency”,””,””,””)

Example: Retrieving an Account Formula that only occurs in the Budget Scenario
XFGetMemberProperty(“Account”,”51000”,”Formula”,””,”Budget”,””)

Example: Retrieving the Short Description Property for Time Dimension
XFGetMemberProperty("Time","2015M8","ShortDescription","","","")

XFGetRelationshipProperty
This function retrieves any Dimension relationship property from the Relationship Properties tab in the Dimension Library.
XFGetRelationshipProperty(“DimTypeName”,“ParentMemberName or Script”,“ChildMemberName or Script”,“PropertyName”,“VaryByScenarioTypeName”,“VaryByTimeName”)

> **NOTE:** If the function does not need to vary by Cube, Scenario, or Time, enter a double quote in order to ignore it.

Example: Retrieving a Flow Members Aggregation Weight
XFGetRelationshipProperty(“Flow”,”TotalBalance”,”Total Movement”,”AggregationWeight”,””,””)

Example: Retrieving an Entity’s Percent Consolidation for July, 2015
XFGetRelationshipProperty(“Entity”,”Houston”,”South Houston”,”PercentConsolidation”,””,”2015M7”)

XFGetHierarchyProperty
This function determines whether or not a Dimension has children and returns True or False
XFGetHierarchyProperty(“DimTypeName”,”DimName”,“MemberName or Script”,“PropertyName”,”PrimaryCubeName”,”ScenarioTypeNameForMembers”, ”MergeMembersfromReferencedCubes”)

Example: Retrieving Child Hierarchy
XFGetHierarchyProperty("entity","HoustonEntities","Houston Heights","HasChildren","Houston","Actual",FALSE)

XFGetDashboardParameterValue
This function is available to Excel Add-in and Spreadsheet. If that function is used within an XLSX file that is using a function like XFGetCell or XFSetCell (or similar) where these are referencing a custom parameter value (e.g. ParamEntity) that is on the Dashboard that references this Spreadsheet from within it as a Component. The practice to get this Custom Parameter value is to use XFGetDashboardParameterValue to fetch the text from that Parameter or its default value and place it in a cell on the Spreadsheet (e.g. B1). Then the cell that is using a retrieve function such as XFGetCell would reference this other cell (i.e. B1).

XFGetDashboardParameterValue("myParamName", "Text For Default Value")

XFGetMemberInfo
This function retrieves the description in the system. Each Parameter needs to be defined.
XFGetMemberInfo(MemberInfoType, DimTypeName, MemberName, NameorDesc, NameandDesc)

XFInternalGetDataFromServer
This function returns True or False. It does not take any arguments.

XFSetCell
This function saves data to the amount field based on the Parameters supplied. Each Parameter needs to be defined.
XFSetCell(CellValue, StoreZeroAsNoData, Cube, Entity, Parent, Cons, Scenario, Time, View, Account, Flow, Origin, IC, UD1, UD2, UD3, UD4, UD5, UD6, UD7, UD8

XFSetFXRate
This function saves rates to the system. Each Parameter needs to be defined. XFSetFXRate(Value, StoreZeroAsNoData, FXRateType, Time, SourceCurrency,DestinationCurrency)

XFGetCellUsingScript
XFGetMemberInfoUsingScript
XFSetCellUsingScript
All of the functions that have …UsingScript are based on a Member Script (e.g., A#Sales:E#Texas). The multiple Parameters provide the ability to specify multiple portions of the full Member Script using different Excel cells. All of the Member Scripts in the function Parameters combine to create one Member Script. It will then use the combined Member Script to retrieve the data cell.

XFGetCellUsingScriptEx
XFGetMemberInfoUsingScriptEx
XFSetCellUsingScriptEx
All of the functions that have …Ex have many more Parameters to use for combining Member Scripts (e.g., commonly used when creating another version of a function that has extra Parameters). Ex would also be used to combine many Member Script Parameters.

XFSetCellLocalForms
XFGetCellLocalAdjInput5
XFGetCellLocalForms5
XFGetCellLocalImport5
XFGetCellLocalOTop5
XFGetCellTransAdjInput5
XFGetCellTranForms5
XFGetCellTransImport5
XFGetCellTransOTop5
XFSetCellLocalForms5
These functions use the Consolidation and Origin Dimensions. For example, XFSetCellLocalForms is using Local Consolidation and the Forms Origin Member. The number five at the end of the functions limit the User Defined Dimensions to five instead of eight.

XFGetCellUSingScriptVolatile
XFGetCellVolatile
XFGetFXRateVolatile
XFGetMemberInfoUsingScriptExVolatile
XFGetMemberInfoUsingScriptVolatile
XFGetMemberInfoVolatile
XFSetCellUsingScriptExVolatile
XFSetCellUsingScriptVolatile
XFSetCellVolatile
XFSetFXRateVolatile
In some cases, Excel requires a volatile function for proper refreshing, for example, some Excel Charts that reference calculated cells.

XFInternalPrepareCalculationStep
XFInternalSendDatatoServer
XFInternaSetConnectionInfo
All of the functions that begin with XFInternal only work for internal processes.

Visual Basic for Applications (VBA) Procedures

A `Sub` procedure is a series of Visual Basic statements that perform a specific task. It can take arguments, such as constants, variables, or expressions that are passed by a calling the procedure. If a `Sub` procedure has no arguments, the `Sub` statement must include an empty set of parentheses.

A `Sub` procedure begins with a `Sub` statement, followed by the tasks to be performed, and ends with an `End Sub` statement. The following snippet of VBA code represents the structure of a `Sub` procedure:

```
Sub [ProcedureName] (Arguments)
[Statements]
End Sub
```

OneStream Functions are used with Sub procedures to automate data submission from XFSetCells formulas.

Procedures currently supported are:

- LogonAndOpenApplication(url, user, password, application) -- LogonAndOpenApplication can support a Single Sign-On token by replacing the password parameter with the Single Sign-On token: LogonAndOpenApplication(url, user, ssoToken, application)

```
Sub Logon()
Set xfAddin = Application.COMAddIns("OneStreamExcelAddIn")
If Not xfAddin Is Nothing Then
If Not xfAddin.Object Is Nothing Then
Call xfAddin.Object.LogonAndOpenApplication
    ("https://golfstream.onestreamtest.com/OneStreamWeb",
    "user1", "P@$$w0&D", "GolfStream_v60")
End If
End If
End Sub
```

- Logoff()
- ProcessSSOAuthenticationAndCreateToken(url, user, password) -- Used with LogonAndOpenApplication but instead of a password, an SSO token is used

```
Sub SSOLogon()
Set xfAddIn = Application.COMAddIns("OneStreamExcelAddIn")
If Not xfAddIn Is Nothing Then
If Not xfAddIn.Object Is Nothing Then
ssoToken = xfAddIn.Object.ProcessSSOAuthenticationAndCreateToken
    ("https://golfstream.onestreamtest.com/OneStreamWeb",
    "user1@mycompany.com", "P@$$w0&D")
xfUserName = xfAddIn.Object.GetXFUserNameFromSSOToken(ssoToken)
isLoggedOn = xfAddIn.Object.LogonAndOpenApplication
    ("https://golfstream.onestreamtest.com/OneStreamWeb",
    xfUserName, ssoToken, "GolfStream_v60")
End If
End If
End Sub
```

- RefreshXFFunctions() -- refer to the following example:

```
Sub RefreshXFFunctions()
Set xfAddIn = Application.COMAddIns("OneStreamExcelAddIn")
If Not xfAddIn Is Nothing Then
```

```
If Not xfAddIn.Object Is Nothing Then
Call xfAddIn.Object.RefreshXFFunctions
End If
End If
End Sub
```

- RefreshXFFunctionsForActiveWorksheet()
- RefreshQuickViews()
- RefreshQuickViewsForActiveWorksheet()
- RefreshCubeViews()
- RefreshCubeViewsForActiveWorkSheet()
- ShowParametersDlg()
- ShowParametersDlgForActiveWorksheet()
- SubmitXFFunctions () -- Automates the data loading process and eliminates the need to open the Excel files individually and submit data manually. Using a VBA routine, files with XFSET functions that are linked to other cells, sheets, and files can be programmatically submitted to OneStream. This procedure calls only XFSetCells. Refer to the following example:

```
Sub SubmitXFFunctionsTest()
    Set xfAddin = Application.COMAddIns("OneStreamExcelAddin")
    If Not xfAddin Is Nothing Then
        If Not xfAddin.Object Is Nothing Then
            Call xfAddin.Object.SubmitXFFunctions
            Call xfAddin.Object.RefreshXFFunctions
        End If
    End If
End Sub
```